

St. James Parish Constable
of Ward/District 5th
St. James Parish (City) Louisiana

Financial Statements

As of and for the Year December 31, 17

Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Sylvester Winchester Sr. who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of St. James Parish, Louisiana, as of December 31, 2017, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Sylvester Winchester Sr., who duly sworn, deposes, and says that the Constable of Ward/District 5 and St James Parish received \$200,000 or (less) in revenues and other sources for the year ended December 31, 2017, and accordingly, *is required to provide a sworn financial statement and affidavit* and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Sylvester Winchester Sr.
Signature of Constable

Sworn to and subscribed before me, this 12 day of March, 2018.

Debra L. Peltier
NOTARY PUBLIC Signature

DEBRA L. PELTIER
Notary Public
Notary ID No. 021491
Ascension Parish, Louisiana



Please Complete this Section:

Constable's Name Sylvester Winchester Sr.
Street or P.O. Box P.O. Box 285
City St. James LA.
Zip Code 70086
Telephone Number (225) 265-3010
Fax Number / Email NA

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date APR 11 2018

Statement A

Page 3

Sylvester Winchester Sr. (Your Name)
St. James Parish Constable
of Ward / District 515
St. James Parish (City), Louisiana

Statement of Cash Receipts and Disbursements

For the Year Ended December 31, 2017

	General Fund	Garnishment Fund Activity
CASH RECEIPTS:		
1. State & Parish salary (<i>required, from W-2 Form</i>)	1. <u>5400.00</u>	
2. Fees collected (As constable, if any were collected)	2. <u>3,446.00</u>	
3. Garnishments collected (If applicable)		3. <u>3,888.03</u>
4. Other _____	4. <u>✓</u>	
5. Total cash receipts. Add lines 1 through 4	5. <u>12,728.00</u>	
CASH DISBURSEMENTS:		
6. Operating expenses (rent, utilities, phone/fax line, etc.)	6. <u>843.00</u>	
7. Materials and supplies (stationery, postage, etc.)	7. <u>600.00</u>	
8. Travel and other charges		
8a. For yourself	8a <u>900.00</u>	
8b. For employees (if applicable)	8b <u>200.00</u>	
9. Cost of equipment purchased (fax machine, etc.)	9 <u>785.00</u>	
10. Garnishments paid to others [From total collections on Line 3]		10. <u>3,653.98</u>
11. Total disbursements (add lines 6-10)	11. <u>6,981.98</u>	
12. Balance Available (loss) for payment of salaries (Line 5 – Line 11)	12. <u>4,546.98</u>	12. <u>234.05</u>
Salary and related benefits:		
13. Amount retained by yourself from line 12 as salary	13. <u>2,500.00</u>	13. _____
14. Amount paid to employees (if applicable)	14. <u>2,040.00</u>	14. _____
15. Total salaries paid (add lines 13 and 14)	15. <u>4,540.00</u>	15. _____
FUND BALANCE		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	16. <u>6.98</u>	16. _____
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	17. _____	17. _____
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	18. _____	18. _____

Statement C
(Required)
Page 5

Sylvester Winchester Sr (Constable Name)
St James Parish Constable
of Ward or District 5
St James Parish St James (City) Louisiana

Schedule of Compensation, Benefits and Other Payments to the Constable
For the 12 Months Ended December 31, 17

Purpose	Dollar Amount
1. Salary (Enter total of both columns from line 13, Statement A)	1. 5400.00
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on form W-2)	8.
9. Per diem	9.
10. Reimbursements**	10. 655.00
11. Travel	11.
12. Registration fees** ✓	12.
13. Conference travel ✓	13.
14. Housing ✓	14.
15. Unvouchered expenses	15.
16. Special meals ✓	16.
17. Other	17.
18. TOTAL (enter total of lines 1-17)	18. 6055.00

**Line 10: If you attended JPC Training Conference during the year being reported, add total reimbursements paid by your parish for hotel, meals, mileage, etc.

Line 12: Registration fees for the conference paid by your parish.

Lines 10 and 12 will be zero if you did NOT attend the conference.

Please return the completed form by March 31 to Louisiana Legislative Auditor – Local Government Services,
Post Office Box 94397, Baton Rouge, LA 70804-9397