

MAITLAND WATERWORKS DISTRICT

Basic Financial Statements

June 30, 2025

**MAITLAND WATERWORKS DISTRICT
CATAHOULA PARISH POLICE JURY
CLAYTON, LOUISIANA**

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INDEPENDENT ACCOUNTANT’S REVIEW REPORT

Maitland Waterworks District
Clayton, Louisiana

We have reviewed the accompanying financial statements of the business-type activities of the Maitland Waterworks District (a component unit of Catahoula Parish Police Jury), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District’s basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management’s financial data and making inquiries of the management of the Maitland Waterworks District. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management’s Responsibility for the Financial Statements

The management of the Maitland Waterworks District is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountant’s Responsibility

Our responsibility is to conduct the review engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Maitland Waterworks District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant’s Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (MD&A) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. We have not audited or reviewed such required supplementary information, and, accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on it.

Supplemental Information

The Schedule of Compensation Benefits and Other Payments to Agency Head or Chief Executive Officer has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but it has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and accordingly, we do not express an opinion or provide any assurance on such supplementary information.

Other Reporting Requirements

In accordance with the *Louisiana governmental Audit Guide* and the provisions of state law, we have issued a report dated January 15, 2026, on the results of my agreed-upon procedures, as listed in the table of contents, present the Louisiana Attestation Questionnaire.

The Vercher Group

Jena, Louisiana
January 15, 2026

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

MANAGEMENT’S DISCUSSION AND ANALYSIS

As management of the District, we offer readers of the Maitland Waterworks District’s financial statements, this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2025. We encourage readers to consider the information presented here in conjunction with the District’s audited financial statements.

The Management’s Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$896,563 (*net position*).

The District had total revenue of \$234,766 in its enterprise fund, including interest income of \$197.

Expenses totaled \$228,513, including depreciation expense in the amount of \$50,752, which is a non-cash transaction.

The change in net position of the enterprise fund was \$6,253.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District’s basic financial statements. The District’s basic financial statements consist of two components: 1) fund financial statements, and 2) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. The District is a special-purpose entity engaged in business-type and governmental activities. Accordingly, only fund financial statements are presented as the basic financial statements.

Effective, December 31, 2004, the District adopted Governmental Accounting Standards (GASB) Statement No. 34, *Basic Financial Statements – Management’s Discussion and Analysis – for State and Local Governments*.

MD&A

Table 1
Balance Sheet (*Enterprise Fund*)

The following table represents a Comparative Balance Sheet as of June 30, 2025:

Assets	<u>2024</u>	<u>2025</u>	<u>% Change</u>
Current Assets	\$ 30,359	\$ 33,894	11.7
Restricted Assets	58,031	59,230	2.1
Accounts Receivable	-0-	24,421	100.0
Capital Assets, Net	827,129	776,376	-6.2
Other Assets	1,240	2,642	113.1
Total Assets	<u>916,759</u>	<u>896,563</u>	-2.2
Liabilities & Net Position			
Current Liabilities	4,137	4,477	8.3
Current Liabilities Payable From Restricted Assets	61,467	59,051	-4.0
Long Term Liabilities	492,594	468,221	-5.0
Total Liabilities	<u>558,198</u>	<u>531,749</u>	-4.8
Net Position			
Net Investment in Capital Assets	306,611	283,678	-7.5
Restricted	58,031	-0-	2.1
Unrestricted	(6,081)	81,136	1434.3
Total Net Position	<u>358,561</u>	<u>364,814</u>	1.8
Total Liabilities & Net Position	<u>\$ 916,759</u>	<u>\$ 896,563</u>	-2.2

Table 2
Changes in Net Position (*Enterprise Fund*)

The following table reflects the Comparative Statement of Revenues, Expenses, and Changes in Net Position for the year ended June 30, 2025:

	<u>2024</u>	<u>2025</u>	<u>% Change</u>
Revenues			
Operating Revenues	\$ 190,353	\$ 234,569	23.3
Non-Operating Revenues	221	197	-10.9
Total Revenues	<u>190,574</u>	<u>234,766</u>	23.2
Expenses			
Operating Expenses	218,348	228,513	4.7
Total Expenses	<u>218,348</u>	<u>228,513</u>	4.7
Increase (Decrease) in Net Position	(27,774)	6,253	122.6
Beginning Net Position	386,335	358,561	-7.2
Ending Net Position	<u>\$ 358,561</u>	<u>\$ 364,814</u>	1.8

MD&A

CAPITAL ASSETS

Capital Assets

At June 30, 2025, the District had \$776,376 invested in a broad range of capital assets, including the sewer system, leasehold improvements, and equipment.

Capital Assets at Year-End

	<u>2024</u>	<u>2025</u>
Water System*	\$ 1,978,419	\$ 1,978,419
Accumulated Depreciation	(1,151,290)	(1,202,043)
Total Capital Assets, Net	<u>\$ 827,129</u>	<u>\$ 776,376</u>

*Land in the amount of \$22,076 is not being depreciated.

USING THIS ANNUAL REPORT

The District's annual report consists of financial statements that show information about the District's fund and enterprise fund.

Our accountant has provided limited assurance in his independent accountant's report, located immediately preceding this Management's Discussion and Analysis. Varying degrees of assurance are being provided by the accountant regarding the other information included in this report. A user of this report should read the independent accountant's report carefully to ascertain the level of assurance being provided for each of the other parts of this report.

CONTACTING THE SEWER DISTRICT'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of Maitland Waterworks' finances and to show the District's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Maitland Waterworks, Clayton, Louisiana, telephone number (318) 389-4362.

Basic Financial Statements

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**Statement of Net Position
June 30, 2025**

	ENTERPRISE FUND
ASSETS	
CURRENT ASSETS	
Cash & Cash Equivalents	\$ 33,894
Prepaid Assets	2,642
Receivables (Net of Allowances for Uncollectable)	24,421
TOTAL CURRENT ASSETS	60,957
NON-CURRENT ASSETS	
Restricted Cash	59,230
Capital Assets (Net of Accumulated Depreciation)	776,376
TOTAL NON-CURRENT ASSETS	835,606
TOTAL ASSETS	896,563
LIABILITIES	
CURRENT LIABILITIES	
Accounts Payable	4,477
TOTAL CURRENT LIABILITIES	4,477
LIABILITIES PAYABLE FROM RESTRICTED ASSETS	
Customer Deposits	33,676
Current Portion Long-Term Debt	25,375
TOTAL LIABILITIES PAYABLE FROM RESTRICTED ASSETS	59,051
NON-CURRENT LIABILITIES	
Long-Term Debt	468,221
TOTAL NON-CURRENT LIABILITIES	468,221
TOTAL LIABILITIES	531,749
NET POSITION	
Net Investment in Capital Assets	283,678
Unrestricted	81,136
TOTAL NET POSITION	\$ 364,814

See accompanying notes and independent accountant's review report.

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**Statement of Revenues, Expenses, & Changes in Net Position
June 30, 2025**

	ENTERPRISE FUND
OPERATING REVENUES	
Service Charge	\$ 216,643
Other Income	17,926
TOTAL OPERATING REVENUES	234,569
 OPERATING EXPENSES	
Cost of Sales & Services	104,599
Administration	73,162
Depreciation	50,752
TOTAL OPERATING EXPENSES	228,513
 OPERATING INCOME (LOSS)	6,056
 NON-OPERATING REVENUES (EXPENSES)	
Interest Earnings	197
TOTAL NON-OPERATING REVENUES (EXPENSES)	197
 CHANGE IN NET POSITION	6,253
 TOTAL NET POSITION – BEGINNING	358,561
TOTAL NET POSITION – ENDING	\$ 364,814

See accompanying notes and independent accountant's review report.

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**Statement of Cash Flows
Year Ended June 30, 2025**

	ENTERPRISE FUND
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from Customers & Users	\$ 209,502
Receipts from Other Operating	17,926
Payments to Suppliers	(132,383)
Payments to Employees	(73,278)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	21,767
 CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES	
Acquisition and Construction of Capital Assets	-0-
Additions of Long-Term Debt	-0-
NET CASH PROVIDED (USED) BY CAPITAL & RELATED FINANCING ACTIVITIES	-0-
 CASH FLOWS FROM INVESTING ACTIVITIES	
Change in investments	-0-
Interest Earnings	197
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	197
 NET INCREASE (DECREASE) IN CASH & CASH EQUIVALENTS	21,964
 CASH - BEGINNING OF YEAR	71,160
CASH - END OF YEAR	\$ 93,124
 RECONCILIATION TO BALANCE SHEET	
Cash and Cash Equivalents	33,894
Restricted Cash	59,230
TOTAL CASH & CASH EQUIVALENTS	\$ 93,124

See accompanying notes and independent accountant's review report.

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**Statement of Cash Flows
Year Ended June 30, 2025**

Reconciliation

**RECONCILIATION OF OPERATING INCOME TO NET CASH
PROVIDED (USED) BY OPERATING ACTIVITIES**

Operating Income (Loss)	\$ <u>6,056</u>
Depreciation Expense	50,752
(Increase) Decrease in Accounts Receivable	(8,592)
Increase (Decrease) in Accounts Payable	(27,900)
Increase (Decrease) in Customer Deposits	<u>1,451</u>
TOTAL ADJUSTMENTS	<u>15,711</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>21,767</u>
 LISTING OF NONCASH INVESTING, CAPITAL, & FINANCIAL ACTIVITIES	
Contributions of Capital Assets From Government	\$ <u>-0-</u>

See accompanying notes and independent accountant's review report.

**Notes to the Basic
Financial Statements**

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

NOTES TO THE BASIC FINANCIAL STATEMENTS

1. INTRODUCTION

The Maitland Waterworks District is a component unit of the Catahoula Parish Police Jury. It was created by the Police Jury by Ordinance in 1981 to serve the rural areas of eastern Catahoula Parish, under R.S. 33:3811. The Waterworks District is governed by a Board of Commissioners who are appointed by the members of the Police Jury. The Board consists of five members, each serving five-year terms. The Board of Commissioners receives no compensation. The Waterworks District serves approximately 250 customers with a staff of two part-time employees. They maintain 99 miles of water lines, supplying over 15,000,000 gallons of water annually from one well. This financial report has been prepared in conformity with GASB Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. The following is a summary of the District’s significant policies.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the Catahoula Parish Police Jury is the financial reporting entity for Catahoula Parish. The financial reporting entity consists of (a) the primary government (Catahoula Parish Police Jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete.

GASB Statement No 14, The Reporting Entity, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criterion includes:

Appointing a voting majority of an organization’s governing body, and the potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.

Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

Organizations for which the reporting entity’s financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Even though the District is legally separate from the police jury, the Catahoula Parish Police Jury appoints a majority of the District’s governing body, and the Police Jury has the ability to impose its will on the District. The District also has the potential to provide specific benefits to, or impose specific financial

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

burdens on the Police Jury. Because of these reasons, the Maitland Waterworks District is considered a component unit of the Catahoula Parish Police Jury.

B. GOVERNMENT-WIDE & FUND FINANCIAL STATEMENTS

Maitland Waterworks District is a special-purpose government engaged in only business-type activities and, as such, is only required to present enterprise fund statements (government-wide).

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, & FINANCIAL STATEMENT PRESENTATION

The enterprise fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The Maitland Waterworks District reports the following enterprise funds:

Waterworks - to account for the revenues from customers and expenses of the operation of the water plant

Amounts reported as program revenues include:

1. Charges to customers for goods, services, or privileges provided.
2. Operating grants and contributions.
3. Capital grants and contributions, including special assessments.

Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Waterworks District include charges for water use, penalties for late payment of water bills and charges for connection. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

D. CASH & CERTIFICATES OF DEPOSIT

Cash includes amounts in demand deposits. The District conducts all its banking transactions with one state-chartered institution in Catahoula Parish.

At June 30, 2025, the Maitland Waterworks District had \$95,522 (bank's balance) on deposit at this financial institution.

All cash and certificates of deposit are deposited in financial institutions insured by an agency of the United States Government.

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

E. ACCOUNTS RECEIVABLE

Accounts receivable consists of water charges for Maitland Waterworks District.

An allowance for doubtful accounts is not maintained by Maitland Waterworks District. Bills not paid by the 20th of the following month receive a five percent penalty plus late charges. Customer services are cut off and their consumer deposit is surrendered once two months of nonpayment occurs. A final bill is then prepared for services in excess of the consumer deposit and submitted for collection.

F. INVENTORIES

Inventories of materials and supplies are considered to be expenditures at the time of purchase. Amounts on hand at the financial statement date are immaterial and, therefore, are not included in the balance sheet.

G. RESTRICTED ASSETS

Certain assets of the Maitland Waterworks District are restricted by provisions of bond covenants associated with notes payable to the Farmer's Home Administration.

H. PROPERTY, PLANT & EQUIPMENT

Additions to the utility plant in service are recognized at cost, or if contributed property, at their estimated fair market value at the time of contribution. The sale or disposal of fixed assets is recorded by removing cost and accumulated depreciation from the accounts and charging the resulting gain or loss to income.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Depreciation of fixed assets used by the Waterworks District is charged as an expense against their operations. Depreciation is calculated over the estimated useful life of the assets using the straight-line method as follows:

<u>Description</u>	<u>Estimated Lives</u>
Buildings	40 years
Distribution System	40 years
Equipment	5-15 years

I. AMORTIZATION OF BOND EXPENSE & ORGANIZATION COSTS

The cost of issuance of bonds and the cost of organizing and legal advice during the creation of the District are being amortized using the straight-line method, over a 40-year period.

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

J. LONG-TERM LIABILITIES

Long-term debt such as bonds payable is reported as liabilities on the statement of net position.

K. EQUITY CLASSIFICATIONS

Government-wide Statements - In the government wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net position that do not meet the definition of “restricted” or “net investment in capital assets.”

The District would typically use Restricted fund balances first, as appropriate opportunities arise, but reserves the right to selectively spend Unrestricted resources first to defer the use of these other classified funds.

L. VACATION & SICK LEAVE

The District does not have a formal leave policy for accumulation and vesting of vacation and sick leave. All vacation and sick days accumulated are forfeited upon resignation or dismissal. The days that are granted are included in salaries annually.

M. PENSION PLANS

The District does not have a retirement program for its employees and the employees are not members of the State of Louisiana Retirement System. The employees are included in the federal Social Security System.

N. INCOME TAXES

Maitland Waterworks District is a special government district, and, as such, is not subject to federal or state income taxes.

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

O. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

3. CASH & CERTIFICATES OF DEPOSIT

At June 30, 2025, the Waterworks District has cash and certificates of deposit totaling \$95,522 as follows:

Demand Deposits & Savings	\$	90,309
Certificates of Deposit		5,113
Cash on Hand		100
Total	\$	<u><u>95,522</u></u>

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent banks. At June 30, 2025, the Waterworks District had \$95,522 in collected bank balances. These deposits are secured from risk by federal deposit insurance.

Cash and cash investments are categorized to give an indication of the level of risk assumed by the District at June 30, 2025. Deposits are considered to be exposed to custodial credit risk if they are not covered by depository insurance and the deposits are (a) uncollateralized, (b) collateralized with securities held by the pledging financial institution or (c) collateralized with securities held by the pledging financial institution's trust department or agent but not in the depositor-government's name. The District has cash and cash equivalents that are covered by \$95,522 of federal depository insurance.

4. RESTRICTED ASSETS

Certain assets were restricted for debt service and construction. These assets consisted of and are restricted to the following:

Short-lived Assets Fund	\$	20,859
CD Reserve Note Fund		5,113
Bond Debt Service		9,978
Bond Sinking Fund		4,266
Bond Depreciation Fund		5,927
Customer Deposits		13,087
Total	\$	<u><u>59,230</u></u>

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

5. CHANGES IN FIXED ASSETS – PROPRIETARY FUNDS

A summary of the Waterworks District’s property, plant and equipment and changes thereto follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Land*	\$ 22,076	\$ -0-	\$ -0-	\$ 22,076
Water System	1,956,343	-0-	-0-	1,956,343
Less Allowance for Depreciation	(1,151,290)	(50,753)	-0-	(1,202,043)
Net Plant	\$ 827,129	\$ (50,753)	\$ -0-	\$ 776,376

*Land in the amount of \$22,076 is not being depreciated.

6. CHANGES IN LONG-TERM DEBT

The following is a summary of the notes payable for the year ended June 30, 2025:

	Note 1986	Note 2012	Total
Notes Payable at July 1, 2024	\$ 38,581	\$ 482,835	\$ 521,416
Less Principal Paid	(17,015)	(10,805)	(27,820)
Notes Payable at June 30, 2025	\$ 21,566	\$ 472,030	\$ 493,596

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

Long-term debt at June 30, 2025 consists of:

Notes Payable R-1(1986) – Water Revenue Bonds due to Farmers Home Administration issued December 15, 1986 in the original amount of \$201,700 due in annual installments of \$13,587 thru December 14, 2026 including interest at a rate of 6%. Revenues and the water plant and distribution system are pledged as collateral for this loan.	19,434
Notes Payable R-2(1986) – Water Revenue Bond due to Farmers Home Administration issued December 15, 1986 in the original amount of \$90,000 at an interest rate of 6% due in annual installments of \$6,062 or more plus interest thru December 14, 2026. This loan is secured by a pledge of revenues from the sale of water by the District and the water plant and distribution system.	2,132
Notes Payable R-04(2012) – Water Revenue Bonds due to Farmers Home Administration issued August 12, 2011 in the original amount of \$509,000 due in monthly installments of \$1,960 thru August 12, 2051 including interest at a rate of 3.375%. Revenues and the water plant and distribution system are pledged as collateral for this loan.	413,080
Notes Payable R-06(2012) – Water Revenue Bond due to Farmers Home Administration issued August 12, 2011 in the original amount of \$73,000 at an interest rate of 3.375% due in monthly installments of \$282 plus interest thru August 12, 2051. This loan is secured by a pledge of revenues from the sale of water by the District and the water plant and distribution system.	58,950
Total Notes Payable	493,596

The District’s proprietary fund bonds are governed by bond indenture, the terms of which are summarized as follows:

Notes 1986

Waterworks Operations and Maintenance Fund

Funds are to be transferred to this fund from the Waterworks Revenue Fund on the first day of each month in sufficient amounts to pay all operating expenses and to make a reasonable provision for the repair and maintenance of the system.

Waterworks Bond Reserve Funds (Debt Service and Sinking: All Notes)

The minimum amount to be transferred to this fund each month from the Waterworks Revenue fund shall be not less than one-twelfth of the amount of principal and interest coming due on the next succeeding note payment date.

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

Waterworks Bond Reserve Funds (Debt Service and Sinking: Both Notes)

An amount of 5% of the required minimum monthly debt service is to be transferred from the Waterworks Revenue Fund to the Bond Reserve Fund until \$19,649 has been accumulated.

Waterworks Depreciation Fund

An amount equal to \$100 per month is to be transferred to this fund on the first day of each month from the Waterworks Revenue Fund. Monies in this fund shall be used solely for the purpose of paying the cost for major repairs or damages caused by unforeseen catastrophe and for the replacements made necessary by the depreciation of the system. Money in this fund may also be used to pay principal or interest on the Bonds falling due at any time there is not sufficient money for payment in the other bond funds.

The District is in compliance with these covenants.

Notes 2012

The payment of all reasonable and necessary expenses of operating and maintaining the system.

Sufficient funds available to provide for the monthly electronic debit of principal and interest due.

A debt service reserve to be funded with a monthly amount of \$123 to be transferred until such fund reaches a balance of one monthly payment amount.

A depreciation/contingency fund to be established and funded with a monthly amount of \$123 to provide for the depreciation, extensions, additions, improvements and replacements necessary to properly operate the system. When the debt service reserve reaches its targeted balance, the monthly deposits to this fund will increase to \$246.

The establishment and maintenance of a short-lived asset fund to provide for the maintenance and replacement of short lived assets of the system. A sum of \$394 per month will be transferred to this fund until a balance of \$75,685 is reached

The District is in compliance with these covenants.

The annual requirements to retire general long-term debt as of June 30, 2025 are as follows:

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

The annual requirements to retire general long-term debt as of June 30, 2025 are as follows:

Year Ending June 30,	Principal	Interest	Totals
2026	\$ 30,415	\$ 16,138	\$ 46,553
2027	12,002	14,532	26,534
2028	12,413	14,121	26,534
2029	12,839	13,695	26,534
2030	13,279	13,255	26,534
2031-2035	83,542	49,129	132,671
2036-2040	97,040	35,631	132,671
2041-2045	109,016	23,655	132,671
2046-2050	123,050	9,176	132,226
	<u>\$ 493,596</u>	<u>\$ 189,332</u>	<u>\$ 682,928</u>

6. BAD DEBT EXPENSE

The District uses the direct write-off method to account for bad debts.

7. LITIGATION

The District was not involved in any litigation at June 30, 2025.

8. COMPENSATION OF BOARD OF COMMISSIONERS

There was no compensation or per diem paid to any member of the Board of Commissioners during the year ended June 30, 2025. There were no expenses paid on behalf of the president of the board.

Other Supplemental Schedules

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**Schedule of Compensation Benefits and Other Payments
to Agency Head or Chief Executive Officer
For the Year Ended June 30, 2025**

Maitland Waterworks District
Harold Cowan-Chairman

<u>Purpose</u>	<u>Amount</u>
Salary	\$ -0-
Benefits-Insurance	-0-
Benefits-Retirement	-0-
Benefits (List any other here)	-0-
Car Allowance	-0-
Vehicle Provided by Government	-0-
Per Diem	-0-
Reimbursements	-0-
Travel	-0-
Registration Fees	-0-
Conference Travel	-0-
Continuing Professional Education Fees	-0-
Housing	-0-
Un-vouchered Expenses*	-0-
Special Meals	\$ -0-

*An example of an un-vouchered expense would be a travel advance.

See independent accountant's review report

Other Reports

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

MANAGEMENT LETTER COMMENTS

During the course of our review, we observed conditions and circumstances that may be improved. Below are findings noted for improvement and our recommendation for improvement.

CURRENT YEAR MANAGEMENT LETTER COMMENTS

2025-001 Annual Filing of Financial Statements

Condition: The entity did not timely file their financial statements with the Legislative Auditor's Office on a timely basis. The Entity was granted an extension to file by the Legislative Auditor's Office.

Criteria: LSA-RS 24:514, LSA-RS 33:463, and/or LSA-RS 39:92, as applicable, require that governmental units file their financial statements annually with the Legislative Auditor's Office within six months of the entity's year end closing.

Cause of Condition: Not having the financial statements completed on time.

Potential Effect of Condition: Compliance finding

Recommendation: We recommend the entity have their audit completed in time to file with the Legislative Auditor's Office within six months of the entity's year end closing.

Client Response and Corrective Action: The Entity will have their audit completed in time to file with the Legislative Auditor's Office within six months of year end closing.

Contact Person: Harold Cowan, President

Anticipated Completion Date: June 30, 2026

**MAITLAND WATERWORKS DISTRICT
CLAYTON, LOUISIANA**

**MANAGEMENT'S SUMMARY
OF PRIOR YEAR FINDINGS**

Legislative Auditor
State of Louisiana
Baton Rouge, Louisiana 70804-9397

The management of the Maitland Waterworks District has provided the following action summaries relating to audit findings brought to their attention as a result of their financial review for the year ended June 30, 2024.

PRIOR YEAR FINDINGS

No prior findings identified.

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MEMBERS

American Institute of
Certified Public Accountants

Society of Louisiana
Certified Public Accountants

Association of
Certified Fraud Examiners

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Maitland Waterworks District Board

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of the Maitland Waterworks District and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Maitland Waterworks District's compliance with certain laws and regulations during the year ended June 30, 2025, included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below whether for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Obtain documentation for all expenditures made during the year for materials and supplies exceeding \$30,000, and public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

*During our review of expenditures, we found no such expenditures.

Code of Ethics for Public Officials and Public Employees

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

*Management provided us with the requested information.

3. Obtain a list of all employees paid during the fiscal year.

*Management provided us with the requested information.

4. Report whether any employees' names appear on both lists obtained in Procedures 2 and 3.

*None of the employees included on the list of employees provided by management [agreed-upon procedure (3)] appeared on the list provided by management in agreed-upon procedure (2).

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

*Management provided the requested information. None of the businesses of board members, employees, and board members' and employees' immediate families appeared as vendors on the list of disbursements.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

*The District is an enterprise fund and budgeting are not required. The District prepares a budget on its operations on a governmental fund basis and therefore is not comparable to the financial statements on an enterprise fund basis.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

*Not applicable.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues failed to meet budgeted revenues by 5% or more, and whether actual expenditures exceeded budgeted amounts by 5% or more. (For agencies that must comply with the Licensing Agency Budget Act only, compare the expenditures of the final budget to actual expenditures, and report whether actual expenditures exceeded budgeted amounts by 10% or more per category or 5% or more in total).

*Not applicable.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

(a) Report whether the six disbursements agree to the amount and the payee in the supporting documentation.

*We examined supporting documentation for the six selected documents, and they all agreed.

(b) Report whether the six disbursements were coded to the correct fund and general ledger account.

*All of the payments were properly coded to the correct fund and correct general ledger account.

(c) Report whether the six disbursements were approved in accordance with management's policies and procedures.

*All disbursements were approved in accordance with management's policies and procedures.

Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by R.S. 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

*Discussions with the clerk and our review of the minutes found that the agendas for the meetings were posted.

Debt

11. Obtain bank deposit slips for the fiscal year and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified, obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

*The District did not enter into any long-term debt this fiscal year.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

*We inspected payroll records and minutes for the year and noted no instances which would indicate payments to employees that constitute bonuses, advances, and gifts.

State Audit Law

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

*The District's report is due on December 31, 2025 and was not submitted in a timely manner.

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

*The District did not enter into any new contracts this fiscal year.

Prior-Year Comments

15. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

*Our report dated December 2, 2024, did not have any prior-year suggestions, exceptions, recommendations, and/or comments.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Maitland Waterworks District and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

The Vercher Group

Jena, Louisiana

January 15, 2026

**MAITLAND WATERWORKS DISTRICT
LOUISIANA ATTESTATION QUESTIONNAIRE**

The Vercher Group
A Professional Group of
Certified Public Accountants
P.O. Box 1608
Jena, Louisiana 71342
Tel: (318) 992-6348
Fax: (318) 992-4374

In connection with your review of our financial statements as of June 30, 2025, and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of January 15, 2026 (date of completion/representations).

Public Bid Law

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes [x] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [x] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [x] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes [x] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [x] No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, and 33:463, as applicable.

Yes No

We have had our financial statements reviewed in accordance with RS 24:513.

Yes No

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief financial officer.

Yes No

We have complied with R.S. 24:515.2 regarding of pre- and post- adjudication court costs, fines, and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes No

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:11 through 42:28.

Yes No

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes No

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes No

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes No

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No

We acknowledge that we are responsible for determining that the procedures performed are appropriate for the purposes of this engagement.

Yes No

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No

We have provided you with all relevant information and access under the terms of our agreement.

Yes No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No

We are not aware of any material misstatements in the information we have provided to you.

Yes No

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

Yes No

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations or would require adjustment or modification to the results of the agreed-upon procedures.

Yes No

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

Signature: _____

Title: _____