

**LAFAYETTE PARISH
COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED
GOVERNMENT OF LAFAYETTE, LOUISIANA**

FINANCIAL REPORT

Year Ended October 31, 2024

LAFAYETTE PARISH COMMUNICATION DISTRICT

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INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Lafayette Parish Communication District
Lafayette, Louisiana

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Lafayette Parish Communication District, A Component Unit of the Consolidated Government of Lafayette, Louisiana as of and for the year ended October 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District, as of October 31, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Lafayette Parish Communication District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Lafayette Parish Communication District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Lafayette Parish Communication District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Lafayette Parish Communication District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and other required schedules on pages 4 through 11 and 49 through 58 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lafayette Parish Communication District's basic financial statements. The schedule of wireless 911 revenues and expenditures, and the schedule of compensation, benefits and other payments are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, these schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 24, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lafayette Parish Communication District's internal control over financial reporting and compliance.

Darnall, Sikes & Frederick

(A Corporation of Certified Public Accountants)

Lafayette, Louisiana

March 24, 2025

MANAGEMENT'S DISCUSSION AND ANALYSIS

Lafayette Parish Communication District

Lafayette, Louisiana

Management's Discussion and Analysis

Within this section of the Lafayette Parish Communication District's (the District) annual financial report, the District's management is pleased to provide this narrative discussion and analysis of the financial activities of the District for the fiscal year ended October 31, 2024. The District's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

FINANCIAL HIGHLIGHTS

The District's assets and deferred outflows of resources exceed its liabilities and deferred inflows of resources by \$24,341,739 and \$1,034,049 (net position) for its business-type and governmental activities, respectively, for the fiscal year ended October 31, 2024. This is a change over fiscal year ended 2023, when the District's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$24,479,515 and \$592,308 (net position) for its business-type and governmental activities, respectively.

Total net position is comprised of the following:

- Net invested in capital assets of \$14,407,918 includes property and equipment, net of accumulated depreciation, and construction in progress, reduced for outstanding debt related to the purchase of capital assets. The District had no outstanding debt relating to its capital assets at fiscal year-end. This is a decrease of \$205,167 from 2023. This decrease is attributed to the disposal of old obsolete equipment.
- Unrestricted net position of \$10,967,870, represents the portion available to maintain the District's continuing obligations to citizens and creditors.

By the nature of the District's agreement with the Parish and City of Lafayette, its governmental funds report no fund balance at the end of the fiscal period. Rather, any excess funding is reimbursed to the respective governmental body and recorded as a liability in the fund financial statements. The District's proprietary fund reported total ending net position of \$24,341,739 this year. This compares to the prior year ending net position of \$24,479,515 showing a decrease of \$137,776 during the current year.

The above financial highlights are explained in more detail in the "financial analysis" section of this document.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Management Discussion and Analysis document introduces the District's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) required supplementary information. The District also includes in this report additional information to supplement the basic financial statements. Comparative data for the prior year is also presented for comparative purposes.

Government-Wide Financial Statements

The District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

Lafayette Parish Communication District

Lafayette, Louisiana

Management's Discussion and Analysis

Government-Wide Financial Statements - Continued

The first of these government-wide statements is the *Statement of Net Position*. This is the government-wide statement of position presenting information that includes all of the District's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating.

The second government-wide statement is the *Statement of Activities*, which reports how the District's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the design of the statement of activities is to show the financial reliance of the District's distinct activities or functions on specific revenues.

Both of the Government-wide Financial Statements distinguish functions of the District that are principally supported by intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through charges (business-type activities).

The governmental activities of the District include public safety operations in maintaining The Office of Homeland Security and Emergency Preparedness and the administration of the City of Lafayette's 800 Megahertz Radio System. Both of these funds are special revenue funds.

Included in the business-type activities are charges to telephone companies for the operations of the local emergency telephone response service for the Parish of Lafayette.

The government-wide financial statements are presented on pages 14 - 16 of this report.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. All of the funds of the District can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds - Governmental funds are reported in the fund financial statements and encompass the same function reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the District's governmental funds, including object classifications. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Because the focus of governmental funds is narrower than that of the Government-Wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-Wide Financial Statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. The Governmental Funds Balance Sheet and the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Lafayette Parish Communication District
Lafayette, Louisiana

Management's Discussion and Analysis

Governmental Funds – Continued - The District maintained two individual governmental funds, both are special revenue funds. Information is presented by fund in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances. The funds are the Communications System Management Fund and the Office of Homeland Security and Emergency Preparedness Fund, both are considered major funds.

The basic governmental fund financial statements are presented on pages 18- 22 of this report.

Proprietary Fund – When the District receives 911 surcharges from the various telephone service providers for use in providing 911 emergency services, these services are generally reported in a proprietary fund. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the District's enterprise fund (the "911" Fund) is the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for the proprietary fund. The "911" Fund is considered by the District to be a major fund. The Proprietary Fund financial statements are presented on pages 23 – 27 of this report.

Notes to the basic financial statements:

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 28 of this report.

Other information:

In addition to the basic financial statements and accompanying notes, this report also presents other supplementary information concerning the District's budget presentations. Budgetary comparison statements are included as "other required supplementary information" for the major funds, both the proprietary fund and the governmental funds. These statements demonstrate compliance with the District's adopted and final revised budget. This information is on pages 49-53 of this report.

Other required supplementary information included in this report are the schedules of funding progress for Other Post-Employment Benefits Plan as well as the requirement supplementary information required for pension disclosures. This information can be found on pages 54-58.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Over time, as year-to-year financial information is accumulated on a consistent basis, changes in net position may be observed and used to discuss the changing financial position of the District as a whole. The District's net position at fiscal year-end is \$25,375,788 as compared to the prior fiscal year end balance which was \$25,071,823. Approximately 43% of the net position is unrestricted which may be used to meet the District's ongoing obligation to citizens and creditors.

Lafayette Parish Communication District
Lafayette, Louisiana

Management's Discussion and Analysis

The following table provides a summary of the District's net position:

	Governmental Activities		Business-type Activities		Total Government	
	2024	2023	2024	2023	2024	2023
Current and other assets	\$ 127,008	\$ 140,680	\$ 11,977,946	\$ 11,197,945	\$ 12,104,954	\$ 11,338,625
Capital Assets	<u>1,034,049</u>	<u>647,968</u>	<u>13,162,284</u>	<u>13,965,117</u>	<u>14,196,333</u>	<u>14,613,085</u>
Total assets	<u>1,161,057</u>	<u>788,648</u>	<u>25,140,230</u>	<u>25,163,062</u>	<u>26,301,287</u>	<u>25,951,710</u>
Deferred Outflows						
Pension/OPEB Related	<u>-</u>	<u>67,750</u>	<u>755,942</u>	<u>1,441,708</u>	<u>755,942</u>	<u>1,509,458</u>
Current liabilities	127,008	140,680	498,171	135,257	625,179	275,937
Non-current liabilities	<u>-</u>	<u>90,033</u>	<u>1,148,279</u>	<u>1,844,035</u>	<u>1,148,279</u>	<u>1,934,068</u>
Total liabilities	<u>127,008</u>	<u>230,713</u>	<u>1,646,450</u>	<u>1,979,292</u>	<u>1,773,458</u>	<u>2,210,005</u>
Deferred Inflows						
Pension/OPEB Related	<u>-</u>	<u>33,377</u>	<u>119,568</u>	<u>145,963</u>	<u>119,568</u>	<u>179,340</u>
Net position:						
Invested in capital assets	1,034,049	647,968	13,373,869	13,965,117	14,407,918	14,613,085
Unrestricted (deficit)	<u>-</u>	<u>(55,660)</u>	<u>10,967,870</u>	<u>10,514,398</u>	<u>10,967,870</u>	<u>10,458,738</u>
Total net position	<u>\$ 1,034,049</u>	<u>\$ 592,308</u>	<u>\$ 24,341,739</u>	<u>\$ 24,479,515</u>	<u>\$ 25,375,788</u>	<u>\$ 25,071,823</u>

The deficit in unrestricted governmental net position changed primarily because of the transfer of compensated absences and net pension liability out of the Communication System Management fund to the proprietary fund's statement of net position. By the nature of the governmental funds, any excess of revenues over expenditures at the fund level is reimbursed to the City/Parish Government and the funds have no fund balance, however, compensated absences do not factor into this calculation.

During 2024, current assets increased in the governmental activities and business-type activities primarily due to an increase in investments. The increase in capital assets in the governmental activities is due to current year purchases of equipment. The decrease in business-type activities is due to the mass disposal of obsolete equipment.

The net position of our business-type activities decreased by \$137,776 or less than 1% in 2024, as compared to a decrease of less than 1% in 2023. The consistency in the percentage is due to the consistency in cost of operations.

Lafayette Parish Communication District
Lafayette, Louisiana

Management's Discussion and Analysis

The following table provides a summary of the District's changes in net position:

	Governmental Activities		Business-type Activities		Total Government	
	2024	2023	2024	2023	2024	2023
Revenues						
<u>Program revenues:</u>						
Charges for services	\$ -	\$ -	\$ 4,840,781	\$ 4,847,455	\$ 4,840,781	\$ 4,847,455
Operating grants	599,001	261,045	-	-	599,001	261,045
Capital grants	222,864	23,369	-	-	222,864	23,369
<u>General revenues:</u>						
Investment earnings	6,211	3,796	557,244	421,518	563,455	425,314
Gain/Loss on disposal of assets	-	(300,317)	(20,382)	(17,395)	(20,382)	(317,712)
Other general revenues	-	-	14,528	5,880	14,528	5,880
Nonemployer pension contributions	-	957	27,567	26,146	27,567	27,103
Total revenues	<u>828,076</u>	<u>(11,150)</u>	<u>5,419,738</u>	<u>5,283,604</u>	<u>6,247,814</u>	<u>5,272,454</u>
<u>Program expenses:</u>						
Public safety	<u>386,335</u>	<u>425,528</u>	<u>5,557,514</u>	<u>5,401,973</u>	<u>5,943,849</u>	<u>5,827,501</u>
Total expenses	<u>386,335</u>	<u>425,528</u>	<u>5,557,514</u>	<u>5,401,973</u>	<u>5,943,849</u>	<u>5,827,501</u>
Changes in net position	<u>\$ 441,741</u>	<u>\$ (436,678)</u>	<u>\$ (137,776)</u>	<u>\$ (118,369)</u>	<u>\$ 303,965</u>	<u>\$ (555,047)</u>

Governmental Activities:

The governmental funds of the District are funded in the most part by appropriations from the City and Parish of Lafayette governments. As previously discussed, any excess or deficiency of revenues over expenditures in these funds is required to be reimbursed to/recovered from the respective government in the subsequent year. The only function of the District is public safety activities. Capital grants increased this year due to more grants funds received for equipment purchases in the current year. Operating grants increased from 2023 due to an increase in grant funds as compared to prior year.

Total expenses of the governmental activities decreased as compared to 2023 due to an overall decrease in expenses.

Business-type Activities:

The majority of revenues in the District's business-type activities come from telephone taxes collected by and received from the different telephone service providers that operate in the parish. In addition, the District also earns interest on its investments. Charges for services remained consistent with 2023 while expenses increased by 2.9%. Investment earnings and unrealized gains increased by \$135,726 or 32%. The largest expenses of the business-type activity are salaries and benefits, which represent 44.6% of total expenses for 2024 and repairs and maintenance which represents 12.8% of total expenses for 2024. The overall decrease in net position is largely attributed to the increase in pension, retirement, and Medicare expenses.

Lafayette Parish Communication District
Lafayette, Louisiana

Management's Discussion and Analysis

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

Governmental Funds:

As discussed, governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Due to the nature of the District's governmental funds, they do not carry over a fund balance; rather the amounts are reported as a liability to the appropriate funding authority.

Proprietary Fund:

The major fund of the District is its Proprietary Fund (the "911" fund). This fund operates as the general fund of the District. The major revenue source of this fund is telephone taxes collected by and received from the different telephone service providers in the area. It is the largest source of day-to-day service delivery. The "911" Fund's net position decreased \$137,776 which is a decrease from 2023 when net position decreased \$118,369. This is attributed to the increase in pension, retirement and Medicare expenses.

BUDGETARY HIGHLIGHTS

Proprietary Fund

The Proprietary Fund's original budget was based on the actual amounts reported in fiscal year 2023. However, the final budget changed with an increase in expenditures due to an increase in telecommunication and contractual services needed. The final budgeted revenues were unchanged from the original. Overall budgeted expenditures for fiscal year 2024 increased from 2023 by approximately \$359,000 to account for the increase in depreciation, pension, retirement, and wages.

Major Governmental Funds

The Office of Homeland Security and Emergency Preparedness special revenue fund's final budget increased to account for the increase in grant revenues and the related grant expenditures.

The Communication System Management special revenue fund's final budget remained virtually unchanged with the only changes being changes in the individual line items for expenditures but overall expenditures remained the same.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The District's net investment in capital assets as of October 31, 2023, was \$14,613,085 as compared to \$15,626,817 at the end of 2022. The decrease is attributed to a mass disposal of obsolete equipment that occurred in 2023. This investment in capital assets includes buildings and improvements, equipment, furniture and construction in progress (if applicable).

See Note 8 for additional information about changes in capital assets during the fiscal year.

Lafayette Parish Communication District
Lafayette, Louisiana

Management's Discussion and Analysis

Capital Assets at Year-End, Net of Depreciation

	Governmental Activities		Business-type Activities		Total Government	
	2024	2023	2024	2023	2024	2023
Buildings and Improvements	\$ 263,130	\$ 306,985	\$ 9,808,429	\$ 10,098,012	\$ 10,071,559	\$ 10,404,997
Furniture and Equipment	770,919	340,983	3,353,855	3,867,105	4,124,774	4,208,088
Construction in Progress	-	-	211,585	-	211,585	-
Totals	<u>\$ 1,034,049</u>	<u>\$ 647,968</u>	<u>\$ 13,373,869</u>	<u>\$ 13,965,117</u>	<u>\$ 14,407,918</u>	<u>\$ 14,613,085</u>

The decrease in the District's investment in capital assets for the current fiscal year was 1.4%. The decrease is attributed to the mass disposal of obsolete equipment.

In the governmental fund type, the increase is attributed to the purchases of equipment in the current year.

Long-Term Liabilities

At the end of the fiscal year, the District had long-term liabilities for Pension, Other Post-Employment Benefits and Compensated Absences. The total amount of these liabilities at October 31, 2024 was \$1,148,279 as compared to October 31, 2023 which was \$1,934,068. The change in the amounts can be explained as follows:

For the year ended October 31, 2024, the Net Pension Liability (Asset) decreased by \$854,048 as a result of the actuarial calculations performed.

There was a slight increase of \$13,158 in Other Post-Employment Benefits at year-end.

There was also an increase in the compensated absences balance at year-end of \$121,375.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The fiscal year end 2024-2025 budgets for the proprietary and governmental fund types are based on actual 2023-2024 results. The District plans to continue purchasing equipment utilizing the federal grant funds that are being received as part of the Office of Homeland Security grant program. The District expects a slight increase in expense related to personnel pay raises and a large decrease in capital outlay in the 2024-2025 budget. A decrease in appropriations has been budgeted to reflect these expense decreases.

Lafayette Parish Communication District
Lafayette, Louisiana

Management's Discussion and Analysis

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the District's finances, comply with finance-related laws and regulations, and demonstrate the District's commitment to public accountability. If you have questions about this report or would like to request additional information, contact Craig Stansbury, Director, Lafayette Parish Communication District, 1810 W. Willow Street, Scott, Louisiana 70583.

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF NET POSITION
OCTOBER 31, 2024**

	GOVERNMENTAL ACTIVITIES	BUSINESS- TYPE ACTIVITIES	TOTAL
ASSETS			
Current Assets			
Cash	\$ 17,447	\$ 2,390,350	\$ 2,407,797
Investments	66,712	9,137,747	9,204,459
Telephone Tax Receivable	-	350,033	350,033
Due from City Parish	18,350	-	18,350
Other Receivable	24,499	82,787	107,286
Prepaid Expense	-	1,162	1,162
Prepaid Lease	-	15,867	15,867
	<u>127,008</u>	<u>11,977,946</u>	<u>12,104,954</u>
Total Current Assets			
	<u>127,008</u>	<u>11,977,946</u>	<u>12,104,954</u>
Noncurrent Assets:			
Property and Equipment (Net)	1,034,049	13,162,284	14,196,333
Construction in Progress	-	211,585	211,585
	<u>1,034,049</u>	<u>13,373,869</u>	<u>14,407,918</u>
Total Noncurrent Assets			
	<u>1,034,049</u>	<u>13,373,869</u>	<u>14,407,918</u>
 TOTAL ASSETS	 <u>\$ 1,161,057</u>	 <u>\$ 25,351,815</u>	 <u>\$26,512,872</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Outflows of Resources - Pension	\$ -	\$ 764,082	\$ 764,082
Deferred Outflows of Resources - OPEB	-	(8,140)	(8,140)
	<u>-</u>	<u>(8,140)</u>	<u>(8,140)</u>
Total Deferred Outflows of Resources			
	<u>-</u>	<u>755,942</u>	<u>755,942</u>
 TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCE	 <u>\$ 1,161,057</u>	 <u>\$ 26,107,757</u>	 <u>\$27,268,814</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF NET POSITION
OCTOBER 31, 2024**

	GOVERNMENTAL ACTIVITIES	BUSINESS- TYPE ACTIVITIES	TOTAL
LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 6,132	\$ 357,072	\$ 363,204
Salaries Payable	-	122,749	122,749
Due to City/Parish of Lafayette	102,701	-	102,701
Unearned Revenue	18,175	-	18,175
Total Current Liabilities	127,008	498,171	625,179
Noncurrent Liabilities			
Accrued Compensated Absences	-	715,349	715,349
Net Pension Liability (Asset)	-	265,422	265,422
Other Post Employment Benefits	-	167,508	167,508
Total Noncurrent Liabilities	-	1,148,279	1,148,279
TOTAL LIABILITIES	\$ 127,008	\$ 1,646,450	\$ 1,773,458
DEFERRED INFLOWS OF RESOURCES			
Deferred Inflows of Resources - Pension	\$ -	\$ 127,108	\$ 127,108
Deferred Inflows of Resources -OPEB	-	(7,540)	(7,540)
TOTAL DEFERRED INFLOWS OF RESOURCES	\$ -	\$ 119,568	\$ 119,568
NET POSITION			
Net Investment in Capital Assets	\$ 1,034,049	\$ 13,373,869	\$ 14,407,918
Unrestricted (Deficit)	-	10,967,870	10,967,870
TOTAL NET POSITION	\$ 1,034,049	\$ 24,341,739	\$ 25,375,788
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	\$ 1,161,057	\$ 26,107,757	\$ 27,268,814

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED OCTOBER 31, 2024**

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
			Operating	Capital	Primary Government		
	Expenses	Charges for	Grants and	Grants and	Governmental	Business-type	Total
		Services	Contributions	Contributions	Activities	Activities	
Governmental Activities							
Public Safety	\$ 386,335	\$ -	\$ 599,001	\$ 222,864	\$ 435,530	\$ -	\$ 435,530
Total Governmental Activities	386,335	-	599,001	222,864	435,530	-	435,530
Business-type Activities							
Public Safety	5,557,514	4,840,781	-	-	-	(716,733)	(716,733)
Total Business-Type Activities	5,557,514	4,840,781	-	-	-	(716,733)	(716,733)
Total Primary Government	\$ 5,943,849	\$ 4,840,781	\$ 599,001	\$ 222,864	435,530	(716,733)	(281,203)
General Revenues:							
	Interest and Investment Earnings				6,211	557,244	563,455
	Gain (Loss) on Disposal of Assets				-	(20,382)	(20,382)
	Other General Revenues				-	14,528	14,528
	Nonemployer Pension Contributions				-	27,567	27,567
	Total General Revenues				6,211	578,957	585,168
	Change in Net Position				441,741	(137,776)	303,965
	Net Position-Beginning				592,308	24,479,515	25,071,823
	Net Position-Ending				\$ 1,034,049	\$ 24,341,739	\$ 25,375,788

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

FUND FINANCIAL STATEMENTS (FFS)

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**BALANCE SHEET - GOVERNMENTAL FUNDS
OCTOBER 31, 2024**

	Office of Homeland Security and Emergency Preparedness	Communication System Management	Total Governmental Funds
ASSETS			
Cash	\$ 387	\$ 17,060	\$ 17,447
Investments	1,481	65,231	66,712
Due from City/Parish of Lafayette	18,350	-	18,350
Other Receivables	<u>23,910</u>	<u>589</u>	<u>24,499</u>
 TOTAL ASSETS	 <u>\$ 44,128</u>	 <u>\$ 82,880</u>	 <u>\$ 127,008</u>
 LIABILITIES			
Accounts Payable	\$ -	\$ 6,132	\$ 6,132
Due to City/Parish of Lafayette	44,128	58,573	102,701
Unearned Revenue	<u>-</u>	<u>18,175</u>	<u>18,175</u>
 TOTAL LIABILITIES	 44,128	 82,880	 127,008
 FUND BALANCE	 <u>-</u>	 <u>-</u>	 <u>-</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u>\$ 44,128</u>	 <u>\$ 82,880</u>	 <u>\$ 127,008</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
OCTOBER 31, 2024**

Total Governmental Fund Balances	\$	-
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*Amounts reported for governmental activities in the
Statement of Net Position are different because:*

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		<u>1,034,049</u>
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Net Position of Governmental Activities	\$	<u><u>1,034,049</u></u>
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The Accompanying Notes are an Integral Part of the Basic Financial Statements.

LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
YEAR ENDED OCTOBER 31, 2024

	Office of Homeland Security and Emergency Preparedness	Communication System Management	Total Governmental Funds
REVENUE			
Governmental Appropriations	\$ 474,714	\$ 154,406	\$ 629,120
Grant Revenue	222,864	-	222,864
Investment Earnings	2,193	4,018	6,211
Gain (Loss) on Disposal of Assets	-	-	-
Total Revenue	<u>699,771</u>	<u>158,424</u>	<u>858,195</u>
EXPENDITURES			
Current:			
Dues and Licenses	180	-	180
Insurance	12,870	-	12,870
Janitorial Supplies and Service	22,559	-	22,559
Miscellaneous	240	-	240
Non-Capital Expenses	2,724	-	2,724
Professional Fees	1,200	500	1,700
Publication and Recordings	53	-	53
Repairs and Maintenance	5,498	35,842	41,340
Retirement and Medicare	10,460	-	10,460
Salaries	80,787	-	80,787
Supplies and Materials	22,057	2,125	24,182
Telecommunications	4,486	34,391	38,877
Tower Rentals	-	17,376	17,376
Training	1,476	12,414	13,890
Transportation	4,594	-	4,594
Travel and Meetings	716	-	716
Uniforms	246	-	246
Utilities	394	7,428	7,822
Capital Outlay:			
Equipment	<u>512,640</u>	<u>34,820</u>	<u>547,460</u>
Total Expenditures	<u>683,180</u>	<u>144,896</u>	<u>828,076</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
YEAR ENDED OCTOBER 31, 2024

	Office of Homeland Security and Emergency Preparedness	Communication System Management	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 16,591	\$ 13,528	\$ 30,119
OTHER FINANCING SOURCES (USES):			
Reimbursement of Excess Funds:			
City/Parish of Lafayette	<u>(16,591)</u>	<u>(13,528)</u>	<u>(30,119)</u>
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER FINANCING USES	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE, BEGINNING	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE, ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE-GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED OCTOBER 31, 2024**

Net Change in Fund Balance - Total Governmental Funds	\$	-
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*Amounts reported for governmental activities in the
Statement of Activities are different because:*

Governmental funds report capital outlays as expenditures.
However, in the Statement of Activities, the cost of those
assets is allocated over their estimated useful lives as
depreciation expense. This is the amount by which depreciation
exceeded capital outlay in the current period.

Capital Outlay	\$ 547,460	
Depreciation	<u>(161,379)</u>	386,081

The effect of recording net pension liability, deferred outflows of
resources and deferred inflows of resources as it relates to the net
pension liability:

Change in Pension Expense	(10,614)
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Some expenses reported in the Statement of Activities, such
as compensated absences, do not require the use of
current financial resources and therefore are not reported
as expenditures in governmental funds.

	<u>66,274</u>
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Change in Net Position of Governmental Activities	<u>\$ 441,741</u>
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The Accompanying Notes are an Integral Part of the Basic Financial Statements.

LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA

STATEMENT OF NET POSITION
PROPRIETARY FUND - "911" FUND
OCTOBER 31, 2024

ASSETS

CURRENT ASSETS

Cash	\$ 2,390,350
Investments	9,137,747
Telephone Tax Receivable	350,033
Other Receivables	82,787
Prepaid Expense	1,162
Prepaid Lease	<u>15,867</u>
Total Current Assets	<u>11,977,946</u>

PROPERTY AND EQUIPMENT

Building and Improvements	11,918,772
Furniture and Equipment	<u>9,153,207</u>
Total	21,283,564
Less: Accumulated Depreciation	<u>(7,909,695)</u>
Net Property and Equipment	<u>13,373,869</u>

TOTAL ASSETS \$ 25,351,815

DEFERRED OUTFLOWS OF RESOURCES

Deferred Outflows of Resources - Pension	\$ 764,082
Deferred Outflows of Resources - OPEB	<u>(8,140)</u>
Total Deferred Outflows of Resources	<u>\$ 755,942</u>
Total Assets and Deferred Outflows of Resources	<u><u>\$ 26,107,757</u></u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF NET POSITION
PROPRIETARY FUND - "911" FUND
OCTOBER 31, 2024**

LIABILITIES

CURRENT LIABILITIES

Accounts Payable	\$ 357,072
Salaries Payable	122,749
Due to Others	<u>18,350</u>
Total Current Liabilities	<u>498,171</u>

NON-CURRENT LIABILITIES

Accrued Compensated Absences	715,349
Net Pension Liability (Asset)	265,422
Postemployment Benefit Obligation Payable	<u>167,508</u>
Total Non-Current Liabilities	<u>1,148,279</u>

TOTAL LIABILITIES	<u>\$ 1,646,450</u>
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DEFERRED INFLOWS OF RESOURCES

Deferred Inflows of Resources - Pension	\$ 127,108
Deferred Inflows of Resources - OPEB	<u>(7,540)</u>
Total Deferred Inflows of Resources	<u><u>\$ 119,568</u></u>

NET POSITION

Net Investment in Capital Assets	\$ 13,373,869
Unrestricted	<u>10,967,870</u>
TOTAL NET POSITION	<u>\$ 24,341,739</u>

TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u>\$ 26,107,757</u>
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The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUND - "911" FUND
FOR THE YEAR ENDED OCTOBER 31, 2024**

OPERATING REVENUE

Telephone Tax	\$ 4,839,961
Grant Revenue	820
Total Operating Revenue	<u>4,840,781</u>

OPERATING EXPENSES

Contractual Services	107,906
Depreciation	966,436
Dues and Subscriptions	2,637
Duplicating Expense	3,369
Insurance	398,947
Miscellaneous	8,267
Other Post Employment Benefits	13,758
Professional Fees	27,685
Publication and Recordings	1,163
Repairs and Maintenance	713,401
Retirement and Medicare	140,643
Salaries	2,324,167
Supplies and Materials	286,224
Telecommunications	460,403
Training	33,047
Transportation	10,042
Travel and Meetings	420
Uniforms	3,531
Utilities	<u>55,468</u>
Total Operating Expenses	<u>5,557,514</u>

OPERATING INCOME (LOSS)	<u>(716,733)</u>
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NON-OPERATING REVENUES (EXPENSES)

Investment Earnings	557,244
Miscellaneous Revenue	14,528
Gain (Loss) on Disposal of Assets	(20,382)
Nonemployer Pension Contribution	<u>27,567</u>
Total Non-Operating Revenues (Expenses)	<u>578,957</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUND - "911" FUND
FOR THE YEAR ENDED OCTOBER 31, 2024**

DECREASE IN NET POSITION	\$ (137,776)
NET POSITION, BEGINNING	<u>24,479,515</u>
NET POSITION, ENDING	<u>\$ 24,341,739</u>

The Accompanying Notes are an Integral Part of the Basic Financial Statements.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF CASH FLOWS
PROPRIETARY FUND - "911" FUND
FOR THE YEAR ENDED OCTOBER 31, 2024**

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Received From Providing Services	\$ 4,786,213
Cash Paid to Suppliers	(1,800,057)
Cash Paid to Employees	<u>(2,456,437)</u>

NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>529,719</u>
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CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Purchases and Construction of Property and Equipment	<u>(395,570)</u>
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NET CASH USED IN CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(395,570)</u>
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CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES

Cash Received from Others	<u>18,350</u>
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NET CASH PROVIDED BY NON-CAPITAL FINANCING ACTIVITIES	<u>18,350</u>
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CASH FLOWS FROM INVESTING ACTIVITIES

Interest on Investments	<u>44,374</u>
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NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>44,374</u>
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NET DECREASE IN CASH AND CASH EQUIVALENTS	196,873
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CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>2,193,477</u>
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CASH AND CASH EQUIVALENTS AT END OF YEAR	<u><u>\$ 2,390,350</u></u>
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**RECONCILIATION OF OPERATING INCOME TO NET CASH
PROVIDED BY OPERATING ACTIVITIES:**

Operating Loss	\$ (716,733)
Adjustment to Reconcile Operating Income to Net Cash Provided by Operating Activities:	
Depreciation	966,436
Miscellaneous Revenue	14,528
Provision for Net Pension Liability, Net	(166,182)
Changes in Assets and Liabilities:	
Telephone Tax Receivable	(42,241)
Prepaid Expenses	(1,162)
Other Receivables	(26,855)
Accounts Payable	313,615
Salaries Payable	30,949
Accrued Compensated Absences	121,375
Other Post Employment Benefits	<u>35,989</u>

Net Cash Provided by Operating Activities	<u><u>\$ 529,719</u></u>
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The Accompanying Notes are an Integral Part of the Basic Financial Statements.

NOTES TO FINANCIAL STATEMENTS

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the District conform to accounting principles generally accepted in the United States as applicable to governments. The following is a summary of the significant policies.

Basis of Presentation – The Lafayette Parish Communication District’s financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The *Governmental Accounting Standards Board* (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

Financial Reporting Entity –The Lafayette Parish Communication District is governed by an appointed board of commissioners and consists of the “911” Fund, the Office of Homeland Security and Emergency Preparedness Fund and The Communication System Management Fund.

The “911” Fund was created by House Bill No. 480, Act No. 788 and signed into law July 18, 1979 for the purpose of establishing a local emergency telephone response service for Lafayette Parish.

The Office of Homeland Security and Emergency Preparedness Fund (OHSEP) was consolidated with the Lafayette Parish Communication District on November 1, 1984. Funding for OHSEP is provided by the State of Louisiana Office of Homeland Security and Emergency Preparedness, the City of Lafayette and the Parish of Lafayette. Any revenues in excess of expenditures are refunded proportionately to the City and Parish of Lafayette at the end of each fiscal year.

The Communication System Management Fund (CSMF) was established on November 1, 1986 to administer the City of Lafayette’s 800 Megahertz Radio System. CSMF charges other agencies and surrounding communities a rental fee for radio tower usage. The City of Lafayette reimburses CSMF for excess expenditures over revenues received from tower rentals.

The accompanying financial statements present the District’s funds and activities. As required by GAAP, these financial statements present the District as a component unit of the Consolidated Government of Lafayette, Louisiana.

Government-Wide Financial Statements (GWFS) - The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include all the financial activities of the District. Information contained in these statements reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB’s *Codification*, Section N50. The statement of activities presents a comparison between direct expenses and program revenues for each of the functions of the District’s governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function.

Government-Wide Financial Statements (GWFS) – continued - Program revenues include (a) fees and charges paid by the recipients of services offered by the District, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements (FFS) – The financial transactions of the Lafayette Parish Communication District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenses or expenditures. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Lafayette Parish Communication District:

Governmental Funds –

Special Revenue Funds – These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Proprietary Fund –

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary fund of the District:

Enterprise Fund – This type of fund is used to account for operations that are financed and operated in a manner similar to private business enterprises where the costs (expenses, including depreciation) of providing emergency telephone response services to the general public on a continuing basis is financed through user charges.

The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the District or its total assets, liabilities, revenues, or expenditures of the individual fund type is at least ten percent of the corresponding total for all of that fund type, or if management and officials consider a fund to be particularly important. Non-major funds by category are summarized into a single column. The non-major funds are combined in a column in the fund financial statements. The Proprietary Fund – “911” Fund is the operating fund of the District and is considered a major fund. In addition, the Office of Homeland Security and Emergency Preparedness Fund and the Communication System Management Fund are also reported as major funds because they are considered by management and officials to be important and significant to operations and are reported as such for the year ended October 31, 2024.

Measurement Focus/Basis of Accounting – Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Accrual

Governmental activities in the government-wide financial statements and the proprietary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. The proprietary fund type is accounted for on a cost of service measurement focus using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Intergovernmental revenues and fees, charges and commissions for services are recorded when the District is entitled to the funds. Interest on interest-bearing deposits is recorded or accrued as revenues when earned. Substantially all other revenues are recorded when received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred, if measurable.

Budgets and Budgetary Accounting – The Lafayette Parish Communication District is required to adopt annual budgets for each fund. Each budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles ("GAAP").

The following procedures are followed in establishing the budgetary data reflected in the financial statements:

- a. Each year, prior to November 1, the District prepares a budget for the next succeeding fiscal year and submits it to the Board of Commissioners. The operating budget includes proposed expenditures and the means of financing them.
- b. The Lafayette Parish Communication District adopts the budget by a resolution of the Board of Commissioners.
- c. The budget must be revised and approved by the Commissioners for any increase in budgetary expenditures.
- d. All budgetary appropriations lapse at the end of each fiscal year.

Cash and Interest-Bearing Deposits – Cash and interest-bearing deposits are stated at cost, which approximates market.

Unearned Revenue – Unearned revenue in the Communication System Management Fund represents rental fees for future radio tower usage. Rental revenue is recognized on a pro-rata basis as radio tower service is provided.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Assets – Capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost or estimated cost if historical cost is not available. The District’s capitalization policy matches that of the City/Parish of Lafayette, its fiscal agent. Contributed assets are recorded as capital assets at their estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Building and improvements	20 – 40 years
Vehicles	5 years
Equipment and Furniture	5 -10 years

Right-of-Use Assets - Right-of-use assets are recorded for leases and contracts for information technology subscriptions in accordance with GASB Statement No. 87, *Leases* and 96 *Subscription-Based Information Technology Arrangements (SBITAs)*, respectively. The right-of-use asset is initially measured at the initial amount of the lease or contract liability, adjusted for payments made at or before the commencement of the lease or contract date, plus certain indirect costs. Subsequently, the right-of-use asset is amortized on a straight-line basis over its contract or lease term.

Compensated Absences – Annual leave is a paid leave of absence from regularly scheduled work hours granted to regular employees for the purpose of rest and recreation or to attend to personal affairs. Annual leave is earned by all regular full and part-time employees based on their years of service ranging from eight to sixteen hours per month beginning after six months of service. Excess leave shall be added to the employee’s sick leave balance. Sick leave is earned by all full-time employees at the rate of eight hours per month and part-time employees at a pro-rata amount based on their usual work schedule for each completed month of employment.

Sick leave is carried forward from year to year. An employee shall be paid for all accumulated hours of sick leave at their regular rate of pay upon regular or disability retirement, death, or upon permanent layoff of an employee with 15 years or more of employment provided an offer of employment in a position of equal or greater pay was not refused and will not be paid upon any other type of separation from service. In accordance with GASB’s *Codification*, Section C60, an accrual is made for accrued sick leave that is determined to be payable at separation based on the above criteria.

On October 31, 2024, accrued compensated absences in the “911” Fund amounted to \$715,349. The portion of accrued compensated absences attributed to the Office of Homeland Security and Emergency Preparedness Fund amounted to \$0 on October 31, 2024.

Prepaid Items – Payments made to vendors for services that will benefit periods beyond year-end are recorded as prepaid items.

Cash and Cash Equivalents – For purposes of the Statement of Cash Flows, the District considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

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NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Interfund Transactions – Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental and proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Equity Classifications – In the government-wide statement of net position, equity is classified as net position and displayed in three components:

- a. Net investments in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those net assets.
- b. Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. The District has no restricted net assets at October 31, 2024.
- c. Unrestricted net position – All other net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”.

When both restricted and unrestricted resources are available for use, it is the District’s policy to use restricted resources first, and then unrestricted resources as they are needed.

In the fund financial statements, governmental equity is classified as fund balance. However, due to the nature of the governmental funds, there is no fund balance reported in these funds at the end of the fiscal year.

Estimates – The preparation of financial statements in conformity with generally accepted accounting principles of the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Deferred Outflows of Resources and Deferred Inflows of Resources - In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues in a future period. In these circumstances, deferred outflows of resources and deferred inflows of resources result from the delayed recognition of expenditures or revenues, respectively.

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NOTES TO FINANCIAL STATEMENTS

NOTE 2 CASH AND INVESTMENTS

The District's cash and investments are included in the Consolidated Government of Lafayette Parish's (LCG) Cash Management Fund, which is pooled with LCG's other investments. Interest earned from the pooled cash management fund is apportioned to each fund based on its average daily cash balance. LCG's investments are categorized to give an indication of the level of risk assumed by LCG at year-end.

Category 1 includes investments that are insured or registered or for which the securities are held by LCG or its agent in LCG's name. All funds are considered Category 1 at October 31, 2024.

Cash and investments include bank balances and investments that at the balance sheet date Cash balances are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. The District has no custodial credit risk associated with these deposits.

As a component unit of the Consolidated Government of Lafayette, Louisiana, the District follows the Cash Management Rules and Guidelines of the Lafayette City-Parish Consolidated Government. Following are the risks associated with these rules and guidelines.

Interest Rate Risk: As a means of limiting its exposure to fair-value losses arising from rising interest rates, the District's investment policy limits the investment portfolio to "money market instruments", which are defined as very creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which longer-term securities are utilized, the general use of long-term securities shall be avoided.

Credit Risk: The District's Investment Policy limits investments to fully insured and/or fully-collateralized certificates of deposits and direct and indirect obligations of U.S. government agencies.

Concentration of Credit Risk: The District's investment policy limits the District's investment instruments to: 1) Certificates of Deposit; 2) Certain direct obligations of the US Government; 3) Other "direct obligations" of the U.S. Government; and, 4) Obligations of certain US Government Agencies.

NOTE 3 INVESTMENTS

As of October 31, 2024, the Government's investments were as follows:

<u>Primary Government:</u>		<u>Maturities</u>		
Investment Type:	<u>% of Portfolio</u>	<u>Fair Value</u>	<u>Less than 1 Year</u>	<u>1 - 5 Years</u>
LAMP	1.19%	\$ 791	\$ 791	\$ -
U.S. Treasuries	73.09%	48,761	33,127	15,634
U.S. Instrumentalities	25.72%	17,160	11,563	5,597
Total investments	<u>100.00%</u>	<u>\$ 66,712</u>	<u>\$ 45,481</u>	<u>\$ 21,231</u>

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NOTES TO FINANCIAL STATEMENTS

NOTE 3 INVESTMENTS (CONTINUED)

<u>Proprietary Fund:</u>		<u>Maturities</u>		
Investment Type:	<u>% of Portfolio</u>	<u>Fair Value</u>	<u>Less than 1 Year</u>	<u>1 - 5 Years</u>
LAMP	1.19%	\$ 108,340	\$ 108,340	\$ -
U.S. Treasuries	73.09%	6,678,933	2,135,121	4,543,812
U.S. Instrumentalities	25.72%	2,350,474	4,469,359	(2,118,885)
Total investments	100.00%	\$ 9,137,747	\$ 6,712,820	\$ 2,424,927

The following provides information about interest rate risk associated with the Government's investments:

Credit rate risk: The risks are managed by restricting investments to those authorized by R.S. 33:5162. The Government's Investment Policy limits investments to fully insured and/or fully-collateralized certificates of deposits and direct and indirect obligations of U.S. government agencies. The Government's investments in U.S. Treasuries and U.S. Instrumentalities were rated AA+ and A-1+ by Standard and Poor's and repurchase agreements were not rated.

Concentration of credit risk: R.S. 33:2955 provides that all fixed income investments be appropriately diversified by maturity, security, sector, and credit quality. At October 31, 2024, no more than 5 percent of the Government's total investments were invested in any single issue.

Custodial Credit Risk - In the event of the failure of the counterparty, the Government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Government's investment policy requires all investments to be in the Government's name and all ownership securities to be evidenced by an acceptable safekeeping receipt issued by a third-party financial institution which is acceptable to the Government. Accordingly, the Government had no custodial credit risk related to its investments.

In accordance with GASB Statement No. 31, the Government recognized a net increase in the fair value of investments in the amount of \$296 and \$60,520 for Governmental Funds and Proprietary funds, respectively. This amount takes into account all changes in fair value that occurred during the year. The unrealized loss on investments held at October 31, 2024 was \$296 and \$60,520 for Governmental Funds and Proprietary funds, respectively.

NOTE 4 TELEPHONE TAX RECEIVABLE

The telephone tax is received by the "911" Fund from AT&T Mobility, Inc., Cox Louisiana Telecom, LLC, BellSouth Telecommunications, Inc., the Louisiana Department of Revenue and various other vendors from amounts billed to their customers. At October 31, 2024, the telephone tax receivable was \$350,033. The responsibility of collecting the tax rests with the telephone companies and the receivable is reported net of any uncollected amounts, therefore, no allowance for uncollectible taxes is deemed necessary.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN

During the year ended October 31, 2015, the District adopted the provisions of Governmental Accounting Statement No. 68 – *Accounting and Financial Reporting for Pensions*. The Parochial Employees' Retirement System of Louisiana prepare their employer schedules in accordance with Governmental Accounting Statement No. 68 - *Accounting and Financial Reporting for Pensions* – an amendment of GASB Statement No. 27. GASB Statement No. 68 establishes standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources and expenses/expenditures. It provides methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value and attribute that present value to periods of employee service. It also provides methods to calculate participating employer's proportionate share of net pension liability, deferred inflows, deferred outflows, pension expense and amortization periods for deferred inflows and deferred outflows.

The employer pension schedules for the Parochial Employees' Retirement System of Louisiana are prepared using the accrual basis of accounting. Members' earnable compensation, for which the employer allocations are based, is recognized in the period in which the employee is compensated for services performed. The member's earnable compensation is attributed to the employer for which the member is employed as of October 31, 2024.

Substantially all of the District's employees are covered under the Parochial Employees' Retirement System of Louisiana. Details concerning the plan are:

Plan Description:

The Parochial Employees' Retirement System of Louisiana (the System) is a cost-sharing multiple-employer defined benefit pension plan established by Act 205 of the 1952 regular session of the Legislature of the State of Louisiana to provide retirement benefits to all employees of any parish in the state of Louisiana or any governing body or a parish which employs and pays persons serving the parish.

Act 765 of the year 1979, established by the Legislature of the State of Louisiana, revised the System to create Plan A and Plan B to replace the "regular plan" and the "supplemental plan". Plan A was designated for employers out of Social Security. Plan B was designated for those employers that remained in Social Security on the revision date. Employees of the District are members of Plan A.

The Parochial Employees' Retirement System of Louisiana issues a stand-alone report on their financial statements. Access to the report can be found on the Louisiana Legislative Auditor's website, www.la.la.gov.

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to these appropriate statutes for more complete information.

Eligibility Requirements:

All permanent parish government employees (except those employed by Orleans, Lafourche and East Baton Rouge Parishes) who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

As of January 1997, elected officials, except coroners, justices of the peace, and parish presidents may no longer join the System.

Retirement Benefits:

Any member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

1. Any age with thirty (30) or more years of creditable service.
2. Age 55 with twenty-five (25) years of creditable service.
3. Age 60 with a minimum of ten (10) years of creditable service.
4. Age 65 with a minimum of seven (7) years of creditable service.

For employees hired after January 1, 2007:

1. Age 55 with 30 years of service.
2. Age 62 with 10 years of service.
3. Age 67 with 7 years of service.

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to 3% of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

Survivor Benefits:

Upon the death of any member of Plan A with five (5) or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children, as outlined in the statutes.

Any member of Plan A, who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit, as outlined in the statutes.

A surviving spouse who is not eligible for Social Security survivorship or retirement benefits, and married not less than twelve (12) months immediately preceding death of the member, shall be paid an Option 2 benefit beginning at age 50.

Deferred Retirement Option Plan:

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Retirement System. DROP is an option for that member who is eligible for normal retirement.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

In lieu of terminating employment and accepting a service retirement, any member of Plan A or B who is eligible to retire may elect to participate in the Deferred Retirement Option Plan (DROP) in which they are enrolled for three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable, but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account.

Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

For individuals who become eligible to participate in the Deferred Retirement Option Plan on or after January 1, 2004, all amounts which remain credited to the individual's subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the Board of Trustees. These subaccounts may be credited with interest based on money market rates of return or, at the option of the System, the funds may be credited to self-directed subaccounts.

The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the state or the System, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

Disability Benefits:

For Plan A, a member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007, and has at least five years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, if not eligible for normal retirement, a member of Plan A shall be paid a disability benefit equal to the lesser of an amount equal to three percent of the member's final average compensation multiplied by his years of service, not to be less than fifteen, or 3% multiplied by years of service assuming continued service to age 60 for those members who are enrolled prior to January 1, 2007 and to age 62 for those members who are enrolled January 1, 2007 and later.

Cost of Living Increases:

The Board is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

Cost of Living Increases (Continued):

In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age sixty-five equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older. (RS 11:1937). Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55.

Employer Contributions:

According to state statute, contributions for all employers are actuarially determined each year. For the years ended December 31, 2023, and 2022, the actuarially determined contribution rate was 7.49% and 7.1%, respectively, of member's compensation for Plan A. The actual contribution rate for each of the fiscal years ending December 31, 2023, and 2022 was 11.50% and 11.50% respectively for Plan A.

According to state statute, the System also receives $\frac{1}{4}$ of 1% of ad valorem taxes collected within the respective parishes, except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as additional employer contributions and are considered support from non-employer contributing entities.

Employer Allocations:

The schedule of employer allocations reports the historical employer contributions, in addition to the employer allocation percentage for each participating employer. The historical employer contributions are used to determine the proportionate relationship of each employer to all employers of Parochial Employees' Retirement System of Louisiana. The employer's proportion was determined on a basis that is consistent with the manner in which contributions to the pension plan are determined. The resulting allocation percentages were used in calculating each employer's proportionate share of the pension amounts.

The allocation method used in determining each employer's proportion was based on each employer's contributions to the plan during the fiscal year ended December 31, 2023 as compared to the total of all employers' contributions received by the plan during the fiscal year ended December 31, 2023.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

At October 31, 2024, the District reported a pension asset of \$(265,422) for its proportionate share of the net pension asset, of which \$0 and \$(265,422) was reported in the governmental activities and business-type activities, respectively. The net pension asset was measured as of December 31, 2023, and the total pension asset used to calculate the net pension asset was determined by an actuarial valuation as of that date. The District's proportion of the net pension asset was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At December 31, 2023, the District's proportion was .28%, which was a decrease of .01% from its proportion measured as of December 31, 2022.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

For the year ended October 31, 2024, the District recognized pension expense of \$103,896 adjusted for the employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions of \$0.

At October 31, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Business-Type Activities	
	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	\$ 125,686	\$ 71,245
Difference between projected and actual earnings on pension plan investments	427,766	46,242
Difference between employer contributions and proportionate share of contributions	-	9,621
Employer contributions subsequent to measurement date	210,630	-
Total	<u>\$ 764,082</u>	<u>\$ 127,108</u>

Deferred outflows of resources of \$210,630 related to pensions resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended October 31, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	
2024	\$ 30,453
2025	209,747
2026	360,016
2027	(173,871)
Totals	<u>\$ 426,345</u>

Actuarial Methods and Assumptions:

The net pension liability was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

Actuarial Methods and Assumptions (continued):

The components of the net pension liability/asset of the System's employers as of December 31, 2024, are as follows:

	<u>PLAN A</u>
Total Pension Liability	\$4,847,819,779
Plan Fiduciary Net Position	<u>4,752,547,557</u>
Total Net Pension Liability (Asset)	<u>\$ 95,272,222</u>

A summary of the actuarial methods and assumptions used in determining the total pension liability as of December 31, 2023, are as follows:

Valuation Date	December 31, 2023
Actuarial Cost Method	Plan A – Entry Age Normal
Investment Rate of Return	6.40% net of investment expense, including inflation
Expected Remaining Service lives	4 years
Projected Salary Increases	Plan A – 4.75%
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increase not yet authorized by the Board of Trustees.
Mortality	Pub-2010 Public Retirement Plans Mortality Table for Health Retirees multiplied by 130% for males and 125% for females using MP2018 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females using MP2021 scale. Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females using MP2021 scale for disabled annuitants.
Inflation Rate	2.30%

The discount rate used to measure the total pension liability was 6.40% for Plan A. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the capital asset pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward-looking basis in equilibrium, in which best estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.40% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.50% for the year ended December 31, 2023.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2023 are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Portfolio Real Rate of Return
Fixed Income	33%	1.12%
Equity	51%	3.20%
Alternatives	14%	0.67%
Real Assets	2%	0.11%
Totals	100%	5.10%
Inflation		2.40%
Expected Arithmetic Nominal Return		7.50%

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2018 through December 31, 2022. The data was assigned credibility weighting and combined with a standard table to produce current levels of mortality. As a result of this study, mortality for employees was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2021 scale. In addition, mortality for annuitants and beneficiaries was set equal to the Pub-2010 Public Retirement Plans Mortality Table for Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale. For disabled annuitants, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for General Disables Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2021 scale.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

Sensitivity to Changes in Discount Rate:

The following presents the net pension liability/asset of the participating employers as of December 31, 2023 calculated using the discount rate of 6.40%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower 5.40% or one percentage point higher 7.40% than the current rate.

	Plan A - Changes in Discount Rate		
	1.0% Decrease 5.4%	Current Discount Rate of 6.4%	1.0% Increase 7.4%
Net Pension Liability (Asset)	\$ 1,893,836	\$ 265,422	\$ (1,101,469)

Change in Net Pension Liability:

The changes in the net pension liability for the year ended October 31, 2024 were recognized in the current reporting period as pension expense except as follows:

Differences between Expected and Actual Experience:

Differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The difference between expected and actual experience resulted in a deferred inflow of resources in the amount of \$71,245 and a deferred outflow of resources in the amount of \$125,686 for Plan A for the year ended October 31, 2024.

Differences between Projected and Actual Investment Earnings:

Differences between projected and actual investment earnings on pension plan investments were recognized in pension expense using the straight-line amortization method over a closed five-year period. The difference between projected and actual investment earnings resulted in a deferred inflow of resources in the amounts of \$46,242 and a deferred outflow of resources in the amount of \$427,766 for Plan A for the year ended October 31, 2024.

Change in Assumptions:

The changes in assumptions about future economic or demographic factors were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. The change in assumptions or other inputs resulted in deferred inflows and outflows of resources in the amount of \$0 for Plan A, for the year ended October 31, 2024.

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NOTES TO FINANCIAL STATEMENTS

NOTE 5 PENSION PLAN (CONTINUED)

Change in Proportion:

Changes in the employer's proportionate shares of the collective net pension liability and collective deferred outflows of resources and deferred inflows of resources since the prior measurement date were recognized in employer's pension expense/(benefit) using a the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided pensions through the pension plan. The change in proportion resulted in a deferred inflow of resources in the amount of \$9,621 and a deferred outflow of resources in the amount of \$0 for Plan A, for the year ended October 31, 2024.

Contributions – Proportionate Share:

Differences between contributions remitted to the System and the employer's proportionate share are recognized in pension expense/(benefit) using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with a pension through the pension plan. The resulting deferred inflow/outflow and amortization is not reflected in the schedule of employer amounts due to differences that could arise between contributions reported by the System and contributions reported by the participating employer.

NOTE 6 POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

General Information about the OPEB Plan

Plan description – The LPCD provides certain continuing health care and life insurance benefits for its retired employees. The LPCD's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the LPCD. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the LPCD. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB).

Benefits Provided – Medical benefits are provided through insured programs. The plan provisions are contained in the official plan documents. Employees are covered by Plan A of Parochial Employees Retirement System (PERS), whose retirement eligibility (D.R.O.P. entry) provisions are as follows: for active members hired before January 1, 2007: 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or, age 65 and 7 years of service; for active members hired on and after January 1, 2007: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 6 POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS (CONTINUED)

Employees covered by benefit terms – As of the measurement date October 31, 2022, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	2
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>31</u>
	<u><u>33</u></u>

Total OPEB Liability

The LPCD's total OPEB liability of \$167,508 was measured as of October 31, 2024, and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs – The total OPEB liability in the October 31, 2024 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	4.0%, including inflation
Discount rate	4.16% annually (Beginning of Year to Determine ADC)
	4.16%, annually (As of End of Year Measurement Date)
Healthcare cost trend rates	5.5% annually for 10 years, 4.5% thereafter
Mortality	SOA RP-2000 Table

The discount rate was based on the average of the Bond Buyers' 20 Year General Obligation municipal bond index as of October 31, 2024, the end of the applicable measurement period.

The actuarial assumptions used in the October 31, 2024 valuation were based on the results of ongoing evaluations of the assumptions from November 1, 2009 to October 31, 2024.

Changes in the Total OPEB Liability

Balance at October 31, 2023	\$ 154,350
Changes for the Year:	
Service Cost	4,136
Interest	6,421
Difference between Expected and Actual	<u>2,601</u>
Net Changes	<u>13,158</u>
Balance at October 31, 2024	<u><u>\$ 167,508</u></u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 6 POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS (CONTINUED)

Sensitivity of the total OPEB liability to changes in the discount rate – The following presents the total OPEB liability of the LPCD, as well as what the LPCD's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.16%) or 1-percentage-point higher (5.16%) than the current discount rate:

	1.0% Decrease (3.16%)	Current Discount Rate (4.16%)	1.0% Increase (5.16%)
Total OPEB liability	\$ 203,210	\$ 167,508	\$ 139,891

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates – The following presents the total OPEB liability of the LPCD, as well as what the LPCD's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	1.0% Decrease (4.5%)	Current Trend (5.5%)	1.0% Increase (6.5%)
Total OPEB liability	\$ 143,032	\$ 167,508	\$ 199,376

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended October 31, 2024, the LPCD recognized OPEB expense of \$13,758. At October 31, 2024 the LPCD reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 35,293	\$ (4,613)
Changes in assumptions	19,236	(28,285)
Total	<u>\$ 54,529</u>	<u>\$ (32,898)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending October 31:	
2025	\$ 3,201
2026	3,201
2027	3,201
2028	(813)
2029	2,658
Thereafter	<u>10,201</u>
	<u>\$ 21,649</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 7 LEASES

On September 1, 1983, the District entered into and prepaid a ninety-nine year lease with the City of Lafayette for land for future construction of a permanent facility. The prepaid amount has been amortized over the term of the lease in the amount of \$253 per year through October 31, 2019. This lease was terminated in January 2020 with a prepaid amount of \$15,867. The District is currently in discussions with the Lafayette Consolidated Government to enter into an Intergovernmental Agreement with the Parish of Lafayette, whereby the District would have use of a portion of the courthouse for a period of 10 years at a cost of \$1,587 per year. The remaining amount reflected as prepaid, will be amortized over the term of the new agreement.

The District has entered into a lease with AT&T. for an Automatic Location Identification (ALI) system. The ALI system is used within the "911" Fund. The lease term is for one year and renews annually unless either party gives a one hundred eighty (180) day written notice. The current lease term runs from June 1, 2024, through May 31, 2025. Monthly lease payments were \$10,860 through May 31, 2024 then \$9,240 for the new lease term. Future minimum lease payments at October 31, 2024, were \$64,680.

In June 2004, the District entered into an Intergovernmental Agreement with the City of Carencro to lease a parcel of land for construction of the Mobile Operations Center Garage. The initial term of the lease is fifty years, scheduled to be up for renewal in June 2054. After the initial term, the City has the option to continue the lease on a month-to-month basis. There is no cost to the District for this lease.

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**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 8 CAPITAL ASSETS

Capital asset activity for the year ended October 31, 2024 was as follows:

	Balance 10/31/2023	Additions/ Completions	Retirements/ Adjustments	Balance 10/31/2024
<u>Governmental Activities:</u>				
Capital assets, being depreciated				
Buildings	\$ 885,759	\$ -	\$ -	\$ 885,759
Furniture and equipment	3,893,424	547,460	(209,954)	4,230,930
Total capital assets being depreciated	4,779,183	547,460	(209,954)	5,116,689
Less: Accumulated depreciation for:				
Buildings	(578,774)	(43,855)	-	(622,629)
Furniture and equipment	(3,552,441)	(117,524)	209,954	(3,460,011)
Total accumulated depreciation	(4,131,215)	(161,379)	209,954	(4,082,640)
 Total capital assets being depreciated, net	647,968	386,081	-	1,034,049
Governmental activities capital assets, net	<u>\$ 647,968</u>	<u>\$ 386,081</u>	<u>\$ -</u>	<u>\$ 1,034,049</u>
<u>Business-type Activities:</u>				
Capital assets, being depreciated				
Buildings	\$ 11,920,978	\$ -	\$ (2,206)	\$ 11,918,772
Furniture and equipment	9,700,081	183,932	(730,806)	9,153,207
Total capital assets being depreciated	21,621,059	183,932	(733,012)	21,071,979
Less: Accumulated depreciation for:				
Buildings	(1,822,966)	(289,145)	1,768	(2,110,343)
Furniture and equipment	(5,832,976)	(677,291)	710,915	(5,799,352)
Total accumulated depreciation	(7,655,942)	(966,436)	712,683	(7,909,695)
 Total capital assets being depreciated, net	13,965,117	(782,504)	(20,329)	13,162,284
 Construction in progress	-	211,585	-	211,585
Business-type activities capital assets, net	<u>\$ 13,965,117</u>	<u>\$ (570,919)</u>	<u>\$ (20,329)</u>	<u>\$ 13,373,869</u>

Depreciation expense for the year ended October 31, 2024 was charged as direct expense to programs of the government as follows:

Governmental Activities – Public Safety	<u>\$ 161,379</u>
Business-Type Activities – Public Safety	<u>\$ 966,436</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

NOTES TO FINANCIAL STATEMENTS

NOTE 9 BOARD COMPENSATION

The Board of Commissioners serve without compensation or per diem.

NOTE 10 RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; error and omissions; and natural disasters. The District is insured to reduce the exposure to these risks.

NOTE 11 LITIGATION

From time to time, the District is exposed to risk of loss related to claims against the District, arising in the normal course of operations. Management believes that the District's insurance coverage is sufficient for potential liabilities, if any. Therefore, no amounts were recorded in these financial statements.

NOTE 12 COMMITMENTS

In February 2021, the District entered into an agreement with Motorola Solutions for the equipment and installation of a Command Central Aware system and Situational Awareness custom interface. The project and installation were completed during 2023. The agreement also includes a cancellable four year subscription for licensing, maintenance and technical support at an annual cost of \$39,560. Based on the terms and types of services provided, management does not believe the subscription meets the requirements under Governmental Accounting Standards Board (GASB) issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. Related subscription costs for the year ended October 31, 2024 were \$39,560. Future payments required under the agreement are as follows:

Year ending October 31:	
<u>2025</u>	\$ 39,560
2026	<u>39,560</u>
Total	<u><u>\$ 79,120</u></u>

NOTE 14 SUBSEQUENT EVENTS

The District has evaluated subsequent events through March 24, 2025, the date which these financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET (GAAP BASIS) AND ACTUAL
ENTERPRISE FUND - PROPRIETARY FUND
FOR THE YEAR ENDED OCTOBER 31, 2024

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUE				
Telephone Tax	\$ 4,600,000	\$ 4,600,000	\$ 4,839,961	\$ 239,961
Miscellaneous Revenue	15,000	15,000	14,528	(472)
Investment Earnings	150,000	150,000	557,244	407,244
Generator Grant	-	-	820	820
Gain (Loss) on Fixed Asset Disposal	(50,000)	(50,000)	(20,382)	29,618
Nonemployer Pension Contribution	-	-	27,567	27,567
Total Revenue	<u>4,715,000</u>	<u>4,715,000</u>	<u>5,419,738</u>	<u>704,738</u>
EXPENSES				
Current:				
Contractual Services	50,000	180,000	107,906	72,094
Depreciation	800,000	800,000	966,436	(166,436)
Dues and Subscriptions	3,000	3,000	2,637	363
Duplicating Expense	5,000	5,000	3,369	1,631
Insurance	432,640	425,640	398,947	26,693
Miscellaneous	28,000	28,000	8,267	19,733
Office and Postage	1,500	1,500	-	1,500
Other Post Employment Benefits	75,000	75,000	13,758	61,242
Printing	1,000	1,000	-	1,000
Professional Fees	40,000	40,000	27,685	12,315
Publication and Recordings	2,000	2,000	1,163	837
Repairs and Maintenance	840,000	740,000	713,401	26,599
Retirement and Medicare	647,000	373,000	140,643	232,357
Salaries	2,668,680	2,668,680	2,324,167	344,513
Supplies and Materials	150,000	291,000	286,224	4,776
Telecommunications	300,000	480,000	460,403	19,597
Training	40,000	40,000	33,047	6,953
Transportation	20,000	20,000	10,042	9,958
Travel and Meetings	3,000	3,000	420	2,580
Uniforms	4,000	4,000	3,531	469
Utilities	80,000	80,000	55,468	24,532
Total Expenses	<u>\$ 6,190,820</u>	<u>\$ 6,260,820</u>	<u>\$ 5,557,514</u>	<u>\$ 703,306</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>(1,475,820)</u>	<u>(1,545,820)</u>	<u>(137,776)</u>	<u>1,432</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
BUDGET (GAAP BASIS) AND ACTUAL
ENTERPRISE FUND - PROPRIETARY FUND
FOR THE YEAR ENDED OCTOBER 31, 2024**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES (BROUGHT FORWARD)	\$ (1,475,820)	\$ (1,545,820)	\$ (137,776)	\$ 1,432
NET POSITION, BEGINNING	<u>24,479,515</u>	<u>24,479,515</u>	<u>24,479,515</u>	<u>-</u>
NET POSITION, ENDING	<u>\$23,003,695</u>	<u>\$ 22,933,695</u>	<u>\$ 24,341,739</u>	<u>\$ 1,432</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SPECIAL REVENUE FUND
OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEAR ENDED OCTOBER 31, 2024**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUE				
Government Appropriations	\$ 216,000	\$ 216,000	\$ 474,714	\$ 258,714
Grant Revenue	-	512,640	222,864	(289,776)
Interest Earnings	1,000	1,000	2,193	1,193
Total Revenue	<u>217,000</u>	<u>729,640</u>	<u>699,771</u>	<u>(29,869)</u>
EXPENDITURES				
Current:				
Dues, Licenses and Subscriptions	300	300	180	120
Duplicating Expense	200	200	-	200
Insurance	20,960	20,560	12,870	7,690
Janitorial Supplies and Service	35,000	35,000	22,559	12,441
Miscellaneous	1,500	800	240	560
Postage	200	200	-	200
Professional Fees	1,200	1,200	1,200	-
Publication and Recordings	200	200	53	147
Repairs and Maintenance	7,000	7,000	5,498	1,502
Retirement and Medicare	12,500	12,500	10,460	2,040
Salaries	89,000	89,000	80,787	8,213
Supplies and Materials	15,140	22,340	22,057	283
Telecommunications	18,000	13,000	4,486	8,514
Training	4,000	3,000	1,476	1,524
Transportation	7,000	7,000	4,594	2,406
Travel and Meetings	2,000	2,000	716	1,284
Uniforms	800	800	246	554
Utilities	2,000	1,900	394	1,506
Capital Outlay:				
Equipment	-	512,640	512,640	-
Total Expenditures	<u>\$ 217,000</u>	<u>\$ 729,640</u>	<u>\$ 683,180</u>	<u>\$ 46,460</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SPECIAL REVENUE FUND
OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEAR ENDED OCTOBER 31, 2024**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ -	\$ 16,591	\$ 16,591
OTHER FINANCING SOURCES (USES):				
Reimbursement of Excess Funds:				
City/Parish of Lafayette	-	-	(16,591)	(16,591)
EXCESS OF REVENUES OVER EXPENDITURE AND OTHER FINANCING USES	-	-	-	-
FUND BALANCE, BEGINNING	-	-	-	-
FUND BALANCE, ENDING	\$ -	\$ -	\$ -	\$ -

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SPECIAL REVENUE FUND
COMMUNICATION SYSTEM MANAGEMENT**

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEAR ENDED OCTOBER 31, 2024**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUE				
Government Appropriation	\$ 165,000	\$ 165,000	\$ 154,406	\$ (10,594)
Interest Earnings	-	-	4,018	4,018
Total Revenue	<u>165,000</u>	<u>165,000</u>	<u>158,424</u>	<u>(6,576)</u>
EXPENDITURES				
Current:				
Dues and Licenses	300	300	-	300
Postage	100	100	-	100
Professional Fees	500	500	500	-
Repairs and Maintenance	71,800	38,800	35,842	2,958
Supplies and Materials	2,500	2,500	2,125	375
Telecommunications	48,800	43,800	34,391	9,409
Tower Rentals	22,000	22,000	17,376	4,624
Training	10,000	13,000	12,414	586
Utilities	9,000	9,000	7,428	1,572
Capital Outlay:				
Equipment	-	35,000	34,820	180
Total Expenditures	<u>165,000</u>	<u>165,000</u>	<u>144,896</u>	<u>20,104</u>
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	 <u>-</u>	 <u>-</u>	 <u>13,528</u>	 <u>13,528</u>
OTHER FINANCING SOURCES (USES)				
Reimbursement of Funds:				
City/Parish of Lafayette	-	-	(13,528)	(13,528)
 DEFICIENCY OF REVENUES OVER EXPENDITURES AND OTHER FINANCING USES	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>
 FUND BALANCE, BEGINNING	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>-</u>
 FUND BALANCE, ENDING	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED OCTOBER 31, 2024**

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability							
Service cost	\$ 4,136	\$ 4,066	\$ 5,140	\$ 4,493	\$ 3,631	\$ 2,803	\$ 3,131
Interest	6,421	5,784	3,447	2,856	3,673	5,069	5,352
Changes of benefit terms	-	-	-	-	-	-	-
Differences between expected and actual experience	2,601	7,013	13,992	29,246	(12,298)	8,152	2,838
Changes of assumptions	-	2,022	(38,290)	1,824	8,894	20,410	(10,136)
Benefit payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>(15,460)</u>	<u>(14,654)</u>	<u>(30,714)</u>	<u>(29,113)</u>
Net change in total OPEB liability	13,158	18,885	(15,711)	22,959	(10,754)	5,720	(27,928)
Total OPEB liability - beginning	<u>154,350</u>	<u>135,465</u>	<u>151,176</u>	<u>128,217</u>	<u>138,971</u>	<u>133,251</u>	<u>161,179</u>
Total OPEB liability - ending	<u>\$ 167,508</u>	<u>\$ 154,350</u>	<u>\$ 135,465</u>	<u>\$ 151,176</u>	<u>\$ 128,217</u>	<u>\$ 138,971</u>	<u>\$ 133,251</u>
 Covered-employee payroll	 <u>\$ 2,249,824</u>	 <u>\$ 1,860,936</u>	 <u>\$ 1,789,362</u>	 <u>\$ 1,669,060</u>	 <u>\$ 1,693,359</u>	 <u>\$ 1,498,849</u>	 <u>\$ 1,484,009</u>
 Net OPEB liability as a percentage of covered-employee payroll	 <u>7.45%</u>	 <u>8.29%</u>	 <u>7.57%</u>	 <u>9.06%</u>	 <u>7.57%</u>	 <u>9.27%</u>	 <u>8.98%</u>
<u>Notes to Schedule:</u>							
Benefit Change	None	None	None	None	None	None	None
 Changes of Assumptions:							
Discount Rate	4.16%	4.16%	4.27%	2.28%	2.37%	2.79%	2.37%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS - OPEB
FOR THE YEAR ENDED OCTOBER 31, 2024**

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Actuarially determined contribution	\$ 13,236	\$ 12,159	\$ 12,153	\$ 10,513	\$ 10,530	\$ 10,792	\$ 12,060
Contributions in relation to the actuarially determined contribution							
Employer contributions to trust	-	-	-	-	-	-	-
Employer-paid retiree premiums	-	-	-	(15,460)	(14,654)	(30,714)	(29,113)
Contribution deficiency (excess)	<u>\$ 13,236</u>	<u>\$ 12,159</u>	<u>\$ 12,153</u>	<u>\$ (4,947)</u>	<u>\$ (4,124)</u>	<u>\$ (19,922)</u>	<u>\$ (17,053)</u>
Covered annual payroll	<u>\$ 2,249,824</u>	<u>\$ 1,860,936</u>	<u>\$ 1,789,362</u>	<u>\$ 1,669,060</u>	<u>\$ 1,693,359</u>	<u>\$ 1,498,849</u>	<u>\$ 1,484,009</u>
Contributions as a percentage of covered employee payroll	<u>0.59%</u>	<u>0.65%</u>	<u>0.68%</u>	<u>-0.30%</u>	<u>-0.24%</u>	<u>-1.33%</u>	<u>-1.15%</u>

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY
FOR THE YEAR ENDED OCTOBER 31, 2024**

<u>Year ended October 31,</u>	<u>Employer Proportion of the Net Pension Liability (Asset)</u>	<u>Employer Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
2015	0.221775%	\$ 60,635	\$ 1,294,481	4.7%	99.15%
2016	0.229240%	\$ 603,427	\$ 1,412,214	42.7%	92.23%
2017	0.2369997%	\$ 488,104	\$ 1,411,574	34.6%	94.15%
2018	0.225874%	\$ (167,654)	\$ 1,580,812	-10.6%	101.98%
2019	0.246655%	\$ 1,094,262	\$ 1,643,375	66.6%	88.86%
2020	0.259891%	\$ 12,234	\$ 1,772,885	0.7%	99.89%
2021	0.263322%	\$ (468,241)	\$ 1,787,213	-26.2%	104.00%
2022	0.250317%	\$ (1,179,104)	\$ 1,895,939	-62.2%	90.53%
2023	0.290863%	\$ 1,119,469	\$ 2,265,332	49.4%	109.00%
2024	0.278594%	\$ 265,422	\$ 2,284,755	11.6%	98.03%

* - The amounts presented have a measurement date of December 31.
-0.012269%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS - PENSION
FOR THE YEAR ENDED OCTOBER 31, 2024**

<u>Year ended October 31,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Employee Payroll</u>	<u>Contributions as a % of Covered Employee Payroll</u>
2015	\$ 207,117	\$ 212,694	\$ (5,577)	\$ 1,294,481	16.43%
2016	\$ 204,771	\$ 192,689	\$ 12,082	\$ 1,412,214	13.64%
2017	\$ 183,505	\$ 179,245	\$ 4,260	\$ 1,411,574	12.70%
2018	\$ 197,602	\$ 176,057	\$ 21,545	\$ 1,580,812	11.14%
2019	\$ 188,988	\$ 177,570	\$ 11,418	\$ 1,643,375	10.81%
2020	\$ 203,882	\$ 187,501	\$ 16,381	\$ 1,772,885	10.58%
2021	\$ 205,529	\$ 205,161	\$ 368	\$ 1,787,213	11.48%
2022	\$ 232,253	\$ 218,660	\$ 13,593	\$ 1,895,939	11.53%
2023	\$ 260,513	\$ 232,762	\$ 27,751	\$ 2,265,332	10.27%
2024	\$ 262,747	\$ 210,630	\$ 52,117	\$ 2,284,755	9.22%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**LAFAYETTE PAISH COMMUNITION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED OCTOBER 31, 2024**

NOTE 1 PENSION PLAN

Benefit Changes – There were no changes of benefit terms for the year ended October 31, 2024.

Changes in Assumptions – Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line method of amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan. These assumptions include the rate of investment return, mortality of plan members, rate of salary increase, rates of retirement, rates of termination, rates of disability, and various other factors that have an impact on the cost of the plan.

NOTE 2 OTHER POSTEMPLOYMENT BENEFITS

Benefit Changes – There were no changes of benefit terms for the year ended October 31, 2024.

Change of Assumptions – The discount rate as of October 31, 2023 was 4.16% and stayed at 4.16% as of October 31, 2024.

OTHER SUPPLEMENTARY INFORMATION

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF WIRELESS 911 REVENUES AND EXPENDITURES
FOR THE YEAR ENDED OCTOBER 31, 2024**

REVENUES

AT&T (Lafayette MSA)	\$ 1,382,643
New Cingular Wireless PCS, LLC	695,099
Verizon Wireless/CELLCO	524,131
State of Louisiana - Department of Revenue	356,658
T-Mobile Central	322,125
Acadian Cellular	121,728
Consumer Cellular	73,067
Other wireless companies	<u>128,616</u>
TOTAL REVENUES	<u><u>\$ 3,604,067</u></u>

NOTE:

The collection of the Wireless 911 tax is authorized by Louisiana Revised Statute 33:9109. According to the statute, the District is to collect the tax from the providers of wireless communications. The proceeds of the tax are restricted in use for payment of service suppliers' and the District's costs associated with the implementation of Phase I and Phase II enhancements required by the FCC. Once these expenditures have been made and the system implementation is complete, the proceeds become unrestricted and may be used for any lawful purpose of the District. All Phase I and Phase II system implementation requirements are complete.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS
FOR THE YEAR ENDED OCTOBER 31, 2024**

Agency Head Name: James C. Stansbury

Purpose	Amount
Salary	\$ 140,014
Benefits - Insurance, Retirement, Medicare, etc.	23,376
Vehicle Subsidy Leases	280
Per Diem	722
Travel	2,267
Registration Fees	1,575
Transportation	1,163
	<u>\$ 169,397</u>

See Independent Auditors' Report.

COMPLIANCE AND INTERNAL CONTROL



OTHER LOCATIONS:

Eunice Morgan City Abbeville

Independent Auditor's Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Commissioners
Lafayette Parish Communication District
Lafayette, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and the major funds of Lafayette Parish Communication District, A Component Unit of the Consolidated Government of Lafayette, Louisiana, as of and for the year ended October 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 24, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Lafayette Parish Communication District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lafayette Parish Communication District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Lafayette Parish Communication District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Lafayette Parish Communication District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor of the State of Louisiana as a public document.

Darnall, Sikes & Frederick

(A Corporation of Certified Public Accountants)

Lafayette, Louisiana

March 24, 2025

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED OCTOBER 31, 2024**

We have audited the financial statements of the Lafayette Parish Communication District as of and for the year ended October 31, 2024 and have issued our report thereon dated March 24, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of October 31, 2024 resulted in an unmodified opinion.

Section I - Summary of Auditors' Reports

A. FINANCIAL STATEMENTS

Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weaknesses	<u> </u> Yes	<u> ✓ </u> No
Significant Deficiency	<u> </u> Yes	<u> ✓ </u> No

Compliance

Compliance Material to Financial Statements	<u> </u> Yes	<u> ✓ </u> No
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B. FEDERAL AWARDS

This section is not applicable for the fiscal year ended October 31, 2024.

Section II - Financial Statement Findings

The audit did not disclose any findings required to be reported.

Section III - Federal Award Findings and Questioned Costs

This section is not applicable for the fiscal year ended October 31, 2024.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED OCTOBER 31, 2024**

There were no prior year findings.

**LAFAYETTE PARISH COMMUNICATION DISTRICT
A COMPONENT UNIT OF THE CONSOLIDATED GOVERNMENT
OF LAFAYETTE, LOUISIANA**

**MANAGEMENT'S CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED OCTOBER 31, 2024**

No current year findings were noted, therefore, no response is deemed necessary.

Lafayette Parish Communication District
Lafayette, Louisiana

Independent Accountant's Report
On Applying Agreed-Upon Procedures

Year Ended October 31, 2024



**DARNALL SIKES
& FREDERICK**

A CORPORATION OF CERTIFIED
PUBLIC ACCOUNTANTS



**DARNALL SIKES
& FREDERICK**

A CORPORATION OF CERTIFIED
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DSFCPAS.COM

OTHER LOCATIONS:

Eunice Morgan City Abbeville

INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners and Management
Lafayette Parish Communications District
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal year November 1, 2023 through October 31, 2024. The Lafayette Parish Communications District's management is responsible for those C/C areas identified in the SAUPs.

The Lafayette Parish Communication District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period November 1, 2023 through October 31, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Written Policies and Procedures

1A. Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):

1A.i. ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.

Written policies and procedures were obtained and address the functions noted above.

1A.ii. ***Purchasing***, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

Written policies and procedures were obtained and address the functions noted above.

1A.iii. ***Disbursements***, including processing, reviewing, and approving.

Written policies and procedures were obtained and address the functions noted above.

- 1A.iv. ***Receipts/Collections***, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
Written policies and procedures were obtained and address the functions noted above.
- 1A.v. ***Payroll/Personnel***, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.
Written policies and procedures were obtained and address the functions noted above.
- 1A.vi. ***Contracting***, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
Written policies and procedures were obtained and address the functions noted above.
- 1A.vii. ***Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)***, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
Written policies and procedures were obtained and address the functions noted above.
- 1A.viii. ***Travel and expense reimbursement***, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers
Written policies and procedures were obtained and address the functions noted above.
- 1A.ix. ***Ethics***, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
Written policies and procedures were obtained and address the functions noted above.
- 1A.x. ***Debt Service***, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
Written policies and procedures were obtained and address the functions noted above.
- 1A.xi. ***Information Technology Disaster Recovery/Business Continuity***, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
Written policies and procedures were obtained and address the functions noted above.
- 1A.xii. ***Sexual Harassment***, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.
Written policies and procedures were obtained and address the functions noted above.

Board or Finance Committee

- 2A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
- 2A.i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
No exceptions were noted.
- 2A.ii. For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget- to-actual, at a minimum, on all special revenue funds. *Alternately, for those entities reporting on the nonprofit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*
No exceptions were noted.
- 2A.iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.
No exceptions were noted.
- 2A.iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.
Obtained the prior year audit report and observed that there were no audit findings.

Bank Reconciliations

- 3A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
- 3A.i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);
See comment below.
- 3A.ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated or electronically logged); and
See comment below.

- 3A.iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

See comment below.

The District's cash balances are maintained in pooled accounts under the control of the Lafayette Consolidated Government as outlined in the fiscal agent agreement between the parties. Representations were obtained from the audit firm of the Lafayette Consolidated Government that this section was tested by them and there are no exceptions noted.

Collections (excluding electronic funds transfers)

- 4A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

Obtained a listing of deposits sites and management's representations that the listing was complete.

- 4B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

Obtained a listing of collection locations from management and management's representation that the listing was complete.

- 4B.i. Employees responsible for cash collections do not share cash drawers/registers.

No exceptions were noted.

- 4B.ii. Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit.

No exceptions were noted.

- 4B.iii. Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

No exceptions were noted.

- 4B.iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, are not responsible for collecting cash, unless another employee/official verifies the reconciliation.

No exceptions were noted.

- 4C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe the bond or insurance policy for theft was enforced during the fiscal period.

No exceptions were noted.

4D. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3A under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

4D.i. Observe that receipts are sequentially pre-numbered.

No exceptions were noted.

4D.ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

No exceptions were noted.

4D.iii. Trace the deposit slip total to the actual deposit per the bank statement.

No exceptions were noted.

4D.iv. Observe the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).

No exceptions were noted.

4D.v. Trace the actual deposit per the bank statement to the general ledger.

No exceptions were noted.

Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

5A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

Obtained listing of locations that process payments and management's representation that the listing was complete.

5B. For each location selected under #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

5B.i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

No exceptions were noted.

5B.ii. At least two employees are involved in processing and approving payments to vendors.

No exceptions were noted.

5B.iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

No exceptions were noted.

- 5B.iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

No exceptions were noted.

- 5B.v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

No exceptions noted.

- 5C. For each location selected under #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and:

- 5C.i. Observe whether the disbursement matched the related original itemized invoice and supporting documentation indicates deliverables included on the invoice were received by the entity.

No exceptions were noted.

- 5C.ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #5B, as applicable.

No exceptions were noted.

- 5D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

No exceptions noted.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

- 6A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

Obtained listing of active credit cards, bank debit cards, fuel cards, and P-cards, including the card numbers and the names of the persons who maintained possession of the cards, and management's representation that the listing was complete.

- 6B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- 6B.i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder. [Note: Requiring such approval may constrain

the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]

No exceptions were noted.

- 6B.ii. Observe that finance charges and late fees were not assessed on the selected statements.

No exceptions were noted.

- 6C. Using the monthly statements or combined statements selected under #7B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e., each card should have 10 transactions subject to testing). For each transaction, observe it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a “missing receipt statement” that is subject to increased scrutiny.

No exceptions were noted.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

- 7A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management’s representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

Obtained listing of travel and travel-related expense reimbursements and management’s representation that the listing was complete.

- 7A.i. If reimbursed using a per diem, observe the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

No exceptions were noted.

- 7A.ii. If reimbursed using actual costs, observe the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

No exceptions were noted.

- 7A.iii. Observe each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1A.vii).

No exceptions were noted.

- 7A.iv. Observe each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

No exceptions were noted.

Contracts

8A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

Obtained listing of all contracts in effect and management's representation that the listing was complete.

8A.i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

No exceptions were noted.

8A.ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter).

No exceptions were noted.

8A.iii. If the contract was amended (e.g., change order), observe the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, was approval documented).

No exceptions were noted.

8A.iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe the invoice and related payment agreed to the terms and conditions of the contract.

No exceptions were noted.

Payroll and Personnel

9A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

The District's payroll function is performed by the Lafayette Consolidated Government as outlined in the fiscal agent agreement between the parties. Representations were obtained from the audit firm of the Lafayette Consolidated Government that this section was tested by them and there were no exceptions noted.

Ethics

10A. Using the 5 randomly selected employees/officials from procedure #9A under "Payroll and Personnel" above, obtain ethics documentation from management, and:

10A.i. Observe whether the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

No exceptions were noted.

- 10A.ii. Observe whether the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

No exceptions were noted.

- 10B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

No exceptions were noted.

Debt Service

- 11A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe State Bond Commission approval was obtained for each debt instrument issued.

This section is not applicable- the District has no debt.

- 11B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

This section is not applicable- the District has no debt.

Fraud Notice

- 12A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

No misappropriations of public funds or assets were noted.

- 12B. Observe the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

No exceptions were noted.

Information Technology Disaster Recovery/Business Continuity

- 13A. Perform the following procedures, **verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."**

- 13A.i. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe that such backup occurred within the past week. If backups are stored on a physical medium (e.g., tapes, CDs), observe evidence that backups are encrypted before being transported.

We performed the procedure and discussed the results with management.

- 13A.ii. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

We performed the procedure and discussed the results with management.

- 13A.iii. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

We performed the procedure and discussed the results with management.

- 13B. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

Observed evidence that the terminated employees have been removed or disabled from the network. No exceptions were noted.

- 13C. Using the 5 randomly selected employees/officials from procedure #9A under "Payroll and Personnel" above, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the employees/officials access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:126725.

Observed documentation demonstrating that the one employee selected for testing did complete the required cybersecurity training.

Sexual Harassment

- 14A. Using the 5 randomly selected employees/officials from procedure #9A under "Payroll and Personnel" above, obtain sexual harassment training documentation from management, and observe the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year.

No exceptions were noted.

- 14B. Observe the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

No exceptions were noted.

- 14C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe it includes the applicable requirements of R.S. 42:344:

No exceptions were noted.

- 14C.i. Number and percentage of public servants in the agency who have completed the training requirements;
- 14C.ii. Number of sexual harassment complaints received by the agency;

- 14C.iii. Number of complaints which resulted in a finding that sexual harassment occurred;
- 14C.iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- 14C.v. Amount of time it took to resolve each complaint.

We were engaged by Lafayette Parish Communication District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Lafayette Parish Communication District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Darnall, Sikes & Frederick

A Corporation of Certified Public Accountants

Lafayette, Louisiana

March 24, 2025