LOUISIANA LEGISLATIVE AUDITOR

Sworn Financial Statements and Certification of Revenues $75,000 or Less

Entity Name: NextSTEP of Cental Louisiana, Inc.

Address: 207 Hospital Boulevard, Pineville, LA 71360

Telephone: 318-664-7837 Email: choyt@nextstepcenla.org

This annual sworn financial statement is required to be filed with the Legislative Auditor within 90 days of the end of the entity's fiscal year by sending a pdf copy by email to ereports@lla.la.gov, faxing to 225-339-3986, or mailing to Louisiana Legislative Auditor – Local Government Services, P.O. Box 94397, Baton Rouge, LA 70804-9397.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Carolyne D. Hoyt (officer's name), who, duly sworn, deposes and says that the financial statements herewith given present fairly, in all material respects, the financial position of NextSTEP of Cental Louisiana, Inc. (entity's name) as of December 31, 2024 (entity's year-end) and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements; that the entity has maintained a system of internal control structure sufficient to safeguard assets and comply with laws and regulations; and that the entity has complied with all laws and regulations, except as follows: None.

Complete if Applicable: In addition, Carolyne D. Hoyt (officer's name), who duly sworn, deposes, and says that NextSTEP of Cental Louisiana, Inc. (entity's name) received $75,000 or less in revenues and other sources for the year ended December 31, 2024 (entity's year-end), and accordingly, is not required to have an audit for the previously mentioned fiscal year.

Carolyne Hoyt
OFFICER'S SIGNATURE

Executive Director
OFFICER'S TITLE

Sworn to and subscribed before me, this 11th day of April, 20 25

David Taylor Marler
NOTARY PUBLIC SIGNATURE

DAVID TAYLOR MARLER, Notary ID No: 77934, BAR ROLL No. 2726

Please submit a pdf copy of the completed form to: ereports@lla.la.gov - Updated 01/22

LOUISIANA LEGISLATIVE AUDITOR

Statement of Receipts and Disbursements — Statement A

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1. Grants	$ 60,000.00	$ 30,664.00	$ 90,664.00
2. Donations	$ 1,400.00	$ 0.00	$ 1,400.00
3.			
4.			
5.			
6. **Total receipts** (add lines 1 - 5)	$ 61,400.00	$ 30,664.00	$ 92,064.00
DISBURSEMENTS (Provide Brief Description):			
7. Salaries and wages - direct services	$ 15,609.78	$ 11,627.10	$ 27,236.88
8. Salaries and wages - adminstrative	$ 1,734.50	$ 1,291.90	$ 3,026.40
9. Payroll taxes	$ 2,511.42	$ 0.00	$ 2,511.42
10. Consulting services	$ 10,530.00	$ 17,745.00	$ 28,275.00
11. Royalties	$ 12,000.00	$ 0.00	$ 12,000.00
12. Other disbursements (see attached statement)	$ 9,577.08	$ 0.00	$ 9,577.08
13. **Total Disbursements** (add lines 7 - 12)	$ 51,962.78	$ 30,664.00	$ 82,626.78
14. Change in fund balance (Lines 6 minus 13)	($ 9,437.22)	$ 0.00	($ 9,437.22)
15. Fund Balance at beginning of year	($ 13,123.75)	$ 0.00	($ 13,123.75)
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	($ 22,560.97)	$ 0.00	($ 22,560.97)

Identify the Basis of Accounting, if not using Cash-Basis: Accrual basis

NOTE: If the entity receives any funds from pre- or post-adjudication court costs, fines, and/or fees, the entity must use one or more of the following categories in the receipts description fields: *Civil Fees; Bond Fees; Asset Forfeiture/Sale; Pre-Trial Diversion Program; Criminal Court Costs/Fees; Criminal Contempt Fines; Other Criminal Fines; Restitution; and Probation/Parole/Supervision Fees*.

LOUISIANA LEGISLATIVE AUDITOR

Balance Sheet

Statement B

	General Fund	Other Fund	Total
ASSETS (balances at year-end)			
1. Cash and cash equivalents	$ 24,688.26	$ 0.00	$ 24,688.26
2. Investments (fair value)			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description) Accounts Receivable & Due from Others	$ 1,040.05	$ 7,369.00	$ 8,409.05
6. **Total Assets** (add lines 1 - 5)	$ 25,728.31	$ 7,369.00	$ 33,097.31
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (brief description): Inter-Fund Loans	$ 7,369.00	($ 7,369.00)	$ 0.00
8. Spark Credit Card	($ 90.09)	$ 0.00	($ 90.09)
9. Capital One Line of Credit	($ 27.75)	$ 0.00	($ 27.75)
10. Payroll taxes & Due to Others	($ 10,418.50)	$ 0.00	($ 10,418.50)
11. **Total Liabilities** (add lines 7 - 10)	($ 3,167.34)	($ 7,369.00)	($ 10,536.34)
12. Fund balance (amount from Line 16 on Statement A)	($ 22,560.97)	$ 0.00	($ 22,560.97)
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	($ 25,728.31)	($ 7,369.00)	($ 33,097.31)

LOUISIANA LEGISLATIVE AUDITOR

Statement C

Schedule of Compensation, Benefits and Other Payments to Entity Head

Agency Head Name: Carolyne D. Hoyt

Title: Executive Director

Purpose	Dollar Amount
1. Salary	$ 30,263.28
2. Benefits-insurance	
3. Benefits-retirement	
4. Benefits-other (describe)	
5. Benefits-other (describe)	
6. Benefits-other (describe)	
7. Car allowance	
8. Vehicle provided by government (if reported on your W-2)	
9. Per diem	
10. Reimbursements	
11. Travel	
12. Registration fees	
13. Conference travel	
14. Housing	
15. Unvouchered expenses (example: travel advances, etc.)	
16. Special meals	
17. Other	
18. TOTAL (enter total of line 1-17)	$ 30,263.28

☐ **Please check here if the Agency Head does not receive any compensation, benefits, and other payments.** (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

NextSTEP of Central Louisiana, Inc.
Attachment to Sworn Financial Statements
For the Calendar Year Ending December 31, 2024

	General Fund	Other Fund	Total
OTHER DISBURSEMENTS			
Office Equipment			0.00
Office Expenses	745.21		745.21
Accounting Fees			0.00
Computer Services	1,428.00		1,428.00
Insurance	2,490.86		2,490.86
Interest Expense	62.56		62.56
Meals Expense	122.97		122.97
Meeting Expenses			0.00
Postage and Mailing Service	27.20		27.20
Program Promotions	200.00		200.00
Repairs and Maintenance			0.00
Telephone Expenses	2,644.42		2,644.42
Travel Expense			0.00
Storage Expense	1,140.00		1,140.00
Supplies	609.37		609.37
Website / Social Media	106.49		106.49
Total Other Disbursements	**9,577.08**	**0.00**	**9,577.08**