

TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2
(A COMPONENT UNIT OF THE TANGIPAHOA PARISH GOVERNMENT)
AMITE, LOUISIANA

ANNUAL FINANCIAL STATEMENTS

As of and for the Year Ended December 31, 2024



**Hebert Johnson
& Associates, Inc.**
Certified Public Accountants

A Professional Accounting Corporation

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana
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As of and For the Year Ended December 31, 2024

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A PROFESSIONAL ACCOUNTING CORPORATION

Independent Auditor's Report

To the Board of Commissioners of
Tangipahoa Parish Rural Fire Protection District No. 2
Amite, Louisiana

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the general fund, and the aggregate discretely presented component units of the Tangipahoa Parish Rural Fire Protection District No. 2 (the District) a component unit of the Tangipahoa Parish Government, Amite, Louisiana, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the general fund, and aggregate discretely presented component units of the Tangipahoa Parish Rural Fire Protection District No. 2, as of December 31, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information and the budgetary comparison information on pages 5 through 8 and page 41 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information

because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying Schedule of Compensation, Benefits, and Other Payments to Agency Head is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Compensation, Benefits, and Other Payments to Agency Head are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2025 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Chris Johnson

Hebert Johnson & Associates, Inc.
A Professional Accounting Corporation
Ponchatoula, Louisiana
June 23, 2025

Required Supplemental Information (Part I):
Management's Discussion and Analysis

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana
Management's Discussion and Analysis
For the Year Ended December 31, 2024

As management of the Tangipahoa Parish Rural Fire Protection District No. 2 (the "District"), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the year ended December 31, 2024. This Management Discussion and Analysis is designed to provide an objective and easy to read analysis of the District's financial activities based on currently known facts, decisions, or conditions. It is designed to be read in conjunction with the financial statements and to provide readers with a broad overview of District finances. It is also intended to provide readers with an analysis of the short and long-term activities of the District based on information presented in this financial report, as well as fiscal policies that have been adopted by the District. Specifically, this section is designed to assist the reader in focusing on significant financial issues, provide an overview of the District's financial activity, identify changes in the District's financial position, identify any material deviations from the financial plan (the approved budget), and identify individual fund issues or concerns. As with other sections of this financial report, the information contained within this section should be considered only a part of a greater whole. The readers of this statement should take time to read and evaluate all sections of this report, including the footnotes and the other Required Supplemental Information that is provided.

Financial Highlights

- At December 31, 2024, total assets were \$18,064,585, exceeding liabilities in the amount of \$17,440,448 (i.e., net position). Of total net position, the unrestricted amount was a positive \$7,727,963 and the remaining value of \$9,712,485 was invested in capital assets.
- The District's total revenues for the year increased from the prior year by 6.99% to \$9,490,180.
- Expenses for the year increased by \$865,924 or 10.87% from the prior year from \$7,964,397 to \$8,830,321.
- Total governmental net position increased by \$609,586 over the prior fiscal year.

Overview of the Financial Statements

This management's discussion and analysis is intended to serve as an introduction to the District's financial statements. The District's financial statements consist of the following components:

- Government-Wide Financial Statements,
- Fund Financial Statements,
- Notes to the Financial Statements,
- Required Supplementary Information and
- Other Supplemental Information, which is in addition to the financial statements themselves.

Government-Wide Financial Statements

Government-wide financial statements, as required by Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, provide readers with a concise "entity-wide" Statement of Net Position and Statement of Activities, seeking to give the financial statement users a broad overview of the District's financial position and results of operations similar to a private-sector business.

- The Statement of Net Position presents information on all the District's assets and liabilities using the accrual basis of accounting, which is similar to the accounting method used by most private-sector companies. The

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Management's Discussion and Analysis (Continued)
For the Year Ended December 31, 2024

difference between assets and liabilities is reported as net position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the District is improving or weakening.

- The Statement of Activities presents information showing how the District's net position changed during the fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes).

The government-wide financial statements include not only the District itself (known as the primary government), but also nine component units: Hammond Rural Fire Department, Inc.; Husser Volunteer Fire Department, Inc.; Independence Volunteer Fire Department, Inc.; Loranger Volunteer Fire Department, Inc.; Manchac Volunteer Fire Department, Inc.; Natalbany Volunteer Fire Department, Inc.; Ponchatoula Volunteer Fire Department, Inc.; Wilmer Volunteer Fire Department, Inc.; and Eighth Ward Volunteer Fire Department, Inc. Financial information for these Departments are reported separately from the primary government.

Government-Wide Financial Analysis

The purpose of financial analysis is to help determine whether the District is in a healthier financial state due to the current year's activities. In this analysis, data from two of the basic financial statements, the Statement of Net Position and the Statement of Activities, are presented on the next page in condensed format. Following these statements is a separate schedule summarizing and analyzing budget changes for the current fiscal year.

Condensed Statement of Net Position

	2024	2023	\$ Change	% Change
Assets:				
Current and Other Assets	\$ 8,035,961	\$ 9,457,386	\$ (1,421,425)	-15.03%
Right-to-Use Assets, Net	206,664	270,653	(63,989)	-23.64%
Land	536,735	499,250	37,485	7.51%
Capital Assets, Net	9,285,225	8,571,439	713,786	8.33%
Total Assets	<u>\$ 18,064,585</u>	<u>\$ 18,798,728</u>	<u>\$ (734,143)</u>	-3.91%
 Deferred Outflows of Resources	 <u>\$ -</u>	 <u>\$ 505,123</u>	 <u>\$ (505,123)</u>	-100.00%
 Liabilities:				
Current Liabilities	\$ 473,106	\$ 2,208,389	\$ (1,735,283)	-78.58%
Long-Term Debt	151,031	264,600	(113,569)	-42.92%
Total Liabilities	<u>\$ 624,137</u>	<u>\$ 2,472,989</u>	<u>\$ (1,848,852)</u>	-74.76%
 Net Position:				
Net Investment in Capital Assets	\$ 9,712,485	\$ 8,915,245	\$ 797,240	8.94%
Unrestricted Net Position	7,727,963	7,915,617	(187,654)	-2.37%
Total Net Position	<u>\$ 17,440,448</u>	<u>\$ 16,830,862</u>	<u>\$ 609,586</u>	3.62%

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Management's Discussion and Analysis (Continued)
For the Year Ended December 31, 2024

The District's assets exceeded its liabilities at the close of the most recent fiscal year by \$17,440,448 (net position). The net position of the District's governmental activities increased by \$609,586 over the prior year.

The largest portion of the District's net position (55.7%) reflects its investment in capital assets (e.g., land, buildings, vehicles, equipment, etc.) less any related debt used to acquire those assets that is still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Condensed Statement of Activities

	2024	2023	\$ Change	% Change
Revenues:				
Program Revenues	\$ 288,589	\$ 277,961	\$ 10,628	3.82%
General Revenues	9,201,591	8,591,947	609,644	7.10%
Total Revenues	\$ 9,490,180	\$ 8,869,908	\$ 620,272	6.99%
Expenses:				
Governmental Activities	8,830,321	7,964,397	865,924	10.87%
Total Expenses	8,830,321	7,964,397	865,924	10.87%
Change in Net Position	\$ 659,859	\$ 905,511	\$ (245,652)	-27.13%
Net Position:				
Beginning of the Year	\$ 16,830,862	\$ 15,925,351	\$ 905,511	5.69%
Prior Period Adjustment	(50,273)	-	(50,273)	
Beginning of the Year, Restated	16,780,589	15,925,351	855,238	
End of Year	<u>\$ 17,440,448</u>	<u>\$ 16,830,862</u>	<u>\$ 609,586</u>	3.62%

While the Statement of Net Position shows the change in financial position of net position, the Statement of Activities provides answers to the nature and scope of these changes. Total Revenues increased by \$620,272, from the prior year primarily related to an increase in ad valorem taxes. Total expenses increased by \$865,924 from the prior year primarily related to contract payments to the ten volunteer fire departments providing fire protection and emergency response services to the District, the activity of nine of which are reported as component units in the report.

Fund Financial Statements

For governmental activities, these statements depict how services were financed with a short-term focus as well as what remains for future spending. Fund financial statements provide more detail than the government-wide statements for the District's most significant funds. The fund financial statements should be viewed as providing detailed information about a specific fund rather than District as a whole.

Governmental Fund – this fund provides a short-term view for the reader of the financial statements. This fund is designed to provide the user with information on short-term inflows and outflows of spendable resources as well as balances of those resources near the end of the year. The governmental fund is presented

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana
Management's Discussion and Analysis (Concluded)
For the Year Ended December 31, 2024

using an accounting method called modified accrual. Modified accrual measures cash and all other financial assets that are easily converted to cash. The financial information displayed in the governmental fund assists the user in determining if the District has sufficient financial resources to operate in the short term. The District has one major fund, which is the general fund. The general fund is reconciled back to the fund balance displayed in the governmental activities in Exhibit F.

Notes to the Financial Statements – The notes provide additional information that is necessary to fully understand the data provided in the government-wide and fund financial statements.

Other Information – Required supplementary information (budget vs. actual schedules) is also presented in these financial statements. This information should be read in conjunction with the financial statements.

Budgetary Highlights

The District adopts an annual budget in accordance with the appropriate provisions of Louisiana laws. This budget provides an estimate for the current fiscal year of the proposed expenditures and the revenues that will finance the operations of the District. A summary of the approved budget for the District's General Fund is presented below in condensed format summarizing major revenue and expenditure categories and is followed by analysis of significant variations between budget and actual amounts. Although not presented as part of the basic financial statements, a more detailed schedule is also presented in Schedule 1 as supplementary information, following the footnotes to the financial statements.

Total revenues for the General Fund exceeded budgeted revenues by \$500,380. Actual expenditures exceeded budgeted expenditures by \$190,107.

Capital Asset and Debt Administration

Capital Assets

The District's investment in capital assets for its governmental activities as of December 31, 2024, amounts to \$9,712,485 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, fire trucks, and equipment. The majority of the additions for the year were for small equipment. Additional information on the District's capital assets can be found in the footnotes of this report.

Long-Term Debt

At the end of the current fiscal year, the District had total outstanding debt of \$151,031. Additional information on the District's long-term debt can be found in the footnotes of this report.

Economic Factors and Next Year's Budget

For 2025, the District budgeted revenues and expenditures to remain consistent with regards to 2024.

Requests for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to David Atkins, Fire Administrator, 114 North Laurel Street, Amite, Louisiana 70422.

Basic Financial Statements

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana
Statement of Net Position
December 31, 2024

Exhibit A

	<u>Primary Governmental Activities</u>	<u>Component Units</u>
Assets		
Cash and Cash Equivalents	\$ 190,747	\$ 6,479,069
Investments	1,190	438,733
Ad Valorem Taxes Receivable, Net	7,497,880	-
State Revenue Sharing Receivable	339,350	-
Other Receivables	1,962	-
Due from Other Governments	-	-
Note Receivable - Due from Independence VFD	-	34,864
Note Receivable - Due from Loranger VFD	-	65,777
Prepaid Assets	4,832	181,527
Right of Use Leased Assets, Net of Amortization	206,664	-
Capital Assets Not Depreciated:		
Land	536,735	114,442
Construction in Progress	-	-
Capital Assets Being Depreciated, Net	<u>9,285,225</u>	<u>1,467,536</u>
Total Assets	<u>\$ 18,064,585</u>	<u>\$ 8,781,948</u>
Liabilities		
Accounts Payable	\$ 16,036	\$ 369,822
Payroll & Related Liabilities Payable	-	116,490
Ad Valorem Tax Deduction Payable	290,000	-
Due to Volunteer Fire Departments	1,962	-
Long-Term Liabilities:		
Due Within One Year	165,108	53,292
Due in More Than One Year	<u>151,031</u>	<u>587,861</u>
Total Liabilities	<u>\$ 624,137</u>	<u>\$ 1,127,465</u>
Net Position		
Net Investment in Capital Assets	\$ 9,712,485	\$ 1,581,978
Restricted for:		
Other Purposes	-	6,072,502
Unrestricted	<u>7,727,963</u>	<u>-</u>
Total Net Position	<u>\$ 17,440,448</u>	<u>\$ 7,654,480</u>

The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)

Exhibit B

Amite, Louisiana

Statement of Activities

For the Year Ended December 31, 2024

Functions / Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position	
		Charges for Services	Operating Grants & Contributions	Capital Grants & Contributions	Primary Government Governmental Activities	Component Units Governmental Activities
Primary Government:						
Administration	\$ 306,413	\$ -	\$ -	\$ -	\$ (306,413)	\$ -
Pension Fund Mandate Deduction	290,000	-	-	-	(290,000)	-
Fire Contract Payments	6,303,456	-	-	-	(6,303,456)	-
2% Fire Insurance Rebate Payments	572,181	-	-	-	(572,181)	-
Municipal Fire Insurance Protection	288,589	288,589	-	-	-	-
Loss on Disposal of Assets	7,893	-	-	-	(7,893)	-
Amortization Expense	63,989	-	-	-	(63,989)	-
Depreciation Expense	997,800	-	-	-	(997,800)	-
Total Primary Government	<u>\$ 8,830,321</u>	<u>\$ 288,589</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(8,541,732)</u>	<u>-</u>
Component Units:						
Fire Protection Services	\$ 9,547,172	\$ 268,500	\$ 294,942	\$ -	-	(8,983,730)
Total Component Units	<u>\$ 9,547,172</u>	<u>\$ 268,500</u>	<u>\$ 294,942</u>	<u>\$ -</u>	<u>-</u>	<u>(8,983,730)</u>
General Revenues:						
Ad Valorem Taxes					7,894,322	-
State Revenue Sharing					509,025	-
2% Fire Insurance Rebate					572,181	-
Fire Contract Revenue					-	7,394,664
State Supplemental Pay					6,000	152,000
Interest Income					217,381	250,599
Miscellaneous Revenue					<u>2,682</u>	<u>507,813</u>
Total General Revenues					<u>9,201,591</u>	<u>8,305,076</u>
Change in Net Position					\$ 659,859	\$ (678,654)
Net Position - Beginning of Year, Originally Stated					16,830,862	8,319,919
Prior Period Adjustment					<u>(50,273)</u>	<u>13,215</u>
Net Position - Beginning of Year, Restated					<u>16,780,589</u>	<u>8,333,134</u>
Net Position - End of Year					<u>\$ 17,440,448</u>	<u>\$ 7,654,480</u>

The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana
Governmental Fund Balance Sheet
December 31, 2024

Exhibit C

	<u>General Fund</u>
Assets	
Cash and Cash Equivalents	\$ 190,747
Investments	1,190
Ad Valorem Taxes Receivable, Net	7,497,880
State Revenue Sharing Receivable	339,350
Other Receivables	1,962
Prepaid Assets	4,832
Total Assets	<u>\$ 8,035,961</u>
Liabilities and Fund Balance	
Liabilities:	
Accounts Payable	\$ 16,036
Ad Valorem Tax Deduction Payable	290,000
Due to Volunteer Fire Departments	1,962
Total Liabilities	<u>307,998</u>
Fund Balance:	
Nonspendable	\$ 4,832
Unassigned	7,723,131
Total Fund Balance	<u>7,727,963</u>
Total Liabilities and Fund Balance	<u>\$ 8,035,961</u>

The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana
Reconciliation of the Governmental Fund Balance Sheet to the
Government-Wide Statement of Net Position
December 31, 2024

Exhibit D

Total Governmental Fund Balance (Exhibit C)	\$ 7,727,963
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets and right-to-use assets used in governmental activities are not financial resources and therefore are not reported in the governmental fund.	10,028,624
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Long-term liabilities are not due and payable in the current period, and therefore, are not reported in the governmental funds:

Current (Short-Term) Obligations	(165,108)
Non-Current (Long-Term) Obligations	<u>(151,031)</u>

Net Position of Governmental Activities (Exhibit A)	<u>\$ 17,440,448</u>
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The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Exhibit E

Statement of Governmental Fund Revenues, Expenditures, and
Change in Fund Balance
For the Year Ended December 31, 2024

	<u>General Fund</u>
Revenues:	
Ad Valorem Taxes	\$ 7,894,322
Intergovernmental Revenues:	
State Revenue Sharing	509,025
2% Fire Insurance Rebate	572,181
Interest Income	217,381
State Supplemental Pay	6,000
Municipal Fire Protection Revenue	288,589
Other Revenues	<u>2,682</u>
Total Revenues	\$ 9,490,180
Expenditures:	
Public Safety - Fire Protection:	
Administration	\$ 306,413
Pension Fund Mandate Deduction	290,000
Fire Contract Payments	7,690,013
2% Fire Insurance Rebate Payments	572,181
Municipal Fire Insurance Protection	288,589
Debt Service	10,912
Capital Outlay	<u>519,726</u>
Total Expenditures	<u>9,677,834</u>
(Deficiency) of Revenues Over Expenditures	\$ (187,654)
Fund Balance, Beginning of the Year	<u>7,915,617</u>
Fund Balance - End of the Year	<u><u>\$ 7,727,963</u></u>

The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Exhibit F

Reconciliation of the Governmental Fund Statement of Revenues, Expenditures, and
Change in Fund Balance to the Government-Wide Statement of Activities
For the Year Ended December 31, 2024

Net Change in Fund Balance, Governmental Fund (Exhibit E)	\$ (187,654)
------------------------------------------------------------------	---------------------

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. These differences consist of:

Capital Outlay	1,756,964
Amortization Expense - Right of Use Assets	(63,989)
Depreciation Expense - Capital Assets	(997,800)

In the statement of activities, only the loss on the sale of equipment is reported, whereas in the governmental funds, the proceeds from the sale increases financial resources. Thus, the change in net assets differs from the change in fund balance by the cost of the equipment disposed of.

(7,893)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.

Right-to-Use Asset Liabilities	59,732
Repayments of Long-Term Debt	<u>100,499</u>

Change in Net Position of Governmental Activities (Exhibit B)	<u>\$ 659,859</u>
----------------------------------------------------------------------	--------------------------

The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Exhibit G

Combining Statement of Net Position – Discretely Presented Component Units
December 31, 2024

	Hammond Rural Fire Dept., Inc.	Husser Vol. Fire Dept., Inc.	Independence Vol. Fire Dept., Inc.	Loranger Vol. Fire Dept., Inc.	Manchac Vol. Fire Dept., Inc.
Assets					
Cash and Cash Equivalents	\$ 1,550,402	\$ 182,802	\$ 172,366	\$ 83,611	\$ 1,128,935
Investments	314,223	124,140	8	19	100
Due from Other Governments	-	-	-	-	-
Due from Independence VFD	-	-	-	-	34,864
Due from Loranger VFD	-	-	-	-	-
Due from Ponchatoula VFD	-	-	-	-	-
Due from Manchac VFD	-	-	-	-	-
Prepaid Assets	20,042	22,584	21,305	18,734	7,552
Capital Assets, Net	31,771	15,406	10,843	-	-
Total Assets	<u>\$ 1,916,438</u>	<u>\$ 344,932</u>	<u>\$ 204,522</u>	<u>\$ 102,364</u>	<u>\$ 1,171,451</u>
Liabilities					
Accounts Payable	184,916	6,798	31,233	16,915	15,855
Payroll & Related					
Liabilities Payable	6,212	11,039	12,863	8,721	-
Due to Hammond VFD	-	-	-	-	-
Due to Ponchatoula VFD	-	-	-	-	34,736
Current Obligations	-	-	10,942	30,578	-
Non-Current Obligations	-	-	23,922	32,079	-
Total Liabilities	<u>\$ 191,128</u>	<u>\$ 17,837</u>	<u>\$ 78,960</u>	<u>\$ 88,293</u>	<u>\$ 50,591</u>
Net Position					
Net Investment in Capital Assets	\$ 31,771	\$ 15,406	\$ 10,843	\$ -	\$ -
Restricted for:					
Other Purposes	1,693,539	311,689	114,718	14,071	1,120,860
Total Net Position	<u>\$ 1,725,310</u>	<u>\$ 327,095</u>	<u>\$ 125,561</u>	<u>\$ 14,071</u>	<u>\$ 1,120,860</u>

(Continued on Next Page)

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Exhibit G
(Concluded)

Combining Statement of Net Position – Discretely Presented Component Units
December 31, 2024

	Natalbany Vol. Fire Dept., Inc.	Ponchatoula Vol. Fire Dept., Inc.	Wilmer Vol. Fire Dept., Inc.	Eighth Ward Vol. Fire Dept., Inc.	Total
Assets					
Cash and Cash Equivalents	\$ 509,633	\$ 1,973,703	\$ 628,672	\$ 248,945	\$ 6,479,069
Investments	17	197	16	13	438,733
Due from Other Governments	-	-	-	-	-
Due from Independence VFD	-	-	-	-	34,864
Due from Loranger VFD	-	62,656	3,121	-	65,777
Due from Ponchatoula VFD	-	-	-	-	-
Due from Manchac VFD	-	34,736	-	-	34,736
Prepaid Assets	21,160	35,603	14,583	19,964	181,527
Capital Assets, Net	565,969	292,357	9,159	656,473	1,581,978
Total Assets	<u>\$ 1,096,779</u>	<u>\$ 2,399,252</u>	<u>\$ 655,551</u>	<u>\$ 925,395</u>	<u>\$ 8,816,684</u>
Liabilities					
Accounts Payable	65,305	31,944	13,885	2,971	\$ 369,822
Payroll & Related					
Liabilities Payable	19,887	18,321	14,777	24,670	116,490
Due to Hammond VFD	-	-	-	-	-
					34,736
Current Obligations	11,772	-	-	-	53,292
Non-Current Obligations	531,860	-	-	-	587,861
Total Liabilities	<u>\$ 628,824</u>	<u>\$ 50,265</u>	<u>\$ 28,662</u>	<u>\$ 27,641</u>	<u>\$ 1,162,201</u>
Net Position					
Net Investment in Capital Assets	\$ 565,969	\$ 292,357	\$ 9,159	\$ 656,473	\$ 1,581,978
Restricted for:					
Other Purposes	(98,016)	2,056,630	617,730	241,281	6,072,502
Total Net Position	<u>\$ 467,953</u>	<u>\$ 2,348,987</u>	<u>\$ 626,889</u>	<u>\$ 897,754</u>	<u>\$ 7,654,480</u>

The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Exhibit H

Combining Statement of Activities – Discretely Presented Component Units
For the Year Ended December 31, 2024

	Hammond Rural Fire Dept., Inc.	Husser Vol. Fire Dept., Inc.	Independence Vol. Fire Dept., Inc.	Loranger Vol. Fire Dept., Inc.	Manchac Vol. Fire Dept., Inc.
Expenses:					
Salaries & Related Benefits	\$ 1,062,134	\$ 283,357	\$ 694,005	\$ 332,945	\$ 71,863
Depreciation	5,414	2,246	1,322	-	-
Fire Service Contract	325,000	-	-	43,878	-
Fuel	20,656	12,501	19,598	10,613	6,375
Insurance	56,505	75,994	60,278	54,633	36,645
Legal & Professional	18,062	4,379	12,767	6,224	2,742
Office Supplies & Postage	3,217	3,060	2,480	1,719	636
Station Supplies	29,569	12,080	29,527	34,977	6,604
Repairs & Maintenance	104,707	36,363	39,985	41,463	48,390
Telephone & Utilities	22,507	28,681	12,015	21,739	13,415
Training	7,507	11,535	8,072	5,525	126
Uniforms	4,836	3,142	9,585	4,906	4,691
Miscellaneous	34,956	19,324	36,140	18,294	11,423
2% Fire Rebate Payments	-	-	-	-	-
Debt Service Payments	5,096	5,096	70,141	9,904	-
Equipment	179,208	52,597	41,008	48,339	76,615
Operating Transfer Out	-	-	-	-	-
Total Expenses	<u>1,879,374</u>	<u>550,355</u>	<u>1,036,923</u>	<u>635,159</u>	<u>279,525</u>
Program Revenues:					
Charges for Services	-	-	258,500	-	-
Operating Grants	-	28,167	-	-	-
Capital Grants & Contributions	-	-	-	-	-
Total Program Revenues	<u>-</u>	<u>28,167</u>	<u>258,500</u>	<u>-</u>	<u>-</u>
Net Program (Expenses) Revenues	(1,879,374)	(522,188)	(778,423)	(635,159)	(279,525)
General Revenues:					
Ad Valorem Taxes	1,368,998	456,333	508,987	500,211	105,308
State Revenue Sharing	130,554	43,518	48,539	47,702	10,043
2% Fire Insurance Rebate	111,575	37,192	41,483	40,768	8,583
Interest Income	34,318	(480)	4,972	395	63,646
State Supplemental Pay	52,500	-	50,300	32,400	3,600
Miscellaneous Revenue	39,449	18,521	36,425	22,607	-
Total General Revenues	<u>1,737,394</u>	<u>555,084</u>	<u>690,706</u>	<u>644,083</u>	<u>191,180</u>
Change in Net Position	(141,980)	32,896	(87,717)	8,924	(88,345)
Net Position:					
Beginning of the Year, Original	1,867,290	294,199	217,717	5,147	1,203,201
Prior Period Adjustment	-	-	(4,439)	-	6,004
Beginning of the Year, Restated	<u>1,867,290</u>	<u>294,199</u>	<u>213,278</u>	<u>5,147</u>	<u>1,209,205</u>
End of the Year	<u>\$ 1,725,310</u>	<u>\$ 327,095</u>	<u>\$ 125,561</u>	<u>\$ 14,071</u>	<u>\$ 1,120,860</u>

(Continued on Next Page)

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Exhibit H
(Concluded)

Combining Statement of Activities – Discretely Presented Component Units
For the Year Ended December 31, 2024

	Natalbany Vol. Fire Dept., Inc.	Ponchatoula Vol. Fire Dept., Inc.	Wilmer Vol. Fire Dept., Inc.	Eighth Ward Vol. Fire Dept., Inc.	Total
Expenses:					
Salaries & Related Benefits	\$ 918,938	\$ 398,739	\$ 325,486	\$ 504,849	\$ 4,592,316
Depreciation	33,010	50,550	1,447	41,960	135,949
Fire Service Contract	-	136,709	43,878	-	549,465
Fuel	18,378	43,468	17,275	22,265	171,129
Insurance	85,501	155,308	47,186	119,086	691,136
Legal & Professional	10,695	6,744	15,503	27,554	104,670
Office Supplies & Postage	3,013	5,977	202	687	20,991
Station Supplies	104,196	94,967	8,241	7,085	327,246
Repairs & Maintenance	185,745	152,222	28,379	86,053	723,307
Telephone & Utilities	38,407	41,173	20,701	36,655	235,293
Training	5,635	15,761	105	3,362	57,628
Uniforms	17,692	7,692	2,526	-	55,070
Miscellaneous	33,049	57,618	17,580	33,268	261,652
2% Fire Rebate Payments	-	-	-	-	-
Debt Service Payments	68,440	7,283	34,727	9,663	210,350
Equipment	164,744	745,149	56,466	46,844	1,410,970
Operating Transfers Out	-	-	-	-	-
Total Expenses	<u>1,687,443</u>	<u>1,919,360</u>	<u>619,702</u>	<u>939,331</u>	<u>9,547,172</u>
Program Revenues:					
Charges for Services	10,000	-	-	-	268,500
Operating Grants	-	1,705	-	265,070	294,942
Capital Grants	-	-	-	-	-
Total Program Revenues	<u>10,000</u>	<u>1,705</u>	<u>-</u>	<u>265,070</u>	<u>563,442</u>
Net Program (Expenses) Revenues	(1,677,443)	(1,917,655)	(619,702)	(674,261)	(8,983,730)
General Revenues:					
Ad Valorem Taxes	1,070,627	1,228,588	500,211	544,089	6,283,352
State Revenue Sharing	102,100	117,164	47,702	51,887	599,209
2% Fire Insurance Rebate	87,258	100,132	40,768	44,344	512,103
Interest Income	13,831	101,862	26,462	5,593	250,599
State Supplemental Pay	13,200	-	-	-	152,000
Miscellaneous Revenue	37,713	50,582	258,593	43,923	507,813
Total General Revenues	<u>1,324,729</u>	<u>1,598,328</u>	<u>873,736</u>	<u>689,836</u>	<u>8,305,076</u>
Change in Net Position	(352,714)	(319,327)	254,034	15,575	(678,654)
Net Position:					
Beginning of the Year, Original	820,667	2,668,314	372,855	870,529	8,319,919
Prior Period Adjustment	-	-	-	11,650	13,215
Beginning of the Year, Restated	<u>820,667</u>	<u>2,668,314</u>	<u>372,855</u>	<u>882,179</u>	<u>8,333,134</u>
End of the Year	<u>\$ 467,953</u>	<u>\$ 2,348,987</u>	<u>\$ 626,889</u>	<u>\$ 897,754</u>	<u>\$ 7,654,480</u>

The accompanying notes are an integral part of these financial statements.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Notes to Financial Statements
For the Year Ended December 31, 2024

Narrative Profile

The Tangipahoa Parish Rural Fire Protection District No. 2 (the "District") is a body corporate created by the Tangipahoa Parish Government (the "Council") as provided by Louisiana Revised Statutes (LRS). The District is governed by a board of ten commissioners, all of which are Council members of Parish Government. The District was created for the purpose of providing fire protection and prevention to unincorporated areas of the Parish of Tangipahoa, Louisiana.

The accounting and reporting policies of the District conform to generally accepted accounting principles as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Such accounting and reporting procedures also conform to the requirements of LRS 24:513 and to the guidance set forth in the *Louisiana Governmental Audit Guide*, and to the industry audit guide, *Audits of State and Local Governmental Units*.

1. Summary of Significant Accounting Policies

A. Financial Reporting Entity

As the governing authority of the Parish, for reporting purposes, the Council is the financial reporting entity for Tangipahoa Parish. The financial reporting entity consists of (a) the primary government (the Council), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Statement No. 14, *The Financial Reporting Entity*, as amended by GASB Statement No. 61, *The Financial Reporting Entity: Omnibus*, established criteria for determining which component units should be considered part of the Council for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the Council to impose its will on that organization and / or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Council.
2. Organizations for which the Council does not appoint a voting majority but are fiscally dependent on the Council.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the District has been determined to be a component unit of the Council.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Notes to Financial Statements (Continued)
For the Year Ended December 31, 2024

B. Discretely Presented Component Units

The agencies described below are included in the District because of the nature and significance of their relations with the District. To emphasize that they are legally separate from the District, they are discretely presented in the District's financial statements.

The following legally separate tax-exempt entities offer maintenance and operations of fire protection systems for constituents of the District. The Volunteer Fire Departments exist exclusively to provide a service to the District. Most of the Volunteer Fire Departments' revenue comes from appropriations from the District.

Hammond Rural Fire Department, Inc.
Husser Volunteer Fire Department, Inc.
Independence Volunteer Fire Department, Inc.
Loranger Volunteer Fire Department, Inc.
Manchac Volunteer Fire Department, Inc.
Natalbany Volunteer Fire Department, Inc.
Ponchatoula Volunteer Fire Department, Inc.
Wilmer Volunteer Fire Department, Inc.
Eighth Ward Volunteer Fire Department, Inc.

One additional Volunteer Fire Department, the Kentwood Volunteer Fire Department, Inc. is also considered to be a component unit; however, it is not included in the financial statements of the District as this entity has its own independent audit separate from the District and its other discretely presented component units. Their financial statements may be obtained by contacting the Kentwood Volunteer Fire Department, Inc. at (985) 229-3451.

C. Fund Accounting

The District uses fund accounting to maintain its financial records and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain District functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds account for all the District's general activities. These funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources that may be used to finance future period programs or operations of the District. The following is the District's governmental fund:

General Fund - the primary operating fund of the District, which accounts for all the operations of the District, except those required to be accounted for in other funds.

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(A Component Unit of the Tangipahoa Parish Government)
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Notes to Financial Statements (Continued)
For the Year Ended December 31, 2024

D. Measurement Focus / Basis of Accounting

Basic Financial Statements – Government-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include all the financial activities of the District with most of the interfund activities removed. Information contained in these columns reflects the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Interest earnings and other revenues not properly included among program revenues are reported instead as general revenues.

The District does not allocate indirect expenses.

Basic Financial Statements – Governmental Funds

The amounts reflected in the General Fund are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the Governmental Fund Balance Sheet. The Statement of Governmental Fund Revenues, Expenditures, and Change in Fund Balance reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of the District's operations.

The amounts reflected in the General Fund use the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related liability is incurred, except for interest and principal payments on long-term debt, which are recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

Revenues – Revenues are generally recognized when they become measurable and available as net current assets. Taxes, state revenue sharing, grants, interest revenue, and other revenues are recorded when due.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Notes to Financial Statements (Continued)
For the Year Ended December 31, 2024

Expenditures – Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Reconciliation – Explanation of differences between the Governmental Fund Balance Sheet and the government-wide Statement of Net Position is presented in Exhibit D of the basic financial statements. Explanation of differences between the Statement of Governmental Fund Revenues, Expenditures, and Changes in Fund Balance and the government-wide Statement of Activities is presented in Statement F of the basic financial statements.

Discretely Presented Component Units

The accompanying component unit financial statements for the Volunteer Fire Departments present only the financial activities of the Volunteer Fire Departments arising from appropriations received from the District, and certain other revenues. The financial statements are not intended to and do not present the financial position and results of operations in conformity with generally accepted accounting principles.

E. Budgets and Budgetary Accounting

The District adopted an operating budget for its General Fund for the fiscal year ended December 31, 2024. The budget for this fund is adopted on the modified accrual basis of accounting consistent with generally accepted accounting principles (GAAP). The District follows these procedures in establishing the budgetary data reflected in these financial statements:

1. The Fire Administrator prepares a proposed budget and submits the budget to the Board of Commissioners. The 2024 budget was introduced on October 23, 2023.
2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called. The notice of public hearing was published on October 26, 2023 and October 28, 2023.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing. The public hearing for the 2024 budget was held on November 27, 2023.
4. Once a public hearing is held and all of the action necessary to finalize and implement the budget is completed, the budget is adopted through the passage of a resolution prior to the beginning of the fiscal year for which the budget is adopted. The 2024 budget was adopted on November 27, 2023.
5. Copies of the adopted budgets are kept on file for public inspection.
6. Budgetary amendments due to increases or decreases in revenues or expenditures over amounts estimated require a majority vote of the Board of Commissioners. The budget was amended on November 25, 2024.
7. All budgetary appropriations lapse at the end of each year. Formal budgetary integration is not employed.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
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Notes to Financial Statements (Continued)
For the Year Ended December 31, 2024

The adopted budget constitutes the authority of the Fire Administrator to incur liabilities and authorize expenditures from the respective budgeted funds. Additionally, certain expenditures are approved monthly by the Board of Commissioners before payment.

F. Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, interest bearing demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Under state law, the District may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. In addition, the District may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

Investments for the District are reported at cost. The state investment pool (LAMP) operates in accordance with state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares. The LAMP annual report can be found at the official LAMP website. See Note 3 for additional information.

G. Accounts and Other Receivables

All receivables are shown net of an allowance for uncollectible tax.

Property Taxes

Ad valorem taxes are levied in October and billed to the taxpayers in November. Billed taxes become delinquent as of January 1st of the following year at which time an enforceable lien is attached. The taxes are generally collected in December of the current year and January and February of the ensuing year. Ad valorem taxes and related state revenue sharing are recorded in the year the taxes are billed. The Tangipahoa Parish Sheriff / Tax Collector, on behalf of the District, bills, collects, and remits the property taxes based on assessed values determined by the Tangipahoa Parish Assessor.

For the year 2024, two separate 10.00 mill taxes (a total of 20.00 mills) were levied on property within the District's boundaries. One of the 10.00 mill tax levies expires in 2033 and the other 10.00 mill tax levy expires in 2035. Total taxes levied were \$7,755,288. At December 31, 2024, the ad valorem tax receivable was \$7,497,880. Ad valorem taxes receivable at December 31, 2024, are recorded net of a 1.0% allowance for uncollectible taxes of \$77,553.

State Revenue Sharing

For the year 2024, the District received \$509,025 in Louisiana State Revenue Sharing. At December 31, 2024, state revenue sharing receivable totaled \$339,350. The District considers this receivable fully collectible and, therefore, has not recorded an allowance for uncollectible state revenue sharing revenues.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Notes to Financial Statements (Continued)
For the Year Ended December 31, 2024

H. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide statements. Current year amounts relate to prepaid insurance costs.

I. Capital Assets

Capital outlays are recorded as expenditures of the governmental funds and as assets in the government-wide financial statements. Capital assets are valued at historical cost or estimated historical cost if actual cost was not available. Donated capital assets are recorded at their acquisition value (entry price) at the date of donation as required by GASB Statement No. 72, *Fair Value Measurement and Application*. At December 31, 2024, the District maintains a threshold level of \$1,000 or more for capitalizing capital assets.

Maintenance, repairs, and minor equipment are charged to operations when incurred. Expenditures that materially change capacities or extend useful lives are capitalized. Upon sale or retirement of land, buildings, and equipment, the cost and related accumulated depreciation, if applicable, are eliminated from the respective accounts and any resulting gain or loss is included in the results of operations.

J. Right-to-Use Leased Assets

The District has recorded right-to-use leased assets as a result of implementing GASB Statement No. 87, *Leases*. The right-to-use assets are initially measured at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The right-to-use assets are amortized on a straight-line basis over the lesser of the useful life or the lease term.

A subscription-information technology arrangement (SBITDA) results from a contract that conveys control of the right-to-use another party's (a SBITDA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange like transaction. Such assets are recognized on the government-wide financial statements as a right-of-use SBITDA, net of amortization. A corresponding subscription liability should be recognized on the government-wide financial statements at the present value of the subscription payments expected to be made during the subscription term. The District has not entered into any agreements gaining control of the right-to-use SBITDA assets as described above at December 31, 2024.

K. Compensated Absences

District employees are entitled to certain compensated absences based on their length of employment and overtime worked. Vested compensated absences are recorded as expenditures when the liability is incurred. Effective July 1, 2009, any vacation leave exceeding 240 hours will be paid to the employee at the time of their anniversary date at a rate of 50% of their current pay rate. No employee will accrue vacation in excess of 240 hours. Sick leave has not been accrued as the employee's right to sick leave does not vest.

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L. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances, if any, are reported as other financing sources, while discounts on debt issuances, if any, are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

M. Net Position

In the government-wide statements, equity is classified as net position and displayed in three components:

1. Net Investment in Capital Assets – consists of the historical cost of capital assets, including any restricted capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted – consists of assets that have constraints that are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.
3. Unrestricted – all other net position is reported in this category.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

N. Fund Balance

In the governmental fund financial statements, fund balance is classified as follows:

1. Nonspendable Fund Balance – amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact.
2. Restricted Fund Balance – amounts that can be spent only for the specific purposes due to enabling legislation, State or Federal laws, or externally imposed by grantors, creditors, or citizens.
3. Committed Fund Balance – amounts that can be used only for the specific purposes determined by a formal action of the Board of Commissioners (the District's highest level of authority). These amounts cannot be used for any other purpose unless the Board of Commissioners removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

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4. Assigned Fund Balance – amounts that are intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted or committed. These amounts are determined by a formal action of the Board of Commissioners (the District’s highest level of authority).
5. Unassigned Fund Balance – all amounts not included in other spendable categories.

When fund balance resources are available for a specific purpose in multiple classifications, the District will generally use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed. However, the District's management reserves the right to selectively spend unassigned resources first and to defer the use of the other classified funds.

As of December 31, 2024, the District did not have any restricted, committed, or assigned fund balances.

O. New Accounting Pronouncements

The GASB recently issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. In May 2020, the GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, postponing the effective date of GASB Statement No. 87 to reporting periods beginning after June 15, 2021. The District adopted the provisions of GASB Statement No. 87 during 2023.

During the year, the District implemented policies established under GASB Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*. This Statement provides guidance on the accounting and financial reporting for SBITDAs for government end users. This Statement (1) defines a SBITDA; (2) establishes that a SBITDA results in a right-of-use subscription asset - an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including the implementation costs of a SBITDA; and (4) requires note disclosures regarding a SBITDA. To the extent relevant, that standard for SBITDAs are based on the standards established in Statement No. 87, *Leases*, as amended. The adoption of this statement did not materially impact the District’s governmental activity for the year ended December 31, 2024.

P. Estimates

The preparation of financial statements, in conformity with U.S. GAAP requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at year-end. See Note 1-E regarding operating budgets.

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The District complied with the Louisiana Local Government Budget Act in adopting its budget for the year ended December 31, 2024.

B. Deposits and Investment Laws and Regulations

In accordance with state law, all uninsured deposits of funds in financial institutions must be secured with acceptable collateral valued at the lower of market or par. As reflected in Note 4 regarding custodial credit risk – deposits, the District complied with the deposits and investments laws and regulations.

C. Deficit Fund Equity

As of December 31, 2024, the District's general fund did not have a deficit fund equity. As of December 31, 2024, one of the District's discretely presented component units, Natalbany Volunteer Fire Department, Inc. had a deficit net position totaling \$100,870.

3. Cash, Cash Equivalents, and Investments

A. Primary Government

As reflected on Exhibit A, the District has cash and cash equivalents totaling \$190,747 and investments totaling \$1,190 at December 31, 2024. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must always equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

The following is a summary of cash and investments at December 31, 2024, with the related federal deposit insurance and pledge securities:

Bank Balances:	
Insured (FDIC Insurance)	\$ 250,000
Uninsured and Collateralized:	
Collateral held by pledging bank's trust department not in the District's name	-
Irrevocable letters of credit issued to Federal Home Bank of Dallas pledged	1,757,603
Uninsured and Uncollateralized	-
Total Deposits	<u>\$ 2,007,603</u>

Even though the pledged securities are not held in the entity's name, LRS 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten days of being notified by the District that the fiscal agent has failed to pay deposited funds upon demand. Per GASB Statement No. 3, *Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements*, as amended by GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, the District's deposits are exposed to custodial credit risk since the collateral pledged by the fiscal agent is not held in the District's name. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial risk. As of December 31, 2024, the District was in compliance with state law which requires

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any uninsured cash balances with the fiscal agent bank to be adequately collateralized by a pledge of securities or irrevocable letters of credit issued by the Federal Home Loan Bank of Dallas.

At December 31, 2024, the District's investment balances are as follows:

	Reported Amount	Fair Value
Louisiana Asset Management Pool:		
Tax Fund	\$ 595	\$ 595
Administration Fund	595	595
Total	<u>\$ 1,190</u>	<u>\$ 1,190</u>

Louisiana Asset Management Pool (LAMP) is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LRS 33:2955.

GASB Statement No. 40 requires disclosure of credit risk, custodial credit risk, concentration of credit risk, interest rate risk, and foreign currency risk for all public entity investments.

LAMP is an investment pool that, to the extent practical, invests in a manner consistent with GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*. The following facts are relevant for investment pools:

- Credit Risk: LAMP is rated AAAm by Standard & Poor's.
- Custodial Credit Risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.
- Concentration of Credit Risk: Pooled investments are excluded from the 5% disclosure requirement.
- Interest Rate Risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 90 days and consists of no securities with a maturity in excess of 397 days or 762 days for U.S. Government floating / variable rate investments. The WAM for LAMP's total investments was 52 days as of December 31, 2024.
- Foreign Currency Risk: Not applicable.

The investments in LAMP are stated at fair value. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the net asset value of the pool shares.

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LAMP, Inc. is subject to the regulatory oversight of the State Treasurer and the Board of Directors. LAMP is not registered with the SEC as an investment company.

If you have any questions, please feel free to contact the LAMP administrative office at 800-249-5267.

B. Discretely Presented Component Units

As reflected on Exhibit G, the discretely presented component units had cash and cash equivalents totaling \$6,479,069 and investments totaling \$438,733 at December 31, 2024.

At December 31, 2024, the discretely presented component units' investment balances are as follows:

	<u>Reported Amount</u>	<u>Fair Value</u>
Louisiana Asset Management Pool:		
Fire Department Fund	\$ 595	\$ 595
Certificates of Deposit:		
Hammond Rural Fire Department, Inc.	314,099	314,099
Husser Volunteer Fire Department, Inc.	124,124	124,124
Total	<u>\$ 438,818</u>	<u>\$ 438,818</u>

At December 31, 2024, the discretely presented component units had \$6,214,169 in total deposits (collected bank balances). \$1,826,078 of deposits are in their separate accounts, with \$1,799,647 being secured by FDIC insurance. The remaining \$26,317 is uninsured and uncollateralized.

4. Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk.

The District maintains three separate bank accounts as follows:

Tax Account – accounts for the proceeds of property tax collections prior to their disbursement to the discretely presented component units (Volunteer Fire Departments). This account is included with “Cash and Cash Equivalents” on the Governmental Fund Balance Sheet (Exhibit C).

Administrative Account – accounts for funds used by the District's Fire Administrator. This account is included with “Cash and Cash Equivalents” on the Governmental Fund Balance Sheet (Exhibit C).

Volunteer Pool Account – accounts for funds transferred from the Tax Account to be used by the discretely presented component units (Volunteer Fire Departments). The funds are pooled in a single bank account and are collectively used by all ten Volunteer Fire Departments. This account is included with “Cash and Cash Equivalents” on the Combining Statement of Net Position – Discretely Presented Component Units (Exhibit G).

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As of December 31, 2024, the District's total collected bank balances for all three accounts was \$6,395,694. Of this amount, \$6,395,694 was exposed to custodial credit risk. Of this amount, \$6,145,694 is uninsured but collateralized with a pledge of Federal Home Loan Bank of Dallas letters of credit issued to the District's bank.

5. Receivables

A. Primary Government

Receivables represent revenues earned in 2024 and received in 2025 as follows:

Property Tax Receivable	\$ 7,497,880
State Revenue Sharing Receivable	339,350
Other Receivable	<u>1,962</u>
Receivables at December 31, 2024, Net	<u>\$ 7,839,192</u>

Uncollectible amounts are recognized as bad debts through the establishment of an allowance account at the time information becomes available that would indicate the uncollectibility of the receivable.

B. Discretely Presented Component Units

The following is a summary of receivables at December 31, 2023, for component units:

Due from Rural Fire Protection District No. 2	\$ -
Other Receivables	<u>100,641</u>
Receivables at December 31, 2024, Net	<u>\$ 100,641</u>

6. Right-to-Use Leased Assets

Right-to-Use leased assets and accumulated amortization activity as of and for the year ended December 31, 2024, are as follows:

	Balance 12/31/23	Additions	Deletions	Balance 12/31/24
Right-to-Use Assets				
Leased Vehicles	\$ 404,649	\$ -	\$ 59,675	\$ 344,974
Less: Accumulated Amortization	<u>(133,996)</u>	<u>(63,989)</u>	<u>(59,675)</u>	<u>(138,310)</u>
Right-to-Use Assets, Net	<u>\$ 270,653</u>	<u>\$ (63,989)</u>	<u>\$ -</u>	<u>\$ 206,664</u>

The right-to-use assets are amortized on a straight-line basis over the economic useful life of the asset or life of the related lease, whichever is shorter.

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Notes to Financial Statements (Continued)
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7. Capital Assets

A. Primary Government

Capital assets and depreciation activity as of and for the year ended December 31, 2024, are as follows:

	Balance 12/31/23	Additions	Deletions	Balance 12/31/24
Capital Assets Not Depreciated:				
Land	\$ 499,250	\$ 37,485	\$ -	\$ 536,735
Total Capital Assets Not Depreciated	499,250	37,485	-	536,735
Other Capital Assets:				
Buildings	5,384,194	149,833	4,317	5,529,710
Equipment & Furniture	5,076,247	393,683	566,863	4,903,067
Vehicles	12,602,654	1,175,963	190,926	13,587,691
Total Other Capital Assets	23,063,095	1,719,479	762,106	24,020,468
Less Accumulated Depreciation:				
Buildings	(1,926,595)	(148,099)	(3,321)	(2,071,373)
Equipment & Furniture	(3,003,995)	(422,325)	(550,828)	(2,875,492)
Vehicles	(9,561,066)	(427,376)	(200,064)	(9,788,378)
Total Accumulated Depreciation	(14,491,656)	(997,800)	(754,213)	(14,735,243)
Total Other Capital Assets, Net	8,571,439	721,679	7,893	9,285,225
Total	<u>\$ 9,070,689</u>	<u>\$ 759,164</u>	<u>\$ 7,893</u>	<u>\$ 9,821,960</u>

All capital assets are depreciated using the straight-line method over the following estimated useful lives:

Description	Estimated Lives
Land	N/A
Buildings and Building Improvements	20 - 40 Years
Furniture & Fixtures	5 - 10 Years
Vehicles	5 - 15 Years
Equipment	5 - 10 Years

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B. Discretely Presented Component Units

Capital assets and depreciation activity as of and for the year ended December 31, 2024, are as follows:

	Balance 12/31/23	Additions	Deletions	Balance 12/31/24
Hammond Volunteer Fire Department:				
Equipment	\$ 54,137	\$ -	\$ -	\$ 54,137
Less: Accumulated Depreciation	(16,952)	(5,414)	-	(22,366)
Total	<u>\$ 37,185</u>	<u>\$ (5,414)</u>	<u>\$ -</u>	<u>\$ 31,771</u>
Husser Volunteer Fire Department:				
Equipment	\$ 22,463	\$ -	\$ -	\$ 22,463
Less: Accumulated Depreciation	(4,811)	(2,246)	-	(7,057)
Total	<u>\$ 17,652</u>	<u>\$ (2,246)</u>	<u>\$ -</u>	<u>\$ 15,406</u>
Independence Volunteer Fire Department:				
Equipment	\$ 203,051	\$ -	\$ -	\$ 203,051
Vehicles	25,152	1,182	-	26,334
Less: Accumulated Depreciation	(217,221)	(1,321)	-	(218,542)
Total	<u>\$ 10,982</u>	<u>\$ (139)</u>	<u>\$ -</u>	<u>\$ 10,843</u>
Natalbany Volunteer Fire Department:				
Land	\$ 62,562	\$ -	\$ -	\$ 62,562
Buildings	514,684	-	-	514,684
Building Improvements	260,172	-	-	260,172
Equipment	329,845	-	-	329,845
Vehicles	207,133	-	-	207,133
Less: Accumulated Depreciation	(768,066)	(40,361)	-	(808,427)
Total	<u>\$ 606,330</u>	<u>\$ (40,361)</u>	<u>\$ -</u>	<u>\$ 565,969</u>
Ponchatoula Volunteer Fire Department:				
Equipment	\$ 321,508	\$ -	\$ -	\$ 321,508
Vehicles	168,027	62,292	-	230,319
Less: Accumulated Depreciation	(208,920)	(50,550)	-	(259,470)
Total	<u>\$ 280,615</u>	<u>\$ 11,742</u>	<u>\$ -</u>	<u>\$ 292,357</u>

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	Balance 12/31/23	Additions	Deletions	Balance 12/31/24
Continued from Previous Page				
Wilmer Volunteer Fire Department:				
Vehicles	\$ 157,758	\$ -	\$ -	\$ 157,758
Equipment	15,181	-	-	15,181
Less: Accumulated Depreciation	(162,333)	(1,447)	-	(163,780)
Total	<u>\$ 10,606</u>	<u>\$ (1,447)</u>	<u>\$ -</u>	<u>\$ 9,159</u>
Eighth Ward Volunteer Fire Department:				
Land	\$ 51,880	\$ -	\$ -	\$ 51,880
Buildings	672,231	19,554	-	691,785
Vehicles	480,152	-	-	480,152
Equipment	85,769	-	-	85,769
Total	1,290,032	19,554	-	1,309,586
Less: Accumulated Depreciation	(611,153)	(41,960)	-	(653,113)
Total	<u>\$ 678,879</u>	<u>\$ (22,406)</u>	<u>\$ -</u>	<u>\$ 656,473</u>
Total Component Units Capital Assets	\$ 3,631,705	\$ 83,028	\$ -	\$ 3,714,733
Less: Total Accumulated Depreciation	(1,989,456)	(143,299)	-	(2,132,755)
Total Component Units Capital Assets, Net	<u>\$ 1,642,249</u>	<u>\$ (60,271)</u>	<u>\$ -</u>	<u>\$ 1,581,978</u>

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8. Long-Term Liabilities

A. Primary Government

The following is a summary of the long-term liabilities of the District for the year ended December 31, 2024:

Type of Debt	Balance 12/31/23 Restated	Debt Issued	Debt Retired	Balance 12/31/24	Due In One Year
Right-to-Use Asset Leases:					
Enterprise FM Trust Lease Contracts	\$ 272,840	\$ -	\$ 59,732	\$ 213,108	\$ 62,077
Motorola Radios Financing Contract	203,530	-	100,499	103,031	103,031
Total	<u>\$ 476,370</u>	<u>\$ -</u>	<u>\$ 160,231</u>	<u>\$ 316,139</u>	<u>\$ 165,108</u>

Beginning in 2019, the District entered into various lease contracts with Enterprise FM Trust for the lease of vehicles. The lease contracts have various effective dates, are for a 60-month period, include interest rates ranging from 4.370% to 9.542% and have various monthly payments. Payments during 2024 on these lease contracts totaled \$59,732 principal and \$37,293 of interest. Accumulated amortization on these vehicle leases as of December 31, 2024, totaled \$138,310.

On July 1, 2020, the District entered into a lease-purchase agreement with Motorola Solutions Credit Company, LLC for the lease of 154 Motorola radios for \$512,814. The lease-purchase contract is at a fixed interest rate of 0.000% for the first two years and 2.520% for the final three years. The obligation is effective for a period of 60 months through July 2025. Annual payments of \$105,627.66 began on July 1, 2021. Total payments during 2024 totaled \$100,499 principal and \$5,129 of interest.

The annual requirements to amortize all debt outstanding for the primary government at December 31, 2024, including interest payment of \$345,856 is as follows:

Year Ended December 31,	Right-to-Use Asset Liabilities	Motorola Financing Contract	Total
2025	\$ 76,094	\$ 105,628	\$ 181,722
2026	76,094	-	76,094
2027	66,100	-	66,100
2028	21,940	-	21,940
2029	-	-	-
	<u>\$ 240,228</u>	<u>\$ 105,628</u>	<u>\$ 345,856</u>
Less: Interest Portion	27,120	2,597	29,717
	<u>\$ 213,108</u>	<u>\$ 103,031</u>	<u>\$ 316,139</u>

B. Discretely Presented Component Units

The following is a summary of debt transactions of the discretely presented component units for the year ended December 31, 2024:

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Type of Debt	Balance 12/31/23	Debt Issued	Debt Retired	Balance 12/31/24	Due In One Year
Notes Payable:					
Loranger VFD	\$ 92,322	\$ -	\$ 29,665	\$ 62,657	\$ 30,578
Independence VFD	45,806	-	10,942	34,864	10,942
USDA Rural Housing Service	555,106	-	11,474	543,632	11,772
Total	<u>\$ 693,234</u>	<u>\$ -</u>	<u>\$ 52,081</u>	<u>\$ 641,153</u>	<u>\$ 53,292</u>

On March 1, 2018, the Manchac Volunteer Fire Department, Inc. loaned \$105,000 to the Independence Volunteer Fire Department, Inc. for the purchase of a fire truck. Payments are to be made annually, beginning on March 1, 2018, for 10 years, in the amount of \$12,335.35 with a fixed interest rate of 3.00%. The note payable is classified as "Current / Non-Current Obligations" and corresponding note receivable is classified as "Due from Independence VFD," both on the Combining Statement of Net Position – Discretely Presented Component Units.

On March 15, 2018, the Ponchatoula Volunteer Fire Department, Inc. loaned \$284,862 to the Loranger Volunteer Fire Department, Inc. for the purchase of a fire truck. Payments are to be made annually, beginning on March 15, 2018, for 10 years, in the amount of \$32,485.28 with a fixed interest rate of 3.00%. The note payable is classified as "Current / Non-Current Obligations" and the corresponding note receivable is classified as "Due from Loranger VFD," both on the Combining Statement of Net Position – Discretely Presented Component Units.

On December 13, 2012, the Natalbany Volunteer Fire Department, Inc. entered into a Community Facilities Grant Agreement with the United States Department of Agriculture Rural Housing Service (USDA) to undertake the acquisition, construction, enlargement, capital improvement, or purchase of equipment. The total estimated cost of the project was \$672,554 of which \$653,000 was financed by loans and \$19,554 issued through grant funds. Proceeds received from the grant agreement must be deposited into a separate bank account. The loan is for 40-years bearing interest at 3.514%. The loan also required that \$265 each month be placed in a reserve account until the balance accumulates to \$31,800. The building is security for the loan. The Natalbany Volunteer Fire Department, Inc. made the required deposits to the account for the year then ended. The loan balance is being paid in monthly installments of \$2,560.

The annual requirements to amortize all debt outstanding for the discretely presented component units at December 31, 2024, including interest payments of \$313,479 are as follows:

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Year Ended December 31,	Loranger VFD	Indep. VFD	First Guaranty Bank	USDA	Total
2025	30,578	12,335	-	30,720	\$ 73,633
2026	33,070	12,335	-	30,720	76,125
2027	-	12,335	-	153,600	165,935
2028 - 2032	-	-	-	153,600	153,600
2033 - 2037	-	-	-	153,600	153,600
2038 - 2042	-	-	-	153,600	153,600
2043 - 2047	-	-	-	153,600	153,600
2048 - 2052	-	-	-	24,539	24,539
2053	-	-	-	-	-
	63,648	37,005	-	853,979	954,632
Less: Interest Portion	991	2,141	-	310,347	313,479
	<u>\$ 62,657</u>	<u>\$ 34,864</u>	<u>\$ -</u>	<u>\$ 543,632</u>	<u>\$ 641,153</u>

9. On-Behalf Payments

The District follows GASB Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance*. This standard requires the District to report in the financial statements on-behalf salary and fringe benefit payments made by the State of Louisiana to the District's employees. The District is not legally responsible for these salary supplements. Therefore, the basis for recognizing the revenue and expenditure payments is the actual contributions made by the State. For the fiscal year ended December 31, 2024, the State paid \$6,000 in supplemental salary payments to the Fire Administrator of the District.

For the fiscal year ended December 31, 2024, the State paid supplemental salaries to the component units' employees in the amount of \$152,000.

10. Tax Abatements

The Louisiana Industrial Ad Valorem Tax Exemption (ITEP) program (Louisiana Administrative Code, Title 13, Chapter 5) is a state incentive program which offers attractive tax incentive for manufacturers within the state. The program abates, for up to 10 years, local property taxes (ad valorem) on a manufacturer's new investment and annual capitalized additions related to the manufacturing site. This exemption is granted per contract with the Louisiana Department of Economic Development and will specify the buildings and / or personal property items covered by the exemption. The ITEP program is only available for activities related to manufacturing.

In accordance with the disclosure requirements of GASB Statement No. 77, *Tax Abatement Disclosures*, \$4,232 of the District's ad valorem tax revenues for the year 2024 were abated as a result of this program.

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Notes to Financial Statements (Continued)
For the Year Ended December 31, 2024

11. Compensation Paid to the Board of Commissioners

The following schedule of per diem payments to the Board of Commissioners is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature.

Darrell Sinagra, Board Member (Parish Council District 1)	\$	-
John Ingraffia, Board Member (Parish Council District 2)		-
Louis "Nick" Joseph, Board Member (Parish Council District 3)		-
Joseph "Joe" Havis, Board Member (Parish Council District 4)		-
H.G. "Buddy" Ridgel, Board Member (Parish Council District 5)		-
Emile "Joey" Mayeaux, Board Member (Parish Council District 6)		-
Lionell Wells, Board Member (Parish Council District 7)		-
David Vial, Board Member (Parish Council District 8)		-
Brigette Delatte Hyde, Board Member (Parish Council District 9)		-
Strader Cieutat, Board Member (Parish Council District 10)		-
Total	\$	<u>-</u>

12. Contingent Liabilities

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. These risks of loss are covered by a comprehensive commercial insurance policy and workers compensation insurance. Claims resulting from these risks have historically not exceeded insurance coverage. Therefore, no accrual for any loss contingency has been made in the financial statements.

13. Prior Period Adjustments

A. Government-Wide Financial Statements

During the current year, a prior period adjustment of (\$50,273) was made to the beginning net position to correct an understatement of long-term debt at December 31, 2023, related to the future contractual payments due on a long-term lease purchase contract for radios for the District. Beginning Net Position for the year ended December 31, 2024, was changed from \$16,830,862 to \$16,780,589.

B. Discretely Presented Component Units

Independence Volunteer Fire Department, Inc.:

During the current year, a prior period adjustment of (\$4,439) was made to the beginning net position to correct an overstatement of cash and cash equivalents at December 31, 2023, related to private funds not subject to audit. Beginning Net Position for the year ended December 31, 2024, was changed from \$217,717 to \$213,278 as a result of this prior period adjustment.

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Notes to Financial Statements (Continued)
For the Year Ended December 31, 2024

Manchac Volunteer Fire Department, Inc.:

During the current year, a prior period adjustment of \$6,004 was made to the beginning net position to correct an overstatement of accounts payable at December 31, 2023, related to a credit from a vendor received after the financial statements were issued. Beginning Net Position for the year ended December 31, 2024, was changed from \$1,203,201 to \$1,209,205 as a result of this prior period adjustment.

Eighth Ward Volunteer Fire Department, Inc.:

During the current year, a prior period adjustment of \$11,650 was made to the beginning net position to correct an overstatement of payroll liabilities at December 31, 2023. Beginning Net Position for the year ended December 31, 2024, was changed from \$870,529 to \$882,179 as a result of this prior period adjustment.

14. Subsequent Events

Management has evaluated subsequent events through the date that the financial statements were available to be issued, June 23, 2025 and determined that the following event occurred that require disclosure.

On April 23, 2024, the Board of Commissioners of the District approved a new Fire Contract with the ten fire departments providing fire protection and emergency response services to the incorporated areas of Tangipahoa Parish. The new Fire Contract effective January 1, 2025, requires the District to administer all funds of all Fire Departments contracted with the District. As a result of this new Fire Contract, \$5,986,198.20 of cash in bank as of December 31, 2024, reported on the statement of net position of each individual fire department contract with the District was transferred to the District.

No subsequent events occurring after June 23, 2025, have been evaluated for inclusion in these financial statements.

Required Supplemental Information (Part II):
Budgetary Comparison Schedule

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Schedule 1

Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget (GAAP Basis) and Actual
For the Year Ended December 31, 2024

	Original Budget	Final Budget	Actual Amounts - Budgetary Basis	Variance with Final Budget Favorable / (Unfavorable)
Revenues:				
Ad Valorem Taxes	\$ 7,283,262	\$ 7,405,180	\$ 7,894,322	\$ 489,142
Intergovernmental Revenues:				
State Revenue Sharing	491,631	499,833	509,025	9,192
2% Fire Insurance Rebate	553,623	572,181	572,181	-
Interest Income	189,967	218,439	217,381	(1,058)
All Other Income	6,000	6,859	8,682	1,823
Municipal Fire Protection Revenue	297,308	287,308	288,589	1,281
Total Revenues	8,821,791	8,989,800	9,490,180	500,380
Expenditures:				
Public Safety - Fire Protection:				
Administration:				
Salaries & Related Benefits	120,700	94,900	101,129	(6,229)
Professional Fees	127,030	139,730	141,873	(2,143)
Data Processing	500	500	489	11
Fuel	2,300	3,600	3,971	(371)
Insurance	15,953	15,300	9,712	5,588
Office Supplies & Postage	4,000	3,200	4,590	(1,390)
Repairs & Maintenance	9,000	11,500	8,932	2,568
Supplies	6,500	100	2,465	(2,365)
Swiftwater Rescue Expenditures	5,000	-	-	-
Telephone	13,000	5,400	5,830	(430)
Training	-	-	8,860	(8,860)
Other	14,951	41,788	18,562	23,226
Pension Fund Mandate Deduction	280,244	279,683	290,000	(10,317)
Fire Contract Payments	8,208,861	8,375,175	7,690,013	685,162
2% Fire Insurance Rebate Payments			572,181	(572,181)
Municipal Fire Insurance Protection			288,589	(288,589)
Debt Service	14,309	11,728	10,912	816
Capital Outlay	2,500	505,123	519,726	(14,603)
Total Expenditures	8,824,848	9,487,727	9,677,834	(190,107)
Net Change in Fund Balance	(3,057)	(497,927)	(187,654)	310,273
Other Financing Sources (Uses):				
Lease Liabilities Issued	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
Net Change in Fund Balance	(3,057)	(497,927)	(187,654)	310,273
Fund Balance, Beginning of the Year	7,064,125	7,915,618	7,915,617	(1)
Fund Balance, End of the Year	\$ 7,061,068	\$ 7,417,691	\$ 7,727,963	\$ 310,272

See auditor's report.

Other Supplemental Information:

**Schedule of Compensation, Benefits, and Other Payments to
Agency Head**

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Schedule 2

Schedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ended December 31, 2024

Agency Head: David Atkins, Fire Administrator

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 62,106
Salary - Supplemental Pay	8,400
Benefits - Insurance	12,969
Benefits - Retirement	7,142
Benefits - Medicare	1,034
Benefits - Worker's Compensation Insurance	86
Vehicle Provided by Government (Taxed on W-2)	687
	<u>\$ 92,424</u>

See auditor's report.

**Other Independent Auditor's Report and
Findings, Recommendations, and Responses**

CHARLES P. HEBERT, CPA

CHRISTOPHER S. JOHNSON, CPA, MBA

ADAM C. HEBERT, CPA

MEMBER

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Society of Louisiana Certified Public Accountants



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A PROFESSIONAL ACCOUNTING CORPORATION

**Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards**

To the Board of Commissioners of the
Tangipahoa Parish Rural Fire Protection District No. 2
Amite, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the general fund and the aggregate discretely presented component units of Tangipahoa Parish Rural Fire Protection District No. 2 (District), a component unit of the Tangipahoa Parish Government, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated June 23, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the

financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* which is described in the accompanying Schedule of Current Year Audit Findings as item 2024-01.

Tangipahoa Parish Rural Fire Protection District No. 2's Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the finding identified in our audit and described in the accompanying Schedule of Current Year Audit Findings. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Chris Johnson

Hebert Johnson & Associates, Inc.
A Professional Accounting Corporation
Ponchatoula, Louisiana
June 23, 2025

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Summary Schedule of Prior Year Audit Findings
For the Year Ended December 31, 2024

A. Primary Government

SECTION 1. INTERNAL CONTROL & COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS	
Fire 23-01 Violation of LA R.S. 38:2241 – Written Contract and Bond	Resolved.
SECTION 2. INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS	
None	
SECTION 3. MANAGEMENT LETTER	
None	

B. Discretely Presented Component Units

SECTION 1. INTERNAL CONTROL & COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS	
None	
SECTION 2. INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS	
None	
SECTION 3. MANAGEMENT LETTER	
None	

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana

Schedule of Current Year Audit Findings
For the Year Ended December 31, 2024

SECTION I – SUMMARY OF AUDITOR’S RESULTS

We have audited the financial statements of Tangipahoa Parish Rural Fire Protection District No. 2 as of and for the year ended December 31, 2024, and have issued our report thereon dated June 23, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and Uniform Guidance, Audits of States, Local Governments, and Non-Profit Organizations. Our audit of the financial statements as of December 31, 2024, resulted in:

- An unqualified opinion of all opinion units.

Report on Internal Control and Compliance Material to the Financial Statements

Internal control

Material weaknesses identified? ☐ Yes ☒ No

Significant deficiencies identified not considered to be material weaknesses? ☐ Yes ☒ No

Compliance

Noncompliance material to financial statements noted? ☒ Yes ☐ No

Management Letter

Was a management letter issued? ☐ Yes ☒ No

Tangipahoa Parish Rural Fire Protection District No. 2
(A Component Unit of the Tangipahoa Parish Government)
Amite, Louisiana
Schedule of Current Year Audit Findings (Continued)
For the Year Ended December 31, 2024

SECTION II – FINANCIAL STATEMENT FINDINGS

Compliance

2024-01 Violation of the Public Bid Law

Criteria:

R.S. 38:2212.1(A)(2)(a) provides an exception to the contract limits for purchases of materials and supplies to fire service vehicles not exceeding \$70,000. The statute listed requires the local government unit to obtain written specifications, quotations, and confirmation of accepted offers. The documentation should be obtained and made part of a purchase file.

Condition:

In July 2024, the District purchased a Ford Super Duty F-250 in the amount of \$52,415. The District did not have a purchase file with more than one form of documentation to support the reasonableness of the purchase.

Cause:

Per the District, three quotes were obtained by the Department that purchased the vehicle, but the purchase file containing the quotes cannot be obtained.

Effect:

The District is in violation of the Public Bid Law.

Recommendation:

We recommend the District to continue to obtain three quotes for any vehicle purchased between \$30,000 and \$60,000. If the District decides to use the exception for fire service vehicles under \$70,000, we recommend the District to obtain more than one form of documentation to support the reasonableness of the purchase. We also recommend that each Department and the Fire Administrator maintain a purchase file for all necessary documentation to substantiate the reasonableness of the purchase.

SECTION III – FEDERAL FINANCIAL ASSISTANCE

None



David Atkins
ADMINISTRATOR

**TANGIPAHOA PARISH RURAL FIRE
PROTECTION DISTRICT NO. 2**

P. O. BOX 818 • AMITE, LOUISIANA 70422
(985) 748-2277
FAX (985) 748-2301
Email: datkins@tangipahoa.org

June 19, 2025

Mr. Christopher S. Johnson, CPA, MBA
P.O. Box 520
Albany, LA 70711

RE: *Regular Annual Audit*
Tangipahoa Parish Rural Fire Protection District No. 2
As of and for the Year Ended December 31, 2024
Response to Audit Finding

Dear Mr. Johnson,

In your regular annual audit report of the Tangipahoa Parish Rural Fire Protection District No. 2 ("Fire District") for the year ended December 31, 2024, you reported one finding related to the Fire District's compliance with state law. The following contains our responses to your findings:

2024-01 – Violation of Public Bid Law

It has always been the policy of the Fire District to always follow the requirements of federal, state and local laws and regulations. For the purchase of the fire service vehicle on July 15, 2024, in the amount of \$52,415.25 it was incorrectly assumed that this contract was covered by the exception provided for less in R.S. 38:2212.1(A)(2)(a) for the purchases of fire service vehicles \$70,000 or less.

In the future the Fire District will required the Fire Administrator to obtain three written quotes for the purchase of any fire service vehicle of \$70,000 or less.

Respectfully submitted,

Tangipahoa Parish Rural Fire Protection District No. 2

David Atkins, Fire Administrator

COMMISSIONERS

DARRELL SINAGRA
EMILE "JOEY" MAYEAUX

JOHN INGRAFFIA
LIONELL WELLS

LOUIS JOSEPH
DAVID P. VIAL

JOSEPH "JOE" HAVIS
BRIGETTE HYDE

H.G. "BUDDY" RIDGEL
STRADER CIEUTAT

**TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2
(A COMPONENT UNIT OF THE TANGIPAHOA PARISH GOVERNMENT)
AMITE, LOUISIANA**

STATEWIDE AGREED-UPON PROCEDURES REPORT

Fiscal Period January 1, 2024 through December 31, 2024



**Hebert Johnson
& Associates, Inc.**
Certified Public Accountants

A Professional Accounting Corporation

CHARLES P. HEBERT, CPA

CHRISTOPHER S. JOHNSON, CPA, MBA

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A P R O F E S S I O N A L A C C O U N T I N G C O R P O R A T I O N

INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES
FOR THE YEAR ENDED DECEMBER 31, 2024

To the Board of Commissioners of
Tangipahoa Parish Rural Fire Protection District No. 2
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2024 through December 31, 2024. Tangipahoa Parish Rural Fire Protection District No. 2's management is responsible for those C/C areas identified in the SAUPs.

Tangipahoa Parish Rural Fire Protection District No. 2 has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period January 1, 2024 through December 31, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Written Policies and Procedures

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
- i. ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.
 - ii. ***Purchasing***, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.

- iii. **Disbursements**, including processing, reviewing, and approving.
- iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
- v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.
- vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- vii. **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- viii. **Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- xi. **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

2) Board or Finance Committee

- A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and
- i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - ii. For those entities reporting on the governmental accounting model, review the minutes from all regularly scheduled board/finance committee meetings held during the fiscal year and observe whether the minutes from at least one meeting each month referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual comparisons, at a minimum, on all proprietary funds, and semi-annual budget-to-actual comparisons, at a minimum, on all special revenue funds. *Alternatively, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*
 - iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.
 - iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

Exception: Six out of twelve regular monthly meetings did not reference or include budget-to-actual comparisons on the general fund. The District began referencing the budget-to-actual comparisons in July 2024.

3) Bank Reconciliations

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

- i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);
- ii. Bank reconciliations include written evidence that a member of management or a board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date the reconciliation was prepared (e.g., initialed and dated or electronically logged); and
- iii. Management has documentation reflecting it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

4) Collections (excluding electronic funds transfers)

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that
 - i. Employees responsible for cash collections do not share cash drawers/registers;
 - ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit;
 - iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and
 - iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or custodial fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.
- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.

- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and
- i. Observe that receipts are sequentially pre-numbered.
 - ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - iii. Trace the deposit slip total to the actual deposit per the bank statement.
 - iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
 - v. Trace the actual deposit per the bank statement to the general ledger.

5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
- B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that
- i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;
 - ii. At least two employees are involved in processing and approving payments to vendors;
 - iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;

- iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and
- v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

[Note: Findings related to controls that constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality) should not be reported.]

- C. For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction, and
 - i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates that deliverables included on the invoice were received by the entity, and
 - ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.
- D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. *Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.*

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

- A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
- B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and
 - i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., itemized receipts for credit/debit

- card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported); and
- ii. Observe that finance charges and late fees were not assessed on the selected statements.
- C. Using the monthly statements or combined statements selected under procedure #6B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a “missing receipt statement” that is subject to increased scrutiny.

No exceptions were found as a result of these procedures.

7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management’s representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected
 - i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana (doa.la.gov/doa/ost/ppm-49-travel-guide/) or the U.S. General Services Administration (www.gsa.gov);
 - ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;
 - iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by Written Policies and Procedures procedure #1A(vii); and

- iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

8) Contracts

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternatively, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and
 - i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;
 - ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);
 - iii. If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and
 - iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

9) Payroll and Personnel

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
- B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and
 - i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory);
 - ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;

- iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and
 - iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.
- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.
- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums) have been paid, and any associated forms have been filed, by required deadlines.

10) Ethics

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and
- a. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and
 - b. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.
- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170.

11) Debt Service

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.

- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

12) Fraud Notice

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.
- B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

13) Information Technology Disaster Recovery/Business Continuity

Perform the following procedures, **verbally discuss the results with management, and report "We performed the procedure and discussed the results with management":**

- A. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe evidence that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.
- B. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
- C. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.
- D. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in Payroll and Personnel procedure #9C. Observe

evidence that the selected terminated employees have been removed or disabled from the network.

- E. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:

- Hired before June 9, 2020 - completed the training; and
- Hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment.

We performed the procedure and discussed the results with management.

14) Prevention of Sexual Harassment

(The following procedures were not performed since there were no exceptions in the prior year.)

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.
- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).
- C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:
- i. Number and percentage of public servants in the agency who have completed the training requirements;
 - ii. Number of sexual harassment complaints received by the agency;
 - iii. Number of complaints which resulted in a finding that sexual harassment occurred;
 - iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
 - v. Amount of time it took to resolve each complaint.

We were engaged by Tangipahoa Parish Rural Fire Protection District No. 2 to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation

standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Tangipahoa Parish Rural Fire Protection District No. 2 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Chris Johnson

Hebert Johnson & Associates, Inc.
A Professional Accounting Corporation
Ponchatoula, Louisiana
June 23, 2025



**TANGIPAHOA PARISH RURAL FIRE
PROTECTION DISTRICT NO. 2**

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June 19, 2025

Mr. Christopher S. Johnson, CPA, MBA
P.O. Box 520
Albany, LA 70711

RE: *Statewide Agreed-Upon Procedures Report
Tangipahoa Parish Rural Fire Protection District No. 2
As of and for the Year Ended December 31, 2024
Response to Agreed-Upon Procedures Findings*

Dear Mr. Johnson,

In your Statewide Agreed-Upon Procedures Report of the Tangipahoa Parish Rural Fire Protection District No. 2 ("Fire District") for the year ended December 31, 2024, you reported one finding related to the Fire District's policies and procedures. The following contains the Fire District's response to your finding:

Section 2(A)(ii) – Board or Finance Committee

It is the policy of the Fire District to provide a budget-vs-actual report on the Administrative Account and the Tax Account and a check register on the Administrative Account and the Tax Account for review by the Board of Commissioners at each regularly scheduled monthly board meeting. In November 2023, a new Fire Administrator was appointed to replace the previous Fire Administrator who died. The accountant for the Fire District provided the required reports to the new Fire Administrator who was not aware that he needed to forward the reports to the Secretary of the Fire Board to be included in the monthly agenda and board member packet for each monthly meeting. This condition was corrected in July 2024, when it was brought to the attention of the Fire Administrator by the prior auditor.

Respectfully submitted,

Tangipahoa Parish Rural Fire Protection District No. 2

David Atkins, Fire Administrator

COMMISSIONERS

DARRELL SINAGRA
EMILE "JOEY" MAYEAUX

JOHN INGRAFFIA
LIONELL WELLS

LOUIS JOSEPH
DAVID P. VIAL

JOSEPH "JOE" HAVIS
BRIGETTE HYDE

H.G. "BUDDY" RIDGEL
STRADER CIEUTAT