

Louisiana Wildlife & Fisheries Foundation  
Baton Rouge, Louisiana

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

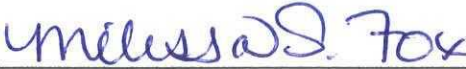
March 31, 2020

Ms. Gayle Fransen  
Engagement Manager  
Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended December 31, 2019. The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the accrual basis of accounting.

Sincerely,

  
\_\_\_\_\_  
Officer's Signature

Melissa Fox  
\_\_\_\_\_  
Officer's Name

Enclosures

**PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS**

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

**Affidavit and Revenue Certification**

Louisiana Wildlife & Fisheries Foundation  
East Baton Rouge Parish  
Baton Rouge, Louisiana

**ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Melissa Fox (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Louisiana Wildlife & Fisheries Foundation as of December 31, 2019, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

**(Complete if applicable)**

In addition, Melissa Fox, (officer name), who, duly sworn, deposes and says that Louisiana Wildlife & Fisheries Foundation received \$75,000 or less in revenues and other sources for the year ended December 31, 2019, and accordingly, is not required to have an audit for the previously mentioned year.

Melissa S. Fox  
Officer's Signature

Sworn to and subscribed before me this 27<sup>th</sup> day of March, 2020.

A. Bill Mc...  
NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date <u>7/22/2020</u>

Please Complete This Section
Officer's Name <u>Melissa Fox</u>
Officer's Title <u>Executive Director</u>
Address <u>P.O. Box 80378</u>
City, Zip <u>Baton Rouge, Louisiana, 70808</u>
Ph: Cell/Land <u>(225) 765-2860</u>
E-mail <u>mfox@lawff.org</u>

**Louisiana Wildlife & Fisheries Foundation****Statement of Cash Receipts and Disbursements  
For the Year Ended December 31, 2019**

	<b>General Fund</b>	<b>Other Fund</b>	<b>Total</b>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Contributions	\$ 35,306	\$ 0	\$ 36,206
2. Administration Fees	32,563	0	32,563
3. Right-of-way grant	30,000	0	30,000
2. Project Revenue	0	642,620	641,720
3. Program Revenue	125,714	0	125,714
4. Investment Income	167,002	0	167,002
5. Revenue from state and local sources	900	8,111	9,011
<b>6. Total receipts</b> (add lines 1 - 5)	<b>\$ 391,485</b>	<b>\$ 650,731</b>	<b>\$ 1,042,216</b>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Project Expenses	\$ 0	\$ 2,298,829	\$ 2,298,829
8. Program Expenses	70,047	0	70,047
9. Salaries	122,103	0	122,103
10. Operating Expenses	110,310	0	110,310
11. Transfers	(1,589,209)	1,589,209	0
<b>12. Total Disbursements</b> (add lines 7 - 12)	<b>\$ (1,286,749)</b>	<b>\$ 3,888,038</b>	<b>\$ 2,601,289</b>
14. Change in fund balance ( Lines 6 minus 13)	\$ 1,678,234	\$(3,237,307)	\$(1,559,073)
15. Fund Balance at beginning of year	\$ 914,132	\$ 6,624,544	\$ 7,538,676
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 2,592,366	\$ 3,387,237	\$ 5,979,603

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

**Louisiana Wildlife & Fisheries Foundation**

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended December 31, 2019

**Agency Head Name and Title:** Melissa Fox, Executive Director

<b>Purpose</b>	<b>Dollar Amount</b>
1. Salary	1 -
2. Benefits-insurance	2 -
3. Benefits-retirement	3. -
4. Benefits-other (describe)	4. -
5. Benefits-other (describe)	5. -
6. Benefits-other (describe)	6. -
7. Car allowance	7. -
8. Vehicle provided by government (if reported on your W-2)	8. -
9. Per diem	9. -
10. Reimbursements	10. -
11. Travel	11. -
12. Registration fees	12. -
13. Conference travel	13. -
14. Housing	14. -
15. Unvouchered expenses (example: travel advances, etc.)	15. -
16. Special meals	16. -
17. Other	17. -
18. TOTAL (enter total of line 1-17)	18. -

Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

Louisiana Wildlife & Fisheries Foundation**Balance Sheet, on December 31, 2019**

	<b>General Fund</b>	<b>Other Fund</b>	<b>Total</b>
<b>ASSETS</b> (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 468,384	\$ 3,387,237	\$ 3,855,621
2. Investments (fair value) on hand	762,476	0	762,476
3. Office furnishings (Cost of desks, etc)	0	0	0
4. Equipment (Cost of fax machine, etc)	2,425	0	2,425
5. Other – Accounts Receivable	2,600	0	2,600
5. Other - Prepaid expenses	7,176	0	7,176
5. Other – Real Estate	1,472,800	0	1,472,800
6. <b>Total Assets</b> (add lines 1 - 5)	<b>\$ 2,715,861</b>	<b>\$ 3,387,237</b>	<b>\$ 6,103,098</b>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8. Accounts Payable	\$ 120,870	\$ 0	\$ 120,870
9. Deferred Revenue	1,500	0	1,500
10. Payroll Tax Withheld	1,125	0	1,125
11. <b>Total Liabilities</b> (add lines 7 - 10)	123,495	0	123,495
12. Fund balance (amount from Line 16 on Statement A)	2,592,366	3,387,237	5,979,603
13. Other			
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<b>\$ 2,715,861</b>	<b>\$ 3,387,237</b>	<b>\$ 6,103,098</b>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16