

**CITY OF CROWLEY, LOUISIANA**

Financial Report

For the Year Ended August 31, 2023



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## INDEPENDENT AUDITOR'S REPORT

The Honorable Chad Monceaux, Mayor  
and Members of the City Council  
City of Crowley, Louisiana

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Crowley, Louisiana, as of and for the year ended August 31, 2023, and the related notes to the financial statements, which collectively comprise the City of Crowley, Louisiana's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Crowley, Louisiana, as of August 31, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Crowley and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Crowley's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Crowley's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Crowley's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The City of Crowley has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Crowley, Louisiana's basic financial statements. The schedule of compensation, benefits, and other payments to agency head, the schedule of compensation paid to council members, the justice system funding schedule and the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

### ***Other Information***

Management is responsible for the other information included in the financial report. The other information comprises the budgetary comparison schedules, the combining balance sheets, the combining statements of revenues, expenditures, and changes in fund balances, the combining statement of net position, the combining statement of revenues, expenditures, and changes in fund net position, and the combining statement of cash flows, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 8, 2024 on our consideration of the City of Crowley, Louisiana’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Crowley, Louisiana’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Crowley, Louisiana’s internal control over financial reporting and compliance.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Abbeville, Louisiana  
March 8, 2024

**BASIC FINANCIAL STATEMENTS**

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**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

CITY OF CROWLEY, LOUISIANA

Statement of Net Position

August 31, 2023

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
ASSETS			
Cash and interest-bearing deposits	\$ 13,624,168	\$ 1,481,041	\$ 15,105,209
Investments	3,925,069	-	3,925,069
Receivables, net	1,632,637	208,097	1,840,734
Due from other governmental units	271,412	-	271,412
Internal balances	35,655	(35,655)	-
Restricted assets:			
Interest-bearing deposits	87,613	1,574,148	1,661,761
Capital assets			
Non-depreciable	20,130,443	1,889,330	22,019,773
Depreciable, net	<u>20,508,652</u>	<u>9,251,082</u>	<u>29,759,734</u>
 Total assets	 <u>60,215,649</u>	 <u>14,368,043</u>	 <u>74,583,692</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pensions	2,417,640	75,598	2,493,238
Other post employment benefits	<u>574,971</u>	<u>29,623</u>	<u>604,594</u>
Total deferred outflows of resources	<u>2,992,611</u>	<u>105,221</u>	<u>3,097,832</u>

(continued)

The accompanying notes are an integral part of the basic financial statements.

CITY OF CROWLEY, LOUISIANA

Statement of Net Position (Continued)

August 31, 2023

	Governmental Activities	Business-Type Activities	Total
<b>LIABILITIES</b>			
Accounts, salaries and other payables	\$ 361,159	\$ 19,194	\$ 380,353
Contracts payable	1,000,648	-	1,000,648
Retainage payable	827,386	119,241	946,627
Claims payable	80,164	-	80,164
Due to others	22,460	-	22,460
Accrued interest payable	337,028	17,048	354,076
Long-term liabilities			
Other post employment benefits payable	1,665,659	85,816	1,751,475
Net pension liability	10,590,465	456,475	11,046,940
Due within one year	1,257,026	315,000	1,572,026
Due in more than one year	<u>22,669,732</u>	<u>1,809,389</u>	<u>24,479,121</u>
 Total liabilities	 <u>38,811,727</u>	 <u>2,822,163</u>	 <u>41,633,890</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Pensions	956,701	25,482	982,183
Other post employment benefits	267,573	13,786	281,359
Deferred revenues	<u>2,407,461</u>	<u>-</u>	<u>2,407,461</u>
Total deferred inflows of resources	<u>3,631,735</u>	<u>39,268</u>	<u>3,671,003</u>
<b>NET POSITION</b>			
Net investment in capital assets	16,712,337	9,016,023	25,728,360
Restricted for:			
Debt service	1,046,295	1,557,100	2,603,395
Sales tax dedications	10,973,272	-	10,973,272
Unrestricted	<u>(7,967,106)</u>	<u>1,038,710</u>	<u>(6,928,396)</u>
Total net position	<u>\$ 20,764,798</u>	<u>\$ 11,611,833</u>	<u>\$ 32,376,631</u>

CITY OF CROWLEY, LOUISIANA

Statement of Activities  
For the Year Ended August 31, 2023

Activities	Expenses	Program Revenues			Net (Expense) Revenues and Changes in Net Position		
		Fees, Fines, and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 2,496,101	\$ 879,777	\$ -	\$ -	\$ (1,616,324)	\$ -	\$ (1,616,324)
Public safety	8,442,958	157,245	534,167	2,345,765	(5,405,781)	-	(5,405,781)
Public works	2,403,001	-	-	1,287,215	(1,115,786)	-	(1,115,786)
Economic development	126,766	-	-	-	(126,766)	-	(126,766)
Culture and recreation	1,846,986	261,015	-	-	(1,585,971)	-	(1,585,971)
Cemetery	44,957	4,950	-	-	(40,007)	-	(40,007)
Interest on long-term debt	725,997	-	-	-	(725,997)	-	(725,997)
Total governmental activities	16,086,766	1,302,987	534,167	3,632,980	(10,616,632)	-	(10,616,632)
Business-type activities:							
Sewer	2,139,030	2,221,623	161,593	-	-	244,186	244,186
Total	18,225,796	3,524,610	695,760	3,632,980	(10,616,632)	244,186	(10,372,446)

CITY OF CROWLEY, LOUISIANA

Statement of Activities (Continued)  
For the Year Ended August 31, 2023

General revenues:			
Taxes -			
Property taxes	2,315,934	295,615	2,611,549
Sales and use taxes	9,630,447	-	9,630,447
Payment in lieu of taxes	20,000	-	20,000
Franchise taxes	1,044,149	-	1,044,149
2% Fire insurance proceeds	78,330	-	78,330
Grants and contributions not restricted to specific programs -			
State sources	521,995	-	521,995
Interest and investment earnings	102,743	6,781	109,524
Miscellaneous	272,858	12,451	285,309
Nonemployer pension contribution	313,127	9,396	322,523
Loss on disposal of capital assets	(552,161)	-	(552,161)
Transfers	(1,222,040)	1,222,040	-
Total general revenues and transfers	<u>12,525,382</u>	<u>1,546,283</u>	<u>14,071,665</u>
Change in net position	1,908,750	1,790,469	3,699,219
Net position - beginning	<u>18,856,048</u>	<u>9,821,364</u>	<u>28,677,412</u>
Net position - ending	<u>\$ 20,764,798</u>	<u>\$ 11,611,833</u>	<u>\$ 32,376,631</u>

The accompanying notes are an integral part of the basic financial statements.

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**FUND FINANCIAL STATEMENTS (FFS)**

CITY OF CROWLEY, LOUISIANA

Balance Sheet  
Governmental Funds  
August 31, 2023

	General Fund	Sales Tax Fund	One-Half Cent Sales Tax - Salary Fund
ASSETS	<u>        </u>	<u>        </u>	<u>        </u>
Cash and interest-bearing deposits	\$4,026,142	\$ 1,171,260	\$1,168,555
Investments	413,906	-	-
Receivables:			
Taxes receivable	178,083	872,674	290,892
Accrued interest receivable	-	-	-
Due from other funds	238,823	-	1,228,109
Due from other governmental units	120,654	-	-
Total assets	<u>\$4,977,608</u>	<u>\$ 2,043,934</u>	<u>\$2,687,556</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 56,888	\$ -	\$ -
Accrued liabilities	259,627	-	-
Contract payable	706,998	-	-
Retainage payable	784,599	-	-
Due to other funds	29,050	1,830,958	86,349
Due to others	22,460	-	-
Total liabilities	<u>1,859,622</u>	<u>1,830,958</u>	<u>86,349</u>
Deferred inflows of resources:			
Deferred revenues - grants	<u>2,407,461</u>	<u>-</u>	<u>-</u>
Fund balances:			
Restricted	-	212,976	2,601,207
Assigned	137,009	-	-
Unassigned	573,516	-	-
Total fund balances	<u>710,525</u>	<u>212,976</u>	<u>2,601,207</u>
Total liabilities, deferred inflows and fund balances	<u>\$4,977,608</u>	<u>\$ 2,043,934</u>	<u>\$2,687,556</u>

The accompanying notes are an integral part of the basic financial statements.

2012 Sales Tax - Infrastructure Improvement Fund	Capital Projects Fund	Other Governmental Funds	Totals
\$ 3,681,699	\$ -	\$ 2,926,776	\$12,974,432
3,511,163	-	-	3,925,069
290,892	-	-	1,632,541
-	-	96	96
694,098	-	14,029	2,175,059
-	-	150,758	271,412
<u>\$ 8,177,852</u>	<u>\$ -</u>	<u>\$ 3,091,659</u>	<u>\$20,978,609</u>
\$ -	\$ -	\$ 24,624	\$ 81,512
-	-	20,020	279,647
-	-	293,650	1,000,648
-	-	42,787	827,386
18,763	-	122,731	2,087,851
-	-	-	22,460
<u>18,763</u>	<u>-</u>	<u>503,812</u>	<u>4,299,504</u>
-	-	-	2,407,461
8,159,089	-	2,318,226	13,291,498
-	-	394,484	531,493
-	-	(124,863)	448,653
<u>8,159,089</u>	<u>-</u>	<u>2,587,847</u>	<u>14,271,644</u>
<u>\$ 8,177,852</u>	<u>\$ -</u>	<u>\$ 3,091,659</u>	<u>\$20,978,609</u>

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CITY OF CROWLEY, LOUISIANA

Reconciliation of the Governmental Funds Balance Sheet  
to the Statement of Net Position  
For the Year Ended August 31, 2023

Total fund balances for governmental funds		\$ 14,271,644
Capital assets, net		40,639,095
Long-term liabilities:		
Bonds payable	\$ (21,424,930)	
Premium on bond issuance	(2,501,828)	
OPEB obligation payable	(1,665,659)	
Net pension liability	(10,590,465)	
Accrued interest payable	<u>(337,028)</u>	(36,519,910)
Deferred outflows of resources related to net pension liability		2,417,640
Deferred inflows of resources related to net pension liability		(956,701)
Deferred outflows of resources related to total OPEB liability		574,971
Deferred inflows of resources related to total OPEB liability		(267,573)
Net position of the Internal Service Funds		<u>605,632</u>
Total net position of governmental activities		<u>\$ 20,764,798</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CROWLEY, LOUISIANA

Statement of Revenues, Expenditures, and Changes in Fund Balances-  
Governmental Funds  
For the Year Ended August 31, 2023

	General Fund	Sales Tax Fund	One-Half Cent Sales Tax - Salary Fund
Revenues:			
Taxes	\$ 2,976,831	\$ 5,745,685	\$ 1,915,638
Licenses and permits	794,439	-	-
Intergovernmental	3,404,656	-	-
Charges for services	35,090	-	-
Fines and fees	155,320	-	-
Investment income	30,942	702	2,076
Net increase (decrease) in fair value of investments	(18,853)	-	-
Miscellaneous	245,991	-	-
Total revenues	<u>7,624,416</u>	<u>5,746,387</u>	<u>1,917,714</u>
Expenditures:			
Current -			
General government	1,888,966	160,296	51,558
Public safety	7,948,073	-	-
Public works	1,781,110	-	-
Economic development	124,288	-	-
Culture and recreation	-	-	-
Cemetery	-	-	-
Capital outlay	4,850,237	-	-
Debt service -			
Principal retirement	506,444	-	-
Interest and fiscal charges	-	-	-
Total expenditures	<u>17,099,118</u>	<u>160,296</u>	<u>51,558</u>
Excess (deficiency) of revenues over expenditures	<u>(9,474,702)</u>	<u>5,586,091</u>	<u>1,866,156</u>
Other financing sources (uses):			
Proceeds from financing lease	666,374	-	-
Proceeds from the sale of fixed assets	54,000	-	-
Transfers in	7,259,006	-	-
Transfers out	(722,785)	(5,542,891)	(1,415,482)
Total other financing sources (uses)	<u>7,256,595</u>	<u>(5,542,891)</u>	<u>(1,415,482)</u>
Net changes in fund balances	(2,218,107)	43,200	450,674
Fund balances, beginning	<u>2,928,632</u>	<u>169,776</u>	<u>2,150,533</u>
Fund balances, ending	<u>\$ 710,525</u>	<u>\$ 212,976</u>	<u>\$ 2,601,207</u>

The accompanying notes are an integral part of the basic financial statements.

2012 Sales Tax Infrastructure Improvement Fund	Capital Projects Fund	Other Governmental Funds	Totals
\$ 1,915,638	\$ -	\$ 456,738	\$ 13,010,530
-	-	-	794,439
-	-	1,362,816	4,767,472
-	-	318,138	353,228
-	-	-	155,320
101,753	116,086	31,349	282,908
(163,782)	-	-	(182,635)
-	-	26,867	272,858
<u>1,853,609</u>	<u>116,086</u>	<u>2,195,908</u>	<u>19,454,120</u>
52,488	-	25,474	2,178,782
-	-	-	7,948,073
-	-	-	1,781,110
-	-	100	124,388
-	-	1,706,302	1,706,302
-	-	44,957	44,957
-	6,681,446	1,028,006	12,559,689
-	-	1,005,000	1,511,444
-	51,253	867,951	919,204
<u>52,488</u>	<u>6,732,699</u>	<u>4,677,790</u>	<u>28,773,949</u>
<u>1,801,121</u>	<u>(6,616,613)</u>	<u>(2,481,882)</u>	<u>(9,319,829)</u>
-	-	-	666,374
-	-	-	54,000
-	-	3,846,243	11,105,249
<u>(3,429,489)</u>	<u>(5,079)</u>	<u>(1,341,730)</u>	<u>(12,457,456)</u>
<u>(3,429,489)</u>	<u>(5,079)</u>	<u>2,504,513</u>	<u>(631,833)</u>
(1,628,368)	(6,621,692)	22,631	(9,951,662)
<u>9,787,457</u>	<u>6,621,692</u>	<u>2,565,216</u>	<u>24,223,306</u>
<u>\$ 8,159,089</u>	<u>\$ -</u>	<u>\$ 2,587,847</u>	<u>\$ 14,271,644</u>

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CITY OF CROWLEY, LOUISIANA

Reconciliation of the Statement of Revenues, Expenditures, and  
Changes in Fund Balances of Governmental Funds  
to the Statement of Activities  
For the Year Ended August 31, 2023

Change in fund balances per Statement of Revenues, Expenditures and Changes in Fund Balances		\$ (9,951,662)
Capital assets:		
Capital outlay	\$ 12,559,689	
Depreciation expense	<u>(1,429,233)</u>	11,130,456
Transactions involving capital assets:		
Proceeds on disposal of assets	(54,000)	
Gain on disposal	<u>(552,161)</u>	(606,161)
Long-term debt:		
Principal payments	1,511,444	
Proceeds from debt issuance	(666,374)	
Amortization of bond premium	<u>162,044</u>	1,007,114
Net revenue (expense) of the Internal Service Fund		225,268
Difference between interest on long-term debt on modified accrual basis versus interest on long-term debt on accrual basis		31,163
Effect of the change in net pension liability, total OPEB liability, and related deferred outflows/inflows of resources:		
Change in pension expense	(155,279)	
Nonemployer pension contribution revenue recognized	313,127	
Net effect of OPEB adjustments	<u>(85,276)</u>	<u>72,572</u>
Change in net position per Statement of Activities		<u>\$ 1,908,750</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CROWLEY, LOUISIANA

Proprietary Funds  
Statement of Net Position  
August 31, 2023

	<u>Business-Type Activities</u>	<u>Governmental Activities</u>
	Utility Fund	Internal Service Fund
ASSETS		
Current assets:		
Cash and interest-bearing deposits	\$ 1,481,041	\$ 737,349
Receivables:		
Accounts	208,097	-
Due from other funds	<u>-</u>	<u>6,985</u>
Total current assets	<u>1,689,138</u>	<u>744,334</u>
Noncurrent assets:		
Restricted assets -		
Interest-bearing deposits	1,574,148	-
Capital assets, net of accumulated depreciation	<u>11,140,412</u>	<u>-</u>
Total noncurrent assets	<u>12,714,560</u>	<u>-</u>
Total assets	<u>14,403,698</u>	<u>744,334</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pensions	75,598	-
Other post employment benefits	<u>29,623</u>	<u>-</u>
Total deferred outflows of resources	<u>105,221</u>	<u>-</u>

(continued)

CITY OF CROWLEY, LOUISIANA

Proprietary Funds  
Statement of Net Position (Continued)  
August 31, 2023

	Business-Type Activities	Governmental Activities
	Utility Fund	Internal Service Fund
	<u>          </u>	<u>          </u>
LIABILITIES		
Current liabilities:		
Accounts payable	\$ 15,957	\$ -
Accrued liabilities	3,237	-
Due to other funds	35,655	58,538
Retainage payable	119,241	-
Claims payable	-	80,164
Payable from restricted assets -		
Bonds payable	315,000	-
Accrued interest	17,048	-
Total current liabilities	<u>506,138</u>	<u>138,702</u>
Noncurrent liabilities:		
Bonds payable	1,809,389	-
OPEB obligation payable	85,816	-
Net pension liability	456,475	-
Total noncurrent liabilities	<u>2,351,680</u>	<u>-</u>
Total liabilities	<u>2,857,818</u>	<u>138,702</u>
DEFERRED INFLOWS OF RESOURCES		
Pensions	25,482	-
Other post employment benefits	13,786	-
Total deferred inflows of resources	<u>39,268</u>	<u>-</u>
NET POSITION		
Net investment in capital assets	9,016,023	-
Restricted for debt service	1,557,100	-
Unrestricted	1,038,710	605,632
Total net position	<u>\$ 11,611,833</u>	<u>\$ 605,632</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CROWLEY, LOUISIANA

Proprietary Funds  
Statement of Revenues, Expenses, and Changes in Fund Net Position  
For the Year Ended August 31, 2023

	Business-Type Activities	Governmental Activities
	Utility Fund	Internal Service Fund
Operating revenues:		
Charges for services	\$ 2,221,623	\$ 1,525,982
Other	<u>12,451</u>	<u>80,341</u>
Total operating revenues	<u>2,234,074</u>	<u>1,606,323</u>
Operating expenses:		
Salaries and wages	269,492	-
Payroll taxes	4,112	-
Retirement	36,277	-
Group insurance	77,153	-
Other post employment benefits	(1,379)	-
General insurance	113,225	214,064
Claims	-	1,161,862
Telephone and utilities	155,896	-
Professional services	66,003	71,594
Collection fees	45,771	-
Bad debts	39,992	-
Depreciation	846,928	-
Gas and oil	26,756	-
Repairs and supplies	343,159	-
Pretreatment and inspections	30,308	-
Miscellaneous	<u>43,313</u>	<u>66,172</u>
Total operating expenses	<u>2,097,006</u>	<u>1,513,692</u>
Operating income	<u>137,068</u>	<u>92,631</u>

(continued)

CITY OF CROWLEY, LOUISIANA

Proprietary Funds  
Statement of Revenues, Expenses, and Changes in Fund Net Position (Continued)  
For the Year Ended August 31, 2023

	<u>Business-Type Activities</u>	<u>Governmental Activities</u>
	Utility Fund	Internal Service Fund
Nonoperating revenues (expenses):		
Tax revenue	295,615	-
Interest income	6,781	2,470
Interest expense and other fiscal charges	(42,024)	-
Nonemployer pension contribution	9,396	-
Total nonoperating revenues (expenses)	<u>269,768</u>	<u>2,470</u>
Income before transfers	406,836	95,101
Capital contributions	161,593	-
Transfers in	1,256,197	130,167
Transfers out	<u>(34,157)</u>	<u>-</u>
Change in net position	1,790,469	225,268
Net position, beginning	<u>9,821,364</u>	<u>380,364</u>
Net position, ending	<u>\$ 11,611,833</u>	<u>\$ 605,632</u>

The accompanying notes are an integral part of the basic financial statements.

CITY OF CROWLEY, LOUISIANA

Statement of Cash Flows  
 Proprietary Funds  
 For the Year Ended August 31, 2023

	<u>Business-Type Activities</u>	<u>Governmental Activities</u>
	Utility Fund	Internal Service Fund
Cash flows from operating activities:		
Receipts from customers	\$ 2,203,868	\$ -
Receipts from insured	-	1,212,310
Receipts from interfund services provided	-	313,672
Payments to suppliers	(875,115)	(384,908)
Payments for claims and loss time	-	(1,133,613)
Payments to employees	(426,485)	-
Other receipts	<u>12,451</u>	<u>80,341</u>
Net cash provided by operating activities	<u>914,719</u>	<u>87,802</u>
Cash flows from noncapital financing activities:		
Proceeds from taxes levied	295,615	-
Cash paid to other funds	(686,723)	(33,447)
Cash received from other funds	-	35,000
Transfers from other funds	1,256,197	130,167
Transfers to other funds	<u>(34,157)</u>	<u>-</u>
Net cash provided by noncapital financing activities	<u>830,932</u>	<u>131,720</u>
Cash flows from capital and related financing activities:		
Principal paid on revenue bonds payable	(314,000)	-
Interest and fiscal charges paid on revenue bonds payable	(44,693)	-
Capital contributions	161,593	-
Acquisition of property, plant and equipment	<u>(1,894,800)</u>	<u>-</u>
Net cash used by capital and related financing activities	<u>(2,091,900)</u>	<u>-</u>
Cash flows from investing activities:		
Purchase of investments and interest-bearing deposits with maturity in excess of ninety days	-	(237,315)
Proceeds of investments and interest-bearing deposits with maturity in excess of ninety days	-	234,845
Interest on deposits	<u>6,781</u>	<u>2,470</u>
Net cash provided (used) by investing activities	<u>6,781</u>	<u>-</u>
Net increase (decrease) in cash and cash equivalents	(339,468)	219,522
Cash and cash equivalents, beginning of year	<u>3,394,657</u>	<u>280,512</u>
Cash and cash equivalents, end of year	<u>\$ 3,055,189</u>	<u>\$ 500,034</u>

(continued)

CITY OF CROWLEY, LOUISIANA

Statement of Cash Flows (Continued)  
 Proprietary Funds  
 For the Year Ended August 31, 2023

	Business-Type Activities	Governmental Activities
	Utility Fund	Internal Service Fund
	<u>                    </u>	<u>                    </u>
Reconciliation of operating income to net cash provided by operating activities:		
Operating income	\$ 137,068	\$ 92,631
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation	846,928	-
Provision for net pension liability, net	(25,392)	-
Provision for OPEB liability	(1,379)	-
(Increase) decrease current assets:		
Accounts receivable	(17,755)	-
Increase (decrease) current liabilities:		
Accounts payable	(10,692)	(33,078)
Accrued liabilities	(14,059)	-
Claims payable	<u>-</u>	<u>28,249</u>
Net cash provided by operating activities	<u>\$ 914,719</u>	<u>\$ 87,802</u>
Reconciliation of cash and cash equivalents per statement of cash flows to the balance sheet:		
Cash and cash equivalents, beginning of period -		
Cash and interest-bearing deposits - unrestricted	\$ 2,133,924	\$ 515,357
Cash and interest-bearing deposits - restricted	1,260,733	-
Less: Interest-bearing deposits with maturity in excess of 90 days	<u>-</u>	<u>(234,845)</u>
Total cash and cash equivalents	<u>3,394,657</u>	<u>280,512</u>
Cash and cash equivalents, end of period -		
Cash and interest-bearing deposits - unrestricted	1,481,041	737,349
Cash and interest-bearing deposits - restricted	1,574,148	-
Less: Interest-bearing deposits with maturity in excess of 90 days	<u>-</u>	<u>(237,315)</u>
Total cash and cash equivalents	<u>3,055,189</u>	<u>500,034</u>
Net increase (decrease)	<u>\$ (339,468)</u>	<u>\$ 219,522</u>

The accompanying notes are an integral part of the basic financial statements.

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## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

#### (1) Summary of Significant Accounting Policies

The accompanying financial statements of the City of Crowley (City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

##### A. Financial Reporting Entity

The City of Crowley was incorporated in 1886, under the provisions of the Lawrason Act. The City operates under a Mayor-City Council form of government. The City Council is comprised of nine members (one member is elected at-large and two members are elected from each of the four wards of the City for terms of four years). The City provides the following services to the residents of the City as authorized by its charter: police and fire protection, street and drainage systems, sewer services, parks and recreation, planning and zoning, and economic development programs.

A financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The City has no such component units.

##### B. Basis of Presentation

###### Government-Wide Financial Statements (GWFS)

The statement of net position and statement of activities display information about the City of Crowley, as a whole. They include all funds of the reporting entity, except fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The City's internal service funds are a governmental activity. Internal service fund activity is eliminated to avoid "doubling up" revenues and expenses.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

The statement of activities presents a comparison between direct expenses and program revenues for the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

#### Fund Financial Statements

The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Fund financial statements report detailed information about the City.

The various funds of the City are classified into two categories: governmental and proprietary. The emphasis on fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the City, is determined major at management's discretion, or meets the following criteria:

- a. Total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets and deferred outflows, liabilities and deferred inflows of resources, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The major funds of the City are described below:

#### Governmental Funds –

##### General Fund

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

##### Sales Tax Fund

The Sales Tax fund accounts for the proceeds of a one percent parish-wide sales and use tax levied in 1963 and the one-half percent sales and use tax levied in 1978. These taxes are dedicated for the specific purposes described in Note 3.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

#### One-Half Cent Sales Tax – Salary Fund

The One-Half Cent Sales Tax – Salary Fund accounts for the proceeds of a one-half cent sales tax levied in 1982, which is dedicated as described in Note 3.

#### 2012 Sales Tax – Infrastructure Improvement Fund

2012 Sales Tax – Infrastructure Improvement Fund accounts for the receipt and use of proceeds of the City's one-half percent sales and use tax levied in 2012, which is dedicated as described in Note 3.

#### Capital Projects Fund

The Capital Projects Fund accounts for capital improvements within the City. Improvements are being funded by bond proceeds.

#### Enterprise Fund –

#### Utility Fund

The Utility fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

In addition, the City reports the following:

Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. The City's internal service funds are the Workmen's Compensation Fund and the Employee Benefit Plan Fund. The City's internal service funds are presented in the proprietary funds' financial statements. Because the principal users of the internal services are the City's governmental activities, the financial statements of the internal service funds are consolidated into the governmental column when presented in the government-wide financial statements. To the extent possible, the cost of these services is reported in the appropriate functional activity. These proprietary funds are reported with the governmental activities in the government-wide statements.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

#### C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

##### Measurement Focus

On the government-wide statement of net position and the statement of activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined in item b. below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used as appropriate:

- a. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net position.

##### Basis of Accounting

In the government-wide statement of net position and statement of activities, both governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

The proprietary fund utilizes the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

#### Program revenues

Program revenues included in the Statement of Activities are derived directly from the program itself or from parties outside the City's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the City's general revenues.

#### Allocation of indirect expenses

The City reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

#### D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity

##### Cash, interest-bearing deposits, and investments

For purposes of the statement of net position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposits of the City.

Under state law, the City may invest in United States bonds, treasury notes, or certificates. Investments are stated at amortized cost.

For the purpose of the proprietary fund statement of cash flows, "cash and cash equivalents" include all demand and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less when purchased.

##### Investments

Under state law, the City may deposit funds with a fiscal agent organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The City may invest in United States bonds, treasury notes and bills, government backed agency securities, or certificates and time deposits of state banks organized under Louisiana Law and national banks having principal offices in Louisiana. In addition, local governments in Louisiana are authorized to invest in the Louisiana Asset Management Pool (LAMP), a nonprofit corporation formed by the State Treasurer and organized under the laws of the State of Louisiana, which operates a local government investment pool.

##### Interfund receivables and payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

reported as “interfund receivables and payables.” Long-term interfund loans (noncurrent portion) are reported as “advances from and to other funds.” Interfund receivables and payables between funds within governmental activities are eliminated in the statement of net position.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivable balances for the governmental activities include ad valorem and sales and use taxes. Business-type activities report customer’s utility service receivables as their major receivables. Uncollectible utility service receivables are recognized as bad debts using the direct write-off method at the time information becomes available which would indicate the uncollectibility of the particular receivable. At August 31, 2023, an allowance for ad valorem taxes was considered unnecessary due to immateriality.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide or financial statements. Capital assets are capitalized at historical cost or estimated cost if historical is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The City maintains a threshold level of \$2,500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Prior to September 1, 2003, governmental funds’ infrastructure assets were not capitalized. These assets have been valued at estimated historical cost.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net assets. Depreciation is provided over the assets’ estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	5-40 years
Machinery and equipment	5-15 years
Sewer plant	20-40 years
Autos and trucks	5 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

Restricted Assets

Restricted assets include cash and interest-bearing deposits of the proprietary fund that are legally restricted as to their use. The restricted assets are related to revenue bond accounts.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

#### Long-term debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources is reported as liabilities in the government-wide statements. The long-term debt consists primarily of the revenue bonds payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. For fund financial reporting, issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures. The accounting for proprietary fund long-term debt is the same in the fund statements as it is in the government-wide statements.

#### Compensated Absences

After one year of employment with the City, each full-time employee is entitled to one week paid vacation, which is to be taken within the next year of employment. After two consecutive years of employment with the City, each full-time employee is entitled to two weeks paid vacation and for each year of employment thereafter. Annual vacation is not accumulated and compensation in lieu of vacation is not paid. Upon termination, any accumulated vacation time is paid together with any wages due as of the effective date of the employee's termination. No accrual is recorded for this as the amount at August 31, 2023 is determined immaterial.

All persons employed full-time by the City shall be entitled to a 10 day sick leave during each calendar year, which leave may be accumulated for a three-year period for a term of 30 full days if not used during the year which same accrues. Sick leave may not accumulate for more than three calendar years, and if not used during the year, in which same accrues, may be used in subsequent years. Sick leave is not paid at termination.

Compensatory leave shall be earned at time and one-half rate for overtime work and work required on an observed holiday. However, any employee who accrues 240 hours of compensatory leave shall, for any additional overtime hours or work, be paid overtime compensation at time and one-half rate. Upon separation, each employee shall be paid the value of his/her accrued compensatory leave in a lump sum at a rate not less than the average regular rate received during the last three years of employment or the final rate received, whichever is higher. At August 31, 2023, the City has no material accumulated leave benefits required to be reported.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

#### Deferred Outflows of Resources and Deferred Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period and thus, will not be recognized as an outflow of resources (expenses/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

#### Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position – Consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Constraints may be placed on the use, either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. The City reported \$10,973,272 of restricted net position, which is restricted by enabling legislation.
- c. Unrestricted net position – Net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in either of the other two categories of net position.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

In the fund statements, governmental fund equity is classified as fund balance. Proprietary fund equity is classified the same as in the government-wide statements.

*Nonspendable* – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

*Restricted* – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

*Committed* – amounts that can be used only for specific purposes determined by a formal action of the council members. The Council is the highest level of decision-making authority for the City. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by council members.

*Assigned* – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the City’s adopted policy, only council members or the City’s finance committee may assign amounts for specific purposes.

*Unassigned* – all other spendable amounts.

As of August 31, 2023, fund balances are composed of the following:

	<u>Restricted</u>	<u>Assigned</u>	<u>Unassigned</u>	<u>Total</u>
Major Funds				
General -				
Collision losses	\$ -	\$ 137,009	\$ -	\$ 137,009
Other	-	-	573,516	573,516
Sales Tax Fund	212,976	-	-	212,976
One-Half Cent Sales Tax -				
Salary Fund	2,601,207	-	-	2,601,207
2012 Sales Tax -				
Infrastructure				
Improvement Fund	8,159,089	-	-	8,159,089
Capital Projects	-	-	-	-
Nonmajor funds	<u>2,318,226</u>	<u>394,484</u>	<u>(124,863)</u>	<u>2,587,847</u>
Totals	<u>\$ 13,291,498</u>	<u>\$ 531,493</u>	<u>\$ 448,653</u>	<u>\$ 14,271,644</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless Council members or the finance committee has provided otherwise in its commitment or assignment actions.

E. Revenues, Expenditures, and Expenses

Operating Revenues and Expenses

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures are classified as follows:

- Governmental Funds - By Character
- Proprietary Fund - By Operating and Nonoperating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

Interfund Transfers

Permanent reallocations of resources between funds of the reporting entity are classified as interfund transfers. For the purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

F. Revenue Restrictions

The City has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources include:

<u>Revenue Source</u>	<u>Legal Restrictions of Use</u>
Ad valorem tax (30.25 mills)	See Note 2
Sales tax	See Note 3
Sewer revenues	See Note 12

The City uses unrestricted resources only when restricted resources are fully depleted.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

G. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

H. Pensions

The net pension liability, net pension asset, deferred outflows of resources, and deferred inflows of resources related to pensions, and pension expense has been determined using the flow of economic resources measurement focus and full accrual basis of accounting. Non-employer contributions are recognized as revenues in the government-wide and propriety fund financial statements. In the governmental fund financial statements contributions are recognized as expenditures when due.

I. Postemployment Benefits Other than Pensions (OPEB)

The net OPEB liability, deferred outflows of resources, and deferred inflows of resources related to OPEB, and OPEB expense, has been determined using the flow of economic resources measurement focus and full accrual basis of accounting. In the governmental fund financial statements contributions are recognized as expenditures when due.

(2) Ad Valorem Taxes

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied by the City in October and are actually billed to taxpayers in November. Billed taxes become delinquent on January 1 of the following year. The City bills and collects its own property taxes using the assessed values determined by the tax assessor of Acadia Parish. Property tax revenues are recognized when levied to the extent that they result in current receivables.

For the year ended August 31, 2023, taxes of 30.25 mills were levied on property with assessed valuations and were dedicated as follows:

General corporate purposes	7.00 mills
Street maintenance	5.00 mills
Public buildings and drainage	5.00 mills
Public recreation and parks	3.00 mills
Disposal plant maintenance	3.50 mills
Cemetery tax	0.75 mills
Youth recreation tax	1.00 mills
Fire and police	<u>5.00</u> mills
Total	<u>30.25</u> mills

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

(3) Dedication of Proceeds and Flow of Funds - Sales and Use Tax

The proceeds of the 1% sales and use tax and the .5% sales and use tax levied by the City of Crowley that became effective on May 1, 1963 and February 1, 1978, respectively, are accounted for in the Sales Tax Fund and are dedicated for the following purposes:

1% Sales and Use Tax -

1. Public safety, public health, public works, sanitation, general government,
2. Maintaining and repairing streets, roads, highways, avenues, drainage ditches and canals, and
3. Providing for operating expenses of said departments including salaries of personnel and capital outlay.

.5% Sales and Use Tax -

1. Increasing the compensation of all employees of the city, and
2. For any other lawful corporate or public purpose.

The proceeds of a .5% sales and use tax levied by the City that became effective on April 1, 1982 are accounted for in the One-Half Cent Sales Tax – Salary Fund and are dedicated for the following purpose:

To be used for the purpose of City employee salary increases to be equally divided:

1. 33-1/3% to all employees not otherwise covered herein,
2. 33-1/3% to all fire personnel, and
3. 33-1/3% to all police personnel (increase to be paid across the board equally).

The proceeds of a .5% sales and use tax levied by the City that became effective on July 1, 2012 are accounted for in the 2012 Sales Tax – Infrastructure Improvement Fund and are dedicated for the following purposes:

1. Acquiring, constructing, maintaining and improving infrastructure and capital improvements within the City, and
2. To fund the proceeds of the tax into bonds to be issued in series from time to time for such purposes.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

(4) Cash, Interest-Bearing Deposits and Investments

A. Cash and Interest-Bearing Deposits

Under state law, the City may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The City may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the City's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. The City does not have a policy for custodial credit risk; however, under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the pledging financial institution. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the financial institution. These securities are held in the name of the pledging financial institution in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at August 31, 2023, are secured as follows:

Bank balances	<u>\$ 15,522,108</u>
Insured deposits	2,022,614
Uninsured and collateral held by the pledging bank, not in the City's name	<u>13,499,494</u>
Total	<u>\$ 15,522,108</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

B. Investments

At August 31, 2023, the City's carrying amounts and approximate market values of investments are summarized as follows:

Description	Interest Rate	Cost	Unrealized Gain/(Loss)	Reported Amount/ Fair Value
Government and Agency Securities:				
Federal Home Loan Mortgage Corporation (FHLMC)	1.16%	\$ 9,564	\$ (1,168)	\$ 8,396
Federal National Mortgage Association (FNMA)	1.31% - 2.73%	528,167	(36,689)	491,478
Federal Farm Credit Banks (FFCB) Tennessee Valley Authority (TVA)	4.06% .97% - 2.89%	23,863	(5,037)	18,826
United States Treasury Bond (USTB)	1.09%	1,087,155	(202,689)	884,466
Resolution Funding Corporation Federal Entry Coupon (RFCF)	1.02% - 1.14%	625,248	(88,130)	537,118
Mortgage Backed Securities:				
Government National Mortgage Corporation (GNMA)	3.00% - 8.00%	1,057,140	(232,511)	824,629
Federal Home Loan Mortgage Corporation (FHLMC)	2.50% - 7.50%	623,704	(102,045)	521,659
Federal National Mortgage Association (FNMA)	3.00% - 7.00%	699,085	(121,203)	577,882
		<u>\$4,731,098</u>	<u>\$ (806,029)</u>	<u>\$3,925,069</u>

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its value to changes in market interest rates. The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. Information about the exposure of the City's debt type investments to this risk, using the segmented time distribution model is as follows:

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

Description	Fair Value	Investment Maturities (in Years)			
		Less than 1	1-5	6-10	Over 10
Government and Agency Securities:					
FHLMC	\$ 8,396	\$ 8,396	\$ -	\$ -	\$ -
FNMA	491,478	-	464,960	26,518	-
FFCB	18,826	-	-	-	18,826
TVA	884,466	-	629,185	57,223	198,058
RCF	60,615	-	6,023	54,592	-
USTB	537,118	-	537,118	-	-
Mortgage Backed Securities:					
GNMA	824,629	30	576	55,299	768,724
FHLMC	521,659	2	205	422,199	99,253
FNMA	<u>577,882</u>	<u>1,001</u>	<u>5,394</u>	<u>264,456</u>	<u>307,031</u>
	<u>\$3,925,069</u>	<u>\$ 9,429</u>	<u>\$1,643,461</u>	<u>\$ 880,287</u>	<u>\$1,391,892</u>

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, the City will not be able to recover the value of its investment or collateral securities that are in the possession of another party. At August 31, 2023, the City held investments of \$3,925,069 of which the underlying securities are held by the counterparty's trust department, not in the City's name.

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The City has recurring fair value measurements of \$3,925,069 as of August 31, 2023, which are categorized as level 1 inputs.

Credit risk is managed by restricting investments to those authorized by R.S. 33:2955. Credit risk ratings for the City's investments from issuers totaling five percent or more of a portfolio are as follows:

	Rating	Amount
Federal National Mortgage Association	AA	\$ 577,882
Federal Home Loan Mortgage Corporation	AA	\$ 521,659

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

(5) Receivables

Receivables at August 31, 2023 consist of the following:

	<u>Accounts</u>	<u>Taxes</u>	<u>Franchise Fees</u>	<u>Interest</u>	<u>Total</u>
Governmental activities:					
General Fund	\$ -	\$ -	\$178,083	\$ -	\$ 178,083
Sales Tax Fund	-	872,674	-	-	872,674
1/2 Cent Sales Tax - Salary Fund	-	290,892	-	-	290,892
2012 Sales Tax - Infrastructure Improvement	-	290,892	-	-	290,892
Other governmental funds	-	-	-	96	96
Business-type activities:					
Utility Fund	<u>208,097</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>208,097</u>
Totals	<u>\$ 208,097</u>	<u>\$ 1,454,458</u>	<u>\$178,083</u>	<u>\$ 96</u>	<u>\$ 1,840,734</u>

(6) Restricted Assets

Restricted assets consisted of the following at August 31, 2023:

Governmental activities:	
LCDA bond refunding sinking fund	\$ 76,071
Donations for Gladys Trahan Tennis Court	<u>11,542</u>
Total governmental activities	87,613
Business-type activities:	
Sewer Revenue Bond and Interest Sinking Fund	<u>1,574,148</u>
Total restricted assets	<u>\$1,661,761</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

(7) Capital Assets

Capital asset activity for the year ended August 31, 2023 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 655,489	\$ -	\$ -	\$ 655,489
Construction in progress	10,447,053	11,494,820	2,466,919	19,474,954
Total capital assets not being depreciated	<u>11,102,542</u>	<u>11,494,820</u>	<u>2,466,919</u>	<u>20,130,443</u>
Capital assets being depreciated:				
Land improvements	107,576	-	-	107,576
Buildings and improvements	13,373,502	209,409	1,244,749	12,338,162
Infrastructure	16,607,567	2,466,919	-	19,074,486
Machinery and equipment	3,265,647	855,460	411,156	3,709,951
Autos and trucks	2,534,246	-	55,607	2,478,639
Total capital assets being depreciated	<u>35,888,538</u>	<u>3,531,788</u>	<u>1,711,512</u>	<u>37,708,814</u>
Less accumulated depreciation				
Land improvements	82,831	5,378	-	88,209
Buildings and improvements	5,278,692	480,654	670,854	5,088,492
Infrastructure	6,396,152	621,328	-	7,017,480
Machinery and equipment	2,835,613	174,755	378,890	2,631,478
Autos and trucks	2,282,992	147,118	55,607	2,374,503
Total accumulated depreciation	<u>16,876,280</u>	<u>1,429,233</u>	<u>1,105,351</u>	<u>17,200,162</u>
Total capital assets being depreciated, net	<u>19,012,258</u>	<u>2,102,555</u>	<u>606,161</u>	<u>20,508,652</u>
Governmental activities, capital assets, net	<u>\$ 30,114,800</u>	<u>\$ 13,597,375</u>	<u>\$3,073,080</u>	<u>\$ 40,639,095</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

	Beginning Balance	Additions	Deletions	Ending Balance
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 161,482	\$ -	\$ -	\$ 161,482
Construction in progress	<u>250,105</u>	<u>1,481,454</u>	<u>3,711</u>	<u>1,727,848</u>
Total capital assets not being depreciated	<u>411,587</u>	<u>1,481,454</u>	<u>3,711</u>	<u>1,889,330</u>
Capital assets being depreciated:				
Buildings and improvements	4,271	-	-	4,271
Sewer plant	31,197,514	498,170	-	31,695,684
Machinery and equipment	457,818	24,246	-	482,064
Autos and trucks	<u>220,438</u>	<u>-</u>	<u>-</u>	<u>220,438</u>
Total capital assets being depreciated	<u>31,880,041</u>	<u>522,416</u>	<u>-</u>	<u>32,402,457</u>
Less accumulated depreciation				
Buildings and improvements	1,735	107	-	1,842
Sewer plant	21,726,072	835,709	-	22,561,781
Machinery and equipment	356,203	11,111	-	367,314
Autos and trucks	<u>220,438</u>	<u>-</u>	<u>-</u>	<u>220,438</u>
Total accumulated depreciation	<u>22,304,448</u>	<u>846,927</u>	<u>-</u>	<u>23,151,375</u>
Total capital assets being depreciated, net	<u>9,575,593</u>	<u>(324,511)</u>	<u>-</u>	<u>9,251,082</u>
Business-type activities, capital assets, net	<u>\$ 9,987,180</u>	<u>\$ 1,156,943</u>	<u>\$ 3,711</u>	<u>\$ 11,140,412</u>

Depreciation expense was charged to governmental activities as follows:

General government	\$ 333,323
Public safety	321,041
Public works	626,559
Economic development	2,378
Culture and recreation	<u>145,932</u>
Total depreciation expense	<u>\$ 1,429,233</u>

Depreciation expense was charged to the business-type activities as follows.

Sewer	<u>\$ 846,927</u>
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CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

(8) Accounts, Salaries, and Other Payables

The accounts, salaries, and other payables consisted of the following at August 31, 2023:

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Accounts	\$ 81,512	\$ 15,957	\$ 97,469
Payroll liabilities	<u>279,647</u>	<u>3,237</u>	<u>282,884</u>
Totals	<u>\$ 361,159</u>	<u>\$ 19,194</u>	<u>\$ 380,353</u>

(9) Long-Term Liabilities

Long-term liabilities at August 31, 2023 are comprised of the following individual issues:

Governmental activities –

Direct borrowings and direct placements –

Bonds payable:

\$14,000,000 Louisiana Local Government Environmental Facilities and Community Development Authority - Revenue Bonds, Series 2020 due in annual installments of \$330,000 to \$1,000,000 through October 1, 2040, at a variable interest rate of 3% to 4%. The debt will be retired from excess annual revenue.	\$ 13,170,000
\$2,600,000 Louisiana Local Government Environmental Facilities and Community Development Authority - Revenue Refunding Bonds, Series 2021 due in annual installments of \$320,000 to \$330,000 through November 1, 2029, at a variable interest rate of 3% to 4%. The debt will be retired from excess annual revenue.	2,280,000
\$6,000,000 Louisiana Local Government Environmental Facilities and Community Development Authority - Revenue Bonds, Series 2022 due in annual installments of \$185,000 to \$425,000 through October 1, 2041, at a variable interest rate of 3% to 4%. The debt will be retired from excess annual revenue.	<u>5,815,000</u>
Total bonds payable	\$ 21,265,000
Add: unamortized bond premium	<u>2,501,828</u>
Net bonds payable	<u>\$ 23,766,828</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

Business-type activities –

Direct borrowings –

Revenue bonds payable:

\$3,590,000 Sewer Revenue Refunding Bonds, Series 2012, due in annual installments of \$170,000 to \$250,000 through September, 2028; interest rate of 2.44%; to be retired from excess annual sewer revenues.	\$ 1,405,000
\$1,900,000 Wastewater Revenue Bonds, Series 2013, due in annual installments of \$90,000 to \$100,000 through September, 2033; interest rate of .45%; to be retired from excess annual sewer revenues.	<u>719,389</u>
Total business-type activities long-term liabilities	<u>\$2,124,389</u>

The long-term liabilities are due as follows:

Year Ending August 31,	Governmental Activities		Business-type Activities		Total
	Principal Payments	Interest Payments	Principal Payments	Interest Payments	
2024	\$ 1,055,000	\$ 808,925	\$ 315,000	\$ 38,432	\$ 2,217,357
2025	1,080,000	771,650	321,000	32,101	2,204,751
2026	1,105,000	733,425	332,000	25,577	2,196,002
2027	1,150,000	693,925	333,000	18,921	2,195,846
2028	1,175,000	650,887	339,000	12,195	2,177,082
2029 - 2033	5,425,000	2,572,900	484,389	6,871	8,489,160
2034 - 2038	5,785,000	1,494,500	-	-	7,279,500
2039 - 2042	<u>4,490,000</u>	<u>307,800</u>	-	-	<u>4,797,800</u>
Totals	<u>\$ 21,265,000</u>	<u>\$ 8,034,012</u>	<u>\$ 2,124,389</u>	<u>\$ 134,097</u>	<u>\$ 31,557,498</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

Changes in General Long-Term Liabilities

During the year ended August 31, 2023, the following changes occurred in long-term liabilities transactions and balances:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities:					
Bonds payable -					
Revenue Bonds,					
Series 2020	\$ 13,670,000	\$ -	\$ 500,000	\$ 13,170,000	\$ 515,000
Revenue Refunding					
Bonds, Series 2021	2,600,000	-	320,000	2,280,000	320,000
Revenue Bonds,					
Series 2022	6,000,000	-	185,000	5,815,000	220,000
Premium on bond					
issuances	<u>2,663,872</u>	<u>-</u>	<u>162,044</u>	<u>2,501,828</u>	<u>162,044</u>
Total bonds					
payable	24,933,872	-	1,167,044	23,766,828	1,217,044
Financing lease					
payable	<u>-</u>	<u>666,374</u>	<u>506,444</u>	<u>159,930</u>	<u>39,982</u>
Total governmental					
activities	<u>\$ 24,933,872</u>	<u>\$ 666,374</u>	<u>\$ 1,673,488</u>	<u>\$ 23,926,758</u>	<u>\$ 1,257,026</u>
Business-type activities:					
Sewer Revenue					
Refunding Bonds,					
Series 2012	\$ 1,625,000	\$ -	\$ 220,000	\$ 1,405,000	\$ 220,000
Wastewater Revenue					
Bonds, Series 2013	<u>813,389</u>	<u>-</u>	<u>94,000</u>	<u>719,389</u>	<u>95,000</u>
Total business-					
type activities	<u>\$ 2,438,389</u>	<u>\$ -</u>	<u>\$ 314,000</u>	<u>\$ 2,124,389</u>	<u>\$ 315,000</u>

(10) Department of Environmental Quality Revolving Loan

On June 26, 2013, the City issued \$1,900,000 of Wastewater Revenue Bonds, Series 2013, bearing interest of .45% for the rehabilitation and restoration improvements to the Rock Filter and Facultative Pond Levee System at the Wastewater Treatment Facility and to provide erosion protection for levees. The City entered into a loan and pledge agreement with the Department of Environmental Quality that allows the City to make draws of the \$1,900,000 commitment as construction funds are expended for the improvements to the Wastewater Treatment Facility. At August 31, 2023, amounts drawn to date totaled \$1,224,390.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

(11) Financing lease

In November 2022, the City leased equipment with a term of five years at zero interest rate. Annual requirements to amortize long-term obligations are as follows:

2024	\$ 39,982
2025	39,983
2026	39,982
2027	<u>39,983</u>
Total minimum lease payments	159,930
Less: amount representing interest	<u>-</u>
Present value of minimum lease payments	<u>\$159,930</u>

(12) Outstanding Letter of Credit

At August 31, 2023 the City had a \$300,000 outstanding letter of credit secured by a certificate of deposit. The letter of credit is for the benefit of the Louisiana Office of Workers' Compensation.

(13) Flow of Funds; Restrictions on Use - Sewer Revenues

Under the terms of the loan and pledge agreements with the financial institutions, all revenues derived from the operation of the utilities system are to be deposited into an account designated as the Sewer Revenue Fund and said account is to be maintained and administered in the following order of priority and for the following express purposes:

- (a) The payment of all reasonable and necessary expenses of operating and maintaining the utilities system.
- (b) Each month there shall be set aside into the Sewer Revenue Bond Sinking Fund on or before the 20<sup>th</sup> day of each month an amount equal to the principal and interest with respect to the bonds for such calendar month together with such additional proportionate sum as may be required to pay such principal and interest as they become due.
- (c) Each month, there shall be set aside into the Taxable Revenue Bond, Series 2013 Debt Service Reserve Fund on or before the 20<sup>th</sup> day of each month a sum at least equal to 25% of the amount required to be paid into the Sewer Revenue Bond Sinking Fund until such time as there has been accumulated therein a sum equal to the Reserve Fund Requirement.
- (d) Funds shall be set aside into the Depreciation and Contingency Fund to provide for extensions, additions, improvements, renewals, and replacements necessary to properly operate the system. Transfers shall be made on or before the 20<sup>th</sup> day of each month until the Fund equals \$250,000. Payments are to be made in a sum equal to 5% of Net Revenues for the preceding month provided that sum is available after provision is made for the payments required under (a) – (c) above.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

All required transfers were made for the year ended August 31, 2023.

(14) Employee Retirement

The City is a participating employer in several cost-sharing defined benefit pension plans. These plans are administered by four public employee retirement systems: the Municipal Employees' Retirement System of Louisiana (MERS) the Municipal Police Employees' Retirement System of Louisiana (MPERS), the Firefighters' Retirement System of Louisiana (FRS) and the Louisiana State Employees' Retirement System (LASERS).

Each of the retirement systems issue an annually publicly available stand-alone report on their financial statements and required supplementary information. These reports may be obtained on each retirement system's website or on the Louisiana Legislative Auditor's website as follows:

Municipal Employees' Retirement System – [www.mersla.com](http://www.mersla.com)

Municipal Police Employees' Retirement System – [www.mpersla.com](http://www.mpersla.com)

Firefighters' Retirement System – [www.ffmpeg.com](http://www.ffmpeg.com)

Louisiana State Employees' Retirement System – [www.lasersonline.org](http://www.lasersonline.org)

Louisiana Legislative Auditor – [www.la.la.gov](http://www.la.la.gov)

Plan description:

Municipal Employee's Retirement System of Louisiana (MERS)

The Municipal Employees' Retirement System of Louisiana (the System) was originally established by Act 356 of 1954 regular session of the Legislature of the State of Louisiana. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. Employees of the City are members of Plan A.

Eligibility Requirements: Membership is mandatory as a condition of employment beginning on the date employed if the employee is on a permanent basis working at least thirty-five hours per week. Those individuals paid jointly by a participating employer and the City are not eligible for membership in the System with exceptions as outlined in the statutes.

Any person eligible for membership but whose first employment making him eligible for membership in the System occurred on or after January 1, 2013 shall become a member of the Plan A Tier 2 or Plan B Tier 2 of the System as a condition of employment.

Retirement Benefits: Benefit provisions are authorized within Act 356 of the 1954 regular session and amended by LRS 11:1756-11:1785. The following is a brief description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Any member of Plan A, who commenced participation in the System prior to January 1, 2013 can retire providing the member meets one of the following criteria:

1. Any age with twenty-five (25) or more years of creditable service.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

2. Age 60 with a minimum of ten (10) years of creditable service.
3. Any age with 20 years of creditable service, exclusive of military service and unused annual and sick leave, with an actuarially reduced early benefit.

Generally, the monthly amount of the retirement allowance for any member of Plan A shall consist of an amount equal to three percent of the member's monthly average final compensation multiplied by his years of creditable service. Final compensation is the average monthly earnings during the highest sixty consecutive months, or joined months if service was interrupted. However, under certain conditions as outlined in the statutes, the benefits are limited to specified amounts.

Any member of Plan A Tier 2 can retire providing the member meets one of the following requirements:

1. Age 67 with seven (7) or more years of creditable service.
2. Age 62 with ten (10) or more years of creditable service.
3. Age 55 with thirty (30) years of creditable service.
4. Any age with twenty-five (25) years of creditable service, exclusive of military service and unused annual sick leave, with an actuarially reduced early benefit.

Generally, the monthly amount of the retirement allowance for any member of Plan A Tier 2 shall consist of an amount equal to three percent of the member's final average compensation multiplied by his years of creditable service. Final average compensation is the average monthly earnings during the highest sixty consecutive months, or joined months if service was interrupted. However, under certain conditions as outlined in the statutes, the benefits are limited to specified amounts.

Survivor Benefits: Upon death of any member of Plan A with five (5) or more years of creditable service, not eligible for retirement, the plan provides for benefits for the surviving spouse as outlined in the statutes.

Any member of Plan A, who is eligible for normal retirement at time of death and who leaves a surviving spouse will be deemed to have retired and selected Option 2 benefits on behalf of the surviving spouse on the date of death. Such benefits will begin only upon proper application and are paid in lieu of any other survivor benefits.

Deferred Retirement Option Plan (DROP) Benefits: In lieu of terminating employment and accepting a service retirement allowance, any member of Plan A who is eligible to retire may elect to participate in the deferred retirement option plan (DROP) for up to three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund. Interest is earned when the member has completed DROP participation. Interest earnings are based upon the actual rate of return on the investments identified as DROP funds for the period. In addition, no cost-of-living increases are payable to participants until

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### Notes to Basic Financial Statements

employment which made them eligible to become members of the System has been terminated for at least one full year.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or any other method of payment if approved by the board of trustees. If a participant dies during participation in the DROP, a lump sum equal to the balance in his account shall be paid to his named beneficiary or, if none, to his estate. If employment is not terminated at the end of the three years, payments into the DROP fund cease and the person resumes active contributing membership in System.

Disability Benefits: For Plan A, a member shall be eligible to retire and receive a disability benefit if he has at least five years of creditable service, is not eligible for normal retirement, and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan A shall be paid a disability benefit equal to the lesser of (1) an amount equal to three percent of his final compensation multiplied by his years of creditable service, but not less than forty-five percent of his final compensation, or (2) an amount equal to what the member's normal retirement benefit would be based on the member's current final compensation, but assuming the member remained in continuous service until his earliest normal retirement age and using those retirement benefit computation factors which would be applicable to the member's normal retirement.

Cost of Living Increases: The System is authorized under state law to grant a cost of living increase to members who have been retired for at least one year. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. State law allows the System to grant an additional cost of living increase to all retirees and beneficiaries who are age sixty-five and above equal to 2% of the benefit being received on October 1, 1977, or the original benefit, if retirement commenced after that date.

Deferred Benefits: Plan A provides for deferred benefits for members who terminate before being eligible for retirement. Once a member reaches the appropriate age for retirement, benefits become payable. Benefits are based on statutes in effect at time of withdrawal.

#### Municipal Police Employees' Retirement System of Louisiana

Eligibility Requirements: Membership in the System is mandatory for any full-time police officer employed by a municipality of the State of Louisiana and engaged in law enforcement, empowered to make arrests, providing he or she does not have to pay social security and providing he or she meets the statutory criteria. The System provides retirement benefits for municipal police officers. The projections of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the System in accordance with benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

Retirement Benefits: Benefit provisions are authorized within Act 189 of 1973 and amended by LRS 11:2211-11:2233. The following is a brief description of the plan and its

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benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

**Membership Prior to January 1, 2013:** A member is eligible for regular retirement after he has been a member of the System and has 25 years of creditable service at any age or has 20 years of creditable service and is age 50 or has 12 years creditable service and is age 55. A member is eligible for early retirement after he has been a member of the System for 20 years of creditable service at any age with an actuarially reduced benefit.

Benefit rates are three and one-third percent of average final compensation (average monthly earnings during the highest 36 consecutive months or joined months if service was interrupted) per number of years of creditable service, not to exceed 100% of final salary.

Upon the death of an active contributing member, or disability retiree, the plan provides for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits range from forty to sixty percent of the member's average final compensation for the surviving spouse. In addition, each child under age eighteen receives benefits equal to ten percent of the member's average final compensation or \$200 per month, whichever is greater.

**Membership Commencing January 1, 2013:** Member eligibility for regular retirement, early retirement, disability and survivor benefits are based on Hazardous Duty and Non Hazardous Duty sub plans. Under the Hazardous Duty sub plan, a member is eligible for regular retirement after he has been a member of the System and has 25 years of creditable service at any age or has 12 years of creditable service at age 55. Under the Non Hazardous Duty sub plan, a member is eligible for regular retirement after he has been a member of the System and has 30 years of creditable service at any age, 25 years of creditable service at age 55, or 10 years of creditable service at age 60. Under both sub plans, a member is eligible for early retirement after he has been a member of the System for 20 years of creditable service at any age, with an actuarially reduced benefit from age 55.

Under the Hazardous and Non Hazardous Duty sub plans, the benefit rates are three percent and two and a half percent, respectively, of average final compensation (average monthly earnings during the highest 60 consecutive months or joined months if service was interrupted) per number of years of creditable service not to exceed 100% of final salary.

Upon death of an active contributing member, or disability retiree, the plan provides for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits range from twenty-five to fifty-five percent of the member's average final compensation for the surviving spouse. In addition, each child under age eighteen receives ten percent of average final compensation or \$200 per month whichever is greater. If the deceased member had less than ten years of service, the beneficiary will receive a refund of employee contributions only.

**Cost of Living Adjustments:** The Board of Trustees is authorized to provide annual cost-of-living adjustments (COLA) computed on the amount of the current regular retirement, disability, beneficiary or survivor's benefit, not to exceed 3% in any given year. The Board is authorized to provide an additional 2% COLA, computed on the member's original benefit, to

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all regular retirees, disability, survivors and beneficiaries who are 65 years of age or older on the cut-off date which determines eligibility.

No regular retiree, survivor or beneficiary shall be eligible to receive a cost-of-living adjustment until benefits have been received at least one full fiscal year and the payment of such COLA, when authorized, shall not be effective until the lapse of at least one-half of the fiscal year. Members who elect early retirement are not eligible for a cost of living adjustment until they reach regular retirement age.

A COLA may only be granted if funds are available from interest earnings in excess of normal requirements, as determined by the actuary.

Deferred Retirement Option Plan: A member is eligible to elect to enter the deferred retirement option plan (DROP) when he is eligible for regular retirement based on the members' sub plan participation. Upon filing the application for the program, the employee's active membership in the System is terminated. At the entry date into the DROP, the employee and employer contributions cease. The amount to be deposited into the DROP account is equal to the benefit computed under the retirement plan elected by the participant at date of application. The duration of participation in the DROP is thirty six months or less. If employment is terminated after the three-year period, the participant may receive his benefits by lump sum payment or a true annuity. If employment is not terminated, active contributing membership into the System shall resume and upon later termination, he shall receive additional retirement benefit based on the additional service. For those eligible to enter DROP prior to January 1, 2004, DROP accounts shall earn interest subsequent to the termination of DROP participation at a rate of half of one percentage point below the percentage rate of return of the System's investment portfolio as certified by the actuary on an annual basis but will never lose money. For those eligible to enter DROP subsequent to January 1, 2004, an irrevocable election is made to earn interest based on the System's investment portfolio return or a money market investment return. This could result in a negative earnings rate being applied to the account.

If the member elects a money market investment return, the funds are transferred to a government money market account and earn interest at the money market rate.

Initial Benefit Option Plan: In 1999, the State Legislature authorized the System to establish an Initial Benefit Option program. Initial Benefit Option is available to members who are eligible for regular retirement and have not participated in DROP. The Initial Benefit Option program provides both a one-time single sum payment of up to 36 months of regular monthly retirement benefit, plus a reduced monthly retirement benefit for life. Interest is computed on the balance based on same criteria as DROP.

#### Firefighters' Retirement System (FRS)

Membership in the System is a condition of employment for any full-time firefighters who earn at least \$375 per month, excluding state supplemental pay, and are employed by a fire department of any municipality, parish, or fire protection district of the State of Louisiana in addition to employees of the Firefighters' Retirement System. The System provides retirement benefits for their members. The projections of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive

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employees through the System in accordance with benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

Benefit provisions are authorized within Act 434 of 1979 and amended by LRS 11:2251-11:2272. The following is a brief description of the plan and its benefits and is provided for general informational purposes only. Participants should refer to the appropriate statutes for more complete information.

Eligibility Requirements: Any person who becomes an employee as defined in RS 11:2252 on and after January 1, 1980 shall become a member as a condition of employment.

No person who has attained age fifty or over shall become a member of the System, unless the person becomes a member by reasons of a merger or unless the System received an application for membership before the applicant attained the age of fifty. No person who has not attained the age of eighteen years shall become a member of the System.

Any person who has retired from service under any retirement system or pension fund maintained basically for public officers and employees of the state, its agencies or political subdivisions, and who is receiving retirement benefits there from may become a member of System, provided the person meets all other requirements for membership. Service credit from the retirement system or pension plan from which the member is retired shall not be used for reciprocal recognition of service with this System, or for any other purpose in order to attain eligibility or increase the amount of service credit in this System.

Retirement Benefits: Employees with 20 or more years of service who have attained age 50, or employees who have 12 years of service who have attained age 55, or 25 years of service at any age are entitled to annual pension benefits equal to 3.333% of their average final compensation based on the 36 consecutive months of highest pay multiplied by their total years of service, not to exceed 100%. Employees may elect to receive their pension benefits in the form of a joint and survivor annuity.

If employees terminate before rendering 12 years of service, they forfeit the right to receive the portion of their accumulated plan benefits attributable to their employer's contributions.

Benefits are payable over the employees' lives in the form of a monthly annuity. An employee may elect an unreduced benefit or any of seven options at retirement.

See R.S. 11:2256(A) for additional details on retirement benefits.

Disability Benefits: A member who acquires a disability, and who files for disability benefits while in service, and who upon medical examination and certification as provided for in Title 11, is found to have a total disability solely as the result of injuries sustained in the performance of his official duties, or for any cause, provided the member has at least five years of creditable service and provided that the disability was incurred while the member was an active contributing member in active service, shall be entitled to disability benefits under the provisions of R.S. 11:2258(B).

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Death Benefits: Benefits shall be payable to the surviving eligible spouse or designated beneficiary of a deceased member as specified in R.S. 11:2256(B) & (C).

Deferred Retirement Option Plan Benefits: After completing 20 years of creditable service and attaining the age of 50 years, or 25 years at any age, a member may elect to participate in the deferred retirement option plan (DROP) for up to 36 months.

Upon commencement of participation in the deferred retirement option plan, employer and employee contributions to the System cease. The monthly retirement benefit that would have been payable is paid into the member's deferred retirement option plan account. Upon termination of employment, a participant in the program has several options to receive their DROP benefit. A member may (1) elect to roll over all or a portion of their DROP balance into another eligible qualified plan, (2) receive a lump-sum payment from the account, (3) receive single withdrawals at the discretion of the member, (4) receive monthly or annual withdrawals, or (5) receive an annuity based on the DROP account balance. These withdrawals are in addition to his regular monthly benefit.

If employment is not terminated at the end of the 36 months, the participant resumes regular contributions to the System. No withdrawals may be made from the deferred retirement option plan account until the participant retires.

Initial Benefit Option Plan: Effective June 16, 1999, members eligible to retire and who do not choose to participate in DROP may elect to receive, at the time of retirement, an initial benefit option (IBO) in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits. Such amounts may be withdrawn or remain in the IBO account earning interest at the same rate as the DROP account.

Cost of Living Adjustments (COLAs): Under the provisions of R.S. 11:246 and 11:2260(A)(7), the board of trustees is authorized to grant retired members and widows of members who have retired an annual cost of living increase of up to 3% of their current benefit, and all retired members and widows who are 65 years of age and older a 2% increase in their original benefit. In order for the board to grant either of these increases, the System must meet certain criteria detailed in the statute related to funding status and interest earnings (R.S. 11:243). In lieu of these COLAs, pursuant to R.S. 11:241, the board may also grant an increase based on a formula equal to up to \$1 times the total number of years of credited service accrued at retirement or at death of the member or retiree plus the number of years since retirement or since death of the member or retiree to the system's fiscal year end preceding the payment of the benefit increase. If there are not sufficient funds to fund the benefit at the rate of one dollar per year for such total number of years, then the rate shall be reduced in proportion to the amount of funds that are available to fund the cost-of living adjustment.

#### Louisiana State Employees' Retirement System (LASERS)

The System was established for the purpose of providing retirement allowances and other benefits as stated under the provisions of LA R.S. 11:401, as amended, for eligible state officers, employees and their beneficiaries. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active

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and inactive employees through the System accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Retirement Benefits: The age and years of creditable service required in order for a member to retire with full benefits are established by statute, and vary depending on the member's hire date, employer, and job classification. LASERS' rank and file members hired prior to July 1, 2006, may either retire with full benefits at any age upon completing 30 years of creditable service, at age 55 upon completing 25 years of creditable service, and at age 60 upon completing ten years of creditable service depending on their plan. Those members hired between July 1, 2006 and June 30, 2015, may retire at age 60 upon completing five years of creditable service and those hired on or after July 1, 2015, may retire at age 62 upon completing five years of creditable service. The basic annual retirement benefit for members is equal to 2.5% to 3.5% of average compensation multiplied by the number of years of creditable service. Additionally, members may choose to retire with 20 years of service at any age, with an actuarially reduced benefit.

Average compensation is defined as the member's average annual earned compensation for the highest 36 consecutive months of employment for members employed prior to July 1, 2006. For members hired July 1, 2006 or later, average compensation is based on the member's average annual earned compensation for the highest 60 consecutive months of employment. The maximum annual retirement benefit cannot exceed the lesser of 100% of average compensation or a certain specified dollar amount of actuarially determined monetary limits, which vary depending upon the member's age at retirement. Judges, court officers, and certain elected officials receive an additional annual retirement benefit equal to 1.0% of average compensation multiplied by the number of years of creditable service in their respective capacity. As an alternative to the basic retirement benefits, a member may elect to receive their retirement throughout their life, with certain benefits being paid to their designated beneficiary after their death.

Act 992 of the 2010 Louisiana Regular Legislative Session, changed the benefit structure for LASERS members hired on or after January 1, 2011. This resulted in three new plans: regular, hazardous duty, and judges. The new regular plan includes regular members and those members who were formerly eligible to participate in specialty plans, excluding hazardous duty and judges. Regular members and judges are eligible to retire at age 60 after five years of creditable service and, may also retire at any age, with a reduced benefit, after 20 years of creditable service. Hazardous duty members are eligible to retire with twelve years of creditable service at age 55, 25 years of creditable service at any age or with a reduced benefit after 20 years of creditable service. Average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment for all three new plans. Members in the regular plan will receive a 2.5% accrual rate, hazardous duty plan a 3.33% accrual rate, and judges a 3.5% accrual rate. The extra 1.0% accrual rate for each year of service for court officers, the governor, lieutenant governor, legislators, House clerk, sergeants at arms, or Senate secretary, employed after January 1, 2011, was eliminated by Act 992. Specialty plan and regular members, hired prior to January 1, 2011, who are hazardous duty employees have the option to transition to the new hazardous duty plan.

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Act 226 of the 2014 Louisiana Regular Legislative Session established new retirement eligibility for members of LASERS hired on or after July 1, 2015, excluding hazardous duty plan members. Regular members and judges under the new plan are eligible to retire at age 62 after five years of creditable service and, may also retire at any age, with a reduced benefit, after 20 years of creditable service. Average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment. Members in the regular plan will receive a 2.5% accrual rate, and judges a 3.5% accrual rate, with the extra 1.0% accrual rate based on all years of service as a judge.

A member leaving employment before attaining minimum retirement age, but after completing certain minimum service requirements, becomes eligible for a benefit provided the member lives to the minimum service retirement age, and does not withdraw their accumulated contributions. The minimum service requirement for benefits varies depending upon the member's employer and service classification.

Deferred Retirement Benefits: The State Legislature authorized LASERS to establish a Deferred Retirement Option Plan (DROP). When a member enters DROP, their status changes from active member to retiree even though they continue to work and draw their salary for a period of up to three years. The election is irrevocable once participation begins. During DROP participation, accumulated retirement benefits that would have been paid to each retiree are separately tracked. For members who entered DROP prior to January 1, 2004, interest at a rate of one-half percent less than the System's realized return on its portfolio (not to be less than zero) will be credited to the retiree after participation ends. At that time, the member must choose among available alternatives for the distribution of benefits that have accumulated in the DROP account. Members who enter DROP on or after January 1, 2004, are required to participate in LASERS Self-Directed Plan (SDP) which is administered by a third-party provider. The SDP allows DROP participants to choose from a menu of investment options for the allocation of their DROP balances. Participants may diversify their investments by choosing from an approved list of mutual funds with different holdings, management styles, and risk factors.

Members eligible to retire and who do not choose to participate in DROP may elect to receive at the time of retirement an initial benefit option (IBO) in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits. For members who selected the IBO option prior to January 1, 2004, such amount may be withdrawn or remain in the IBO account earning interest at a rate of one-half percent less than the System's realized return on its portfolio (not to be less than zero). Those members who select the IBO on or after January 1, 2004, are required to enter the SDP as described above.

For members who are in the Harbor Police Plan, the annual DROP Interest Rate is the three-year average (calculated as the compound average of 36 months) investment return of the plan assets for the period ending the June 30<sup>th</sup> immediately preceding the given date. The average rate so determined is to be reduced by a "contingency" adjustment of 0.5%, but not to be below zero. DROP interest is forfeited if member does not cease employment after DROP participation.

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Disability Benefits: Generally, active members with ten or more years of credited service who become disabled may receive a maximum disability retirement benefit equivalent to the regular retirement formula without reduction by reason of age.

Upon reaching retirement age, the disability retiree may receive a regular retirement benefit by making application to the Board of Trustees.

For injuries sustained in the line of duty, hazardous duty personnel in the Hazardous Duty Services Plan will receive a disability benefit equal to 75% of final average compensation or 100% of final average compensation if the injury was the result of an intentional act of violence.

Members of the Harbor Police Retirement System who become disabled may receive a non-line of duty disability benefit after five years or more of credited service. Members age 55 or older may receive a disability benefit equivalent to the regular retirement benefit. Under age 55, the disability benefit is equal to 40% of final average compensation. Line of duty disability benefits are equal to 60% of final average compensation, regardless of years of credited service of 100% of final average compensation if the injury was the result of an intentional act of violence. If the disability benefit retiree is permanently confined to a wheelchair, or, is an amputee incapable of serving as a law enforcement officer, or the benefit is permanently legally binding, there is no reduction to the benefit if the retiree becomes gainfully employed.

Survivor's Benefits: Certain eligible surviving dependents receive benefits based on the deceased member's compensation and their relationship to the deceased. The deceased regular member hired before January 1, 2011 who was in state service at the time of death must have a minimum of five years of service credit, at least two of which were earned immediately prior to death, or who had a minimum of twenty years of service credit regardless of when earned in order for a benefit to be paid to a minor or handicapped child. Benefits are payable to an unmarried child until age 18, or age 23 if the child remains a full-time student. The aforementioned minimum service credit requirement is ten years for a surviving spouse with no minor children, and benefits are to be paid for life to the spouse or qualified handicapped child.

The deceased regular member hired on or after January 1, 2011, must have a minimum of five years of service credit regardless of when earned in order for a benefit to be paid to a minor child. The aforementioned minimum service credit requirements for a surviving spouse are 10 years, 2 years being earned immediately prior to death, and active state service at the time of death, or a minimum of 20 years of service credit regardless of when earned. A deceased member's spouse must have been married for at least one year before death.

Non-line of duty survivor benefits of the Harbor Police Retirement System may be received after a minimum of five years of credited service. Survivor benefits paid to a surviving spouse without children are equal to 40% of final average compensation, and cease upon remarriage. Surviving spouse with children under 18 benefits are equal to 60% of final average compensation, and cease upon remarriage, and children turning 18. No minimum service credit is required for line of duty survivor benefits which are equal to 60% of final average compensation to surviving spouse, regardless of children. Line of duty survivor benefits cease upon remarriage, and then benefit is paid to children under 18.

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Cost of Living Adjustments: As fully described in Title 11 of the Louisiana Revised Statutes, the System allows for the payment of permanent benefit increases, also known as cost-of-living adjustments (COLAs), that are funded through investment earnings when recommended by the Board of Trustees and approved by the State Legislature.

Funding Policy:

Employer Contributions: According to state statute, contributions for all employers are actuarially determined each year. The employer contribution rates were as follows:

	<u>Status</u>	<u>Employer</u>
Municipal Employees' Retirement System of Louisiana (Plan A)	open	29.50%
Municipal Police Employees's Retirement System of Louisiana	open	31.25%
Firefighters Retirement System of Louisiana (above poverty line)	open	33.25%
Firefighters Retirement System of Louisiana (below poverty line)	open	35.25%
Louisiana State Employees' Retirement System (LASERS)		
Judges hired before 1/01/11	closed	44.80%

In accordance with state statute, the Systems receive ad valorem taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities. The City recognized non-employer contributions as follows:

Municipal Employees' Retirement System of Louisiana (Plan A)	\$ 62,209
Municipal Police Employees's Retirement System of Louisiana	90,530
Firefighters Retirement System of Louisiana	<u>169,784</u>
	<u>\$ 322,523</u>

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions: The following schedule lists the City's proportionate share of net pension liability allocated by each of the pension plans based on the measurement dates. The City uses this measurement to record its net pension liability and associated amounts in accordance with GASB Statement No. 68. The schedule also includes the proportionate share allocation rate used at the measurement date for each plan, along with the change compared to prior year rates. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, determined by an actuarial valuation as of the measurement date.

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	Net Pension Liability (Asset)		Measurement Rate		Increase (Decrease)
	at Measurement Date		Current	Previous	
	Governmental Activities	Business- Type Activities			
MERS (Plan A) *	\$ 2,565,885	\$ 456,475	0.826942%	0.888586%	-0.061644%
MPERS *	4,147,088	-	0.392532%	0.460503%	-0.067971%
FRS *	3,784,184	-	0.579791%	0.595390%	-0.015599%
LASERS *	93,308	-	0.001390%	0.001490%	-0.000100%
Total	<u>\$ 10,590,465</u>	<u>\$ 456,475</u>			

The following schedule lists each pension plan's recognized pension expense of the City for the year ended:

Municipal Employees' Retirement System of Louisiana (Plan A)	\$ 431,016
Municipal Police Employees's Retirement System of Louisiana	480,093
Firefighters Retirement System of Louisiana	692,934
Louisiana State Employees' Retirement System	3,658
	<u>\$ 1,607,701</u>

The City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Municipal Employees' Retirement System (MERS)

	Governmental Activities		Business-type Activities	
	Deferred Outflows	Deferred Inflows	Deferred Outflows	Deferred Inflows
Difference between expected and actual experience	\$ 1,722	\$ 23,463	\$ 306	\$ 4,174
Change of assumptions	-	-	-	-
Change in proportion and differences between the employer's contributions and the employer's proportionate share of contributions	65,847	119,772	11,716	21,308
Net differences between projected and actual earnings on plan investments	294,850	-	52,453	-
Contributions subsequent to the measurement date	62,527	-	11,123	-
Total	<u>\$ 424,946</u>	<u>\$ 143,235</u>	<u>\$ 75,598</u>	<u>\$ 25,482</u>

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Municipal Police Employees' Retirement System (MPERS)

	Governmental Activities	
	Deferred Outflows of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ 292,121	\$ 1,738
Change of assumptions	69,202	-
Change in proportion and differences between the employer's contributions and the employer's proportionate share of contributions	69,069	423,316
Net differences between projected and actual earnings on plan investments	447,703	-
Contributions subsequent to the measurement date	<u>87,658</u>	<u>-</u>
Total	<u>\$ 965,753</u>	<u>\$ 425,054</u>

Firefighters' Retirement System (FRS)

	Governmental Activities	
	Deferred Outflows of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ 118,146	\$ 129,648
Change of assumptions	228,979	-
Change in proportion and differences between the employer's contributions and the employer's proportionate share of contributions	84,516	258,764
Net differences between projected and actual earnings on plan investments	512,899	-
Contributions subsequent to the measurement date	<u>77,670</u>	<u>-</u>
Total	<u>\$ 1,022,210</u>	<u>\$ 388,412</u>

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Louisiana State Employees' Retirement System (LASERS)

	<u>Governmental Activities</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 2,020	\$ -
Net differences between projected and actual earnings on plan investments	533	-
Contributions subsequent to the measurement date	<u>2,178</u>	<u>-</u>
Total	<u>\$ 4,731</u>	<u>\$ -</u>

Deferred outflows of resources related to pensions resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent period as follows:

Municipal Employees' Retirement System of Louisiana (Plan A)	\$ 73,650
Municipal Police Employees's Retirement System of Louisiana	87,658
Firefighters Retirement System of Louisiana	77,670
Louisiana State Employees' Retirement System	<u>2,178</u>
	<u>\$ 241,156</u>

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	<u>MERS</u>	<u>MPERS</u>	<u>FRS</u>	<u>LASERS</u>	<u>Total</u>
2024	\$ 80,109	\$ 193,276	\$ 112,124	\$ 2,550	\$ 388,059
2025	(51,778)	(25,913)	58,653	(3,370)	(22,408)
2026	251,953	307,927	421,984	4,596	986,460
2027	(22,107)	(22,249)	(39,684)	(1,223)	(85,263)
2028	-	-	(1,878)	-	(1,878)
2029	-	-	4,929	-	4,929
	<u>\$ 258,177</u>	<u>\$ 453,041</u>	<u>\$ 556,128</u>	<u>\$ 2,553</u>	<u>\$ 1,269,899</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

Actuarial Methods and Assumptions:

The net pension liability was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

A summary of the actuarial methods and assumptions used in determining the total pension liability are as follows:

	<u>MERS</u>	<u>MPERS</u>	<u>FRS</u>	<u>LASERS</u>
Valuation Date	June 30, 2023	June 30, 2023	June 30, 2023	June 30, 2023
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal
Investment Rate of Return	6.85%, net of pension plan investment expense, including inflation	6.75%, net of investment income	6.90% per annum, net of investment expense, including inflation	7.25% per annum, net of investment expenses
Projected Salary Increases	Varies from 6.4% in 1st 4 years and 4.5% with more than 4 years of service	Varies from 12.3% in the 1st 2 years, 4.70% above 2 years	Varies from 14.10% in 1st 2 years to 5.20% with 3 or more years of service	Varies from 2.60% to 13.80% depending on member type
Expected Remaining Service Lives	3 years	4 years	7 years, closed period	2 years

Mortality:

Municipal Employees' Retirement System (MERS) –

Annuitant and beneficiary mortality: PubG-2010(B) Healthy Retiree Table set equal to 120% for males and females, each adjusted using their respective male and female MP2018 scales.

Employee mortality: PubG-2010(B) Employee Table set equal to 120% for males and females, each adjusted using their respective male and female MP2018 scales. Disables lives mortality: PubNS-2010(B) Disables Retiree Table set equal to 120% for males and females with the full generational MP2018 scale.

## CITY OF CROWLEY, LOUISIANA

### Notes to Basic Financial Statements

#### Municipal Police Employees' Retirement System (MPERS) –

Annuitants and beneficiaries: Pub-2010 Public Retirement Plan Mortality Table for Safety Below-Median Healthy Retirees multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 scale.

Disabled lives: Pub-2010 Public Retirement Plans Mortality Table for Safety Disable Retirees multiplied by 105% for males and 115% for females, each with full generational projection using the MP2019 scale.

Employees: Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Employees multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 scale.

#### Firefighters' Retirement System (FRS) –

For active members, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Employees.

For annuitants and beneficiaries, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Healthy Retirees.

For disabled retirees, mortality was set equal to the Pub-2010 Public Retirement Plans Mortality Table for Safety Disabled Retirees.

In all cases the base table was multiplied by 105% for males and 115% for females, each with full generational projection using the appropriate MP2019 scale.

#### Louisiana State Employees' Retirement System (LASERS) –

Non-disabled members - The RP-2014 Blue Collar (males/ females) and White Collar (females) Healthy Annuitant Tables projected on a fully generational basis by Mortality Improvement Scale MP-2018.

Disabled members – Mortality rates based on the RP-2000 Disabled Retiree Mortality Table, with no projection for mortality improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

The target allocation and best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation are summarized in the following table:

Asset Class	Target Allocation			
	MERS	MPERS	FRS	LASERS
Equity	56.00%	52.00%	56.00%	0.00%
Fixed Income	29.00%	34.00%	26.00%	0.00%
Alternatives	15.00%	14.00%	18.00%	0.00%
Totals	100.00%	100.00%	100.00%	0.00%

Asset Class	Long-Term Expected Portfolio Real Rate of Return			
	MERS	MPERS	FRS	LASERS
Cash	0.00%	0.00%	0.00%	0.80%
Fixed Income	1.26%	1.12%	7.91%	7.37%
Equity	2.44%	3.29%	27.59%	9.89%
Alternatives	0.65%	0.95%	19.60%	8.19%
Other	0.00%	0.00%	4.02%	0.00%
Total Fund	4.35%	5.36%		5.75%
Inflation	2.50%	2.54%	2.50%	2.30%
Expected Arithmetic Nominal Return	6.85%	7.90%	6.90%	8.19%

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates, approved by Board of Trustees and the Public Retirement Systems' Actuarial Committee taking into consideration the recommendation of System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity to Changes in the Discount Rate: The following table presents the City's proportionate share of net pension liability using the discount rate of each retirement system, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower, or one percentage point higher than the current rate:

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

	<u>1%</u> <u>Decrease</u>	<u>Current</u> <u>Discount</u> <u>Rate</u>	<u>1%</u> <u>Increase</u>
<b>MERS (Plan A)</b>			
Discount Rates	5.85%	6.85%	7.85%
Net Pension Liability (Asset)	\$4,190,117	\$3,022,360	\$2,035,956
<b>MPERS</b>			
Discount Rates	5.75%	6.75%	7.75%
Net Pension Liability (Asset)	\$5,835,280	\$4,147,088	\$2,736,826
<b>FRS</b>			
Discount Rates	5.90%	6.90%	7.90%
Net Pension Liability (Asset)	\$5,837,859	\$3,784,184	\$2,071,326
<b>LASERS</b>			
Discount Rates	6.25%	7.25%	8.25%
Net Pension Liability (Asset)	\$ 122,179	\$ 93,308	\$ 68,848

(15) Commitments and Contingencies

Litigation

At August 31, 2023, the City of Crowley was a defendant in several lawsuits. Reserves for claims losses are established and recorded as liabilities of the Risk Management Fund when information available indicates that it is probable that an asset has been impaired or a liability has been incurred and the amount of the loss can be reasonably estimated. The City's legal counsel has reviewed the claims and lawsuits, in order to evaluate the likelihood of an unfavorable outcome to the City and to arrive at an estimate, if any, of the amount or range of potential loss to the City not covered by insurance. As a result of the review, there are no claims and lawsuits that an unfavorable outcome would materially affect the financial statements. Also, the City may be exposed to losses for which the amounts cannot be determined at this time.

Grant Audits

The City receives federal and state grants for specific purposes that are subject to review and audit by federal and state agencies. Such audits could result in a request for reimbursement by these agencies for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of City management, such disallowances, if any, will not be significant to the City's financial statements.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

(16) Risk Management

A. Workmen’s Compensation and Commercial Insurance Coverage

Effective February 1, 1994, the City established a risk management program for its workman’s compensation coverage and accounts for it in the Workmen’s Compensation Fund. Interfund premiums are paid into this fund and are available to pay claims and administrative costs. All funds of the City participate in the program and make payments to the Workmen’s Compensation Fund based on premiums needed to pay prior and current year claims, administrative costs, and commercial insurance premiums and to establish a reserve for losses relating to catastrophes.

For the year ended August 31, 2023, the claims liability of \$17,456 was reported in the Workmen’s Compensation Fund. The claims liability is based on the requirements of GASB, which are that a liability for claims be reported as of the financial statement date if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred and the amount of the loss can be reasonably estimated.

Reconciliation of Claims Liabilities

	<u>2023</u>	<u>2022</u>
Unpaid claims, beginning	\$ 24,528	\$ 7,865
Claims incurred	211,508	270,006
Claims payments	<u>(218,580)</u>	<u>(253,343)</u>
Unpaid claims, ending	<u>\$ 17,456</u>	<u>\$ 24,528</u>

Claims payable of \$17,456 at August 31, 2023 consisted of claims incurred prior to August 31, 2023 and paid in September, 2023 through October, 2023.

B. Group Self- Insurance

Effective May 1, 1990, the City established a risk management program for its group health and life insurance coverage and accounts for it in the Employee Benefit Plan Fund. Both the employer and employees’ share of premiums are paid into this fund and are available to pay claims and administrative costs. Interfund premiums are based primarily upon the insured fund’s number of participants.

For the year ended August 31, 2023, the claims liability of \$62,708 was reported in the Employee Benefit Plan Fund. The claims liability is based on the requirements of GASB, which are that a liability for claims be reported as of the financial statement date if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred and the amount of the loss can be reasonably estimated.

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

Reconciliation of Claims Liabilities

	<u>2023</u>	<u>2022</u>
Unpaid claims, beginning	\$ 27,387	\$ 61,915
Claims incurred	978,603	953,939
Claims payments	<u>(943,282)</u>	<u>(988,467)</u>
Unpaid claims, ending	<u>\$ 62,708</u>	<u>\$ 27,387</u>

Claims payable of \$62,708 at August 31, 2023 consisted of claims incurred prior to August 31, 2023 and paid in September, 2023 through November, 2023.

(17) Post-employment Benefits

Plan Description – The City of Crowley (the City) provides certain continuing health care and life insurance benefits for its retired employees. The City of Crowley’s OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the City. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the City. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification.

Benefits Provided – Medical insurance benefits are provided through comprehensive plans and are made available to employees upon actual retirement. The employees are covered by a retirement system whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 25 years of service at any age; or, age 60 and 10 years of service. Employees hired on and after January 1, 2013 must meet the following retirement (D.R.O.P. entry) requirements: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service.

Contribution Rates – Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. Prior to Medicare the employer pays 100% of the premium for employee retirement coverage but not dependents; during Medicare the employer does not pay for coverage. The plan provisions and contribution rates are contained in the official plan documents.

Employees covered by benefit terms – The following employees were covered by the benefit terms:

In active employees or beneficiaries currently receiving benefit payments	4
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>100</u>
	<u>104</u>

The City’s total OPEB liability of \$1,751,475 was measured as of August 31, 2023 and was determined by an actuarial valuation as of August 31, 2023.

Actuarial Assumptions and other inputs – The total OPEB liability in the August 31, 2023 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

Inflation	3.0%
Salary increases	3.0%, including inflation
Prior Discount rate	3.70%
Discount rate	3.81%, net of OPEB plan investment expense, including inflation
Healthcare cost trend rates	5.5% annually until year 2032, then 4.5%
Mortality	SOA RP-2014 Table

The discount rate was based on the Bond Buyers' 20 Year General Obligation municipal bond index as of August 31, 2023, the end of the applicable measurement period.

The actuarial assumptions used in the August 31, 2023 valuation were based on the results of ongoing evaluations of the assumptions from September 1, 2009 to August 31, 2023.

The following presents changes in the total OPEB liability:

Balance at August 31, 2022	<u>\$ 1,637,924</u>
Changes for the year:	
Service cost	14,310
Interest	60,868
Differences between expected and actual experience	93,167
Changes in assumptions	(20,390)
Benefit payments and net transfers	<u>(34,404)</u>
Net changes	<u>113,551</u>
Balance at August 31, 2023	<u>\$ 1,751,475</u>

Sensitivity of the total OPEB liability to changes in the discount rate – The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	1.0% Decrease	Current Discount Rate	1.0% Increase
	2.81%	3.81%	4.81%
Total OPEB liability	<u>\$ 1,964,452</u>	<u>\$ 1,751,475</u>	<u>\$ 1,569,188</u>

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates – The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare trend rates:

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

	1.0% Decrease <u>4.50%</u>	Current Trend <u>5.50%</u>	1.0% Increase <u>6.50%</u>
Total OPEB liability	\$ 1,567,255	\$ 1,751,475	\$ 1,966,553

For the year ended August 31, 2023, the City recognized OPEB expense of \$118,300. At August 31, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 466,497	\$ 22,103
Changes in assumptions	<u>138,097</u>	<u>259,256</u>
Total	<u>\$ 604,594</u>	<u>\$ 281,359</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended <u>August 31:</u>	
2024	\$ 43,122
2025	43,122
2026	43,122
2027	43,122
2028	43,122
2029 - 2043	<u>107,625</u>
	<u>\$ 323,235</u>

Actuarial Cost Method – Each employee’s service costs are calculated as a level percentage of that employee’s projected pay. The attribution period extends from the first period for which the employee provides service under the benefit terms through the assumed commencement of benefit payments for that employee. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality and turnover.

Actuarial Value of Plan Assets – There are no plan assets since the OPEB benefits are not as yet funded.

Turnover Rate – An age-related turnover scale based on actual experience has been used. The rates, when applied to the active employee census, produce a composite average annual turnover of approximately 13%.

Method of Determining Value of Benefits – The "value of benefits" has been assumed to be the portion of the premium after retirement date expected to be paid by the employer for each retiree and has

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

been used as the basis for calculating the actuarial present value of OPEB benefits to be paid. The employer pays the cost of the medical insurance for the retiree or dependents under a fully insured plan, reduced by any employee contributions, but the active employees and pre-Medicare retirees are assigned the same rate, a blended rate. Thus, since GASB 74/75 mandates that “unblended” rates be used, the “unblended” rates have been estimated for retired members before Medicare eligibility to be an age and gender specific equivalent of the blended rates by applying an implied subsidy adjustment. The implied subsidy adjustment was developed for each gender at each retirement age before age 65 from data based on actual regional per-capita claims experience in recent years and as applied to the census data characteristics obtained historically for various regional employees.

(18) Interfund Receivables/Payables and Interfund Transfers

A. A summary of interfund receivables and payables follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 238,823	\$ 29,050
Sales Tax Fund	-	1,830,958
One-Half Cent Sales Tax - Salary Fund	1,228,109	86,349
2012 Sales Tax - Infrastructure Improvement fund	694,098	18,763
Nonmajor governmental funds	<u>14,029</u>	<u>122,731</u>
Total governmental funds	2,175,059	2,087,851
Internal service funds	6,985	58,538
Enterprise Fund	<u>-</u>	<u>35,655</u>
Total	<u>\$ 2,182,044</u>	<u>\$ 2,182,044</u>

The amounts due from the General Fund to various other funds are for reimbursements owed for expenditures paid for those funds.

B. Interfund transfers consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 7,259,006	\$ 722,785
Sales Tax Fund	-	5,542,891
1/2 Cent Sales Tax - Salary Fund	-	1,415,482
2012 Sales Tax - Infrastructure Improvement Fund	-	3,429,489
Capital Project Fund	-	5,079
Nonmajor governmental funds	<u>3,846,243</u>	<u>1,341,730</u>
Total governmental funds	11,105,249	12,457,456
Internal service fund	130,167	-
Enterprise Fund	<u>1,256,197</u>	<u>34,157</u>
Total	<u>\$12,491,613</u>	<u>\$ 12,491,613</u>

CITY OF CROWLEY, LOUISIANA

Notes to Basic Financial Statements

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and to (b) use unrestricted revenues collected to finance various programs accounted for in other funds in accordance with budgetary authorizations.

(19) On-Behalf Payments

The City has recognized \$427,548 as revenue and expenditure for on-behalf salary payments, of which \$391,124 was made by the State of Louisiana, \$35,224 was made by the Acadia Parish Sheriff's Office, and \$1,200 was made by the Acadia Parish Police Jury.

(20) New Accounting Pronouncement

In May 2020, the Governmental Accounting Standards Board (GASB) issued Statement No. 96, Subscription-Based Information Technology Arrangements (SBITAs). This standard requires governments to report SBITAs as either a capital asset or an intangible asset and to disclose information about the terms of the arrangement, the costs, and any significant impacts on operations. During the fiscal year ended August 31, 2023, the City implemented GASBS No. 96, Subscription-Based Information Technology Arrangements (SBITAs). The change had no effect on the current year financials.

(21) Deficit fund balance

The Youth Recreation Building Maintenance Fund has a deficit fund balance at August 31, 2023 of \$124,863. The deficit will be financed through future revenues of the fund.

**REQUIRED  
SUPPLEMENTARY INFORMATION**

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CITY OF CROWLEY, LOUISIANA  
General Fund

Budgetary Comparison Schedule  
For the Year Ended August 31, 2023

	Budget		Actual	Variance with Final Budget
	Original	Final		Positive (Negative)
<b>Revenues:</b>				
Taxes	\$2,795,500	\$2,795,500	\$ 2,976,831	\$ 181,331
Licenses and permits	774,200	774,200	794,439	20,239
Intergovernmental	976,339	976,339	3,404,656	2,428,317
Charges for services	58,450	58,450	35,090	(23,360)
Fines and fees	158,100	158,100	155,320	(2,780)
Investment income	41,001	41,001	12,089	(28,912)
Miscellaneous	275,285	275,285	245,991	(29,294)
Total revenues	<u>5,078,875</u>	<u>5,078,875</u>	<u>7,624,416</u>	<u>2,545,541</u>
<b>Expenditures:</b>				
Current -				
General government	4,162,922	4,162,922	1,888,966	2,273,956
Public safety	7,986,693	7,986,693	7,948,073	38,620
Public works	1,548,546	1,548,546	1,781,110	(232,564)
Economic development	41,500	41,500	124,288	(82,788)
Capital outlay	-	-	4,850,237	(4,850,237)
Debt service -				
Principal retirement	108,251	108,251	506,444	(398,193)
Interest and fiscal charges	6,766	6,766	-	6,766
Total expenditures	<u>13,854,678</u>	<u>13,854,678</u>	<u>17,099,118</u>	<u>(3,244,440)</u>
Deficiency of revenues over expenditures	<u>(8,775,803)</u>	<u>(8,775,803)</u>	<u>(9,474,702)</u>	<u>(698,899)</u>
<b>Other financing sources (uses):</b>				
Proceeds from financing lease	-	-	666,374	666,374
Proceeds from sale of fixed assets	-	-	54,000	54,000
Transfers in	7,200,672	7,200,672	7,259,006	58,334
Transfers out	(587,200)	(587,200)	(722,785)	(135,585)
Total other financing sources (uses)	<u>6,613,472</u>	<u>6,613,472</u>	<u>7,256,595</u>	<u>643,123</u>
Net change in fund balance	(2,162,331)	(2,162,331)	(2,218,107)	(55,776)
Fund balance, beginning	<u>2,928,632</u>	<u>2,928,632</u>	<u>2,928,632</u>	-
Fund balance, ending	<u>\$ 766,301</u>	<u>\$ 766,301</u>	<u>\$ 710,525</u>	<u>\$ (55,776)</u>

CITY OF CROWLEY, LOUISIANA  
Sales Tax Fund

Budgetary Comparison Schedule  
For the Year Ended August 31, 2023

	Budget		Actual	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues:				
Taxes	\$ 5,445,000	\$ 5,445,000	\$ 5,745,685	\$ 300,685
Investment income	<u>1,500</u>	<u>1,500</u>	<u>702</u>	<u>(798)</u>
Total revenues	5,446,500	5,446,500	5,746,387	299,887
Expenditures:				
Current -				
General government	<u>109,000</u>	<u>109,000</u>	<u>160,296</u>	<u>(51,296)</u>
Excess of revenues over expenditures	5,337,500	5,337,500	5,586,091	248,591
Other financing uses:				
Transfers out	<u>(6,399,887)</u>	<u>(6,399,887)</u>	<u>(5,542,891)</u>	<u>856,996</u>
Net change in fund balance	(1,062,387)	(1,062,387)	43,200	1,105,587
Fund balance, beginning	<u>169,776</u>	<u>169,776</u>	<u>169,776</u>	<u>-</u>
Fund balance, ending	<u>\$ (892,611)</u>	<u>\$ (892,611)</u>	<u>\$ 212,976</u>	<u>\$1,105,587</u>

CITY OF CROWLEY, LOUISIANA  
One-Half Cent Sales Tax - Salary Fund

Budgetary Comparison Schedule  
For the Year Ended August 31, 2023

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Revenues:				
Taxes	\$ 1,815,000	\$ 1,815,000	\$ 1,915,638	\$ 100,638
Investment income	<u>4,000</u>	<u>4,000</u>	<u>2,076</u>	<u>(1,924)</u>
Total revenues	1,819,000	1,819,000	1,917,714	98,714
Expenditures:				
Current -				
General government	<u>31,000</u>	<u>31,000</u>	<u>51,558</u>	<u>(20,558)</u>
Excess of revenues over expenditures	1,788,000	1,788,000	1,866,156	78,156
Other financing uses:				
Transfers out	<u>(1,577,250)</u>	<u>(1,577,250)</u>	<u>(1,415,482)</u>	<u>161,768</u>
Net change in fund balance	210,750	210,750	450,674	239,924
Fund balance, beginning	<u>2,150,533</u>	<u>2,150,533</u>	<u>2,150,533</u>	<u>-</u>
Fund balance, ending	<u>\$ 2,361,283</u>	<u>\$ 2,361,283</u>	<u>\$ 2,601,207</u>	<u>\$ 239,924</u>

CITY OF CROWLEY, LOUISIANA  
2012 Sales Tax - Infrastructure Improvement Fund

Budgetary Comparison Schedule  
For the Year Ended August 31, 2023

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<b>Revenues:</b>				
Taxes	\$ 1,815,000	\$ 1,815,000	\$ 1,915,638	\$ 100,638
Investment income	-	-	101,753	101,753
Net decrease in fair value of investments	<u>(100,000)</u>	<u>(100,000)</u>	<u>(163,782)</u>	<u>(63,782)</u>
Total revenues	1,715,000	1,715,000	1,853,609	138,609
<b>Expenditures:</b>				
Current -				
General government	<u>34,000</u>	<u>34,000</u>	<u>52,488</u>	<u>(18,488)</u>
Excess of revenues over expenditures	1,681,000	1,681,000	1,801,121	120,121
<b>Other financing uses:</b>				
Transfers out	<u>(300,000)</u>	<u>(300,000)</u>	<u>(3,429,489)</u>	<u>(3,129,489)</u>
Net change in fund balance	1,381,000	1,381,000	(1,628,368)	(3,009,368)
Fund balance, beginning	<u>9,787,457</u>	<u>9,787,457</u>	<u>9,787,457</u>	<u>-</u>
Fund balance, ending	<u>\$11,168,457</u>	<u>\$11,168,457</u>	<u>\$ 8,159,089</u>	<u>\$ (3,009,368)</u>

CITY OF CROWLEY, LOUISIANA

Notes to Budgetary Comparison Schedule

(1) Budgets and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements.

- (a) The City Clerk prepares a proposed operating budget for the fiscal year and submits it to the Mayor and City Council not later than fifteen days prior to the beginning of each fiscal year.
- (b) A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
- (c) A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
- (d) After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of a resolution prior to the commencement of the fiscal year for which the budget is being adopted.
- (e) Budgetary amendments involving the transfer of funds from one department, program or function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the approval of the Council.
- (f) All budgetary appropriations lapse at the end of each fiscal year.
- (g) Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as finally amended by the Council.

The General Fund, Sales Tax Fund, the One-Half Cent Sales Tax – Salary Fund, and the 2012 Sales Tax – Infrastructure Improvement Fund reported excess expenditures over appropriations.

CITY OF CROWLEY, LOUISIANA

Schedule of Changes in Total OPEB Liability and Related Ratios  
For the Year Ended August 31, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Changes for the year:						
Service cost	\$ 14,310	\$ 16,315	\$ 16,690	\$ 14,299	\$ 11,442	\$ 12,787
Interest	60,868	32,217	30,560	41,027	47,127	42,104
Changes of benefit terms	-	-	-	-	-	-
Differences between expected and actual experience	93,167	398,025	91,624	(92,592)	21,457	50,179
Changes of assumptions	(20,390)	(273,322)	10,149	74,529	122,224	(44,522)
Benefit payments	<u>(34,404)</u>	<u>(32,610)</u>	<u>(32,450)</u>	<u>(30,758)</u>	<u>(36,930)</u>	<u>(35,005)</u>
Net change in total OPEB liability	113,551	140,625	116,573	6,505	165,320	25,543
Total OPEB liability - beginning	<u>1,637,924</u>	<u>1,497,299</u>	<u>1,380,726</u>	<u>1,374,221</u>	<u>1,208,901</u>	<u>1,183,358</u>
Total OPEB liability - ending	<u>\$ 1,751,475</u>	<u>\$ 1,637,924</u>	<u>\$ 1,497,299</u>	<u>\$ 1,380,726</u>	<u>\$ 1,374,221</u>	<u>\$ 1,208,901</u>
Covered - employee payroll	<u>\$ 3,611,419</u>	<u>\$ 3,506,232</u>	<u>\$ 3,778,006</u>	<u>\$ 3,667,967</u>	<u>\$ 4,201,335</u>	<u>\$ 4,078,966</u>
Total OPEB liability as a percentage of covered-employee payroll	<u>48.50%</u>	<u>46.71%</u>	<u>39.63%</u>	<u>37.64%</u>	<u>32.71%</u>	<u>29.64%</u>
Notes to Schedule:						
Benefit Changes	None	None	None	None	None	None
Changes of Assumptions:						
Discount Rate	3.81%	3.70%	2.14%	2.20%	2.97%	3.88%
Mortality	RP-2014	RP-2014	RP-2014	RP-2014	RP-2000	RP-2000
Trend	4.5% to 5.5%	4.5% to 5.5%	4.5% to 5.5%	4.5% to 5.5%	5.50%	5.50%

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer's Share of Net Pension Liability  
Municipal Employees' Retirement System - Plan A  
For the Year Ended August 31, 2023

* Year ended June 30,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	1.016240%	\$ 3,630,168	\$ 1,751,109	207.31%	66.18%
2016	0.991152%	\$ 4,062,445	\$ 1,761,004	230.69%	62.11%
2017	0.983876%	\$ 4,115,968	\$ 1,782,810	230.87%	62.49%
2018	0.944911%	\$ 3,912,572	\$ 1,576,562	248.17%	63.94%
2019	0.948318%	\$ 3,962,700	\$ 1,688,062	234.75%	64.68%
2020	0.814473%	\$ 3,521,300	\$ 1,556,723	226.20%	64.52%
2021	0.821996%	\$ 2,286,385	\$ 1,552,926	147.23%	77.82%
2022	0.888586%	\$ 3,690,505	\$ 1,701,442	216.90%	67.87%
2023	0.826942%	\$ 3,022,360	\$ 1,662,055	181.84%	72.46%

\* The amounts presented have a measurement date of June 30.

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer Contributions  
Municipal Employees' Retirement System - Plan A  
For the Year Ended August 31, 2023

<u>Year ended August 31,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a % of Covered Payroll</u>
2015	\$ 339,460	\$ 339,460	\$ -	\$ 1,773,145	19.14%
2016	\$ 349,690	\$ 349,690	\$ -	\$ 1,754,813	19.93%
2017	\$ 393,156	\$ 393,156	\$ -	\$ 1,707,230	23.03%
2018	\$ 416,092	\$ 416,092	\$ -	\$ 1,557,923	26.71%
2019	\$ 484,853	\$ 484,853	\$ -	\$ 1,719,220	28.20%
2020	\$ 426,436	\$ 426,436	\$ -	\$ 1,517,145	28.11%
2021	\$ 446,740	\$ 446,740	\$ -	\$ 1,560,318	28.63%
2022	\$ 505,123	\$ 505,123	\$ -	\$ 1,719,743	29.37%
2023	\$ 490,306	\$ 490,306	\$ -	\$ 1,653,540	29.65%

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer's Share of Net Pension Liability  
Municipal Police Employees' Retirement System  
For the Year Ended August 31, 2023

* Year ended June 30,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.483806%	\$ 3,790,114	\$ 1,281,284	295.81%	70.73%
2016	0.534363%	\$ 5,008,487	\$ 1,228,042	407.84%	66.04%
2017	0.529237%	\$ 4,620,463	\$ 1,568,181	294.64%	70.08%
2018	0.539208%	\$ 4,558,497	\$ 1,583,531	287.87%	71.89%
2019	0.489336%	\$ 4,443,990	\$ 1,518,571	292.64%	71.01%
2020	0.430059%	\$ 3,974,747	\$ 1,439,022	276.21%	70.94%
2021	0.462539%	\$ 2,465,586	\$ 1,411,124	174.72%	84.09%
2022	0.460503%	\$ 4,707,158	\$ 1,421,663	331.10%	70.80%
2023	0.392532%	\$ 4,147,088	\$ 1,329,755	311.87%	71.30%

\* The amounts presented have a measurement date of June 30.

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer Contributions  
Municipal Police Employees' Retirement System  
For the Year Ended August 31, 2023

<u>Year ended August 31,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a % of Covered Payroll</u>
2015	\$ 407,996	\$ 407,996	\$ -	\$ 1,290,437	31.62%
2016	\$ 420,498	\$ 420,498	\$ -	\$ 1,235,209	34.04%
2017	\$ 492,477	\$ 492,477	\$ -	\$ 1,562,453	31.52%
2018	\$ 491,991	\$ 491,991	\$ -	\$ 1,578,543	31.17%
2019	\$ 498,542	\$ 498,542	\$ -	\$ 1,495,624	33.33%
2020	\$ 477,407	\$ 477,407	\$ -	\$ 1,459,790	32.70%
2021	\$ 464,316	\$ 464,316	\$ -	\$ 1,403,001	33.09%
2022	\$ 422,936	\$ 422,936	\$ -	\$ 1,397,012	30.27%
2023	\$ 415,549	\$ 415,549	\$ -	\$ 1,382,808	30.05%

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer's Share of Net Pension Liability  
 Firefighters' Retirement System  
 For the Year Ended August 31, 2023

* Year ended June 30,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.653756%	\$ 3,528,395	\$ 1,401,307	251.79%	72.45%
2016	0.649170%	\$ 4,246,159	\$ 1,463,744	290.09%	68.16%
2017	0.646731%	\$ 3,706,964	\$ 1,510,026	245.49%	73.55%
2018	0.605011%	\$ 3,480,070	\$ 1,440,435	241.60%	74.76%
2019	0.646234%	\$ 4,046,659	\$ 1,544,847	261.95%	73.96%
2020	0.610610%	\$ 4,232,473	\$ 1,520,129	278.43%	72.61%
2021	0.589802%	\$ 2,090,171	\$ 1,487,549	140.51%	86.78%
2022	0.595390%	\$ 4,198,269	\$ 1,549,791	270.89%	74.68%
2023	0.579791%	\$ 3,784,184	\$ 1,563,201	242.08%	77.69%

\* The amounts presented have a measurement date of June 30.

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer Contributions  
 Firefighters' Retirement System  
 For the Year Ended August 31, 2023

<u>Year ended August 31,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a % of Covered Payroll</u>
2015	\$ 408,671	\$ 408,671	\$ -	\$ 1,408,210	29.02%
2016	\$ 396,009	\$ 396,009	\$ -	\$ 1,475,113	26.85%
2017	\$ 370,264	\$ 370,264	\$ -	\$ 1,452,523	25.49%
2018	\$ 386,559	\$ 386,559	\$ -	\$ 1,445,149	26.75%
2019	\$ 423,078	\$ 423,078	\$ -	\$ 1,556,545	27.18%
2020	\$ 421,850	\$ 421,850	\$ -	\$ 1,504,584	28.04%
2021	\$ 477,195	\$ 477,195	\$ -	\$ 1,487,549	32.08%
2022	\$ 517,701	\$ 517,701	\$ -	\$ 1,549,791	33.40%
2023	\$ 517,507	\$ 517,507	\$ -	\$ 1,563,201	33.11%

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer's Share of Net Pension Liability  
Louisiana State Employees' Retirement System  
For the Year Ended August 31, 2023

* Year ended June 30,	Employer Proportion of the Net Pension Liability (Asset)	Employer Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.001880%	\$ 84,679	\$ 23,003	368.12%	62.66%
2016	0.001300%	\$ 102,319	\$ 25,001	409.26%	57.70%
2017	0.002380%	\$ 167,595	\$ 27,124	617.88%	62.50%
2018	0.002290%	\$ 156,449	\$ 30,301	516.32%	64.30%
2019	0.001610%	\$ 116,933	\$ 29,625	394.71%	62.90%
2020	0.001440%	\$ 119,263	\$ 29,718	401.32%	58.00%
2021	0.149000%	\$ 82,174	\$ 30,907	265.88%	72.78%
2022	0.149000%	\$ 112,413	\$ 31,627	355.43%	63.65%
2023	0.001390%	\$ 93,308	\$ 30,907	301.90%	68.42%

\* The amounts presented have a measurement date of June 30.

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Schedule of Employer Contributions  
Louisiana State Employees' Retirement System  
For the Year Ended August 31, 2023

<u>Year ended August 31,</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractual Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered Payroll</u>	<u>Contributions as a % of Covered Payroll</u>
2015	\$ 10,281	\$ 10,281	\$ -	\$ 24,039	42.77%
2016	\$ 9,545	\$ 9,545	\$ -	\$ 25,001	38.18%
2017	\$ 10,531	\$ 10,531	\$ -	\$ 26,978	39.04%
2018	\$ 12,193	\$ 12,193	\$ -	\$ 30,301	40.24%
2019	\$ 12,564	\$ 12,564	\$ -	\$ 29,718	42.28%
2020	\$ 12,603	\$ 12,603	\$ -	\$ 29,718	42.41%
2021	\$ 13,506	\$ 13,506	\$ -	\$ 30,907	43.70%
2022	\$ 12,781	\$ 12,781	\$ -	\$ 31,627	40.41%
2023	\$ 13,066	\$ 13,066	\$ -	\$ 30,907	42.28%

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CITY OF CROWLEY, LOUISIANA

Notes to Retirement System Schedules (Continued)

(1) Retirement Systems

A. Municipal Employees' Retirement System

Changes of benefit terms –

There were no changes of benefit terms for the year ended August 31, 2023.

Changes of assumptions –

* Year Ended August 31,	Discount Rate	Investment Rate of Return	Inflation Rate	Expected Remaining Service Lives	Projected Salary Increase	
					Lower Range	Upper Range
2015	7.500%	7.500%	2.875%	3	-	5.00%
2016	7.500%	7.500%	2.875%	3	-	5.00%
2017	7.400%	7.400%	2.775%	3	-	5.00%
2018	7.275%	7.275%	2.600%	3	-	5.00%
2019	7.000%	7.000%	2.500%	3	4.50%	6.40%
2020	6.950%	6.950%	2.500%	3	4.50%	6.40%
2021	6.850%	6.850%	2.500%	3	4.50%	6.40%
2022	6.850%	6.850%	2.500%	3	4.50%	6.40%
2023	6.850%	6.850%	2.500%	3	4.50%	6.40%

B. Municipal Police Employees' Retirement System

Changes of benefit terms –

There were no changes of benefit terms for the year ended August 31, 2023.

CITY OF CROWLEY, LOUISIANA

Notes to Retirement System Schedules (Continued)

Changes of assumptions –

* Year Ended August 31,	Discount Rate	Investment Rate of Return	Inflation Rate	Expected Remaining Service Lives	Projected Salary Increase	
					Lower Range	Upper Range
2015	7.500%	7.500%	2.875%	4	4.25%	9.75%
2016	7.500%	7.500%	2.875%	4	4.25%	9.75%
2017	7.325%	7.500%	2.700%	4	4.25%	9.75%
2018	7.200%	7.200%	2.600%	4	4.25%	9.75%
2019	7.125%	7.125%	2.500%	4	4.25%	9.75%
2020	6.950%	6.950%	2.500%	4	4.70%	12.30%
2021	6.750%	6.750%	2.500%	4	4.70%	12.30%
2022	6.750%	6.750%	2.500%	4	4.70%	12.30%
2023	6.750%	6.750%	2.500%	4	4.70%	12.30%

\* The amounts presented have a measurement date of June 30.

C. Firefighters' Retirement System

Changes of benefit terms –

There were no changes of benefit terms for the year ended August 31, 2023.

Changes of assumptions –

* Year Ended August 31,	Discount Rate	Investment Rate of Return	Inflation Rate	Expected Remaining Service Lives	Projected Salary Increase	
					Lower Range	Upper Range
2015	7.50%	7.50%	2.875%	7	4.75%	15.00%
2016	7.50%	7.50%	2.875%	7	4.75%	15.00%
2017	7.40%	7.40%	2.775%	7	4.75%	15.00%
2018	7.30%	7.30%	2.700%	7	4.75%	15.00%
2019	7.15%	7.15%	2.500%	7	4.50%	14.75%
2020	7.00%	7.00%	2.500%	7	5.20%	14.10%
2021	6.90%	6.90%	2.500%	7	5.20%	14.10%
2022	6.90%	6.90%	2.500%	7	5.20%	14.10%
2023	6.90%	6.90%	2.500%	7	5.20%	14.10%

\* The amounts presented have a measurement date of June 30.

CITY OF CROWLEY, LOUISIANA

Notes to Retirement System Schedules (Continued)

D. Louisiana State Employees' Retirement System

Changes of benefit terms –

There were no changes of benefit terms for the year ended August 31, 2023.

Changes of assumptions –

* Year Ended August 31,	Discount Rate	Investment Rate of Return	Inflation Rate	Expected Remaining Service Lives	Projected Salary Increase	
					Lower Range	Upper Range
2015	7.750%	7.750%	3.000%	3	3.00%	5.50%
2016	7.750%	7.750%	3.000%	3	3.00%	5.50%
2017	7.700%	7.700%	2.750%	3	2.80%	5.30%
2018	7.650%	7.650%	2.750%	3	2.80%	5.30%
2019	7.600%	7.600%	2.500%	2	2.80%	5.30%
2020	7.550%	7.550%	2.300%	2	2.60%	5.10%
2021	7.400%	7.400%	2.300%	2	2.60%	5.10%
2022	7.250%	7.400%	2.300%	2	2.60%	5.10%
2023	7.250%	7.250%	2.300%	2	2.60%	5.10%

\* The amounts presented have a measurement date of June 30.

**SUPPLEMENTARY INFORMATION**

CITY OF CROWLEY, LOUISIANA

Schedule of Compensation, Benefits, and Other Payments to Agency Head  
 Mayor  
 Year Ended August 31, 2023

<u>Purpose</u>	<u>Amount</u>
Chad Monceaux, Mayor (1/1/2023 - 8/31/2023):	
Salary	\$ 47,543
Benefits-insurance	8,104
Benefits-retirement	14,025
Benefits - Medicare	689
Travel	<u>1,616</u>
	<u>\$ 71,977</u>
Tim Monceaux, Mayor (9/1/2022 - 12/31/2022):	
Salary	\$ 29,714
Benefits - insurance	4,559
Benefits - retirement	8,765
Benefits - medicare	<u>431</u>
	<u>\$ 43,469</u>

CITY OF CROWLEY, LOUISIANA

Schedule of Compensation  
City Council  
Year Ended August 31, 2023

City Official (9/1/2022 - 8/31/2023):

Vernon Martin	\$ 10,150
Thompson Brad Core	10,150
Byron Wilridge, Sr.	10,150
Samuel J Reggie, III	10,150

City Official (1/1/2023 - 8/31/2023):

Chuck Ashby	6,246
Jeffery Dore	6,246
Katie Chiasson	6,246
Dr. Sandra Marx	6,984
Richard "Dickie" Latiolais	6,246

City Official (9/1/22 - 12/31/22):

Steven C. Premeaux	4,365
Lyle Fogleman, Jr.	3,904
Jeffery Cavell	3,904
Kimberly Stringfellow	3,904
Clinton Cradeur	<u>3,904</u>

\$ 92,549

CITY OF CROWLEY, LOUISIANA

Justice System Funding Schedule  
Receiving Entity  
Year Ended August 31, 2023

Cash Basis Presentation	First Six Month Period Ended <u>02/28/2023</u>	Second Six Month Period Ended <u>08/31/2023</u>
Receipts From:		
Crowley City Court - Criminal Court Costs/Fees	\$ 9,453	\$ 6,013
Crowley City Court - Criminal Fines - Other	<u>90,166</u>	<u>56,049</u>
Total receipts	<u>\$ 99,619</u>	<u>\$ 62,062</u>

**OTHER INFORMATION**

CITY OF CROWLEY, LOUISIANA  
General Fund

Budgetary Comparison Schedule - Revenues  
For the Year Ended August 31, 2023  
With Comparative Actual Amounts for the Year Ended August 31, 2022

	2023		Actual	Variance with	2022 Actual
	Budget			Final Budget	
	Original	Final		Positive (Negative)	
<b>Taxes:</b>					
Ad valorem	\$ 1,790,500	\$ 1,790,500	\$ 1,912,682	\$ 122,182	\$ 1,749,822
Electric franchise	670,000	670,000	712,633	42,633	711,515
Gas franchise	95,000	95,000	122,184	27,184	92,996
Telephone franchise	20,000	20,000	18,251	(1,749)	15,281
Cable TV franchise	115,000	115,000	104,120	(10,880)	129,262
Water franchise	90,000	90,000	86,961	(3,039)	79,180
In lieu of tax payments	10,000	10,000	20,000	10,000	10,000
Interest and penalties on taxes	5,000	5,000	-	(5,000)	15,069
Total taxes	<u>2,795,500</u>	<u>2,795,500</u>	<u>2,976,831</u>	<u>181,331</u>	<u>2,803,125</u>
<b>Licenses and permits:</b>					
Occupational licenses	286,000	286,000	311,657	25,657	281,464
Insurance licenses	275,000	275,000	305,831	30,831	270,275
Liquor licenses	41,700	41,700	39,989	(1,711)	31,645
Building permits	148,500	148,500	103,723	(44,777)	171,587
Chain store licenses	13,000	13,000	13,765	765	10,956
Other licenses and permits	10,000	10,000	19,474	9,474	7,569
Total licenses and permits	<u>774,200</u>	<u>774,200</u>	<u>794,439</u>	<u>20,239</u>	<u>773,496</u>
<b>Intergovernmental:</b>					
Beer tax revenue	20,000	20,000	17,470	(2,530)	19,706
Video poker tax revenue	500,000	500,000	504,525	4,525	574,094
2% fire insurance proceeds	55,000	55,000	78,330	23,330	92,642
Federal grants	-	-	2,290,765	2,290,765	205,988
State grants	-	-	31,018	31,018	125,000
On-behalf payments	401,339	401,339	427,548	26,209	369,840
Total intergovernmental	<u>976,339</u>	<u>976,339</u>	<u>3,404,656</u>	<u>2,428,317</u>	<u>1,387,270</u>
<b>Charges for services:</b>					
Lot cutting fees	4,500	4,500	(1,821)	(6,321)	5,484
Animal control fees	1,500	1,500	1,613	113	1,397
Frame and grate income	13,000	13,000	-	(13,000)	-
State highway clean-up fees	26,000	26,000	24,730	(1,270)	28,250
Miscellaneous fees	13,450	13,450	10,568	(2,882)	33,435
Total charges for services	<u>58,450</u>	<u>58,450</u>	<u>35,090</u>	<u>(23,360)</u>	<u>68,566</u>

(continued)

CITY OF CROWLEY, LOUISIANA  
General Fund

Budgetary Comparison Schedule - Revenues (Continued)  
For the Year Ended August 31, 2023  
With Comparative Actual Amounts for the Year Ended August 31, 2022

	2023				2022 Actual
	Budget		Actual	Variance with Final Budget Positive (Negative)	
	Original	Final			
Fines and fees:					
Court fines and fees	<u>158,100</u>	<u>158,100</u>	<u>155,320</u>	<u>(2,780)</u>	<u>209,959</u>
Investment income	<u>41,001</u>	<u>41,001</u>	<u>12,089</u>	<u>(28,912)</u>	<u>(40,549)</u>
Miscellaneous:					
Rental of property	72,500	72,500	76,785	4,285	70,689
Mardi Gras fundraiser	6,000	6,000	5,207	(793)	4,670
Gas and oil royalties	150	150	95	(55)	105
Miscellaneous police revenues	26,010	26,010	17,463	(8,547)	26,569
Retirees insurance reimbursements	32,000	32,000	27,590	(4,410)	24,761
Other	<u>138,625</u>	<u>138,625</u>	<u>118,851</u>	<u>(19,774)</u>	<u>162,986</u>
Total miscellaneous	<u>275,285</u>	<u>275,285</u>	<u>245,991</u>	<u>(29,294)</u>	<u>289,780</u>
 Total revenues	 <u>\$5,078,875</u>	 <u>\$ 5,078,875</u>	 <u>\$ 7,624,416</u>	 <u>\$ 2,545,541</u>	 <u>\$5,491,647</u>

CITY OF CROWLEY, LOUISIANA  
General Fund

Budgetary Comparison Schedule - Expenditures  
For the Year Ended August 31, 2023  
With Comparative Actual Amounts for the Year Ended August 31, 2022

	2023		Actual	Variance with Final Budget Positive (Negative)	2022 Actual
	Budget				
	Original	Final			
General government -					
Administrative:					
Salaries and wages	\$ 499,600	\$ 499,600	\$ 484,666	\$ 14,934	\$ 474,181
Payroll taxes	11,900	11,900	12,534	(634)	10,194
Retirement	100,000	100,000	110,553	(10,553)	91,069
Group insurance	126,000	126,000	162,535	(36,535)	108,682
General insurance	62,900	62,900	101,103	(38,203)	50,537
Office expense	34,000	34,000	30,327	3,673	31,714
Telephone and utilities	35,000	35,000	38,529	(3,529)	42,519
Professional services	204,000	204,000	147,946	56,054	329,750
Computer expense	95,500	95,500	141,486	(45,986)	101,261
Convention and schools	17,000	17,000	11,755	5,245	6,650
Dues	5,000	5,000	4,393	607	4,447
Publication expense	24,500	24,500	28,272	(3,772)	26,884
Tax roll expense	2,000	2,000	20,794	(18,794)	14,616
Collision loss	210,000	210,000	90,436	119,564	294,373
Repairs and maintenance	10,000	10,000	19,180	(9,180)	22,489
Miscellaneous	<u>2,380,000</u>	<u>2,380,000</u>	<u>75,539</u>	<u>2,304,461</u>	<u>72,607</u>
Total administrative	<u>3,817,400</u>	<u>3,817,400</u>	<u>1,480,048</u>	<u>2,337,352</u>	<u>1,681,973</u>
Courts:					
Salaries and wages	164,390	164,390	173,760	(9,370)	173,147
Payroll taxes	2,700	2,700	7,372	(4,672)	2,528
Retirement	53,000	53,000	56,860	(3,860)	58,422
Group insurance	48,000	48,000	71,767	(23,767)	47,852
General insurance	25,932	25,932	45,820	(19,888)	12,837
City court appropriation	40,000	40,000	40,000	-	40,000
Telephone and utilities	7,300	7,300	9,761	(2,461)	9,437
Miscellaneous	<u>4,200</u>	<u>4,200</u>	<u>3,578</u>	<u>622</u>	<u>5,140</u>
Total courts	<u>345,522</u>	<u>345,522</u>	<u>408,918</u>	<u>(63,396)</u>	<u>349,363</u>
Total general government	<u>4,162,922</u>	<u>4,162,922</u>	<u>1,888,966</u>	<u>2,273,956</u>	<u>2,031,336</u>

(continued)

CITY OF CROWLEY, LOUISIANA  
General Fund

Budgetary Comparison Schedule - Expenditures (Continued)  
For the Year Ended August 31, 2023  
With Comparative Actual Amounts for the Year Ended August 31, 2022

	2023		Actual	Variance with Final Budget Positive (Negative)	2022 Actual
	Budget				
	Original	Final			
Public safety -					
Fire department:					
Salaries and wages	1,874,500	1,874,500	1,737,249	137,251	1,722,856
Payroll taxes	26,500	26,500	47,321	(20,821)	27,136
Retirement	445,000	445,000	495,966	(50,966)	541,593
Group insurance	400,000	400,000	392,613	7,387	333,452
General insurance	135,710	135,710	139,275	(3,565)	96,369
Office expense	3,500	3,500	5,607	(2,107)	2,783
Telephone and utilities	42,500	42,500	34,094	8,406	31,213
Gas and oil	20,000	20,000	14,568	5,432	20,311
Repairs and supplies	344,500	344,500	210,951	133,549	146,309
Uniforms	15,000	15,000	13,747	1,253	13,325
External appropriations	5,000	5,000	5,000	-	5,000
Fire prevention	4,000	4,000	4,116	(116)	2,310
Miscellaneous	44,500	44,500	51,275	(6,775)	49,512
Total fire department	<u>3,360,710</u>	<u>3,360,710</u>	<u>3,151,782</u>	<u>208,928</u>	<u>2,992,169</u>
Police department:					
Salaries and wages	2,098,639	2,098,639	1,902,832	195,807	1,846,557
Payroll taxes	28,600	28,600	30,810	(2,210)	29,694
Retirement	522,000	522,000	468,777	53,223	402,751
Group insurance	500,000	500,000	435,077	64,923	369,793
General insurance	354,625	354,625	612,395	(257,770)	165,240
Office expense	12,200	12,200	18,700	(6,500)	11,569
Telephone and utilities	57,000	57,000	63,682	(6,682)	67,104
Computer expense	56,000	56,000	341,521	(285,521)	108,904
Gas and oil	100,000	100,000	84,288	15,712	105,057
Repairs and maintenace	101,450	101,450	98,830	2,620	71,532
Conventions and schools	15,000	15,000	16,982	(1,982)	20,453
Building rental	90,000	90,000	87,613	2,387	95,040
Miscellaneous	80,450	80,450	110,696	(30,246)	111,691
Total police department	<u>4,015,964</u>	<u>4,015,964</u>	<u>4,272,203</u>	<u>(256,239)</u>	<u>3,405,385</u>

(continued)

CITY OF CROWLEY, LOUISIANA  
General Fund

Budgetary Comparison Schedule - Expenditures (Continued)  
For the Year Ended August 31, 2023  
With Comparative Actual Amounts for the Year Ended August 31, 2022

	2023		Actual	Variance with Final Budget Positive (Negative)	2022 Actual
	Budget				
	Original	Final			
Code enforcement:					
Salaries and wages	225,000	225,000	165,910	59,090	184,096
Payroll taxes	4,900	4,900	3,379	1,521	4,494
Retirement	56,000	56,000	43,966	12,034	55,042
Group insurance	56,000	56,000	46,171	9,829	39,260
General insurance	40,919	40,919	63,029	(22,110)	19,165
Office expense	10,000	10,000	1,376	8,624	5,675
Telephone and utilities	9,000	9,000	28,586	(19,586)	10,146
Gas and oil	10,000	10,000	10,271	(271)	14,150
Repairs and supplies	41,500	41,500	37,980	3,520	38,176
Trash clean-up	50,000	50,000	42,802	7,198	40,304
Animal control	2,000	2,000	1,527	473	1,236
Miscellaneous	104,700	104,700	79,091	25,609	109,344
Total code enforcement	<u>610,019</u>	<u>610,019</u>	<u>524,088</u>	<u>85,931</u>	<u>521,088</u>
Total public safety	<u>7,986,693</u>	<u>7,986,693</u>	<u>7,948,073</u>	<u>38,620</u>	<u>6,918,642</u>
Public works -					
Drainage and public buildings:					
Salaries and wages	192,500	192,500	204,209	(11,709)	196,873
Payroll taxes	4,100	4,100	4,008	92	4,013
Retirement	49,500	49,500	53,061	(3,561)	56,465
Group insurance	54,000	54,000	53,830	170	47,208
General insurance	38,824	38,824	65,328	(26,504)	16,129
Telephone and utilities	35,700	35,700	33,417	2,283	38,768
Gas and oil	8,000	8,000	11,591	(3,591)	11,906
Repairs and maintenance	170,400	170,400	330,203	(159,803)	404,093
Miscellaneous	10,300	10,300	11,566	(1,266)	10,160
Total drainage and public buildings	<u>563,324</u>	<u>563,324</u>	<u>767,213</u>	<u>(203,889)</u>	<u>785,615</u>

(continued)

CITY OF CROWLEY, LOUISIANA  
General Fund

Budgetary Comparison Schedule - Expenditures (Continued)  
For the Year Ended August 31, 2023  
With Comparative Actual Amounts for the Year Ended August 31, 2022

	2023			Variance with Final Budget Positive (Negative)	2022 Actual
	Budget		Actual		
	Original	Final			
Street department:					
Salaries and wages	326,100	326,100	239,331	86,769	262,035
Payroll taxes	9,200	9,200	6,416	2,784	7,191
Retirement	65,000	65,000	54,037	10,963	65,482
Group insurance	85,000	85,000	56,884	28,116	51,410
General insurance	77,972	77,972	125,870	(47,898)	37,949
Gas and oil	35,000	35,000	21,529	13,471	39,667
Repairs and supplies	94,000	94,000	168,477	(74,477)	92,151
Asphalt, gravel, shell, and sand	11,000	11,000	12,095	(1,095)	24,237
Street signs and signals	-	-	5,765	(5,765)	52,277
Street and traffic lights	190,750	190,750	265,627	(74,877)	251,114
Telephone and utilities	17,000	17,000	14,527	2,473	18,027
Rice festival expense	15,000	15,000	5,899	9,101	11,575
Tree expense	3,000	3,000	3,555	(555)	1,200
Mosquito control	47,500	47,500	25,061	22,439	44,476
Miscellaneous	8,700	8,700	8,824	(124)	24,749
Total street department	<u>985,222</u>	<u>985,222</u>	<u>1,013,897</u>	<u>(28,675)</u>	<u>983,540</u>
Total public works	<u>1,548,546</u>	<u>1,548,546</u>	<u>1,781,110</u>	<u>(232,564)</u>	<u>1,769,155</u>
Economic development -					
Mardi Gras Fundraiser	20,000	20,000	17,518	2,482	16,956
Tourism and promotion	21,500	21,500	106,770	(85,270)	83,186
Total economic development	<u>41,500</u>	<u>41,500</u>	<u>124,288</u>	<u>(82,788)</u>	<u>100,142</u>
Capital outlay	<u>-</u>	<u>-</u>	<u>4,850,237</u>	<u>(4,850,237)</u>	<u>95,869</u>
Debt service -					
Principal retirement	108,251	108,251	506,444	(398,193)	171,254
Interest and fiscal charges	6,766	6,766	-	6,766	2,564
Total debt service	<u>115,017</u>	<u>115,017</u>	<u>506,444</u>	<u>(391,427)</u>	<u>173,818</u>
Total expenditures	<u>\$ 13,854,678</u>	<u>\$ 13,854,678</u>	<u>\$ 17,099,118</u>	<u>\$ (3,244,440)</u>	<u>\$ 11,088,962</u>

CITY OF CROWLEY, LOUISIANA  
Nonmajor Governmental Funds

Combining Balance Sheet  
August 31, 2023

	Special Revenue	Debt Service	Capital Projects	Total
ASSETS				
Cash and interest-bearing deposits	\$ 1,527,403	\$ 1,399,323	\$ 50	\$ 2,926,776
Receivables:				
Accrued interest receivable	96	-	-	96
Due from other funds	14,029	-	-	14,029
Due from other governmental agencies	14,257	-	136,501	150,758
Total assets	\$ 1,555,785	\$ 1,399,323	\$ 136,551	\$ 3,091,659
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 24,624	\$ -	\$ -	\$ 24,624
Accrued liabilities	20,020	-	-	20,020
Contract payable	157,149	-	136,501	293,650
Retainage payable	42,787	-	-	42,787
Due to other funds	106,681	16,000	50	122,731
Total liabilities	351,261	16,000	136,551	503,812
Fund balances:				
Restricted	934,903	1,383,323	-	2,318,226
Assigned	394,484	-	-	394,484
Unassigned	(124,863)	-	-	(124,863)
Total fund balances	1,204,524	1,383,323	-	2,587,847
Total liabilities and fund balances	\$ 1,555,785	\$ 1,399,323	\$ 136,551	\$ 3,091,659

CITY OF CROWLEY, LOUISIANA  
Nonmajor Governmental Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Year Ended August 31, 2023

	Special Revenue	Debt Service	Capital Projects	Total
Revenues:				
Taxes	\$ 456,738	\$ -	\$ -	\$ 456,738
Intergovernmental	106,619	-	1,256,197	1,362,816
Charges for services	318,138	-	-	318,138
Investment income	4,098	27,251	-	31,349
Miscellaneous	26,867	-	-	26,867
Total revenues	912,460	27,251	1,256,197	2,195,908
Expenditures:				
Current -				
General government	25,474	-	-	25,474
Economic development	100	-	-	100
Culture and recreation	1,706,302	-	-	1,706,302
Cemetery	44,957	-	-	44,957
Capital outlay	1,028,006	-	-	1,028,006
Debt service -				
Principal retirement	-	1,005,000	-	1,005,000
Interest and fiscal charges	-	867,951	-	867,951
Total expenditures	2,804,839	1,872,951	-	4,677,790
Excess (deficiency) of revenues over expenditures	(1,892,379)	(1,845,700)	1,256,197	(2,481,882)
Other financing sources (uses):				
Transfers in	1,889,592	1,956,651	-	3,846,243
Transfers out	(85,533)	-	(1,256,197)	(1,341,730)
Total financing sources (uses)	1,804,059	1,956,651	(1,256,197)	2,504,513
Net changes in fund balances	(88,320)	110,951	-	22,631
Fund balance, beginning	1,292,844	1,272,372	-	2,565,216
Fund balance, ending	\$ 1,204,524	\$ 1,383,323	\$ -	\$ 2,587,847

## NONMAJOR SPECIAL REVENUE FUNDS

### **Industrial Inducement Fund**

The Industrial Inducement fund is a restricted fund to be used for industrial development.

### **Rice City Civic Center Fund**

The Rice City Civic Center fund accounts for the receipt and disbursement of funds used in the maintenance and operation of the civic center.

### **Youth Recreation Operation Fund**

The Youth Recreation Operation fund accounts for the receipt and disbursement of funds to be used in the daily operations of the youth center.

### **Youth Recreation Building Maintenance Fund**

The Youth Recreation Building Maintenance fund accounts for the receipt and disbursement of funds received from the sales tax fund to be used for the maintenance of the youth center buildings.

### **Cemetery Maintenance Fund**

The Cemetery Maintenance fund accounts for the receipt and disbursement of funds used in the maintenance of the City cemetery.

### **Cemetery Development Fund**

The Cemetery Development fund accounts for the receipt and disbursement of the proceeds from the sale of cemetery plots. Proceeds are used for the development and maintenance of the new section of the South Crowley Cemetery.

### **Motor Vehicle Facility Fund**

The City owns the facility that is used by the State Motor Vehicle Department. The State reimburses a fee to the City and this fund is to account for the collection and disbursement of those fees. The fees changed from \$2.00 per eligible transaction to \$3.00 effective July 1, 2003.

### **Main Street Fund**

This fund is for operation and management expenses of main street projects.

### **Hotel/Motel Tax Fund**

The Hotel/Motel Tax fund accounts for the receipt and disbursement of the proceeds from the hotel/motel tax.

CITY OF CROWLEY, LOUISIANA  
Nonmajor Special Revenue Funds

Combining Balance Sheet  
August 31, 2023

	Industrial Inducement Fund	Rice City Civic Center Fund	Youth Recreation Operation Fund	Youth Recreation Building Maintenance Fund
<b>ASSETS</b>				
Cash and interest-bearing deposits	\$ 572,575	\$ 19,326	\$ 93,264	\$ 179,646
Receivables:				
Accrued interest receivable	96	-	-	-
Due from other funds	-	14,029	-	-
Total assets	<u>\$ 572,671</u>	<u>\$ 33,355</u>	<u>\$ 93,264</u>	<u>\$ 179,646</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ -	\$ -	\$ 7,120	\$ 17,504
Accrued liabilities	-	-	20,019	1
Contract payable	-	-	-	157,149
Retainage payable	-	-	-	42,787
Due to other funds	-	-	11,261	87,068
Total liabilities	<u>-</u>	<u>-</u>	<u>38,400</u>	<u>304,509</u>
Fund balances:				
Restricted	572,671	-	54,864	-
Assigned	-	33,355	-	-
Unassigned	-	-	-	(124,863)
Total fund balance	<u>572,671</u>	<u>33,355</u>	<u>54,864</u>	<u>(124,863)</u>
Total liabilities and fund balance	<u>\$ 572,671</u>	<u>\$ 33,355</u>	<u>\$ 93,264</u>	<u>\$ 179,646</u>

<u>Cemetery Maintenance Fund</u>	<u>Cemetery Development Fund</u>	<u>Motor Vehicle Facility Fund</u>	<u>Main Street Fund</u>	<u>Hotel/Motel Tax Fund</u>	<u>Total</u>
\$ 315,644	\$ 74,871	\$ 122,921	\$ 1,642	\$ 147,514	\$ 1,527,403
-	-	-	-	-	96
-	-	-	-	-	14,029
-	-	-	-	14,257	14,257
<u>\$ 315,644</u>	<u>\$ 74,871</u>	<u>\$ 122,921</u>	<u>\$ 1,642</u>	<u>\$ 161,771</u>	<u>\$ 1,555,785</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,624
-	-	-	-	-	20,020
-	-	-	-	-	157,149
-	-	-	-	-	42,787
<u>8,276</u>	<u>76</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,681</u>
<u>8,276</u>	<u>76</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>351,261</u>
307,368	-	-	-	-	934,903
-	74,795	122,921	1,642	161,771	394,484
-	-	-	-	-	(124,863)
<u>307,368</u>	<u>74,795</u>	<u>122,921</u>	<u>1,642</u>	<u>161,771</u>	<u>1,204,524</u>
<u>\$ 315,644</u>	<u>\$ 74,871</u>	<u>\$ 122,921</u>	<u>\$ 1,642</u>	<u>\$ 161,771</u>	<u>\$ 1,555,785</u>

CITY OF CROWLEY, LOUISIANA  
Nonmajor Special Revenue Funds

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
For the Year Ended August 31, 2023

	<u>Industrial Inducement Fund</u>	<u>Rice City Civic Center Fund</u>	<u>Youth Recreation Operation Fund</u>	<u>Youth Recreation Building Maintenance Fund</u>
Revenues:				
Taxes	\$ -	\$ -	\$ 253,871	\$ 84,340
Intergovernmental	-	-	-	106,619
Charges for services	-	3,375	257,640	-
Investment income	3,424	-	278	16
Miscellaneous	-	-	22,571	1,458
Total revenues	<u>3,424</u>	<u>3,375</u>	<u>534,360</u>	<u>192,433</u>
Expenditures:				
Current -				
General government	-	-	-	-
Economic development	-	-	-	-
Culture and recreation	-	37,478	1,465,265	203,559
Cemetery	-	-	-	-
Capital outlay	-	-	40,335	987,671
Total expenditures	<u>-</u>	<u>37,478</u>	<u>1,505,600</u>	<u>1,191,230</u>
Excess (deficiency) of revenues over expenditures	<u>3,424</u>	<u>(34,103)</u>	<u>(971,240)</u>	<u>(998,797)</u>
Other financing sources (uses):				
Transfers in	-	23,795	1,140,205	725,592
Transfers out	<u>-</u>	<u>(8,200)</u>	<u>(40,000)</u>	<u>(14,000)</u>
Total financing sources (uses)	<u>-</u>	<u>15,595</u>	<u>1,100,205</u>	<u>711,592</u>
Net changes in fund balances	3,424	(18,508)	128,965	(287,205)
Fund balances, beginning	<u>569,247</u>	<u>51,863</u>	<u>(74,101)</u>	<u>162,342</u>
Fund balances, ending	<u>\$ 572,671</u>	<u>\$ 33,355</u>	<u>\$ 54,864</u>	<u>\$ (124,863)</u>

<u>Cemetery Maintenance Fund</u>	<u>Cemetery Development Fund</u>	<u>Motor Vehicle Facility Fund</u>	<u>Main Street Fund</u>	<u>Hotel/Motel Tax Fund</u>	<u>Total</u>
\$ 65,041	\$ -	\$ -	\$ -	\$ 53,486	\$ 456,738
-	-	-	-	-	106,619
-	4,950	52,173	-	-	318,138
252	-	128	-	-	4,098
-	-	2,838	-	-	26,867
<u>65,293</u>	<u>4,950</u>	<u>55,139</u>	<u>-</u>	<u>53,486</u>	<u>912,460</u>
-	-	25,470	-	4	25,474
-	-	100	-	-	100
-	-	-	-	-	1,706,302
44,957	-	-	-	-	44,957
-	-	-	-	-	1,028,006
<u>44,957</u>	<u>-</u>	<u>25,570</u>	<u>-</u>	<u>4</u>	<u>2,804,839</u>
<u>20,336</u>	<u>4,950</u>	<u>29,569</u>	<u>-</u>	<u>53,482</u>	<u>(1,892,379)</u>
-	-	-	-	-	1,889,592
-	-	(23,333)	-	-	(85,533)
-	-	(23,333)	-	-	1,804,059
20,336	4,950	6,236	-	53,482	(88,320)
<u>287,032</u>	<u>69,845</u>	<u>116,685</u>	<u>1,642</u>	<u>108,289</u>	<u>1,292,844</u>
<u>\$ 307,368</u>	<u>\$ 74,795</u>	<u>\$ 122,921</u>	<u>\$ 1,642</u>	<u>\$ 161,771</u>	<u>\$ 1,204,524</u>

## NONMAJOR DEBT SERVICE FUNDS

### **Refunding Bonds Series 2021**

To accumulate monies for payment of the \$2,600,000 Refunding Bonds, Series 2021 and refinancing of the \$5,780,000 Refunding Bonds, Series 2011. Debt service is financed by transfers from various funds.

### **2020 Bond Fund**

To accumulate monies for payment of the \$14,000,000 Bonds, Series 2020. Debt service is financed by transfers from Sales Tax Fund.

### **2022 Bond Fund**

To accumulate monies for payment of the \$6,000,000 Revenue Bonds, Series 2022. Debt service is financed by transfers from Sales Tax Fund.

CITY OF CROWLEY, LOUISIANA  
Nonmajor Debt Service Funds

Combining Balance Sheet  
August 31, 2023

	<u>Refunding Bonds Series 2021 Fund</u>	<u>2020 Bond Fund</u>	<u>2022 Bond Fund</u>	<u>Total</u>
ASSETS				
Cash and interest-bearing deposits	<u>\$ 385,167</u>	<u>\$ 708,434</u>	<u>\$ 305,722</u>	<u>\$ 1,399,323</u>
LIABILITIES AND FUND BALANCE				
Liabilities				
Due to other funds	\$ 16,000	\$ -	\$ -	\$ 16,000
Fund balance:				
Restricted	<u>369,167</u>	<u>708,434</u>	<u>305,722</u>	<u>1,383,323</u>
Total liabilities and fund balance	<u>\$ 385,167</u>	<u>\$ 708,434</u>	<u>\$ 305,722</u>	<u>\$ 1,399,323</u>

CITY OF CROWLEY, LOUISIANA  
Nonmajor Debt Service Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Year Ended August 31, 2023

	Refunding Bonds Series 2021 Fund	2020 Bond Fund	2022 Bond Fund	Total
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Revenues				
Investment income	\$ 6,740	\$ 14,448	\$ 6,063	\$ 27,251
Expenditures:				
Debt service -				
Principal retirement	320,000	500,000	185,000	1,005,000
Interest and fiscal charges	<u>85,241</u>	<u>534,300</u>	<u>248,410</u>	<u>867,951</u>
Total expenditures	<u>405,241</u>	<u>1,034,300</u>	<u>433,410</u>	<u>1,872,951</u>
Deficiency of revenues over expenditures	(398,501)	(1,019,852)	(427,347)	(1,845,700)
Other financing sources:				
Transfers in	<u>449,400</u>	<u>1,043,083</u>	<u>464,168</u>	<u>1,956,651</u>
Net change in fund balance	50,899	23,231	36,821	110,951
Fund balance, beginning	<u>318,268</u>	<u>685,203</u>	<u>268,901</u>	<u>1,272,372</u>
Fund balance, ending	<u>\$ 369,167</u>	<u>\$ 708,434</u>	<u>\$ 305,722</u>	<u>\$ 1,383,323</u>

## **NONMAJOR CAPITAL PROJECTS FUND**

### **LCDBG Sewer Improvement Fund**

To account for sewer improvements within the City. Improvements are funded by a Local Community Development Block Grant (LCDBG). Expenditures being made with the LCDBG funds are for construction only.

CITY OF CROWLEY, LOUISIANA  
Nonmajor Capital Projects Fund  
LCDBG Sewer Improvement Fund

Balance Sheet  
August 31, 2023

ASSETS

Cash and interest-bearing deposits	\$ 50
Due from other governmental agencies	<u>136,501</u>
Total assets	<u>\$ 136,551</u>

LIABILITIES AND FUND BALANCE

Liabilities:	
Contract payable	\$ 136,501
Due to other funds	<u>50</u>
Total liabilities	136,551
Fund balance:	
Restricted	<u>-</u>
Total liabilities and fund balance	<u>\$ 136,551</u>

CITY OF CROWLEY, LOUISIANA  
Nonmajor Capital Projects Fund  
LCDBG Sewer Improvement Fund

Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Year Ended August 31, 2023

Revenues	
Intergovernmental	\$1,256,197
Expenditures	<u>-</u>
Excess of revenues over expenditures	1,256,197
Other financing uses:	
Transfers out - construction	<u>(1,256,197)</u>
Net change in fund balance	-
Fund balance, beginning	<u>-</u>
Fund balance, ending	<u>\$ -</u>

## INTERNAL SERVICE FUNDS

### **Workman's Compensation Fund**

To account for the accumulation of funds designated for payment of liability insurance premiums, costs of the risk management department, and satisfaction of claims made against the City.

### **Employee Benefit Plan Fund**

To account for the accumulation of funds from self-insurance sources and from employees. Funds are also dedicated to the payment of health insurance premiums, and the satisfaction of health care claims incurred by employees and their dependents.

CITY OF CROWLEY, LOUISIANA  
Internal Service Funds

Combining Statement of Net Position  
August 31, 2023

	<u>Workman's Compensation Fund</u>	<u>Employee Benefit Plan Fund</u>	<u>Total</u>
<b>ASSETS</b>			
Current assets:			
Cash and interest-bearing deposits	\$ 586,028	\$ 151,321	\$ 737,349
Due from other funds	<u>6,985</u>	<u>-</u>	<u>6,985</u>
Total assets	<u>593,013</u>	<u>151,321</u>	<u>744,334</u>
<b>LIABILITIES</b>			
Current liabilities:			
Claims payable	17,456	62,708	80,164
Due to other funds	<u>1,553</u>	<u>56,985</u>	<u>58,538</u>
Total liabilities	<u>19,009</u>	<u>119,693</u>	<u>138,702</u>
<b>NET POSITION</b>			
Unrestricted	<u>\$ 574,004</u>	<u>\$ 31,628</u>	<u>\$ 605,632</u>

CITY OF CROWLEY, LOUISIANA  
Internal Service Funds

Combining Statement of Revenues, Expenses and Changes in Fund Net Position  
For the Year Ended August 31, 2023

	<u>Workman's Compensation Fund</u>	<u>Employee Health Insurance Fund</u>	<u>Total</u>
Operating revenues:			
Charges for services	\$ 313,672	\$ 1,212,310	\$ 1,525,982
Miscellaneous	<u>65,222</u>	<u>15,119</u>	<u>80,341</u>
Total operating revenues	<u>378,894</u>	<u>1,227,429</u>	<u>1,606,323</u>
 Operating expenses:			
Insurance premiums	-	214,064	214,064
Claims	193,681	943,282	1,136,963
Loss time	24,899	-	24,899
Professional services	71,594	-	71,594
Miscellaneous	<u>-</u>	<u>66,172</u>	<u>66,172</u>
Total operating expenses	<u>290,174</u>	<u>1,223,518</u>	<u>1,513,692</u>
 Operating income	 88,720	 3,911	 92,631
 Nonoperating revenues:			
Investment income	<u>2,470</u>	<u>-</u>	<u>2,470</u>
 Income before transfers	 91,190	 3,911	 95,101
 Transfers in	 <u>-</u>	 <u>130,167</u>	 <u>130,167</u>
 Change in net position	 91,190	 134,078	 225,268
Net position, beginning	<u>482,814</u>	<u>(102,450)</u>	<u>380,364</u>
Net position, ending	<u>\$ 574,004</u>	<u>\$ 31,628</u>	<u>\$ 605,632</u>

CITY OF CROWLEY, LOUISIANA  
Internal Service Funds

Combining Statement of Cash Flows  
For the Year Ended August 31, 2023

	<u>Workman's Compensation Fund</u>	<u>Employee Benefit Plan Fund</u>	<u>Total</u>
Cash flows from operating activities:			
Receipts from insured	\$ -	\$ 1,212,310	\$ 1,212,310
Receipts from interfund services provided	313,672	-	313,672
Payments to suppliers	(71,594)	(313,314)	(384,908)
Payments for claims and loss time	(225,652)	(907,961)	(1,133,613)
Other receipts	<u>65,222</u>	<u>15,119</u>	<u>80,341</u>
Net cash provided by operating activities	<u>81,648</u>	<u>6,154</u>	<u>87,802</u>
Cash flows from noncapital financing activities:			
Cash received from other funds	35,000	-	35,000
Cash paid to other funds	(48,447)	15,000	(33,447)
Transfers in from other funds	<u>-</u>	<u>130,167</u>	<u>130,167</u>
Net cash provided (used) by noncapital financing activities	<u>(13,447)</u>	<u>145,167</u>	<u>131,720</u>
Cash flows from investing activities:			
Purchase of interest-bearing deposits with maturity in excess of ninety days	(237,315)	-	(237,315)
Proceeds of interest-bearing deposits with maturity in excess of ninety days	234,845	-	234,845
Investment income	<u>2,470</u>	<u>-</u>	<u>2,470</u>
Net cash used by investing activities	<u>-</u>	<u>-</u>	<u>-</u>
Net increase in cash and cash equivalents	68,201	151,321	219,522
Cash and cash equivalents, beginning	<u>280,512</u>	<u>-</u>	<u>280,512</u>
Cash and cash equivalents, ending	<u>\$ 348,713</u>	<u>\$ 151,321</u>	<u>\$ 500,034</u>

(continued)

CITY OF CROWLEY, LOUISIANA  
Internal Service Funds

Combining Statement of Cash Flows (Continued)  
For the Year Ended August 31, 2023

	<u>Workman's Compensation Fund</u>	<u>Employee Benefit Plan Fund</u>	<u>Total</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ 88,720	\$ 3,911	\$ 92,631
Adjustments to reconcile operating loss to net cash provided (used) by operating activities -			
Increase (decrease) current liabilities			
Accounts payable	-	(33,078)	(33,078)
Claims payable	<u>(7,072)</u>	<u>35,321</u>	<u>28,249</u>
Net cash provided by operating activities	<u>\$ 81,648</u>	<u>\$ 6,154</u>	<u>\$ 87,802</u>
Reconciliation of cash and cash equivalents per statement of cash flows to the balance sheet:			
Cash and cash equivalents, beginning of period -			
Cash and interest-bearing deposits - unrestricted	\$ 515,357	\$ -	\$ 515,357
Less: Interest-bearing deposits with maturity in excess of 90 days	<u>(234,845)</u>	<u>-</u>	<u>(234,845)</u>
Total cash and cash equivalents	<u>280,512</u>	<u>-</u>	<u>280,512</u>
Cash and cash equivalents, end of period -			
Cash and interest-bearing deposits - unrestricted	586,028	151,321	737,349
Less: Interest-bearing deposits with maturity in excess of 90 days	<u>(237,315)</u>	<u>-</u>	<u>(237,315)</u>
Total cash and cash equivalents	<u>348,713</u>	<u>151,321</u>	<u>500,034</u>
Net increase	<u>\$ 68,201</u>	<u>\$ 151,321</u>	<u>\$ 219,522</u>

**INTERNAL CONTROL,  
COMPLIANCE,  
AND  
OTHER MATTERS**

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Chad Monceaux, Mayor  
and Members of the City Council  
City of Crowley, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Crowley, Louisiana, as of and for the year ended August 31, 2023, and the related notes to the financial statements, which collectively comprise the City of Crowley, Louisiana's basic financial statements and have issued our report thereon dated March 8, 2024.

### Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Crowley, Louisiana's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Crowley, Louisiana's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Crowley, Louisiana's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control, described in the accompanying schedule of current and prior year audit findings and management’s corrective action plan as items 2023-001 through 2023-004 that we consider to be material weaknesses.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Crowley, Louisiana's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of current and prior year audit findings and management’s corrective action plan as items 2023-005 and 2023-007.

### **City of Crowley’s Response to Finding**

Government Auditing Standards requires the auditor to perform limited procedures on the City of Crowley, Louisiana’s response to the findings identified in our audit and described in the accompanying schedule of current and prior year audit findings and management’s corrective action plan. The City’s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Abbeville, Louisiana  
March 8, 2024

# KOLDER, SLAVEN & COMPANY, LLC

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## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Honorable Chad Monceaux, Mayor  
and Members of the City Council  
City of Crowley, Louisiana

### Report on Compliance for Each Major Federal Program

#### *Opinion on Each Major Federal Program*

We have audited the City of Crowley, Louisiana's (City) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended August 31, 2023. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2023.

#### *Basis for Opinion on Each Major Federal Program*

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of *Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### ***Other Matters***

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of current and prior year audit findings and management's corrective action plan as items 2023-008 and 2023-009. Our opinion on each major federal program is not modified with respect to these matters.

*Government Auditing Standards* requires the auditor to perform limited procedures on City of Crowley, Louisiana's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of current and prior year audit findings and management's corrective action plan. City of Crowley, Louisiana's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

## Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Abbeville, Louisiana  
March 8, 2024

CITY OF CROWLEY, LOUISIANA

Schedule of Expenditures of Federal Awards  
For the Year Ended August 31, 2023

Federal Grantor/Pass-Through Grantor/Program Name	CFDA Number	Pass - Through Identifying No.	Expenditures
U.S. Department of Housing and Urban Development: Passed through the State Department, Office of Community Development - Community Development Block Grants/Entitlement Grants	14.228	2000620593	\$ 1,256,197
U.S. Department of Justice, Bureau of Justice Assistance: COVID-19 Coronavirus Emergency Supplemental Funding Program	16.034	2020-VD-BX-0611	34,939
U.S. Department of Treasury: COVID-19 Coronavirus State and Local Fiscal Recovery Funds	21.027	N/A	<u>2,255,825</u>
Total			<u>\$ 3,546,961</u>

CITY OF CROWELY, LOUISIANA

Notes to Schedule of Expenditures of Federal Awards  
Year Ended August 31, 2023

(1) General

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of the City of Crowley under programs of the federal government for the year ended August 31, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the City of Crowley, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City.

(2) Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the City's basic financial statements for the year ended August 31, 2023. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

(3) Indirect Cost Rate

The City has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

CITY OF CROWLEY, LOUISIANA

Schedule of Findings and Questioned Costs  
Year Ended August 31, 2023

Part I. Summary of Auditor's Results:

**Financial Statements -**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified?  Yes  No  
Significant deficiencies identified?  Yes  None reported

Noncompliance material to financial statements noted?  Yes  No

**Federal Awards -**

Type of auditor's report issued on compliance for major programs: Unmodified

Internal control over major programs:

Material weakness(es) identified?  Yes  No  
Significant deficiencies identified?  Yes  None reported

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a) of the Uniform Guidance?  Yes  No

**Major Programs -**

Assistance Listing Number Name of Federal Program or Cluster

14.228 Community Development Block Grants/Entitlement Grants

21.027 COVID-19 Coronavirus State and Local Fiscal Recovery Funds

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as a low-risk auditee?  Yes  No

CITY OF CROWLEY, LOUISIANA

Schedule of Findings and Questioned Costs (Continued)  
Year Ended August 31, 2023

Part II. Findings which are required to be reported in accordance with generally accepted *Governmental Auditing Standards*:

A. Internal Control Findings -

There are internal control findings reported. See items 2023-001 through 2023-004 in the schedule of current and prior audit findings and managements corrective action plan.

B. Compliance Findings -

There are compliance findings reported. See items 2023-005 through 2023-007 in the schedule of current and prior audit findings and managements corrective action plan.

Part III. Findings and questioned costs for Federal awards which include audit findings as defined in 2 CFR section 200 of the Uniform Guidance:

There are two findings related to federal programs that are required to be reported under the above-mentioned guidance. See items 2023-008 and 2023-009.

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan  
Year Ended August 31, 2023

Part I. Current Year Findings and Management's Corrective Action Plan – Financial Statement Audit:

A. Internal Control Over Financial Reporting

2023-001 Financial Records/Reconciliations

Fiscal year finding initially occurred: 2018

CONDITION: The City of Crowley failed to adequately reconcile bank accounts, interfund transactions, and other subsidiary ledgers on a monthly basis which resulted in material journal entries being made.

CRITERIA: Internal control is a process - effected by those charged with governance, management, and other personnel - designed to provide reasonable assurance about the achievement of objectives with regard to reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. The City's internal controls over financial reporting include those policies and procedures that pertain to the City's ability to record, process, summarize, and report financial data consistent with the assertions embodied in the financial statements.

CAUSE: The cause of the condition was due to failure to have proper procedures in place to reconcile accounts and to close the books each month.

EFFECT: Failure to accurately reconcile accounts increases the risk that unrecorded and uncorrected items may go undetected and the City may not be able to determine actual cash balances, or if proper funding is available to pay vendors and/or monthly bills.

RECOMMENDATIONS: It is recommended that the City implement internal controls to ensure that bank accounts, interfund transactions, and subsidiary ledgers are reconciled accurately and timely. Additionally, we recommend that the City properly train employees assigned to perform bank reconciliations, and review work performed on a monthly basis to determine that reconciliations are being performed correctly and in a timely manner.

MANAGEMENT'S CORRECTIVE ACTION PLAN: In January 2023, the new administration took office and immediately hired an outside CPA firm with extensive governmental experience to assist the City Clerk and staff with performing account reconciliations on all accounts. This process has been time consuming, but progress had been made during the audit year. Reconciliations for some of the major funds are now current and the rest are expected to be completed shortly. Once all reconciliations are current, procedures will be put in place to ensure timely preparation by the City Clerk and review by the outside CPA firm. This will occur in the 2023-2024 fiscal year.

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

2023-002 Sales Tax Transfers

Fiscal year finding initially occurred: 2021

CONDITION: Sales tax funds have large old balances in the interfund receivable and payable accounts.

CRITERIA: The City's sales tax monies are dedicated for various purposes and should be transferred timely and accurately to remain in compliance with the sales tax propositions.

CAUSE: Transfers were not being made timely from the main Sales Tax Fund to the other sales tax funds in accordance with the designated purposes.

EFFECT: The City may not prevent sales tax monies from being spent on undesignated purposes.

RECOMMENDATION: Management needs to implement policies and procedures to ensure transfers of sales tax monies are done timely and accurately to remain in compliance with the sales tax propositions.

MANAGEMENT'S CORRECTIVE ACTION PLAN: These transfers were prepared timely in the current audit year, but the amounts not transferred related to a prior fiscal year will require research to determine the proper amounts which is ongoing and expected to be resolved in the fiscal year ended August 31, 2024.

2023-003 Policies and procedures for payroll

Fiscal year finding initially occurred: 2022

CONDITION: During test of payroll expenditures, it was noted that pay increases were given, but there was lack of supporting documentation maintained to support the authorization/approval and amount of the pay increases in personnel files. It was also noted that the City does not have controls or policies and procedures in place regarding the approval process for employee rate of pay or approval or maintenance of pay schedules.

CRITERIA: Internal control is a process - effected by those charged with governance, management, and other personnel - designed to provide reasonable assurance about the achievement of objectives with regard to reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. The City's internal control over financial reporting includes those policies and procedures that pertain to the City's ability to record, process, summarize, and report financial data consistent with the assertions embodied in financial statements.

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

CAUSE: The City did not maintain proper supporting documentation of the authorized pay rate for employees.

EFFECT: Use of incorrect pay rate could possibly lead to overpayment and could constitute a prohibited donation of public funds and/or payment of compensation not due.

RECOMMENDATION: It is recommended that the City implements policies and procedures to document the approval process for employee rate of pay - who, what, when and how raises are given. In addition, management needs to ensure proper controls are in place to make sure that each employee's personnel file has the proper support for each employee's authorized rate of pay.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The City Clerk, the outside CPA firm and the Payroll/Human Resource Clerk are working on developing a checklist for all items that should be in each personnel file, including proper documentation of pay rate changes including approvals. Current payroll personnel have started the process of reviewing each personnel file of current employees, to ensure the proper documentation is included and if not, will obtain as necessary. The policy will be reviewed annually and updated as necessary.

2023-004 Inadequate segregation of duties

Fiscal year finding initially occurred: 2022

CONDITION: The City of Crowley did not have adequate segregation of functions within the accounting system.

CRITERIA: Committee of Sponsoring Organizations (COSO) Internal Control Integrated Framework and the Louisiana Legislative Auditor's Government Auditing Guide.

CAUSE: Some employees are performing incompatible duties.

EFFECT: Failure to adequately segregate accounting and financial functions increases the risk that errors and/or irregularities including fraud and/or defalcations may occur and not be prevented and/or detected.

RECOMMENDATIONS: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

MANAGEMENT'S CORRECTIVE ACTION PLAN: Management and the outside CPA, have been working on resolving this finding. This process includes a review of duties to determine if mitigating controls can be put in place to limit the lack of segregation of duties based on a cost benefit analysis. Changes continue to be made immediately for areas that were identified and additional changes are ongoing with an expected implementation in the 2023-2024 fiscal year.

B. Compliance

2023-005 Budget noncompliance

CONDITION: Expenditures of the General Fund, Sales Tax Fund, One-Half Cent Sales Tax – Salary Fund, and the 2012 Sales Tax Infrastructure and Improvement Fund exceeded the total budgeted expenditures by more than 5%. In addition, the budget for the fiscal year end 2024 did not include a budget message and a clearly presented side-by-side detailed comparison of revenues and expenditures for the year.

CRITERIA: LSA-R.S. 39:1311 et seq, Budget Authority and Control, provides for the following:

“A. The adopted budget and any duly authorized adopted amendments shall form the framework from which the chief executive or administrative officers and members of the governing authority of the political subdivision shall monitor revenues and control expenditures. The chief executive or administrative officer for a political subdivision subject to public participation shall advise the governing authority or independently elected official in writing when:

(1) Total revenues and other sources plus projected revenue and other sources for the remainder of the year, within a fund, are failing to meet total budgeted revenues and other sources by five percent or more.

(2) Total actual expenditures and other uses plus projected expenditures and other uses for the remainder of the year, within a fund, are exceeding the total budgeted expenditures and other uses by five percent or more.

(3) Actual beginning fund balance, within a fund, fails to meet estimated beginning fund balance by five percent or more and fund balance is being used to fund current year expenditures.”

LSA-R.S. 39-1305 Budget Preparation states the budget must include a budget message that is signed by the preparer and contains a summary description of the proposed financial plan, policies, and objectives, assumptions, budgetary basis, and a discussion of the most important features. In addition, it should include a clearly presented side-by-side

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

detailed comparison of estimated revenues, expenditures, and fund balances to actual.

CAUSE: The condition is a result of failure to properly monitor the expenditures of the General Fund, Sales Tax Fund, Half Cent Sales Tax – Salary Fund, and the 2012 Sales Tax Infrastructure Improvement Fund and failure to adequately prepare all parts of the budget.

EFFECT: The City may not prevent and/or detect compliance violations due to over expenditure of the appropriated budget, and/or errors or irregularities on a timely basis.

RECOMMENDATION: The City should ensure proper presentation of the budget and periodically compare actual activity to budgeted amounts and adopt budgetary amendments as necessary to comply with state statute.

MANAGEMENT'S CORRECTIVE ACTION PLAN: This compliance finding relates to the previous administration and based on the lack of accurate financial records in July/August 2023, the City determined that a budget amendment would not be feasible to prepare. The City is working through review and updating of policies which will include mechanisms for review of monthly financial statements that include a budget to actual comparison which will be presented to the Council at the monthly meeting. In addition, on a quarterly basis, the City staff, outside CPA firm, the Mayor and the Finance Committee will perform an analysis comparing actual to budgeted amounts and propose amendments to the budget as deemed necessary. This will be implemented during the 2023-2024 fiscal year.

2023-006 Late report issuance

Fiscal year finding initially occurred: 2022

CONDITION: The city failed to submit its annual financial statements to the Legislative Auditors Office by the statutory due date.

CRITERIA: LSA-R.S. 24:513 states that "audits shall be completed within six months of the close of the entity's fiscal year."

CAUSE: Completion of the audit report was delayed due to the time-consuming process of gathering and researching information to ascertain whether or not agreements needed reporting under Governmental Accounting Standards Board (GASB) Statement No. 96, along with finalizing single audit procedures.

EFFECT: The City has violated state laws by failing to submit the audit within six months of the close of the fiscal year.

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

RECOMMENDATION: The City should take the necessary steps to ensure that all financial records are accurate and made available to the City's auditors in a timely manner.

MANAGEMENT'S CORRECTIVE ACTION PLAN: Management now has a procedure in place to compile this type of data on an ongoing basis to ensure smoother implementation of new GASB requirements. The City requested a 30-day extension to allow for this delay which was approved by the LLA.

2023-007 Procurement of software and computer equipment

Fiscal year finding initially occurred: 2023

CONDITION: The City of Crowley failed to adhere to the state bid law/requests for proposals when they purchased software and computer equipment for the police department totaling \$319,890.

CRITERIA: The City's procurement practices related to the acquisition of computers and software lack compliance with the statutory requirements specified in LSA-R.S. 38:2211 and LSA-R.S. 38:2237. The statutes mandate a structured procurement process, including a public notice, competitive bidding, to ensure transparency, fairness, and value for public funds in the procurement of goods and services. The City should submit requests for proposals and/or advertise for bids when purchasing software and computer equipment.

CAUSE: The City of Crowley failed to appropriately apply procurement methods in accordance with applicable state laws.

EFFECT: Failure to properly apply state procurement laws may cause the City to overpay and put the City of Crowley in violation of state statutes.

CONTEXT: Two of nine transactions tested resulted in noncompliance with state procurement laws.

RECOMMENDATION: Management should implement policies and procedures across all departments to ensure compliance with state procurement laws.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The transactions that this finding relates to were originally initiated by the previous administration but did roll into the first month of the new administration. The new administration took office in January 2023 and one of these contracts was executed shortly thereafter by the new administration. Management is aware of the statutes regarding procurement and is currently operating under those guidelines.

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

Part II. Current Year Findings and Management's Corrective Action Plan – Major Federal Award Programs Audit:

2023-008 Labor Standards

Department of Housing and Urban Development, Community Development  
Block Grants/Entitlement Grants ALN 14.228

Fiscal year finding initially occurred: 2023

CONDITION: Payroll deduction authorization forms were not available for review with regard to eight contractor employees for the LCDBG Grant project.

CRITERIA: Federal law, 29 CFR 3.5, states in part, that deductions are permitted when "...(2)(i) Voluntarily consented to by the employee in writing..." "Payroll deduction authorization forms must be utilized when "other deductions not required by law are made."

CAUSE: Contractor failed to submit the authorization forms to the City timely.

EFFECT: Payroll deductions may be incurred without proper authorization from employees.

RECOMMENDATION: The City must ensure that all "other deductions" withheld from payroll by contractor for an employee has the proper authorization currently and for any future LCDBG program projects.

MANAGEMENT'S CORRECTIVE ACTION PLAN: Procedures have been put in place by the City to monitor compliance with applicable requirements and all omitted documents included in this finding were obtained.

2023-009 Procurement of software and computer equipment

Department of Treasury, COVID-19 Coronavirus State and Local Fiscal Recovery Funds ALN 21.027

As discussed at finding at 2023-007, The City of Crowley failed to adhere to the state bid law/requests for proposals when they purchased software and computer equipment for the police department totaling \$319,890. Failure to apply proper procurement methods may cause the City to overpay and put the City of Crowley in violation of state statutes.

MANAGEMENT'S CORRECTIVE ACTION PLAN: The transactions that this finding relates to were originally initiated by the previous administration

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

but did roll into the first month of the new administration. The new administration took office in January 2023 and one of these contracts was executed shortly thereafter by the new administration. Management is aware of the statutes regarding procurement and is currently operating under those guidelines.

Part III: Prior Year Findings:

A. Internal Control Over Financial Reporting

2022-001 Financial Records/Reconciliation

CONDITION: The City of Crowley failed to adequately reconcile bank accounts, interfund transactions, and other subsidiary ledgers on a monthly basis which resulted in numerous material journal entries being made.

RECOMMENDATION: It is recommended that the City implement internal controls to ensure that bank accounts, interfund transactions, and subsidiary ledgers are reconciled accurately and timely. Additionally, we recommend that the City properly train employees assigned to perform bank reconciliations, and review work performed on a monthly basis to determine that reconciliations are being performed correctly and in a timely manner.

CURRENT STATUS: Unresolved. See item 2023-001.

2022-002 Sales Tax Transfers

CONDITION: Sales tax funds have large growing balances in the interfund receivable and payable accounts.

RECOMMENDATION: Management needs to implement policies and procedures to ensure transfers of sales tax monies are done timely and accurately to remain in compliance with the sales tax propositions.

CURRENT STATUS: Unresolved. See item 2023-002

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

2022-003 Fixed Asset Management

CONDITION: The City of Crowley did not adequately maintain records of additions and dispositions of fixed assets on a regular basis.

RECOMMENDATION: The City should implement control procedures to ensure assets are properly monitored and annual inventory or asset inspections reconcile to the City's inventory and/or asset listing.

CURRENT STATUS: Resolved.

2022-004 Policies and procedures for payroll

CONDITION: During test of payroll expenditures, it was noted that several pay increases were given, but there was lack of supporting documentation maintained to support the authorization/approval and amount of the pay increases in personnel files. It was also noted that the City does not have controls or policies and procedures in place regarding the approval process for employee rate of pay or approval or maintenance of pay schedules.

RECOMMENDATION: It is recommended that the City implements policies and procedures to document the approval process for employee rate of pay - who, what, when and how raises are given. In addition, management needs to ensure proper controls are in place to make sure that each employee's personnel file has the proper support for each employee's authorized rate of pay.

CURRENT STATUS: Unresolved. See item 2023-003.

2022-005 Inadequate segregation of duties

CONDITION: The City of Crowley did not have adequate segregation of functions within the accounting system.

RECOMMENDATIONS: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

CURRENT STATUS: Unresolved. See item 2023-004.

CITY OF CROWLEY, LOUISIANA

Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended August 31, 2023

B. Compliance

2022-006 Budget noncompliance

CONDITION: Revenues of the General Fund and the 2012 Sales Tax Infrastructure and Improvement Fund failed to meet the total budgeted revenues by more than 5%. In addition, expenditures of the Sales Tax Fund and the Half Cent Sales Tax – Salary Fund exceeded budgeted expenditures by more than 5%.

RECOMMENDATION: The City should periodically compare actual activity to budgeted amounts and adopt budgetary amendments as necessary to comply with state statute.

CURRENT STATUS: Unresolved. See item 2023-005.

2022-007 Late report issuance

CONDITION: The city failed to submit its annual financial statements to the Legislative Auditors Office by the statutory due date.

RECOMMENDATION: The City should take the necessary steps to ensure that all financial records are accurate and made available to the City's auditors in a timely manner.

CURRENT STATUS: Unresolved. See item 2023-006.





The City of Crowley, Louisiana respectfully submits the following corrective action plan for the year ended August 31, 2023.

**Audit conducted by:**

Kolder, Slaven & Company, LLC  
200 South Main Street  
Abbeville, LA 70510

**Audit Period:** Fiscal year ended August 31, 2023

The findings from the August 31, 2023, schedule of current and prior year audit findings and management's corrective action plan are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

CHAD MONCEAUX  
MAYOR

**FINDINGS -FINANCIAL AUDIT**

CHARLES "CHUCK" ASHBY  
ALDERMAN -AT-LARGE

**Material Weaknesses**

2023-001      Financial Records/Reconciliations

COUNCIL MEMBERS

JEFFERY DORE  
WARD I/DIV. A

KATIE CHIASSON  
WARD I/DIV. B

THOMPSON BRADFORD CORE  
WARD II/DIV. A

DR. SANDRA MARX  
WARD II/DIV. B  
MAYOR PRO-TEM

VERNON MARTIN  
WARD III/DIV. A

BYRON K. WILRIDGE, SR  
WARD III/DIV. B

RICHARD "DICKIE" LATIOLAIS  
WARD IV/DIV. A

SAMUEL J. REGGIE, III  
WARD IV/DIV. B

**RECOMMENDATION:** It is recommended that the City implement internal controls to ensure that bank accounts are reconciled accurately and timely. Additionally, we recommend that the City properly train employees assigned to perform bank reconciliations, and review work performed on a monthly basis to determine that reconciliations are being performed correctly and in a timely manner.

**MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN:** In January 2023, the new administration took office and immediately hired an outside CPA firm with extensive governmental experience to assist the City Clerk and staff with performing account reconciliations on all accounts. This process has been time consuming, but progress had been made during the audit year. Reconciliations for some of the major funds are now current and the rest are expected to be completed shortly. Once all reconciliations are current, procedures will be put in place to ensure timely preparation by the City Clerk and review by the outside CPA firm. This will occur in the 2023-2024 fiscal year.

2023-002

Sales Tax Transfers

RECOMMENDATION: Management needs to implement policies and procedures to ensure transfers of sales tax monies are done timely and accurately to remain in compliance with the sales tax propositions.

MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN: These transfers were prepared timely in the current audit year, but the amounts not transferred related to a prior fiscal year will require research to determine the proper amounts which is ongoing and expected to be resolved in the fiscal year ended August 31, 2024.

2023-003

Policies and procedures for payroll

RECOMMENDATION: It is recommended that the City implements policies and procedures to document the approval process for employee rate of pay - who, what, when and how raises are given. In addition, management needs to ensure proper controls are in place to make sure that each employee's personnel file has the proper support for each employee's authorized rate of pay.

MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN: The City Clerk, the outside CPA firm and the Payroll/Human Resource Clerk are working on developing a checklist for all items that should be in each personnel file, including proper documentation of pay rate changes including approvals. Current payroll personnel have started the process of reviewing each personnel file of current employees, to ensure the proper documentation is included and if not, will obtain as necessary. The policy will be reviewed annually and updated as necessary.

2023-004

Inadequate segregation of duties

RECOMMENDATION: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN: Management and the outside CPA, have been working on resolving this finding. This process includes a review of duties to determine if mitigating controls can be put in place to limit the lack of segregation of duties based on a cost benefit analysis. Changes continue to be made immediately for areas that were identified and additional changes are ongoing with an expected implementation in the 2023-2024 fiscal year.

## **Compliance**

### **2023-005 Budget noncompliance**

**RECOMMENDATION:** The City should ensure proper presentation of the budget and periodically compare actual activity to budgeted amounts and adopt budgetary amendments as necessary to comply with state statute.

**MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN:** This compliance finding relates to the previous administration and based on the lack of accurate financial records in July/August 2023, the City determined that a budget amendment would not be feasible to prepare. The City is working through review and updating of policies which will include mechanisms for review of monthly financial statements that include a budget to actual comparison which will be presented to the Council at the monthly meeting. In addition, on a quarterly basis, the City staff, outside CPA firm, the Mayor and the Finance Committee will perform an analysis comparing actual to budgeted amounts and propose amendments to the budget as deemed necessary. This will be implemented during the 2023-2024 fiscal year.

### **2023-006 Late report issuance**

**RECOMMENDATION:** The City should take the necessary steps to ensure that all financial records are accurate and made available to the City's auditors in a timely manner.

**MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN:** Management now has a procedure in place to compile this type of data on an ongoing basis to insure smoother implementation of new GASB requirements. The City requested a 30-day extension to allow for this delay which was approved by the LLA.

### **2023-007 Procurement of software and computer equipment**

**RECOMMENDATION:** Management should implement policies and procedures across all departments to ensure compliance with state procurement laws.

**MANAGEMENT'S RESPONSE AND CORRECTIVE ACTION PLAN:** The transactions that this finding relates to were originally initiated by the previous administration but did roll into the first month of the new administration. The new administration took office in January 2023 and one of these contracts was executed shortly thereafter by the new administration. Management is aware of the statutes regarding procurement and is currently operating under those guidelines.

## MAJOR FEDERAL AWARD PROGRAMS

2023-008      Labor Standards

Department of Housing and Urban Development, Community Development Block Grants/Entitlement Grants ALN 14.228

RECOMMENDATION: The City must ensure that all “other deductions” withheld from payroll by contractor for an employee has the proper authorization currently and for any future LCDBG program projects.

MANAGEMENT’S RESPONSE AND CORRECTIVE ACTION PLAN: Procedures have been put in place by the City to monitor compliance with applicable requirements and all omitted documents included in this finding were obtained.

2023-009      Procurement of software and computer equipment

Department of Treasury, COVID-19 Coronavirus State and Local Fiscal Recovery Funds ALN 21.027

RECOMMENDATION: Management should implement policies and procedures across all departments to ensure compliance with state procurement laws.

MANAGEMENT’S RESPONSE AND CORRECTIVE ACTION PLAN: The transactions that this finding relates to were originally initiated by the previous administration but did roll into the first month of the new administration. The new administration took office in January 2023 and one of these contracts was executed shortly thereafter by the new administration. Management is aware of the statutes regarding procurement and is currently operating under those guidelines.

If there are questions regarding this plan, please call Mayor Chad Monceaux at 337-788-4100.

Sincerely,



Chad Monceaux  
Mayor



The City of Crowley, Louisiana respectfully submits the following schedule of prior audit findings for the year ended August 31, 2023.

**Audit conducted by:**

Kolder, Slaven & Company, LLC  
200 South Main Street  
Abbeville, LA 70510

**FINDINGS -FINANCIAL AUDIT**

**Material Weaknesses**

2022-001 Financial Records/Reconciliations

CHAD MONCEAUX  
MAYOR

RECOMMENDATION: It is recommended that the City implement internal controls to ensure that bank accounts are reconciled accurately and timely. Additionally, we recommend that the City properly train employees assigned to perform bank reconciliations, and review work performed on a monthly basis to determine that reconciliations are being performed correctly and in a timely manner.

CURRENT STATUS: Unresolved.

CHARLES "CHUCK" ASHBY  
ALDERMAN -AT-LARGE

COUNCIL MEMBERS

JEFFERY DORE  
WARD I/DIV. A

2022-002 Sales Tax Transfers

KATIE CHIASSON  
WARD I/DIV. B

RECOMMENDATION: Management needs to implement policies and procedures to ensure transfers of sales tax monies are done timely and accurately to remain in compliance with the sales tax propositions.

CURRENT STATUS: Unresolved.

THOMPASON BRADFORD CORE  
WARDII/DIV. A

DR. SANDRA MARX  
WARD II/DIV. B  
MAYOR PRO-TEM

2022-003 Fixed Asset Management

VERNON MARTIN  
WARDIII/DIV. A

RECOMMENDATION: The City should implement control procedures to ensure assets are properly monitored and annual inventory or asset inspections reconcile to the City's inventory and/or asset listing.

CURRENT STATUS: Resolved.

BYRON K. WILRIDGE, SR  
WARD III/DIV. B

RICHARD "DICKIE" LATIOLAIS  
WARD IV/DIV. A

SAMUEL J. REGGIE, III  
WARD IV/DIV. B

2022-004 Policies and procedures for payroll

RECOMMENDATION: It is recommended that the City implements policies and procedures to document the approval process for employee rate of pay - who, what, when and how raises are given. In

make sure that each employee's personnel file has the proper support for each employee's authorized rate of pay.

CURRENT STATUS: Unresolved.

2022-005 Inadequate segregation of duties

RECOMMENDATION: Management should reassign incompatible duties among different employees to ensure that a single employee does not have control of more than one of the following responsibilities: (1) authorization; (2) custody; (3) recordkeeping; and (4) reconciliation.

CURRENT STATUS: Unresolved.

**Compliance**

2022-006 Budget noncompliance

RECOMMENDATION: The City should periodically compare actual activity to budgeted amounts and adopt budgetary amendments as necessary to comply with state statute.

CURRENT STATUS: Unresolved.

2022-007 Late report issuance

RECOMMENDATION: The City should take the necessary steps to ensure that all financial records are accurate and made available to the City's auditors in a timely manner.

CURRENT STATUS: Unresolved.

If there are questions regarding this plan, please call Mayor Chad Monceaux at 337-788-4100.

Sincerely,



Chad Monceaux  
Mayor

# **City of Crowley**

Crowley, Louisiana

Statewide Agreed-Upon Procedures

Fiscal period September 1, 2022 through August 31, 2023



# KOLDER, SLAVEN & COMPANY, LLC

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*Of Counsel*

C. Burton Kolder, CPA\*  
Gerald A. Thibodeaux, Jr., CPA\*

Victor R. Slaven, CPA\* - retired 2020  
Christine C. Doucet, CPA – retired 2022

\* A Professional Accounting Corporation

WWW.KSRCPAS.COM

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Honorable Chad Monceaux, Mayor,  
and City Council Members of City of Crowley  
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period September 1, 2022 through August 31, 2023. City of Crowley's (the City) management is responsible for those C/C areas identified in the SAUPs.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period September 1, 2022 through August 31, 2023. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

### Written Policies and Procedures

1. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):
  - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget.
  - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.
  - c) **Disbursements**, including processing, reviewing, and approving.
  - d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties,

reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employees(s) rate of pay or approval and maintenance of pay rate schedules.
- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- k) **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- l) **Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

### ***Board or Finance Committee***

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- 2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
  - a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
  - b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget-to-actual, at a minimum on all special revenue funds. *Alternatively, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*
  - c) For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

### ***Bank Reconciliations***

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3. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
  - a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);
  - b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and
  - c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

### ***Collections (excluding EFTs)***

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4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies and procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
  - a) Employees that are responsible for cash collections do not share cash drawers/registers.
  - b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.
  - c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
  - d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, are not responsible for collecting cash, unless another employee/official verifies the reconciliation.
6. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was enforced during the fiscal period.
7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:
  - a) Observe that receipts are sequentially pre-numbered.

- b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
- c) Trace the deposit slip total to the actual deposit per the bank statement.
- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
- e) Trace the actual deposit per the bank statement to the general ledger.

***Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)***

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- 8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
- 9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:
  - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.
  - b) At least two employees are involved in processing and approving payments to vendors.
  - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
  - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

[Note: Exceptions to controls that constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); should not be reported.]]
- 10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:
  - a) Observe that the disbursement matched the related original itemized invoice and that supporting documentation indicates that deliverables included on the invoice were received by the entity.
  - b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

***Credit Cards/Debit Cards/Fuel Cards/P-Cards***

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- 11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
- 12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation and:

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder. [Note: requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported]
  - b) Observe that finance charges and late fees were not assessed on the selected statements.
13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a “missing receipt statement” that is subject to increased scrutiny.

#### ***Travel and Travel-Related Expense Reimbursements (excluding card transactions)***

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14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management’s representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
- a) If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov)).
  - b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
  - c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).
  - d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

#### ***Contracts***

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15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management’s representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner’s contract, and:
- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
  - b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

- c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g. if approval is required for any amendment was approval documented).
- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

### ***Payroll and Personnel***

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- 16. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
- 17. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:
  - a) Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, officials are not eligible to earn leave and do not document their attendance and leave. However, if the official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)
  - b) Observe that supervisors approved the attendance and leave of the selected employees/officials.
  - c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.
  - d) Observe that the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.
- 18. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity policy on termination payments. Agree the hours to the employee or officials' cumulate leave records, agree the pay rates to the employee or officials' authorized pay rates in the employee or officials' personnel files, and agree the termination payment to entity policy.
- 19. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g. payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

### ***Ethics***

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- 20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:
  - a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.
  - b. Observe that the entity maintains documentation which demonstrates each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

### ***Debt Service***

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21. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.
22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

### ***Fraud Notice***

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23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the Parish in which the entity is domiciled.
24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

### ***Information Technology Disaster Recovery/Business Continuity***

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25. Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."
  - a. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe that such backup occurred within the past week. If backups are stored on a physical medium (e.g., tapes, CDs), observe evidence that backups are encrypted before being transported.
  - b. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.
  - c. Obtain a listing of the entity's computers currently in use, and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.
26. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in Payroll and Personnel procedure #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

### ***Sexual Harassment***

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27. Using the 5 randomly selected employees/officials from procedure #16 under 'Payroll and Personnel' above, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year.
28. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

29. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that it includes the applicable requirements of R.S. 42:344:
- a. Number and percentage of public servants in the agency who have completed the training requirements;
  - b. Number of sexual harassment complaints received by the agency;
  - c. Number of complaints which resulted in a finding that sexual harassment occurred;
  - d. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
  - e. Amount of time it took to resolve each complaint.

***Findings:***

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No exceptions were found as a result of procedures list above with the exception of:

**Written Policies and Procedures:**

*Written policies and procedures did not address maintaining documentation for all bids and price quotes, the approval process for employee rate of pay, the approval or maintenance of pay schedules, types of services requiring written contracts, standard terms and conditions for contracts, monitoring process for contracts, system to monitor possible ethics violations, requirement that all employees annually attest through signature that they have read the City's ethics policy, Information Technology Disaster Recovery/Business Continuity, sexual harassment annual employee training and sexual harassment annual reporting.*

**Board of Finance Committee**

*Board/Finance Committee did not receive written updates of the progress of resolving audit findings, according to management's corrective action plan.*

**Bank Reconciliations:**

*Five out of the five bank reconciliations tested were not prepared within 2 months of the related statement's closing date. Two out of the five bank reconciliations tested did not include evidence of management review.*

**Collections:**

*Five out of ten deposits tested were not deposited into the bank in a timely manner.*

**Disbursements:**

*The employee responsible for processing payments has the ability to add/modify vendor files. Four out of the five disbursements did not show sufficient evidence of management review.*

**Credit Cards:**

*Five out of the five credit card statements tested did not show evidence of approval by someone other than the card holder. Four of the transactions tested were not supported with sufficient documentation.*

**Travel and Travel Related Reimbursement:**

*Five out of the five reimbursements tested failed to show evidence of review or approval by someone other than the person receiving the reimbursement.*

**Payroll and Personnel:**

*Three out of the five employees' pay rates tested did not match information that was being kept in the personnel files.*

**Sexual Harassment:**

*The City did not post its sexual harassment policy and complaint procedures on the City's website. The City's sexual Harassment report could not be obtained.*

***Management's Response:***

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**Written Policies and Procedures:**

Management is currently reviewing their existing policies to update where needed and to adopt additional policies that are currently not in written form.

**Board and Finance Committee:**

The August 31, 2022 audit was presented to the Council in August 2023 therefore no progress reports could be made prior to the end of the fiscal year. Since that time, there have been ongoing updates on audit findings, but they were not formalized in minutes to meetings but rather verbally discussed. The City will begin formal updates based on the findings in the 2023 audit in April 2024.

**Bank Reconciliations:**

When the current administration came in on January 1, 2023, the bank reconciliations were twelve months in arrears. An external CPA firm was hired to assist with this project and the city is working toward having the bank accounts reconciled within 2 months of the closing date and having management review those bank reconciliations.

**Collections:**

The exception was corrected in December 2023.

**Disbursements:**

Management corrected this exception in the current fiscal year by having vendors added by an employee outside of the accounting function. In addition, the policies surrounding management review of invoices is being addressed currently and procedures are being enhanced, as necessary.

**Credit Cards:**

Management is working to educate employees on the current policies in place to ensure they are being complied with.

**Travel and Travel Related Reimbursements:**

Management is working to educate employees on the current policies in place to ensure they are being complied with.

**Payroll and Personnel:**

Management and the payroll department are aware of this and are working toward updating all employee files with current pay rate change forms including proper approvals. In addition, the personnel files are being reviewed to determine that all required paperwork is in each respective file.

**Sexual Harassment:**

This exception was corrected in the current year by preparing the proper annual report.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Abbeville, Louisiana  
March 8, 2024