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**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

Annual Financial Statements  
As of and for the Year Ended June 30, 2017

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JAN 10 2018

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

Annual Financial Report  
For the Year Ended June 30, 2017

**CONTENTS (Continued)**

	<b>Statement</b>	<b>Page</b>
Independent Auditors' Report		1
<b>Required Supplementary Information</b>		
Management's Discussion and Analysis		5
<b>Basic Financial Statements:</b>		
<b>Government-Wide Financial Statements:</b>		
Statement of Net Position	A	12
Statement of Activities	B	13
<b>Fund Financial Statements:</b>		
<b>Governmental Funds:</b>		
Balance Sheet	C	15
Reconciliation of the Governmental Funds		
Balance Sheet to the Statement of Net Position	D	17
Statement of Revenues, Expenditures, and		
Changes in Fund Balances	E	18
Reconciliation of the Governmental Funds Statement		
of Revenues, Expenditures, and Changes in Fund		
Balances to the Statement of Activities	F	22
Statement of Fiduciary Net Position	G	23
Notes to the Financial Statements		
Index		24
Notes		25
	<b>Schedule</b>	<b>Page</b>
<b>Required Supplementary Information</b>		
Budgetary Comparison Schedule - General Fund	1	61
Schedule of Employer's Share of Net Pension Liability	2	63
Schedule of Employer's Pension Contributions	3	65
Notes to Required Supplementary Information Related to Net Pension Liability		66

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

Annual Financial Report  
For the Year Ended June 30, 2017

**CONTENTS (Concluded)**

	<b>Schedule</b>	<b>Page</b>
Supplemental Information Schedules:		
Other Nonmajor Governmental Funds:		
Combining Balance Sheet	4	67
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances	5	71
Schedule of Compensation, Benefits and Other Payment to Chief Executive Officer	6	79
Schedule of Compensation Paid Board Members	7	80



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## INDEPENDENT AUDITORS' REPORT

To the Members of the  
**St. Helena Parish School Board**  
Greensburg, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the **St. Helena Parish School Board (the School Board)** as of and for the year ended June 30, 2017 and the related notes to the financial statements, which collectively comprise the **School Board's** basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

**INDEPENDENT AUDITORS' REPORT**  
**(CONTINUED)**

To the Members of the  
**St. Helena Parish School Board**  
Greensburg, Louisiana  
Page 2

**Auditors' Responsibility, continued**

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the **School Board**, as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 to 11, budgetary comparison information on page 61 and the required pension information on pages 63 to 66 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management

**INDEPENDENT AUDITORS' REPORT**  
**(CONTINUED)**

To the Members of the  
**St. Helena Parish School Board**  
Greensburg, Louisiana  
Page 2

**Auditors' Responsibility, continued**

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of **the School Board**, as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 to 11, budgetary comparison information on page 61 and the required pension information on pages 63 to 66 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management

**INDEPENDENT AUDITORS' REPORT**  
**(CONTINUED)**

To the Members of the  
**St. Helena Parish School Board**  
Greensburg, Louisiana  
Page 3

**Other Matters, continued**

*Required Supplementary Information, continued*

about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise **the School Board's** basic financial statements. The combining nonmajor fund financial statements, the schedule of compensation, benefits and other payments to chief executive officer and the schedule of compensation paid to board members are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements, the schedule of compensation, benefits and other payment to chief executive officer and the schedule of compensation paid to board members are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements, the schedule of compensation, benefits and other payment to chief executive officer and the schedule of compensation paid to board members are fairly stated in all material respects in relation to the basic financial statements as a whole.

**INDEPENDENT AUDITORS' REPORT**  
**(CONTINUED)**

To the Members of the  
**St. Helena Parish School Board**  
Greensburg, Louisiana  
Page 4

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 31, 2017, on our consideration of **the School Board's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **the School Board's** internal control over financial reporting and compliance.

*Bruno & Tervalon LLP*

**BRUNO & TERVALON LLP**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
New Orleans, Louisiana

December 31, 2017

**REQUIRED SUPPLEMENTARY INFORMATION**

**MANAGEMENT'S DISCUSSION  
AND ANALYSIS (MD&A)**

**ST. HELENA PARISH SCHOOL BOARD**  
**Greenburg, Louisiana**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**June 30, 2017**

As management of the St. Helena Parish School Board (School Board) we offer readers of the School Board's financial statements this narrative overview and analysis of the financial activities of the School Board for the fiscal year ended June 30, 2017. The emphasis of discussions about these statements will be on current year data.

**Financial Highlights**

- Statement of Net Position - Liabilities and deferred inflows of resources of the St. Helena Parish School Board exceeded its assets and deferred outflows of resources at June 30, 2017 by \$6,210,422 (net position).
- Statement of Activities - The total net position of the St. Helena Parish School Board decreased by \$1,426,909.
- Governmental Funds Balance Sheet - At June 30, 2017, the St. Helena Parish School Board's governmental funds reported a combined fund balance of the \$7,550,046, a decrease of \$3,587,316 over the prior year.
- Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances - Total revenues increased by \$1,142,806 for the year ended June 30, 2017. The increase is the result of additional Minimum Foundation Program and federal sources of revenues in the amounts of \$904,693 and \$49,369, respectively.
- Capital Assets - Total capital assets (net of depreciation) were \$11,265,397 or 56.5% of total assets. The School Board uses these assets to provide educational services to children and adults; consequently, these assets are not available for future spending.
- Long-Term Debt - During the year ended June 30, 2017, the School Board bonded debt increased by \$2,554,961, which was the result of the issuance of \$2,880,000 of Sales Tax Bonds, Series 2016, dated September 8, 2016. In addition, Other Postemployment Benefits Obligation increased by \$44,899 and due to the School Board adopting GASB Statement No. 68 "Accounting and financial Reporting for Pensions, net pension liability increased long-term liabilities by \$2,494,249.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the School Board's basic financial statements. The School Board's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the School Board's finances, in a manner similar to a private-sector business.

ST. HELENA PARISH SCHOOL BOARD  
Greenburg, Louisiana

MANAGEMENT'S DISCUSSION AND ANALYSIS  
June 30, 2017

The *statement of net position* presents information on all of the School Board's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School Board is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 12 - 14 of this report.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities of objectives. The School Board, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the School Board are categorized as governmental funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The School Board maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general and the capital projects fund, which are considered to be major funds. Data from the other governmental funds, mainly numerous funds within the special revenue fund and the debt service fund are combined into a single, aggregated presentation.

The School Board adopts an annual budget for its general fund and special revenue funds. Budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

**ST. HELENA PARISH SCHOOL BOARD**  
**Greenburg, Louisiana**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**June 30, 2017**

The basic governmental fund financial statements can be found on pages 15 - 22 of this report.

**Fiduciary funds.** *Fiduciary funds* are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because those resources for those funds are not available to support the School Board's own programs. The School Board employs two separate agency funds, one fund accounts for transactions of the student activity accounts maintained at the schools, and another for account for voluntary and mandatory payroll withholdings.

The basic fiduciary fund financial statements can be found on page 23 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25 - 60 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the School Board's budgetary comparison schedules for its major governmental funds. The required supplementary information can be found on pages 61 - 66 of this report.

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the School Board, liabilities and deferred inflows of resources exceeded its assets and deferred outflows of resources by \$6,210,422 at the close of the 2017 fiscal year.

**ST. HELENA PARISH SCHOOL BOARD**  
Greenburg, Louisiana

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
June 30, 2017

The following is a summary of the School Board's net position:

**ST. HELENA PARISH SCHOOL BOARD**  
**Net Position**

	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 7,295,176	\$ 5,602,107
Receivables	1,234,596	1,350,412
Inventory	25,692	14,369
Other assets	116,138	133,086
Capital assets (net of accumulated depreciation):		
Land	109,259	109,259
Construction in progress	-	1,996,217
Buildings and equipment, net of accumulated depreciation	11,156,138	8,805,569
Deferred Outflow of resources	<u>4,224,479</u>	<u>3,649,564</u>
<b>TOTAL ASSETS</b>	<u>24,161,478</u>	<u>21,660,583</u>
<b>LIABILITIES</b>		
Accounts, salaries, and other payables	1,102,813	1,183,044
Due to external parties (Fiduciary Fund)	18,743	45,200
Bond anticipation note payables	-	1,909,000
Long-term liabilities:		
Due within one year	391,819	363,013
Due in more than one year	27,280,538	22,313,002
Deferred Outflow of resources	<u>1,577,687</u>	<u>630,837</u>
<b>TOTAL LIABILITIES</b>	<u>30,371,600</u>	<u>26,444,096</u>
<b>NET POSITION</b>		
Invested in capital assets, net of related debt	11,265,397	10,911,045
Restricted for:		
Special programs	785,477	627,520
Capital projects	1,427,087	(300,971)
Debt service	98,151	132,443
Unrestricted	<u>(19,786,534)</u>	<u>(16,153,550)</u>
<b>TOTAL NET POSITION</b>	<u>\$ (6,210,422)</u>	<u>\$ (4,783,513)</u>

By far the largest portion of the School Board's net position reflects its investment in capital assets (e.g., land, buildings, furniture, and equipment); less any related debt used to acquire those assets that are still outstanding. The School Board uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the School Board's investment in its capital assets is reported net of related debt, it should be noted that the

**ST. HELENA PARISH SCHOOL BOARD**  
Greenburg, Louisiana

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
June 30, 2017

resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the School Board's net position represents resources that are subject to external restrictions on how they may be used.

The following is a summary of the School Board's changes in net position:

**ST. HELENA PARISH SCHOOL BOARD**  
Changes in Net Position

	<u>2017</u>	<u>2016</u>
<b>REVENUES:</b>		
Charges for services	\$ 17,990	\$ 12,109
Operating grants and contributions	2,610,314	2,400,303
General revenues:		
Ad Valorem taxes	2,245,999	2,297,439
Sales and use taxes	1,544,513	1,444,126
Minimum Foundation Program	8,965,592	8,060,899
Others	113,067	603,764
Total revenues	<u>15,497,475</u>	<u>14,818,640</u>
<b>EXPENSES:</b>		
Instruction:		
Regular programs	\$ 4,381,400	\$ 3,508,745
Special programs	1,294,598	960,186
Vocational programs	362,489	270,644
Other instructional programs	548,019	356,298
Special programs	876,904	696,700
Support services:		
Student services	1,022,384	738,802
Instructional staff support	1,485,775	1,050,963
General administration	731,032	544,760
School administration	634,692	363,742
Business services	487,368	368,902
Plant services	1,384,316	975,112
Student transportation services	1,470,001	1,028,769
Central services	207,479	168,989
Food services	1,024,714	979,239
Community service programs	-	8,800
Facility acquisition and construction	384,251	1,016,673
Debt service:		
Interest on long-term debt	264,361	210,137
Depreciation - unallocated	364,601	283,904
Total expenses	<u>16,924,384</u>	<u>13,531,365</u>
<b>CHANGE IN NET POSITION</b>	<u>\$ (1,426,909)</u>	<u>\$ 1,287,275</u>

**ST. HELENA PARISH SCHOOL BOARD**  
Greenburg, Louisiana

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
June 30, 2017

**Capital Asset and Debt Administration**

**Capital assets.** The School Board's investment in capital assets for its governmental activities as of June 30, 2017, amounts to \$11,265,397 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, equipment, vehicles, and furniture and fixtures. The total increase in the School Board's investment in capital assets for the current fiscal year was \$354,351.

**ST. HELENA PARISH SCHOOL BOARD'S**  
**Capital Assets (Net of depreciation)**

Land	\$ 109,259
Buildings and improvements	8,802,266
Furniture and equipment	74,265
Infrastructure	<u>2,279,607</u>
 Total	 <u><u>\$ 11,265,397</u></u>

Additional information on the School Board's capital assets can be found in note 6 on page 34 of this report.

**Long-term liabilities/debt.** At the end of the current fiscal year, the School Board had total bonded debt outstanding of \$10,424,961, all of which is backed by the full faith and credit of the St. Helena Parish School Board. The increase in outstanding debt is the result of the issuance of \$2,880,000 of Sales Tax Bonds, Series 2016 dated September 8, 2016. In addition, Other Postemployment Benefits Obligation increased by \$44,899 and due to the School Board adopting GASB Statement No. 68 "Accounting and financial Reporting for Pensions, net pension liability increased long-term liabilities by \$2,494,249.

Type of Debt	Balance at June 30, 2017
Compensated absences	\$ 355,655
\$3,540,000 General Obligation Bonds, Series 2013	3,005,000
\$4,460,000 General Obligation Bonds, Series 2013A	4,160,000
\$500,000 Sales Tax Bonds, Series 2014	410,000
\$2,880,000 Sales Tax Bonds Series 2016	2,849,961
Net Postemployment Benefit Obligation	1,939,100
Net pension liabilities	<u>14,952,641</u>
	 <u><u>\$ 27,672,357</u></u>

**ST. HELENA PARISH SCHOOL BOARD**  
Greenburg, Louisiana

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
June 30, 2017

**Economic Factors and Next Year's Budget**

Our elected appointed officials and citizens consider many factors when setting the School Board's 2017-2018 fiscal year budget and tax rates. The School Board's budgets are used to gain a better overview of the financial operations of the Board and to assist management in making decisions for daily and future operations.

The following are economic factors and indicators affecting the budget for fiscal year 2017-2018:

1. Additional renovations and construction will begin for the St. Helena College & Career Academy (High School) during the 2017-18 fiscal year that will be funded by proceeds from the \$2,880,000 Sales Tax Bond, Series 2016 dated September 8, 2016.
2. Employer contribution rates to Teachers Retirement System of Louisiana (TRSL), Louisiana School Employees' Retirement System (LSERS), and Louisiana State Employees' Retirement System (LASERS) increased by 1.1%, .3%, and 2.1%, respectively.
3. Special revenue funds are expected to be consistent with those of the prior year.

**Request for Information**

This financial report is designed to provide a general overview of the St. Helena Parish School Board's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Ms. Amy Holland, Business Manager, St. Helena Parish School Board, Post Office Box 540, Greensburg, Louisiana 70441.

**BASIC FINANCIAL STATEMENTS:**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**Statement of Net Position**  
**June 30, 2017**

<b>ASSETS</b>	
Cash and cash equivalents	\$ 7,295,176
Receivables	1,234,596
Inventory	25,692
Other assets	116,138
Capital assets:	
Land	109,259
Buildings, equipment and infrastructure, net of accumulated depreciation	11,156,138
<b>TOTAL ASSETS</b>	<u>19,936,999</u>
Deferred Outflows of Resources	<u>4,224,479</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<u>24,161,478</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts, salaries, and other payables	1,102,813
Due to external parties (Fiduciary Fund)	18,743
Compensated absences	49,792
Bonds payable, due within one year	342,027
Noncurrent liabilities:	
Compensated absences	305,863
Bonds payable, due more than one year	10,082,934
Other Postemployment Benefit Obligation	1,939,100
Net pension liability	14,952,641
<b>TOTAL LIABILITIES</b>	<u>28,793,913</u>
Deferred inflows of Resources	<u>1,577,987</u>
<b>TOTAL LIABILITIES AND DEFERRED INFLOW OF RESOURCES</b>	<u>30,371,900</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	11,265,397
Restricted for:	
Special programs	785,477
Capital projects	1,427,087
Debt service	98,151
Unrestricted (Deficit)	<u>(19,786,534)</u>
<b>TOTAL NET POSITION</b>	<u>\$ (6,210,422)</u>

The notes to the financial statements are an integral part of this statement.

**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**Statement of Activities**  
**For the Year Ended June 30, 2017**

	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expenses) Revenue and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
<b>FUNCTIONS/PROGRAMS</b>				
Governmental activities:				
Instruction:				
Regular programs	\$ 4,381,400	\$ -	\$ 68,800	\$ (4,312,600)
Special education programs	1,294,598	-	189,485	(1,105,113)
Vocational programs	362,489	-	18,029	(344,460)
Other instructional programs	548,019	-	105,050	(442,969)
Special programs	876,904	-	569,060	(307,844)
Support services:				
Pupil support services	1,022,384	-	108,483	(913,901)
Instructional staff support	1,485,775	-	649,897	(835,878)
General administration	731,032	-	-	(731,032)
School administration	634,692	-	-	(634,692)
Business services	487,368	-	-	(487,368)
Plant services	1,384,316	-	38,868	(1,345,448)
Student transportation services	1,470,001	-	2,130	(1,467,871)
Central services	207,479	-	47,540	(159,939)
Food services	1,024,714	17,990	812,972	(193,752)
Facility acquisition and construction	384,251	-	-	(384,251)
Debt service:				
Interest on long-term debt	264,361	-	-	(264,361)
Depreciation - unallocated	364,601	-	-	(364,601)
Total Governmental Activities	<u>\$ 16,924,384</u>	<u>\$ 17,990</u>	<u>\$ 2,610,314</u>	<u>(14,296,080)</u>

(Continued)

The notes to the financial statements are an integral part of this statement.

**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**Statement of Activities**  
**For the Year Ended June 30, 2017**

General Revenues:	
Taxes:	
Property taxes	\$ 2,245,999
Sales and use taxes	1,544,513
State revenue sharing	31,622
Grants and contributions not restricted to specific purposes:	
Minimum Foundation Program	8,965,592
Interest and investment earnings	800
Miscellaneous revenue	181,814
Transfer to Louisiana Department of Education	<u>(101,169)</u>
Total general revenues	<u>12,869,171</u>
Change in Net Position	(1,426,909)
Net Position - July 1, 2016	<u>(4,783,513)</u>
Net Position - June 30, 2017	<u>\$ (6,210,422)</u>

(Concluded)

The notes to the financial statements are an integral part of this statement.

**BASIC FINANCIAL STATEMENTS:**  
**FUND FINANCIAL STATEMENTS (FFS)**

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ST. HELENA PARISH SCHOOL BOARD  
Greensburg, Louisiana  
GOVERNMENTAL FUNDS  
Balance Sheet  
June 30, 2017

	General Fund	Capital Projects Fund	Non-Major Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 5,688,967	\$ 1,417,219	\$ 188,990
Receivables	1,112	34,476	1,199,008
Interfund receivable	141,653	-	-
Inventory	-	-	25,692
Other assets	116,138	-	-
<b>TOTAL ASSETS</b>	<b>\$ 5,947,870</b>	<b>\$ 1,451,695</b>	<b>\$ 1,413,690</b>
 <b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts, salaries, and other payables	\$ 708,509	\$ 23,040	\$ 371,264
Interfund payables	-	1,568	158,828
<b>TOTAL LIABILITIES</b>	708,509	24,608	530,092
Fund balances:			
Nonspendable:			
Inventory	-	-	25,692
Restricted:			
Classroom activities	-	-	104,294
capital assets	-	1,427,087	-
Operation and maintenance of plant	-	-	21,481
Salaries	-	-	304,708
School lunch	-	-	329,272
Debt service	-	-	98,151
Unassigned	5,239,361	-	-
<b>TOTAL FUND BALANCES</b>	5,239,361	1,427,087	883,598
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 5,947,870</b>	<b>\$ 1,451,695</b>	<b>\$ 1,413,690</b>

The notes to the financial statements are an integral part of this statement.

Statement C

<u>Total</u>
\$ 7,295,176
1,234,596
141,653
25,692
<u>116,138</u>
<u><u>\$ 8,813,255</u></u>

\$ 1,102,813
<u>160,396</u>
<u>1,263,209</u>

25,692
104,294
1,427,087
21,481
304,708
329,272
98,151
<u>5,239,361</u>
<u>7,550,046</u>
<u><u>\$ 8,813,255</u></u>

**ST. HELENA PARISH SCHOOL BOARD**  
 Greensburg, Louisiana  
**Reconciliation of the Governmental Funds Balance Sheet**  
**to the Statement of Net Position**  
 June 30, 2017

Total Fund Balances at June 30, 2017 - Governmental Funds		\$ 7,550,046
Cost of capital assets at June 30, 2017	\$ 14,932,619	
Less: Accumulated Depreciation as of June 30, 2017:		
Buildings	(3,084,493)	
Movable property	(288,222)	
Infrastructure	<u>(294,507)</u>	11,265,397
Deferred outflows of resources related to net pension liability are not available resources and, therefore, are not reported in the funds		4,224,479
Long-term liabilities at June 30, 2017:		
Compensated absences payable	(355,655)	
General Obligation School Bonds, Series 2013 payable	(3,005,000)	
General Obligation School Bonds, Series 2013A payable	(4,160,000)	
Sales Tax Bonds, Series 2014	(410,000)	
Sales Tax Bonds, Series 2016	(2,849,961)	
Net Postemployment Benefit Obligation	(1,939,100)	
Net Pension Liability	<u>(14,952,641)</u>	(27,672,357)
Deferred inflows of resources related to net pension liability are not payable from current expendable resources and, therefore, are not reported in the funds		<u>(1,577,987)</u>
Net Position at June 30, 2017 - Governmental Activities		<u>\$ (6,210,422)</u>

The notes to the financial statements are an integral part of this statement.

**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**GOVERNMENTAL FUNDS**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Year Ended June 30, 2017**

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Non-Major Governmental Funds</u>
<b>REVENUES</b>			
Local sources:			
Taxes:			
Ad valorem	\$ 248,998	\$ 1,175,705	\$ 821,296
Sales and use	-	386,763	1,157,750
Interest earnings	425	375	-
Charges for services	-	-	17,990
Other	47,738	767	138,549
State sources:			
Minimum Foundation Program	8,953,063	-	12,529
Revenue sharing	31,622	-	-
Other	47,173	-	261,765
Federal grants	-	-	2,473,402
	<hr/>	<hr/>	<hr/>
Total revenues	9,329,019	1,563,610	4,883,281
<b>EXPENDITURES</b>			
Current:			
Instruction:			
Regular programs	2,788,814	-	697,333
Special education programs	661,439	-	368,633
Vocational programs	306,171	-	56,318
Other instructional programs	377,835	-	170,184
Special programs	54,948	-	642,778
Support services:			
Pupil support services	604,381	-	209,099
Instructional staff support	362,949	-	819,237
General administration	360,412	115,674	105,574
School administration	429,530	6,999	68,476
Business services	288,691	39,310	59,783
Plant services	335,207	616,386	149,865
Student transportation services	1,001,300	-	168,335

(Continued)

The notes to the financial statements are an integral part of this statement.

Statement E

Total

\$ 2,245,999  
1,544,513  
800  
17,990  
187,054

8,965,592  
31,622  
308,938  
2,473,402

15,775,910

3,486,147  
1,030,072  
362,489  
548,019  
697,726

813,480  
1,182,186  
581,660  
505,005  
387,784  
1,101,458  
1,169,635

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**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**GOVERNMENTAL FUNDS**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Year Ended June 30, 2017**

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Non-Major Governmental Funds</u>
Central services	\$ 149,029	\$ 6,551	\$ 51,899
School food services	18,685	-	1,006,029
Capital outlay	137,669	965,535	-
Debt service:			
Principal retirement	-	-	735,028
Interest	-	-	264,361
Total expenditures	<u>7,877,060</u>	<u>1,750,455</u>	<u>5,572,932</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<u>1,451,959</u>	<u>(186,845)</u>	<u>(689,651)</u>
<b>OTHER FINANCING SOURCES (Uses):</b>			
Transfer to Louisiana Department of Education	(101,169)	-	-
Transfer from Payroll Fund (Fiduciary Fund)	233,022	-	-
Proceeds from issuance of bonds	-	2,880,000	
Operating transfers in	151,811	-	965,097
Operating transfers out	-	(965,097)	(151,811)
Total other financing sources (uses)	<u>283,664</u>	<u>1,914,903</u>	<u>813,286</u>
<b>NET CHANGES IN FUND BALANCES</b>	1,735,623	1,728,058	123,635
<b>FUND BALANCES - JULY 1, 2016</b>	<u>3,503,738</u>	<u>(300,971)</u>	<u>759,963</u>
<b>FUND BALANCES - JUNE 30, 2017</b>	<u>\$ 5,239,361</u>	<u>\$ 1,427,087</u>	<u>\$ 883,598</u>

(Concluded)

The notes to the financial statements are an integral part of this statement.

Statement E

<u>Total</u>
\$ 207,479
1,024,714
1,103,204
735,028
264,361
<u>15,200,447</u>
<u>575,463</u>
(101,169)
233,022
2,880,000
1,116,908
<u>(1,116,908)</u>
<u>3,011,853</u>
3,587,316
<u>3,962,730</u>
<u>\$ 7,550,046</u>

**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**Reconciliation of the Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**to the Statement of Activities**  
**For the Year Ended June 30, 2017**

**Net change in fund balances - governmental funds (Statement E)** **\$ 3,587,316**

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures.

However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeds capital outlays in the current period:

Depreciation expense	\$ (364,601)	
Capital outlays	718,952	
		354,351

Excess of depreciation expense over capital outlay

Bond proceeds provide current financial resources to governmental funds; however, issuing debt increases long-term liabilities in the statement of position. In the current period, proceeds were received from:

Sales Tax Bonds, Series 2016 dated September 8, 2016	(2,880,000)
--	-------------

Certificates of indebtedness proceeds are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of position, however, issuing debt increases long-term liabilities and does not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the long-term liabilities in the statement of position.

Repayment:

General Obligation Schools Bonds, Series 2013	170,000	
General Obligation Schools Bonds, Series 2013A	80,000	
Sales Tax Bonds, Series 2014	45,000	
Sales Tax Bonds, Series 2016	30,039	
		325,039

Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:

Decrease in compensated absences	97,767	
Increase in net postemployment benefits obligation	(44,899)	
Increase in net pension liability	(2,494,249)	
Pension benefit (expense)	(372,234)	
Total		(2,813,615)

**Change in net position of governmental activities (Statement B)** **\$ (1,426,909)**

The notes to the financial statements are an integral part of this statement.

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana  
Statement of Fiduciary Net Position  
June 30, 2017

Statement G

	<u>Agency Funds</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 349,068
Interfund receivable	<u>18,743</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 367,811</u></u>
<b>LIABILITIES</b>	
Accounts, salaries, and other payables	\$ 21,514
Payroll withholding payable	306,921
Due to students	<u>39,376</u>
<b>TOTAL LIABILITIES</b>	<u><u>\$ 367,811</u></u>

The notes to the financial statements are an integral part of this statement.

**ST. HELENA PARISH SCHOOL BOARD**  
**Notes to the Financial Statements**

Index

Introduction .....	25
Note 1 Summary of Significant Accounting Policies	
A. Basis of Presentation .....	25
B. Reporting Entity .....	25
C. Funds	
Governmental Funds .....	26
Fiduciary Funds .....	26
D. Measurement Focus and Basis of Accounting	
Government-Wide Financial Statements (GWFS).....	27
Fund Financial Statements (FFS) .....	27
Revenues .....	28
Expenditures .....	28
Other Financing Sources (Uses) .....	28
Fiduciary Funds .....	28
E. Budgets and Budgetary Accounting .....	29
F. Cash and Cash Equivalents .....	29
G. Short-Term Interfund Receivables/Payables.....	29
H. Elimination and Reclassifications.....	29
I. Inventory .....	30
J. Capital Assets .....	30
K. Compensated Absences .....	30
L. Restricted Net Assets.....	30
M. Fund Equity of Fund Financial Statements.....	31
N. Interfund Transactions .....	31
O. Sales and Use Taxes .....	32
P. Estimates .....	32
Note 2 Levied Taxes .....	32
Note 3 Cash and Cash Equivalents .....	32
Note 4 Receivables .....	33
Note 5 Interfund Receivable, Payables and Transfers .....	33
Note 6 Capital Assets .....	34
Note 7 Retirement Systems .....	35
Teachers' Retirement System of Louisiana (TRSL) .....	35
Louisiana School Employee's Retirement System .....	42
Louisiana State Employees' Retirement System .....	48
Note 8 Other Postemployment Benefits .....	56
Note 9 Leases .....	58
Note 10 Short-Term Debt .....	58
Note 11 Long-Term Obligations .....	59
Note 12 Changes in Agency Fund Deposits Held For Schools .....	60
Note 13 Related Party Transactions .....	60
Note 14 On-Behalf Payments for Fringe Benefits and Salaries .....	60
Note 15 Economic Dependency .....	60
Note 16 Subsequent Events .....	60

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended June 30, 2017

**INTRODUCTION**

The St. Helena Parish School Board was created by Louisiana Revised Statute (R.S.) 17:51 to provide public education for the children within St. Helena Parish. The School Board is authorized by R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of six (6) members who are elected from six (6) districts for terms of four years.

The School Board operates three (3) schools within the Parish. Student enrollment as of October 2016 was 1,161. The School Board employs 154 persons, 92 of whom are directly involved in the instructional process. The remainder provides ancillary support such as general administration, repair and maintenance, bus transportation, and food service. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying financial statements of the School Board have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

This financial report has been prepared in conformity with GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, issued in June 1999.

**B. REPORTING ENTITY**

GASB Statement No. 14, *The Reporting Entity*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the School Board is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The School Board also has no component units, defined by GASB Statement No. 14 as other legally separate organizations for which the elected school board members are financially accountable. There are no other primary governments with which the School Board has a significant relationship.

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

### C. FUNDS

The School Board uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain School Board functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts.

Funds of the School Board are classified into two categories: governmental and fiduciary, as follows:

#### Governmental Funds

Governmental funds account for all or most of the School Board's general activities. These funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of the School Board. The following are the School Board's primary governmental funds:

**General Fund** - the primary operating fund of the School Board and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to school board policy.

**Special revenue funds** - account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes, or designated by the School Board to be accounted for separately.

**Debt service funds** - account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

**Capital projects funds** - account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

The School Board reports the General and Capital Projects Funds as major governmental funds.

#### Fiduciary Funds

Fiduciary fund reporting focuses on net position and changes in net position. The only fund accounted for in this category by the School Board is the agency fund. The School Board employs two separate agency funds, one fund accounts for the transactions of the student activity accounts maintained at the school, and another to account for voluntary and mandatory payroll withholdings. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency fund has no measurement focus, but does use the modified accrual basis of accounting.

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

### D. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

#### Government-Wide Financial Statements (GWFS)

The Statement of Net Position (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the School Board, except for the fiduciary fund. Fiduciary funds are reported only in the Statement of Fiduciary Net Position at the fund financial statement level.

The GWFS were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

**Program Revenues** - Program revenues included in the Statement of Activities (Statement B) derive directly from parties outside the School Board's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the School Board's general revenues.

**Allocation of Indirect Expenses** - The School Board reports all direct expenses by function in the Statement of Activities (Statement B). Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense, which can be specifically identified by function, is included in the direct expenses of each function. Depreciation on buildings is assigned to the "general administration" function due to the fact that school buildings serve multiple purposes. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

#### Fund Financial Statements (FFS)

**Governmental funds** are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Fund financial statements report detailed information about the School Board. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

Governmental funds and the agency fund use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual

## **ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

### Notes to the Financial Statements

(i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School Board considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

#### **Revenues**

Federal and state entitlements (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid when available and measurable. Expenditure-driven federal and state grants are recorded as restricted grants-in-aid when the reimbursable expenditures have been incurred.

Ad valorem taxes are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December, January, and February of the fiscal year.

Sales and use tax revenues are considered "measurable" when the underlying transaction occurs and meets the availability criteria.

Interest earnings are recorded when the investments have matured and the interest is available.

Revenues from rentals, leases, and oil royalties are recorded when earned.

Substantially all other revenues are recorded when received.

#### **Expenditures**

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Costs of accumulated unpaid vacation, sick leave, and other employee benefit amounts are reported in the period due and payable rather than the period earned by employees, and general long-term obligations principal and interest payments are recognized only when due.

#### **Other Financing Sources (Uses)**

Transfers between funds that are not expected to be repaid (or any other types, such as capital lease transactions, sale of fixed assets, debt extinguishments, long-term debt proceeds, et cetera) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

#### **Fiduciary Funds**

The agency funds are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the accrual basis of accounting.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**E. BUDGETS AND BUDGETARY ACCOUNTING**

The School Board adopts an annual budget for its general fund and special revenue funds. The budgets are prepared on the modified accrual basis of accounting. Unencumbered appropriations in the General Fund lapse at the end of the fiscal year. Encumbered appropriations at year end that have been approved by the School Board are generally expended during the next fiscal year's operations, assuming that the underlying liability is ultimately incurred. Budgeted amounts are as originally adopted or as amended by the School Board. Legally, the School Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the School Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more.

Special Revenue Funds' budgets are adopted on a modified accrual basis. Grant funds are included in Special Revenue Funds, and their budgets are adopted at the time the grant applications are approved by the grantor. Unencumbered appropriations of grant-oriented Special Revenue Funds are reappropriated at the beginning of the following year. Unencumbered appropriations of certain nongrant-oriented Special Revenue Funds lapse at the end of the fiscal year.

**F. CASH AND CASH EQUIVALENTS**

Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the School Board may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

The School Board maintains eight checking accounts, exclusive of the individual schools' bank accounts.

**G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES**

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables/payables.

**H. ELIMINATION AND RECLASSIFICATIONS**

In the process of aggregating data for the statement of net position and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payable were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**I. INVENTORY**

Inventory of the Child Nutrition Program Special Revenue Fund consists of food purchased by the School Board and commodities granted by the United States Department of Agriculture (USDA) through the Louisiana Department of Agriculture and Forestry. Inventory items purchased are valued at cost. Costs are recorded as expenditures at the time individual items are consumed (consumption method). Commodities are assigned values based on information provided by the USDA.

**J. CAPITAL ASSETS**

Capital assets with a cost of \$5,000 or more are capitalized at historical cost or estimated cost. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation.

Capital assets are recorded in the GWFS, but are not reported in the FFS. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purposes by the School Board, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the useful lives. Useful lives vary from 5 to 20 years for equipment, 10 to 20 years for building and land improvements, and 25 to 50 years for buildings.

**K. COMPENSATED ABSENCES**

All twelve (12) month full-time employees earn from 10 to 20 days of vacation (annual) leave per year. Upon termination, resignation, retirement, entrance into DROP, or death, any unused annual leave shall be paid at the employee's rate of pay at the time of separation.

All employees hired for the school year or longer shall be granted a minimum of ten (10) days of sick leave per year because of personal illness or other emergencies without loss of pay. Such leave, when not used, shall be allowed to accumulate to the credit of the employee without limitation. Upon retirement or death, the school board shall pay the employee or his/her heirs or assigns, for any unused sick leave, not to exceed twenty-five (25) days. Such pay shall be at the daily rate of pay paid to the employee at the time of his/her retirement or death.

The entire compensated absence liability is reported on the government-wide financial statements.

**L. RESTRICTED NET POSITION**

For government-wide statement of net position, net position is reported as restricted when constraints placed on net position use is either:

1. Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
2. Imposed by law through constitutional provisions or enabling legislation.

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

### M. FUND EQUITY OF FUND FINANCIAL STATEMENTS

The School Board adopted GASB No. 54 *Fund Balance Reporting and Governmental Fund Type Definitions* for the year ended June 30, 2011. GASB No. 54 requires the fund balance amounts to be reported within the following fund balance classifications:

1. **Nonspendable:** Fund balance amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
2. **Restricted:** Fund balance amounts with constraints placed on the use of resources are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
3. **Committed:** Fund balance amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action (for example, legislation, resolution, ordinance) it employed to previously commit those amounts.
4. **Assigned:** Fund balance amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by (a) the government body itself or (b) a body (a budget or finance committee, for example) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.
5. **Unassigned:** Fund balance that is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

The School Board typically uses restricted fund balances first, followed by committed, assigned, and unassigned funds when an expenditure is incurred for purposes for which amounts in any of these fund balance classifications could be used.

### N. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transactions are reported as transfers.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**O. SALES AND USE TAXES**

The School Board is authorized to collect, within St. Helena Parish, one and one-half percent sales and use taxes that are dedicated to the payment of salaries and related benefits of all school employees. Also, the School Board is authorized to collect, within St. Helena Parish, one-half percent sales and use taxes that are dedicated to pay for capital improvements of public school within the parish.

**P. ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

**2. LEVIED TAXES**

The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration</u>
Parishwide taxes:			
Constitutional Tax	3.38	3.38	Not Applicable
Special Tax - Maintenance and Construction	5.00	5.00	2021
Special Tax - Support and Maintenance of Buildings	9.48	9.48	2023

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property; therefore, there is no allowance for uncollectible taxes.

**3. CASH AND CASH EQUIVALENTS**

At June 30, 2017, the School Board has cash and cash equivalents (book balances) totaling \$7,644,244 as follows:

Demand deposits	\$ 7,080,331
Interest-bearing demand deposits	<u>563,913</u>
	<u>\$ 7,644,244</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

Custodial credit risk is the risk that, in event of a failure of financial institution or counterparty, the School Board would not be able to recover its deposits, investments, or collateral securities that are in the possession of an outside party. At June 30, 2017, the School Board has \$8,338,907 in deposits (collected bank balances). These deposits are secured from risk by \$8,053,432 of pledged security and \$447,394 of federal deposit insurance and unsecured from risk by \$8,053,432 of pledged securities held by the custodial bank in the name of the fiscal agent bank.

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, R.S. 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the School Board that the fiscal agent has failed to pay deposited funds upon demand.

**4. RECEIVABLES**

Accounts receivable represents amounts due from sales and use taxes and various Federal and State program and grants for reimbursement of expenditures. All amounts are expected to be collected in the subsequent period.

**5. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

Individual fund interfund receivable and payables as of June 30, 2017, as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Major Governmental Funds:		
General Fund	\$ 141,653	\$ -
Capital Projects Fund	-	1,568
Subtotal - Major Governmental Funds	<u>141,653</u>	<u>1,568</u>
Non-Major Governmental Funds:		
Special Revenue Fund:		
Title I	-	75,407
Title II	-	2,715
Special Education - IDEA	-	25,031
Special Education - Preschool	-	309
School Food Service	-	5,262
Migrant	-	48
Other State Grants	-	20,286
Other Federal Grants	-	37,689
Summer Food Program	-	(10,530)
Other Local Grants	-	1,164
Millage Supplement	-	1,447
Subtotal - Non-Major Governmental Funds	<u>-</u>	<u>158,828</u>
Fiduciary Fund Type:		
Payroll Fund	<u>18,743</u>	<u>-</u>
Total	<u>\$ 160,396</u>	<u>\$ 160,396</u>

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana  
Notes to the Financial Statements

For the year ended June 30, 2017, interfund transfers consisted of the follows:

Fund	Transfer In	Transfer Out
General Fund	\$ 151,811	\$ -
Special Revenue Funds:		
Title I	-	86,870
Title II	-	16,324
Special Education - IDEA	-	32,471
Special Education - Preschool	-	346
Migrant	-	6
Other Federal Grants	-	15,794
Capital Projects Fund	-	965,097
Debt Service Fund	965,097	-
	<u>\$ 1,116,908</u>	<u>\$ 1,116,908</u>

**6. CAPITAL ASSETS**

Capital assets and depreciation activity as of and for the year ended June 30, 2017, is as follows:

	Balance July 1, 2016	Additions	Deletions	Balance June 30, 2017
<b>Governmental activities:</b>				
Capital assets, not being depreciated - Land	\$ 109,259	\$ -	\$ -	\$ 109,259
Capital assets, not being depreciated - Construction in progress	1,996,217	361,996	2,358,213	-
Total capital assets, not being depreciated	<u>2,105,476</u>	<u>361,996</u>	<u>2,358,213</u>	<u>109,259</u>
Capital assets, being depreciated:				
Buildings and improvements	11,529,803	356,956	-	11,886,759
Furniture and equipment	362,487	-	-	362,487
Infrastructure	215,901	2,358,213	-	2,574,114
Total capital assets, being depreciated	<u>12,108,191</u>	<u>2,715,169</u>	<u>-</u>	<u>14,823,360</u>
Total capital assets	14,213,667	3,077,165	2,358,213	14,932,619
Less accumulated depreciation for:				
Buildings and improvements	2,825,411	259,082	-	3,084,493
Furniture and equipment	261,309	26,913	-	288,222
Infrastructure	215,901	78,606	-	294,507
Total accumulated depreciation	<u>3,302,621</u>	<u>364,601</u>	<u>-</u>	<u>3,667,222</u>
Total capital assets, being depreciated, net	<u>8,805,570</u>	<u>2,350,568</u>	<u>-</u>	<u>11,156,138</u>
Governmental activities capital assets, net	<u>\$ 10,911,046</u>	<u>\$ 2,712,564</u>	<u>\$ 2,358,213</u>	<u>\$ 11,265,397</u>

Depreciation expense of \$364,601 for the year ended June 30, 2017, was unallocated.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**7. RETIREMENT SYSTEMS**

Substantially all employees of the School Board are members of three statewide retirement systems. In general, professional employees (such as teachers and principals) and lunchroom workers are members of the Teachers' Retirement System of Louisiana (TRSL); employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System (LSERS) and one employee is a member the Louisiana State Employees' Retirement System (LASERS). These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

**Teachers' Retirement System of Louisiana (TRSL)**

**Plan Description**

Employees of the School Board are provided with pensions through a cost-sharing multiple-employer defined benefit plan administered by the Teachers' Retirement System of Louisiana (TRSL). Chapter 2 of Title 11 of the Louisiana Revised Statutes (La. R.S. 11:401) grants to TRSL Board of Trustees and the Louisiana Legislature the authority to review administration, benefit terms, investments, and funding of the plan. TRSL issues a publicly available financial report that can be obtained at [www.trsl.org](http://www.trsl.org).

**Benefits Provided**

The following is a description of the plan and its benefits and is provided for general informational purposes only. TRSL provides retirement, deferred retirement option (DROP), disability, and survivor's benefits. Participants should refer to the appropriate statutes for more complete information.

**1. Normal Retirement**

**Regular Plan**

**Members hired prior to July 1, 1999**

2.0% benefit factor	At least age 60 with at least 5 years of service credit, or Any age with at least 20 years of service credit
2.5% benefit factor	At least age 65 with at least 20 years of service credit, or At least age 55 with at least 25 years of service credit, or Any age with at least 30 years of service credit

**Members joining system between July 1, 1999 and December 31, 2010**

2.5% benefit factor	At least age 60 with at least 5 years of service credit, or At least age 55 with at least 25 years of service credit, or Any age with at least 20 years of service credit (actuarially reduced) or Any age with at least 30 years of service credit
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**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**Members first eligible to join and hired between January 1, 2011 and June 30, 2015**

2.5% benefit factor	At least age 60 with at least 5 years of service credit, or Any age with at least 20 years of service credit (actuarially reduced)
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**Members first eligible to join and hired on or after July 1, 2015**

2.5% benefit factor	At least age 62 with at least 5 years of service credit, or Any age with at least 20 years of service credit (actuarially reduced)
---------------------	---

**Plan A** – Plan A is closed to new entrants.

**All Plan A members**

3.0% benefit factor	At least age 60 with at least 5 years of service credit, or At least age 55 with at least 25 years of service credit, or Any age with at least 30 years of service credit
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**Plan B**

**Members hired before July 1, 2015**

2.0 benefit factor	At least age 60 with at least 5 years of service credit, or At least age 55 with at least 30 years of service credit
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**Members first eligible to join and hired on or after July 1, 2015**

2.0 benefit factor	At least age 62 with at least 5 years of service credit, or Any age with at least 20 years of service credit (actuarially reduced)
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**Benefit Formula** - For all plans, retirement benefits are based on a formula which multiplies the final average compensation by the applicable accrual rate, and by the years of creditable service. For Regular Plan and Lunch Plan B members whose first employment makes them eligible for membership in a Louisiana state retirement system on or after January 1, 2011, final average compensation is defined as the highest average 60-month period. For all other members, final average compensation is defined as the highest average 36-month period.

**Payment Options** - A retiring member is entitled to receive the maximum benefit payable until the member's death. In lieu of the maximum benefit, the member may elect to receive a reduced benefit payable in the form of a Joint and Survivor Option, or as a lump sum that can't exceed 36 months of the members' maximum monthly benefit amount.

Effective July 1, 2009, members may make an irrevocable election at retirement to receive an actuarially reduced monthly benefit which increases 2.5% annually, beginning on the first retirement anniversary date, but not before age 55 or before the

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

retiree would have attained age 55 in the case of a surviving spouse. This option can be chosen in combination with the above options.

**2. Deferred Retirement Option Program (DROP)**

In lieu of terminating employment and accepting a service retirement, an eligible member can begin participation in the Deferred Retirement Option Program (DROP) on the first retirement eligibility date for a period not to exceed 3 years. A member has a 60 day window from his first eligible date to participate in the program in order to participate for the maximum number of years. Delayed participation reduces the three year maximum participation period. During participation, benefits otherwise payable are fixed, and deposited in an individual DROP account.

Upon termination of DROP participation, the member can continue employment and earn additional benefit accruals to be added to the fixed pre-DROP benefit.

Upon termination of employment, the member is entitled to the fixed benefit, an additional benefit based on post-DROP service (if any), and the individual DROP account balance which can be paid in a lump sum or an additional annuity based upon the account balance.

**3. Disability Benefits**

Active members whose first employment makes them eligible for membership in a Louisiana state retirement system before January 1, 2011, and who have five or more years of service credit are eligible for disability retirement benefits if certified by the State Medical Disability Board (SMDB) to be disabled from performing their job. All other members must have at least 10 years of service to be eligible for a disability benefit. Calculation of the disability benefit as well as the availability of a minor child benefit is determined by the plan to which the member belongs and the date on which the member's first employment made them eligible for membership in a Louisiana state retirement system.

**4. Survivor Benefits**

A surviving spouse with minor children of a deceased active member with at least five years of creditable service (2 years immediately prior to death) but less than 10 years of creditable service is entitled to a benefit equal to the greater of (a) \$600 per month, or (b) 50% of the member's benefit calculated at the 2.5% accrual rate for all creditable service. When a minor child(ren) is no longer eligible to receive survivor benefits, the surviving spouse's benefit ceases.

A surviving spouse with minor children of a deceased active member with at least 10 years of creditable service (2 years immediately prior to death) or 20 years of creditable service (regardless when earned) is entitled to a benefit equal to the greater of (a) \$600 per month, or (b) the option 2 equivalent of the benefit calculated at the 2.5% benefit factor for all creditable service. If a surviving spouse remarries before the age of 55 and the deceased active member had less than 20 years of creditable service, the surviving spouse's benefit will cease.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

Each minor child (maximum of 2) shall receive an amount equal to the greater of (a) 50% of the spouse's benefit, or (b) \$300 (up to 2 eligible children). Benefits to minors cease at attainment of age 21, marriage, or age 23 if enrolled in an approved institution of higher education.

A surviving spouse without minor children of a deceased active member with at least 10 years of creditable service (2 years immediately prior to death) or 20 years of creditable service (regardless when earned) is entitled to a benefit equal to the greater of (a) \$600 per month, or (b) the option 2 equivalent of the benefit calculated at the 2.5% benefit factor for all creditable service. If a surviving spouse remarries before the age of 55 and the deceased active member had less than 20 years of creditable service, the surviving spouse's benefit will cease.

**Permanent Benefit Increases/Cost-of-Living Adjustments**

As fully described in Title 11 of the Louisiana Revised Statutes, the System allows for the payment of permanent benefit increases, also known as cost-of-living adjustments (COLAs) that are funded through investment earnings when recommended by the Board of Trustees and approved by the State Legislature.

**Optional Retirement Plan (ORP)**

The Optional Retirement Plan (ORP) was established for academic employees of public institutions of higher education who are eligible for membership in TRSL. This plan was designed to provide certain academic and unclassified employees of public institutions of higher education an optional method of funding for their retirement.

The ORP is a defined contribution pension plan which provides for portability of assets and full and immediate vesting of all contributions submitted on behalf of the affected employees to the approved providers. These providers are selected by the TRSL Board of Trustees. Monthly employer and employee contributions are invested as directed by the employee to provide the employee with future retirement benefits. The amount of these benefits is entirely dependent upon the total contributions and investment returns accumulated during the employee's working lifetime. Employees in eligible positions of higher education can make an irrevocable election to participate in the ORP rather than TRSL and purchase annuity contracts—fixed, variable, or both—for benefits payable at retirement.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**Contributions**

The employer contribution rate is established annually under La. R.S. 11:101-11:104 by the Public Retirement Systems' Actuarial Committee (PRSAC), taking into consideration the recommendation of the System's actuary. Each sub plan pays a separate actuarially determined employer contribution rate. However, all assets of TRSL are used for the payment of benefits for all classes of members, regardless of their plan. The rates in effect during the fiscal year ended June 30, 2017 are as follows:

2017 TRSL Sub Plan	Employer Contributions
K-12 Regular Plan	25.5%
Higher Ed Regular Plan	24.4%
Plan A	30.7%
Plan B	28.2%
ORP	Employer
2017	21.2%

The School Board's contractually required composite contribution rate for the year ended June 30, 2017 was 25.5% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. Contributions to the pension plan from the School Board were \$1,633,946 for the year ended June 30, 2017.

The School Board's contributions to the TRSL for the years ending June 30, 2017, 2016 and 2015, were \$1,633,946, \$1,309,474, and \$1,401,840, respectively, substantially equal to the required contributions for each year.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the Employer reported a liability of \$13,641,196 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2016 and the total pension liability used to calculate the Net Pension Obligation was determined by an actuarial valuation as of that date. The School Board's proportion of the Net Pension Liability was based on a projection of the School Board's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2016, the School Board's proportion was 0.11622%, which was an increase of 0.01226% from its proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the School Board recognized pension expense of \$1,391,694 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, (\$69,662).

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

At June 30, 2017, the School Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ (269,315)
Changes of assumptions	-	-
Net difference between projected and actual earnings on plan investments	993,047	-
Changes in proportion and differences between School Board contributions and proportionate share of contributions	1,172,006	-
Difference in contributions	-	(1,115,671)
Employer contributions subsequent to measurement date	<u>1,633,946</u>	<u>-</u>
Total	<u>\$ 3,798,999</u>	<u>\$ (1,384,986)</u>

\$1,633,946 reported as deferred outflows of resources related to pensions resulting from School Board contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended June 30:</u>	<u>TRSL</u>
2018	\$ 27,419
2019	27,419
2020	434,825
2021	234,069

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2016 are as follows:

<b>Actuarial cost method</b>	Entry Age Normal
<b>Amortization approach</b>	Closed
<b>Actuarial assumptions:</b>	
<b>Expected remaining service lives</b>	5 years
<b>Investment rate of return</b>	7.75% net of investment expenses
<b>Inflation rate</b>	2.5% per annum
<b>Projected salary increases</b>	3.50% - 10.0% varies depending on duration of service
<b>Cost-of-living adjustments</b>	None
<b>Mortality</b>	Mortality rates were projected based on the RP-2000 Mortality Table with projection to 2025 using Scale AA.
<b>Termination and disability</b>	Termination, disability, and retirement assumptions were projected based on a five year (2008-2012) experience study of the System's members.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.5% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return was 8.23% for 2016. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2016, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	31.00%	4.50%
International equity	19.00%	5.31%
Domestic fixed income	14.00%	2.45%
International fixed income	7.00%	3.28%
Private equity	7.00%	6.80%
Other private assets		4.82%

For reference only: Target Allocation presented in HRSI, 2016 CAFR, page 62, and Long-Term Expected Real Rate of Return, page 38.

**Discount Rate**

The discount rate used to measure the total pension liability was 7.75%.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from participating employers will be made at the actuarially determined contribution rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the School Board's proportionate share of the Net Pension Liability using the discount rate of 7.75%, as well as what the School Board's proportionate share of the Net Pension Liability would be if it were calculated using a discount rate that is one percentage-point lower (6.75%) or one percentage-point higher (8.75%) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
School Board's proportionate share of the net pension liability	\$ 17,014,746	\$ 13,641,196	\$ 10,770,532

**Support of Non-employer Contributing Entities**

Contributions received by a pension plan from non-employer contributing entities that are not in a special funding situation are recorded as revenue by the respective pension plan. The School Board recognizes revenue in an amount equal to their proportionate share of the total contributions to the pension plan from these non-employer contributing entities. During the year ended June 30, 2016, the School Board recognized revenue as a result of support received from non-employer contributing entities of \$44,390 for its participation in TRSL.

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued TRSL 2016 Comprehensive Annual Financial Report at [www.trsl.org](http://www.trsl.org).

**Louisiana School Employees' Retirement System (LSERS)**

**Plan Description**

The State of Louisiana School Employees' Retirement System is the administrator of a cost-sharing multiple-employer defined benefit pension plan and is a component unit of the State of Louisiana and is included in the State's CAFR as a Pension Trust Fund. The System was established and provided for by R.S. 11:1001 of the Louisiana Revised Statutes (LRS). The

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

LSERS issues a publicly available financial report that includes financial statements and required supplementary information for the LSERS. That report may be obtained at [www.lscrs.net](http://www.lscrs.net).

### Eligibility Requirements

Membership is mandatory for all persons employed by a Louisiana Parish or City School Board who work more than 20 hours per week or for part-time employees who have 10 years of creditable service in the System as a school bus driver, school janitor, school custodian, school maintenance employee, school bus aide, monitor or attendant, or any other regular school employee who actually works on a school bus helping with the transportation of school children. If a person is employed by and is eligible to be a member of more than one public agency within the state, he must be a member of each such retirement system. Member are vested after 10 years of service or 5 years if enrolled after June 30, 2010.

All temporary, seasonal and part-time employees as defined in Federal Regulations 26 CFR 31:3121(b)(7)-2 who have less than 10 years of creditable service are not eligible for membership in the System. Any part-time employees who work 20 hours of less per week and who are not vested will be refunded their contributions.

### Benefits Provided

Benefits provisions are authorized under Louisiana Revised Statutes 11:1141 – 11:1153.

#### 1. Normal Retirement

A member who joined the System on or before June 30, 2010 is eligible for normal retirement if he has at least 30 years of creditable service regardless of age, 25 years of creditable service and is at least age 55, 20 years of creditable service regardless of age with an actuarially reduced benefit, or 10 years of creditable service and is at least age 60. A member who joined the System on or after July 1, 2010 is eligible for normal retirement if he has at least 5 years of creditable service and is at least age 60, or 20 years of creditable service regardless of age with an actuarially reduced benefit. A member who joined the System on or after July 1, 2015, is eligible for normal retirement if he has at least 5 years of creditable service and is at least age 62, or 20 years of creditable service regardless of age with an actuarially-reduced benefit.

For member who joined the System prior to July 1, 2006, the maximum retirement benefit is an amount equal to 3 1/3% of the average compensation for the three highest consecutive years of membership service, subject to the 10% salary limitation, multiplied by the number of years of service plus a supplementary allowance of \$2.00 per month for each year of service, limited to 100% of final average compensation. For members who joined the System on or after July 1, 2006, through June 30, 2010, 3 1/3% of the average compensation is used to calculate benefits; however, the calculation consists of the five highest consecutive years of membership service, subject to the 10% salary limitation.

For members who joined the System on or after July 1, 2010, 2 1/2% of the average compensation is used to calculate benefits and consists of the five highest consecutive

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

years' average salary, subject to the 15% salary limitation. The supplemental allowance was eliminated for members entering the System on or after July 1, 1986. Effective January 1, 1992, the supplemental allowance was reinstated to all members whose service retirement became effective after July 1, 1971.

### 2. Disability

A member is eligible to retire and receive disability benefits if he has at least five years of creditable service, is not eligible for normal retirement and has become totally and permanently disabled and is certified as disabled by the Medical Board. A vested person with 20 or more years of creditable service, who has withdrawn from active service prior to the age at which he is eligible for retirement benefits, is eligible for a disability benefit until normal retirement age. A member who joins the System on or after July 1, 2006, must have at least 10 years of service to qualify for disability benefits.

### 3. Survivor Benefits

Upon the death of a member with five or more years of creditable service, the System provides benefits for surviving spouses and minor children. Under certain conditions outlined in the statutes, a spouse is entitled to 75% of the member's benefit.

### 4. Deferred Retirement Option Plan

Members of the System may elect to participate in the Deferred Retirement Option Plan (DROP) and defer the receipt of benefits. The election may be made only one time, and the duration is limited to three years. Once an option had been selected, no change is permitted. Upon the effective date of the commencement of participation in the DROP Plan, active membership in the regular retirement plan of the System terminates. Average compensation and creditable service remain as they existed on the effective date of commencement of participation in DROP. The monthly retirement benefits, that would have been payable had the person elected to cease employment and receive a service retirement allowance, are paid into the Deferred Retirement Option Plan Fund Account.

The System maintains subaccounts within this account reflecting the credits attributed to each participant in the System. Interest credited and payments from the DROP account are made in accordance with Louisiana Revised Statutes 11:1152(F)(3). Upon termination of participation in both the System and employment, a participant may receive his DROP monies either in a lump sum payment from the account or systematic disbursements.

The System also provides for deferred benefits for vested members who terminate before being eligible for retirement. Once the member reaches the appropriate age for retirement, benefits become payable.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**4. Initial Benefit Retirement Plan**

Effective January 1, 1996, the state legislature authorized the System to establish an Initial Benefit Retirement Plan (IBRP) program. IBRP is available to members who have not participated in DROP and who select certain benefit options. Thereafter, these members are ineligible to participate in the DROP. The IBRP program provides both a one-time single sum payment of up to 36 months of a regular monthly retirement benefits, plus a reduced monthly retirement benefit for life. Interest credited and payments from IBRP account are made in accordance with Louisiana Revised Statutes 11:1152(F)(3).

**Contributions**

Plan members are required to contribute 7.5% of their annual covered salary and the School Board is required to contribute at an actuarially determined rate. The current rate is 27.30% of annual covered payroll. Member contributions and employer contributions for the LSERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The School Board's employer contribution for the LSERS is funded by the State of Louisiana through annual appropriations.

The School Board's contributions to the LSERS for the years ended June 30, 2017, 2016 and 2015 were \$147,317, \$133,671, and \$168,255, respectively. The contributions substantially equal the required contributions for each year.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the Employer reported a liability of \$1,151,096 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2016 and the total pension liability used to calculate the Net Pension Obligation was determined by an actuarial valuation as of that date. The School Board's proportion of the Net Pension Liability was based on a projection of the School Board's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2016, the School Board's proportion was 0.152595%, which was an decrease of 0.027782% from its proportion measured as of June 30, 2015.

For the year ended June 30, 2016, the School Board recognized pension expense of \$141,443 less employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, \$3,067.

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana  
Notes to the Financial Statements

At June 30, 2017, the School Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u>          </u>	<u>          </u>
Differences between expected and actual experience	\$ -	\$ (31,412)
Changes in assumptions	27,270	(30,424)
Net difference between projected and actual earnings on plan investments	145,825	-
Changes in proportion and differences between School Board contributions and proportionate share of contributions	17,398	(124,938)
Difference in contributions	2,462	-
Employer contributions subsequent to measurement date	<u>147,317</u>	<u>-</u>
Total	<u>\$ 340,272</u>	<u>\$ (186,774)</u>

\$147,317 reported as deferred outflows of resources related to pensions resulting from School Board contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2017	\$ (46,465)
2018	(58,889)
2019	65,901
2020	41,968

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2016 are as follows:

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

<b>Valuation Date</b>	June 30, 2016
<b>Actuarial Cost Method</b>	Entry Age Normal Cost
<b>Actuarial Assumptions:</b>	
<b>Expected Remaining Service</b>	
<b>Lives</b>	3 years
<b>Investment rate of return</b>	7.125% per annum (increased from 7.0% in 2015)
<b>Inflation rate</b>	2.625% per annum (decreased from 2.75% in 2015)
<b>Mortality</b>	RP-2000 Sex Distinct Mortality Table
<b>Salary increases</b>	2008-2012 experience study, ranging from 3.075% to 5.375% (decreased from a range of 3.2% to 5.5% in 2015)
<b>Cost of Living Adjustments</b>	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2016, are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Real Rate of Return
Fixed income	30.00%	1.82%
Equity	51.00%	3.10%
Alternatives	13.00%	0.79%
Real assets	6.00%	0.36%
Total	100.00%	6.07%
Inflation		2.00%
Expected Arithmetic Nominal Return		8.07%

The discount rate used to measure the total pension liability was 7.125%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by Public Employees'

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

Retirement Systems Actuarial Committee taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefits payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the School Board's proportionate share of the Net Pension Liability using the discount rate of 7.125%, as well as what the School Board's proportionate share of the Net Pension Obligation would be if it were calculated using a discount rate that is one percentage-point lower 6.125% or one percentage-point higher 8.125% than the current rate:

	Changes in Discount Rate		
	2016		
	1%	Current	1%
	Decrease	Discount	Increase
	6.125%	7.125%	8.125%
Net Pension Liability	\$ 1,511,069	\$ 1,151,096	\$ 842,693

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued LSERS 2015 Comprehensive Annual Financial Report at [www.lasers.net](http://www.lasers.net).

**Louisiana State Employees' Retirement System (LASERS)**

**Plan Description**

One employee of the School Board is provided with pension through a cost-sharing multiple-employer defined benefit plan administered by the Louisiana State Employees' Retirement System (LASERS). Section 401 of Title 11 of the Louisiana Revised Statutes (La. R.S. 11:401) grants to LASERS Board of Trustees and the Louisiana Legislature the authority to review administration, benefit terms, investments, and funding of the plan. LASERS issues a publicly available financial report that can be obtained at [www.lasersonline.org](http://www.lasersonline.org).

**Benefits Provided** - The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

**Retirement** - The age and years of creditable service required in order for a member to retire with full benefits are established by statute, and vary depending on the member's hire date, employer, and job classification. Our rank and file members hired prior to July 1, 2006, may either retire with full benefits at any age upon completing 30 years of creditable service or at age 60 upon completing ten years of creditable service depending on their plan. Those members

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

hired between July 1, 2006 and June 30, 2015, may retire at age 60 upon completing five years of creditable service and those hired on or after July 1, 2015 may retire at age 62 upon completing five years of creditable service. The basic annual retirement benefit for members is equal to 2.5% to 3.5% of average compensation multiplied by the number of years of creditable service. Additionally, members may choose to retire with 20 years of service at any age, with an actuarially reduced benefit.

Average compensation is defined as the member's average annual earned compensation for the highest 36 consecutive months of employment for members employed prior to July 1, 2006. For members hired July 1, 2006 or later, average compensation is based on the member's average annual earned compensation for the highest 60 consecutive months of employment. The maximum annual retirement benefit cannot exceed the lesser of 100% of average compensation or a certain specified dollar amount of actuarially determined monetary limits, which vary depending upon the member's age at retirement. Judges, court officers, and certain elected officials receive an additional annual retirement benefit equal to 1.0% of average compensation multiplied by the number of years of creditable service in their respective capacity. As an alternative to the basic retirement benefits, a member may elect to receive their retirement throughout their life, with certain benefits being paid to their designated beneficiary after their death.

Act 992 of the 2010 Louisiana Regular Legislative Session, changed the benefit structure for LASERS members hired on or after January 1, 2011. This resulted in three new plans: regular, hazardous duty, and judges. The new regular plan includes regular members and those members who were formerly eligible to participate in specialty plans, excluding hazardous duty and judges. Regular members and judges are eligible to retire at age 60 after five years of creditable service and, may also retire at any age, with a reduced benefit, after 20 years of creditable service. Hazardous duty members are eligible to retire with twelve years of creditable service at age 55, 25 years of creditable service at any age or with a reduced benefit after 20 years of creditable service. Average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment for all three new plans. Members in the regular plan will receive a 2.5% accrual rate, hazardous duty plan a 3.33% accrual rate, and judges a 3.5% accrual rate. The extra 1.0% accrual rate for each year of service for court officers, the governor, lieutenant governor, legislators, House clerk, sergeants at arms, or Senate secretary, employed after January 1, 2011, was eliminated by Act 992. Specialty plan and regular members, hired prior to January 1, 2011, who are hazardous duty employees have the option to transition to the new hazardous duty plan.

Act 226 of the 2014 Louisiana Regular Legislative Session established new retirement eligibility for members of LASERS hired on or after July 1, 2015, excluding hazardous duty plan members. Regular members and judges under the new plan are eligible to retire at age 62 after five years of creditable service and, may also retire at any age, with a reduced benefit, after 20 years of creditable service. Average compensation will be based on the member's average annual earned compensation for the highest 60 months of employment. Members in the regular plan will receive a 2.5% accrual rate, and judges a 3.5% accrual rate, with the extra 1.0% accrual rate based on all years of service as a judge.

Members of the Harbor Police Retirement System who were members prior to July 1, 2014, may retire after 25 years of creditable service at any age, 12 years of creditable service at age 55, 20 years of creditable service at age 45, and 10 years of creditable service at age 60. Average

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

compensation for the plan is the member's average annual earned compensation for the highest 36 consecutive months of employment, with a 3.33% accrual rate.

A member leaving employment before attaining minimum retirement age, but after completing certain minimum service requirements, becomes eligible for a benefit provided the member lives to the minimum service retirement age, and does not withdraw their accumulated contributions. The minimum service requirement for benefits varies depending upon the member's employer and service classification.

**Deferred Retirement Benefits** - The State Legislature authorized LASERS to establish a Deferred Retirement Option Plan (DROP). When a member enters DROP, their status changes from active member to retiree even though they continue to work and draw their salary for a period of up to three years. The election is irrevocable once participation begins. During DROP participation, accumulated retirement benefits that would have been paid to each retiree are separately tracked. For members who entered DROP prior to January 1, 2004, interest at a rate of one-half percent less than the System's realized return on its portfolio (not to be less than zero) will be credited to the retiree after participation ends. At that time, the member must choose among available alternatives for the distribution of benefits that have accumulated in the DROP account. Members who enter DROP on or after January 1, 2004, are required to participate in LASERS Self-Directed Plan (SDP) which is administered by a third-party provider. The SDP allows DROP participants to choose from a menu of investment options for the allocation of their DROP balances. Participants may diversify their investments by choosing from an approved list of mutual funds with different holdings, management styles, and risk factors.

Members eligible to retire and who do not choose to participate in DROP may elect to receive at the time of retirement an initial benefit option (IBO) in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits. For members who selected the IBO option prior to January 1, 2004, such amount may be withdrawn or remain in the IBO account earning interest at a rate of one-half percent less than the System's realized return on its portfolio (not to be less than zero). Those members who select the IBO on or after January 1, 2004, are required to enter the SDP as described above.

For members who are in the Harbor Police Plan, the annual DROP Interest Rate is the three-year average (calculated as the compound average of 36 months) investment return of the plan assets for the period ending the June 30<sup>th</sup> immediately preceding that given date. The average rate so determined is to be reduced by a "contingency" adjustment of 0.5%, but not to below zero. DROP interest is forfeited if member does not cease employment after DROP participation.

**Disability Benefits** – Generally, active members with ten or more years of credited service who become disabled may receive a maximum disability retirement benefit equivalent to the regular retirement formula without reduction by reason of age.

Upon reaching age 60, the disability retiree may receive a regular retirement benefit by making application to the Board of Trustees.

For injuries sustained in the line of duty, hazardous duty personnel in the Hazardous Duty Services Plan will receive a disability benefit equal to 75% of final average compensation.

## ST. HELENA PARISH SCHOOL BOARD

Greensburg, Louisiana

Notes to the Financial Statements

Members of the Harbor Police Retirement System who become disabled may receive a non-line of duty disability benefit after five years or more of credited service. Members age 55 or older may receive a disability benefit equivalent to the regular retirement benefit. Under age 55, the disability benefit is equal to 40% of final average compensation. Line of duty disability benefits are equal to 60% of final average compensation, regardless of years of credited service. If the disability benefit retiree is permanently confined to a wheelchair, or is an amputee incapable of serving as a law enforcement officer, or the benefit is permanently legally binding, there is no reduction to the benefit if the retiree becomes gainfully employed.

**Survivor's Benefits** – Certain eligible surviving dependents receive benefits based on the deceased member's compensation and their relationship to the deceased. The deceased regular member hired before January 1, 2011 who was in state service at the time of death must have a minimum of five years of service credit, at least two of which were earned immediately prior to death, or who had a minimum of twenty years of service credit regardless of when earned in order for a benefit to be paid to a minor or handicapped child. Benefits are payable to an unmarried child until age 18, or age 23 if the child remains a full-time student. The aforementioned minimum service credit requirement is ten years for a surviving spouse with no minor children, and benefits are to be paid for life to the spouse or qualified handicapped child.

The deceased regular member hired on or after January 1, 2011, must have a minimum of five years of service credit regardless of when earned in order for a benefit to be paid to a minor child. The aforementioned minimum service credit requirements for a surviving spouse are 10 years, 2 years being earned immediately prior to death, and active state service at the time of death, or a minimum of 20 years of service credit regardless of when earned. A deceased member's spouse must have been married for at least one year prior to death.

Non-line of duty survivor benefits of the Harbor Police Retirement System may be received after a minimum of five years of credited service. Survivor's benefits paid to a surviving spouse without children are equal to 40% of final average compensation, and cease upon remarriage. Surviving spouse with children under 18 benefits are equal to 60% of final average compensation, and cease upon remarriage, and children turning 18. No minimum service credit is required for line of duty survivor benefits which are equal to 60% of final average compensation to surviving spouse, regardless of children. Line of duty survivor benefits cease upon remarriage, and then benefit is paid to children under 18.

**Permanent Benefit Increases/Cost-of-Living Adjustments** – As fully described in Title 11 of the Louisiana Revised Statutes, the System allows for the payment of permanent benefit increases, also known as cost-of-living adjustments (COLAs), that are funded through investment earnings when recommended by the Board of Trustees and approved by the State Legislature.

### Contributions

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

Contribution requirements of active employees are governed by Section 401 of Title 11 of the Louisiana Revised Statutes (La. R.S. 11:401) and may be amended by the Louisiana Legislature. Employee and employer contributions are deducted from a member's salary and remitted to LASERS by participating employers. The rates in effect during the year ended June 30, 2017 for the various plans follow:

Plan	Plan Status	Employee Contribution Rate	Employer Contribution Rate
Regular Employees hired before 7/01/06	Closed	7.50%	35.80%

The agency's contractually required composite contribution rate for the year ended June 30, 2017 was 35.80% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. The School Board's contributions to the LASERS for the years ended June 30, 2017, 2016 and 2015 were \$15,377, \$15,115 and \$1,265, respectively. The contributions substantially equal the required contributions for each year.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the Employer reported a liability of \$160,349 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2016 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. The Agency's proportion of the Net Pension Liability was based on a projection of the Agency's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2016, the Agency's proportion was 0.00204%, which was an increase of 0.00003% from its proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the Agency recognized pension expense of \$16,481 plus employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions and deferred outflows and inflows or resources, \$44,382.

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

At June 30, 2017, the Agency reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 93	\$ (1,487)
Changes of assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	19,972	-
Changes in proportion and differences between contributions and proportionate share of contributions	1,604	-
Difference in contributions	48,162	(4,440)
Employer contributions subsequent to measurement date	<u>15,377</u>	<u>-</u>
Total	<u>\$ 85,208</u>	<u>\$ (5,927)</u>

\$15,377 reported as deferred outflows of resources related to pensions resulting from Agency contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>LASERS</b>	
<u>Year ended June 30:</u>	<u>LASERS</u>
2018	\$ 3,072
2019	2,980
2020	7,761
2021	4,764

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2016 are as follows:

<b>LASERS</b>	
<b>Valuation Date</b>	June 30, 2016
<b>Actuarial Cost Method</b>	Entry Age Normal Cost
<b>Actuarial Assumptions:</b>	
<b>Expected Remaining Service</b>	
<b>Lives</b>	3 years
<b>Investment rate of return</b>	7.75% per annum
<b>Inflation rate</b>	3.00% per annum
<b>Mortality</b>	<b>Non-disabled members</b> - Morality rates based on the RP-2000 Combined Healthy Morality Table with mortality improvement projected to 2015. <b>Disabled members</b> - Morality rates based on the RP-2000 Disabled Retiree Morality Table, with no projection for mortality improvement.
<b>Termination, Disability, and Retirement</b>	Termination, disability, and retirement assumptions were projected based on a five-year (2009-2013) experience study of the System's members.
<b>Salary increases</b>	Salary increases were projected based on a 2009-2013 experience study of the Plan's members. The annual salary growth rates are based upon the members' years of service.

Member Type	Lower Range	Upper Range
Regular	4.0%	13.0%

**Cost of Living Adjustments**      The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The projected benefits payments do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 3.25% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 8.72% for 2016. Best estimates of geometric real

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2016 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Cash	0%	-0.24%
Domestic Equity	25%	4.31%
International Equity	32%	5.48%
Domestic Fixed Income	8%	1.63%
International Fixed Income	6%	2.47%
Alternative Investments	22%	7.42%
Global Tactical Asset Allocation	7%	2.92%
Total	100%	5.30%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the pension plan's actuary. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the Employer's proportionate share of the Net Pension Liability using the discount rate of 7.75%, as well as what the Employer's proportionate share of the Net Pension Liability would be if it were calculated using a discount rate that is one percentage-point lower (6.75%) or one percentage-point higher (8.75%) than the current rate:

	1.0% Decrease (6.75%)	Current Discount Rate (7.75%)	1.0% Increase (8.75%)
Employer's proportionate share of the net pension liability	\$ 197,004	\$ 160,349	\$ 129,204

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued LASERS 2015 Comprehensive Annual Financial Report at [www.lasersonline.org](http://www.lasersonline.org).

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**8. OTHER POSTEMPLOYMENT BENEFITS**

In accordance with state statutes, the School Board provides certain post employment health care and life insurance benefits to its retired employees. Substantially all of the School Board's employees may become eligible for such benefits upon reaching normal retirement age while working for the School Board. These benefits for retirees and similar benefits for active employees are provided through a state-operated group insurance program and various insurance companies whose monthly premiums are paid jointly by the employee and the School Board.

**Plan Description** – The School Board provides certain post-employment health care and life insurance benefits to its retired employees. Substantially all of the School Board's employees may become eligible for such benefits upon reaching retirement age. The School Board OPEB plan is a single-employer defined benefit "substantive plan" as understood by past practices of the School Board and its employees. Although no written plan or trust currently exists or is sanctioned by law, the OPEB plan is reported based on communication to plan members. Also, no stand-alone report was prepared. These benefits and similar benefits for active employees are provided through the Office of Group Benefits, whose monthly premiums are paid jointly by the employee and the School Board.

**Funding Policy** - The School Board recognizes the cost of providing these benefits to retirees (School Board's portion of the retiree medical and life benefit premiums) as an expenditure when benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go-basis. The School Board's portion of health care funding cost for retired employees totaled \$642,512 for 98 retirees for the year ended June 30, 2017.

**Annual Required Contribution** – The School Board's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45, which is being implemented for the year ended June 30, 2010. The ARC represents a level of funding that, if paid on an ongoing basis, would cover normal cost each year and amortize any unfunded actuarial liabilities (UAL) over a period of thirty years. A 30-year amortization period (the maximum amortization period allowed by GASB 45) was used for postemployment benefits. The total ARC for the fiscal year 2017 is \$732,894 as set forth below:

Normal cost at fiscal year end	\$ 212,581
Amortization of UAAL(30-year period)	<u>520,313</u>
Annual Required Contribution (ARC)	<u>\$ 732,894</u>

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

**Net Post-employment Benefit Obligation (Asset)** – The table below shows the School Board’s Net Other Post-Employment Benefit (OPEB) Obligation (Asset) for fiscal year ending June 30, 2017:

Annual Required Contribution	\$ 732,894
Interest on prior year Net OPEB Obligation	75,768
Adjustment to ARC	<u>(121,251)</u>
Annual OPEB Cost	687,411
Contributions made	<u>(642,512)</u>
Estimated Increase in Net OPEB Obligation	44,899
Net OPEB Obligation - Beginning of year	<u>1,894,201</u>
 Estimated Net OPEB Obligation - End of year	 <u><u>\$ 1,939,100</u></u>

**Funded Status and Funding Progress** – As of July 1, 2016, the most recent actuarial valuation, the Actuarial Accrued Liability (AAL) was \$8,128,398. Since the plan was not funded in fiscal year 2010 through 2016, the entire actuarial accrued liability of \$8,128,398 was unfunded.

Actuarial Valuation Date	Actuarial Value of Assets	Discount Rate	Actuarial Accrued Liabilities (AAL)	Unfunded Actuarial Liabilities (UAAL)	Funded Ratio
July 1, 2014	\$ -	4.00%	\$ 8,428,150	\$ 8,428,150	0.00%
July 1, 2015	-	4.00%	8,128,398	8,128,398	0.00%
July 1, 2016	-	4.00%	8,128,398	8,128,398	0.00%

**Actuarial Methods and Assumptions** – Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. In addition to the actuarial method used, actuarial cost estimates depend to an important degree on the assumptions made relative to various occurrences, such as rate of expected investment earnings by the fund, rates of mortality among active and retired employees, rates of termination from employment, and retirement rates.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefits costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities consistent with the long-term perspective of the calculations.

In the July 1, 2015, St. Helena Parish School Board actuarial valuation, the unit credit actuarial cost method was used. The actuarial assumptions included a 4.0% investment rate of return. The RP-2000 Combined Healthy Mortality Table was used in making actuarial assumptions. Withdrawal rates for employees ranged from 5% at age 18 to 4% at age 52. Disability rates

**ST. HELENA PARISH SCHOOL BOARD**

Greensburg, Louisiana

Notes to the Financial Statements

ranged from .01% at age 23 to .20% at age 66. Retirement rates ranged from 2% at age 38 to 100% at age 70.

**9. LEASES**

The School Board has entered into a lease agreements to lease one (1) school bus. The agreement contain a clause indicating a 15,000 mile per year limit, plus a .50 cents per mile surcharge on any miles that exceeds the based mileage.

The School Board had no capital leases as of June 30, 2017.

Future minimum lease payments under these lease agreements are:

Year Ended June 30.	Amount
2018	\$ 18,500
2019	18,500
	<u>\$ 37,000</u>

Total lease payments for the year ended June 30, 2017 was \$18,500.

**10. SHORT-TERM DEBT**

At July 1, 2016, the School Board had issued \$2,470,000 of Bond Anticipation Notes in order to begin the acquisition, construction and improvement of public school buildings and facilities in the Parish, including acquisition of equipment. The proceeds from the short-term debt were needed immediately to begin the project, and these notes were paid in full on November 18, 2016, when long-term bonds were issued to finance the capital project. Short-term debt activity for the year ended June 30, 2017, is summarized as follows:

	Beginning Balance July 1, 2016	Proceeds	Repayment	Ending Balance June 30, 2017
Bond Anticipation Notes	\$ 1,909,000	\$ -	\$ 1,909,000	\$ -

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana  
Notes to the Financial Statements

**11. LONG-TERM OBLIGATIONS**

The following is a summary of the long-term obligation transactions for the year ended June 30, 2017:

Type of Debt	Balance at June 30, 2016	Additions	Deductions	Balance at June 30, 2017	Amount Due Within One Year
Compensated absences	\$ 453,422	\$ -	\$ 97,767	\$ 355,655	\$ 49,792
\$3,540,000 General Obligation Bonds, Series 2013	3,175,000	-	170,000	3,005,000	175,000
\$4,460,000 General Obligation Bonds, Series 2013A	4,240,000	-	80,000	4,160,000	80,000
\$500,000 Sales Tax Bonds, Series 2014	455,000	-	45,000	410,000	46,000
\$2,880,000 Sales Tax Bonds Series 2016	-	2,880,000	30,039	2,849,961	41,027
Net Postemployment Benefit Obligation	1,894,201	44,899	-	1,939,100	-
Net pension liabilities	12,458,392	2,494,249	-	14,952,641	-
	<u>\$ 22,676,015</u>	<u>\$ 5,419,148</u>	<u>\$ 422,806</u>	<u>\$ 27,672,357</u>	<u>\$ 342,027</u>

The individual bond issues and loan agreement are as follows:

Bond Issue/Loan Agreement	Original Issue Amount	Interest Rate	Principal Outstanding June 30, 2017	Interest to Maturity	Maturity Date
General Obligation Bonds, Series 2013	\$ 3,540,000	3.2500%	\$ 3,005,000	\$ 782,438	2031
General Obligation Bonds, Series 2013A	4,460,000	2.125%	4,160,000	1,312,081	2038
Sales Tax Bonds, Series 2014	500,000	0% - 2.260%	410,000	38,397	2024
\$2,880,000 Sales Tax Bonds, Series 2016	2,880,000	2.750%	2,849,961	1,810,487	2057

The payments due under the terms of the notes payable as of June 30<sup>th</sup> are scheduled to occur as follows:

Year Ending June 30,	Principal Payments	Interest Payments	Total
2018	\$ 342,027	\$ 272,668	\$ 614,695
2019	350,169	263,076	613,245
2020	362,344	253,255	615,599
2021	375,551	243,100	618,651
2022	382,792	232,607	615,399
2023-2038	8,612,078	2,678,697	11,290,775
	<u>\$ 10,424,961</u>	<u>\$ 3,943,403</u>	<u>\$ 14,368,364</u>

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana  
Notes to the Financial Statements

**12. CHANGES IN AGENCY FUND DEPOSITS HELD FOR SCHOOLS**

A summary of changes in agency fund deposits due others follows:

School	Beginning Balance	Additions	Deductions	Ending Balance
	July 1, 2016			June 30, 2017
St. Helena Arts & Technology Center	\$ 18,601	\$ 37,733	\$ 41,549	\$ 14,785
St. Helena College & Career Academy	24,787	217,786	233,159	9,414
St. Helena Early Learning Center	-	41,851	26,674	15,177
Total	<u>\$ 43,388</u>	<u>\$ 297,370</u>	<u>\$ 301,382</u>	<u>\$ 39,376</u>

**13. RELATED PARTY TRANSACTIONS**

There were no related party transactions that would require disclosure in the accompanying financial statements.

**14. ON-BEHALF PAYMENTS FOR FRINGE BENEFITS AND SALARIES**

On-behalf payments for fringe benefits and salaries are direct payments made by an entity (the paying agent) to a third-party recipient for the employees of another, legally separate entity (the employer entity). GASB Statement No. 24 requires employers' governments to recognize revenue and expenditures or expenses for these on-behalf payments.

The State of Louisiana made pension contributions (regarding Professional Improvement Program) directly to the Teachers' Retirement System of Louisiana on behalf of the School Board in the amount of \$5,979.

**15. ECONOMIC DEPENDENCY**

Statement of Financial Accounting Standards (SFAS) No. 14 requires disclosure in financial statements of a situation where one entity provides more than 10% of the audited entities revenue. The Minimum Foundation Program funding provided by the state to all public school systems in Louisiana is primarily based on October 1 student count. The state provided \$8,965,592 to the School Board, which represents approximately 57% of the School Board's total revenue in the governmental funds for the year.

**16. SUBSEQUENT EVENTS**

The School Board is required to evaluate events or transactions that may occur after the balance sheet date for potential recognition or disclosure in the financial statements. The School Board performed such an evaluation through December 31, 2017, the date which the financial statements were available to be issued, and noted no subsequent events or transaction that occurred after the balance sheet date requiring recognition or disclosure.

**REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULES**

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**GENERAL FUND**  
**Budgetary Comparison Schedule**  
**For the Year Ended June 30, 2017**

	Original Budget	Final Budget	Actual (GAAP Basis)	Variance With Final Budget Positive (Negative)
<b>REVENUES</b>				
Local sources:				
Ad valorem taxes	\$ 230,000	\$ 249,000	\$ 248,998	\$ (2)
Interest earnings	2,500	2,500	425	(2,075)
Other	17,500	38,500	47,738	9,238
Total local sources	<u>250,000</u>	<u>290,000</u>	<u>297,161</u>	<u>7,161</u>
State sources:				
Minimum Foundation Program	8,084,928	8,948,198	8,953,063	4,865
Other	31,000	95,687	78,795	(16,892)
Total state sources	<u>8,115,928</u>	<u>9,043,885</u>	<u>9,031,858</u>	<u>(12,027)</u>
Federal programs	-	-	-	-
Total revenues	<u>8,365,928</u>	<u>9,333,885</u>	<u>9,329,019</u>	<u>(4,866)</u>
<b>EXPENDITURES</b>				
Current:				
Instruction:				
Regular programs	3,326,432	2,844,880	2,788,814	56,066
Special education programs	842,832	683,843	661,439	22,404
Vocational programs	297,593	314,324	306,171	8,153
Other instructional programs	353,297	384,962	377,835	7,127
Special programs	58,213	55,431	54,948	483
Support services:				
Pupil support services	660,638	613,858	604,381	9,477
Instructional staff services	284,655	363,872	362,949	923
General administration	382,273	361,934	360,412	1,522
School administration	465,137	434,416	429,530	4,886
Business services	280,692	291,557	288,691	2,866
Plant services	299,941	334,953	335,207	(254)
Student transportation services	890,413	1,005,016	1,001,300	3,716
Central services	130,000	158,018	149,029	8,989
Food services operations	10,934	10,171	18,685	(8,514)
Community services operations	8,800	8,800	-	8,800
Facility acquisition and construction services	-	139,194	137,669	1,525
Total expenditures	<u>8,291,850</u>	<u>8,005,229</u>	<u>7,877,060</u>	<u>128,169</u>

(Continued)

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**GENERAL FUND**  
**Budgetary Comparison Schedule**  
**For the Year Ended June 30, 2017**

	Original Budget	Final Budget	Actual (GAAP Basis)	Variance With Final Budget Positive (Negative)
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	\$ 74,078	\$ 1,328,656	\$ 1,451,959	\$ 123,303
<b>OTHER FINANCING SOURCES (Uses)</b>				
Operating transfers in	75,000	100,000	384,833	284,833
Operating transfers out	(58,569)	(118,569)	(101,169)	17,400
Total other financing sources (uses)	<u>16,431</u>	<u>(18,569)</u>	<u>283,664</u>	<u>302,233</u>
<b>NET CHANGES IN FUND BALANCE</b>	90,509	1,310,087	1,735,623	425,536
<b>FUND BALANCE - JUNE 30, 2016</b>	<u>3,503,738</u>	<u>3,503,738</u>	<u>3,503,738</u>	-
<b>FUND BALANCE - JUNE 30, 2017</b>	<u>\$ 3,594,247</u>	<u>\$ 4,813,825</u>	<u>\$ 5,239,361</u>	<u>\$ 425,536</u>

(Concluded)

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**Schedule of Employer's Share of Net Pension Liability  
For the Three Years Ended June 30, 2017, 2016 and 2015\***

<b>Teachers' Retirement System of Louisiana (TRSL)</b>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Employer's Proportion of the Net Pension Liability (Asset)	0.116220%	0.103960%	0.088380%
Employer's Proportionate Share of the Net Pension Liability (Asset)	\$ 13,641,196	\$ 11,178,067	\$ 9,033,601
Employer's Covered-Employee Payroll	\$ 4,978,989	\$ 5,006,571	\$ 3,872,717
Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	273.90%	223.00%	233.26%
Plan Fiduciary Net Position as a Percentage of total Pension Liability	59.9%	62.5%	63.7%
<hr/>			
<b>Louisiana School Employees' Retirement System (LSERS)</b>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Employer's Proportion of the Net Pension Liability (Asset)	0.180377%	0.180377%	0.173900%
Employer's Proportionate Share of the Net Pension Liability (Asset)	\$ 1,151,096	\$ 1,143,819	\$ 1,007,972
Employer's Covered-Employee Payroll	\$ 442,619	\$ 509,864	\$ 440,675
Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	260.06%	224.00%	228.73%
Plan Fiduciary Net Position as a Percentage of total Pension Liability	70.1%	74.5%	76.2%

Continued

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**Schedule of Employer's Share of Net Pension Liability**  
**For the Three Years Ended June 30, 2017, 2016 and 2015\***

LASERS	2017	2016
Employer's Proportion of the Net Pension Liability (Asset)	0.002040%	0.002010%
Employer's Proportionate Share of the Net Pension Liability (Asset)	\$ 160,349	\$ 136,506
Employer's Covered-Employee Payroll	\$ 40,632	\$ 3,419
Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	394.64%	3992.60%
Plan Fiduciary Net Position as a Percentage of total Pension Liability	57.7%	62.7%

\* The amounts presented have a measurement date of the previous fiscal year end.

Concluded

See Independent Auditor's Report on Supplementary Information and Accompanying Notes to Required Supplementary Information Related to Net Pension Liability.

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**Schedule of Employer's Pension Contributions**  
For the Year Ended June 30, 2017

Fiscal Year	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency (Excess)	Employer's Covered- Employee Payroll	Contributions as a Percentage of Covered Employee Payroll
<b>TRSL</b>					
2017	\$ 1,633,946	\$ 1,633,946	\$ -	\$ 6,407,631	25.50%
2016	1,309,474	1,309,474	-	4,978,989	26.30%
2015	1,401,840	1,401,840	-	5,006,571	28.00%
2014	1,053,379	1,053,379	-	3,872,717	27.20%
2013	865,777	865,777	-	3,533,784	24.50%
2012	846,160	846,160	-	3,570,295	23.70%
2011	814,583	814,583	-	4,032,589	20.20%
2010	890,207	890,207	-	5,743,271	15.50%
2009	871,607	871,607	-	5,623,271	15.50%
2008	1,044,810	1,044,810	-	6,294,036	16.60%
<b>LSERS</b>					
2017	\$ 147,317	\$ 147,317	\$ -	\$ 539,623	27.30%
2016	133,671	133,671	-	442,619	30.20%
2015	168,255	168,255	-	509,864	33.00%
2014	142,338	142,338	-	440,675	32.30%
2013	113,013	113,013	-	366,925	30.80%
2012	189,497	189,497	-	662,577	28.60%
2011	90,472	90,472	-	372,313	24.30%
2010	83,056	83,056	-	466,607	17.80%
2009	90,057	90,057	-	505,938	17.80%
2008	92,137	92,137	-	509,044	18.10%
<b>LASERS</b>					
2017	\$ 15,377	\$ 15,377	\$ -	\$ 42,953	35.80%
2016	15,115	15,115	-	40,632	37.20%
2015	1,265	1,265	-	3,419	37.00%

See Independent Auditor's Report on Supplementary Information and Accompanying Notes to Required Supplementary Information Related to Net Pension Liability.

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**Notes to Required Supplementary Information**  
**For the Year Ended June 30, 2017**

*Changes of Benefit Terms*

**Teachers' Retirement System of Louisiana**

- A 1.5% COLA, effective July 1, 2016, provided by Acts 93 and 512 of the 2016 Louisiana Regular Legislative Session.
- Regular Plan members whose first employment makes them eligible for membership in a Louisiana state retirement system on or after July 1, 2015, may retire with a 2.5% benefit factor after attaining age sixty-two with at least 5 years of service credit and are eligible for an actuarially reduced benefit with 20 years of service at any age.

**Louisiana School Employees' Retirement System**

There were no changes of benefits terms for the year ended June 30, 2017.

**Louisiana State Employees' Retirement System**

- A 1.5% COLA, effective July 1, 2016, provided by Acts 93 and 512 of the 2016 Louisiana Regular Legislative Session.
- Added benefits for members of the Harbor Police Retirement System which was merged with LASERS effective July 1, 2015 by Act 648 of 2014.

*Changes of Assumptions*

**Teachers' Retirement System of Louisiana**

There were no changes of assumptions for the year ended June 30, 2017.

**Louisiana School Employees' Retirement System**

For the actuarial valuation for the year ended June 30, 2016, the discount rate increased from 7.00% to 7.125%.

**Louisiana State Employees' Retirement System**

- There were no changes of assumptions for the year ended June 30, 2017.

**SUPPLEMENTAL INFORMATION  
SCHEDULES**

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ST. HELENA PARISH SCHOOL BOARD  
Greensburg, Louisiana  
OTHER NONMAJOR GOVERNMENTAL FUNDS  
Combining Balance Sheet  
June 30, 2017

	Title I	Title II	Special Education IDEA	Special Education Preschool
<b>ASSETS</b>				
Cash and cash equivalents	\$ (234,087)	\$ (14,804)	\$ (230,014)	\$ (2,935)
Receivables	387,118	26,971	299,412	3,243
Inventory	-	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 153,031</b>	<b>\$ 12,167</b>	<b>\$ 69,398</b>	<b>\$ 308</b>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts, salaries, and other payables	\$ 77,630	\$ 9,452	\$ 43,791	\$ -
Interfund accounts payables	75,407	2,715	25,031	309
<b>TOTAL LIABILITIES</b>	<b>153,037</b>	<b>12,167</b>	<b>68,822</b>	<b>309</b>
Fund balances:				
Nonspendable:				
Inventory	-	-	-	-
Restricted:				
Classroom activities	(6)	-	576	(1)
Operation and maintenance of plant	-	-	-	-
Salaries	-	-	-	-
School lunch	-	-	-	-
Debt service	-	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>(6)</b>	<b>-</b>	<b>576</b>	<b>(1)</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 153,031</b>	<b>\$ 12,167</b>	<b>\$ 69,398</b>	<b>\$ 308</b>

(Continued)

See Independent Auditor's Report on Supplementary Information.

Schedule 4

School Food Service	One Cent Sales Tax	One-Half Cent Sales Tax	Migrant	Other State Grants	Other Federal Grants	Summer Food Program
\$ 360,528	\$ 57,435	\$ 100,039	\$ 48	\$ (139,176)	\$ (71,844)	\$ 8,154
6,744	60,926	30,462	-	220,705	135,303	14,558
25,692	-	-	-	-	-	-
<u>\$ 392,964</u>	<u>\$ 118,361</u>	<u>\$ 130,501</u>	<u>\$ 48</u>	<u>\$ 81,529</u>	<u>\$ 63,459</u>	<u>\$ 22,712</u>
\$ 55,450	\$ 8,115	\$ 8,141	\$ -	\$ 17,583	\$ 25,679	\$ 10,530
5,262	-	-	48	20,286	37,689	(10,530)
<u>60,712</u>	<u>8,115</u>	<u>8,141</u>	<u>48</u>	<u>37,869</u>	<u>63,368</u>	<u>-</u>
25,692	-	-	-	-	-	-
-	-	-	-	43,660	91	-
-	-	-	-	-	-	-
-	110,246	122,360	-	-	-	-
306,560	-	-	-	-	-	22,712
-	-	-	-	-	-	-
<u>332,252</u>	<u>110,246</u>	<u>122,360</u>	<u>-</u>	<u>43,660</u>	<u>91</u>	<u>22,712</u>
<u>\$ 392,964</u>	<u>\$ 118,361</u>	<u>\$ 130,501</u>	<u>\$ 48</u>	<u>\$ 81,529</u>	<u>\$ 63,459</u>	<u>\$ 22,712</u>

Schedule 4

ST. HELENA PARISH SCHOOL BOARD  
Greensburg, Louisiana  
OTHER NONMAJOR GOVERNMENTAL FUNDS  
Combining Balance Sheet  
June 30, 2017

	Other Local Grants	FEMA Disaster Relief	Millage Supplement	Debt Service Fund
<b>ASSETS</b>				
Cash and cash equivalents	\$ 55,234	\$ 16,696	\$ 185,565	\$ 98,151
Receivables	5,978	4,785	2,803	-
Inventory	-	-	-	-
	<b>TOTAL ASSETS</b>	<b>\$ 21,481</b>	<b>\$ 188,368</b>	<b>\$ 98,151</b>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts, salaries, and other payables	\$ 74	\$ -	\$ 114,819	\$ -
Interfund accounts payables	1,164	-	1,447	-
	<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>116,266</b>	<b>-</b>
Fund balances:				
Nonspendable:				
Inventory	-	-	-	-
Restricted:				
Classroom activities	59,974	-	-	-
Operation and maintenance of plant	-	21,481	-	-
Salaries	-	-	72,102	-
School lunch	-	-	-	-
Debt service	-	-	-	98,151
	<b>TOTAL FUND BALANCES</b>	<b>21,481</b>	<b>72,102</b>	<b>98,151</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 61,212</b>	<b>\$ 21,481</b>	<b>\$ 188,368</b>	<b>\$ 98,151</b>

(Concluded)

See Independent Auditor's Report on Supplementary Information.

Total  
\$ 188,990  
1,199,008  
25,692  
\$ 1,413,690

\$ 371,264  
158,828  
530,092

25,692  
104,294  
21,481  
304,708  
329,272  
98,151  
883,598  
\$ 1,413,690

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**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**OTHER NONMAJOR GOVERNMENTAL FUNDS**  
**Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances**  
**For the Year Ended June 30, 2017**

	Title I	Title II	Special Education IDEA
<b>Revenues</b>			
Local sources:			
Taxes:			
Ad valorem			
Sales and use taxes	\$ -	\$ -	\$ -
Charges for services	-	-	-
Other	-	-	-
Total local sources	-	-	-
State sources:			
Minimum Foundation Program	-	-	-
Other	-	-	-
Total state sources	-	-	-
Federal programs	889,121	162,183	322,598
Total Revenues	889,121	162,183	322,598
<b>Expenditures</b>			
Instruction:			
Regular Programs	-	-	-
Special Education Programs	-	-	186,393
Vocational Programs	-	-	-
Other instructional programs	-	-	-
Special programs	246,311	48,231	-
Support Services:			
Pupil Support Services	89,787	-	-
Instructional Staff Services	420,164	97,627	102,017
General Administration	-	-	-
School Administration	-	-	-
Business Services	-	-	-
Plant Services	167	-	-
Student Transportation Services	-	-	-
Central Services	45,823	-	1,718
Operation of Non-Instructional Services:			
Food Services Operations	-	-	-
Debt Service:			
Principal	-	-	-
Interest	-	-	-
Total Expenditures	802,252	145,858	290,128

(Continued)

See Independent Auditor's Report on Supplementary Information.

Special Education Preschool	School Food Service	One Cent Sales Tax	One-Half Cent Sales Tax	Migrant	Other State Grants	Other Federal Grants
\$ -	\$ -	\$ 773,840	\$ 383,910	\$ -	\$ -	\$ -
-	17,945	-	-	-	-	-
-	-	-	-	-	-	-
-	17,945	773,840	383,910	-	-	-
-	12,529	-	-	-	-	-
-	-	-	-	-	261,765	-
-	12,529	-	-	-	261,765	-
3,613	880,665	-	-	62	-	200,602
3,613	911,139	773,840	383,910	62	261,765	200,602
-	-	228,022	123,074	-	-	-
3,092	-	68,070	32,315	-	-	-
-	-	9,907	5,725	-	-	18,029
-	-	28,187	7,201	-	81,837	22,584
175	-	23,516	16,671	56	163,382	110,904
-	-	41,270	16,653	-	7,703	9,916
-	-	66,247	34,222	-	8,843	21,245
-	-	38,556	21,183	-	-	-
-	-	24,684	11,856	-	-	-
-	-	29,983	11,574	-	-	-
-	-	48,581	22,463	-	-	-
-	-	74,690	36,945	-	-	2,130
-	-	319	319	-	-	-
-	798,091	77,306	37,567	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
3,267	798,091	759,338	377,768	56	261,765	184,808

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**ST. HELENA PARISH SCHOOL BOARD**  
 Greensburg, Louisiana  
**OTHER NONMAJOR GOVERNMENTAL FUNDS**  
 Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances  
 For the Year Ended June 30, 2017

	Title I	Title II	Special Education IDEA
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	\$ 86,869	\$ 16,325	\$ 32,470
<b>OTHER FINANCING SOURCES (Uses)</b>			
Other Sources of Funds	-	-	-
Other Uses of Funds	(86,870)	(16,324)	(32,471)
Total Other Sources and (Uses)	(86,870)	(16,324)	(32,471)
<b>NET CHANGES IN FUND BALANCES</b>	(1)	1	(1)
<b>FUND BALANCES - JULY 1, 2016</b>	(5)	(1)	577
<b>FUND BALANCES (Deficit) - JUNE 30, 2017</b>	<u>\$ (6)</u>	<u>\$ -</u>	<u>\$ 576</u>

(Continued)

See Independent Auditor's Report on Supplementary Information.

Schedule 5

<u>Special Education Preschool</u>	<u>School Food Service</u>	<u>One Cent Sales Tax</u>	<u>One-Half Cent Sales Tax</u>	<u>Migrant</u>	<u>Other State Grants</u>	<u>Other Federal Grants</u>
\$ 346	\$ 113,048	\$ 14,502	\$ 6,142	\$ 6	\$ -	\$ 15,794
-	-	-	-	-	-	-
(346)	-	-	-	(6)	-	(15,794)
<u>(346)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(6)</u>	<u>-</u>	<u>(15,794)</u>
-	113,048	14,502	6,142	-	-	-
(1)	219,204	95,744	116,218	-	43,660	91
<u>(1)</u>	<u>219,204</u>	<u>95,744</u>	<u>116,218</u>	<u>-</u>	<u>43,660</u>	<u>91</u>
<u>\$ (1)</u>	<u>\$ 332,252</u>	<u>\$ 110,246</u>	<u>\$ 122,360</u>	<u>\$ -</u>	<u>\$ 43,660</u>	<u>\$ 91</u>

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**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances**  
**For the Year Ended June 30, 2017**

	<u>Summer Food Program</u>	<u>Other Local Grants</u>	<u>FEMA Disaster Relief</u>
<b>Revenues</b>			
Local sources:			
Taxes:			
Ad valorem	\$ -	\$ -	\$ -
Sales and use taxes	-	-	-
Charges for services	45	-	-
Other	-	138,549	-
Total local sources	<u>45</u>	<u>138,549</u>	<u>-</u>
State sources:			
Minimum Foundation Program	-	-	-
Other	-	-	-
Total state sources	<u>-</u>	<u>-</u>	<u>-</u>
Federal programs	<u>14,558</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>14,603</u>	<u>138,549</u>	<u>-</u>
<b>Expenditures</b>			
Instruction:			
Regular Programs	-	68,800	-
Special Education Programs	-	-	-
Vocational Programs	-	-	-
Other instructional programs	-	629	-
Special programs	-	-	-
Support Services:			
Pupil Support Services	-	1,076	-
Instructional Staff Services	-	-	-
General Administration	-	-	-
School Administration	-	-	-
Business Services	-	-	-
Plant Services	-	38,701	-
Student Transportation Services	-	-	-
Central Services	-	-	-
Operation of Non-Instructional Services:			
Food Services Operations	14,805	-	-
Debt Service:			
Principal	-	-	-
Interest	-	-	-
Total Expenditures	<u>14,805</u>	<u>109,206</u>	<u>-</u>

(Continued)

See Independent Auditor's Report on Supplementary Information.

Schedule 5

<u>Millage Supplement</u>	<u>Debt Service Fund</u>	<u>Total</u>
\$ 821,296	\$ -	\$ 821,296
-	-	1,157,750
-	-	17,990
-	-	138,549
<u>821,296</u>	<u>-</u>	<u>2,135,585</u>
-	-	12,529
-	-	261,765
-	-	274,294
-	-	2,473,402
<u>821,296</u>	<u>-</u>	<u>4,883,281</u>
277,437	-	697,333
78,763	-	368,633
22,657	-	56,318
29,746	-	170,184
33,532	-	642,778
42,694	-	209,099
68,872	-	819,237
45,835	-	105,574
31,936	-	68,476
18,226	-	59,783
39,953	-	149,865
54,570	-	168,335
3,720	-	51,899
78,260	-	1,006,029
-	735,028	735,028
-	264,361	264,361
<u>826,201</u>	<u>999,389</u>	<u>5,572,932</u>

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**ST. HELENA PARISH SCHOOL BOARD**  
 Greensburg, Louisiana  
**NONMAJOR SPECIAL REVENUE FUNDS**  
 Combining Schedule of Revenue, Expenditures, and Changes in Fund Balances  
 For the Year Ended June 30, 2017

	Summer Food Program	Other Local Grants	FEMA Disaster Relief
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	\$ (202)	\$ 29,343	\$ -
<b>OTHER FINANCING SOURCES (Uses)</b>			
Other Sources of Funds	-	-	-
Other Uses of Funds	-	-	-
Total Other Sources and (Uses)	-	-	-
<b>NET CHANGES IN FUND BALANCES</b>	(202)	29,343	-
<b>FUND BALANCES - JULY 1, 2016</b>	22,914	30,631	21,481
<b>FUND BALANCES (Deficit) - JUNE 30, 2017</b>	<u>\$ 22,712</u>	<u>\$ 59,974</u>	<u>\$ 21,481</u>

(Concluded)

See Independent Auditor's Report on Supplementary Information.

Schedule 5

<u>Millage Supplement</u>	<u>Debt Service Fund</u>	<u>Total</u>
\$ (4,905)	\$ (999,389)	\$ (689,651)
-	965,097	965,097
-	-	(151,811)
<u>-</u>	<u>965,097</u>	<u>813,286</u>
(4,905)	(34,292)	123,635
<u>77,007</u>	<u>132,443</u>	<u>759,963</u>
<u>\$ 72,102</u>	<u>\$ 98,151</u>	<u>\$ 883,598</u>

ST. HELENA PARISH SCHOOL BOARD  
Greensburg, Louisiana

Schedule of Compensation, Benefits and Other Payment to Chief Executive Officer  
For the Year Ended June 30, 2017

Agency Head Name: Kelli Joseph, Superintendent

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 117,231
Benefits - Insurance	6,485
Benefits - Retirement	30,888
Car allowance	3,600
	<u>\$ 158,204</u>

**ST. HELENA PARISH SCHOOL BOARD**  
**Greensburg, Louisiana**  
**Schedule of Compensation Paid Board Members**  
**For the Year Ended June 30, 2017**

This schedule of compensation paid to school board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. The compensation of school board members is included in the general administrative expenditures of the General Fund. In accordance with Louisiana Revised Statute 17:56, the School Board members have elected the monthly method of compensation. Under this method, each member of the School Board receives \$800 per month, and the president receives \$900 per month for performing the duties of the office.

	<u>Amount</u>
Bell, Virginia	\$ 9,600
Chaney, Linda F., President	10,800
Hurst, Dr. Byron	9,600
Porter, Joyce	9,600
Travis, Alton P. Jr.	9,600
Whitley, Barbara	<u>9,600</u>
Total	<u><u>\$ 58,800</u></u>

ST. HELENA PARISH SCHOOL BOARD  
GREENSBURG, LOUISIANA

FEDERAL GRANTS  
FINANCIAL AND COMPLIANCE AUDIT  
TOGETHER WITH INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED JUNE 30, 2017

## TABLE OF CONTENTS

---

	<u>PAGE</u>
<b><u>SINGLE AUDIT REPORTS</u></b>	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	1
Independent Auditors' Report on Compliance For Each Major Program and On Internal Control Over Compliance Required by the Uniform Guidance.....	4
Schedule of Expenditures of Federal Awards .....	9
Notes to the Schedule of Expenditures of Federal Awards .....	11
Schedule of Findings and Questioned Costs .....	12
Schedule of Prior Year Audit Findings.....	15



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Certified Public Accountants

Alcide J. Tervalon, Jr., CPA  
Waldo J. Moret, Jr., CPA  
Paul K. Andoh, Sr., CPA  
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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Members of the  
**St. Helena Parish School Board**  
Greensburg, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the **St. Helena Parish School Board (the School Board)** as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the **School Board's** basic financial statements, and have issued our report thereon dated December 31, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the **School Board's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the **School Board's** internal control. Accordingly, we do not express an opinion on the effectiveness of the **School Board's** internal control.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS  
(CONTINUED)

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether **the School Board's** financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS  
(CONTINUED)**

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the members of the School Board, management, the Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



**BRUNO & TERVALON LLP**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
New Orleans, Louisiana

December 31, 2017



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Society of Louisiana  
Certified Public Accountants

Alcide J. Tervalon, Jr., CPA  
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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH REQUIREMENTS THAT COULD HAVE A DIRECT  
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH THE UNIFORM GUIDANCE**

---

To the Members of the  
**St. Helena Parish School Board**  
Greensburg, Louisiana

**Report on Compliance for the Major Federal Program**

We have audited the compliance of the **St. Helena Parish School Board (the School Board)** compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on **the School Board's** major federal program for the year ended June 30, 2017. **The School Board's** major federal program is identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal program.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH REQUIREMENTS THAT COULD HAVE A DIRECT  
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

---

(CONTINUED)

### Auditors' Responsibility

Our responsibility is to express an opinion on compliance of **the School Board's** major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **the School Board's** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance of **the School Board's** major federal program. However, our audit does not provide a legal determination of **the School Board's** compliance.

### Opinion on the Major Federal Program

In our opinion, **the School Board** complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2017.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH REQUIREMENTS THAT COULD HAVE A DIRECT  
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH THE UNIFORM GUIDANCE  
(CONTINUED)**

**Report on Internal Control Over Compliance**

Management of **the School Board** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered **the School Board's** internal control over compliance with the types of requirements that could have a direct and material effect on its major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance on its major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of **the School Board's** internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH REQUIREMENTS THAT COULD HAVE A DIRECT  
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH THE UNIFORM GUIDANCE**

---

**(CONTINUED)**

**Report on Internal Control Over Compliance, Continued**

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Report on Schedule of Expenditures of Federal Awards Required by  
the Uniform Guidance**

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **the School Board**, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise **the School Board's** basic financial statements. We issued our report thereon dated December 31, 2017, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH REQUIREMENTS THAT COULD HAVE A DIRECT  
AND MATERIAL EFFECT ON EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH THE UNIFORM GUIDANCE**

**(CONTINUED)**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Bruno & Tervalon LLP*

**BRUNO & TERVALON LLP**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
New Orleans, Louisiana

December 31, 2017

**ST. HELENA PARISH SCHOOL BOARD  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2017**

	CFDA NUMBER	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF AGRICULTURE:		
Awards Passed Through State Department of Education:		
Child Nutrition Cluster:		
Summer Food Program	10.559	\$ 14,558
School Breakfast Program	10.553	222,449
School Lunch Program	10.555	474,824
Total Child Nutrition Cluster		711,831
Awards Passed Through State Department of Education:		
Food Distribution	10.550	74,115
Total U.S. Department of Agriculture		785,946
Awards Passed Through State Department of Education:		
IASA Title I	84.010	863,997
IASA Title I - SI College and Career Readiness Support 1003(a)	84.010	5,625
IASA Title I - District Support Assessment	84.010A	19,500
IASA Title II	84.367	162,182
IDEA, Part B	84.027	322,599
Migrant Education - Basic State Grant Program	84.011A	62
Special Education- State Personnel Development	84.323	23,500
IDEA, Section 619 Preschool	84.173	3,613
Vocational Education-Basic Grants to States	84.048	18,029
Rural Education	84.358	24,114
School Safety National Archives - Project SERV	84.184S	2,130
Gaining Early Awareness and Readiness for Undergraduate Program	84.334	9,916
Total U.S. Department of Education		\$ 1,455,267

See Accompanying Notes to the Schedule of Expenditures of Federal Awards.

**ST. HELENA PARISH SCHOOL BOARD  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2016, CONTINUED**

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	<u>CFDA NUMBER</u>	<u>FEDERAL EXPENDITURES</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:		
Awards Passed Through State Department of Education:		
LA 4 Early Childhood Program	93.558	\$ 119,313
Child Care and Development Block Grant	93.575	<u>3,600</u>
Total U.S. Department of Health and Human Services		<u>122,913</u>
Total Expenditures		<u><u>\$ 2,364,126</u></u>

See Accompanying Notes to the Schedule of Expenditures of Federal Awards.

**ST. HELENA PARISH SCHOOL BOARD**  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2017

---

**NOTE 1 - General:**

The accompanying Schedule of Expenditures of Federal Awards (**the Schedule**) presents the activity of all federal award programs of **St. Helena Parish School Board (the School Board)**. **The School Board** reporting entity is defined in NOTE 1 to the financial statements for the year ended June 30, 2017. All federal awards passed through other government agencies are included on the Schedule.

**NOTE 2 - Basis of Accounting:**

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in NOTE 1 to **the School Board's** financial statements for the year ended June 30, 2017.

The preparation of the Schedule of Expenditures of Federal Awards in conformity with accounting principles generally accepted in the United States of America requires the use of management's estimates. Actual results could differ from those estimates.

**NOTE 3 - Relationship to Federal Financial Reports:**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of **the School Board** under programs of the federal government for the year ended June 30, 2017 and is presented on the accrual basis of accounting. The information in the accompanying schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Therefore, some amounts presented in the accompanying schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**NOTE 4 - Contingencies:**

**The School Board** is the recipient of funds from various state and federal agencies. The administration of the programs funded by these agencies is under the control of **the School Board** and are subject to audits and reviews by the agencies or their designees. Any grants or awards found to be not properly spent in accordance with the terms, conditions and regulations may be subject to recapture.

**ST. HELENA PARISH SCHOOL BOARD**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

---

**Section I - Summary of Auditors' Results**

- A. The type of report issued on the financial statements: **Unmodified.**
- B. Significant deficiencies in internal control were disclosed by the audit of the financial statements: **None reported** material weaknesses: **No.**
- C. Noncompliance which is material to the financial statements: **No.**
- D. Significant deficiencies in internal control over major programs: **None reported** Material weaknesses: **No.**
- E. The type of report issued on compliance for major programs: **Unmodified.**
- F. Any audit findings which are required to be reported under Section 200.516(a) of the Uniform Guidance: **No.**
- G. Major programs:
  - United States Department of Education:  
IASA Title I - CFDA No. 84.010
- H. Dollar threshold used to distinguish between Type A and Type B programs: **\$750,000.**
- I. Auditee qualified as a low-risk auditee under the requirements of the Uniform Guidance: **Yes.**
- J. A management letter issued: **No.**

**ST. HELENA PARISH SCHOOL BOARD**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS, CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2017**

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**Section II - Findings Relating to the Financial Statements Reported  
in Accordance with Government Auditing Standards**

No matters reported.

**Section III - Findings and Questioned Costs Related to Federal Awards**

No matters reported.

**ST. HELENA PARISH SCHOOL BOARD**  
**SCHEDULE OF PRIOR YEAR AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2017**

---

**Section I - Findings Relating to the Financial Statements Reported in Accordance with Government Auditing Standards**

No matters reported.

**Section II - Findings and Questioned Costs Related to Federal Awards**

No matters reported.

**Section III Management Letter**

No matters reported.

**ST. HELENA PARISH SCHOOL BOARD**  
**INDEPENDENT ACCOUNTANTS' REPORT**  
**ON**  
**APPLYING AGREED-UPON PROCEDURES**  
**FOR THE YEAR ENDED JUNE 30, 2017**

TABLE OF CONTENTS

	<u>PAGE</u>
AGREED-UPON PROCEDURES REPORT .....	1
SCHEDULES REQUIRED BY STATE LAW (R.S. 24:514-PERFORMANCE AND STATISTICAL DATA):	7
Schedule 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources .....	9
Schedule 2 - Education Levels of Public School Staff .....	10
Schedule 3 - Number and Type of Public Schools .....	11
Schedule 4 - Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers .....	12
Schedule 5 - Public School Staff Data .....	13
Schedule 6 - Class Size Characteristics.....	14
Schedule 7 - Louisiana Educational Assessment Program (LEAP).....	15
Schedule 8 - The Graduation Exit Exam for the 21 <sup>st</sup> Century .....	17
Schedule 9 - iLEAP Tests .....	18



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**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING AGREED-UPON PROCEDURES**

---

To the Members of the  
**St. Helena Parish School Board**

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of the **St. Helena Parish School Board (the School Board)** and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the accompanying performance and statistical data and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education. Management of **the School Board** is responsible for its performance and statistical data. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING AGREED-UPON PROCEDURES  
(CONTINUED)**

**PROCEDURES AND FINDINGS**

Our procedures and findings relate to the accompanying schedules and are as follows:

***General Fund Instructional and Support Expenditures  
and Certain Local Revenue Sources (SCHEDULE 1)***

1. We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following reported on the schedule:
  - Total General Fund Instructional Expenditures,
  - Total General Fund Equipment Expenditures,
  - Total Local Taxation Revenue,
  - Total Local Earnings on Investment in Real Property,
  - Total State Revenue in Lieu of Taxes,
  - Nonpublic Textbook Revenue, and
  - Nonpublic Transportation Revenue.

No differences noted.

***Education Levels of Public School Staff (SCHEDULE 2)***

2. We reconciled the total number of full-time classroom teachers per the schedule "Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers" (SCHEDULE 4) to the combined total number of full-time classroom teachers per this schedule and to the School Board's supporting payroll records as of October 1, 2016.

No differences noted.

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING AGREED-UPON PROCEDURES  
(CONTINUED)**

**PROCEDURES AND FINDINGS, CONTINUED**

***Education Levels of Public School Staff (SCHEDULE 2), Continued***

3. We reconciled the combined total of principals and assistant principals per the schedule "Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers" (SCHEDULE 4) to the combined total of principals and assistant principals per this schedule.

No differences noted.

4. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1, 2016 and as reported on the schedule. We traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's education level was properly classified on the schedule.

No differences noted.

***Number and Type of Public Schools (SCHEDULE 3)***

5. We obtained a list of schools by type as reported on the schedule. We compared the list to the schools and grade levels as reported on the Title I Grants to Local Educational Agencies (CFDA 84.010) application and/or the National School Lunch Program (CFDA 10.555) application.

No differences noted.

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING AGREED-UPON PROCEDURES  
(CONTINUED)**

**PROCEDURES AND FINDINGS, CONTINUED**

**Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers (SCHEDULE 4)**

6. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1, 2016 and as reported on the schedule and traced the same sample used in procedure 4 to the individual's personnel file and determined if the individual's experience was properly classified on the schedule.

No differences noted.

**Public School Staff Data (SCHEDULE 5)**

7. We obtained a list of all classroom teachers including their base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalent as reported on the schedule and traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's salary, extra compensation, and full-time equivalents were properly included on the schedule.

No differences noted.

8. We recalculated the average salaries and full-time equivalents reported in the schedule.

No differences noted.

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING AGREED-UPON PROCEDURES  
(CONTINUED)

PROCEDURES AND FINDINGS, CONTINUED

*Class Size Characteristics (SCHEDULE 6)*

9. We obtained a list of classes by school, school type and class size as reported on the schedule. We then traced a random sample of 10 classes to the October 1, 2016 roll books for those classes and determined if the class was properly classified on the schedule.

No differences noted.

*Louisiana Educational Assessment Program (LEAP) for  
the 21<sup>st</sup> Century (SCHEDULE 7)*

10. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by **the School Board**.

No differences noted.

*The Graduation Exit Exam for the 21<sup>st</sup> Century (SCHEDULE 8)*

11. This schedule is not applicable because the Graduate Exit Exam is no longer administered.

*The iLEAP Tests (SCHEDULE 9)*

12. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by **the School Board**.

No differences noted.

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING AGREED-UPON PROCEDURES  
(CONTINUED)

PROCEDURES AND FINDINGS, CONTINUED

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of **the School Board**, the Louisiana Department of Education, the Louisiana Legislature, and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



BRUNO & TERVALON LLP  
CERTIFIED PUBLIC ACCOUNTANTS  
New Orleans, Louisiana

December 31, 2017

**ST. HELENA PARISH SCHOOL BOARD**  
**SCHEDULES REQUIRED BY STATE LAW (R.S. 24:514 -**  
**PERFORMANCE AND STATISTICAL DATA)**  
**AS OF AND FOR THE YEAR ENDED JUNE 30, 2017**

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**SCHEDULE 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources**

This schedule includes general fund instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes, and nonpublic textbook and transportation revenue. This data is used either in the Minimum, Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

**SCHEDULE 2 - Education Levels of Public School Staff**

This schedule includes the certificated and uncertificated number and percentage of full-time classroom teachers and the number and percentage of principals and assistant principals with less than a Bachelor's; Master's; Master's +30; Specialist in Education; and Ph.D. or Ed.D. degrees. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

**SCHEDULE 3 - Number and Type of Public Schools**

This schedule includes the number of elementary, middle/junior high, secondary and combination schools in operation during the fiscal year. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

**SCHEDULE 4 - Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers**

This schedule includes the number of years of experience in teaching for assistant principals, principals, and full-time classroom teachers. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

**ST. HELENA PARISH SCHOOL BOARD**  
SCHEDULES REQUIRED BY STATE LAW (R.S. 24:514 -  
PERFORMANCE AND STATISTICAL DATA), CONTINUED  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2017

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**SCHEDULE 5 - Public School Staff Data**

This schedule includes average classroom teachers' salary using full-time equivalents, including and excluding ROTC and rehired retiree teachers. This data is currently reported to the Legislature in the Annual Financial and Statistical Report (AFSR).

**SCHEDULE 6 - Class Size Characteristics**

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20; 21-26, 27-33, and 34+students. This data is currently reported to the Legislature in the Annual School Report (ASR).

**SCHEDULE 7 - Louisiana Educational Assessment Program (LEAP) for the 21<sup>st</sup> Century**

This schedule represents student performance testing data and includes summary scores by school for grades 3, 4, 5, 6, 7 and 8 in each category tested. Scores are reported as Advanced, Mastery, Basic, Approaching Basic, and Unsatisfactory. This schedule includes three years of data.

**SCHEDULE 8 - The Graduation Exit Exam for the 21<sup>st</sup> Century**

This schedule is not applicable because the Graduate Exit Exam is no longer administered.

**SCHEDULE 9 - The iLEAP Tests**

This schedule represents student performance testing data and includes school summary scores for grades 3, 4, 5, 6, 7 and 8 in each district. The summary score reported is the National Percentile Rank showing relative position or rank as compared to a large, representative sample of students in the same grade from the entire nation. This schedule includes three years of data.

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**General Fund Instructional and Support Expenditures  
and Certain Local Revenue Sources  
For the Year Ended June 30, 2017**

General Fund Instructional and Equipment Expenditures

## General Fund Instructional Expenditures:

## Teacher and Student Interaction Activities:

Classroom Teacher Salaries	\$ 2,090,705	
Other Instructional Staff Activities	412,892	
Instructional Staff Employee Benefits	1,304,288	
Purchased Professional and Technical Services	141,385	
Instructional Materials and Supplies	192,356	
Instructional Equipment	7,085	
Total Teacher and Student Interaction Activities		\$ 4,148,711
Other Instructional Activities		40,496
Pupil Support Activities	604,381	
Less: Equipment for Pupil Support Activities	-	
Net Pupil Support Activities		604,381
Instructional Staff Services	362,949	
Less: Equipment for Instructional Staff Services	-	
Net Instructional Staff Services		362,949
School Administration	429,530	
Less: Equipment for School Administration	-	
Net School Administration		429,530
Total General Fund Instructional Expenditures		<u>\$ 5,586,067</u>

Total General Fund Equipment Expenditures

\$ -Certain Local Revenue Sources

## Local Taxation Revenue:

Constitutional Ad Valorem Taxes	\$ 170,627	
Renewable Ad Valorem Tax	-	
Debt Service Ad Valorem Tax	-	
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes	77,605	
Sales and Use Taxes	-	
Total Local Taxation Revenue		<u>\$ 248,232</u>
Local Earnings on Investment in Real Property:		
Earnings from 16th Section Property	\$ -	
Earnings from Other Real Property	-	
Total Local Earnings on Investment in Real Property		<u>\$ -</u>
State Revenue in Lieu of Taxes:		
Revenue Sharing - Constitutional Tax	\$ 23,858	
Revenue Sharing - Other Taxes	7,764	
Revenue Sharing - Excess Portion	-	
Other Revenue in Lieu of Taxes	-	
Total State Revenue in Lieu of Taxes		<u>\$ 31,622</u>
Nonpublic Textbook Revenue		<u>\$ -</u>
Nonpublic Transportation Revenue		<u>\$ -</u>

See independent accountants' report on applying agreed-upon procedures.

St. Helena Parish School Board  
Greensburg, Louisiana

Education Levels of Public School Staff  
As of October 1, 2016

Category	Full Time Classroom Teachers				Principals & Assistant Principals			
	Certificated		Uncertificated		Certificated		Uncertificated	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Less than a Bachelor's Degree	0	0.0%	0	0.0%	0	0.0%	0	0
Bachelor's Degree	39	67.2%	3	100.0%	0	0.0%	0	0
Master's Degree	12	20.7%	0	0.0%	3	100.0%	0	0
Master's Degree +30	7	12.1%	0	0.0%	0	0.0%	0	0
Specialists in Education	0	0.0%	0	0.0%	0	0.0%	0	0
Ph. D or Ed. D.	0	0.0%	0	0.0%	0	0.0%	0	0
Total	58	100.0%	3	100.0%	3	100.0%	0	0

See independent accountants' report on applying agreed-upon procedures.

ST. HELENA PARISH SCHOOL BOARD  
Greensburg, Louisiana

Number and Type of Public School  
For the Year Ended June 30, 2017

Type	Number
Elementary	1
Middle/Jr. High	1
Secondary	0
Combination	0
<b>Total</b>	<b>2</b>

See independent accountants' report on applying agreed-upon procedures.

St. Helena Parish School Board  
Greensburg, Louisiana

Experience of Public Principals, Assistant Principals, and Full-Time Teachers  
As of October 1, 2016

	0-1 Yr.	2-3 Yrs.	4-10 Yrs.	11-14 Yrs.	15-19 Yr.	20-24 Yr.	25+Yrs.	Total
Assistant Principals	0	0	0	0	0	0	0	0
Principals	1	1	0	0	1	0	0	3
Classroom Teachers	31	10	8	1	0	3	8	61
Total	32	11	8	1	1	3	8	64

See independent accountants' report on applying agreed-upon procedures.

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**Public School Staff Data**  
**For the Year Ended June 30, 2017**

	All Classroom Teachers	Classroom Teachers Excluding ROTC and Rehired Retirees
Average Classroom Teachers' Salary Including Extra Compensation	\$40,812	\$40,934
Average Classroom Teachers' Salary Excluding Extra Compensation	\$35,201	\$35,146
Number of Teacher Full-time Equivalents (FTEs) used in Computation of Average Salaries	65	59

Note: Figures reported include all sources of funding (i.e., federal, state, and local) but exclude employee benefits. Generally, retired teachers rehired to teach receive less compensation than non-retired teachers and ROTC teachers receive more compensation because of a federal supplement. Therefore, these teachers are excluded from the computation in the last column. This schedule

See independent accountants' report on applying agreed-upon procedures.

**ST. HELENA PARISH SCHOOL BOARD**  
Greensburg, Louisiana

**Class Size Characteristics**  
As of October 1, 2016

School Type	Class Size Range							
	1 - 20		21 - 26		27 - 33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	23.1%	57	61.1%	151	2.4%	6	0.0%	0
Elementary Activity Classes	3.6%	9	9.3%	23	0.4%	1	0.0%	0
Middle/Jr. High	0.0%	0	0.0%	0	0.0%	0	0.0%	0
Middle/Jr. High Activity Classes	0.0%	0	0.0%	0	0.0%	0	0.0%	0
High	43.0%	95	30.8%	68	11.3%	25	0.4%	1
High Activity Classes	9.5%	21	3.6%	8	1.4%	3	0.0%	0
Combination	0.0%	0	0.0%	0	0.0%	0	0.0%	0
Combination Activity Classes	0.0%	0	0.0%	0	0.0%	0	0.0%	0

**Note:** The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

See independent accountants' report on applying agreed-upon procedures.

Louisiana Educational Assessment Program (LEAP)  
For the Year Ended June 30, 2017

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
<b>Grade 3 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	2%	0%	0%	0%	0%	0%
Mastery	51%	12%	11%	34%	9%	4%
Basic	11%	18%	26%	36%	36%	18%
Approaching Basic	10%	35%	17%	12%	23%	39%
Unsatisfactory	26%	36%	46%	18%	31%	38%
Total	100%	101%	100%	100%	99%	99%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
<b>Grade 4 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0%	0%	0%	0%	0%	0%
Mastery	73%	15%	5%	16%	12%	0%
Basic	22%	35%	32%	39%	25%	16%
Approaching Basic	3%	27%	33%	30%	41%	46%
Unsatisfactory	3%	24%	30%	16%	21%	38%
Total	101%	101%	100%	101%	99%	100%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
<b>Grade 5 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0%	0%	0%	0%	0%	0%
Mastery	13%	14%	19%	4%	6%	3%
Basic	36%	26%	25%	33%	42%	14%
Approaching Basic	30%	38%	33%	38%	36%	49%
Unsatisfactory	21%	21%	22%	25%	17%	33%
Total	100%	99%	99%	100%	101%	99%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
<b>Grade 6 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0%	3%	1%	0%	1%	1%
Mastery	3%	15%	23%	2%	5%	3%
Basic	23%	31%	37%	14%	15%	13%
Approaching Basic	43%	29%	22%	55%	41%	48%
Unsatisfactory	31%	22%	16%	29%	38%	35%
Total	100%	100%	99%	100%	100%	100%

Note: Testing data for English and Mathematics in 2016 reflects summary scores for the PARCC test, which replaced the LEAP in those categories.

See independent accountants' report on applying agreed-upon procedures.

Louisiana Educational Assessment Program (LEAP)  
For the Year Ended June 30, 2017

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
<b>Grade 7 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	2%	0%	0%	1%	0%	0%
Mastery	14%	18%	8%	4%	1%	2%
Basic	22%	27%	33%	19%	19%	13%
Approaching Basic	27%	31%	33%	44%	46%	49%
Unsatisfactory	35%	23%	25%	32%	34%	37%
Total	100%	99%	99%	100%	100%	101%

District Achievement Level Results	English Language Arts			Mathematics		
	2017	2016	2015	2017	2016	2015
<b>Grade 8 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	2%	0%	0%	1%	0%	0%
Mastery	15%	22%	6%	6%	0%	17%
Basic	23%	42%	38%	22%	19%	37%
Approaching Basic	36%	25%	38%	29%	51%	24%
Unsatisfactory	23%	12%	19%	42%	30%	22%
Total	99%	101%	101%	100%	100%	100%

Note: Testing data for English and Mathematics in 2016 reflects summary scores for the PARCC test, which replaced the LEAP in those categories.

See independent accountants' report on applying agreed-upon procedures.

ST. HELENA PARISH SCHOOL BOARD  
Greensburg, Louisiana

Graduation Exit Examination (GEE)  
For the Year Ended June 30, 2017

District Achievement Level Results	English Language Arts						Mathematics					
	2017		2016		2015		2017		2016		2015	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 10												
Advanced												
Mastery												
Basic												
Approaching Basic												
Unsatisfactory												
Total												

District Achievement Level Results	Science						Social Studies					
	2017		2016		2015		2017		2016		2015	
Students	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 11												
Advanced												
Mastery												
Basic												
Approaching Basic												
Unsatisfactory												
Total												

Note: The Graduation Exit Examination is longer administered; therefore, this schedule is not applicable.

See independent accountants' report on applying agreed-upon procedures.

iLEAP Tests  
For the Year Ended June 30, 2017

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
<b>Grade 3 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	2.0%	0.0%	1.3%	0.0%	N/A	0.0%
Mastery	21.0%	4.0%	2.6%	1.0%	N/A	1.3%
Basic	60.0%	10.0%	27.6%	15.0%	N/A	39.5%
Approaching Basic	6.0%	33.0%	27.6%	28.0%	N/A	22.4%
Unsatisfactory	11.0%	53.0%	40.8%	56.0%	N/A	36.8%
Total	100%	100%	100%	100%	0%	100%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
<b>Grade 4 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0.0%	1.0%	0.0%	0.0%	N/A	0.0%
Mastery	14.0%	3.0%	1.2%	2.0%	N/A	0.0%
Basic	25.0%	29.0%	35.8%	7.0%	N/A	29.6%
Approaching Basic	25.0%	33.0%	37.0%	25.0%	N/A	34.6%
Unsatisfactory	35.0%	33.0%	25.9%	65.0%	N/A	35.8%
Total	99%	99%	100%	99%	N/A	100%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
<b>Grade 5 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0.0%	0.0%	0.0%	0.0%	N/A	0.0%
Mastery	2.0%	0.0%	3.0%	2.0%	N/A	2.0%
Basic	24.0%	36.0%	25.0%	7.0%	N/A	26.0%
Approaching Basic	39.0%	32.0%	27.0%	25.0%	N/A	32.0%
Unsatisfactory	35.0%	32.0%	45.0%	65.0%	N/A	40.0%
Total	100%	100%	100%	99%	N/A	100%

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
<b>Grade 6 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0%	0%	1%	0%	N/A	3%
Mastery	3%	3%	3%	0%	N/A	9.3%
Basic	33%	33%	26%	1%	N/A	30.9%
Approaching Basic	34%	34%	29%	33%	N/A	34%
Unsatisfactory	29%	29%	41%	60%	N/A	22.7%
Total	99%	99%	100%	94%	N/A	100%

Note 1: In 2016-2017, a Social Studies field test was administered in place of the operational Social Studies test.

Note 2: In 2016-2017, LEAP was administered for Science.

See independent accountants' report on applying agreed-upon procedures.

ST. HELENA PARISH SCHOOL BOARD

Schedule 9

Page 2 of 2

iLEAP Tests

For the Year Ended June 30, 2017

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2017	2016	2015
<b>Grade 7 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0.0%	0.0%	0.0%	0.0%	N/A	0.0%
Mastery	5.0%	9.0%	0.0%	2.0%	N/A	1.6%
Basic	22.0%	28.0%	31.8%	15.0%	N/A	42.9%
Approaching Basic	31.0%	31.0%	44.4%	21.0%	N/A	27.0%
Unsatisfactory	41.0%	32.0%	23.8%	62.0%	N/A	28.6%
<b>Total</b>	<b>99%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>N/A</b>	<b>100%</b>

District Achievement Level Results	Science			Social Studies		
	2017	2016	2015	2016	2015	2014
<b>Grade 8 Students</b>	Percent	Percent	Percent	Percent	Percent	Percent
Advanced	0.0%	0.0%	0.0%	2.0%	N/A	0.0%
Mastery	3.2%	4.0%	0.0%	7.0%	N/A	0.0%
Basic	20.0%	34.0%	22.2%	24.0%	N/A	17.5%
Approaching Basic	33.0%	28.0%	39.7%	34.0%	N/A	47.6%
Unsatisfactory	44.0%	34.0%	38.1%	33.0%	N/A	34.9%
<b>Total</b>	<b>100%</b>	<b>100.0%</b>	<b>100%</b>	<b>100%</b>	<b>N/A</b>	<b>100%</b>

Note 1: In 2016-2017, a Social Studies field test was administered in place of the operational Social Studies test.

Note 2: In 2016-2017, LEAP was administered for Science.

See independent accountants' report on applying agreed-upon procedures.

ST. HELENA PARISH SCHOOL BOARD  
INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
FOR THE YEAR ENDED JUNE 30, 2017



Member  
American Institute of  
Certified Public Accountants  
Society of Louisiana  
Certified Public Accountants

Alcide J. Tervalon, Jr., CPA  
Waldo J. Moret, Jr., CPA  
Paul K. Andoh, Sr., CPA  
Joseph A. Akanji, CPA

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES**

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To the Members of the  
**St. Helena Parish School Board**  
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by the **St. Helena Parish School Board (the School Board)** and the Louisiana Legislative Auditor (LLA) on the control and compliance areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2016 through June 30, 2017. **The School Board** management is responsible for those control and compliance areas identified in the SAUPs.

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)

PROCEDURES AND FINDINGS

The procedures and findings related to the Statewide Agreed-Upon Procedures are as follows:

Written Policies and Procedures

1. We obtained the **School Board** written policies and procedures to determine whether the policies and procedures address each of the following financial/business functions, as applicable:

a) Budgeting, including preparing, adopting, monitoring, and amending the budget.

*The School Board purchasing policy does not address monitoring the budget.*

Management's Response

The district has contracted Lean Frog Consultants and our budget policy now addresses monitoring.

b) Purchasing, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

*The School Board purchasing policy does not address how vendors are added to the vendor list.*

Management's Response

The district contracted Lean Frog consultants and our written purchasing policy now addresses adding new vendors to our system.

c) Disbursements, including processing, reviewing, and approving.

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

- d) Receipts, including receiving, recording, and preparing deposits.

*No exceptions were noted.*

- e) Payroll/Personnel, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

*No exceptions were noted.*

- f) Contracting, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

*The School Board contracting policy does not address the monitoring process.*

**Management's Response**

The district contracted Lean Frog consultants and our written contracting policy now addresses monitoring of contracts.

- g) Credit Cards, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers, and (5) monitoring card usage.

*The School Board credit card policy does not address the monitoring process.*

**Management's Response**

The district contracted Lean Frog consultants and now our written credit card policy now addresses monitoring.

- h) Travel and expense reimbursement, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

- i) Ethics, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

*The School Board ethics policy does not address a system to monitor possible ethics violations and a requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.*

**Management's Response**

The district has contracted Lean Frog Consultants and the attestation clause can be added to our existing written ethics policy.

- j) Debt Service, including (1) debt issuance approval, (2) EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

*No exceptions were noted.*

**Board (or Finance Committee, if applicable)**

2. We obtained and reviewed the Board/Finance Committee minutes for the fiscal period to determine whether:
- a) the Board met (with a quorum) at least monthly, or on a frequency in accordance with the Board's enabling legislation, charter, or other equivalent document.

*No exceptions were noted.*

- b) the Board minutes referenced or included monthly budget-to-actual comparisons on **the School Board** funds, and if the budget-to-actual comparisons showed that management was deficit spending during the fiscal period, there is a formal/written plan to eliminate the deficit spending for those entities with a fund balance deficit. If there is a formal/written plan, report whether the meeting minutes for at least one board meeting during the fiscal period reflect that the board is monitoring the plan.

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

- c) the minutes referenced or included non-budgetary financial information (e.g. approval of contracts and disbursements) for at least one meeting during the fiscal period.

*No exceptions were noted.*

**Bank Reconciliations**

- 3. We obtained a listing of client bank accounts from management and management's representation that the listing is complete.

*No exceptions were noted.*

- 4. From the listing provided by management, we selected all two of the **School Board** bank accounts and obtained bank statements and reconciliations for all months in the fiscal period to determine whether:

- a) Bank reconciliations have been prepared;

*No exceptions were noted.*

- b) Bank reconciliations include evidence that a member of management or a board member (with no involvement in the transactions associated with the bank account) have reviewed each bank reconciliation;

*No exceptions were noted.*

- c) If applicable, management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 6 months as of the end of the fiscal period.

*We noted the bank reconciliation for the operating account had reconciling items greater than six (6) months at the end of the fiscal period.*

**Management's Response**

The bank reconciliation for the operating account has been reviewed and steps will be taken to clear all old outstanding checks.

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)

Cash Collections

5. We obtained a listing of cash/check/money order (cash) collection locations and management's representation that the listing is complete.

*No exceptions were noted.*

6. From the listing provided by management, we selected all of **the School Board** cash collection locations and:

- a) Obtained existing written documentation (e.g. insurance policy, policy manual, job description) to determine whether each person responsible for collecting cash is (1) bonded, (2) not responsible for depositing the cash in the bank, recording the related transaction, or reconciling the related bank account (report if there are compensating controls performed by an outside party), and (3) not required to share the same cash register or drawer with another employee.

*No exceptions were noted.*

- b) Obtained existing written documentation (e.g. sequentially numbered receipts, system report, reconciliation worksheets, policy manual) to determine whether **the School Board** has a formal process to reconcile cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, by a person who is not responsible for cash collections in the cash collection location selected.

*No exceptions were noted.*

- c) Selected the highest (dollar) week of cash collections from the general ledger or other accounting records during the fiscal period and:

- 1) Using entity collection documentation, deposit slips, and bank statements, traced daily collections to the deposit date on the corresponding bank statement to determine whether the deposits were made within one day of collection.

*No exceptions were noted.*

- 2) Using sequentially numbered receipts, system reports, or other related collection documentation, verified that daily cash collections are completely supported by documentation.

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT**  
**ON**  
**APPLYING STATEWIDE AGREED-UPON PROCEDURES**  
**(CONTINUED)**

7. We obtained existing written documentation (e.g. policy manual, written procedure) to determine whether **the School Board** has a process specifically defined (identified as such by **the School Board**) to determine completeness of all collections, including electronic transfers, for each revenue source and agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation) by a person who is not responsible for collections.

*No exceptions were noted.*

**Disbursements – General (excluding credit card purchases or payments)**

8. We obtained **the School Board** consolidated check register for the year ended June 30, 2017 and filtered for purchases only. We obtained management's representation that the consolidated check register population was complete.

*No exceptions were noted.*

9. Using the disbursement population from #8 above, we randomly selected 25 disbursements, excluding credit card/debit card/fuel card/P-card purchases or payments. We obtained supporting documentation (e.g. purchase requisitions, system screens/logs) for each transaction to determine whether:

- a) Purchases were initiated using a requisition/purchase order system or an equivalent electronic system that separates initiation from approval functions in the same manner as a requisition/purchase order system.

*No exceptions were noted.*

- b) Purchase orders, or an electronic equivalent, were approved by a person who did not initiate the purchase.

*No exceptions were noted.*

- c) Payments for purchases were not processed without (1) an approved requisition and/or purchase order, or electronic equivalent; (2) a receiving report showing receipt of goods purchased, or electronic equivalent; and (3) an approved invoice.

*No exceptions were noted.*

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)

10. We reviewed **the School Board** documentation (e.g. electronic system control documentation, policy manual, written procedure) to determine whether the person responsible for processing payments is prohibited from adding vendors to **the School Board** purchasing/disbursement system.

*No exceptions were noted.*

11. We reviewed **the School Board** documentation (e.g. electronic system control documentation, policy manual, written procedure) to determine whether the persons with signatory authority or who make the final authorization for disbursements have no responsibility for initiating or recording purchases.

*No exceptions were noted.*

12. We inquired of management and observed the supply of unused checks to determine whether unused checks are maintained in a locked location, with access restricted to those persons that do not have signatory authority.

*No exceptions were noted.*

13. We inquired of the individual with a signature stamp whether his or her signature is maintained under his or her control or is used only with his or her knowledge and consent. We also inquired whether signed checks are likewise maintained under the control of the signer or authorized user until mailed.

*No exceptions were noted.*

Credit Cards

14. We obtained from management a listing of all active credit cards, including the card numbers and the names of the persons who maintained possession of the cards and we obtained management's representation that the listing is complete.

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

15. Using the listing prepared by management, we randomly selected 10 cards that were used during the fiscal period and obtained the monthly statements. We selected the monthly statement with the largest dollar activity for each card to determine whether:

- a) there is evidence that the monthly statement or combined statement and supporting documentation was reviewed and approved, in writing, by someone other than the authorized card holder.

*No exceptions were noted.*

- b) finance charges and/or late fees were assessed on the selected statements.

*No exceptions were noted.*

16. Using the monthly statements selected under #15 above, we obtained supporting documentation for all transactions for each of the two cards selected.

- a) We reviewed each transaction to determine whether the transaction is supported by:

- 1) An original itemized receipt (i.e., identifies precisely what was purchased)

*No exceptions were noted.*

- 2) Documentation of the business/public purpose. For meal charges, there should also be documentation of the individuals participating.

*No exceptions were noted.*

- 3) Other documentation that may be required by written policy (e.g., purchase order, written authorization.)

*No exceptions were noted.*

- b) For each transaction, we reviewed the transaction's detail (nature of purchase, dollar amount of purchase, supporting documentation) for compliance with **the School Board** written purchasing/disbursement policies and the Louisiana Public Bid Law (i.e. transaction is a large or recurring purchase requiring the solicitation of bids or quotes).

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

- c) For each transaction, we compared **the School Board** documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and report any exceptions (e.g. cash advances or non-business purchases, regardless whether they are reimbursed).

*No exceptions were noted.*

**Travel and Expense Reimbursement**

17. We obtained the consolidated check register for the year ended June 30, 2017 and filtered for travel reimbursements. We obtained management's representation that the consolidated check register population is complete.

*No exceptions were noted.*

18. We obtained **the School Board** written policies related to travel and expense reimbursements and compared the amounts in the policies to the per diem and mileage rates established by the U.S. General Services Administration ([www.gsa.gov](http://www.gsa.gov)) to determine whether there are any amounts that exceed GSA rates.

*No exceptions were noted*

19. Using the transactions from #17 above, we selected the three persons who incurred the most travel costs during the fiscal period. We obtained the expense reimbursement reports or prepaid expense documentation of each selected person, including the supporting documentation, and chose the largest travel expense for each person to review in detail. For each of the three travel expenses selected:

- a) We compared expense documentation to written policies to determine whether each expense was reimbursed or prepaid in accordance with written policy (e.g., rates established for meals, mileage, lodging).

*No exceptions were noted*

- b) We determined whether each expense is supported by:

- 1) An original itemized receipt that identifies precisely what was purchased.

*No exceptions were noted*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

- 2) Documentation of the business/public purpose (Note: For meal charges, there should also be documentation of the individuals participating).

*No exceptions were noted.*

- 3) Other documentation as may be required by written policy (e.g., authorization for travel, conference brochure, certificate of attendance).

*No exceptions were noted.*

- c) We compared **the School Board** documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value.

*No exceptions were noted.*

- d) We determined whether each expense and related documentation was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

*No exceptions were noted.*

**Contracts**

20. We obtained a listing of all contracts in effect during the fiscal period and obtained the consolidated check register for the year ended June 30, 2017 and filtered for contract payments. We obtained management's representation that the consolidated check register population is complete.

*No exceptions were noted.*

21. Using the listing above, we selected the five contract vendors that were paid the most money during the fiscal period, including the transportation contract and excluding purchases on state contract and payments to the practitioner. We obtained the related contracts and paid invoices and:

- a) We determined whether there is a formal/written contract that supports the services arrangement and the amount paid.

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

b) We compared each contract's detail to the Louisiana Public Bid Law or Procurement Code to determine whether each contract is subject to the Louisiana Public Bid Law or Procurement Code and:

1) If yes, we obtained and compared supporting contract documentation to legal requirements to determine whether **the School Board** complied with all legal requirements (e.g., solicited quotes or bids, advertisement, selected lowest bidder)

*No exceptions were noted.*

2) If no, we obtained supporting contract documentation to determine whether **the School Board** solicited quotes as a best practice.

*No exceptions were noted.*

c) We determined whether the contract was amended, and if so, we determined whether the original contract terms contemplated or provided for such an amendment.

*None of the contracts reviewed were amended; therefore, this procedure is not applicable.*

d) We selected the largest payment from each of the five contracts, obtained the supporting invoice, and compared the invoice to the contract terms, to determine whether the invoice and related payment complied with the terms and conditions of the contract.

*No exceptions were noted.*

**Payroll and Personnel**

22. We obtained a listing of employees (and elected officials, if applicable) with their related salaries. We randomly selected the five employees, obtained their personnel files, and:

a) Reviewed compensation paid to each employee during the fiscal period to determine whether payments were made in strict accordance with the terms and conditions of the employment contract or pay rate structure.

*No exceptions were noted.*

b) Reviewed changes made to hourly pay rates/salaries during the fiscal period to determine whether those changes were approved in writing and in accordance with written policy.

*No exceptions were noted.*

**INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)**

23. We obtained attendance and leave records and randomly selected one pay period in which leave was taken by at least one employee (January 9, 2017 to January 20, 2017). Within that pay period, we randomly selected 25 employees to determine whether:

- a) all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).

*No exceptions were noted.*

- b) there is written documentation that supervisors approved, electronically or in writing, the attendance and leave of the selected employees.

*No exceptions were noted.*

- c) there is written documentation that **the School Board** maintained written leave records (e.g., hours earned, hours used, and balance available) on those selected employees that earn leave.

*No exceptions were noted.*

24. We obtained from management a list of those employees/officials that terminated during the fiscal period and management's representation that the list is complete. We selected the two largest termination payments (e.g., vacation, sick, compensatory time) made during the fiscal period and obtained the personnel files for the two employees. We reviewed the termination payments to determine whether they were made in strict accordance with policy and/or contract and approved by management.

*No exceptions were noted.*

25. We obtained supporting documentation (e.g. cancelled checks, EFT documentation) relating to payroll taxes and retirement contributions during the fiscal period to determine whether the employee and employer portions of payroll taxes and retirement contributions, as well as the required reporting forms, were submitted to the applicable agencies by the required deadlines.

*No exceptions were noted.*

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)

Ethics

26. Using the five randomly selected employees from procedure #22 under "Payroll and Personnel" above, we obtained ethics compliance documentation from management to determine whether **the School Board** maintained documentation to demonstrate that required ethics training was completed. We also reviewed the employee files for the employees selected to determine whether there was a signed verification of having read the ethics policy included in the file.

*The School Board did not maintain documentation to demonstrate that required ethics training was completed in 5 of the 5 selected employees.*

*Since, the School Board does not have a policy to require all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy, this procedure is not applicable.*

Management's Response

The district has reviewed the procedures of employee completion and have included steps to ensure that all employees complete the annual training.

27. We inquired of management whether any alleged ethics violations were reported to **the School Board** during the fiscal period and, if applicable, reviewed documentation demonstrating that management investigated alleged ethics violations, the corrective actions taken, and whether management's actions complied with **the School Board** ethics policy.

*No alleged ethics violations were reported to the School Board during the fiscal period.*

Debt Service

28. If debt was issued during the fiscal period, we obtained supporting documentation from **the School Board** to determine whether State Bond Commission approval was obtained.

*No exceptions were noted.*

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)

29. If the **School Board** had outstanding debt during the fiscal period, we obtained supporting documentation from the **School Board** and report whether the **School Board** made scheduled debt service payments and maintained debt reserves, as required by debt covenants.

*No exceptions were noted.*

30. If the **School Board** had tax millages relating to debt service, we obtained supporting documentation to determine whether millage collections exceeded debt service payments by more than 10% during the fiscal period.

*No exceptions were noted.*

Other

31. We inquired of management whether the **School Board** had any misappropriations of public funds or assets. If so, we obtained and reviewed supporting documentation to determine whether the **School Board** reported the misappropriation to the Louisiana Legislative Auditor and the District Attorney of Orleans Parish.

*No misappropriations of public funds or assets were reported during the period.*

32. We observed the **School Board** premises and website to determine whether the **School Board** posted the notice required by R.S. 24:523.1.

*No exceptions were noted.*

33. If the practitioner observes or otherwise identifies any exceptions regarding management's representations in the procedures above, report the nature of each exception.

*No exceptions were noted.*

INDEPENDENT ACCOUNTANTS' REPORT  
ON  
APPLYING STATEWIDE AGREED-UPON PROCEDURES  
(CONTINUED)

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We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions, respectively, on those control and compliance areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those control and compliance areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Bruno & Tervalon LLP*

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**CERTIFIED PUBLIC ACCOUNTANTS**  
New Orleans, Louisiana

December 31, 2017