

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA

**AUDITED FINANCIAL STATEMENTS
AND SUPPLEMENTAL DATA**

TWELVE MONTHS ENDED JUNE 30, 2017

Mike Estes, P.C.
A Professional Accounting Corporation

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AUDIT QUALITY CENTER

Independent Auditor's Report

Board of Commissioners
Housing Authority of New Roads
New Roads, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the Housing Authority of the City of New Roads, Louisiana as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Housing Authority of New Roads basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design and audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Housing Authority of the City of New Roads, Louisiana, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Managements' Discussion and Analysis on pages 4 to 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards general accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Housing Authority of the City of New Roads, Louisiana's basic financial statements. The statement of modernization-uncompleted, financial data schedules, and other information as listed on the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The statement of modernization costs-uncompleted, financial data schedules, and other information as listed on the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the statement of modernization-uncompleted, financial data schedules, and other information as listed on the table of contents are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 2, 2018 on our consideration of the Housing Authority of the City of New Roads, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Audit Standards* in considering the Housing Authority of the City of New Roads, Louisiana's internal control over financial reporting and compliance.

Mike Estes, P.C.

Mike Estes, P.C.
Fort Worth, Texas
January 2, 2018

HOUSING AUTHORITY OF NEW ROADS, LA
REQUIRED SUPPLEMENTAL INFORMATION
MANAGEMENT DISCUSSION AND ANALYSIS (MD&A)
June 30th, 2017

The management of Public Housing Authority of New Roads, Louisiana presents the following discussion and analysis (MD&A) of the Housing Authority's financial activities for the fiscal year ending June 30, 2017. This represents an overview of financial information. Please read this discussion and analysis in conjunction with the Authority's included audited financial statements.

FINANCIAL HIGHLIGHTS

- The primary source of funding for these activities continues to be subsidies and grants from the Department of Housing and Urban Development (HUD), whereas tenant rentals provide a secondary but also significant source of funding.

- The Housing Authority's assets exceeded its liabilities by \$1,294,127 at the close of the fiscal year ended 2017.
 - ✓ Of this amount \$1,030,781 represents a restriction equal to the net amount invested in land, buildings, furnishings, leasehold improvements, equipment, and construction in progress, minus associated debts.
 - ✓ The remainder of \$263,340 of unrestricted assets could be used to meet the Housing Authority's ongoing obligations to citizens and creditors. As a measure of financial strength, this amount equals 55% of the total operating expenses of \$481,868 for the fiscal year 2017, which means the Authority might be able to operate about 6 months using the unrestricted assets alone, compared to 10 months in the prior fiscal year.

- The Housing Authority's total net position decreased by \$68,017, a 5% decrease from the prior fiscal year 2016. This decrease is attributable to significant increases in Federal grants for both operations and capital improvements, described in more detail below.

- The Authority spent \$180,135 on capital asset additions and \$10,474 on construction in progress during the current fiscal year.

- These changes led to an increase in cash and cash equivalents of \$1,379. As related measure of financial health, there are still over \$11 of current assets covering each dollar of total current liabilities, which compares to \$14 covering the prior fiscal year's liabilities.

- The Housing Authority continues to operate without the need for debt borrowing.

OVERVIEW OF THE FINANCIAL STATEMENTS

This MD&A is intended to serve as an introduction to the Housing Authority's basic financial statements. The Housing Authority is a special-purpose government engaged in business-type activities. Accordingly, only fund financial statements are presented as the basic financial statements, comprised of two components: (1) fund financial statements and (2) a series of notes to the financial statements. These provide information about the activities of the Housing Authority as a whole and present a longer-term view of the Housing Authority's finances. This report also contains other supplemental information in addition to the basic financial statements themselves demonstrating how projects funded by HUD have been completed, and whether there are inadequacies in the Authority's internal controls.

Reporting on the Housing Authority as a Whole

One of the most important questions asked about the Authority's finances is, "Is the Housing Authority as a whole better off, or worse off, as a result of the achievements of fiscal year 2017?" The Statement of net position and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Housing Authority as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

Fund Financial Statements

All of the funds of the Housing Authority are reported as proprietary funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Housing Authority, like other enterprises operated by state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Housing Authority's financial statements report its net position and changes in net position. One can think of the Housing Authority's net position – the difference between assets and liabilities – as one way to measure the Authority's financial health, or financial position. Over time, increases and decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. One will need to consider other non-financial factors, however, such as the changes in the Authority's occupancy levels or its legal obligations to HUD, to assess the overall health of the Housing Authority.

USING THIS ANNUAL REPORT

The Housing Authority's annual report consists of financial statements that show combined information about the Housing Authority's most significant programs:

Low Rent Public Housing	\$154,146
Public Housing Capital Fund Program	<u>35,763</u>
Total funding received this current fiscal year	<u><u>\$189,909</u></u>

The Housing Authority's auditors provided assurance in their independent auditors' report with which this MD&A is included, that the basic financial statements are fairly stated. The auditors provide varying degrees of assurance regarding the other information included in this report. A user of this report should read the independent auditors' report carefully to determine the level of assurance provided for each of the other parts of this report.

Reporting the Housing Authority's Most Significant Funds

The Housing Authority's financial statements provide detailed information about the most significant funds. Some funds are required to be established by the Department of Housing and Urban Development (HUD). However, the Housing Authority establishes other funds to help it control and manage money for particular purposes, or to show that it is meeting legal responsibilities for using grants and other money.

The Housing Authority's enterprise funds use the following accounting approach for Proprietary funds: All of the Housing Authority's services are reported in enterprise funds. The focus of proprietary funds is on income measurement, which, together with the maintenance of net position, is an important financial indicator.

Housing Authority of New Roads, LA
 Management's Discussion and Analysis (MD&A)
 June 30th 2017

FINANCIAL ANALYSIS

The Housing Authority's net position was \$1,294,121 as of June 30, 2017. Of this amount, \$1,030,781 was invested in capital assets, and the remaining \$263,340 was unrestricted. \$7,650 of cash was restricted for security deposits. Also, there are no other restrictions on general net position.

CONDENSED FINANCIAL STATEMENTS

**Condensed Statement of Net Position
 As of June 30, 2017**

	<u>2017</u>	<u>2016</u>
ASSETS		
Current assets	\$ 294,950	\$ 453,865
Capital assets, net of depreciation	1,030,781	941,397
Total assets	<u>1,325,731</u>	<u>1,395,262</u>
 DEFERRED OUTFLOWS OF RESOURCES		
Deferred payments to government assistance programs	<u>-</u>	<u>-</u>
 LIABILITIES		
Current liabilities	27,025	32,036
Non-current liabilities	4,585	1,088
Total liabilities	<u>31,610</u>	<u>33,124</u>
 DEFERRED INFLOWS OF RESOURCES		
Deferred revenues from government assistance programs	<u>-</u>	<u>-</u>
 NET POSITION		
Invested in capital assets, net of depreciation	1,030,781	941,397
net position restricted for the Housing Choice Voucher program	-	-
Unrestricted net position	263,340	420,741
Total net position	<u>1,294,121</u>	<u>1,362,138</u>

CONDENSED FINANCIAL STATEMENTS (Continued)

The net position of these funds decreased by \$68,017, or by 5%, from those of fiscal year 2016, as explained below. In the narrative that follows, the detail factors causing this change are discussed:

**Condensed Statement of Revenues, Expenses, and Changes in Fund Net Position
 Fiscal Year Ended June 30, 2017**

	2017	2016
OPERATING REVENUES		
Dwelling rental	\$ 169,382	\$ 153,799
Governmental operating grants	179,433	120,339
Other	53,177	34,301
Total Operating Revenues	401,992	308,439
OPERATING EXPENSES		
Administration	194,368	154,508
Tenant services	200	900
Utilities	8,629	6,632
Ordinary maintenance & operations	121,978	57,298
General expenses	55,466	60,625
Depreciation	101,227	89,564
Total Operating Expenses	481,868	369,527
Income (Loss) from Operations	(79,876)	(61,088)
Non Operating Revenues (Expenses)		
Interest earnings	1,264	2,763
Gain/Loss on disposal of assets	120	0
(Expenses)	1,384	2,763
Income (Loss) before contribution	(78,492)	(58,325)
Capital Contribution	10,475	41,427
Change in net position	(68,017)	(16,898)
Total net position - beginning	1,362,138	1,379,036
Total net position - ending	\$ 1,294,121	1,362,138

EXPLANATIONS OF FINANCIAL ANALYSIS

Compared with the prior fiscal year, total operating, non-operating revenues, and capital contributions increased \$61,222, or by 14%, from a combination of larger offsetting factors. Reasons for most of this change are listed below in order of impact from greatest to least:

- Total tenant revenue increased by \$15,583, or by 10% from that of the prior fiscal year. Some tenants' personal incomes increased, so rent revenue from these tenants increased accordingly, raising the overall total. Other tenant revenues (such as fees collected from tenants for late payment of rent, damages to their units, and other assessments) decreased by \$5,613.
- Federal revenues from HUD for operations increased by \$59,094, or by 49% from that of the prior fiscal year. The determination of operating grants is based in part upon operations performance of prior years. This amount fluctuates from year-to-year because of the complexities of the funding formula HUD employs. Generally, this formula calculates an allowable expense level adjusted for inflation, occupancy, and other factors, and then uses this final result as a basis for determining the grant amount. The amount of rent subsidy received from HUD depends upon an eligibility scale of each tenant. There was an increase in the number of eligible tenants receiving subsidies, so Housing Assistance Grants increased accordingly, lowering the overall total.
- Federal Capital Funds from HUD decreased by \$30,952 from that of the prior fiscal year. The Housing Authority was still in the process of completing projects funded from grants by HUD for fiscal years 2013 through 2016, and submitted a new grant during fiscal year 2017.
- Total other operating revenue increased by \$18,876 from that of the prior fiscal year.
- Interest income decreased by \$1,499 from that of the prior fiscal year, because the Authority spent available cash mostly on capital assets instead of temporary investments.

Compared with the prior fiscal year, total operating expenses increased \$112,341, or by 30%, but this also was made up of a combination of offsetting factors. Again, reasons for most of this change are listed below in order of impact from greatest to least:

- Depreciation expense increased by \$11,663, or by 13% from that of the prior fiscal year, because there was an increase in capital assets by \$180,268.
- Maintenance and repairs increased by \$64,680, or by 94% from that of the prior fiscal year, due to several major factors: Repair staff wages increased by \$15,844, or by 52%, and related employee benefit contributions increased by \$1,451, or by 32%. Also, materials used increased by \$34,801, or by 285%, and contract labor costs increased by \$12,585, or by 55%.
- General Expenses decreased by \$5,159, or by 9% from that of the prior fiscal year, and payments in lieu of taxes (PILOT) increased by \$1,358, or by 9%. PILOT is calculated as a percentage of rent (which increased by 10%) minus utilities (which increased 30%), and therefore changed proportionately to the changes in each of these, primarily because Insurance premiums decreased by \$1,451. Bad debts decreased by \$2,604, or by 33%, because these changed roughly proportional to rent. Lastly, compensated absences decreased by \$2,462, or by 39%.
- Administrative Expenses increased by \$39,860, or by 25% from that of the prior fiscal year, due to a combination of offsetting factors. Administrative staff salaries increased by \$21,708, and related employee benefit contributions increased by \$4,829.
- Utilities Expense increased by \$1,997, or by 30% from that of the prior fiscal year, because water cost decreased by \$98, electricity cost increased by \$554, gas cost increased by \$155, and other utilities expense (such as labor, benefits, garbage, sewage, and waste removal) increased by \$1,541, or by 88%.

Housing Authority of New Roads, LA
Management's Discussion and Analysis (MD&A)
June 30th 2017

- Tenant Services decreased by \$700, or by 78% from that of the prior fiscal year.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At June 30, 2017, the Housing Authority had a total cost of \$3,341,763 invested in a broad range of assets and construction in progress from projects funded in 2013 through 2016, listed below. This amount, not including depreciation, represents increases of \$190,629 from the prior year. More detailed information about capital assets appears in the notes to the financial statements.

**Capital Assets, Net of Accumulated Depreciation
As of June 30, 2017**

	<u>2017</u>	<u>2016</u>
Land	\$ 40,454	\$ 31,193
Construction in progress	69,460	58,986
Buildings	698,114	782,013
Leasehold improvements	213,627	55,530
Furniture and equipment	9,126	13,675
Total	<u>1,030,781</u>	<u>941,397</u>

As of the end of the 2017 fiscal year, the Authority is still in the process of completing HUD grants of \$198,068 obtained during 2013 through 2016 fiscal years. A total remainder of \$103,568 will be received and \$91,229 will be spent for completing these projects during fiscal year 2018.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Housing Authority is primarily dependent upon HUD for the funding of operations; therefore, the Housing Authority is affected more by Federal budget than by local economic conditions. The capital budgets for the 2017 fiscal year have already been submitted to HUD for approval and no major changes are expected.

The Capital fund programs are multiple year budgets and have remained relatively stable. Capital Funds are used for the modernization of public housing properties including administrative fees involved in the modernization.

CONTACTING THE HOUSING AUTHORITY'S FINANCIAL MANAGEMENT

Our financial report is designed to provide our citizens, investors, and creditors with a general overview of the Housing Authority's finances, and to show the Housing Authority's accountability for the money it receives. If you have questions about this report, or wish to request additional financial information, contact Paula Battley, at Public Housing Authority of New Roads, Louisiana; 151 Cherry Street; New Roads, LA 70760.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
STATEMENT OF NET POSITION

JUNE 30, 2017

ASSETS

Current assets

Cash and cash equivalents	\$ 89,033
Investments	103,076
Accounts receivable net	64,397
Prepaid items and other assets	17,309
Inventory	13,485
Restricted assets - cash and cash equivalents	7,650

Total Current Assets	294,950
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Capital Assets, net

Land and other non-depreciated assets	109,914
Other capital assets - net of depreciation	920,867

Total Capital Assets, net	1,030,781
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Total Assets	\$ 1,325,731
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LIABILITIES

Current Liabilities

Accounts payable	\$ 14,507
Unearned income	2,176
Compensated absences payable	2,692
Deposits due others	7,650

Total Current Liabilities	27,025
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Noncurrent Liabilities

Compensated absences payable	4,585
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Total Liabilities	31,610
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NET POSITION

Net investment in capital assets	1,030,781
Unrestricted	263,340

Net Position	\$ 1,294,121
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The Notes to the Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
STATEMENT OF REVENUES,
EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED JUNE 30, 2017

OPERATING REVENUES	
Dwelling rental	\$ 169,382
Governmental operating grants	179,433
Other	53,177
	<hr/>
Total Operating Revenues	401,992
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OPERATING EXPENSES	
Administration	194,368
Tenant services	200
Utilities	8,629
Ordinary maintenance & operations	121,978
General expenses	55,466
Depreciation	101,227
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Total Operating Expenses	481,868
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Income (Loss) from Operations	(79,876)
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Non Operating Revenues (Expenses)	
Interest earnings	1,264
Gain on sale of capital assets	120
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Total Non-Operating Revenues (Expenses)	1,384
	<hr/>
Income (Loss) before contribution	(78,492)
	<hr/>
Capital Contribution	10,475
	<hr/>
Change in net position	(68,017)
Total net position - beginning unadjusted	1,333,600
Prior period adjustment	28,538
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Total net position - beginning adjusted	1,362,138
	<hr/>
Total net position - ending	\$ 1,294,121
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The Notes to the Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES	
Rental receipts	\$ 154,209
Other receipts	59,929
Federal grants	147,443
Payments to vendors	(183,898)
Payments to employees – net	(185,104)
	(7,421)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Purchase of capital assets	(201,103)
Federal Capital Grants	10,475
Sale of assets	118
	(190,510)
CASH FLOWS FROM INVESTING ACTIVITIES	
Proceeds from investment maturities	196,406
Interest income	2,904
	199,310
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	1,379
CASH AND CASH EQUIVALENTS	
Beginning of Fiscal Year	95,304
CASH AND CASH EQUIVALENTS	
End of Fiscal Year	\$ 96,683

Continued

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2017

**RECONCILIATION OF OPERATING
INCOME (LOSS) TO NET CASH
PROVIDED (USED) BY OPERATING
ACTIVITIES**

Operating income (loss)	\$	(79,876)
Adjustment to reconcile operating income (loss) to net cash provided (used) by operating activities:		
Depreciation Expense		101,227
Provision of uncollectible accounts		5,112
Prior period adjustment		28,538
Change in assets and liabilities:		
Receivables		(53,478)
Inventories		(7,844)
Prepaid items		414
Account payables		3,461
Unearned income		(7,015)
Deposits due others		2,040
Net cash provided (used) by operations	\$	<u>(7,421)</u>

Concluded

The Notes to the Financial Statements are an integral part of these statements.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

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HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES The accompanying financial statements of the Housing Authority of the City of New Roads have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

A. REPORTING ENTITY Housing Authorities are chartered as public corporations under the laws (LSA – R.S. 40.391) of the State of Louisiana for the purpose of providing safe and sanitary dwellings accommodations. This creation was contingent upon the local governing body of the city or parish declaring a need for the Housing Authority to function in such city or parish. The Housing Authority is governed by a five member Board of Commissioners. The members, appointed by the Honorable Mayor of the City of New Roads, serve staggered multi-year terms.

The Housing Authority has the following units:

PHA Owned Housing	FW 2004	60
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GASB Statement 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the Housing Authority is considered a primary government, since it is a special purpose government that has a separate governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement 14, fiscally independent means that the Housing Authority may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt with HUD approval.

The Housing Authority is a related organization of the City of New Roads since the City of New Roads appoints a voting majority of the Housing Authority's governing board. The City of New Roads is not financially accountable for the Housing Authority as it cannot impose its will on the Housing Authority and there is no potential for the Housing Authority to provide financial benefit to, or impose financial burdens on, the City of New Roads. Accordingly, the Housing Authority is not a component unit of the financial reporting entity of the City of New Roads.

Governmental Accounting Standards Board (GASB) Codification Section 2100 establishes criteria for determining which, if any, component units should be considered part of the Housing Authority for financial reporting purposes. The basic criteria for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability, which includes:

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

- 1) Appointing a voting majority of an organization's governing body, and:
 - a) The ability of the government to impose its will on that organization and/or
 - b) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the government.
- 2) Organizations for which the government does not appoint a voting majority but are fiscally dependent on the government.
- 3) Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the Housing Authority has determined that there are no component units that should be considered as part of the Housing Authority reporting entity.

B. FUNDS The accounts of the Housing Authority are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

The transactions of the Housing Authority are reported in a proprietary enterprise fund. The general fund accounts for the transactions of the Public Housing Low Rent program and the Capital Fund program.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

PROPRIETARY FUNDS Proprietary funds are accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net position sheet.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary funds' principal ongoing operations. According to the Authority's policy, governmental operating grants are considered operating revenues. The other principal operating revenues of the Housing Authority are rent and maintenance charges to residents and operating fees earned. Operating expenses for proprietary funds include the administrative costs of providing the service. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

D. CASH AND CASH EQUIVALENTS Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents include amounts in time deposits, of less than ninety days, and cash with fiscal agent. Under state law, the Housing Authority may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

On the Statement of Cash Flows, cash and cash equivalents, end of year, is \$96,683. This is comprised of cash and cash equivalents of \$89,033 and restricted assets – cash of \$7,650, on the statement of net position.

E. INVESTMENTS Investments are limited to L.S.-R.S. 33:2955 and the Housing Authority investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at quoted market prices except for the following which are required/permitted as per GASB Statement No. 31:

Investments in *nonparticipating* interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.

Definitions:

Interest-earning investment contract include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

F. REVENUE RECOGNITION Revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become susceptible to accrual – that is, when they become *measurable* and *available* to the finance expenditures of the fiscal period. “Available” is determined as collectible within the 12 months of the fiscal year or soon enough thereafter to be used in pay liabilities of the current period.

G. INVENTORY All purchased inventory items are valued at cost using the first-in, first-out method. Inventory is recorded using the purchase method. At year end, the amount of inventory is recorded for external financial reporting.

H. PREPAID ITEMS Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

I. CAPITAL ASSETS Capital assets are recorded at historical cost and depreciated over their estimated useful lives (excluding salvage value). The capitalization threshold is \$500. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Site improvements	15 years
Buildings	33 years
Building improvements	15 years
Furniture and equipment	5-7 years
Computers	3 years

J. UNEARNED INCOME The Housing Authority reports prepaid revenues on its statement of net position. Prepaid revenues arise when resources are received by the Housing Authority before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the Housing Authority has a legal claim to the resources, the liability for prepaid revenue is removed from the statement of net position and the revenue is recognized.

K. COMPENSATED ABSENCES The Housing Authority follows Louisiana Civil Service regulations for accumulated annual and sick leave. Employees may accumulate up to three hundred hours of annual leave which may be received upon termination or retirement. Sick leave hours accumulate, but the employee is not paid for them if not used by his/her retirement or termination date.

L. POST EMPLOYMENT BENEFITS The Authority does not recognize or pay any post employment benefits. Accordingly, Governmental Accounting Standards Board (GASB) Statement Number 45 does not apply.

M. NET POSITION AND FLOW ASSUMPTIONS Net position is reported as restricted when constraints are placed on net position use as either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Restricted resources are used first when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

N. USE OF ESTIMATES The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses and other financing sources and uses during the reporting period. Actual results could differ from those estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS The Housing Authority has reported their investments with a maturity at time of purchase of one year or less at amortized cost. Investments with maturity at time of purchase of greater than one year are presented at fair value at June 30, 2017. Deposits are stated at cost, which approximates fair value.

Interest Rate Risk: The Housing Authority's policy does not address interest rate risk.

Credit Rate Risk: GASB 40 disclosure of credit rate risk does not apply, since the Authority's only investments are certificates of deposit.

Custodial Credit Risk: The Authority's policy requires the financial institution to cover the first \$250,000 of deposits with FDIC coverage. Any excess deposits must be collateralized with securities held by the pledging financial institution, with a fair market value that equals or exceeds the amount of excess deposits.

Restricted Cash: \$7,650 is restricted in the General Fund for security deposits.

At June 30, 2017, the Housing Authority's carrying amount of deposits was \$199,759 and the bank balance was \$210,626, which includes \$103,076 in certificates of deposits classified as investments. The entire bank balance was covered by FDIC Insurance.

NOTE 3 – ACCOUNTS RECEIVABLE The receivables at June 30, 2017, are as follows:

<u>Class of Receivables</u>	
Local sources:	
Tenants	\$ 3,458
Other	14,142
Federal sources:	
Grants	46,797
Total	<u>\$ 64,397</u>

The tenants account receivables is net of an allowance for doubtful accounts of \$5,245.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

NOTE 4 – CAPITAL ASSETS The changes in capital assets are as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Non-depreciable assets				
Land and buildings	\$ 31,193	\$ 9,261	\$ 0	\$ 40,454
Construction in progress	58,986	10,474	0	69,460
Depreciable assets:				
Buildings	2,926,911	170,874	0	3,097,785
Furniture and equipment	135,164	0	1,100	134,064
Total capital assets	3,152,254	190,609	1,100	3,341,763
Less: accumulated depreciation				
Buildings	2,089,368	96,676	0	2,186,044
Furniture and equipment	121,489	4,549	1,100	124,938
Total accumulated depreciation	2,210,857	101,225	1,100	2,310,982
Total capital assets, net	\$ 941,397	\$ 89,384	\$ 0	\$ 1,030,781

NOTE 5 – ACCOUNTS PAYABLE The payables at June 30, 2017 are as follows:

Vendors	\$ 6,985
Payroll taxes & Retirement withheld	7,522
Total	\$ 14,507

NOTE 6 – COMPENSATED ABSENCES At June 30, 2017, employees of the Housing Authority have accumulated and vested \$7,277 of employee leave computed in accordance with GASB, Codification Section C60.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

NOTE 7 – LONG-TERM OBLIGATIONS The following is a summary of the long-term obligation transactions for the year ended June 30, 2017.

		Compensated Absences
Balance, beginning	\$	5,364
Additions		6,073
Deletions		4,160
Balance, ending		7,277
Amounts due in one year	\$	2,692

NOTE 8 – RETIREMENT SYSTEM The Housing Authority participates in the Housing Renewal and Local Agency Retirement Plan, which is a defined contribution plan. The plan consists of employees of various local and regional housing authorities, urban renewal agencies, and other similar organizations. Through this plan, the Housing Authority provides pension benefits for all of its full-time employees. All full-time employees are eligible to participate in the plan on the first day of the month after completing one month of continuous and uninterrupted employment.

Under a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Each participant in the plan is required to make a monthly contribution equal to 5% of his effective compensation, and may make additional contributions up to the minimum IRS individual limit. The employer is required to make monthly contributions equal to 7.5% of each participant’s effective compensation.

The Housing Authority’s contribution for each employee and income allocated to the employee’s account is fully vested after five years of continuous service. The Housing Authority’s contributions and interest forfeited by employees who leave employment before five years of service are first used to pay for plan expenses and if there is any residual amount, the amount is refunded to the Housing Authority.

The Housing Authority has the right to establish or amend retirement plan provisions. The Housing Authority’s Joinder Agreement with the Housing Renewal and Local Agency Retirement Plan may be amended or modified by Board Resolution. Amendment of the Joinder Agreement is limited to provisions affecting plan specifications.

The Housing Authority made the required contributions of \$12,307 for the year ended June 30, 2017, of which \$5,360 was paid by the Housing Authority and \$6,947 was paid by employees. No payments were made out of the forfeiture account.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

NOTE 9 – COMMITMENTS AND CONTINGENCIES

Commitments On June 30, 2015 the Authority entered into an Employment Agreement with the Executive Director. The agreement was for three years, beginning July 1, 2014. The agreement was a renewal of a similar agreement.

The contract may be terminated for cause, as specified in the contract. The Board may also terminate without cause, if such termination, in the Board's opinion, serves the best interests of the Authority. If the Executive Director is terminated for any reason, due process is required, as outlined in the agreement. The Director may terminate the agreement upon 45 days of written notice to the Board.

The Executive Director will be paid any accrued salary through the date of termination, in the event termination should occur. The Director is also entitled to all earned annual leave at the time of separation, regardless of the reason for the separation.

To further promote the mission of providing low income housing, the Authority formed New Roads BOC, a Louisiana Limited Company. The latter entered into a partnership development agreement with Rowanoak Development LLC, which is a Mississippi Limited Liability Company, on August 3, 2016. New Roads BOC has agreed to perform certain services as an independent contractor to Rowanoak. In return, New Roads BOC will be entitled to 10% of any development fee received by Rowanoak. All fees entitled to be received by the New Roads BOC in turn will flow through to the New Roads Housing Authority.

Litigation The Housing Authority is not presently involved in litigation.

Grant Disallowances The Housing Authority participates in a number of federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. Housing Authority management believes that the amount of disallowance, if any, which may arise from future audits will not be material.

Construction Projects There are certain renovation or construction projects in progress at June 30, 2017. These include modernizing rental units. These projects are being funded by HUD. Funds are requested periodically as the cost is incurred.

Risk Management The Housing Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Housing Authority carries commercial insurance.

The Housing Authority transfers risk of loss by participating in a public entity risk pool and contracting with a commercial insurance carrier for all major categories of exposed risk.

This includes coverage of property, general liability, public liability, and worker's compensation. The risk pool and insurance contracted are obligated to meet settlements up to the maximum coverage, after the PHA's premiums and deductions are met.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2017

Louisiana State law prohibits one governmental entity assessing another entity. If the Louisiana Housing Council Group Self Insured Fund (LHC) risk pool is unable to meet its obligations, the risk to the Housing Authority is only that its own claim would be unpaid.

Coverage has not significantly changed from the previous year and settlements for each of the past three years have not exceeded insurance coverage.

NOTE 10 – ECONOMIC DEPENDENCE The Department of Housing and Urban Development provided \$189,908 to the Housing Authority, which represents approximately 47% of the Housing Authority's total revenue and capital contributions for the year.

NOTE 11 - SUBSEQUENT EVENTS Management has evaluated events and transactions subsequent to the statement of net position date through, January 2, 2018, of the independent auditor's report for potential recognition or disclosure in the financial statements. Management has not identified any items requiring recognition or disclosure.

NOTE 12 – PRIOR PERIOD ADJUSTMENTS An adjustment of \$28,538 was necessary to correct accounting errors made in the prior year. The entity was not audited in the prior year. Air conditioners on hand of \$10,494 were not included in the prior year ending inventory. In addition, a bank account with a June 30, 2016 balance of \$18,044 was not included at June 30, 2016.



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ACCOUNTANTS
and the
AICPA GOVERNMENTAL
AUDIT QUALITY CENTER

Report on Internal Control Over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards*

Independent Auditor's Report

Housing Authority of New Roads
New Roads, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Housing Authority of the City of New Roads, Louisiana, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Housing Authority of the City of New Roads, Louisiana's basic financial statements, and have issued our report thereon dated January 2, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Housing Authority of the City of New Roads, Louisiana's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Housing Authority of the City of New Roads, Louisiana's internal control. Accordingly, we do not express an opinion on the effectiveness of the Housing Authority of the City of New Roads, Louisiana's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of finding and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as audit finding 2017 – 001 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as audit finding 2017-002 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Housing Authority of the City of New Roads, Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as Audit Finding 2017-001.

Response to Finding

The Housing Authority of the City of New Roads, Louisiana's response to the finding identified in our audit is described in the accompanying Views of Responsible Officials and Planned Corrective Actions. The Housing Authority of the City of New Roads, Louisiana's response was not subjected to the auditing procedure applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mike Estes, P.C.

Mike Estes, P.C.
Fort Worth, Texas
January 2, 2018

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED YEAR ENDED JUNE 30, 2017

Section I – Summary of the Auditor’s Results

Financial Statement Audit

1. Type of Auditor’s Report Issued on Financial Statements – Unmodified.
2. Internal Control Over Financial Reporting:
 - a. Material weakness(es) identified? ✓ yes no
 - b. Significant deficiency(ies) identified? ✓ yes none reported
3. Noncompliance material to financial statements noted? ✓ yes no

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2017

Section II – Findings related to the financial statements which are required to be reported in accordance with Governmental Auditing Standards generally accepted in the United States of America:

We note that this is the first audit of the Authority in several years.

General Fund – Low Rent Program – CDFA #14.850 and Capital Funding Program – CDFA #14.872

Finding 2017– 001 – Unaudited Financial Statements Materially Misstated and Inadequate Review of Unaudited Financial Statements.

Criteria and Condition

Material audit adjustments were necessary to correct the unaudited financial statements. According to Statements on Auditing Standards #115, “inadequate design of controls over a significant account to process” may be a significant deficiency or a material weakness. Both a significant deficiency and material weakness are defined by the standard.

Inadequate design of controls over the preparation of the financial statements is an example given in Exhibit B of the Standard.

Context

The material misstatements were the following:

- a) The Authority entered into an Intergovernmental Service Agreement with the City of New Roads on August 1, 2015 to assist the City with its Section Eight Program. None of the financial transactions, which were all run through one bank account apparently established for this purpose, were reflected on the unaudited financial statements. This results in a prior period adjustment of \$18,044 to reflect the bank balance at July 1, 2016.
- b) \$59,122 of Construction in Progress was under reported on the unaudited financial statements.
- c) \$10,494 of air conditioners were on hand at June 30, 2016 but were not reported in inventory. In the current year, the \$10,494 was incorrectly charged to maintenance expense.
- d) Monthly remittances from the City to the Authority were not timely deposited.

Cause

The Authority utilizes a fee accountant. Management of the fee accounting firm should ensure that all accountants are adequately trained and supervised. When material errors are made by the primary accountant, controls consisting of properly trained supervising accountants should note and correct material mistakes in a year-end review.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2017

Section II – Findings related to the financial statements which are required to be reported in accordance with Governmental Auditing Standards generally accepted in the United States of America:

In addition, we are not certain that Management of the Authority communicated to the fee accountant that the Authority had entered into an agreement with the City to assist with the Section Eight program administered by the City.

Regarding the late deposits received from the City to the Authority's bank account, Management claims that the employee whose duty it was to timely make deposits failed to do so.

Effect

Unaudited financial statements were not as accurate as they should have been. Management should use the statements as a tool to monitor their financial operations.

Questioned Cost

None.

Recommendation

Management should obtain assurance, preferably in writing, from the CEO of the fee accounting firm, that the latter is taking steps to improve their quality control. Management should obtain the steps, review them for adequacy, and consider allowing a third party to review the adequacy of those steps.

If the fee accounting firm has not already instituted those steps, Management should obtain an anticipated completion date, and monitor the results closely.

In addition, Management of the Authority should send monthly information to the fee accountant regarding the income, expense, and other activities shown in the separate bank statement that accounts for the fees earned for assisting the City of New Roads with its Section Eight program.

Management should make sure deposits are timely made. Even when an employee is assigned this responsibility, it is Management's responsibility to make sure this is done.

Also, when the Authority receives any fees or income from its participation in a tax credit project for which the Authority is currently involved in, all accounting details should be sent that month to the fee accountant, so that as required, the accounting for this is timely reflected.

Views of Responsible Officials and Planned Corrective Actions

I am Paula Rush, Executive Director and Designated Person to answer these findings. We will do as the auditor suggests.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2017

Section II – Findings related to the financial statements which are required to be reported in accordance with Governmental Auditing Standards generally accepted in the United States of America:

General Fund – Low Rent Program – CDFA #14.850

Finding 2017– 002 – Issues Noted in Review of Tenant Files

Criteria and Condition

We noted three tenant files that were past-due for re-examination. Tenants' income and other factors are required by federal regulations to be re-examined on an annual basis. In addition, for one tenant, there was no documentation that the Enterprise Income Verification (EIV) was checked on or about the time the re-examination was due.

Context

We reviewed seven files.

Cause

We are not sure why the tenant files were not timely re-examined or the EIVs checked. Management believes that the EIV was checked, but the documentation was not kept.

Effect

Tenant rent usually changes, at least for a small amount, at re-examination. Tenant rents were not as reflective of the true amount, as they would have been with timely re-examinations.

Questioned Cost

None.

Recommendation

Management should make sure that re-examinations and EIVs are timely done and documented.

Views of Responsible Officials and Planned Corrective Actions

We feel confident that we currently are re-examining and checking EIVs on a timely basis. We will continue to do so.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
CORRECTIVE ACTION PLAN

YEAR ENDED JUNE 30, 2017

See Views of Responsible Officials and Planned Corrective Actions in the Schedule of Findings and Questioned Costs on pages 29 and 30.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

YEAR ENDED JUNE 30, 2017

The following prior audit finding was a significant deficiency, required to be reported, in the prior year in accordance with *Governmental Auditing Standards* generally accepted in the United States of America:

There were no prior audit findings.

SUPPLEMENTARY INFORMATION

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
STATEMENT OF MODERNIZATION COSTS - UNCOMPLETED

YEAR ENDED JUNE 30, 2017

CASH BASIS

	2013 Capital Fund	2014 Capital Fund	2015 Capital Fund
	<u> </u>	<u> </u>	<u> </u>
Funds approved	\$ 62,450	\$ 64,540	\$ 71,078
Funds expended	62,450	30,174	14,215
Excess of funds approved	<u>\$ 0</u>	<u>\$ 34,366</u>	<u>\$ 56,863</u>
Funds advanced	\$ 62,450	\$ 17,835	\$ 14,215
Funds expended	62,450	30,174	14,215
Excess (Deficiency) of funds advanced	<u>\$ 0</u>	<u>\$ (12,339)</u>	<u>\$ 0</u>

See accountants' report

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
 SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO AGENCY HEAD
 OR CHIEF EXECUTIVE DIRECTOR

YEAR ENDED JUNE 30, 2017

Agency Head Name: Paula Rush, Executive Director

Purpose	Amount
Salary	\$ 75,184
Benefits-insurance	4,066
Benefits-retirement	5,789
Benefits	
Car allowance	4,200
Vehicle provided by government	
Per diem	1,200
Reimbursements	
Travel	
Registration fees	
Conference travel	2,460
Continuing professional education fees	1,395
Housing	
Unvouchered expenses*	
Special meals	
Total	\$ 94,294

See accountants' report

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
SCHEDULE OF EXPENDITURES OF
FEDERAL AWARDS

YEAR ENDED JUNE 30, 2017

FEDERAL GRANTOR PROGRAM TITLE	CDFA NO.	PROGRAM EXPENDITURES
U. S. Department of Housing and Urban Development Direct Programs:		
Low-Income Housing Operating Subsidy	14.850a	\$ 154,146
Capital Fund Program	14.872	35,762
Total United States Department of Housing and Urban Development		\$ 189,908
Total Expenditures of Federal Awards		\$ 189,908

The accompanying notes are an integral part of this schedule.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
 NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2017

NOTE 1 – BASIS OF PRESENTATION The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) includes the federal award activity of the Housing Authority of the City of New Roads, Louisiana (the “Housing Authority”) under programs of the federal government for the year ended June 30, 2017. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Housing Authority, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Housing Authority.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The Housing Authority has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 3 - RELATIONSHIP TO BASIC FINANCIAL STATEMENTS Federal awards revenues are reported in the Housing Authority’s basic financial statements as follows:

	Federal Sources
Enterprise Funds	
Governmental operating grants	\$ 179,433
Capital contributions	10,475
	\$ 189,908

NOTE 4 – RELATIONSHIP TO FEDERAL FINANCIAL REPORTS Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes made to reflect amounts in accordance with generally accepted accounting principles.

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Entity Wide Balance Sheet Summary			
	Project Total	Subtotal	Total
111 Cash - Unrestricted	\$89,033	\$89,033	\$89,033
112 Cash - Restricted - Modernization and Development	\$0	\$0	\$0
113 Cash - Other Restricted	\$0	\$0	\$0
114 Cash - Tenant Security Deposits	\$7,650	\$7,650	\$7,650
115 Cash - Restricted for Payment of Current Liabilities	\$0	\$0	\$0
100 Total Cash	\$96,683	\$96,683	\$96,683
121 Accounts Receivable - PHA Projects	\$0	\$0	\$0
122 Accounts Receivable - HUD Other Projects	\$46,797	\$46,797	\$46,797
124 Accounts Receivable - Other Government	\$10,974	\$10,974	\$10,974
125 Accounts Receivable - Miscellaneous	\$3,168	\$3,168	\$3,168
126 Accounts Receivable - Tenants	\$8,703	\$8,703	\$8,703
126.1 Allowance for Doubtful Accounts - Tenants	-\$5,245	-\$5,245	-\$5,245
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current	\$0	\$0	\$0
128 Fraud Recovery	\$0	\$0	\$0
128.1 Allowance for Doubtful Accounts - Fraud	\$0	\$0	\$0
129 Accrued Interest Receivable	\$0	\$0	\$0
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$64,397	\$64,397	\$64,397
131 Investments - Unrestricted	\$103,076	\$103,076	\$103,076
132 Investments - Restricted	\$0	\$0	\$0
135 Investments - Restricted for Payment of Current Liability	\$0	\$0	\$0
142 Prepaid Expenses and Other Assets	\$17,309	\$17,309	\$17,309
143 Inventories	\$13,642	\$13,642	\$13,642
143.1 Allowance for Obsolete Inventories	-\$157	-\$157	-\$157
144 Inter Program Due From			
145 Assets Held for Sale	\$0	\$0	\$0
150 Total Current Assets	\$294,950	\$294,950	\$294,950
161 Land	\$40,454	\$40,454	\$40,454
162 Buildings	\$2,649,018	\$2,649,018	\$2,649,018
163 Furniture, Equipment & Machinery - Dwellings	\$40,199	\$40,199	\$40,199
164 Furniture, Equipment & Machinery - Administration	\$93,865	\$93,865	\$93,865
165 Leasehold Improvements	\$448,767	\$448,767	\$448,767
166 Accumulated Depreciation	-\$2,310,982	-\$2,310,982	-\$2,310,982
167 Construction in Progress	\$69,460	\$69,460	\$69,460
168 Infrastructure	\$0	\$0	\$0
160 Total Capital Assets, Net of Accumulated Depreciation	\$1,030,781	\$1,030,781	\$1,030,781
171 Notes, Loans and Mortgages Receivable - Non-Current			
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due			
173 Grants Receivable - Non Current	\$0	\$0	\$0
174 Other Assets			
176 Investments in Joint Ventures			
180 Total Non-Current Assets	\$1,030,781	\$1,030,781	\$1,030,781
200 Deferred Outflow of Resources	\$0	\$0	\$0
290 Total Assets and Deferred Outflow of Resources	\$1,325,731	\$1,325,731	\$1,325,731

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Entity Wide Balance Sheet Summary			
	Project Total	Subtotal	Total
311 Bank Overdraft	\$0	\$0	\$0
312 Accounts Payable <= 90 Days	\$6,985	\$6,985	\$6,985
313 Accounts Payable >90 Days Past Due	\$0	\$0	\$0
321 Accrued Wage/Payroll Taxes Payable	\$7,522	\$7,522	\$7,522
322 Accrued Compensated Absences - Current Portion	\$2,692	\$2,692	\$2,692
324 Accrued Contingency Liability	\$0	\$0	\$0
325 Accrued Interest Payable	\$0	\$0	\$0
331 Accounts Payable - HUD PHA Programs			
332 Account Payable - PHA Projects	\$0	\$0	\$0
333 Accounts Payable - Other Government	\$0	\$0	\$0
341 Tenant Security Deposits	\$7,650	\$7,650	\$7,650
342 Unearned Revenue	\$2,176	\$2,176	\$2,176
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue			
344 Current Portion of Long-term Debt - Operating Borrowings	\$0	\$0	\$0
345 Other Current Liabilities	\$0	\$0	\$0
346 Accrued Liabilities - Other	\$0	\$0	\$0
347 Inter Program - Due To	\$0	\$0	\$0
348 Loan Liability - Current			
310 Total Current Liabilities	\$27,025	\$27,025	\$27,025
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue			
352 Long-term Debt, Net of Current - Operating Borrowings	\$0	\$0	\$0
353 Non-current Liabilities - Other	\$0	\$0	\$0
354 Accrued Compensated Absences - Non Current	\$4,585	\$4,585	\$4,585
355 Loan Liability - Non Current			
356 FASB 5 Liabilities	\$0	\$0	\$0
357 Accrued Pension and OPEB Liabilities			
350 Total Non-Current Liabilities	\$4,585	\$4,585	\$4,585
300 Total Liabilities	\$31,610	\$31,610	\$31,610
400 Deferred Inflow of Resources	\$0	\$0	\$0
508.4 Net Investment in Capital Assets	\$1,030,781	\$1,030,781	\$1,030,781
511.4 Restricted Net Position	\$0	\$0	\$0
512.4 Unrestricted Net Position	\$263,340	\$263,340	\$263,340
513 Total Equity - Net Assets / Position	\$1,294,121	\$1,294,121	\$1,294,121
600 Total Liabilities, Deferred Inflows of Resources and Equity - Net	\$1,325,731	\$1,325,731	\$1,325,731

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Single Project Revenue and Expense			
	Low Rent	Capital Fund	Total Project
70300 Net Tenant Rental Revenue	\$169,382		\$169,382
70400 Tenant Revenue - Other	\$6,795		\$6,795
70500 Total Tenant Revenue	\$176,177	\$0	\$176,177
70600 HUD PHA Operating Grants	\$154,146	\$25,287	\$179,433
70610 Capital Grants		\$10,475	\$10,475
70710 Management Fee			
70720 Asset Management Fee			
70730 Book Keeping Fee			
70740 Front Line Service Fee			
70750 Other Fees			
70700 Total Fee Revenue			
70800 Other Government Grants			
71100 Investment Income - Unrestricted	\$1,264		\$1,264
71200 Mortgage Interest Income			
71300 Proceeds from Disposition of Assets Held for Sale			
71310 Cost of Sale of Assets			
71400 Fraud Recovery			
71500 Other Revenue	\$46,382		\$46,382
71600 Gain or Loss on Sale of Capital Assets	\$120		\$120
72000 Investment Income - Restricted			
70000 Total Revenue	\$378,089	\$35,762	\$413,851
91100 Administrative Salaries	\$111,447		\$111,447
91200 Auditing Fees			
91300 Management Fee			
91310 Book-keeping Fee			
91400 Advertising and Marketing	\$631		\$631
91500 Employee Benefit contributions - Administrative	\$22,034		\$22,034
91600 Office Expenses	\$29,570		\$29,570
91700 Legal Expense			
91800 Travel	\$22,147		\$22,147
91810 Allocated Overhead			
91900 Other	\$8,539		\$8,539
91000 Total Operating - Administrative	\$194,368	\$0	\$194,368
92000 Asset Management Fee			
92100 Tenant Services - Salaries			
92200 Relocation Costs			
92300 Employee Benefit Contributions - Tenant Services			
92400 Tenant Services - Other	\$200		\$200
92500 Total Tenant Services	\$200	\$0	\$200
93100 Water	\$388		\$388
93200 Electricity	\$4,957		\$4,957
93300 Gas	\$744		\$744
93400 Fuel			
93500 Labor			

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Single Project Revenue and Expense			
	Low Rent	Capital Fund	Total Project
93600 Sewer	\$2,540		\$2,540
93700 Employee Benefit Contributions - Utilities	\$0		\$0
93800 Other Utilities Expense			
93000 Total Utilities	\$8,629	\$0	\$8,629
94100 Ordinary Maintenance and Operations - Labor	\$46,206		\$46,206
94200 Ordinary Maintenance and Operations - Materials and Other	\$36,543		\$36,543
94300 Ordinary Maintenance and Operations Contracts	\$33,291		\$33,291
94500 Employee Benefit Contributions - Ordinary Maintenance	\$5,938		\$5,938
94000 Total Maintenance	\$121,978	\$0	\$121,978
95100 Protective Services - Labor			
95200 Protective Services - Other Contract Costs			
95300 Protective Services - Other			
95500 Employee Benefit Contributions - Protective Services			
95000 Total Protective Services	\$0	\$0	\$0
96110 Property Insurance	\$16,773		\$16,773
96120 Liability Insurance	\$3,879		\$3,879
96130 Workmen's Compensation	\$6,207		\$6,207
96140 All Other Insurance	\$3,454		\$3,454
96100 Total insurance Premiums	\$30,313	\$0	\$30,313
96200 Other General Expenses			
96210 Compensated Absences	\$3,831		\$3,831
96300 Payments in Lieu of Taxes	\$16,075		\$16,075
96400 Bad debt - Tenant Rents	\$5,247		\$5,247
96500 Bad debt - Mortgages			
96600 Bad debt - Other			
96800 Severance Expense			
96000 Total Other General Expenses	\$25,153	\$0	\$25,153
96710 Interest of Mortgage (or Bonds) Payable			
96720 Interest on Notes Payable (Short and Long Term)			
96730 Amortization of Bond Issue Costs			
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0
96900 Total Operating Expenses	\$380,641	\$0	\$380,641
97000 Excess of Operating Revenue over Operating Expenses	-\$2,552	\$35,762	\$33,210
97100 Extraordinary Maintenance			
97200 Casualty Losses - Non-capitalized			
97300 Housing Assistance Payments			
97350 HAP Portability-In			
97400 Depreciation Expense	\$101,227		\$101,227
97500 Fraud Losses			
97600 Capital Outlays - Governmental Funds			
97700 Debt Principal Payment - Governmental Funds			
97800 Dwelling Units Rent Expense			
90000 Total Expenses	\$481,868	\$0	\$481,868

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Single Project Revenue and Expense			
	Low Rent	Capital Fund	Total Project
10010 Operating Transfer In	\$25,287		\$25,287
10020 Operating transfer Out		-\$25,287	-\$25,287
10030 Operating Transfers from/to Primary Government			
10040 Operating Transfers from/to Component Unit			
10050 Proceeds from Notes, Loans and Bonds			
10060 Proceeds from Property Sales			
10070 Extraordinary Items, Net Gain/Loss			
10080 Special Items (Net Gain/Loss)			
10091 Inter Project Excess Cash Transfer In			
10092 Inter Project Excess Cash Transfer Out			
10093 Transfers between Program and Project - In			
10094 Transfers between Project and Program - Out			
10100 Total Other financing Sources (Uses)	\$25,287	-\$25,287	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-\$78,492	\$10,475	-\$68,017
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0
11030 Beginning Equity	\$1,333,600	\$0	\$1,333,600
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	\$28,538	\$0	\$28,538
11050 Changes in Compensated Absence Balance			
11060 Changes in Contingent Liability Balance			
11070 Changes in Unrecognized Pension Transition Liability			
11080 Changes in Special Term/Severance Benefits Liability			
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents			
11100 Changes in Allowance for Doubtful Accounts - Other			
11170 Administrative Fee Equity			
11180 Housing Assistance Payments Equity			
11190 Unit Months Available	703		703
11210 Number of Unit Months Leased	684		684
11270 Excess Cash	\$205,411		\$205,411
11610 Land Purchases	\$0	\$0	\$0
11620 Building Purchases	\$0	\$0	\$0
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0
11650 Leasehold Improvements Purchases	\$0	\$0	\$0
11660 Infrastructure Purchases	\$0	\$0	\$0
13510 CFFP Debt Service Payments	\$0	\$0	\$0
13901 Replacement Housing Factor Funds	\$0	\$0	\$0

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Entity Wide Revenue and Expense Summary			
	Project Total	Subtotal	Total
70300 Net Tenant Rental Revenue	\$169,382	\$169,382	\$169,382
70400 Tenant Revenue - Other	\$6,795	\$6,795	\$6,795
70500 Total Tenant Revenue	\$176,177	\$176,177	\$176,177
70600 HUD PHA Operating Grants	\$179,433	\$179,433	\$179,433
70610 Capital Grants	\$10,475	\$10,475	\$10,475
70710 Management Fee			
70720 Asset Management Fee			
70730 Book Keeping Fee			
70740 Front Line Service Fee			
70750 Other Fees			
70700 Total Fee Revenue			
70800 Other Government Grants			
71100 Investment Income - Unrestricted	\$1,264	\$1,264	\$1,264
71200 Mortgage Interest Income			
71300 Proceeds from Disposition of Assets Held for Sale			
71310 Cost of Sale of Assets			
71400 Fraud Recovery			
71500 Other Revenue	\$46,382	\$46,382	\$46,382
71600 Gain or Loss on Sale of Capital Assets	\$120	\$120	\$120
72000 Investment Income - Restricted			
70000 Total Revenue	\$413,851	\$413,851	\$413,851
91100 Administrative Salaries	\$111,447	\$111,447	\$111,447
91200 Auditing Fees			
91300 Management Fee			
91310 Book-keeping Fee			
91400 Advertising and Marketing	\$631	\$631	\$631
91500 Employee Benefit contributions - Administrative	\$22,034	\$22,034	\$22,034
91600 Office Expenses	\$29,570	\$29,570	\$29,570
91700 Legal Expense			
91800 Travel	\$22,147	\$22,147	\$22,147
91810 Allocated Overhead			
91900 Other	\$8,539	\$8,539	\$8,539
91000 Total Operating - Administrative	\$194,368	\$194,368	\$194,368
92000 Asset Management Fee			
92100 Tenant Services - Salaries			
92200 Relocation Costs			
92300 Employee Benefit Contributions - Tenant Services			
92400 Tenant Services - Other	\$200	\$200	\$200
92500 Total Tenant Services	\$200	\$200	\$200
93100 Water	\$388	\$388	\$388
93200 Electricity	\$4,957	\$4,957	\$4,957
93300 Gas	\$744	\$744	\$744
93400 Fuel			
93500 Labor			

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Entity Wide Revenue and Expense Summary			
	Project Total	Subtotal	Total
93600 Sewer	\$2,540	\$2,540	\$2,540
93700 Employee Benefit Contributions - Utilities	\$0	\$0	\$0
93800 Other Utilities Expense			
93000 Total Utilities	\$8,629	\$8,629	\$8,629
94100 Ordinary Maintenance and Operations - Labor	\$46,206	\$46,206	\$46,206
94200 Ordinary Maintenance and Operations - Materials and Other	\$36,543	\$36,543	\$36,543
94300 Ordinary Maintenance and Operations Contracts	\$33,291	\$33,291	\$33,291
94500 Employee Benefit Contributions - Ordinary Maintenance	\$5,938	\$5,938	\$5,938
94000 Total Maintenance	\$121,978	\$121,978	\$121,978
95100 Protective Services - Labor			
95200 Protective Services - Other Contract Costs			
95300 Protective Services - Other			
95500 Employee Benefit Contributions - Protective Services			
95000 Total Protective Services	\$0	\$0	\$0
96110 Property Insurance	\$16,773	\$16,773	\$16,773
96120 Liability Insurance	\$3,879	\$3,879	\$3,879
96130 Workmen's Compensation	\$6,207	\$6,207	\$6,207
96140 All Other Insurance	\$3,454	\$3,454	\$3,454
96100 Total insurance Premiums	\$30,313	\$30,313	\$30,313
96200 Other General Expenses			
96210 Compensated Absences	\$3,831	\$3,831	\$3,831
96300 Payments in Lieu of Taxes	\$16,075	\$16,075	\$16,075
96400 Bad debt - Tenant Rents	\$5,247	\$5,247	\$5,247
96500 Bad debt - Mortgages			
96600 Bad debt - Other			
96800 Severance Expense			
96000 Total Other General Expenses	\$25,153	\$25,153	\$25,153
96710 Interest of Mortgage (or Bonds) Payable			
96720 Interest on Notes Payable (Short and Long Term)			
96730 Amortization of Bond Issue Costs			
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0
96900 Total Operating Expenses	\$380,641	\$380,641	\$380,641
97000 Excess of Operating Revenue over Operating Expenses	\$33,210	\$33,210	\$33,210
97100 Extraordinary Maintenance			
97200 Casualty Losses - Non-capitalized			
97300 Housing Assistance Payments			
97350 HAP Portability-In			
97400 Depreciation Expense	\$101,227	\$101,227	\$101,227
97500 Fraud Losses			
97600 Capital Outlays - Governmental Funds			
97700 Debt Principal Payment - Governmental Funds			
97800 Dwelling Units Rent Expense			
90000 Total Expenses	\$481,868	\$481,868	\$481,868

HOUSING AUTHORITY OF NEW ROADS, LOUISIANA
FINANCIAL DATA SCHEDULES

YEAR ENDED JUNE 30, 2017

Entity Wide Revenue and Expense Summary			
	Project Total	Subtotal	Total
10010 Operating Transfer In	\$25,287	\$25,287	\$25,287
10020 Operating transfer Out	-\$25,287	-\$25,287	-\$25,287
10030 Operating Transfers from/to Primary Government			
10040 Operating Transfers from/to Component Unit			
10050 Proceeds from Notes, Loans and Bonds			
10060 Proceeds from Property Sales			
10070 Extraordinary Items, Net Gain/Loss			
10080 Special Items (Net Gain/Loss)			
10091 Inter Project Excess Cash Transfer In			
10092 Inter Project Excess Cash Transfer Out			
10093 Transfers between Program and Project - In			
10094 Transfers between Project and Program - Out			
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-\$68,017	-\$68,017	-\$68,017
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0
11030 Beginning Equity	\$1,333,600	\$1,333,600	\$1,333,600
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	\$28,538	\$28,538	\$28,538
11050 Changes in Compensated Absence Balance			
11060 Changes in Contingent Liability Balance			
11070 Changes in Unrecognized Pension Transition Liability			
11080 Changes in Special Term/Severance Benefits Liability			
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents			
11100 Changes in Allowance for Doubtful Accounts - Other			
11170 Administrative Fee Equity			
11180 Housing Assistance Payments Equity			
11190 Unit Months Available	703	703	703
11210 Number of Unit Months Leased	684	684	684
11270 Excess Cash	\$205,411	\$205,411	\$205,411
11610 Land Purchases	\$0	\$0	\$0
11620 Building Purchases	\$0	\$0	\$0
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0
11650 Leasehold Improvements Purchases	\$0	\$0	\$0
11660 Infrastructure Purchases	\$0	\$0	\$0
13510 CFFP Debt Service Payments	\$0	\$0	\$0
13901 Replacement Housing Factor Funds	\$0	\$0	\$0