

Alpha Daughters of Zion Outreach Center
A Safe Space
171 Keller St.
Hahnville, LA 70057

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS


(Date) 3/26/2020

Ms. Gayle Fransen
Engagement Manager
Louisiana Legislative Auditor
1600 North Third Street
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended **December 31, 2019**. The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



Officer's Signature
Shirley Sims

Officer's Name

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

Affidavit and Revenue Certification

**Alpha Daughters of Zion Outreach Center
A Safe Space**

**St. Charles Parish
Hahnville, LA**

**ANNUAL SWORN FINANCIAL STATEMENTS AND
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the *Legislative Auditor within 90 days after the close of the fiscal year*. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, **Ms. Shirley Parram-Sims, Executive Director**, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of **Alpha Daughters of Zion Outreach Center** as of **December 31, 2019**, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

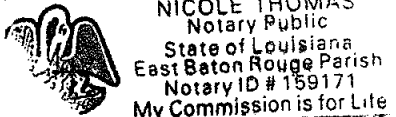
(Complete if applicable)

In addition, **Ms. Shirley Parram-Sims, Executive Director**, who, duly sworn, deposes and says that **Alpha Daughters of Zion Outreach Center-A Safe Space** received \$75,000 or less in revenues and other sources for the year ended **December 31, 2019**, and accordingly, is not required to have an audit for the previously mentioned year.



Officer's Signature

Sworn to and subscribed before me this 3rd day of April, 2020.



NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date _____

Please Complete This Section
Officer's Name _____
Officer's Title _____
Address _____
City, Zip _____
Ph: Cell/Land _____
E-mail _____

Alpha Daughters of Zion Outreach Center
A Safe Space

Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2019

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
ADOZ Survivor Assistance	\$	18,000	\$ 18,000
VOCA (net of prior year funds returned for non-use)	\$	12,002	\$ 12,002
United Way Grant	104,899		104,899
Individual & Corporate Contributions	71,502		71,502
In Kind Contributions	-		-
Fundraising Income – Gala	21,278		21,278
Other Miscellaneous Income	12		12
Total receipts	\$ 197,691	\$ 30,002	\$ 227,693
DISBURSEMENTS (Provide Brief Description):			
Program Service Expense	\$ 60,239	\$ 8,041	\$ 68,280
General & Administrative	8,607		8,607
Payroll	70,262	17,473	87,735
Utilities	6,321	1,602	7,923
Fundraising	5,627	1,753	7,020
Total Disbursements	\$ 150,696	\$ 28,869	\$ 179,565
Change in fund balance	\$ 46,996	\$ 1,133	\$ 48,128
Fund Balance at beginning of year	\$ 20,040	\$ 22,261	\$ 42,301
Fund balance (deficit) at end of year			
--This amount also goes on line 12, Statement B	\$ 67,036	\$ 23,394	\$ 90,429

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Alpha Daughters of Zion Outreach Center
A Safe Space

Balance Sheet, on December 31, 2019

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
ASSETS (balances at year-end) -Give brief description:			
1. Cash ADOZ Survivor Assistance	\$	\$ 18,304	\$ 18,304
2. Cash VOCA Domestic Violence Program		5,090	5,090
3. Cash General Fund	58,310		58,310
4. Office furnishings & Equipment	1,582		1,582
5. Auto, trucks & vans	12,000		12,000
6. Total Assets (add lines 1 - 5)	<u>\$ 71,892</u>	<u>\$ 23,394</u>	<u>\$ 95,286</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8. Payroll Liabilities	\$ 4,857	\$	\$ 4,857
9. Other			
10.			
11. Total Liabilities (add lines 7 - 10)	4,857		4,857
12. Fund balance (amount from Line 16 on Statement A)	67,035	23,394	90,429
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$ 71,892</u>	<u>\$ 23,394</u>	<u>\$ 95,286</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 – Updated 8/31/16

Alpha Daughters of Zion Outreach Center
A Safe Space

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended December 31, 2019

Agency Head Name and Title: Ms. Shirley Parram-Sims, Executive Director

Purpose	Dollar Amount
1. Salary	1. 3,473
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

___ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor -- Local Government Services: Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/31/16