

CITY OF WESTWEGO, LOUISIANA

ANNUAL FINANCIAL REPORT

DECEMBER 31, 2018

CITY OF WESTWEGO, LOUISIANA
DECEMBER 31, 2018
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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members of the City Council City of Westwego, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the City of Westwego, Louisiana, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City of Westwego, Louisiana's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the City of Westwego, Louisiana, as of December 31, 2018, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information, Schedule of Changes in Total OPEB Liability and Related Ratios, Schedule of Employer's Proportionate Share of Net Pension Liability and Schedule of the City's Pension contributions on pages 4-10 and 59-66 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Westwego, Louisiana's basic financial statements. The Schedule of Compensation of Paid Elected Officials, and the Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Compensation of Paid Elected Officials, and the Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the

underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Compensation of Paid Elected Officials and the Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 28, 2019, on our consideration of the City of Westwego, Louisiana's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Westwego, Louisiana's internal control over financial reporting and compliance.

Camnetar & Co.

Camnetar & Co., CPAs
a professional accounting corporation

Gretna, Louisiana
June 28, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

CITY OF WESTWEGO, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2018

Our discussion and analysis of the City of Westwego's financial performance provides an overview of the financial activities as of and for the fiscal year ended December 31, 2018. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

USING THE ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (Government-wide Financial Statements) provide information about the activities as a whole and present a longer-term view of the City's finances. Fund financial statements start on page 13. For governmental activities, these statements tell how these services were financed in short term as well as what remains for future spending. Fund financial statements also report the operation in more detail than the government-wide statements by providing information about the most significant funds.

Government-Wide Financial Statements

One of the most important questions asked about finances is, "Is the City of Westwego as a whole better off or worse as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information on the City as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the City's net position and changes in it. Net position-the difference between assets and liabilities-is one way to measure the financial health, or financial position of an entity. Over time, increases or decreases in net position is one indicator of whether the entity's financial health is improving or deteriorating. It is important to consider other nonfinancial factors, however, to assess the overall health of the City of Westwego.

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds-not the City of Westwego as a whole. Some funds are required to be established by State laws.

CITY OF WESTWEGO, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2018

Fund Financial Statements - continued

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds

The City uses the governmental type of fund with the following accounting approach. Most of the basic services including general government, public safety, public works, sanitation, health, and recreation are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the general governmental operations and the basic services it provides. Governmental funds information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds are described in reconciliations immediately following the fund financial statements.

Proprietary Funds

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Water and Sewerage departments. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water and Sewerage departments, which are considered to be major funds of the City. The basic proprietary fund financial statements can be found on pages 17-19.

CITY OF WESTWEGO, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2018

FINANCIAL HIGHLIGHTS

Our financial statements provide these insights into the results of this year's operation:

- As of December 31, 2018 assets exceeded liabilities by \$42,914,997 (net position) for the fiscal year reported.
- Total net position is comprised of the following:
 - (1) Investment in capital assets of \$49,014,358 including the cost of land, buildings, office equipment, furniture, and fixtures, and automobiles, net of accumulated depreciation reduced by outstanding bonds or notes attributable to the acquisition, construction, or improvement of those assets.
 - (2) Unrestricted net position of \$(9,847,383).
 - (3) Restricted net position of \$3,748,022 representing the portion restricted for specific purposes.
- The governmental fund reported total ending fund balance of \$4,298,028, which was classified as \$158,535 nonspendable, \$1,064,903 restricted, \$1,555,483 committed for future spending, \$738,994 assigned, and \$780,113 unassigned. This compares to the prior year ending fund balance of \$3,928,797 showing an increase of \$369,231 during the current year.
- Total expenses for all governmental activities, not including transfers, was \$11,945,142 for the year, which was \$4,841,861 more than the program revenues for the activities - \$7,103,281.

The Statement of Net Position and the Statement of Activities report two types of activities - governmental and business type activities.

FINANCIAL ANALYSIS OF THE CITY OF WESTWEGO AS A WHOLE

The City's net position increased by \$2,604,066 from December 31, 2017 to December 31, 2018. This is a result of a decrease of \$1,303,231 due to the adoption of GASB 75 and an increase of \$3,907,297 as a result of this year's operations. The restatement resulting from this adoption contributed to a net restatement of \$1,303,231 to the December 31, 2017, unrestricted net position.

The City's total revenues for the year in governmental activities were \$15,508,334 (\$7,103,281 in charges for services and \$8,405,053 in general revenues). The total cost of all governmental activities, not including transfers, was \$11,945,142.

CITY OF WESTWEGO, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2018

The following is the City's government wide financial information for the current and prior years in condensed form. Further details regarding these statements may be found on pages 11 and 12.

CITY OF WESTWEGO, LOUISIANA CONDENSED STATEMENT OF NET POSITION
DECEMBER 31, 2018 AND 2017

	Governmental Activities <u>2018</u>	Business-Type Activities <u>2018</u>	Total <u>2018</u>	Governmental Activities <u>2017</u>	Business-Type Activities <u>2017</u>	Total <u>2017</u>
Assets:						
Current and other assets	\$ 5,668,697	\$ 3,291,188	\$ 8,959,885	\$ 5,649,175	\$ 2,844,035	\$ 8,493,210
Capital assets, net	<u>34,727,276</u>	<u>16,501,783</u>	<u>51,229,059</u>	<u>32,290,923</u>	<u>16,249,055</u>	<u>48,539,978</u>
Total assets	<u>40,395,973</u>	<u>19,792,971</u>	<u>60,188,944</u>	<u>37,940,098</u>	<u>19,093,090</u>	<u>57,033,188</u>
Deferred outflows of resources	<u>1,790,436</u>	<u>327,896</u>	<u>2,118,332</u>	<u>1,912,804</u>	<u>388,009</u>	<u>2,300,813</u>
Liabilities:						
Current liabilities	1,348,149	1,953,423	3,301,572	1,707,798	1,990,170	3,697,968
Long term liabilities	<u>11,493,032</u>	<u>3,272,165</u>	<u>14,765,197</u>	<u>10,806,325</u>	<u>3,462,344</u>	<u>14,268,669</u>
Total liabilities	<u>12,841,181</u>	<u>5,225,588</u>	<u>18,066,769</u>	<u>12,514,123</u>	<u>5,452,514</u>	<u>17,966,637</u>
Deferred inflows of resources	<u>1,224,625</u>	<u>100,885</u>	<u>1,325,510</u>	<u>993,330</u>	<u>63,103</u>	<u>1,056,433</u>
Net Position:						
Invested in capital assets	34,727,276	14,287,082	49,014,358	32,290,923	13,997,120	46,288,043
Restricted	3,359,380	388,642	3,748,022	3,380,492	250,060	3,630,552
Unrestricted	<u>(9,966,053)</u>	<u>118,670</u>	<u>(9,847,383)</u>	<u>(9,325,966)</u>	<u>(281,698)</u>	<u>(9,607,664)</u>
Total net position	<u>\$28,120,603</u>	<u>\$14,794,394</u>	<u>\$42,914,997</u>	<u>\$26,345,449</u>	<u>\$13,965,482</u>	<u>\$40,310,931</u>

GASB 75 was implemented in the fiscal year ended December 31, 2018. Prior year amounts were not restated to reflect the changes due to this implementation

CITY OF WESTWEGO, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2018

CITY OF WESTWEGO, LOUISIANA CONDENSED STATEMENT OF ACTIVITIES
AND CHANGES IN NET POSITION
DECEMBER 31, 2018 AND 2017

	Governmental Activities <u>2018</u>	Business-Type Activities <u>2018</u>	Total <u>2018</u>	Governmental Activities <u>2017</u>	Business-Type Activities <u>2017</u>	Total <u>2017</u>
Revenues:						
Program revenues						
Charges for services	\$ 3,092,266	\$ 1,964,586	\$ 5,056,852	\$ 3,029,345	\$ 1,947,359	\$ 4,976,704
Operating grants, contributions and transfers in	1,183,705	584,807	1,768,512	1,143,956	597,225	1,741,181
Capital grants and contributions	2,827,310	756,266	3,583,576	2,459,508	2,095,264	4,554,772
General revenues						
Property taxes	1,846,990	-0-	1,846,990	1,843,411	-0-	1,843,411
Franchise taxes	260,178	-0-	260,178	261,637	-0-	261,637
Sales taxes	2,788,381	-0-	2,788,381	2,408,480	-0-	2,408,480
Alcoholic beverage tax	10,364	-0-	10,364	12,249	-0-	12,249
Boarding fee	2,006,787	-0-	2,006,787	1,986,069	-0-	1,986,069
Occupational licenses	399,612	-0-	399,612	408,705	-0-	408,705
Investment earnings	2,129	1,784	3,913	2,540	1,018	3,558
Gain (loss) on sale of assets	23,859	-0-	23,859	(45,629)	-0-	(45,629)
Miscellaneous	<u>1,066,753</u>	<u>-0-</u>	<u>1,066,753</u>	<u>946,172</u>	<u>-0-</u>	<u>946,172</u>
Total revenues	<u>15,508,334</u>	<u>3,307,443</u>	<u>18,815,777</u>	<u>14,456,443</u>	<u>4,640,866</u>	<u>19,097,309</u>
Expenses and transfers out:						
General government	4,222,230	-0-	4,222,230	4,538,463	-0-	4,538,463
Public safety	6,127,063	-0-	6,127,063	5,999,618	-0-	5,999,618
Public works	461,253	-0-	461,253	365,895	-0-	365,895
Sanitation	651,363	-0-	651,363	628,969	-0-	628,969
Health	273,975	-0-	273,975	333,071	-0-	333,071
Recreation	209,258	-0-	209,258	241,369	-0-	241,369
Transfers out	484,807	0-	484,807	597,225	0-	597,225
Water and sewerage	<u>-0-</u>	<u>2,478,531</u>	<u>2,478,531</u>	<u>-0-</u>	<u>2,639,068</u>	<u>2,639,068</u>
Total expenses and transfers out	<u>12,429,949</u>	<u>2,478,531</u>	<u>14,908,480</u>	<u>12,704,610</u>	<u>2,639,068</u>	<u>15,343,678</u>
Changes in net position	3,078,385	828,912	3,907,297	1,751,833	2,001,798	3,753,631
Net position - Beginning of Year	26,345,449	13,965,482	40,310,931	24,593,616	11,963,684	36,557,300
Prior period adjustment	<u>(1,303,231)</u>	<u>-0-</u>	<u>(1,303,231)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Net position - End of Year	<u>\$28,120,603</u>	<u>\$14,794,394</u>	<u>\$42,914,997</u>	<u>\$26,345,449</u>	<u>\$13,965,482</u>	<u>\$40,310,931</u>

GASB 75 was implemented in the fiscal year ended December 31, 2018. Prior year amounts were not restated to reflect the changes due to this implementation

CITY OF WESTWEGO, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2018

FINANCIAL ANALYSIS OF THE CITY OF WESTWEGO'S FUNDS

As we noted earlier, the City uses funds to help it control and manage money for particular purposes. Analysis of funds aids in considering whether the City is being accountable for the resources provided to it, but may also give you more insight into the overall financial health of the City.

As the City completed the year, its governmental fund reported a fund balance of \$4,298,028. This reflects an increase of \$369,231 from last year. This increase is the net result of increases primarily the result of parish sales tax and increased fines of \$463,794 and a decrease in transfers to proprietary funds of approximately \$112,418 and decreases primarily the result of an increase in lease expense of \$229,750.

GENERAL FUND BUDGETARY HIGHLIGHTS

The original budget for the General Fund's December 31, 2018 fund balance was revised by \$758,620. Major budget amendments were approved as follows:

- (A) Budgeted revenues were decreased by \$3,173,212. This decrease was due primarily to a net decrease in grant revenue of \$3,850,478 and a net increase in traffic fines, intergovernmental, and Parish sales tax of \$425,368.
- (B) Budgeted expenditures decreased \$3,931,832 mainly due to a decrease in capital expenditures of approximately \$4,180,595 and an increase in transfers to other funds of \$118,469.

CAPITAL ASSETS

Capital assets, net of accumulated depreciation, for governmental activities as of December 31, 2018 was \$34,727,276.

This year there were \$3,551,872 of additions and \$247,927 deletions to governmental activities' capital assets. More detailed information about the capital assets is presented in Note 3 to the financial statements.

DEBT

At year-end, the City of Westwego had \$95,151 of long-term compensated absences, \$2,651,874 of other post-employment benefits, \$10,011,471 of net pension liability and \$2,214,701 due to the Municipal Facilities Revolving Loan Fund.

CITY OF WESTWEGO, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2018

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City officials considered many factors when budgeting the fiscal year rates and fees that would be charged. One of those factors is new laws and regulations.

The December 31, 2019 budget assumes there will be no significant changes in the City's operations and is based on the assumption that operating expenditures will be reduced through increased management efficiency.

Salaries are budgeted for the year ending December 31, 2019 at an increase of 2% over the year ending December 31, 2018 in anticipation of raises. The expense categories affected by payroll increases are increased accordingly. Casualty and health insurance expense is budgeted to increase 5% over 2018 levels. General Fund Capital expenditures are budgeted as \$6,454,218 for the year ending December 31, 2019 and grant revenue is budgeted as \$4,091,522 for the year ending December 31, 2019.

CONTACTING FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the City of Westwego, Louisiana's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional information, contact the Honorable Joe Peoples, Mayor, City of Westwego, Louisiana, at phone number (504) 347-5745.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

CITY OF WESTWEGO, LOUISIANA
STATEMENT OF NET POSITION
December 31, 2018

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total (Memorandum Only)</u>
ASSETS			
Cash and cash equivalents	\$ 2,930,426	\$ 1,141,369	\$ 4,071,795
Prepaid insurance	158,535	-0-	158,535
Receivables, net	1,260,486	310,699	1,571,185
Due from other governments	1,319,250	129,410	1,448,660
Internal balances	-0-	1,302,439	1,302,439
Restricted cash and cash equivalents	-0-	407,271	407,271
Capital assets, net	<u>34,727,276</u>	<u>16,501,783</u>	<u>51,229,059</u>
Total assets	<u>40,395,973</u>	<u>19,792,971</u>	<u>60,188,944</u>
Deferred Outflows of Resources -			
Pension related	<u>1,790,436</u>	<u>327,896</u>	<u>2,118,332</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	834,858	260,915	1,095,773
Accrued liabilities	482,032	55,359	537,391
Internal balances	31,259	1,271,180	1,302,439
Utility deposits	-0-	157,969	157,969
Current portion of loan payable	-0-	208,000	208,000
Non-Current Liabilities:			
Long-term accrued liabilities	86,325	8,826	95,151
Other post-employment benefits	2,651,874	-0-	2,651,874
Net pension liability	8,754,833	1,256,638	10,011,471
Loans payable	<u>-0-</u>	<u>2,006,701</u>	<u>2,006,701</u>
Total liabilities	<u>12,841,181</u>	<u>5,225,588</u>	<u>18,066,769</u>
Deferred Inflows of Resources			
Pension and OPEB	1,202,105	100,885	1,302,990
Brake tags	<u>22,520</u>	<u>-0-</u>	<u>22,520</u>
Total Deferred Inflows of Resources	<u>1,224,625</u>	<u>100,885</u>	<u>1,325,510</u>
NET POSITION			
Invested in capital assets	34,727,276	14,287,082	49,014,358
Restricted	3,359,380	388,642	3,748,022
Unrestricted	<u>(9,966,053)</u>	<u>118,670</u>	<u>(9,847,383)</u>
Total net position	<u>\$ 28,120,603</u>	<u>\$ 14,794,394</u>	<u>\$ 42,914,997</u>

The accompanying notes are an integral part of this statement.

CITY OF WESTWEGO, LOUISIANA
STATEMENT OF ACTIVITIES
Year Ended December 31, 2018

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total (Memorandum Only)
Governmental Activities:							
General government	\$ 4,222,230	\$ 128,401	\$ 478,360	\$ 119,358	\$(3,496,111)	\$ -0-	\$(3,496,111)
Public safety	6,127,063	2,191,474	705,345	1,625,361	(1,604,883)	-0-	(1,604,883)
Public works	461,253	-0-	-0-	12,109	(449,144)	-0-	(449,144)
Sanitation	651,363	680,463	-0-	-0-	29,100	-0-	29,100
Health	273,975	91,928	-0-	-0-	(182,047)	-0-	(182,047)
Recreation	209,258	-0-	-0-	1,070,482	861,224	-0-	861,224
Total governmental activities	<u>11,945,142</u>	<u>3,092,266</u>	<u>1,183,705</u>	<u>2,827,310</u>	<u>(4,841,861)</u>	<u>-0-</u>	<u>(4,841,861)</u>
Business-Type Activities:							
Water	1,201,099	782,831	100,000	483,707	-0-	165,439	165,439
Sewerage	1,277,432	1,181,755	-0-	272,559	-0-	176,882	176,882
Total business-type activities	<u>2,478,531</u>	<u>1,964,586</u>	<u>100,000</u>	<u>756,266</u>	<u>-0-</u>	<u>342,321</u>	<u>342,321</u>
Total	<u>14,423,673</u>	<u>5,056,852</u>	<u>1,283,705</u>	<u>3,583,576</u>	<u>(4,841,861)</u>	<u>342,321</u>	<u>(4,499,540)</u>
General Revenues:							
Taxes:							
Property taxes					1,846,990	-0-	1,846,990
Franchise taxes					260,178	-0-	260,178
Sales taxes					2,788,381	-0-	2,788,381
Alcoholic beverage tax					10,364	-0-	10,364
Boarding fee					2,006,787	-0-	2,006,787
Occupational licenses					399,612	-0-	399,612
Investment earnings					2,129	1,784	3,913
Gain (Loss) on sale of assets					23,859	-0-	23,859
Miscellaneous					1,066,753	-0-	1,066,753
Transfers					(484,807)	484,807	-0-
Total general revenues and transfers					<u>\$ 7,920,246</u>	<u>\$ 486,591</u>	<u>\$ 8,406,837</u>
Changes in net position					3,078,385	828,912	3,907,297
Net position - Beginning of Year					26,345,449	13,965,482	40,310,931
Change in accounting principle					(1,303,231)	-0-	(1,303,231)
Net position - End of the Year					<u>\$28,120,603</u>	<u>\$ 14,794,394</u>	<u>\$ 42,914,997</u>

The accompanying notes are an integral part of this statement.

FUND FINANCIAL STATEMENTS

CITY OF WESTWEGO, LOUISIANA
BALANCE SHEET - GOVERNMENTAL FUND
December 31, 2018

ASSETS

	<u>General Fund</u>
Cash and cash equivalents	\$ <u>2,930,426</u>
Prepaid insurance	<u>158,535</u>
Receivables, net:	
Property taxes	412,342
Other accounts	<u>848,144</u>
	1,260,486
Due from other governments:	
Parish of Jefferson	581,529
State of Louisiana	736,828
U. S. Government	<u>893</u>
	1,319,250
Total assets	\$ <u>5,668,697</u>

LIABILITIES, DEFERRED INFLOWS OF
RESOURCES AND FUND BALANCE

Liabilities:	
Accounts payable	\$ 834,858
Accrued liabilities	482,032
Due from/to other funds, net	<u>31,259</u>
Total liabilities	1,348,149
Deferred Inflows of Resources	<u>22,520</u>
Fund balance:	
Nonspendable (prepaid insurance)	158,535
Restricted for public safety	596,093
Restricted for future spending Sala Ave	468,810
Committed for future spending emergencies	614,088
Committed for future spending police department	629,684
Committed for future spending Non-recurring expense	311,711
Assigned for Waterworks deficit	738,994
Unassigned	<u>780,113</u>
Total fund balance	4,298,028
Total liabilities, deferred inflows of resources and fund balance	\$ <u>5,668,697</u>

The accompanying notes are an integral part of this statement.

CITY OF WESTWEGO, LOUISIANA
RECONCILIATION OF GOVERNMENTAL FUND BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
December 31, 2018

Total fund balance of the governmental fund
at December 31, 2018 \$ 4,298,028

Amounts reported for governmental activities
in the Statement of Net Position are
different because:

The deferred outflows of contributions for
the City's employees' retirement systems
are not available resources and, therefore,
are not reported in the governmental funds. 1,790,436

Capital assets used in governmental
activities are not financial resources
and, therefore, are not reported in the
governmental fund. Those assets consist of:

Land and building	37,829,224	
Machinery and equipment	10,545,512	
	<u>48,374,736</u>	
Less accumulated depreciation	(13,647,460)	
 Capital assets, net		 34,727,276

Long-term liabilities are not due and
payable in the current period and, therefore,
are not reported in the governmental funds:

Pension liability	(8,754,833)	
Compensated absences payable	(86,325)	
Other post-employment benefits	<u>(2,651,874)</u>	(11,493,032)

The deferred inflows of contributions for
the City's employees' retirement systems
and changes to the OPEB are not payable
from current expendable resources and,
therefore, are not reported in the
governmental funds. (1,202,105)

Net position of governmental activities at
December 31, 2018 \$28,120,603

The accompanying notes are an integral part of this statement.

CITY OF WESTWEGO, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE-GOVERNMENTAL FUND
Year Ended December 31, 2018

	<u>General Fund</u>
Revenues:	
Taxes	\$ 4,811,674
Licenses and permits	752,768
Intergovernmental	6,166,370
Charges for services	717,775
Fines	1,807,140
Miscellaneous	<u>1,044,422</u>
Total revenues	<u>15,300,149</u>
Expenditures:	
Current:	
General government	3,843,728
Public safety	5,660,582
Public works	354,559
Sanitation	651,363
Health	244,774
Recreation	139,233
Capital outlay	<u>3,551,872</u>
Total expenditures	<u>14,446,111</u>
Excess of revenues over expenditures	<u>854,038</u>
Other financing uses:	
Transfer to Proprietary Funds	<u>484,807</u>
Excess of revenues over expenditures and other financing uses	<u>369,231</u>
Fund balance - beginning of year	<u>3,928,797</u>
Fund balance - end of year	<u>\$ 4,298,028</u>

The accompanying notes are an integral part of this statement.

CITY OF WESTWEGO, LOUISIANA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE-GOVERNMENTAL FUND
TO THE STATEMENT OF ACTIVITIES
Year Ended December 31, 2018

Total net change in fund balance at
December 31, 2018 per Statement of
Revenues, Expenditures, and Changes in
Fund Balance of the Governmental Fund \$ 369,231

Amounts reported in governmental activities
in the government-wide Statement of
Activities are different because:

Governmental funds report capital
outlays as expenditures. However, in
the government-wide Statement of
Activities, the cost of those assets
is allocated over their estimated
useful lives and reported as depreciation
expense.

Capital outlay which is considered expenditures on the Statement of Revenues, Expenditures, and Changes in Fund Balance	\$ 3,551,872	
Depreciation expense for the year ended December 31, 2018	(1,109,578)	
Disposition of assets, net	<u>(5,941)</u>	2,436,353

Some revenues are not considered measurable at
year end, they are not considered "available"
revenues in the governmental funds.

Non-employer pension contributions	214,126
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Some items reported in the statement of activities
do not require the use of current financial
resources and, therefore, are not reported
as expenditures in governmental funds. These
activities consist of:

Excess of long-term compensated absences earned over compensated absences used	(6,139)	
Pension expense	(20,821)	
Decrease in other post-employment benefits	<u>85,635</u>	<u>58,675</u>

Total change in net position of governmental activities	<u>\$ 3,078,385</u>
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The accompanying notes are an integral part of this statement.

CITY OF WESTWEGO, LOUISIANA
 PROPRIETARY FUNDS
 STATEMENT OF NET POSITION
 December 31, 2018

	Business-Type Activities Enterprise Funds		Total (Memorandum Only)
	Water	Sewerage	
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 502,570	\$ 638,799	\$ 1,141,369
Accounts receivable - customers	111,246	199,453	310,699
Due from other funds	-0-	1,302,439	1,302,439
Due from other governments	<u>129,410</u>	-0-	<u>129,410</u>
Total Current Assets	<u>743,226</u>	<u>2,140,691</u>	<u>2,883,917</u>
Restricted assets:			
Customers' deposits fund:			
Cash and cash equivalents	157,969	0-	157,969
Sewer revenue bond fund:			
Cash and cash equivalents	<u>-0-</u>	<u>249,302</u>	<u>249,302</u>
Total Restricted Assets	<u>157,969</u>	<u>249,302</u>	<u>407,271</u>
Capital assets:			
Property, plant, and equipment, at cost less accumulated depreciation	<u>8,322,241</u>	<u>8,179,542</u>	<u>16,501,783</u>
Total Assets	<u>9,223,436</u>	<u>10,569,535</u>	<u>19,792,971</u>
Deferred Outflows of Resources - Pension related	<u>246,884</u>	<u>81,012</u>	<u>327,896</u>
LIABILITIES AND NET POSITION			
Current liabilities (payable from current assets):			
Accounts payable	194,330	66,585	260,915
Accrued liabilities	16,710	38,649	55,359
Due to other funds	1,271,180	-0-	1,271,180
Current portion of loan payable	-0-	208,000	208,000
Current liabilities (payable from restricted assets):			
Customers' deposits	<u>157,969</u>	-0-	<u>157,969</u>
Total Current Liabilities	<u>1,640,189</u>	<u>313,234</u>	<u>1,953,423</u>
Non-Current liabilities:			
Accrued liabilities	3,410	5,416	8,826
Net Pension liability	864,921	391,717	1,256,638
Loan payable	<u>-0-</u>	<u>2,006,701</u>	<u>2,006,701</u>
Total Non-Current Liabilities	<u>868,331</u>	<u>2,403,834</u>	<u>3,272,165</u>
Total Liabilities	<u>2,508,520</u>	<u>2,717,068</u>	<u>5,225,588</u>
Deferred Inflows of Resources - Pension related	<u>53,475</u>	<u>47,410</u>	<u>100,885</u>
Net position:			
Invested in capital assets	8,322,241	5,964,841	14,287,082
Restricted	-0-	388,642	388,642
Unrestricted (deficit)	(1,413,916)	<u>1,532,586</u>	<u>118,670</u>
Total Net Position	<u>\$ 6,908,325</u>	<u>\$ 7,886,069</u>	<u>\$14,794,394</u>

The accompanying notes are an integral part of this statement.

CITY OF WESTWEGO, LOUISIANA
 PROPRIETARY FUNDS
 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
 Year Ended December 31, 2018

	Business-Type Activities		Total (Memorandum Only)
	Enterprise Funds		
	<u>Water</u>	<u>Sewerage</u>	
Operating Revenues:			
Charges for services	\$ <u>782,831</u>	\$ <u>1,181,755</u>	\$ <u>1,964,586</u>
Operating Expenses:			
Salaries and wages	170,347	257,952	428,299
Water purchased	291,116	-0-	291,116
Maintenance	173,355	88,079	261,434
Power	14,744	124,766	139,510
Chemicals	26,858	11,946	38,804
Medical insurance	28,092	42,287	70,379
General insurance	126,288	132,500	258,788
Truck expense	6,979	1,474	8,453
Office supplies and postage	9,882	12,140	22,022
Pension plan	41,808	67,935	109,743
Bad debts	2,777	6,882	9,659
Telephone	580	-0-	580
Tenure awards	850	2,650	3,500
Professional fees	69,867	69,867	139,734
Depreciation	110,578	339,285	449,863
Other	<u>126,978</u>	<u>70,623</u>	<u>197,601</u>
Total operating expenses	<u>1,201,099</u>	<u>1,228,386</u>	<u>2,429,485</u>
Net operating loss	<u>(418,268)</u>	<u>(46,631)</u>	<u>(464,899)</u>
Non-Operating Revenues/(Expenses)			
Interest income	664	1,120	1,784
Interfund transfer	367,537	117,270	484,807
Grant revenue	483,707	22,559	506,266
Intergovernmental	100,000	250,000	350,000
Interest and administrative expense	<u>-0-</u>	<u>(49,046)</u>	<u>(49,046)</u>
Total non-operating revenues/(expenses)	<u>951,908</u>	<u>341,903</u>	<u>1,293,811</u>
Change in Net Position	533,640	295,272	828,912
Net Position-Beginning of Year	<u>6,374,685</u>	<u>7,590,797</u>	<u>13,965,482</u>
Net Position-End of Year	\$ <u>6,908,325</u>	\$ <u>7,886,069</u>	\$ <u>14,794,394</u>

The accompanying notes are an integral part of this statement.

CITY OF WESTWEGO, LOUISIANA
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 Year Ended December 31, 2018

	Business-Type Activities Enterprise Funds		Total (Memorandum Only)
	Water	Sewerage	
Cash flows from Operating Activities:			
Receipts from customers	\$ 788,870	\$ 1,184,923	\$ 1,973,793
Payments to suppliers	(909,766)	(591,765)	(1,501,531)
Payment to employees	(261,258)	(271,513)	(532,771)
Other receipts (payments)	<u>2,327</u>	<u>-0-</u>	<u>2,327</u>
Net cash provided (used) by operating activities	<u>(379,827)</u>	<u>321,645</u>	<u>(58,182)</u>
Cash Flows from Noncapital Financing Activities:			
Transfers from other funds	367,537	117,270	484,807
Increase in due to other funds	98,740	0-	98,740
Increase in due from other funds	-0-	(204,099)	(204,099)
Receipts from other governments	<u>100,000</u>	<u>250,000</u>	<u>350,000</u>
Net cash provided by Noncapital financing activities	<u>566,277</u>	<u>163,171</u>	<u>729,448</u>
Cash Flows from Capital and Related Financing Activities:			
Acquisition of property, plant, and equipment	(565,820)	(252,750)	(818,570)
Net, proceeds payments from capital debt	-0-	(37,234)	(37,234)
Grant revenue	611,529	22,559	634,088
Interest and administrative expense paid on capital debt	-0-	(49,193)	(49,193)
Net cash provided (used) by capital and related financing activities	<u>45,709</u>	<u>(316,618)</u>	<u>(270,909)</u>
Cash Flows from Investing Activities:			
Interest on investments	<u>664</u>	<u>1,120</u>	<u>1,784</u>
Net cash provided by investing activities	<u>664</u>	<u>1,120</u>	<u>1,784</u>
Net increase in cash	232,823	169,318	402,141
Cash and Cash Equivalents:			
Beginning of year	427,716	718,783	1,146,499
End of year	\$ <u>660,539</u>	\$ <u>888,101</u>	\$ <u>1,548,640</u>
Classification of Cash at End of Year:			
Current assets	\$ 502,570	\$ 638,799	\$ 1,141,369
Restricted assets	<u>157,969</u>	<u>249,302</u>	<u>407,271</u>
	\$ <u>660,539</u>	\$ <u>888,101</u>	\$ <u>1,548,640</u>
Reconciliation of Operating Loss to Net Cash provided (used) by Operating Activities:			
Operating loss	\$ (418,268)	\$ (46,631)	\$ (464,899)
Adjustments to reconcile net operating loss to net cash provided (used) by operating activities:			
Depreciation	110,578	339,285	449,863
Pension related	2,517	4,089	6,606
Decrease in accounts receivable customers	13,540	17,725	31,265
Increase(decrease) in accounts payable	(93,313)	18,087	(75,226)
Increase (decrease) in accrued liabilities	2,792	(10,910)	(8,118)
Increase in customer deposits	<u>2,327</u>	<u>-0-</u>	<u>2,327</u>
Net cash provided (used) by operating activities	<u>\$ (379,827)</u>	<u>\$ 321,645</u>	<u>\$ (58,182)</u>

The accompanying notes are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
December 31, 2018

INTRODUCTION

The City of Westwego was incorporated January 18, 1919, under the provisions of Louisiana Revised Statutes 33:321 et. seq., which provisions are commonly known as the Lawrason Act. The City operates under a Mayor and City Council form of government and provides the following services as authorized by its charter: public safety (police and fire), streets, drainage, sanitation, health, social services, recreation, public improvements, planning and zoning, and general administrative services.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The accompanying financial statements include all funds of the City of Westwego. There are no component units which are controlled by or fiscally dependent on the City which should be included to form the reporting entity. Control by or fiscal dependence on the City was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, and financial accountability.

The following organizations conduct an activity entirely within the City for the benefit of the City's residents but are not considered a part of the reporting entity because the City does not exercise control over them and they are fiscally independent of the city:

Westwego Housing Authority
Westwego Volunteer Fire Company #1

B. Basis of Presentation

The accompanying basic financial statements of the City of Westwego have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

B. Basis of Presentation - continued

Government-Wide Financial Statements (GWFS)

The Statement of Net Position and the Statement of Activities display information about the City as a whole. These statements include all the financial activities of the City. Information contained in these statements reflects the economic resources measurement focus on the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

The statement of activities presents a comparison between direct expenses and program revenues for each of the functions of the City's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are, therefore, clearly identifiable to a particular function. There are no indirect expenses allocated in the Statement of Activities. Program revenues include (a) fees and charges paid by the recipients of services offered by the City, and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements (FFS)

The City uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain City functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The various funds of the City are classified into two categories: governmental and proprietary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund might be considered major if it is the primary operating fund of the City or its total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues, or expenditures of the individual governmental fund is at least 10 percent of the corresponding total for all governmental funds. At December 31, 2018, the City had only one governmental fund, its General Fund, and two proprietary funds, its Waterworks and Sewerage Enterprise Funds. The City's funds are described as follows:

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

B. Basis of Presentation - continued

Governmental Fund

General Fund - This fund is the primary operating fund of the City and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to City policy.

Proprietary Funds - Proprietary Funds are used to account for activities that are similar to those often found in the private sector. All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business-type activities are accounted for through proprietary funds. The measurement focus is on the determination of net income, financial position, and cash flows. Operating expenses include costs of services as well as materials, contracts, personnel, and dedication. The business-type activities and the proprietary fund financial statements follow guidance included in GASB Statement No. 62 - Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 1989 FASB and AICPA Pronouncements.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Enterprise Funds - These funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

C. Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in net total position. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Taxpayer-assessed revenues, such as sales taxes, are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue of the period in which collected by merchants. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain. Property taxes are recognized as revenue of the year for which budgeted. The primary revenue sources that have been treated as "susceptible to accrual" under the modified accrual basis are sales taxes, grants, and various fees. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Materials and supplies are recorded as expenditures at the time of purchase. Inventory of such items on hand at year-end are not material to the financial statements.

Proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Unbilled Water and Sewerage Fund utility service receivables are recorded at year-end.

D. Budgets and Budgetary Accounting

The City follows these procedures in establishing the budgetary data presented in the financial statements:

1. A general summary of the proposed budget is published 10 days prior to a public hearing.
2. A public hearing is conducted at City Hall to obtain taxpayer comments.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

C. Budgets and Budgetary Accounting - continued

3. Prior to December 31, the budget is legally enacted through passage of an ordinance. In the event the budget is not adopted by December 31, the temporary budget for the ensuing year is based on 50% of the expenditures of the prior year. The original budget for the year ended December 31, 2018 is as adopted on December 13, 2017 and the amended budget as adopted on December 10, 2018.
4. The budget for the General Fund is adopted on a basis consistent with generally accepted accounting principles (GAAP).
5. The adopted operating budget of expenditures operates as an appropriation and amounts are available for expenditure only to the extent included within the budget. At the end of the fiscal year, the unexpended balance of each appropriation reverts to the respective fund from which it was appropriated and is subject to future appropriation. Outstanding encumbrances which are not canceled are included as part of the next year's budget.
6. The adopted operating budget may be amended in an open meeting of the Mayor and City Council. The budget amendment cannot be adopted proposing expenditures which exceed the total of estimated funds available for the fiscal year.

E. Allowance for Uncollectible Receivables

An allowance for estimated uncollectible receivables was established in prior years based on historical collection experience and other relevant circumstances. At December 31, 2018, all receivables are considered collectible and, therefore, an allowance was not required.

F. Capital Assets

Capital outlays are recorded as expenditures in the General Fund and as capital assets in the government-wide financial statements to the extent of the City's capitalization threshold of \$500. Depreciation is recorded on such assets on a straight-line basis over their estimated useful lives. Capital outlays of the Proprietary Funds are recorded as fixed assets and depreciated over their estimated useful lives on a straight-line basis for both the fund financial statements and government-wide financial statements. All fixed assets are stated at their historical cost or estimated historical cost if actual cost was not available. Donated fixed assets are stated at their estimated fair market value on the date donated.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

G. On-Behalf Payments

Supplemental pay which is paid directly to employees of the City of Westwego by the State of Louisiana, Department of Public Safety, are recognized as intergovernmental revenue and salaries expenditure in the year in which paid. For the year ended December 31, 2018, the amount recognized as revenue and expenditure was \$277,767.

H. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

I. Fund Balance

During the fiscal year ended December 31, 2011, the City of Westwego implemented GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

- a. Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- b. Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.
- c. Committed - amounts that can be used only for specific purposes determined by a formal decision of the City's Mayor and City Council members, which is the highest level of decision-making authority for the City.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

I. Fund Balance - continued

d. Assigned - amounts that are constrained by the City Council Members' intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the City Council.

e. Unassigned - all other spendable amounts.

The City applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used. The City does not have a formal minimum fund balance policy.

J. Net Position

Net position comprises the various net earnings from revenues and expenses. Net position is classified in the following components:

a. Invested in capital assets, net of related debt - consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

b. Restricted net position - Consists of assets and deferred outflows of resources less liabilities and deferred inflows of resources (net position) with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

c. Unrestricted net position - All other net position that does not meet the definition of "restricted" or "invested in capital assets, net of related debt."

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

K. Deferred Inflows and Outflows of Resources

The City reports deferred inflows of resources when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred inflows of resources also arise when resources are received by the City before it has a legal claim to them as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, deferred inflows of resources are removed and revenues are recognized.

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period(s) and thus, will not be recognized as an outflow of resources (expense/expenditure) until then.

L. Pension Liability

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Municipal Employees Retirement System (MERS), Municipal Police Employees Retirement System (MPERS), and Firefighters' Retirement System (FRS) and additions to/deductions from MERS, MPERS and FRS fiduciary net position have been determined on the same basis as they are reported by MERS, MPERS and FRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

M. New GASB Statement

During the year ended December 31, 2018 the City adopted Government Accounting Standards Board (GASB) Statement No. 75 - Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions ("GASB 75") to replace GASB 45.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(2) CASH AND CASH EQUIVALENTS

For financial reporting purposes and for the statement of cash flows, cash and cash equivalents includes petty cash and demand deposits.

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

The following is a summary of cash at December 31, 2018.

Petty cash and demand deposits:	
Unrestricted	\$ 4,071,795
Restricted	<u>407,271</u>
	\$ <u>4,479,066</u>

The bank balances at December 31, 2018 were \$4,717,860 which were fully covered by federal depository insurance or pledged securities. The pledged securities are held by the custodial bank in the name of the fiscal agent bank.

Custodial credit risk is defined as the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its deposit or collateral securities that are in the possession of an outside party. The City's bank balance of \$4,717,860 at December 31, 2018 were fully insured and collateralized with securities held in joint custody. The City has no formal policy regarding custodial credit risk.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the City of Westwego that the fiscal agent has failed to pay deposited funds upon demand.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(3) CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended December 31, 2018.

	Balance 1/1/18	Additions	Deletions	Balance 12/31/18
Governmental Activities:				
Land	\$ 4,928,159	-0-	-0-	\$ 4,928,159
Improvements, and buildings	30,036,625	\$ 2,864,440	\$ -0-	32,901,065
Machinery and equipment	10,106,007	687,432	247,927	10,545,512
Totals	<u>45,070,791</u>	<u>3,551,872</u>	<u>247,927</u>	<u>48,374,736</u>
Less accumulated depreciation:				
Land, improvements, and buildings	4,324,354	546,832	-0-	4,871,186
Machinery and equipment	8,455,514	562,746	241,986	8,776,274
Total accumulated depreciation	<u>12,779,868</u>	<u>1,109,578</u>	<u>241,986</u>	<u>13,647,460</u>
Capital assets, net	<u>\$32,290,923</u>	<u>\$ 2,442,294</u>	<u>\$ 5,941</u>	<u>\$34,727,276</u>
Business-Type Activities:				
Land	91,433	-0-	-0-	91,433
Building	76,714	-0-	-0-	76,714
Water purification plant	8,790,068	437,582	-0-	9,227,650
Sewerage treatment plant	9,546,465	237,467	-0-	9,783,932
Water and sewerage lines	7,133,823	-0-	-0-	7,133,823
Equipment	1,879,053	27,542	-0-	1,906,595
Totals	<u>27,517,556</u>	<u>702,591</u>	<u>-0-</u>	<u>28,220,147</u>
Less accumulated depreciation	<u>11,268,501</u>	<u>449,863</u>	<u>-0-</u>	<u>11,718,364</u>
Capital assets, net	<u>\$16,249,055</u>	<u>\$ 252,728</u>	<u>\$ -0-</u>	<u>\$16,501,783</u>

Depreciation was charged to governmental functions as follows:

General government	\$ 392,509
Public safety	508,704
Public works	110,064
Sanitation	-0-
Health	29,652
Recreation	<u>68,649</u>
	<u>\$1,109,578</u>

Estimated lives used for depreciation purposes are as follows:

Buildings	50 years
Land improvements	50 years
Water plant	50-100 years
Sewerage plant	50-100 years
Machinery and equipment	5-10 years

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS

Substantially all employees of the City of Westwego are members of the following statewide retirement systems: Municipal Employees Retirement System of Louisiana, Municipal Police Employees Retirement System of Louisiana, or Firefighters' Retirement System of Louisiana. These systems are cost sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

Municipal Employees Retirement System of Louisiana (MERS)

Plan Description - The Municipal Employees' Retirement System of Louisiana (the System) is the administrator of a cost-sharing multiple-employer defined benefit pension plan which is administered by a Board of Trustees. The System was originally established by Act 356 of the 1954 regular session of the Legislature of the State of Louisiana, and is provided for by R.S. 11:1731.

The System provides retirement benefits to employees of all incorporated villages, towns and cities within the State which do not have their own retirement system and which elect to become members of the System. For the year ended June 30, 2018 there were 86 contributing municipalities in Plan A.

Eligibility Requirements - Membership is mandatory as a condition of employment beginning on the date employed if the employee is on a permanent basis working at least thirty-five hours per week. Those individuals paid jointly by a participating employer and the parish are not eligible for membership in the System with exceptions as outlined in the statutes.

Benefits Provided - The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Retirement Benefits

Any member of Plan A who was hired before January 1, 2013 can retire providing the member meets one of the following criteria:

1. Any age with twenty-five (25) or more years of creditable service.
2. Age 60 with a minimum of ten (10) years of creditable service.
3. Any age with five (5) years of creditable service eligible for disability benefits.
4. Survivor's benefits require five (5) or more years of creditable service with legal spouse at least last 12 months before death - 40% at age 60 or minimum of 20% immediately (actuarially calculated).
5. Any age with 20 years of creditable service, exclusive of military service with an actuarially reduced early benefit.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

Eligibility for Retirement for Plan A members hired on or after January 1, 2013 is as follows:

1. Age 67 with seven (7) or more years of creditable service
2. Age 62 with ten (10) or more years of creditable service
3. Age 55 with thirty (30) or more years of creditable service
4. Any age with twenty-five (25) years of creditable service with an actuarially reduced early benefit.
5. Survivor's benefits require five or more years of creditable service with legal spouse at least last 12 months before death - 40% at age 60 or minimum of 20% immediately (actuarially calculated).

Generally, the monthly amount of the retirement allowance for any member of Plan A shall consist of an amount equal to three percent of the member's monthly average final compensation multiplied by his years of creditable service. Final average compensation is the average monthly earnings during the highest sixty consecutive months, or joined months if service was interrupted. However, under certain conditions as outlined in the statutes, the benefits are limited to specified amounts.

Survivor Benefits

Upon death of any member of Plan A with five (5) or more years of creditable service, not eligible for retirement, the plan provides for benefits for the surviving spouse and/or minor children as outlined in the statutes.

Any Plan A member who is eligible for normal retirement at time of death and who leaves a surviving spouse will be deemed to have retired and selected Option 2 benefits on behalf of the surviving spouse on the date of death. Such benefits will begin only upon proper application and are paid in lieu of any other survivor benefits.

Deferred Retirement Option Plan (DROP)

In lieu of terminating employment and accepting a service retirement allowance, any member who is eligible to retire may elect to participate in the deferred retirement option plan (DROP) for up to three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund. Interest is earned when the member has completed DROP participation. Interest earnings are based upon the actual rate of return on the investments identified as DROP funds for the period. In addition, no cost-of-living increases are payable to participants until employment which made them eligible to become members of the System has been terminated for at least one full year.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or any other method of payment if approved by the board of trustees. If a participant dies during participation in the DROP, a lump sum equal to the balance in his account shall be paid to his named beneficiary or, if none, to his estate. If employment is not terminated at the end of the three years, payments into the DROP fund cease and the person resumes active contributing membership in the System.

Disability Benefits

For Plan A, a member shall be eligible to retire and receive a disability benefit if he has at least five years of creditable service, is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan A shall be paid a disability benefit equal to the lesser of forty-five percent of his final average compensation or three percent of his final average compensation multiplied by his years of creditable service whichever is greater or an amount equal to three percent of the member's final average compensation multiplied by his years of creditable service projected to his earliest normal retirement age.

Cost of Living Increases

The System is authorized under state law to grant a cost of living increase to members who have been retired for at least one year. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. State law allows the System to grant an additional cost of living increase to all retirees and beneficiaries who are age sixty-five and above equal to 2% of the benefit being received on October 1, 1977, or the original benefit, if retirement commenced after that date.

Deferred Benefit

The plan provides for deferred benefits for members who terminate before being eligible for retirement. Once the member reaches the appropriate age for retirement, benefits become payable. Benefits are based on statutes in effect at time of withdrawal.

Contributions - According to state statute, contribution requirements for all employers are actuarially determined each year. For the System's year ending June 30, 2018, the actual employer contribution rate was 24.75% for Plan A.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

In accordance with state statute, the System receives ad valorem taxes and state revenue sharing funds. These additional sources of income are used as additional employer contributions and are considered support from non-employer contributing entities.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2018, the City reported a liability of \$3,943,130 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2018 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation date. The City's proportion of the Net Pension Liability was based on a projection of the City's projected contribution effort to the plan for the next fiscal year as compared to the total of all employers' projected contribution effort to the plan for the next fiscal year actuarially determined. At June 30, 2018, the City's proportion was .952291%, which was a decrease of .0996% from its proportion measured as of June 30, 2017.

For the year ended December 31, 2018, the City recognized pension expense of \$528,292. At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 140,195
Changes of assumptions	118,701	-
Net difference between projected and actual earnings on pension plan investments	604,262	-
Changes in proportion and differences between City contributions and proportionate share of contributions	(1,184)	255,252
City contributions subsequent to the measurement date	221,737	-
Total	\$ 943,516	\$ 395,447

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS- continued

Deferred outflows of resources of \$221,737 related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31	MERS
2019	\$ (179,579)
2020	(76,188)
2021	(53,296)
2022	(17,269)
	(326,332)

Actuarial Methods and Assumptions - A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2018 are as follows:

Valuation Date	June 30, 2018
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Expected Remaining	
Service Lives	3 years
Investment Rate of Return	7.275% net of investment expense
Inflation Rate	2.6% per annum
Projected Salary Increases	5.0%
Annuitant and beneficiary mortality	RP-2000 Healthy Annuitant Sex Distinct Mortality Tables set forward 2 years for males and set forward 1 year for females projected to 2028 using scale AA.
Employee mortality	Sex-distinct RP-2000 Employees Table set back 2 years for both males and females.
Disabled lives mortality	RP-2000 Disabled Lives Mortality Table set back 5 years for males and set back 3 years for females.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

Discount Rate

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification.

Best estimates of arithmetic real rates of return for each major asset class included in the System's Target allocation as of June 30, 2018 are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Portfolio Real Rate of Return
Public equity	50%	2.2%
Public fixed income	35%	1.5%
Alternatives	15%	.6%
Totals	100%	4.3%
Inflation		2.7%
Expected Arithmetic Nominal Return		7.0%

The discount rate used to measure the total pension liability was 7.275% for the year ended June 30, 2018. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The effects of certain other changes in the net pension liability are required to be included in pension expense over the current and future periods. The effects on the total pension liability of (1) changes of economic and demographic assumptions or of other inputs and (2) differences between expected and actual experience are required to be included in pension expense in a systematic and rational manner over a closed period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees), determined as of the beginning of the measurement period. The effect on net pension liability of differences between the projected earnings on pension plan investments and actual experience with regard to those earnings is required to be included in pension expense in a systematic and rational manner over a closed period of five years, beginning with the current period. The Expected Remaining Service Lives (ERSL) for 2018 is 3 years for Plan A.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

Sensitivity to Changes in Discount Rate

The following presents the net pension liability of the City calculated using the discount rate of 7.275%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage-point lower, (6.275%) or one percentage-point higher, (8.275%) than the current rate calculated at June 30, 2018:

	Changes in Discount Rate-Plan A		
	1%	Current	1%
	Decrease	Discount	Increase
	6.275%	7.275%	8.275%
City's proportionate share of the net pension liability	\$5,065,310	\$3,943,130	\$2,985,310

Pension Plan Fiduciary Net Position - The system issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Employees Retirement System of Louisiana, 7937 Office Park Boulevard, Baton Rouge, Louisiana 70809 or by calling (225)-925-4810. It can also be obtained at www.mersla.com.

Payables to the Pension Plan - As of December 31, 2018, the City reported a payable of \$44,587 for the outstanding contributions required as of this date.

Municipal Police Employees Retirement System (MPERS)

Plan Description - The Municipal Police Employees' Retirement System (MPERS) is a cost-sharing multiple-employer defined benefit plan. Membership in the System is mandatory for any full-time police officer employed by a municipality of the State of Louisiana and engaged in law enforcement, empowered to make arrests, providing he or she does not have to pay social security and providing he or she meets the statutory criteria. The System provides retirement benefits for municipal police officers. The projections of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the System in accordance with benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

Benefit provisions are authorized within Act 189 of 1973 and amended by LRS 11:2211-11:2233. The following is a brief description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Retirement Benefits

Membership Prior to January 1, 2013 - A member is eligible for regular retirement after he has been a member of the System and has 25 years of creditable service at any age or has 20 years of creditable service and is age 50 or has 12 years creditable service and is age 55. A member is eligible for early retirement after he has been a member of the System for 20 years of creditable service at any age with an actuarially reduced benefit.

Benefit rates are three and one-third percent of average final compensation (average monthly earnings during the highest 36 consecutive months or joined months if service was interrupted) per number of years of creditable service not to exceed 100% of final salary.

Upon the death of an active contributing member, or disability retiree, the plan provides for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits range from forty to sixty percent of the member's average final compensation for the surviving spouse. In addition, each child under age eighteen receives benefits equal to ten percent of the member's average final compensation or \$200.00 per month, whichever is greater.

Membership Commencing January 1, 2013 - Member eligibility for regular retirement, early retirement, disability and survivor benefits are based on Hazardous Duty and Non Hazardous Duty sub plans. Under the Hazardous Duty sub plan, a member is eligible for regular retirement after he has been a member of the System and has 25 years of creditable service at any age or has 12 years of creditable service at age 55. Under the Non Hazardous Duty sub plan, a member is eligible for regular retirement after he has been a member of the System and has 30 years of creditable service at any age, 25 years of creditable service at age 55, or 10 years of creditable service at age 60. Under both sub plans, a member is eligible for early retirement after he has been a member of the System for 20 years of creditable service at any age, with an actuarially reduced benefit from age 55.

Under the Hazardous and Non Hazardous Duty sub plans, the benefit rates are three percent and two and a half percent, respectively, of average final compensation (average monthly earnings during the highest 60 consecutive months or joined months if service was interrupted) per number of years of creditable service not to exceed 100% of final salary.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

Upon death of an active contributing member, or disability retiree, the plan provides for surviving spouses and minor children. Under certain conditions outlined in the statutes, the benefits range from twenty-five to fifty-five percent of the member's average final compensation for the surviving spouse. In addition, each child under age eighteen receives ten percent of average final compensation or \$200 per month whichever is greater. If deceased member had less than ten years of service, beneficiary will receive a refund of employee contributions only.

Cost of Living Adjustments

The (MPERS) Board of Trustees is authorized to provide annual cost-of living adjustments computed on the amount of the current regular retirement, disability, beneficiary or survivor's benefit, not to exceed three percent in any given year. The Board is authorized to provide an additional two percent COLA, computed on the member's original benefit, to all regular retirees, disability, survivors and beneficiaries who are 65 years of age or older on the cut-off date which determines eligibility.

No regular retiree, survivor or beneficiary shall be eligible to receive a cost-of-living adjustment until benefits have been received at least one full year and the payment of such COLA, when authorized, shall not be effective until the lapse of at least one-half of the fiscal year.

Members who elect early retirement are not eligible for a cost of living adjustment until they reach regular retirement age.

Deferred Retirement Option Plan (DROP)

A member is eligible to elect to enter the deferred retirement option plan (DROP) when he is eligible for regular retirement based on the members' sub plan participation. Upon filing the application for the program, the employee's active membership in the System is terminated. At the entry date into the DROP, the employee and employer contributions cease. The amount to be deposited into the DROP account is equal to the benefit computed under the retirement plan elected by the participant at date of application. The duration of participation in the DROP is thirty-six months or less. If employment is terminated after the three-year period the participant may receive his benefits by lump sum payment or a true annuity. If employment is not terminated, active contributing membership into the System shall resume and upon later termination, he shall receive additional retirement benefit based on the additional service. For those eligible to enter DROP prior to January 1, 2004, DROP accounts shall earn interest subsequent to the termination of DROP participation at a rate of half of one percentage point below the percentage rate of return of the System's investment portfolio as certified by the actuary on an annual basis but will never lose money. For those eligible to enter DROP subsequent to January 1, 2004, an irrevocable election is made to earn interest based on the System's investment portfolio return or a money market investment return. This could result in a negative earnings rate being applied to the account.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

If the member elects a money market investment return, the funds are transferred to a government money market account and earn interest at the money market rate.

Initial Benefit Option Plan

In 1999, the State Legislature authorized the System to establish an Initial Benefit Option program. Initial Benefit Option is available to members who are eligible for regular retirement and have not participated in DROP. The Initial Benefit Option program provides both a one-time single sum payment of up to 36 months of regular monthly retirement benefit, plus a reduced monthly retirement benefit for life. Interest is computed on the balance based on same criteria as DROP.

Contributions - Contributions for all members are actuarially determined as required by state law but cannot be less than 9% of the employees' earnable compensation excluding overtime but including state supplemental pay.

For the year ended June 30, 2018, total contributions for the System due from employers and employees for non-hazardous duty members were 38.75% and 40.75% for all other members. The employer and employee contribution rates for all members hired prior to January 1, 2013 and Hazardous Duty members hired after January 1, 2013 were 30.75% and 10%, respectively. The employer and employee contribution rates for all Non-Hazardous Duty members hired after January 1, 2013 were 30.75% and 8%, respectively. The employer and employee contribution rates for all members whose earnable compensation is less than or equal to the poverty guidelines issued by the United States Department of Health and Human Services were 33.25% and 7.5%, respectively.

Non-employer contributions

The System also receives insurance premium tax monies as additional employer contributions. The tax is considered support from a non-contributing entity and appropriated by the legislature each year based on an actuarial study. Non-employer contributions were recognized as revenue during the year ended June 30, 2018 and excluded from pension expense.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

The City's contractually required composite contribution rate for the year ended December 31, 2018 was 30.75% of annual payroll, from January 1, 2018 to June 30, 2018 and 32.25% from July 1, 2018 to December 31, 2018.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

At December 31, 2018, the City reported a liability of \$4,898,731 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2018 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. The City's proportion of the Net Pension Liability was based on a projection of the City's projected contribution effort to the plan for the next fiscal year as compared to the total of all employers' projected contribution effort to the plan for the next fiscal year, actuarially determined. At June 30, 2018, the City's proportion was .579453%, which was an increase of .029% from its proportion measured as of June 30, 2017.

For the year ended December 31, 2018, the City recognized pension expense of \$480,585. At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 22,084	\$ 250,335
Changes of assumptions	320,129	-
Net difference between projected and actual earnings on pension plan investments	234,834	-
Changes in proportion and differences between City contributions and proportionate share of contributions	66,418	286,338
City contributions subsequent to the measurement date	273,536	-
Total	\$ 917,001	\$ 536,673

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS Continued

Deferred outflows of resources of \$273,536 related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31	MPERS
2019	\$ (148,956)
2020	(60,409)
2021	111,103
2022	(8,530)
	\$ (106,792)

Actuarial Assumptions - A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2018 are as follows:

Valuation Date	June 30, 2018
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Expected Remaining	
Service Lives	4 years
Investment Rate of Return	7.20% net of investment expense
Inflation Rate	2.60% per annum
Salary Increases, including Inflation and merit	

Years of Service	Salary Growth Rate
1-2	9.75%
3-23	4.75%
Over 23	4.25%

Mortality	<p>RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Tables projected to 2029 by Scale AA (set back 1 year for females) for healthy annuitants and beneficiaries.</p> <p>RP-2000 Disabled Lives Table set back 5 years for males and set back 3 years for females for disabled annuitants.</p> <p>RP-2000 Employee Table set back 4 years for males and 3 years for females for active members.</p>
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CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

Cost of Living Adjustments The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.

The mortality rate assumption used was set based upon an experience study performed by the prior actuary on plan data for the period July 1, 2009 through June 30, 2014 and review of similar law enforcement mortality. The data was assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a set back of standard tables. The result of the procedure indicated that the tables used would produce liability values approximating the appropriate generational mortality tables.

The best estimates of the arithmetic nominal rates of return for each major asset class included in the System's target asset allocation as of June 30, 2018 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Portfolio Real Rate of Return
Equity	52%	3.58%
Fixed income	22%	.46%
Alternative	20%	1.07%
Other	6%	.17%
Totals	100%	5.28%
Inflation		2.75%
Expected Nominal Return		8.03%

The discount rate used to measure the total pension liability was 7.20%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contributions rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

Sensitivity to Changes in Discount Rate

The following presents the net pension liability of the City calculated using the discount rate of 7.20%, as well as what the Employer's net pension liability would be if it were calculated using a discount rate that is one percentage-point lower, (6.20%) or one percentage-point higher, (8.20%) than the current rate calculated at June 30, 2018:

	1% Decrease 6.20%	Current Discount Rate 7.20%	1% Increase 8.20%
City's proportionate share of the net pension liability	\$6,884,073	\$4,898,731	\$3,233,105

Pension Plan Fiduciary Net Position

The Police System issues an annual publicly available financial report that includes financial statements and required supplementary information for the Police System. That report may be obtained by writing to the Municipal Police Employees Retirement System of Louisiana, 7722 Office Park Boulevard, Suite 200, Baton Rouge, Louisiana 70809-7601, or by calling (225)-929-7411. It can also be obtained at www.lampers.org.

Payables to the Pension Plan

As of December 31, 2018, the City reported a payable of \$56,546 for the outstanding contributions required as of this date.

Firefighters Retirement System (FRS)

Plan Description - The Firefighters' Retirement System (FRS) is a cost-sharing multiple-employer plan. Membership in the System is a condition of employment for any full-time firefighters who earn at least \$375 per month and are employed by any municipality, parish, or fire protection district of the State of Louisiana, excepting Orleans and Lafayette Parishes, in addition to employees of the Fire Fighters' Retirement System. The System provides retirement, disability and death benefits for their members. The projections of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the System in accordance with benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

Benefit provisions are authorized within Act 434 of 1979 and amended by LRS 11:2251-11:2272. The following is a brief description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

Any person who becomes an employee as defined in RS 11:2252 on and after January 1, 1980 shall become a member as a condition of employment.

No person who has attained age fifty or over shall become a member of the System, unless the person becomes a member by reason of a merger or unless the System received an application for membership before the applicant attained the age of fifty. No person who has not attained the age of eighteen years shall become a member of the System.

Any person who has retired from service under any retirement system or pension fund maintained basically for public officers and employees of the state, its agencies or political subdivisions, and who is receiving retirement benefits therefrom may become a member of this System, provided the person meets all other requirements for membership. Service credit from the retirement system or pension plan from which the member is retired shall not be used for reciprocal recognition of service with this System, or for any other purpose in order to attain eligibility or increase the amount of service credit in this System.

Retirement Benefits - Employees with 20 or more years of service who have attained age 50, or employees who have 12 years of service who have attained age 55, or 25 years of service at any age are entitled to annual pension benefits equal to three and one-third percent of their average final compensation based on the 36 consecutive months of highest pay multiplied by their total years of service, not to exceed 100%. Employees may elect to receive their pension benefits in the form of a joint and survivor annuity. If employees terminate before rendering 12 years of service, they forfeit the right to receive the portion of their accumulated plan benefits attributable to their employer's contributions.

Death Benefits

Benefits shall be payable to the surviving eligible spouse or designated beneficiary of a deceased member as specified in R.S. 11:2256(B) & (C).

Disability Benefits

A member who acquires a disability, and who files for disability benefits while in service, and who upon medical examination and certification as provided for in Title 11, is found to have a total disability solely as the result of injuries sustained in the performance of his official duties, or for any cause, provided the member has at least five years of creditable service and provided that the disability was incurred while the member was an active contributing member in active service, shall be entitled to disability benefits under the provisions of R.S. 11:2258(B).

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(4) RETIREMENT PLANS - continued

Deferred Retirement Option Plan (DROP) - After completing 20 years of creditable service and age 50 or 25 years at any age, a member may elect to participate in the deferred retirement option plan (DROP) for up to 36 months.

Upon commencement of participation in the deferred retirement option plan, employer and employee contributions to the System cease. The monthly retirement benefit that would have been payable is paid into the deferred retirement option plan account. Upon termination of employment, a participant in the program has several options to receive their DROP benefit. A member may (1) elect to roll over all or a portion of their DROP balance into another eligible qualified plan, (2) receive a lump-sum payment from the account, (3) receive single withdrawals at the discretion of the member, (4) receive monthly or annual withdrawals, or (5) receive an annuity based on the DROP account balance. These withdrawals are in addition to his regular monthly benefit.

If employment is not terminated at the end of the 36 months, the participant resumes regular contributions to the System. No payments may be made from the deferred retirement option plan account until the participant retires.

Initial Benefit Option Plan - Effective June 16, 1999, members eligible to retire and who do not choose to participate in DROP may elect to receive, at the time of retirement, an initial benefit option (IBO) in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits. Such amounts may be withdrawn or remain in the IBO account earning interest at the same rate as the DROP account.

Contributions - Employer contributions are actuarially determined each year. For the plan year ended June 30, 2018, employer and employee contributions for members above the poverty line were 26.50% and 10.0%, respectively. The employer and employee contribution rates for those members below the poverty line were 28.50% and 8.0%, respectively.

Non-employer contributions - The System also receives insurance premium tax funds from the State of Louisiana as additional non-employer contributions. The tax is considered support from a non-employer contributing entity and appropriated by the legislature each year based on an actuarial study. Non-employer contributions are recognized as revenue during the year ended June 30, 2018 and were excluded from pension expense.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

At December 31, 2018, the City reported a liability of \$1,169,610 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2018 and the total pension liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date. The City's proportion of the Net Pension Liability was based on a projection of the City's projected contribution effort to the plan for the next fiscal year as compared to the total of all employers' projected contribution effort to the plan for the next fiscal year, actuarially determined. At June 30, 2018, the City's proportion was .203337%, which was an increase of .022369% from its proportion measured as of June 30, 2017.

For the year ended December 31, 2018, the City recognized pension expense of \$157,119. At June 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 89,020
Changes of assumptions	81,592	185
Net difference between projected and actual earnings on pension plan investments	76,054	-
Changes in proportion and differences between City contributions and proportionate share of contributions	30,888	120,245
City contributions subsequent to the measurement date	69,281	-
Total	\$ 257,815	\$ 209,450

Deferred outflows of resources of \$69,281 related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31	FRS
2019	\$ (22,651)
2020	21,834
2021	38,216
2022	(3,830)
2023	(8,827)
2024	(3,826)
	\$ 20,916

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

Actuarial Methods and Assumptions - A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2018 are as follows:

Valuation Date	June 30, 2018
Actuarial Cost Method	Entry Age Normal
Expected Remaining Service Lives	7 years, closed period
Investment Rate of Return	7.30% per annum
Inflation Rate	2.70% per annum
Salary increases	Vary from 15.0% in the first two years of service to 4.75% after 25 years
Cost of living Adjustments	Only those previously granted

The mortality rate assumption used was set based upon an experience study performed on plan data for the period July 1, 2009 through June 30, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. The RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Tables projected to 2031 using Scale AA were selected for employee, annuitant, and beneficiary mortality. The RP-2000 Disabled Lives Mortality Table set back five years for males and set back three years for females was selected for disabled annuitants. Setbacks in these tables were used to approximate mortality improvement.

The best estimates of real rates of return for each major asset class included in FRS' target asset allocation as of June 30, 2018 are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Target Asset Allocation</u>	<u>Expected Portfolio Real Rate of Return</u>
U.S. Equity	22%	6.14%
Non-U.S. Equity	22%	7.46%
Global Equity	10%	6.74%
Fixed income	26%	1.76%
Alternatives - Real Estate	6%	4.38%
Alternatives - Private Equity	4%	8.73%
Other - Global Tactical Asset Allocation	5%	4.31%
Other - Risk Parity	5%	4.89%
Totals	<u>100%</u>	

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) RETIREMENT PLANS - continued

The discount rate used to measure the total pension liability was 7.30%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by the Board of Trustees and by the PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity to Changes in Discount Rate - The following presents the net pension liability of the City calculated using the discount rate of 7.3%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower, (6.3%) or one percentage point higher, (8.3%) than the current rate calculated at June 30, 2018.

	1% Decrease 6.30%	Current Discount Rate 7.30%	1% Increase 8.30%
Net pension liability \$	1,706,738	1,169,610	718,238

Pension Plan Fiduciary Net Position

The Firefighter's System issues an annual publicly available financial report that includes financial statements and required supplementary information for the Firefighters' System. That report may be obtained by writing to the Firefighters' Retirement System, P. O. Box 94095, Capital Station, Baton Rouge, Louisiana 70804-9095, or by calling (225)-925-4060. It can also be obtained at www.ffret.com.

Payables to the Pension Plan

As of December 31, 2018, the City reported a payable of \$14,621 for the outstanding contributions required as of this date.

(5) PROPERTY TAXES

The City bills and collects its own property taxes using the assessed values determined by the tax assessor of Jefferson Parish.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(4) PROPERTY TAXES - continued

The tax bills are mailed to the taxpayers in November and become an enforceable lien on the property at that time. Billed taxes become delinquent on December 31. Interest at the rate of 12% per annum is added to the uncollected balance from January 1 to the date of collection.

The number of mills levied in 2018 and the purposes for which levied are shown below:

	<u>Number of mills</u> <u>2018</u>	<u>Collection</u> <u>year in</u> <u>which</u> <u>dedicated</u> <u>tax expires</u>
General corporate purposes	3.37	
Dedicated to:		
Street lighting	2.50	2021
Park maintenance and lighting	2.50	2021
Fire protection and maintenance	4.19	2021
Police Department maintenance and operations	4.19	2021
Emergency medical service maintenance and operations	6.65	2018
Fire Department maintenance, operations and equipment	<u>5.87</u>	2024
Total	<u>29.27</u>	

For the year 2018, all property tax revenues were accounted for in the General Fund.

(6) LITIGATION AND CLAIMS

The City is a defendant in several lawsuits claiming damages of various amounts. In the estimation of the legal advisor of the City, the ultimate resolution of these suits would not materially affect the financial statements.

Claims and litigation costs of \$102,282, determined in accordance with FASB Statement 5, were incurred during the current year, all of which have been recorded as a current expenditure in the General Fund.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(7) SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The City maintains two Enterprise Funds which provide water and sewerage services. Segment information for the year ended December 31, 2018 follows:

	Waterworks Fund	Sewerage Fund	Total Enterprise Funds
Operating revenues	\$ <u>782,831</u>	\$ <u>1,181,755</u>	\$ <u>1,964,586</u>
Operating expenses			
Depreciation	110,578	339,285	449,863
Other expenses	<u>1,090,521</u>	<u>889,101</u>	<u>1,979,622</u>
Total operating expenses	<u>1,201,099</u>	<u>1,228,386</u>	<u>2,429,485</u>
Operating loss	(418,268)	(46,631)	(464,899)
Nonoperating revenues (expenses)	<u>584,371</u>	<u>224,633</u>	<u>809,004</u>
Net income	166,103	178,002	344,105
Transfers	<u>367,537</u>	<u>117,270</u>	<u>484,807</u>
Change in net position	533,640	295,272	828,912
Beginning net position	<u>6,374,685</u>	<u>7,590,797</u>	<u>13,965,482</u>
Ending net position	\$ <u>6,908,325</u>	\$ <u>7,886,069</u>	\$ <u>14,794,394</u>

(8) INTERFUND RECEIVABLE AND PAYABLE BALANCES

The individual fund interfund receivable and payable balances as of December 31, 2018 are as follows:

Fund	Interfund Receivables	Interfund Payables
General Fund	\$ -0-	\$ 31,259
Enterprise Funds:		
Waterworks	-0-	1,271,180
Sewerage	<u>1,302,439</u>	<u>-0-</u>
	\$ <u>1,302,439</u>	\$ <u>1,302,439</u>

These balances were created for purposes of cash flows. Balances not expected to be repaid within one year are reflected on the Governmental Fund Balance Sheet as "Assigned for Waterworks Deficit". During the year 2018 the City's general fund recorded \$484,807 in transfers to the enterprise funds in order to subsidize operations.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(9) RELATED PARTY TRANSACTIONS

The land on which one of the fire stations of the Westwego Volunteer Fire Company is located is leased by the City to the Volunteer Fire Company for a period of ninety-nine years beginning September 13, 1954 at a rental of \$1.00 per year. The City also provides the Volunteer Fire Company the free use of several fire trucks and other vehicles and pays for certain expenditures of the Volunteer Fire Company. During 2018, the City incurred approximately \$2,912,400 of expenditures for salaries and related benefits, insurance, auto and truck expense, capital expenditures, and maintenance and operation of the Volunteer Fire Company.

(10) COMPENSATED ABSENCES

Employees of the City of Westwego earn vacation leave at the rate of 5 to 15 days per year depending upon the length of service. An employee may accumulate up to twenty days vacation leave which can be carried over to successive years.

Employees of the City of Westwego earn sick leave at the rate of 5 to 20 days per year depending on the length of service. An employee may accumulate up to twenty-five days sick leave and may carry over sick leave into succeeding service years.

Sick leave benefits available to Police and Fire Department employees are in accordance with governing state statutes.

(11) NON-CURRENT LIABILITIES - LOANS PAYABLE

In December 2007, the City entered into a loan agreement with the Louisiana Department of Environmental Quality "DEQ" for a loan from the Municipal Facilities Revolving Loan Fund ("State Revolving Fund"). The purpose of this loan was to finance a portion of the cost of construction, acquisition, and improvements to the wastewater collection, treatment, and disposal system for the City. The City was authorized to incur debt by the issuance of Sewer Revenue Bonds, series 2007 in an amount not to exceed Two Million Five Hundred Thousand Dollars (\$2,500,000) which are issued under the authority of Sections 2078 through 2088, inclusive of Title 30 of the LRS of 1950 and other constitutional and statutory authority. These bonds are to be purchased by "DEQ" using available moneys in the State Revolving Fund. Payment began in 2008 and the last payment will be December 1, 2029. The bonds bear interest at a rate of 2.45% per annum, plus a 0.50% annual administration fee.

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(11) NON-CURRENT LIABILITIES - LOANS PAYABLE - continued

As of December 31, 2018, the City has a balance of \$1,288,935 and that liability is reflected on the Statement of Net Position as current portion of loan payable - \$100,000 and Non-Current Liabilities: - loans payable \$1,188,935.

In December 2011, the City entered into a loan agreement with the Louisiana Department of Environmental Quality "DEQ" for a loan from the Clean Water State Revolving Loan Fund ("State Revolving Fund"). The purpose of this loan was to finance a portion of the cost of additions and improvements to the wastewater collection, treatment, and disposal system for the City. The City was authorized to incur debt by the issuance of Sales Tax Bonds, series 2011 in an amount not to exceed One Million One Hundred Fifty Thousand Dollars (\$1,150,000) which are issued under the provisions of (i) Section 2304 of Title 30 and (ii) Section 1430 of Title 39 of the LRS of 1950, as amended and other constitutional and statutory authority. These bonds are to be purchased by "DEQ" using available moneys in the State Revolving Fund. Payment began in 2012 and the last payment will be November 1, 2033. The bonds bear interest at a rate of .45% per annum, plus a 0.50% annual administration fee.

As of December 31, 2018, the City has a balance of \$813,000 and that liability is reflected on the Statement of Net Position as current portion of loan payable - \$51,000 and Non-Current Liabilities: - loans payable \$762,000.

In October 2018, the City entered into a loan agreement with the Louisiana Department of Environmental Quality "DEQ" for a loan from the Clean Water State Revolving Loan Fund ("State Revolving Fund"). The purpose of this loan was to finance a portion of the costs of constructing and acquiring improvements, extensions and replacements to the City's sewerage system. The City was authorized to incur debt by the issuance of Sales Tax Bonds, series 2018 in an amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) which are issued under the provisions of (i) Section 2304 of Title 30 and (ii) Section 1430 of Title 39 of the LRS of 1950, as amended and other constitutional and statutory authority. These bonds are to be purchased by "DEQ" using available moneys in the State Revolving Fund. Payment began in 2018 and the last payment will be November 1, 2038. The bonds bear interest at a rate of .45% per annum, plus a 0.50% annual administration fee.

As of December 31, 2018, the City has a balance of \$112,766 and that liability is reflected on the Statement of Net Position as current portion of loan payable - \$57,000 and Non-Current Liabilities: - loans payable \$55,766.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(12) LONG-TERM OBLIGATIONS

The following is a summary of long-term obligations transactions for the year ended December 31, 2018:

	Balance 1/01/18	Additions (Reductions)	Balance 12/31/18	Due within one year
State Revolving Fund-2007	\$1,388,935	\$ (100,000)	\$1,288,935	\$ 100,000
State Revolving Fund-2011	863,000	(50,000)	813,000	51,000
State Revolving Fund-2018	-0-	112,766	112,766	57,000
Compensated absences	92,668	2,483	95,151	-0-
Other post-employment Benefits	2,898,929	(247,055)	2,651,874	-0-
Net pension liability	<u>10,478,368</u>	<u>(466,897)</u>	<u>10,011,471</u>	<u>-0-</u>
Total	<u>\$15,721,900</u>	<u>\$ (748,703)</u>	<u>\$14,973,197</u>	<u>\$ 208,000</u>

The annual requirements to maturity for the State Revolving Loans as of December 31, 2018 are as follows:

Year Ending December 31	Principal	Interest & Fees
2019	\$ 208,000	\$ 46,846
2020	211,766	42,843
2021	157,000	38,731
2022	162,000	35,139
2023	168,000	31,400
2024-2038	<u>1,307,935</u>	<u>109,082</u>
	<u>\$2,214,701</u>	<u>\$ 304,041</u>

(13) HEALTH CARE AND LIFE INSURANCE BENEFITS

In accordance with the Employee Handbook, the City of Westwego provides certain health care and life insurance benefits for its active and retired employees. The City recognizes the cost of providing these benefits (the City's portion of premiums) as an expenditure when the monthly premiums are due. Retirees are eligible for these benefits if they retire from the City of Westwego with at least ten years of service. The City pays more than 50% of the retiree's premium for these benefits.

(14) POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

General Information about the OPEB Plan

Plan Description - The City of Westwego (the City) provides certain continuing health care benefits for its retired employees. The City of Westwego's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the City. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the City. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions - Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria - Defined Benefit*.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(14) POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS - continued

Benefits provided - Medical benefits are provided through a comprehensive plan and are made available to employees upon actual retirement providing they have at least ten years of service with the City of Westwego at retirement and were hired prior to April 1, 2014. Life insurance coverage is not provided to retirees.

The employees are covered by one of three retirement systems: first, the Municipal Employees' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: if hired before January 1, 2013, 25 years of service at any age; age 60 and 10 years of service; or 20 years early out-actuarially reduced; if hired date is January 1, 2013 or after, the provisions are as follows: 25 years of service at any age actuarially reduced; age 55 and 30 years of service; age 62 and 10 years of service, or, age 67 and 7 years of service; second, the Municipal Police Employees' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: if hired before January 1, 2013, 25 years of service at any age; age 50 and 20 years of service; or, age 55 and 12 years of service; if hired date is January 1, 2013 or after, the provisions are as follows: 25 years of service at any age or 12 years of service age 55 for Hazardous Duty Plan and 30 years of service at any age; 25 years of service and age 55 or 10 years at age 60 for the Non Hazardous Duty Plan and, third, the Firefighters' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 25 years of service at any age; age 50 and 20 years of service; or, age 55 and 12 years of service. Complete plan provisions are included in the official plan documents.

Employees covered by benefit terms - At December 31, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries	
currently receiving benefit payments	18
Inactive employees entitled to but not	
yet receiving benefit payments	-
Active employees	84
	102

Total OPEB Liability

The City's total OPEB liability of \$2,651,874 was measured as of December 31, 2018 and was determined by an actuarial valuation of that date.

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(14) POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS - continued

Actuarial Assumptions and other inputs - The total OPEB liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	3.0%, including inflation
Discount rate	3.44%, annually (Beginning of Year to Determine ADC)
	4.10%, annually (As of End of Year Measurement Date)
Healthcare cost trend rates	Flat 5.5%, annually

The discount rate was based on the average of the Bond Buyers' 20 Year General Obligation municipal bond index as of December 31, 2018, the end of the applicable measurement period.

Mortality rates were based on the RP-2000 Table without projection with 50%/50% unisex blend.

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of ongoing evaluations of the assumptions from January 1, 2009 to December 31, 2018.

Changes in the Total OPEB Liability

Balance at December 31, 2017	\$ 2,898,929
Changes for the year:	
Service cost	37,811
Interest	100,374
Differences between expected and actual gain	(28,020)
Changes in assumptions	(146,852)
Benefit payments and net transfers	(210,368)
Net changes	<u>(247,055)</u>
Balance at December 31, 2018	\$ <u>2,651,874</u>

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(14) POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS - continued

Sensitivity of the total OPEB liability to changes in the discount rate - The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.10%) or 1-percentage-point higher (5.10%) than the current discount rate:

	1.0% Decrease (3.10%)	Current Discount Rate (4.10%)	1.0% Increase (5.10%)
Total OPEB liability	\$ 2,880,405	\$ 2,651,874	\$ 2,451,635

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates - The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	1.0% Decrease (4.5%)	Current Trend (5.5%)	1.0% Increase (6.5%)
Total OPEB liability	\$ 2,453,006	\$ 2,651,874	\$ 2,877,696

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2018, the City recognized OPEB expense of \$124,733. At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ (25,864)
Changes in assumptions	-	(135,556)
Total	\$ -	\$ (161,420)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Years ending December 31:</u>	
2019	(13,452)
2020	(13,452)
2021	(13,452)
2022	(13,452)
2023	(13,452)
Thereafter	(94,160)

CITY OF WESTWEGO, LOUISIANA
 NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 December 31, 2018

(15) DEFERRED INFLOWS OF RESOURCES - BRAKE TAGS

Activity for deferred inflows of resources - brake tags during the year ended December 31, 2018 was as follows:

<u>Description</u>	<u>Balance</u> <u>January 1, 2018</u>	<u>Generated</u>	<u>Utilized</u>	<u>Balance</u> <u>December 31, 2018</u>
Governmental Activities:				
General Fund:				
Sale of 2018 Brake Tags	\$ <u>12,580</u>	\$ <u>22,520</u>	\$ <u>12,580</u>	\$ <u>22,520</u>

(16) OPERATING LEASES

The City entered into an operating lease agreement for the lease of an E-One Custom Pumper for the Fire Department. The lease term is for five years which commenced in March 2018. Payments made under this lease totaled \$145,317.17 for the year ended December 31, 2018.

The City entered into an operating lease agreement for the lease of a 2017 Ford E-450 Ambulance Conversion for the EMS Department. The lease term is for five years and a down payment (including document fee) of \$50,400.00 was remitted in 2017 and the lease commenced in October 2018. Payments made under this lease totaled \$34,033.17 for the year ended December 31, 2018.

The City's future minimum lease commitment under the operating leases as of December 31, 2018 is as follows:

<u>December 31</u>	<u>Amount Due</u>
2019	\$ 179,907.22
2020	179,907.22
2021	179,907.22
2022	179,907.22
Total	\$ <u>719,628.88</u>

(17) CHANGE IN ACCOUNTING PRINCIPLE

During the year ended December 31, 2018, the City of Westwego implemented GASB Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. As a result of implementation, net position as of January 1, 2018 was adjusted as follows:

Net position at January 1, 2018	<u>Governmental</u> <u>Activities</u> \$ 26,345,449
Adjustment due to implementation of GASB 75	<u>(1,303,231)</u>
Net position at January 1, 2018, as adjusted	\$ <u>25,042,218</u>

CITY OF WESTWEGO, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
December 31, 2018

(18) SUBSEQUENT EVENTS

Management of the City of Westwego has evaluated subsequent events through June 28, 2019, the date which the financial statements were available to be issued. The City is not aware of any subsequent events which would require recognition or disclosure in the financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF WESTWEGO, LOUISIANA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
Year Ended December 31, 2018

	Budget		Actual	Variance with
	Original	Final		Final Budget
				Positive (Negative)
Revenues:				
Taxes	\$ 4,405,363	\$ 4,696,371	\$ 4,811,674	\$ 115,303
Licenses and permits	746,353	758,906	752,768	(6,138)
Intergovernmental	9,690,773	6,033,369	6,166,370	133,001
Charges for services	716,172	716,791	717,775	984
Fines	1,670,572	1,798,290	1,807,140	8,850
Miscellaneous	945,061	997,355	1,044,422	47,067
Total revenues	18,174,294	15,001,082	15,300,149	299,067
Expenditures:				
General government	3,872,236	3,953,520	3,843,728	109,792
Public safety	5,359,978	5,407,902	5,660,582	(252,680)
Public works	299,445	369,856	354,559	15,297
Sanitation	629,393	656,147	651,363	4,784
Health	308,335	242,306	244,774	(2,468)
Recreation	178,373	148,323	139,233	9,090
Capital outlay	8,053,507	3,872,912	3,551,872	321,040
Total expenditures	18,701,267	14,650,966	14,446,111	4,855
Excess (deficiency) of revenues over expenditures	(526,973)	350,116	854,038	503,922
Other financing uses:				
Transfers to Proprietary Funds	366,338	484,807	484,807	-0-
Excess (deficiency) of revenues over expenditures and other financing uses	(893,311)	(134,691)	369,231	503,922
Fund balance at beginning of year	3,451,511	3,928,797	3,928,797	-0-
Fund balance at end of year	\$ 2,558,200	\$ 3,794,106	\$ 4,298,028	\$ 503,922

CITY OF WESTWEGO, LOUISIANA
GENERAL FUND
SCHEDULE OF EXPENDITURES, COMPARED TO BUDGET (GAAP BASIS)
Year Ended December 31, 2018

	Budget		Actual	Variance with
	Original	Final		Final Budget
				Positive (Negative)
General Government				
Personal services:				
City Council	\$ 90,149	\$ 91,373	\$ 91,764	\$ (391)
Accounting and auditing	90,000	137,259	139,735	(2,476)
City administrator	73,833	74,738	75,056	(318)
Legal	60,000	60,000	48,941	11,059
Magistrate	18,000	18,000	18,069	(69)
Field Supervisor	18,000	-0-	-0-	-0-
Office	313,728	275,526	278,740	(3,214)
Assistant to the Mayor	-0-	54,993	54,993	-0-
Tourism	19,984	1,875	1,698	177
Museum	33,547	33,675	34,520	(845)
Farmers & Fisheries Market	31,052	32,507	33,852	(1,345)
Total	748,293	779,946	777,368	2,578
Other:				
Advertising	2,193	3,841	3,559	282
Automobile expense	71,979	12,043	10,889	1,154
Bad debts	58,969	59,538	42,243	17,295
Casualty insurance	732,534	785,869	740,603	45,266
Contribution to employees' pension plan	343,545	349,712	343,968	5,744
Hospitalization insurance for employees	815,652	827,513	818,224	9,289
Office supplies, expense and postage	185,889	200,864	201,571	(707)
Other	188,555	186,528	194,219	(7,691)
Tenure awards	19,800	18,525	18,000	525
Lawsuit - settlement and legal fees	50,000	50,000	53,341	(3,341)
Farmers and fisheries market	138,751	138,751	117,509	21,242
Sala Avenue project	21,487	14,611	14,923	(312)
Performing Arts Center operations	494,589	525,779	507,311	18,468
Total	3,123,943	3,173,574	3,066,360	107,214
Total general government	3,872,236	3,953,520	3,843,728	109,792

CITY OF WESTWEGO, LOUISIANA
GENERAL FUND
SCHEDULE OF EXPENDITURES, COMPARED TO BUDGET (GAAP BASIS) - CONTINUED
Year Ended December 31, 2018

	Budget		Actual	Variance with
	Original	Final		Final Budget
				Positive (Negative)
Public Safety				
Personal services:				
Air condition and heating inspector	\$ 10,320	\$ 10,320	\$ 10,320	\$ -0-
Arson investigator	4,800	4,800	4,800	-0-
Building inspector	14,820	14,820	14,820	-0-
Electrical inspector	7,920	7,920	7,920	-0-
Fire chief	9,600	9,600	9,926	(326)
Firemen	612,361	592,936	609,357	(16,421)
Fire Dept. training officer	1,800	1,800	1,807	(7)
Plumbing inspector	7,920	7,920	7,920	-0-
Police chief's salary and expense	80,837	80,838	81,156	(318)
Policemen	2,233,646	2,232,338	2,247,498	(15,160)
Clerk of court office	86,290	80,256	79,771	485
Emergency medical technicians	570,945	592,035	609,272	(17,237)
Code enforcer	61,540	56,725	69,687	(12,962)
Civil service secretary	6,600	6,600	6,625	(25)
Zoning Board secretary	600	600	-0-	600
Total	3,709,999	3,699,508	3,760,879	(61,371)
Other:				
Auto and truck expenses, Fire Department	50,000	70,518	70,479	39
Auto expenses, Police Department	165,476	165,476	164,198	1,278
Fire Department maintenance and operation	133,038	133,038	133,257	(219)
Fire Department lease expense	-0-	-0-	145,317	(145,317)
Police Department maintenance and operation	323,932	320,599	289,392	31,207
Clerk of court office	33,372	35,592	34,982	610
Firefighters pension contributions	125,714	138,220	136,766	1,454
Police pension contributions	524,529	547,612	546,746	866
Police witness fees	200	60	150	(90)
Signs	6,000	463	1,655	(1,192)
Street and flood light electricity	130,101	136,566	132,325	4,241
Emergency medical service expense	92,287	101,403	95,640	5,763
EMS - lease expense	-0-	-0-	84,433	(84,433)
Fire insurance rebate	55,809	51,170	51,170	-0-
Code enforcement	9,521	6,537	12,243	(5,706)
Zoning Board Advisory Board	-0-	1,140	950	190
Total	1,649,979	1,708,394	1,899,703	(191,309)
Total public safety	5,359,978	5,407,902	5,660,582	(252,680)

CITY OF WESTWEGO, LOUISIANA
GENERAL FUND
SCHEDULE OF EXPENDITURES, COMPARED TO BUDGET (GAAP BASIS) - CONTINUED
Year Ended December 31, 2018

	Budget		Actual	Variance with
	Original	Final		Final Budget
				Positive (Negative)
<u>Public Works</u>				
Personal Services:				
Labor crews	\$ 227,779	\$ 233,817	\$ 212,811	\$ 21,006
Other:				
Auto, truck, and equipment expenses	27,115	63,347	69,965	(6,618)
Materials, supplies, and pipe	3,461	23,364	19,941	3,423
Miscellaneous maintenance	41,090	49,328	51,842	(2,514)
Total	71,666	136,039	141,748	(5,709)
Total public works	299,445	369,856	354,559	15,297
<u>Sanitation</u>				
Other:				
Solid waste disposal expenses	629,393	656,147	651,363	4,784
<u>Health</u>				
Personal Services:				
Social services	106,996	107,293	110,843	(3,550)
Other:				
Social services	90,502	41,729	40,645	1,084
Other	110,837	93,284	93,286	(2)
Total	201,339	135,013	133,931	1,082
Total health	308,335	242,306	244,774	(2,468)

CITY OF WESTWEGO, LOUISIANA
GENERAL FUND
SCHEDULE OF EXPENDITURES, COMPARED TO BUDGET (GAAP BASIS) - CONTINUED
Year Ended December 31, 2018

	Budget		Actual	Variance with
	Original	Final		Final Budget
				Positive (Negative)
<u>Recreation</u>				
Personal Services:				
Playground director	\$ 24,763	\$ 26,444	\$ 27,059	\$ (615)
Playground assistant directors	12,000	9,200	9,200	-0-
Playground upkeep	50,314	37,540	39,337	(1,797)
Total	87,077	73,184	75,596	(2,412)
Other:				
Park maintenance and lighting	77,935	64,817	59,322	5,495
Playground sports equipment	13,361	10,322	4,315	6,007
Total	91,296	75,139	63,637	11,502
Total recreation	178,373	148,323	139,233	9,090
Capital outlays	8,053,507	3,872,912	3,551,872	321,040
Total expenditures	18,701,267	14,650,966	14,446,111	204,855
<u>Other financing uses</u>				
Transfers to Proprietary Funds	366,338	484,807	484,807	-0-
Total expenditures and other financing uses	\$19,067,605	\$15,135,773	\$14,930,918	\$ 204,855

CITY OF WESTWEGO, LOUISIANA
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
Year Ended December 31, 2018

Total OPEB Liability	
Service cost	\$ 37,811
Interest	100,374
Changes of benefit terms	-0-
Differences between expected and actual experience	(28,020)
Changes of assumptions	(146,852)
Benefit payments	<u>(210,368)</u>
Net change in total OPEB liability	(247,055)
Total OPEB liability – beginning	<u>2,898,929</u>
Total OPEB liability – ending	<u>\$ 2,651,874</u>
Covered payroll	\$ 3,501,365
Net OPEB liability as a percentage of covered payroll	75.74%

Notes to Schedule:

Benefit Changes. There were no changes of benefit terms for the year ended December 31, 2018.

Changes of Assumptions. The discount rate as of December 31, 2017 was 3.44% and it changed to 4.10% as of December 31, 2018

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**SCHEDULE OF EMPLOYER'S PROPORTIONATE
SHARE OF NET PENSION LIABILITY
Year Ended December 31, 2018***

Year Ended <u>June 30,</u>	(a) Employer Proportion of the Net Pension Liability (Asset)	(b) Employer Proportionate Share of the Net Pension Liability (Asset)	(c) Employer's Covered Employee Payroll	(b÷c) Employer's Proportionate Share Of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll	(Per Report PFNP÷TPL) Plan Fiduciary Net Position As a Percentage Of the Total Pension Liability
<u>Municipal Employees' Retirement System</u>					
2018	.952291%	\$ 3,943,130	\$ 1,742,616	226.3%	63.94%
2017	1.047104%	\$ 4,380,478	\$ 1,901,613	230.4%	62.49%
2016	1.085774%	\$ 4,450,272	\$ 1,939,571	229.4%	62.11%
2015	1.025051%	\$ 3,661,643	\$ 1,749,513	209.3%	66.18%
<u>Municipal Police Employees' Retirement System</u>					
2018	.579453%	\$ 4,898,731	\$ 1,710,044	286.5%	71.89%
2017	.567887%	\$ 4,957,894	\$ 1,695,322	292.5%	70.08%
2016	.634876%	\$ 5,950,577	\$ 1,778,414	334.6%	66.04%
2015	.651511%	\$ 5,103,908	\$ 1,742,749	292.9%	70.73%
<u>Firefighters Retirement System</u>					
2018	.203337%	\$ 1,169,610	\$ 484,115	241.6%	74.76%
2017	.198888%	\$ 1,139,996	\$ 464,374	245.5%	73.55%
2016	.195766%	\$ 1,280,487	\$ 441,411	290.1%	68.16%
2015	.207802%	\$ 1,121,531	\$ 436,197	257.1%	72.45%

*The amounts presented have a measurement date of June 30, 2018.

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

CITY OF WESTWEGO, LOUISIANA
SCHEDULE OF EMPLOYER'S CONTRIBUTIONS
Year ended December 31, 2018

Year Ended December 31,	Contractually Required <u>Contribution</u>	Contributions in Relation to Contractually Required <u>Contribution</u>	Contribution Deficiency <u>(Excess)</u>	Employer's Covered- Employee <u>Payroll</u>	Contributions as a Percentage of Covered- Employee <u>Payroll</u>
<u>Municipal Employees' Retirement System</u>					
2018	\$ 435,373	\$ 435,373	-	\$ 1,716,011	25.37%
2017	\$ 435,348	\$ 435,348	-	\$ 1,836,303	23.71%
2016	\$ 405,462	\$ 405,462	-	\$ 1,909,467	21.23%
2015	\$ 355,863	\$ 355,863	-	\$ 1,801,836	19.75%
<u>Municipal Police Employees' Retirement System</u>					
2018	\$ 546,521	\$ 546,521	-	\$ 1,735,928	31.48%
2017	\$ 514,623	\$ 514,623	-	\$ 1,646,757	31.25%
2016	\$ 539,370	\$ 539,370	-	\$ 1,761,953	30.61%
2015	\$ 514,510	\$ 514,510	-	\$ 1,689,703	30.45%
<u>Firefighters Retirement System</u>					
2018	\$ 136,767	\$ 136,767	-	\$ 516,102	26.50%
2017	\$ 118,234	\$ 118,234	-	\$ 456,894	25.88%
2016	\$ 120,182	\$ 120,182	-	\$ 458,426	26.22%
2015	\$ 117,788	\$ 117,788	-	\$ 417,731	28.20%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

OTHER SUPPLEMENTARY INFORMATION

CITY OF WESTWEGO, LOUISIANA
 SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO
 AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
 Year Ended December 31, 2018

Purpose	<u>Joe Peoples Mayor</u>
Salary	\$ 75,112
Benefits-insurance	10,418
Benefits-retirement	18,994
Benefits-other (phone allowance)	300
Travel and dues	1,168
Registration fees	415
Parking	<u>19</u>
	<u>\$ 106,426</u>

CITY OF WESTWEGO, LOUISIANA
SCHEDULE OF COMPENSATION PAID TO MEMBERS
OF THE CITY COUNCIL
Year Ended December 31, 2018

<u>Councilmember</u>	<u>Salary</u>
Glenn Green	\$ 19,358
Johnny S. Nobles, Jr.	19,358
Lisa H. Valence	20,444
Matthew J. Rivere	19,358
Johnnie Lynn Thibodeaux	<u>19,358</u>
	\$ <u>97,876</u>

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Society of Louisiana Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Mayor and Members of the City Council
City of Westwego, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund of the City of Westwego, Louisiana (the City) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 28, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect, and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Under the Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Camnetar & Co.

Camnetar & Co., CPAs

a professional accounting corporation

Gretna, Louisiana

June 28, 2019

**CITY OF WESTWEGO, LOUISIANA
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2018**

We have audited the general purpose financial statements of the City of Westwego, Louisiana as of and for the year ended December 31, 2018, and have issued our report thereon dated June 28, 2019. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2018 resulted in an unqualified opinion.

Section I Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements.

Internal Control

Material Weaknesses Yes No Significant Deficiencies Yes No

Compliance

Compliance Material to Financial Statements Yes No

b. Federal Awards

The City of Westwego, Louisiana did not expend federal awards exceeding \$750,000 during the year ended December 31, 2018, and therefore is exempt from the audit requirements under the Single Audit and the Uniform Guidance.

Was a management letter issued? Yes No

Section II Financial Statement Findings

A – Issues of Noncompliance

NONE

B – Significant Deficiencies

NONE

C – Material Weakness

NONE

Section III Federal Award Findings and Questioned Costs

NONE

**CITY OF WESTWEGO, LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Section I Internal Control and Compliance Material to the Financial Statements

2017-1 Public Bid Law R.S. 38:2211-The City did not comply in one instance with the Public Bid Law which requires the procurement of materials and supplies if the cost is over the contract limit of \$30,000. (Resolved)

Section II Internal Control and Compliance Material to Federal Awards

NONE

Section III Management Letter

NONE

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Society of Louisiana Certified Public Accountants

INDEPENDENT ACCOUNTANT'S REPORT **ON APPLYING AGREED-UPON PROCEDURES**

Honorable Joe Peoples, Mayor and City Council Members of the City of Westwego, Louisiana and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by the City of Westwego, Louisiana (Entity) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2018 through December 31, 2018. The entity's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

1. Obtain the entity's written policies and procedures and observe that they address each of the following categories and subcategories (if applicable to public funds and the entity's operations).
 - a) ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.
 - b) ***Purchasing***, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

- c) **Disbursements**, including processing, reviewing, and approving
- d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.
- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process
- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases)
- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

Board or Finance Committee - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

- 2. Obtain and inspect the board/committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
 - a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds. *Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*

- c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

Bank Reconciliations – No exceptions noted in this procedure in the prior year but performed procedure this year.

- 3. Obtain a listing of client bank accounts for the fiscal period from management and management’s representation that the listing is complete. Ask management to identify the entity’s main operating account. Select the entity’s main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

Obtained a listing of client bank accounts from management and management’s representation that the listing is complete.

No exceptions noted.

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

No exceptions noted.

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

No exceptions noted.

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

No exceptions noted.

Collections - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

- 4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management’s representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
 - a) Employees that are responsible for cash collections do not share cash drawers/registers.
 - b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.
 - c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
 - d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.
6. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.
7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:
 - a) Observe that receipts are sequentially pre-numbered.
 - b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - c) Trace the deposit slip total to the actual deposit per the bank statement.
 - d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).
 - e) Trace the actual deposit per the bank statement to the general ledger.

Non-Payroll Disbursements – (excluding card purchases/payments, travel reimbursements, and petty cash purchases) - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).
9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:
 - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.
 - b) At least two employees are involved in processing and approving payments to vendors
 - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
 - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.
10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:
 - a) Observe that the disbursement matched the related original invoice/billing statement.
 - b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

Credit Cards/Debit Cards/Fuel Cards/P-Cards- Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:
 - a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]]
 - b) Observe that finance charges and late fees were not assessed on the selected statements.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

Travel and Expense Reimbursement - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:
 - a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).
 - b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
 - c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).
 - d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Contracts - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:
- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
 - b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).
 - c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.
 - d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Payroll and Personnel - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

16. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.
17. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:
- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)
 - b) Observe that supervisors approved the attendance and leave of the selected employees/officials.
 - c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

18. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulate leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.
19. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

Ethics - Not applicable. This procedure rotated off this year due to no exceptions noted in the prior year.

20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above obtain ethics documentation from management, and:
 - a) Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.
 - b) Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

Debt Service – No exceptions noted in this procedure in the prior year but performed procedure this year.

21. Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

No exceptions noted.

22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

No exceptions noted.

Other

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

The Entity had no misappropriation of public funds or assets.

No exceptions noted.

24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

No exceptions noted.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Camnetar & Co.

Camnetar & Co., CPAs

a professional accounting corporation

Gretna, Louisiana

June 28, 2019