

FIRST UNITED METHODIST CHURCH

SHREVEPORT, LOUISIANA

DECEMBER 31, 2021

FIRST UNITED METHODIST CHURCH

SHREVEPORT, LOUISIANA

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REVIEWED FINANCIAL STATEMENTS



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To the Board of Directors
First United Methodist Church
Shreveport, Louisiana

Independent Accountant's Review Report

We have reviewed the accompanying financial statements of First United Methodist Church which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the Church's management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services Committee promulgated by the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of First United Methodist Church and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our reviews.

Basis for Qualified Conclusion

As explained in Note 1(d) to the financial statements, we were unable to conclude on the fixed asset balance in the accompanying statements of financial position stated at \$27,548,871 and \$27,457,599 for 2021 and 2020, respectively. Depreciation on these assets has been omitted from the financial statements referred to above and is not presently determinable. We have concluded that this is a departure from accounting principles generally accepted in the United States of America. In addition, the Church elected not to adopt generally accepted accounting principles concerning fair value measurements and, accordingly, the related disclosures are not included in the notes to the financial statements. Generally accepted accounting principles require disclosures that stratify balance sheet amounts measured at fair value based on the inputs used to derive fair value measurements.

Accountant's Qualified Conclusion

Based on our review, except for the effect of the matter described in the Basis for Qualified Conclusion paragraph, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Heard, McElroy & Vestal, LLC

Shreveport, Louisiana
December 20, 2022

FIRST UNITED METHODIST CHURCH

STATEMENTS OF FINANCIAL POSITION

DECEMBER 31, 2021 AND 2020

<u>ASSETS</u>	<u>2021</u>	<u>2020</u>
<u>Current assets:</u>		
Cash-Note 2	5,005,498	4,930,038
Pledge receivables, less allowance for uncollectibles of \$159,316-2021 and \$164,147-2020-Note 3	2,745,552	2,824,427
Money market funds-Note 5	2,253,267	598,514
Certificates of deposit	<u>995,801</u>	<u>498,220</u>
Total current assets	11,000,118	8,851,199
<u>Property, plant and equipment</u> -Note 4	27,548,871	27,457,599
<u>Other assets:</u>		
Investments-Note 5	21,282,957	15,744,143
Beneficial interest in perpetual trust-Note 8	<u>2,175,683</u>	<u>1,773,673</u>
Total other assets	<u>23,458,640</u>	<u>17,517,816</u>
Total assets	<u><u>62,007,629</u></u>	<u><u>53,826,614</u></u>
 <u>LIABILITIES AND NET ASSETS</u> 		
<u>Current liabilities:</u>		
Accounts payable and accrued expenses	<u>100,432</u>	<u>102,352</u>
Total liabilities	100,432	102,352
<u>Net assets:</u>		
Without donor restrictions		
Undesignated	31,071,946	30,593,624
Designated by the Board	<u>10,405,012</u>	<u>4,614,518</u>
Total without donor restrictions	41,476,958	35,208,142
With donor restrictions		
Perpetual in nature-Note 6	14,312,232	12,447,804
Time restrictions	2,745,552	2,824,427
Purpose restrictions	<u>3,372,455</u>	<u>3,243,889</u>
Total with donor restrictions	<u>20,430,239</u>	<u>18,516,120</u>
Total net assets-Note 10	<u>61,907,197</u>	<u>53,724,262</u>
Total liabilities and net assets	<u><u>62,007,629</u></u>	<u><u>53,826,614</u></u>

The accompanying notes are an integral part of these financial statements.

FIRST UNITED METHODIST CHURCH

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

	2021		
	Without Donor Restrictions	With Donor Restrictions	Total
<u>Revenue and other support:</u>			
Contributions and bequests	6,787,892	631,478	7,419,370
Pledge contributions	-	3,027,008	3,027,008
Other contributions	14,315	-	14,315
Plate offering	3,453	-	3,453
Foundation and trusts	211,371	110,075	321,446
Miscellaneous income	44,629	-	44,629
Special offering	89,082	-	89,082
Child Development Center fees	1,129,386	-	1,129,386
Gain (loss) on perpetual trust	402,010	-	402,010
Net investment return	116,825	1,542,830	1,659,655
Total revenue and support	8,798,963	5,311,391	14,110,354
<u>Net assets released from restrictions</u>	3,397,272	(3,397,272)	-
	12,196,235	1,914,119	14,110,354
<u>Expenses:</u>			
Programs	2,646,671	-	2,646,671
Missions and Outreach	1,213,634	-	1,213,634
Administrative	2,067,114	-	2,067,114
Total expenses	5,927,419	-	5,927,419
<u>Changes in net assets</u>	6,268,816	1,914,119	8,182,935
<u>Net assets-beginning of year</u>	35,208,142	18,516,120	53,724,262
<u>Net assets-end of year</u>	41,476,958	20,430,239	61,907,197

The accompanying notes are an integral part of these financial statements.

2020		
Without Donor Restrictions	With Donor Restrictions	Total
654,657	537,367	1,192,024
-	3,118,797	3,118,797
39,688	-	39,688
5,816	-	5,816
186,002	243,724	429,726
20,324	-	20,324
74,404	-	74,404
827,984	-	827,984
(390,180)	-	(390,180)
81,832	1,313,397	1,395,229
1,500,527	5,213,285	6,713,812
4,434,330	(4,434,330)	-
5,934,857	778,955	6,713,812
2,823,667	-	2,823,667
1,257,429	-	1,257,429
2,237,249	-	2,237,249
6,318,345	-	6,318,345
(383,488)	778,955	395,467
35,591,630	17,737,165	53,328,795
35,208,142	18,516,120	53,724,262

FIRST UNITED METHODIST CHURCH

STATEMENTS OF FUNCTIONAL EXPENSES

FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

	2021			
	Programs	Missions & Outreach	Administrative	Total
Ministry to others-apportionments	-	171,208	100,551	271,759
Ministry of evangelism	-	58,157	-	58,157
Ministry of communications	80,904	168,467	121,357	370,728
Ministry to membership	73,305	-	156,350	229,655
Music and the arts	162,619	-	-	162,619
Ministry of education	170,052	-	-	170,052
Care of church property	291,758	-	97,253	389,011
Pulpit/pastoral expenses	277,271	-	415,906	693,177
Missions	-	799,413	-	799,413
Personnel expenses	694,486	-	1,041,729	1,736,215
Child Development Center	816,862	-	-	816,862
Miscellaneous	-	4,829	23,553	28,382
Designated-Other	79,414	11,560	110,415	201,389
	<u>2,646,671</u>	<u>1,213,634</u>	<u>2,067,114</u>	<u>5,927,419</u>

The accompanying notes are an integral part of these financial statements.

2020

Programs	Missions & Outreach	Administrative	Total
-	193,673	113,744	307,417
-	49,113	-	49,113
80,144	156,541	120,216	356,901
73,720	-	136,368	210,088
135,639	-	-	135,639
119,309	-	-	119,309
363,698	-	121,233	484,931
324,984	-	487,475	812,459
-	824,967	-	824,967
665,412	-	998,117	1,663,529
900,674	-	-	900,674
-	6,216	13,108	19,324
160,087	26,919	246,988	433,994
<u>2,823,667</u>	<u>1,257,429</u>	<u>2,237,249</u>	<u>6,318,345</u>

FIRST UNITED METHODIST CHURCH

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

	<u>2021</u>	<u>2020</u>
<u>Cash flows from operating activities:</u>		
Changes in net assets	8,182,935	395,467
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Unrealized (gain) loss on investments	978,588	(1,035,352)
Realized (gain) on investments	(2,381,697)	(73,226)
(Gain) loss on perpetual trust	(402,010)	390,180
Changes in assets and liabilities:		
Decrease in pledge receivables	78,875	424,305
Increase (decrease) in accounts payable	(1,920)	5,689
Total adjustments	<u>(1,728,164)</u>	<u>(288,404)</u>
Net cash provided by operating activities	6,454,771	107,063
<u>Cash flows from investing activities:</u>		
Capital improvements	(91,272)	(21,555)
Net purchases of investments	(5,790,458)	(3,051,707)
Net redemptions (purchases) of certificates of deposit	(497,581)	2,952,627
Net cash (used) by investing activities	<u>(6,379,311)</u>	<u>(120,635)</u>
<u>Net increase (decrease) in cash</u>	75,460	(13,572)
<u>Cash-beginning of year</u>	<u>4,930,038</u>	<u>4,943,610</u>
<u>Cash-end of year</u>	<u><u>5,005,498</u></u>	<u><u>4,930,038</u></u>

The accompanying notes are an integral part of these financial statements.

FIRST UNITED METHODIST CHURCH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2021

1. Summary of Significant Accounting Policies

First United Methodist Church of Shreveport and its facilities are located at 500 Common Street in Shreveport, Louisiana. The Church is a nonprofit religious organization exempt from federal income taxes under Internal Revenue Code Section 501(c)(3). The following is a summary of significant accounting policies of the Church:

(a) *Financial Statement Presentation*

In accordance with generally accepted accounting principles, the Church is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. The Church continues to use fund accounting for recording purposes and presents the financial statements in the categories required by these accounting principles based upon the existence or absence of donor restrictions, as follows:

Net assets without donor restrictions - Net assets that are not subject to donor restrictions. Some net assets without donor restrictions may be designated by the Board for specific purposes.

Net assets with donor restrictions - Net assets subject to donor restrictions that may or will be met by actions of the Church, and/or by the passage of time.

(b) *Contributions*

In accordance with generally accepted accounting principles, contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence and/or nature of any donor restrictions.

Contributions that are without donor restrictions are recognized when the contribution is received. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. Contributions with donor restrictions are recorded as increases in net assets without donor restrictions if the restriction is satisfied in the same year as it is received. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restriction and reported in the statement of activities as net assets released from restrictions.

The Church records all pledges that are expected to be collected within the next fiscal year. The Church uses the allowance method to determine uncollectible pledges. The allowance is based on historical experience and analysis of balances.

(c) *Investments*

Under generally accepted accounting principles, investments in marketable equity securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Net investment return (loss) is reported in

1. Summary of Significant Accounting Policies (Continued)

the statements of activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external and direct internal investment expenses.

(d) Property, Plant, and Equipment

Purchased land, buildings, furniture, fixtures, and equipment are recorded at cost and donated assets at fair value as of the date of the donation. The Church did not maintain adequate records relating to fixed assets acquired prior to January 1, 1985; therefore, these amounts have been omitted from these financial statements. Depreciation related to these assets, as well as the assets acquired since January 1, 1985, has not been reflected in these financial statements due to the total amount being indeterminable.

(e) Contributed Services

During the years ended December 31, 2021 and 2020, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded.

(f) Cash and Cash Equivalents

For purposes of the statements of cash flows, cash and cash equivalents are comprised of demand deposits and certificates of deposit that have an original maturity of three months or less. Cash equivalents are carried at cost, which approximates market value.

(g) Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Material estimates that are particularly susceptible to significant change in the near term relate to the Health Reimbursement Account liability, reflected in Accounts payable and accrued expenses, the allowance for uncollectible pledges and the estimated fair value of the future cash flows associated with the Church's interest in a perpetual trust.

(h) Tax Status

For tax purposes, First United Methodist Church of Shreveport, Louisiana, is a tax-exempt organization as described in Section 501(c)(3) of the Internal Revenue Code. Therefore, no provision for income taxes has been made in the financial statements. The Church is required to review various tax positions it has taken with respect to its exempt status and determine whether in fact it continues to qualify as a tax-exempt entity. As a tax-exempt entity, the Church must also assess whether it has any tax positions associated with unrelated business income subject to income tax. The Church does not expect any of these tax positions to change significantly over the next twelve months.

(i) Comparative Financial Statements

Some prior year amounts have been reclassified to conform to current year presentation.

(j) Functional Expenses

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include

1. Summary of Significant Accounting Policies (Continued)

facility related expenses, which are allocated on a square-footage basis, as well as salaries and benefits, which are allocated on the basis of estimates of time and effort. Expenses of the Church's designated fund are allocated based on individual account balances at year-end.

(k) Liquidity and Availability

The Church has \$10,929,183 of financial assets available within one year of the balance sheet date, consisting of cash of \$5,005,498, pledges receivable of \$2,745,552, money market funds of \$2,182,332, and certificates of deposit of \$995,801. Included in this amount are financial assets in the amount of \$3,559,865 that are subject to donor restrictions that make them unavailable for general expenditure within one year of the balance sheet date. Management has a goal to maintain cash and short-term investments on hand to meet 60 days of normal operating expenses. The church also has a line of credit in place for additional liquidity needs.

(l) Reclassifications

Certain reclassifications have been made to the prior year financial statements in order for them to be in conformity with the current year presentation.

2. Cash

At December 31, 2021 and 2020, the Church's cash position is summarized as follows:

	<u>2021</u>	<u>2020</u>
Without donor restrictions	1,445,633	1,461,924
With donor restrictions	<u>3,559,865</u>	<u>3,468,114</u>
	<u>5,005,498</u>	<u>4,930,038</u>

At times, the Church may maintain deposits in excess of the federally insured limit of \$250,000. The Church has attempted to minimize its risk by maintaining accounts at various institutions. The Church monitors the soundness of these institutions and feels that risk is negligible.

3. Pledge Receivables

Pledge receivables are detailed as follows:

	<u>2021</u>	<u>2020</u>
Total pledges for 2021 and 2020	3,186,324	3,282,944
<u>Less: Pledges paid in 2020 and 2019</u>	(281,456)	(294,370)
<u>Less: Allowance for uncollectible pledges</u>	<u>(159,316)</u>	<u>(164,147)</u>
Total	<u>2,745,552</u>	<u>2,824,427</u>

4. Property, Plant, and Equipment

A summary of fixed assets at December 31, 2021 and 2020 is as follows:

	<u>2021</u>	<u>2020</u>
Buildings	16,786,550	16,786,550
Land and improvements	5,827,589	5,827,589
Furniture and equipment	4,934,732	4,843,460
	<u>27,548,871</u>	<u>27,457,599</u>

5. Investments

Investments are presented in the financial statements at fair market value for 2021 and 2020. December 31, 2021 and 2020, investments include the following:

	<u>2021</u>		<u>2020</u>	
	<u>Market</u>	<u>Cost</u>	<u>Market</u>	<u>Cost</u>
U.S. government agencies	1,749,820	1,749,715	3,550,510	3,548,549
Mutual funds	18,535,450	16,954,613	11,636,445	9,069,837
Alternative assets	983,094	971,818	543,187	540,529
Money market funds	2,253,267	2,253,267	598,514	598,514
Insurance policies	14,593	14,594	14,001	14,001
	<u>23,536,224</u>	<u>21,944,007</u>	<u>16,342,657</u>	<u>13,771,430</u>

6. Eternal Flame Endowment

Changes in Eternal Flame Endowment net assets for the year ended December 31, 2021 and 2020:

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Endowment net assets, December 31, 2019	252,421	11,163,354	11,415,775
Contributions	130	177,045	177,175
Net investment return	3,489	1,313,397	1,316,886
Appropriation of endowment assets for expenditure	<u>(116,634)</u>	<u>(205,992)</u>	<u>(322,626)</u>
Endowment net assets, December 31, 2020	139,406	12,447,804	12,587,210
Contributions	5,873,545	347,402	6,220,947
Transfer of assets	(139,262)	139,262	-
Net investment return	91,391	1,542,830	1,634,221
Appropriation of endowment assets for expenditure	<u>-</u>	<u>(165,066)</u>	<u>(165,066)</u>
Endowment net assets, December 31, 2021	<u>5,965,080</u>	<u>14,312,232</u>	<u>20,277,312</u>

6. Eternal Flame Endowment (Continued)

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below corpus. These deficiencies could result from unfavorable market fluctuations. Subsequent gains that restore the fair value of the assets of the endowment funds to corpus will be classified as an increase in net assets with donor restrictions or an increase in net assets without donor restrictions as applicable. There were no reported deficiencies in endowed net assets as of December 31, 2021 and 2020.

7. Note Payable-Line of Credit

The Church has a line of credit agreement with Iberia Bank effective July 30, 2019, with a maturity date of August 1, 2023. The line of credit bears interest on any outstanding balance at the WSJ prime index rate. The agreement states an available principal amount of \$500,000, of which \$-0- was outstanding at December 31, 2021 and 2020.

8. Beneficial Interest in a Perpetual Trust (Mewborne Trust)

The Church is the sole income beneficiary of a trust that was established in 1974. The value of the trust to the Church is recorded in the financial statements at an estimate of the fair value of future cash flows which amounted to \$2,175,683 and \$1,773,673 at December 31, 2021 and 2020, respectively. The total value of the assets in the trust was \$13,726,198 and \$12,462,907 at December 31, 2021 and 2020, respectively.

9. Pension Plans

The ordained ministers of the Church are members of the Clergy Retirement Security Program (CRSP) and Comprehensive Protection Plan (CPP) offered by the General Board of Pensions of the United Methodist Church. In addition to employee payroll deduction, contributions to the pension fund for the ministers totaled \$51,652 and \$51,637 for 2021 and 2020, respectively.

The Church also contributes to a defined contribution plan for lay Church employees. The amount contributed to annuities was \$78,100 and \$75,172 for 2021 and 2020, respectively.

10. Net Assets

The Church classifies as net assets with donor restrictions the original value of gifts donated for permanent endowment, and any subsequent gifts to such endowments. The Church considers all realized and unrealized gains and losses of the endowment fund to be with donor restriction and therefore not available for expenditure. The endowment document does not specifically state the treatment for these gains and losses. Therefore, the Church could, at a future date, execute an endowment document allowing a portion of these funds to be spent. The amount of unrealized and realized gains and (losses) included in net assets with donor restrictions is \$6,648,449 and \$5,270,685 at December 31, 2021 and 2020, respectively.

11. Uncertainties Arising Due to Pandemic

The World Health Organization declared the coronavirus outbreak a pandemic in March 2020. Actions taken around the world to help mitigate the spread of the coronavirus included restrictions on travel, quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had, and are expected to continue to have, an adverse impact on the economies and financial markets of substantially all countries around the world, including the geographical area in which the Church operates. While the disruption currently is expected to be temporary, there is considerable uncertainty about its duration. Although the pandemic could negatively affect the Church, the amount of that impact and its duration cannot be reasonably estimated at this time.

12. Subsequent Events

The Church is required to evaluate events or transactions that may occur after the balance sheet date for potential recognition or disclosure in the financial statements. The Church performed such an evaluation through December 20, 2022, the date which the financial statements were available to be issued and noted no subsequent events.

FIRST UNITED METHODIST CHURCH

SCHEDULE OF BENEFITS AND OTHER PAYMENTS TO AGENCY HEAD

FOR THE YEAR ENDED DECEMBER 31, 2021

Louisiana Revised Statute 24:513 (A) (3) requires reporting of the total compensation, reimbursements, and benefits paid to the agency head or chief executive officer. This law was further amended by Act 462 of the 2016 Regular Session of the Louisiana Legislature to clarify that nongovernmental or not-for-profit local auditees are required to report only the compensation, reimbursements, and benefits paid to the agency head or chief executive officer from public funds.

First United Methodist Church is not required to report the total compensation, reimbursements, and benefits paid to Dr. Steven Bell, Senior Pastor during the year ended December 31, 2021, as none of those payments was made from public funds.

OTHER REPORTS



REGIONS TOWER
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December 20, 2022

To the Board of Directors
 First United Methodist Church
 Shreveport, Louisiana

**Independent Accountant’s Report
 on Applying Agreed-Upon Procedures**

We have performed the procedures enumerated below on First United Methodist Church’s compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2021, as required by Louisiana Revised Statue 24:513 and the *Louisiana Governmental Audit Guide*. Management of First United Methodist Church is responsible for its financial records and compliance with applicable laws and regulations.

First United Methodist Church has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on First United Methodist Church’s compliance with the laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the year ended December 31, 2021. Additionally, the Louisiana Legislative Auditor has agreed to and acknowledged that the procedures performed are appropriate for its purposes. The report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

Federal, State and Local Awards

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the organization’s management.

First United Methodist Church provided us with the list of expenditures made for grant awards received during the fiscal year ended December 31, 2021:

Award	Grant Year	Amount
Louisiana Child Care Assistance Provider (LaCAP) Relief Grant – Rounds 5 & 6	2021	161,350
American Rescue Plan Act (ARPA) Stabilization Grant – Round 1	2021	231,418
Louisiana Department of Education	2021	<u>32,000</u>
Total expenditures		<u>424,768</u>

2. For each of the above awards, randomly select six disbursements from each grant administered during the fiscal year, provided no more than 30 disbursements are selected.
3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

We examined supporting documentation for each of the selected disbursements and found that payment was for the proper amount and made to the correct payee, except for exception outlined herein.

Exception: First United Methodist Church was not able to provide us with appropriate support and allowable cost guidelines for the \$32,000 award from the Louisiana Department of Education. Therefore, we were unable to select disbursements for testing to support the award's use.

Management's Response: First United Methodist Church will retain supporting documentation for all grant awards received.

4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

All of the payments were properly coded to the correct fund and general ledger account.

5. Report whether the selected disbursements were approved in accordance with the Organization's policies and procedures.

All items were properly approved.

6. For each selected disbursement made for a state or local grant award, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements:

Activities allowed or unallowed:

We reviewed the previously listed disbursements for types of services allowed or not allowed.

Eligibility

We reviewed the previously listed disbursements for eligibility requirements.

Reporting

We reviewed the previously listed disbursements for reporting requirements.

No exceptions were noted for the above tests.

7. Obtain the close-out reports, if required, for any program selected in Procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with the organization's financial records; and report whether the amounts in the close-out reports agree with the Agency's financial records.

We reviewed two surveys submitted by First United Methodist Church to the Louisiana Department of Education for Rounds 5 & 6 of LaCAP Relief Grant funds as required.

Exception: First United Methodist Church was not able to provide us with appropriate expenditure submission guidelines for the \$32,000 award from the Louisiana Department of Education.

Therefore, we were unable to verify the requirement for submission.

Management's Response: First United Methodist Church will retain supporting documentation for all grant awards received.

Open Meetings

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions.

First United Methodist Church is not subject to Louisiana Revised Statute 42:11 through 42:28.

Budget

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state, or local grantor agency. Report whether the budgets for federal, state, and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

Per review of grant requirements, First United Methodist Church was not required to submit comprehensive grant budgets to the granting agency.

Exception: First United Methodist Church was not able to provide us with appropriate budget submission guidelines for the \$32,000 award from the Louisiana Department of Education. Therefore, we were unable to verify the requirement for budget submission.

Management's Response: First United Methodist Church will retain supporting documentation for all grant awards received.

State Audit Law

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

The agency's report was submitted to the Legislative Auditor before the extended date of December 31, 2022.

11. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

First United Methodist Church is not subject to the public bid law.

Prior Comments and Recommendations

12. Obtain and report management's representation as to whether any prior-year suggestions, exceptions, recommendations, and/or comments have been resolved.

No items were noted in prior year.

We were engaged by the First United Methodist Church to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the Agency's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of First United Methodist Church and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Shreveport, Louisiana

Heard, McElroy & Vestal, LLC

FIRST UNITED METHODIST CHURCH
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2021

I. Summary of Review Results

1. The accountant's review report noted no material modifications to the financial statements of First United Methodist Church, except for that noted related to the depreciation of fixed assets.
2. Three instances of noncompliance were disclosed during the review or attestation engagement.
3. First United Methodist Church is not subject to a Federal Single audit for 2021.

II. Findings – Financial Statement Review

None

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

October 21, 2022

Heard, McElroy & Vestal, L.L.C.

333 Texas Street, Suite 1525

Shreveport, LA 71101

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of December 31, 2021 and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes No [] N/A []

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No [] N/A []

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No [] N/A []

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No [] N/A []

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication “ ,” available on the Legislative Auditor’s website to determine whether a non-profit agency is subject to the open meetings law.**

Yes [] No [] N/A

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No [] N/A []

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No [] N/A []

We **did not** enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No [] N/A []

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No [] N/A []

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [] No [] N/A

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes [] No [] N/A

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes No [] N/A []

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes No [] N/A []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes No [] N/A []

We have provided you with all relevant information and access under the terms of our agreement.

Yes No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes No [] N/A []

We are not aware of any material misstatements in the information we have provided to you.

Yes No [] N/A []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose to you any such communication received between the end of the period under examination and the date of your report.

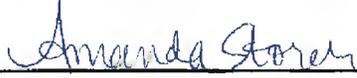
Yes No [] N/A []

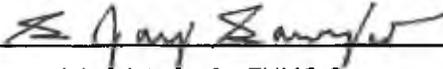
We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal

controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes No N/A

The previous responses have been made to the best of our belief and knowledge.

 10/25/22 Date
Director of First Beginnings

 10/27/22 Date
Business Administrator for FUMC-S

 10/26/22 Date
Chairman - Board of Trustees FUMC-S