



**REGIONAL NUTRITION ASSISTANCE, INC.**

**ANNUAL FINANCIAL REPORT**

**SEPTEMBER 30, 2016**

**REGIONAL NUTRITION ASSISTANCE, INC.  
 FINANCIAL STATEMENTS  
 WITH SUPPLEMENTARY INFORMATION  
 SEPTEMBER 30, 2016**

**TABLE OF CONTENTS**

	<u>Page No.</u>
Independent Auditor’s Report .....	1
 FINANCIAL STATEMENTS	
Statement of Financial Position .....	4
Statement of Activities .....	5
Statement of Cash Flows .....	6
 Notes to Financial Statements	
Index .....	8
Notes .....	9
 REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Expenditures of Federal Awards .....	14
Schedule of Compensation, Benefits and Other Payments to Agency Head .....	15
 SUPPLEMENTARY INFORMATION	
Schedule of Functional Expenses .....	17
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	18
Independent Auditors’ Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance .....	20

**REGIONAL NUTRITION ASSISTANCE, INC.  
FINANCIAL STATEMENTS  
WITH SUPPLEMENTARY INFORMATION  
SEPTEMBER 30, 2016**

**TABLE OF CONTENTS**

	<u>Page No.</u>
Independent Auditors' Report on Claims for Reimbursement .....	22
Audited Statement of Claims .....	23
Schedule of Meals Served and Program Reimbursements .....	24
Schedule of Findings and Questioned Costs .....	25
Summary Schedule of Prior Year Findings .....	26
Management's Corrective Action Plan .....	27

**WILLIAM P. GAINES, JR., CPA, APAC  
4257 CHURCH STREET, SUITE 105  
ZACHARY, LOUISIANA 70791**

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of  
Regional Nutrition Assistance, Inc.  
P. O. Box 61750  
Lafayette, Louisiana 70596-1750

***Report on the Financial Statements***

I have audited the accompanying financial statements of the Family Day Care Home Program of Regional Nutrition Assistance, Inc. (a non-profit organization), which comprise the statement of financial position as of September 30, 2016, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

***Opinions***

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Family Day Care Home Program of Regional Nutrition Assistance, Inc. as of September 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters – Supplementary Information***

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, the schedule of compensation, benefits and other payments to agency head as required by the Louisiana Legislative Auditor, the audited statement of claims and schedule of meals served and program reimbursements as required by the Louisiana Department of Education and the schedule of functional expenses are presented for purposes of additional analysis. These schedules, although not a part of the basic financial statements, is considered by these agencies to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated March 8, 2017, on my consideration of the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s internal control over financial reporting and compliance.

*(William P. Gaines, Jr.) CPA*

William P. Gaines, Jr., CPA  
A Professional Accounting Corporation  
Zachary, LA  
March 8, 2017

---

---

**FINANCIAL STATEMENTS**

---

---

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**SEPTEMBER 30, 2016**

<u>ASSETS</u>	<u>Administrative</u>	<u>General</u>	<u>Eliminations</u>	<u>Total</u>
Current Assets				
Cash and cash equivalents	\$ 13,873.93	\$ 46,134.03	\$ -	\$ 60,007.96
Due from Department of Education	746,997.23	-	-	746,997.23
Due from General Fund	-	130,673.72	(130,673.72)	-
	<hr/>			
Total Current Assets	760,871.16	176,807.75	(130,673.72)	807,005.19
Non-Current Assets				
Capital assets - office equipment	53,115.28	6,622.11	-	59,737.39
Less: accumulated depreciation	(30,657.25)	(6,622.11)	-	(37,279.36)
Deposit - rental facilities	1,078.96	-	-	1,078.96
	<hr/>			
Total Non-Current Assets	23,536.99	-	-	23,536.99
	<hr/>			
Total Assets	784,408.15	176,807.75	(130,673.72)	830,542.18
	<hr/> <hr/>			
<u>LIABILITIES AND NET ASSETS</u>				
Current Liabilities				
Accounts payable	9,318.34	-	-	9,318.34
Accrued salaries payable	59,581.10	-	-	59,581.10
Withholding taxes and fees payable	4,566.20	-	-	4,566.20
Due to providers	725,567.23	-	-	725,567.23
Due to Administrative Fund	130,673.72	-	(130,673.72)	-
	<hr/>			
Total Current Liabilities/Total Liabilities	929,706.59	-	(130,673.72)	799,032.87
Net Assets (Deficit)				
Unrestricted	(145,298.44)	176,807.75	-	31,509.31
	<hr/>			
Total Liabilities and Net Assets	784,408.15	176,807.75	(130,673.72)	830,542.18
	<hr/> <hr/>			

See Accompanying Notes and Independent Auditor's Report

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED SEPTEMBER 30, 2016**

<u>UNRESTRICTED NET ASSETS</u>	<u>Administrative</u>	<u>General</u>	<u>Total</u>
<b>SUPPORT AND OTHER GAINS</b>			
Administrative reimbursement	\$ 1,360,092.00	\$ -	\$ 1,360,092.00
Contributions	-	3,500.00	3,500.00
Fundraising	-	95,609.76	95,609.76
	<hr/>		
Total Support and Other Gains	1,360,092.00	99,109.76	1,459,201.76
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>			
Restrictions satisfied by payments	9,540,138.35	-	9,540,138.35
	<hr/>		
Total Support, Other Gains and Reclassifications	10,900,230.35	99,109.76	10,999,340.11
<b>EXPENSES</b>			
Program services	9,578,626.35	6,979.17	9,585,605.52
Supporting services	1,330,286.21	55,118.62	1,385,404.83
	<hr/>		
Total Expenses	10,908,912.56	62,097.79	10,971,010.35
	<hr/>		
Increase (Decrease) In Unrestricted Net Assets	(8,682.21)	37,011.97	28,329.76
<b><u>TEMPORARILY RESTRICTED NET ASSETS</u></b>			
Support from meal reimbursements	9,540,138.35	-	9,540,138.35
Net assets released from restrictions:			
Restrictions satisfied by payments	(9,540,138.35)	-	(9,540,138.35)
	<hr/>		
Increase In Temporarily Restricted Net Assets	-	-	-
	<hr/>		
<b>CHANGE IN NET ASSETS</b>	(8,682.21)	37,011.97	28,329.76
<b>NET ASSETS (DEFICIT), BEGINNING</b>	(136,616.23)	139,795.78	3,179.55
	<hr/>		
<b>NET ASSETS (DEFICIT), ENDING</b>	(145,298.44)	176,807.75	31,509.31
	<hr/> <hr/>		

See Accompanying Notes and Independent Auditor's Report

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED SEPTEMBER 30, 2016**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Cash received from administrative reimbursements	\$ 1,350,508.00
Cash received from program reimbursements - meals	9,531,954.70
Cash received from fundraising efforts	95,609.76
Cash received from donors	3,500.00
Cash paid for program expenses	(9,577,421.87)
Cash paid to or on behalf of employees for services	(993,869.19)
Cash paid to suppliers for goods and services	(385,383.98)
Net Cash Provided by Operating Activities	<u>24,897.42</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Acquisition of capital assets	(548.42)
Net Cash Flows Used for Investing Activities	<u>(548.42)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
	<u>-</u>
<b>INCREASE IN CASH AND CASH EQUIVALENTS</b>	24,349.00
<b>CASH AND CASH EQUIVALENTS, BEGINNING</b>	<u>35,658.96</u>
<b>CASH AND CASH EQUIVALENTS, ENDING</b>	<u><u>60,007.96</u></u>
<b>RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	
Change in net assets	28,329.76
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:	
Depreciation	3,952.71
(Increase) decrease in assets:	
Due from Department of Education	(17,767.65)
Deposits	(24.20)
Increase (decrease) in liabilities:	
Accounts payable	2,057.88
Accrued salaries payable	3,786.30
Withholding taxes and fees payable	(3,621.03)
Due to providers	8,183.65
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u><u>24,897.42</u></u>

See Accompanying Notes and Independent Auditor's Report

---

---

**NOTES TO FINANCIAL STATEMENTS**

---

---

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**INDEX TO NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2016**

<u>Note No.</u>	<u>Description</u>	<u>Page No.</u>
1	Summary of Significant Accounting Policies .....	9
2	Cash and Cash Equivalents.....	10
3	Receivables.....	10
4	Capital Assets .....	11
5	Accounts and Other Payables .....	11
6	Restrictions on Net Assets.....	11
7	Net Assets Released from Restrictions.....	11
8	Functional Allocation of Expenses.....	12
9	Concentrations .....	12
10	Litigation .....	12
11	Subsequent Events.....	12

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2016**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Nature of Activities**

The Family Day Care Home Program of Regional Nutrition Assistance, Inc. (hereafter referred to as the Organization) was established to provide supervised provisions of meals. It serves an average of 1,450 homes per month to primarily low-income, disabled, elderly or other disadvantaged residents of parishes of southwest Louisiana. It engages in the U. S. Department of Agriculture Food and Nutrition Services under 7 CFR Part 226.

It operates on a fiscal year ending on September 30<sup>th</sup>, and its significant accounting policies are as follows:

**Cash and Cash Equivalents**

Cash and cash equivalents consist of cash and demand deposits. For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

**Receivables**

Accounts receivable are stated at net realizable value. The Organization maintains allowances for doubtful accounts for estimated losses resulting from the inability of its customers/vendors to make required payments. Because collection is expected at 100%, an allowance for doubtful accounts has not been recorded.

**Inventory**

Inventory is stated at cost. It includes only office supplies and printed materials, the amount of which is considered immaterial. Therefore, the acquisition of these items is expensed when purchased, and the inventory on hand at year-end is not reported in the accompanying financial statements.

**Property and Equipment**

Property and equipment purchased by the Organization is recorded at cost. They are depreciated using the straight-line method over the estimated useful lives of the assets. Equipment with an original cost of \$1,000 or greater is generally capitalized. Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated assets to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support.

**Support and Expenses**

The Organization reports administrative and program reimbursements on the accrual basis of accounting. The amounts due to providers are also reported on the accrual basis of accounting. A donor restriction applies to the program reimbursement, and the amount is shown as temporarily restricted net assets. When the donor restriction expires, that is, when the stipulated restriction

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2016**

ends by payments to the providers, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor-restricted reimbursements whose restrictions are met in the same reporting period are reported as unrestricted support.

Expenses are recorded when incurred in accordance with the accrual basis of accounting. Advertising costs are expenses as incurred. There were no advertising expenses paid during the year.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Financial Statement Presentation**

The Organization has adopted Statement of Financial Accounting Standards (SFAS) No. 117 "*Financial Statement of Not-For-Profit Organization.*" Under SFAS No. 117, the Organization is required to report information regarding its net assets and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. In addition, the Organization is required to present a statement of cash flows. As permitted by this new statement, the Organization has discontinued its use of fund accounting and has, accordingly, reclassified its financial statements to present the three classes of net assets required.

**Income Taxes**

The Organization is a not-for-profit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code.

The federal income tax returns of the company for fiscal years 2013, 2014, 2015 and 2016 are subject to examination by the Internal Revenue Service, generally for three years after they were filed.

**NOTE 2 – CASH AND CASH EQUIVALENTS**

Cash and cash equivalents consist of the following:

Demand deposits	<u>\$ 60,007.96</u>
-----------------	---------------------

Of this amount, \$13,873.93 is maintained in the administrative account to be utilized for the family day care home program. The remaining funds are held by the General Fund and can be utilized at the discretion of management.

**NOTE 3 – RECEIVABLES**

Receivables are stated at the amount the Organization expects to collect. Management considers all receivables to be collectible at September 30, 2016.

**REGIONAL NUTRITION ASSISTANCE, INC.  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2016**

Receivables at year-end consist of the following:

Due from Department of Education      \$ 746,997.23

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the year ended September 30, 2016, was as follows:

Capital Assets, being depreciated			
Furniture/equipment	\$ 59,188.97	\$ 548.42	\$ .00
Less: accumulated depreciation	<u>33,326.65</u>	<u>3,952.71</u>	<u>.00</u>
Furniture/equipment, net	<u>25,862.32</u>	<u>(3,404.29)</u>	<u>.00</u>
			<u>22,458.03</u>

**NOTE 5 – ACCOUNTS AND OTHER PAYABLES**

Payables at year-end include the following:

Accounts - trade	\$ 9,318.34
Salaries	59,581.10
Withholding taxes and fees payable	4,566.20
Providers	<u>725,567.23</u>
Total	<u>799,032.87</u>

**NOTE 6 - RESTRICTIONS ON NET ASSETS**

Substantially all of the restrictions on net assets relate to amounts requested from the State of Louisiana, Department of Education for reimbursement to the providers of meals through the Family Day Care Home Program of the U. S. Department of Agriculture Food and Nutrition Services under 7 CFR Part 226. The amount due to providers requested but not yet received at year end has been accrued in the accompanying financial statements and is listed in the note above.

**NOTE 7 – NET ASSETS RELEASED FROM RESTRICTIONS**

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose during the year as follows:

Purpose restriction accomplished:	
Meals provided	\$ <u>9,540,138.35</u>

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2016**

NOTE 8 – FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the program and supporting services have been summarized on a functional basis in the schedule of functional expenses. Accordingly, certain costs have been allocated between the program and supporting services.

NOTE 9 – CONCENTRATIONS

*Cash and Cash Equivalents.* Financial instruments that potentially subject the Organization to concentrations of credit risk consist of cash deposits. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At September 30, 2016, the Organization did not have bank balances in excess of FDIC insured limits. However, the collected balances exceed these limits in the provider's account for a few days each month. The Organization accepts this risk.

*Receivables and Revenues.* All receivables recorded are due from the Louisiana Department of Education, Division of Nutrition Assistance. Approximately 99% of the Organization's support is paid by the Department of Education, State of Louisiana through the U.S. Department of Agriculture Food and Nutrition Services, Family Day Care Home Program, under 7 CFR Part 226.

NOTE 10 – LITIGATION

There is no pending or threatened litigation, claims or assessments that are required to be accrued or disclosed in this financial report.

NOTE 11 – SUBSEQUENT EVENTS

Management has evaluated subsequent events and determined that there were no subsequent events between the close of the fiscal year and March 8, 2017, the date on which the financial statements were available to be issued, that would materially impact the accompanying financial statements.

---

---

**REQUIRED SUPPLEMENTARY INFORMATION**

---

---

**REGIONAL NUTRITION ASSISTANCE, INC.  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED SEPTEMBER 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	CFDA Number	Federal Expenditures
<b>Major Programs</b>		
U. S. Department of Agriculture		
Food and Nutrition Services		
Child and Adult Care Food Program	10.558	
<b>Family Day Care Home Program</b>		
<i>Pass-Through</i>		
State of Louisiana, Department of Education		
Division of Nutrition		
	Program services: meals/snacks	\$ 9,570,442.70
	Supporting services	1,324,134.55
	Total Federal Award Expenditures	10,894,577.25

**Notes to Schedules of Expenditures of Federal Awards  
Year Ended September 30, 2016**

**Basis of Presentation**

This schedule of expenditures of federal awards includes the federal grant activity of the Family Day Care Home Program and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U. S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance).

**REGIONAL NUTRITION ASSISTANCE, INC.  
SCHEDULE OF COMPENSATION, BENEFITS  
AND OTHER PAYMENTS TO AGENCY HEAD  
YEAR ENDED SEPTEMBER 30, 2016**

**Agency Head**

Brian Desormeaux  
Executive Director

**Purpose**

	<u>Amount</u>
Salary	\$ 108,576.00
Benefits - insurance	7,349.00
Benefits - retirement	13,800.00
Travel - conferences/meetings	<u>10,661.48</u>
Total Compensation, Benefits and Other Payments	<u><u>140,386.48</u></u>

See Independent Auditor's Report

---

---

**SUPPLEMENTARY INFORMATION**

---

---

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**SCHEDULE OF FUNCTIONAL EXPENSES**  
**YEAR ENDED SEPTEMBER 30, 2016**

<u>Account Name</u>	<u>Administrative Fund</u>		<u>General Fund</u>	
	<u>Program</u>	<u>Supporting</u>	<u>Program</u>	<u>Supporting</u>
Acctg/auditing/other professional	\$ -	\$ 15,138.64	\$ -	\$ -
Acquisition costs	-	8,971.53	-	-
Advertising	-	8,119.77	-	1,211.00
Bank charges	-	525.00	-	652.83
Contributions	-	500.00	-	200.00
Depreciation	-	3,952.71	-	-
Dues and subscriptions	-	932.06	-	1,150.00
Equipment lease	-	18,406.89	-	-
Fire inspections	-	1,781.48	-	30,216.69
Fundraising efforts	-	-	-	2,450.00
Insurance - health	-	186,152.19	-	-
Insurance - general	-	4,843.08	-	5,750.20
Maintenance	-	821.25	-	199.25
Minute Menu	38,488.00	-	-	-
Office supplies/publications	-	64,573.53	-	3,661.00
Postage	-	27,221.18	-	-
Provider training	-	2,633.76	-	-
Provider payments	9,540,138.35	-	6,979.17	-
Rent/occupancy	-	87,079.96	-	-
Salaries and benefits	-	749,003.85	-	6,000.00
Staff training	-	2,556.06	-	-
Payroll taxes	-	48,204.85	-	-
Telephone	-	4,559.46	-	-
Travel	-	68,081.05	-	-
Utilities	-	24,771.99	-	410.00
Uniforms	-	1,455.92	-	3,217.65
<b>Total Functional Expenses</b>	<b>9,578,626.35</b>	<b>1,330,286.21</b>	<b>6,979.17</b>	<b>55,118.62</b>

See Independent Auditor's Report

**WILLIAM P. GAINES, JR., CPA, APAC  
4257 CHURCH STREET, SUITE 105  
ZACHARY, LOUISIANA 70791**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of  
Regional Nutrition Assistance, Inc.  
P. O. Box 61750  
Lafayette, Louisiana 70596-1750

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Family Day Care Home Program of Regional Nutrition Assistance, Inc. as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s basic financial statements, and have issued our report thereon dated March 8, 2017.

***Internal Control over Financial Reporting***

In planning and performing our audit, I considered the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s internal control. Accordingly, I do not express an opinion on the effectiveness of the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

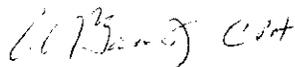
***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that is required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management, others within the agency, the Legislative Auditor and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



William P. Gaines, Jr., CPA  
A Professional Accounting Corporation  
Zachary, LA  
March 8, 2017

**WILLIAM P. GAINES, JR., CPA, APAC  
4257 CHURCH STREET, SUITE 105  
ZACHARY, LOUISIANA 70791**

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Trustees of  
Regional Nutrition Assistance, Inc.  
P. O. Box 61750  
Lafayette, Louisiana 70596-1750

***Report on Compliance for Each Major Federal Program***

I have audited the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on its major federal program for the year ended September 30, 2016. Regional Nutrition Assistance, Inc.'s major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal program.

***Auditor's Responsibility***

My responsibility is to express an opinion on compliance of the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Family Day Care Home Program of Regional Nutrition Assistance, Inc.'s compliance with those requirements and performing such other procedures, as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance of the Family Day Care Home Program of Regional Nutrition Assistance, Inc. However, my audit does not provide a legal determination of Regional Nutrition Assistance, Inc.'s compliance.

***Opinion on Each Major Federal Program***

In my opinion, Regional Nutrition Assistance, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2016.

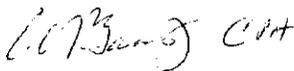
***Report on Internal Control Over Compliance***

Management of Regional Nutrition Assistance, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered Regional Nutrition Assistance, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on its major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Regional Nutrition Assistance, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirement of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



William P. Gaines, Jr., CPA  
A Professional Accounting Corporation  
Zachary, LA  
March 8, 2017

**WILLIAM P. GAINES, JR., CPA, APAC  
4257 CHURCH STREET, SUITE 105  
ZACHARY, LOUISIANA 70791**

**INDEPENDENT AUDITOR'S REPORT  
ON CLAIMS FOR REIMBURSEMENT**

To the Board of Trustees of  
Regional Nutrition Assistance, Inc.  
P. O. Box 61750  
Lafayette, Louisiana 70596-1750

I have examined the accompanying claims for reimbursements (Audited Statements of Claims attached) submitted by the Family Day Care Home Program of Regional Nutrition Assistance, Inc. under the FDCH program. My examination was made in accordance with auditing standards established by the American Institute of Certified Public Accountants and with generally accepted government auditing standards established by the Comptroller General of the United States and included tests of programs and accounting records prescribed by the USDA-OIG guide for audits of this program. In my opinion, the aforementioned claims present fairly the number of meals or supplements eligible for reimbursement for the period October 1, 2015 through September 30, 2017.

*W.P. Gaines, Jr. CPA*

William P. Gaines, Jr., CPA  
A Professional Accounting Corporation  
Zachary, LA  
March 8, 2017

**REGIONAL NUTRITION ASSISTANCE, INC.  
AUDITED STATEMENT OF CLAIMS  
YEAR ENDED SEPTEMBER 30, 2016**

REIMBURSEMENT PER AUDIT

Administrative	\$ 1,360,092.00
Program - meals	<u>9,540,138.35</u>
Total Reimbursement Per Audit	10,900,230.35

REIMBURSEMENTS CLAIMED AND RECEIVED

Administrative	1,360,092.00
Program	<u>9,540,138.35</u>
Total Reimbursement Claimed and Received	<u>10,900,230.35</u>

(OVER) UNDER CLAIM

-

**REGIONAL NUTRITION ASSISTANCE, INC.**  
**SCHEDULE OF MEALS SERVED AND PROGRAM REIMBURSEMENTS**  
**YEAR ENDED SEPTEMBER 30, 2016**

<u>MEALS SERVED</u>	<u>NUMBER SERVED BY MEAL TYPE</u>				<u>Total</u>
	<u>Breakfast</u>	<u>Lunch</u>	<u>Supplements</u>	<u>Supper</u>	
<i>FROM OCTOBER 1, 2015 TO JUNE 30, 2016</i>					
Tier 1	536,951	809,609	1,541,021	1,247,243	4,134,824
Reimbursement rate	1.32	2.48	0.74	2.48	
Total for period	\$ 708,775.32	\$ 2,007,830.32	\$ 1,140,355.54	\$ 3,093,162.64	\$ 6,950,123.82
<i>FROM JULY 1, 2016 TO SEPTEMBER 30, 2016</i>					
Tier 1	159,929	362,015	545,446	443,811	1,511,201
Reimbursement rate	1.31	2.46	0.73	2.46	
Total for period	\$ 209,506.99	\$ 890,556.90	\$ 398,175.58	\$ 1,091,775.06	\$ 2,590,014.53
TOTAL MEALS SERVED	<u>696,880</u>	<u>1,171,624</u>	<u>2,086,467</u>	<u>1,691,054</u>	<u>5,646,025</u>
TOTAL REIMBURSEMENT	<u>\$ 918,282.31</u>	<u>\$ 2,898,387.22</u>	<u>\$ 1,538,531.12</u>	<u>\$ 4,184,937.70</u>	<u>\$ 9,540,138.35</u>

See Independent Auditor's Report

**REGIONAL NUTRITION ASSISTANCE, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED SEPTEMBER 30, 2016**

**SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unmodified opinion on whether the financial statements of the Family Day Care Home Program of Regional Nutrition Assistance, Inc. were prepared in accordance with GAAP.
2. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of the Family Day Care Home Program of Regional Nutrition Assistance, Inc. were disclosed during the audit.
4. No significant deficiencies or material weaknesses were identified during the audit of the major federal award program.
5. The auditor's report on compliance for the major federal award programs for Regional Nutrition Assistance, Inc. expresses an unmodified opinion on all major federal programs.
6. Audit findings that are required to be reported in accordance with 2 CFR Section 200.516(a) are reported in this schedule.
7. The programs tested as major programs included: U.S. Department of Agriculture Food and Nutrition Services, Child and Adult Care Food Program (10.558).
8. The threshold for distinguishing Types A and B programs was \$750,000.
9. Regional Nutrition Assistance, Inc. was determined to be a low-risk auditee.

**FINDINGS - FINANCIAL STATEMENTS**

None

**FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM**

None

**MANAGEMENT LETTER**

None

**REGIONAL NUTRITION ASSISTANCE, INC.  
SCHEDULE OF PRIOR YEAR FINDINGS  
YEAR ENDED SEPTEMBER 30, 2016**

**Section I      Financial Statement Findings**

None

**Section II     Major Federal Awards Program Findings**

None

**Section III    Management Letter**

N/A