

**ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE, LOUISIANA**

FINANCIAL REPORT

As of and for the Year Ended

DECEMBER 31, 2017

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

FINANCIAL REPORT

As of and for the Year Ended December 31, 2017

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INDEPENDENT AUDITORS' REPORT

To the Honorable Chester Cedars, Parish President
and the Members of the St. Martin
Parish Council
St. Martinville, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the St. Martin Parish Government (Parish Government) as of and for the year ended December 31, 2017 and the related notes to the financial statements, which collectively comprise the basic financial statements of the Parish Government's primary government as listed the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the

entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Basis for Adverse Opinion on Aggregate Discretely Presented Component Units

The financial statements referred to above do not include financial data for all of the Parish Government's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the St. Martin Parish Government's primary government unless the Parish Government also issues financial statements for the financial reporting entity that include the financial data for its component units. The Parish Government has not issued such reporting entity financial statements. Because of this departure from accounting principles generally accepted in the United States of America, the assets, liabilities, net position, revenues and expenses of the aggregate discretely presented component units are indeterminable. In addition, the assets, liabilities, fund balances, revenues, and expenditures of the aggregate remaining fund information is indeterminable.

Adverse Opinion on Aggregate Discretely Presented Component Units

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Aggregate Discretely Presented Component Units" paragraph, the financial statements referred to above do not present fairly the financial position of the aggregate discretely presented component units of the St. Martin Parish Government as of December 31, 2017, or the changes in financial position thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the St. Martin Parish Government, as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, schedule of funding progress, schedule of net pension liability, and schedule of employer contributions on pages 44 through 55, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards

Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The St. Martin Parish Government has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Supplementary Information

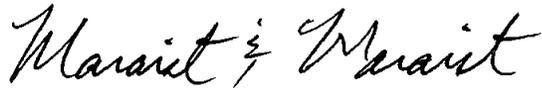
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the St. Martin Parish Government's basic financial statements. The combining nonmajor fund information listed as other supplementary information on pages 53 thru 71, and the schedule of compensation paid to councilmen on pages 72 thru 73 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying Financial Data Schedules (pages 86 thru 91) are presented for purposes of additional analysis as required by the U. S. Department of Housing and Urban Development, and is also not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards (page 74) is presented for purposes of additional analysis, as required by Title 2 U. S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The combining nonmajor governmental fund information (pages 56 thru 74) the schedule of compensation paid to council members (pages 75 thru 76), the financial data schedules (pages 90 thru 96) and the schedule of expenditures of federal awards (page 77) are the responsibility of management, and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund information, the schedule of compensation paid to council members, the

financial data schedules and schedule of expenditures of federal awards are fairly stated in all material respects in relation to the financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 15, 2018 on our consideration of the St. Martin Parish Government's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the St. Martin Parish Government's internal control over financial reporting and compliance.



MARAIST AND MARAIST
CERTIFIED PUBLIC ACCOUNTANTS

St. Martinville, Louisiana
June 15, 2018

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS(GWFS)

ST. MARTIN PARISH GOVERNMENT

St. Martinville, Louisiana

Statement A

STATEMENT OF NET POSITION

December 31, 2017

	<u>Primary Government</u>		
	Governmental Activities	Business- Type Activities	Total
<u>ASSETS</u>			
Cash and interest bearing deposits	\$ 34,833,911		\$ 34,833,911
Receivables	11,821,310	\$ 248,972	12,070,282
Internal balances	297,905		297,905
Due from other governments	433,679		433,679
Capital assets:			
Non-depreciable	3,679,920		3,679,920
Depreciable(net)	75,327,109		75,327,109
	<u>\$ 126,393,834</u>	<u>\$ 248,972</u>	<u>\$ 126,642,806</u>
TOTAL ASSETS			
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Pension related	\$ 1,594,727	\$ -	\$ 1,594,727
<u>LIABILITIES</u>			
Accounts payable	\$ 1,459,481	\$ 914	\$ 1,460,395
Internal balances		297,905	297,905
Accrued interest payable	519,132		519,132
Unearned revenues	30,126		30,126
Due to other governments	89,704		89,704
Other liabilities	339,111	686	339,797
Long-term liabilities:			
Bonds payable, due within one year	1,947,000		1,947,000
Bonds payable, due in more than one year	25,517,000		25,517,000
Capital leases payable, due within one year	380,240		380,240
Capital leases payable, due in more than one year	531,968		531,968
Net pension liability	1,232,743		1,232,743
OPEB liability-due in more than one year	8,416,887		8,416,887
Compensated absences payable	455,176		455,176
TOTAL LIABILITIES	<u>\$ 40,918,568</u>	<u>\$ 299,505</u>	<u>\$ 41,218,073</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Pension related	\$ 226,022	\$ -	\$ 226,022
<u>NET POSITION</u>			
Net investment in capital assets	\$ 50,111,689		\$ 50,111,689
Restricted for:			
Debt service	2,586,311		2,586,311
Other purposes	42,102,695	\$ 46,077	42,148,772
Unrestricted/(deficit)	(7,956,724)	(96,610)	(8,053,334)
TOTAL NET POSITION	<u>\$ 86,843,971</u>	<u>\$ (50,533)</u>	<u>\$ 86,793,438</u>

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT

St. Martin Parish, Louisiana

STATEMENT OF ACTIVITIES

DECEMBER 31, 2017

Statement B

FUNCTIONS/PROGAMS	EXPENSES	PROGRAM REVENUES			NET (EXPENSE) REVENUES AND CHANGES IN NET POSITION		
		FEES, FINES AND CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
<u>Primary Government -</u>							
Governmental Activities:							
General Government	\$ 5,893,304	\$ 634,154	\$ 133,257	\$ -	\$ (5,125,893)		(5,125,893)
Public safety	3,272,061	5,630	222,823	-	(3,043,608)		(3,043,608)
Public works	9,847,631	13,685	-	5,241,146	(4,592,800)		(4,592,800)
Economic development	661,683	83,674	236,693	-	(341,316)		(341,316)
Health and welfare	3,886,394	57,807	2,072,818	-	(1,755,769)		(1,755,769)
Culture and recreation	754,265	18,350	-	-	(735,915)		(735,915)
Other governments	3,466,000	-	-	-	(3,466,000)		
Interest and fiscal charges on long term debt	887,528	-	-	-	(887,528)		(887,528)
<u>Total governmental activities</u>	<u>\$ 28,668,866</u>	<u>\$ 813,300</u>	<u>\$ 2,665,591</u>	<u>\$ 5,241,146</u>	<u>\$ (19,948,829)</u>		<u>(19,948,829)</u>
Business-type activities:							
Expenses	2,678,180	2,329,785				(348,395)	(348,395)
<u>Total business-type activities</u>	<u>\$ 2,678,180</u>	<u>\$ 2,329,785</u>				<u>(348,395)</u>	<u>(348,395)</u>
TOTAL PRIMARY GOVERNMENT	\$ 31,347,046	\$ 3,143,085	2,665,591	5,241,146	(19,948,829)	(348,395)	(20,297,224)
General Revenue							
Taxes:							
					\$ 12,155,943		12,155,943
					4,420,477		4,420,477
					1,006,911		1,006,911
					505,492		505,492
					1,379,846		1,379,846
					407,129		407,129
					232,124		232,124
					1,018,286		1,018,286
					240,202		240,202
					2,167,061		2,167,061
					(328,830)	328,830	-
					\$ 23,204,641	328,830	23,533,471
					\$ 3,255,812	\$ (19,565)	3,236,247
					83,588,159	(30,968)	83,557,191
					\$ 86,843,971	(50,533)	86,793,438

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS (FFS)

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL GOVERNMENTAL FUNDS
 BALANCE SHEET
 December 31, 2017

Statement C

	General Fund	District #1 Sales Tax Revenue Fund	District #2 Sales Tax Revenue Fund	Public Works Fund	Fire Protection Maintenance Fund	Section 8 Housing Fund	Parishwide Bond Sinking Fund
ASSETS							
Cash and cash equivalents	5,846,686	1,248,410	12,367,872	-	-	1,127,535	136,561
Receivables	907,222	-	2,638	4,825,339	1,685,708	334	1,516,844
Due from other governmental entities	11,676	272,968	149,035	-	-	-	-
Due from other funds	-	1,616,443	-	7,696,351	2,519,510	-	716,560
TOTAL ASSETS	6,765,584	3,137,821	12,519,545	12,521,690	4,205,218	1,127,869	2,369,965
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE							
LIABILITIES:							
Accounts Payable	303,324	-	16,910	13,515	65,524	-	33
Accrued liabilities	43,661	-	981	61,714	1,960	2,852	-
Unearned revenues	-	-	30,126	-	-	-	-
Due to other funds	3,805,636	-	5,532,036	170,478	-	1,117,051	-
Due to other governmental entities	-	-	-	-	-	-	-
Other liabilities	184,846	-	-	-	-	-	-
Total Liabilities	4,337,467	-	5,579,053	245,707	67,484	1,119,903	33
DEFERRED INFLOWS OF RESOURCES:							
Unavailable revenues	-	-	-	-	-	-	-
FUND BALANCES:							
Restricted for:							
Sales tax dedications	-	3,137,821	6,940,492	-	-	-	-
Other general government	-	-	-	-	-	-	-
Public works	-	-	-	12,275,983	-	-	-
Public safety	-	-	-	-	4,137,734	-	-
Culture and recreation	-	-	-	-	-	-	-
Economic development	-	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	2,369,932
Capital outlay	-	-	-	-	-	-	-
Committed to:							
Other general government	-	-	-	-	-	-	-
Public works	-	-	-	-	-	-	-
Public safety	-	-	-	-	-	-	-
Economic development	-	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	7,966	-
Assigned to:							
Economic development	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-
Unassigned	2,428,117	-	-	-	-	-	-
Total Fund Balances	2,428,117	3,137,821	6,940,492	12,275,983	4,137,734	7,966	2,369,932
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES & FUND BALANCES	6,765,584	3,137,821	12,519,545	12,521,690	4,205,218	1,127,869	2,369,965

*See notes to financial statements.

Statement C(Continued)

<u>Road Construction Fund</u>	<u>Capital Outlay Fund</u>	<u>Construction Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
579,810	-	13,234,386	292,651	34,833,911
-	-	-	2,883,225	11,821,310
-	-	-	-	433,679
-	-	-	6,209,021	18,757,885
<u>579,810</u>	<u>-</u>	<u>13,234,386</u>	<u>9,384,897</u>	<u>65,846,785</u>
-	611,361	336,470	113,344	1,459,461
-	-	-	43,097	154,265
-	-	-	-	30,126
3,379,004	2,567,854	109,267	1,778,654	18,459,980
-	-	-	89,704	89,704
-	-	-	-	184,846
<u>3,379,004</u>	<u>3,179,215</u>	<u>445,737</u>	<u>2,024,799</u>	<u>20,378,402</u>
-	-	-	-	-
-	-	-	-	10,078,313
-	-	-	1,604	1,604
-	-	12,788,649	-	25,064,632
-	-	-	61,509	4,199,243
-	-	-	530,754	530,754
-	-	-	1,501,112	1,501,112
-	-	-	727,037	727,037
-	-	-	216,379	2,586,311
-	-	-	-	-
-	-	-	3,250	3,250
-	-	-	-	-
-	-	-	-	-
-	-	-	178,429	178,429
-	-	-	54,750	62,716
-	-	-	1,976,413	1,976,413
-	-	-	19,794	19,794
<u>(2,799,194)</u>	<u>(3,179,215)</u>	<u>-</u>	<u>2,089,067</u>	<u>(1,461,225)</u>
<u>(2,799,194)</u>	<u>(3,179,215)</u>	<u>12,788,649</u>	<u>7,380,098</u>	<u>45,468,383</u>
<u>579,810</u>	<u>-</u>	<u>13,234,386</u>	<u>9,384,897</u>	<u>65,846,785</u>

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

Statement D

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
December 31, 2017

Total fund balances-governmental funds		\$ 45,468,383
<p>The cost of capital assets (land, buildings, furniture and equipment, and infrastructure) purchased or constructed is reported as an expenditure in the governmental funds. The Statement of Net Assets includes these capital assets among the assets of the Parish Government as a whole. The cost of these capital assets is allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the Statement of Activities. Because depreciation expense does not affect financial resources, it is not reported in governmental funds.</p>		
Deferred outflows of resources		1,594,727
Cost of capital assets	\$112,250,346	
Accumulated depreciation	(33,243,317)	
Net capital assets		79,007,029
<p>Long-term liabilities applicable to the Parish Government's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities-both current and long term-are reported in the Statement of Net Assets.</p>		
Bonds payable	\$ (27,464,000)	
Accrued interest payable	(519,132)	
Deferred inflows of resources	(226,022)	
OPEB liability payable	(8,416,887)	
Net pension liability	(1,232,743)	
Compensated absences payable	(455,176)	
Capital leases payable	(912,208)	
Total long-term liabilities		(39,226,168)
Net position of governmental activities		<u>\$86,843,971</u>

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL GOVERNMENTAL FUNDS
 STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 For the Year Ended December 31, 2017

Statement E

	General Fund	District #1 Sales Tax Revenue Fund	District #2 Sales Tax Revenue Fund	Public Works Fund	Fire Protection Maintenance Fund	Section 8 Housing Fund	Parishwide Bond Sinking Fund
REVENUES							
Taxes - ad valorem	767,243	-	-	5,258,980	1,860,615	-	1,577,178
Sales tax/Hotel tax	-	2,561,854	1,574,745	-	-	-	-
<i>Intergovernmental revenues:</i>							
Federal Funds:							
Federal grants	102,269	-	-	-	165,143	1,314,520	-
State Funds:							
Parish transportation funds	-	-	-	505,492	-	-	-
State revenue sharing	68,114	-	-	158,085	73,508	-	-
Severance taxes	1,006,911	-	-	-	-	-	-
Other state funds	125,259	-	-	-	232,124	-	-
Licenses and permits	1,018,286	-	-	-	-	-	-
Fees, charges & commissions for service	277,453	-	127	13,685	5,630	-	-
Use of money & property	48,166	1,512	120,774	13,257	3,684	-	1,535
Other revenues	372,633	-	677	-	19,571	-	-
TOTAL REVENUES	3,786,334	2,563,366	1,696,323	5,949,499	2,360,275	1,314,520	1,578,713
EXPENDITURES							
General government	2,847,517	-	-	263,344	109,510	-	60,662
Public safety	992,603	-	-	-	1,439,770	-	-
Public works	-	364,756	-	3,964,809	-	-	-
Health and welfare	102,295	-	-	-	-	1,365,103	-
Culture and recreation	-	-	250,927	-	-	-	-
Economic development & assistance	86,617	-	-	-	-	-	-
Capital outlay	-	-	364,766	-	590,081	-	-
Debt service:							
Principal	-	-	-	-	-	-	315,000
Interest and bank charges	-	-	-	-	-	-	220,466
TOTAL EXPENDITURES	4,029,032	364,756	615,693	4,228,153	2,139,361	1,365,103	596,128
EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES	(242,698)	2,198,610	1,080,630	1,721,346	220,914	(50,583)	982,585
OTHER FINANCING SOURCES/(USES)							
Operating transfers in	288,274	-	-	161,000	-	81,113	535,466
Operating transfers out	(739,845)	(6,108,064)	(225,930)	(2,222,759)	(13,410)	(10,153)	(16,632,222)
Transfers to other governments	-	-	-	-	-	-	-
Proceeds from bond issuance	-	-	-	-	-	-	16,744,722
Bond issue costs	-	-	-	-	-	-	(227,741)
Proceeds from sale of fixed assets	-	-	-	-	-	-	-
Proceeds from capital leases	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES/(USES)	(451,571)	(6,108,064)	(225,930)	(2,061,759)	(13,410)	70,960	420,225
NET CHANGE IN FUND BALANCES	(694,269)	(3,909,454)	854,700	(340,413)	207,504	20,377	1,402,810
FUND BALANCES-BEGINNING OF YEAR (as restated)	3,122,386	7,047,275	6,085,792	12,616,396	3,930,230	(12,411)	967,122
FUND BALANCES-END OF YEAR	2,428,117	3,137,821	6,940,492	12,275,983	4,137,734	7,966	2,369,932

*See notes to financial statements.

Statement E

Statement E(Continued)

Road Construction Fund	Capital Outlay Fund	Construction Fund	Nonmajor Governmental Funds	Total Governmental Funds
-	-	-	2,691,927	12,155,943
-	-	-	283,878	4,420,477
-	594,783	3,850,639	1,108,652	7,136,006
-	-	-	-	505,492
-	-	-	107,422	407,129
-	-	-	-	1,006,911
-	408,779	-	1,616,539	2,382,701
-	-	-	-	1,018,286
-	-	-	516,405	813,300
861	-	1,217	49,196	240,202
8,235	-	-	172,385	573,501
<u>9,096</u>	<u>1,003,562</u>	<u>3,851,856</u>	<u>6,546,404</u>	<u>30,659,948</u>
-	-	-	1,652,927	4,933,960
-	-	-	118,368	2,550,741
-	910,353	2,705,160	257,574	8,202,652
-	-	-	2,314,669	3,782,067
-	-	-	358,476	609,403
-	-	-	487,650	574,267
-	6,893,597	945,551	613,115	9,407,110
-	-	-	-	-
-	-	-	1,618,896	1,933,896
-	-	-	277,391	497,857
<u>-</u>	<u>7,803,950</u>	<u>3,650,711</u>	<u>7,699,066</u>	<u>32,491,953</u>
<u>9,096</u>	<u>(6,800,388)</u>	<u>201,145</u>	<u>(1,152,662)</u>	<u>(1,832,005)</u>
-	6,550,000	16,632,222	2,933,780	27,181,855
-	-	-	(1,558,302)	(27,510,685)
-	-	(3,050,000)	(416,000)	(3,466,000)
-	-	-	-	16,744,722
-	-	-	-	(227,741)
-	-	-	76,574	76,574
-	-	-	90,563	90,563
<u>-</u>	<u>6,550,000</u>	<u>13,582,222</u>	<u>1,126,615</u>	<u>12,889,288</u>
9,096	(250,388)	13,783,367	(26,047)	11,057,283
<u>(2,808,290)</u>	<u>(2,928,827)</u>	<u>(994,718)</u>	<u>7,386,145</u>	<u>34,411,100</u>
<u>(2,799,194)</u>	<u>(3,179,215)</u>	<u>12,788,649</u>	<u>7,360,098</u>	<u>45,468,383</u>

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

Statement F

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
Year Ended December 31, 2017

Net change in fund balances - total governmental funds \$ 11,057,283

Governmental funds report capital outlays as expenditures, However, in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay expenditures exceeded depreciation expense in the current period.

Capital outlay expenditures	\$9,407,110	
Depreciation expense	<u>(2,957,807)</u>	
Excess of capital outlays over depreciation		6,449,303

In the Statement of Activities, compensated absences are measured by the amounts earned during the year. In governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially the amounts actually paid). In the current year, vacation and sick time earned exceeded the amounts used by \$17,115. (17,115)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Net other post-employment benefit obligation (517,576)

Net pension expense additions reported in accordance with GASB 68 requirements. (169,750)

The amount of current year accrued interest payable in the amount of \$(519,132) exceeded the prior year payable amount of \$(129,461) by \$(389,671). (389,671)

Bond proceeds and capital lease proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of bond principal and capital lease obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. This is the amount by which repayments exceeded proceeds.

Bond proceeds	\$ (15,000,000)	
Principal repayments	1,569,000	
Capital lease proceeds	(90,563)	
Capital lease repayments	<u>364,896</u>	
Excess of repayments over proceeds		(13,156,667)

Change in net position of governmental activities \$3,255,812

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

Statement G

Statement of Net Position
Enterprise Funds
December 31, 2017

	Solid Waste Fund	Nonmajor Enterprise Funds	TOTALS
<u>ASSETS</u>			
Current Assets:			
Accounts receivable	\$ 240,829	\$ 8,143	\$ 248,972
Due from other funds	-0-	43,876	43,876
	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	\$ 240,829	\$ 52,019	\$ 292,848
	<hr/>	<hr/>	<hr/>
<u>LIABILITIES AND NET ASSETS</u>			
<u>LIABILITIES</u>			
Current Liabilities:			
Accounts payable	\$ 299	\$ 615	\$ 914
Accrued liabilities	686	-0-	686
Due to other funds	249,192	92,589	341,781
	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	\$ 250,177	\$ 93,204	\$ 343,381
	<hr/>	<hr/>	<hr/>
<u>NET POSITION</u>			
Restricted for sanitation	-0-	46,077	46,077
Negative unassigned	(9,348)	(87,262)	(96,610)
	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES & NET POSITION	\$ 240,829	\$ 52,019	\$ 292,848
	<hr/>	<hr/>	<hr/>

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana

Statement H

Statement of Revenues, Expenses and
 Changes in Fund Net Position-Enterprise Funds
 For the Year Ended December 31, 2017

	Solid Waste Fund		Nonmajor Enterprise Funds		Totals
<u>OPERATING REVENUES</u>					
Fees and charges for services	\$2,272,633	\$	\$ 56,702	\$	\$ 2,329,335
Other operating income	450		-0-		450
Total Operating Revenues	<u>\$2,273,083</u>	\$	<u>\$ 56,702</u>	\$	<u>\$ 2,329,785</u>
<u>OPERATING EXPENSES</u>					
Payroll expenses	\$ 28,714				\$ 28,714
Contractual services	-0-		\$ 50,138		\$ 50,138
Solid waste disposal costs	2,577,939		-0-		2,577,939
Operating expense	3,197		-0-		3,197
Sewer maintenance costs	-0-	\$	18,192		18,192
Total Operating Expenses	<u>\$2,609,850</u>	\$	<u>\$ 68,330</u>	\$	<u>\$ 2,678,180</u>
NET OPERATING INCOME/(LOSS)	\$ (336,767)	\$	\$ (11,628)	\$	\$ (348,395)
OPERATING TRANSFERS-IN	316,002		12,828		328,830
CHANGE IN NET POSITION	\$ (20,765)	\$	\$ 1,200	\$	\$ (19,565)
NET POSITION-BEGINNING	11,417		(42,385)		(30,968)
NET POSITION-ENDING	<u>\$ (9,348)</u>	\$	<u>\$ (41,185)</u>	\$	<u>\$ (50,533)</u>

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

Statement I

Statement of Cash Flows
Enterprise Funds
For the Year Ended December 31, 2017

	Solid Waste Fund	Nonmajor Enterprise Funds	Totals
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash receipts from customers	\$ 2,255,891	\$ 54,026	\$ 2,309,917
Payments to suppliers	(2,580,837)	(67,715)	(2,648,552)
Payments to employees	(28,686)	-0-	(28,686)
Loans/(repayments) to/from other funds	<u>37,630</u>	<u>861</u>	<u>38,491</u>
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	\$ (316,002)	\$ (12,828)	\$ (328,830)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Operating transfers from other funds	\$ <u>316,002</u>	\$ <u>12,828</u>	<u>328,830</u>
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	\$ -0-	\$ -0-	\$ -0-
CASH AND CASH EQUIVALENTS—BEGINNING OF YEAR	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
CASH AND CASH EQUIVALENTS—END OF YEAR	\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>-0-</u>
RECONCILIATION OF OPERATING INCOME/(LOSS) TO NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES:			
Operating income/(loss)	\$ (336,767)	\$ (11,628)	\$ (348,395)
Adjustments to reconcile operating income to net cash provided by operating activities:			
Due to other funds increase/(decrease)	37,630	861	38,491
Accounts receivable (increase)/decrease	(17,192)	(2,676)	(19,868)
Accounts payable increase/(decrease)	299	615	914
Accrued liabilities increase/(decrease)	<u>28</u>	<u>-0-</u>	<u>28</u>
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	\$ <u>(316,002)</u>	\$ <u>(12,828)</u>	\$ <u>(328,830)</u>

The accompanying notes are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA

Notes to Financial Statements
As of and for the Year Ended December 31, 2017

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The St. Martin Parish Government is the governing authority for St. Martin Parish and is a political subdivision of the State of Louisiana. The Parish Government is comprised of a parish president and a parish council made up of nine (9) members who represent the various districts within the parish. The parish councilmen serve four-year terms that expire on January 1, 2020.

Louisiana Revised Statute 33:1236 gives the Parish Government various powers in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the power to make regulations for its own government; to regulate the construction and maintenance of roads, bridges, and drainage systems; to regulate the sale of alcoholic beverages; and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, beer and alcoholic beverage permits, state revenue sharing, and various other state and federal grants.

In accomplishing its objectives, the Parish Government also has the authority to create special districts (component units) within the parish. The districts perform specialized functions, such as fire protection, library facilities and healthcare facilities. Except for the omission of all component units from the financial statements, as more fully described below, the accompanying financial statement of the Parish Government have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental entities. GAAP includes all Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies of the Parish Government are discussed in subsequent subsections of these notes.

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the St. Martin Parish Government is the financial reporting entity for St. Martin Parish. The financial reporting entity consists of (a) the primary government (Parish Government), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 establishes criteria for determining the governmental reporting entity and component units that should be considered part of the St. Martin Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. The criteria includes:

1. Appointing a voting majority of an organization's governing body, and:
 - a The ability of the Parish Government to impose its will on that organization and/or
 - b The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Parish Government.
2. Organizations for which the Parish Government does not appoint a voting majority but are fiscally dependent on the Parish Government.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

Based on the previous criteria, the Parish Government has determined that the following component units are part of the reporting entity:

<u>Component Unit</u>	<u>Fiscal Year Ended</u>	<u>Criteria Used</u>
St. Martin Parish Library	December 31	1 and 3
St. Martin Parish Water and Sewerage Commission No. 1	December 31	1 and 3
St. Martin Parish Hospital Service District No. 2	December 31	1 and 3
St. Martin Parish Waterworks District No.3	December 31	1 and 3
St. Martin Parish Waterworks District No. 4	June 30	1 and 3
St. Martin Parish Waterworks District No. 5	December 31	1 and 3
St. Martin Parish Recreation District No. 1	December 31	1 and 3
St. Martin Parish Economic Development Authority	June 30	1 and 3

The Parish Government has chosen to issue financial statements of the primary government only; therefore, none of the previously listed component units are included in the accompanying statements. Separate financial statements for each of these component units can be obtained by contacting the component unit.

GASB Statement No. 14 provides for the issuance of primary government financial statements that are separate from those of the reporting entity. However, the primary government's financial statements are not a substitute for the reporting entity's financial statements. The accompanying primary government financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units. These financial statements are not intended to and do not report on the reporting entity, but rather are intended to reflect only the financial statements of the primary government (Parish Government).

Considered in the determination of component units of the reporting entity were the St. Martin Parish Sheriff, the St. Martin Parish Assessor, the St. Martin Parish Clerk of Court, the St. Martin Parish School Board and the various municipalities in the parish. It was determined that these governmental entities are not component units of the St. Martin Parish Government reporting entity because they have separately elected governing bodies, are legally separate and are fiscally independent of the St. Martin Parish Government.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements (i.e., the statement of net position and the statement of activities) are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. All assets, deferred outflows of resources, liabilities, deferred inflows of resources, revenues, expenses, gains and losses are measured and reported using the economic resources measurement focus and accrual basis of accounting.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessment receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

C. FUND ACCOUNTING

The accounts of the Parish Government are organized and operated on the basis of funds. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities. The minimum number of funds maintained by the Parish Government is consistent with legal and managerial requirements.

A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the restrictions, if any, on the spending activities.

The basic financial statements of the St. Martin Parish Government include both government-wide (reporting the primary government of the Parish Government as a whole) and fund financial statements (reporting the Parish Government's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The Parish Government's public safety, culture and recreation, public works, and general administrative services are classified as governmental activities. The Parish Government also maintains three business-type activity(enterprise) funds.

D. GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government wide financial statements include a Statement of Net Position and a Statement of Activities. These statements report financial information about the primary government of the parish. In the process of aggregating data for the Statement of Net Position and the Statement of Activities some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivable and payables were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column. In the Statement of Net Position the governmental type activities column (1) is presented on a consolidated basis, and (2) is reported on a full accrual, economic resource basis which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Parish Government's net position is reported in three parts: (1) invested in capital assets, net of related debt - consisting of capital assets including restricted capital assets, net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets; (2) restricted net position-consisting of net position with constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or (b) law through constitutional provisions or enabling legislation; and (3) unrestricted net position-consisting of all other net position that does not meet the definition of

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

"restricted" or "invested in capital assets, net of related debt". The Parish Government first utilizes restricted resources to finance qualifying activities.

The Statement of Activities reports the expenses of a given function offset by program revenues, directly connected with the functional program. A "function" is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines, and forfeitures, and other charges to users of the Parish Government's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets and include fees to developers. These revenues are subject to externally imposed restrictions to these program uses. The net cost by function is normally covered by general revenue(property taxes, sales taxes, intergovernmental revenues, interest income, etc.).

The Parish Government reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is specifically identified by function and is included as a direct expense of each function. The Parish Government does not allocate indirect costs. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities. An administrative service fee is charged by the General Fund to the other operating funds to recover the direct costs of General Fund services provided (finance, personnel, purchasing, legal, technology management, etc.). An elimination is made to remove the service fee transactions from the reported revenue and expense.

This government-wide focus is more on the sustainability of the Parish Government as an entity and the change in the Parish Government's net position resulting from the current year's activities.

E. FUND FINANCIAL STATEMENTS

The fund financial statements provide information about the Parish Government's funds. The emphasis of fund financial statements is on major individual governmental funds, each reported in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

The Parish Government reports the following major governmental funds:

General Fund - used to account for all financial resources traditionally associated with governments that are not required to be accounted for in another fund.

District No. 1- Sales Tax Revenue Fund - accounts for the receipt and expenditure of tax monies derived from the Parish Government's 1% sales and use tax assessed within the unincorporated areas of St. Martin Parish, excluding those areas located within the confines of District 2 of St. Martin Parish, Louisiana.

District No. 2 Sales Tax Revenue Fund - used to account for the receipt and expenditure of tax monies derived from the Parish Government's 1% sales and use tax assessed within the unincorporated areas of District No. 2 of St. Martin Parish, Louisiana.

Public Works Fund - used to account for the maintenance of existing roads, bridges and roadside areas within the parish, and the operation and maintenance of all off-road drainage projects. Financing is provided principally by the State of Louisiana Transportation Fund, and by ad valorem taxes and state revenue sharing funds.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

Fire Protection Maintenance Fund - accounts for the maintenance and operation of fire protection stations, which are centrally located across the parish to provide fire protection services to residents of St. Martin Parish. Major means of financing are provided by ad valorem taxes, state revenue sharing, and the state's remittance of a portion of fire insurance premiums paid within the state.

Section 8 Housing Fund - accounts for the supplemental federal grant funds provided to the parish government for the payment of additional rental subsidies to low income families in accordance with the criteria established under the parish government's housing assistance grant. Financing is provided directly by the United States Department of Housing and Urban Development.

Parishwide Bond Sinking Fund - The Parishwide Bond Sinking Fund accounts for funding used to provide for the retirement of bond issues payable from dedicated parishwide ad valorem tax revenues.

Road Construction Fund - used to account for costs associated with ongoing road improvement projects throughout the parish.

Capital Outlay Fund - accounts for capital expenditures for state and federally assisted projects, and parish financed projects of limited scope and duration.

Construction Fund - accounts for the expenditure of funds from bond issue proceeds for capital project and drainage improvements throughout St. Martin Parish.

In addition, the Parish Government reports the following proprietary funds:

Major

Solid Waste Fund - This fund accounts for the operation of the parishwide garbage collection service provided to all residents of unincorporated areas of St. Martin Parish.

Nonmajor

Wastewater Fund - This fund accounts for the operation and maintenance of the Sugarland sewer system, funded primarily by user fee charges.

Mosquito Control Fund - This fund accounts for the operation of the parishwide mosquito control program, which is a program funded principally by fee charges to communities and municipalities throughout the parish.

F. CASH AND INTEREST BEARING DEPOSITS

The Parish Government's cash and interest bearing deposits are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the Parish Government's investment policy allow the Parish Government to invest in collateralized certificates of deposits, government back securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government backed securities. Investments for the Parish Government, are reported at cost, which approximates fair market value.

G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods and services rendered. These receivables and payables are classified as due from other funds or due to other funds on the governmental funds balance sheet. These amounts are eliminated in the government-wide financial statements.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

H. CAPITAL ASSETS AND DEPRECIATION

The accounting treatment over property, plant, and equipment (fixed assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide financial statements-

The Parish Government's property, equipment, and infrastructure with useful lives of more than one year are stated at historical costs and comprehensively reported in the government-wide financial statements as capital assets. The Parish Government maintains a threshold level of \$5,000 or more for capitalizing capital assets. Donated assets are stated at fair value at the date donated. The Parish Government has no donated assets. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follows:

<u>Description</u>	<u>Estimated Lives</u>
Roads, bridges, and infrastructure	20-50 years
Land improvements	20-30 years
Buildings and building improvements	10-40 years
Furniture and fixtures	5-15 years
Vehicles	5-15 years
Equipment	5-15 years

Fund financial statements-

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditure of the government fund upon acquisition.

I. COMPENSATED ABSENCES

Employees of the parish government accrue unlimited amounts of annual and sick leave at varying rates according to years of service. Upon termination or resignation, unused annual leave is paid to the employee at the employee's current rate of pay; however, all unused sick leave is forfeited. Upon retirement, all unused sick leave (per formula of the Parochial Employees Retirement System) is used in the retirement benefit computation as earned service.

In the government-wide financial statements, the Parish Government accrues Accumulated unpaid annual and sick leave and associated related costs when earned (or estimated to be earned) by the employee. At December 31, 2017, employees of the Parish Government have accumulated and vested \$455,176 of compensated absence benefits, which are recorded as a liability in the government-wide financial statements. No compensated absences liability is recorded in the governmental fund financial statements.

J. LONG TERM OBLIGATIONS

In the government-wide financial statements, long-term obligations such as compensated absences are reported as liabilities in the applicable governmental activities, statement of net position. In the fund financial statements, governmental fund types recognize compensated absences only to the extent that they will be paid with current resources.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

K. EQUITY CLASSIFICATIONS

Government-wide financial statements-

The Parish Government's net position is reported in three parts: (1) net investment in capital assets, (2) restricted net position, and (3) unrestricted net position. Net position is reported as restricted when constraints placed on net position use are either, 1) externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or 2) imposed by law through constitutional provisions or enabling legislation.

Fund financial statements-

Beginning with fiscal year 2011, The Parish Government implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definition* (GASB 54). This statement more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

1. *Nonspendable*-such as fund balance associated with inventories, prepaids, long-term loans and notes receivable, and for property held for resale (unless the proceeds are restricted, committed, or assigned),
2. *Restricted*-includes fund balance amounts that can only be spent for specific purposes stipulated by constitution, external resource providers, or through enabling legislation,
3. *Committed*-includes fund balance amounts that can be used only for the specific purposes determined by a formal action of the St. Martin Parish Council (the Parish Government's highest level of decision-making authority),
4. *Assigned*-consists of fund balance amounts that are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. Intent can be expressed by the Parish Government or by an official or body to which the Parish Government delegates the authority,
5. *Unassigned*-includes fund balance amounts that are available for any purpose and are only reported in the general fund.

When an expenditure is incurred for the purposes for which both restricted and unrestricted fund balance is available, the Parish Government considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Parish Government considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Parish Government has provided otherwise in its commitment or assignment actions.

The calculation of fund balance amounts begins with the determination of nonspendable fund balances. Then, restricted fund balances for specific purposes are determined (not including nonspendable amounts). Then, any remaining fund balance amounts for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

L. INTERFUND TRANSFERS

Permanent reallocation of resources between funds of the primary government are classified as interfund transfers. For purposes of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

M. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2-SALES AND USE TAXES

The St. Martin Parish Government has authorized and levied the following sales and use taxes:

May 1, 1999 - 1%

District #2 Sales and Use Tax-To be used for the maintenance of roads, bridges, drainage and recreation facilities within District #2 of St. Martin Parish, Louisiana, including acquisition of property and equipment and the funding of related debt service retirement.

October 1, 2002 - 1%

District #1 Sales and Use Tax-To be used for the maintenance of roads, bridges and drainage facilities in all unincorporated areas of St. Martin Parish, Louisiana, exclusive of District #2, including acquisition of public works equipment and the funding of related debt service retirement.

NOTE 3-PROPERTY TAXES

The following is a summary of ad valorem taxes levied for the year 2017:

	<u>2017 Levied Millage</u>
Parish-wide taxes:	
General Tax	3.26
Road Maintenance	3.72
Courthouse	1.78
Drainage	5.27
Recreation & Operation	1.05
Fire Protection	4.88
Health Unit	2.68
Industrial Park	1.55
Bond Sinking Fund	4.41
District taxes:	
Sub-Road Dist. No. 1 of Road Dist. No. 1 Maintenance	5.82
Road Dist. No. 2 Maintenance	11.06

Details of the parish's tax calendar are as follows:

- Lien Date: January 1, (Subsequent Year)
- Levy Date: September 1, (Current Year)
- Due Date: December 31, (Current Year)
- Collection Date: On or prior to December 31, (Current Year)

Total taxes levied for 2017 were \$12,310,384. Ad valorem tax receivables as of December 31, 2017 were \$11,088,005. The financial statements of the St. Martin Parish Government contain an allowance for uncollectible ad valorem tax accounts equivalent to 6.35% of the gross ad valorem tax billed for the current calendar year. The total provision for uncollectible ad valorem taxes for fiscal year ended December 31, 2017 is \$782,069.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

NOTE 4-CASH AND CASH EQUIVALENTS

At December 31, 2017, the Parish Government has cash and cash equivalents (book balances) totaling \$34,833,911 as follows:

Demand deposits	\$	34,254,101
Time deposits		579,810
Total		\$ 34,833,911

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 2017, the Parish Government has \$35,398,809 in deposits (collected bank balances). These deposits are secured from risk by \$1,136,561 of federal deposit insurance and \$47,384,924 of pledged securities held by the custodial bank in the name of the fiscal agent bank(GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, R.S. 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Parish Government that the fiscal agent has failed to pay deposited funds upon demand.

NOTE 5-RECEIVABLES

Taxes receivable, due from other governments, and other receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts(primarily applicable to ad valorem taxes), are based upon historical trends and prior write-offs of similar accounts receivable. The following is a summary of governmental/enterprise fund receivables at December 31, 2017.

	General <u>Fund</u>	Special Revenue <u>Funds</u>	Debt Service <u>Funds</u>	Capital Project <u>Funds</u>	Enterprise <u>Funds</u>	<u>Total</u>
Taxes-ad valorem \$	655,062	\$ 8,888,932	\$ 1,516,844	\$ -	\$ -	\$11,060,838
Grants:						
Federal	-	62,522	-	-	-	62,522
State	31,570	312,137	-	-	-	343,707
Other Receivables	232,266	555,656	-	-	248,972	1,036,894
Total	\$ 918,898	\$ 9,819,247	\$ 1,516,844	\$ -	\$ 248,972	\$12,503,961

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

NOTE 6-CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2017, for the primary government is as follows:

	<u>Beginning Balance</u>	<u>Acquisitions</u>	<u>Dispositions</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 1,616,315	\$ -	\$ -	\$ 1,616,315
Construction in progress	389,897	2,063,605	(389,897)	2,063,605
Total capital assets, not being depreciated	<u>\$ 2,006,212</u>	<u>\$ 2,063,605</u>	<u>\$ (389,897)</u>	<u>\$ 3,679,920</u>
Capital assets being depreciated:				
Buildings and improvements	\$ 36,654,582	\$ 493,505	\$ -	\$ 37,148,087
Machinery and equipment	16,847,250	1,464,354	(121,600)	18,190,004
Improvements, other than buildings	1,812,953	-	-	1,812,953
Infrastructure	47,954,056	5,775,543	(2,310,217)	51,419,382
Total capital assets being Depreciated	<u>\$103,268,841</u>	<u>\$ 7,733,402</u>	<u>\$ (2,431,817)</u>	<u>\$108,570,426</u>
Less accumulated depreciation for:				
Buildings and improvements	\$ 9,879,368	\$ 714,006	-	\$ 10,593,374
Machinery and equipment	11,647,704	1,186,434	\$ (121,600)	12,712,538
Improvements, other than buildings	872,752	53,726	-	926,478
Infrastructure	10,317,503	1,003,641	(2,310,217)	9,010,927
Total accumulated depreciation	<u>\$ 32,717,327</u>	<u>\$ 2,957,807</u>	<u>\$ (2,431,817)</u>	<u>\$ 33,243,317</u>
Total capital assets being depreciated, net	<u>\$70,551,514</u>	<u>\$ 4,775,595</u>	<u>\$ -</u>	<u>\$75,327,109</u>
Government activities capital assets, net	<u>\$72,557,726</u>	<u>\$ 6,839,200</u>	<u>\$ (389,897)</u>	<u>\$79,007,029</u>

Depreciation expense of \$3,093,78 for the year ended December 31, 2017, was charged to the following governmental functions:

General Government	\$ 254,903
Public Safety	721,320
Public Works	1,644,979
Economic development and assistance	87,416
Health and welfare	104,327
Culture and recreation	144,862
 Total Depreciation Expense	 <u>\$ 2,957,807</u>

NOTE 7-CAPITAL LEASES

The Parish Government records items under capital leases as an asset and an obligation in the accompanying financial statements. The Parish entered into numerous capital lease agreements for public works equipment with varying lease terms and amounts.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

The future minimum lease payments under capital lease obligations outstanding at December 31, 2017 are as follows:

<u>Year End:</u>	<u>Principal/ (Present Value)</u>	<u>Interest</u>	<u>Total Obligation</u>
2018	\$ 380,240	\$ 24,526	\$ 404,766
2019	335,630	11,915	347,545
2020	145,346	3,463	148,809
2021	40,223	333	40,556
2022	<u>10,769</u>	<u>31</u>	<u>10,800</u>
Total minimum lease payments	\$ <u>912,208</u>	\$ <u>40,268</u>	\$ <u>952,476</u>

Assets under capital leases reported in the governmental activities of the Parish Government total \$1,859,071 at December 31, 2017. Depreciation of leased capital assets reported under the governmental activities of the Parish Government totaled \$362,758 for the fiscal year then ended.

NOTE 8-LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions for the year ended December 31, 2017:

	<u>Compensated Absences</u>	<u>Capital Leases</u>	<u>Long-Term Bonded Debt</u>	<u>Total</u>
Long-term obligations at January 1, 2017	\$ 438,061	\$ 1,186,541	\$ 14,033,000	\$ 15,657,602
Additions-2017	17,115	90,563	15,000,000	15,107,678
Reductions-2017	<u>-</u>	<u>(364,896)</u>	<u>(1,569,000)</u>	<u>(1,933,896)</u>
Long-term obligations at December 31, 2017	\$ <u>455,176</u>	\$ <u>912,208</u>	\$ <u>27,464,000</u>	\$ <u>28,831,384</u>

Compensated absences payable consists of the portion of accumulated annual leave of the governmental funds that is not expected to require current resources. The liability for compensated absences is computed only at the end of the fiscal year. The increase of \$17,115 reflected above as an increase in compensated absences is the net of leave benefits paid and accrued during the year.

The parishwide general obligation bonds are payable from the Parishwide Bond Sinking Fund(debt service fund), while the sales tax district general obligation bonds are payable from the respective sales tax debt service funds.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

Long-term bonded debt is comprised of the following individual issues at December 31, 2017:

Parishwide bonds:

General obligation revenue bonds-\$7,345,000 issue of October 1, 2011,
due in annual installments of \$245,000 to \$505,000 through
October 1, 2031; interest at 2.00 per cent to 4.35 per cent 5,610,000

General obligation revenue bonds-\$15,000,000 issue of May 17, 2017,
due in annual installments of \$335,000 to \$1,135,000 through
March 1, 2037; interest at 2.0 per cent to 5.0 per cent 15,000,000

District general obligation bonds:

District No. 1-\$2,000,000 issue of December 1, 2005
due in annual installments of \$100,000 to \$180,000 through
August 1, 2020; interest at 4.45 per cent 515,000

District public improvement sales tax bonds:

Sales Tax District No. 1-\$9,715,000 refunding issue of May 1, 2012
due in annual installments of \$285,000 to \$1,060,000 through
October 1, 2022; interest at 1.10 per cent to 3.25 per cent 5,005,000

Sales Tax District No. 2-\$1,290,000 issue of October 4, 2012
due in annual installments of \$116,000 to \$144,000 through
January 1, 2023; interest at 2.35 per cent 809,000

Sales Tax District No. 2-\$1,000,000 issue of March 1, 2005 due in
annual installments of \$20,000 to \$75,000 through
January 1, 2025; interest at 4.00 per cent to 6.00 per cent 525,000

Total Bonded Debt \$27,464,000

General obligation bonds are secured by an annual ad valorem tax levy. The Parish Government is in compliance with the requirements of Louisiana Revised Statute 39:562 relating to the legal restrictions on incurring long-term bonded debt in relation to the assessed value of taxable property in the parish.

The annual requirements to amortize all bonds and/or certificates outstanding at December 31, 2017, are as follows:

<u>Year End</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total</u>
2018	\$ 1,947,000	\$ 1,232,113	3,179,113
2019	2,193,000	991,724	3,184,724
2020	2,260,000	928,022	3,188,022
2021	2,142,000	859,668	3,001,668
2022	2,203,000	795,070	2,998,070
2023-2027	5,594,000	3,208,839	8,802,839
2028-2032	5,945,000	1,948,289	7,893,289
2033-2037	5,180,000	602,522	5,782,522
Total	<u>\$ 27,464,000</u>	<u>\$ 10,566,247</u>	<u>\$ 38,030,247</u>

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

NOTE 9-DEFERRED COMPENSATION PLAN

Certain employees of the St. Martin Parish Government participate in the Louisiana Public Employees Deferred Compensation Plan adopted under the provision of the Internal Revenue Code Section 457. Complete disclosure relating to the Plan is included in the separately issued audit report for the Plan, available from the Louisiana Legislative Auditor, Post Office Box 94397, Baton Rouge, LA 70804-9397.

NOTE 10-EMPLOYEE RETIREMENT SYSTEMS

The St. Martin Parish Government participates in three cost-sharing defined benefit plans, each administered by a separate public employee retirement system. Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of all plans administered by these public employee retirement systems to the State Legislature. These plans are not closed to new entrants. Substantially all employees participate in one of the following retirement systems:

Plan Descriptions:

Parochial Employees' Retirement System(PERS) provides retirement, disability, and survivor benefits to eligible employees and their beneficiaries as defined in LRS 11:1901 and 11:11941. The St. Martin Parish Government participates in Plan A of the Parochial Employees Retirement System.

District Attorneys' Retirement System(DARS) provides retirement, disability, and survivor benefits to district attorneys, assistant district attorneys, and employees of the Louisiana District Attorneys' Association and their beneficiaries as defined in the Louisiana Revised Statutes. Eligibility for retirement benefits and the computation of retirement benefits are defined in LRS 11:1632-1633.

Registrar of Voters Employees' Retirement System(ROVERS) provides retirement, disability, and survivor benefits to eligible registrars of voters in each parish, their deputies, their permanent employees, and their beneficiaries as defined in Louisiana Revised Statutes. Eligibility for retirement benefits and the computation of retirement benefits are defined in LRS 11:2071-2072.

Louisiana State Employees' Retirement System(LASERS) provides retirement, disability and survivor benefits to eligible state employees, and their beneficiaries as defined in the Louisiana Revised Statutes. The age and years of creditable service required in order for a member to receive retirement benefits are established by LRS 11:441 and vary depending on the member's hire date, employer and job classification.

The systems' financial statements are prepared using the accrual basis of accounting. Employer and employee contributions are recognized in the period in which the employee is compensated for services performed. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan. Interest income is recognized when earned. Ad valorem taxes and revenue sharing monies are recognized in the year collected by the tax collector.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

A brief summary of eligibility and benefits of the plans are provided in the following table:

Final Average Salary	PERS	DARS	ROVERS	LASERS
	Final average compensation	Highest 36 months or 60 months	Highest 36 months or 60 months	Highest 36 months or 60 months ⁷
Years of service required and/or age eligible for benefits	30 years-any age 25 years-age 55 ¹ 10 years-age 60 ¹ 7 years-age 65 ¹	30 years-any age 24 years age 55 ² 10 years-age 60 ²	30 years-any age 20 years-age 55 ³ 10 years-age 60 ³	30 years-any age 25 years-age 55 20 years-any age ⁶ 5-10 years-age 60 ⁷
Benefit percent per years of service	3.00%	3.0%-3.5% ²	3.0%-3.33% ⁴	2.5%-3.5% ⁸

Contributions:

Article X, Section 29(E) (2) (a) of the Louisiana Constitution of 1974 assigns the Legislature the authority to determine employee contributions. Employer contributions are actuarially determined using statutorily established methods on an annual basis and are constitutionally required to cover the employer's portion of the normal cost and provide for the amortization of the unfunded accrued liability. Employer contributions are adopted by the Legislature annually upon recommendation of the Public Retirement Systems' Actuarial Committee. In addition, PERS, DARS, and ROVERS receive a percentage of ad valorem taxes collected by parishes. These entities are not participating employers in the pension systems and are considered to be nonemployer contributing entities. Contributions of employees, employers, and non-employer contributing entities effective for the year ended December 31, 2017 for the defined benefit pension plans in which the primary government is a participating employer were as follows:

Plan	Active Member Contribution Percentage	Employer Contribution Percentage	Amount from Nonemployer Contributing Entities	Amount of Government Contributions
PERS	9.5%	12.5%	\$41,862	\$438,808
DARS	8.0%	0.0%	6,347	-
ROVERS	7.0%	17.0%	2,369	2,307
LASERS	11.5%	40.0%	-	2,533

Net Pension Liability:

The St. Martin Parish Government's net pension liability at December 31, 2017, is comprised of its proportionate share of the net pension liability relating to each of the cost-sharing plans in which the Parish Government is a participating employer. The Parish Government's net pension liability for each plan was measured as of the plan's measurement date (June 30, 2017 for all plans except PERS and December 31, 2016 for PERS) and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Parish Government's proportionate share of the net pension liability for each of the plans in which it

¹²
³⁴⁵⁶⁷⁸

¹ Employees hired after January 1, 2007: 30 years age 55, 10 years age 62, 7 years age 67

² Joined plan after July 1, 1990

³ After 12/31/13 age eligibility is 30 years at age 55, 20 years at age 60, and 10 years at age 62

⁴ Benefit percent varies depending on hire date

⁵ Employees hired after a certain date use the revised benefit calculation based on the highest 60 months

⁶ With actuarial benefits reduced

⁷ Five to ten years of creditable service at age 60 depending upon the plan or when hired

⁸ Members in regular plan 2.5%, hazardous duty plan 3.33%, judges 3.5%

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

participates was based on the Parish Government's required contributions in proportion to the total required contributions for all employers.

As of the most recent measurement date, the Parish Government's proportion for each plan and the change in proportion from the prior measurement date were as follows:

<u>Plan</u>	<u>Proportionate Share of Net Pension Liability</u>	<u>Proportionate Share (%) of Net Pension Liability</u>	<u>Increase/(Decrease) from Prior Measurement Date</u>
PERS	\$1,167,136	0.566705%	0.012553%
DARS	20,827	0.077217%	-0.001556%
ROVERS	18,384	0.083746%	0.000236%
LASERS	<u>26,396</u>	0.000375%	0.000002%
Total	<u>\$1,232,743</u>		

Since the measurement date of the net pension liability was June 30, 2017 (December 31, 2016 for PERS), the net pension liability is based upon fiduciary net position for each of the plans as of those dates. Detailed information about each pension plan's assets, deferred outflows, deferred inflows, and fiduciary net position that was used in the measurement of the St. Martin Parish Government's net pension liability is available in the separately issued plan financial reports for those fiscal years. The financial report of each plan may be accessed on their website as follows:

PERS - <http://www.persla.org/> DARS - <http://www.ladars.org/>
ROVERS - <http://www.larovers.org/> LASERS - <http://www.laseronline.org/>

Actuarial Assumptions:

The following table provides information concerning actuarial assumptions used in the determination of the total pension liability for each of the defined benefit plans in which the primary government is a participating employer:

	<u>PERS</u>	<u>DARS</u>	<u>ROVERS</u>	<u>LASERS</u>
Date of experience study on which significant assumptions are based	1/1/2010- 12/31/2014	7/1/2009- 6/30/2014	7/1/2009- 6/30/2014	2009-2013
Expected remaining service lives	4	6	5	3
Inflation rate	2.5%	2.5%	2.5%	3.0%
Projected salary increases	5.25%	5.5%	6.0%	4.0%-14.5%
Projected benefit changes including COLA's	None	None	None	NONE
Source of mortality assumptions	(1), (2), (4)	(1), (5)	(3), (6)	(7), (8)

- (1) RP-2000 Disabled Lives Mortality Table set back 5 years for males and set back 3 years for females.
- (2) RP-2000 Healthy Annuitant Sex Distinct Mortality Table projected to 2031 using Scale AA.
- (3) RP-2000 Combined Healthy Mortality Table for active member, healthy annuitants and beneficiaries.
- (4) RP-2000 Employees Sex Distinct Table set back 4 years for males 3 years for females.
- (5) RP-2000 Combined Healthy with White Collar Adjustment Sex Distinct Tables set back 1 year for females.
- (6) RP-2000 Disabled Lives Mortality Table for disabled annuitants.
- (7) RP-2000 Combined Healthy Mortality Table with mortality improvement projected to 2015.
- (8) RP-2000 Disabled Retiree Mortality Table with no projection for mortality improvement.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

Cost of Living Adjustments:

The pension plans in which the Parish Government participates have the authority to grant cost-of-living adjustments (COLA's) on an ad hoc basis. Pursuant to LR 11:242(B), the power of the Board of Trustees of these statewide systems (PERS, DARS, ROVERS) to grant a COLA is effective in calendar years that the legislature fails to grant a COLA, unless in the legislation granting a COLA, the legislature authorizes the Board of Trustees to provide an additional COLA. The authority to grant a COLA by the Board is subject to the funded status and interest earnings. The effects of the benefit changes made as a result of the COLA's is included in the measurement of the total pension liability as of the measurement date at which the ad hoc COLA was granted and the amount is known and reasonably estimable.

Discount Rate:

The discount rates used to measure the Parish Government's total pension liability for each plan and the significant assumptions used in the determination of the discount rate for each plan are as follows:

	<u>PERS</u>	<u>DARS</u>	<u>ROVERS</u>	<u>LASERS.</u>
Discount rate	7.0%	6.75%	6.75%	7.70%
Change in discount rate from prior valuation	-	(0.25%)	(0.25%)	(0.05%)
Plan cash flow assumptions*	(1)	(1)	(1)	(1)
Rates incorporated in the discount rate:				
Long-term Rate of Return	7.0%	6.75%	6.75%	7.70%
Periods applied	All	All	All	All
Municipal Bond Rate	N/A	N/A	N/A	N/A

*Plan Cash Flow Assumptions:

(1) Plan members contributions will be made at the current contributions rates and sponsor contributions will be made at the actuarially determined rates.

The discount rates used to measure the Parish Government's total pension liability for each plan is equal to the long-term expected rate of return on pension plan investments that are expected to be used to finance the payment of benefits. For DARS, ROVERS and LASERS, the long-term expected rate of return for each plan was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification. For PERS the rate was determined using a triangulation method which integrated the Capital Asset Pricing Model (CAPM), a treasury yield curve approach and an equity building block model. Risk return and correlation are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

The target allocation and best estimates of arithmetic/geometric real rates of return for each major asset class are summarized for each plan in the following tables:

Asset Class	PERS*		DARS		ROVERS*		LASERS**	
	Target Alloc.	Long-Term Expected Real Rate of Return	Target Alloc.	Long-Term Expected Real Rate of Return	Target Alloc.	Long-Term Expected Real Rate of Return	Target Alloc.	Long-Term Expected Real Rate of Return
Cash	-	-	-	-	-	-	-	-
Fixed Income	35%	1.24%	29%	6.84%	-	-	-	-
Domestic								
Fixed								
Income	-	-	-	-	20%	0.50%	8%	1.73%
Internat'l								
Fixed								
Income	-	-	-	-	10%	0.35%	6%	2.49%
Equities	52%	3.63%	62%	11.31%	-	-	-	-
Domestic								
Equity	-	-	-	-	40%	3.00%	25%	4.31%
Internat'l								
Equity	-	-	-	-	15%	1.28%	32%	5.35%
Global Tactical								
Asset Alloc.	-	-	-	-	-	-	7%	2.84%
Alternative								
Investments	11%	0.67%	9%	10.50%	5%	0.31%	22%	7.41%
Other	-	-	-	-	-	-	-	-
Real Estate	2%	0.12%	-	-	10%	0.45%	-	-
Total	100%	5.66%	100%	6.56%	100%	5.89%	100%	5.26%
Inflation/Rebalancing		2.00%		9.06%		2.50%		3.43%
Expected Return		7.66%		9.06%		8.39%		8.69%

Pension Expense:

For the year ended December 31, 2017, the Parish Government recognized pension expense of \$706,722 less employer's amortization of change in proportionate share & difference between employer contributions and proportionate share of contributions, \$(2,160).

Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

At December 31, 2017, the Parish Government reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows Of Resources	Deferred Inflows Of Resources
Differences between expected & actual experience	\$ -	\$ (213,615)
Changes of assumptions	232,795	(3,052)
Net difference between projected and actual earnings on pension plan investments	917,025	-
Change in proportion and differences between employer contributions and proportionate share of contributions	1,018	(9,355)
Employer contributions subsequent to the measurement date	443,889	-
	<u>\$ 1,594,727</u>	<u>\$ (226,022)</u>

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

Changes in the net pension liability may either be reported in pension expense in the year the change occurred or recognized as a deferred outflow of resources or a deferred inflow of resources in the year the change occurred and amortized into pension expense over a number of years. The Parish Government reported \$443,889 as deferred outflows of resources related to pensions resulting from Parish Government contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ended December 31, 2018.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the year ended <u>December 31,</u>	<u>Amount</u>
2018	339,749
2019	369,745
2020	239,815
2021	(25,762)
2022	508
2023	<u>762</u>
Total	<u>\$ 924,817</u>

Sensitivity of the Parish Government's Proportionate Share of the Collective Net Pension Liability to Changes in the Discount Rate:

The following presents the Parish Government's proportionate shares of the net pension liabilities of the plans using their respective discount rates, as well as what the Parish Government's proportionate share of the net pension liabilities would be if they were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate.

Plan	Current <u>Discount Rate</u>	<u>Net Pension Liability</u>		
		<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
PERS	7.00%	\$3,491,374	\$1,167,136	\$ (798,077)
DARS	6.75%	59,517	20,827	(12,049)
ROVERS	6.75%	28,099	18,384	10,022
LASERS	7.70%	<u>33,137</u>	<u>26,396</u>	<u>20,664</u>
Total		<u>\$3,612,127</u>	<u>\$1,232,743</u>	<u>\$ (779,440)</u>

Note 11-POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description:

The St. Martin Parish Government's medical benefits are provided through a comprehensive medical insurance program and are made available to employees upon actual retirement. The plan is a single-employer defined benefit health care plan administered by the Parish Government. The Parish Government has the authority to establish and amend the benefit provisions of the plan. The plan does not issue a publicly available stand-alone financial report.

Most employees are covered by the Parochial Employees' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or, age 65 and 7 years of service. For employees hired on or after January 1, 2007 retirement eligibility (D.R.O.P. entry) provisions are as follows: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service. Complete plan provisions are included in the official plan documents.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

Contribution Rates:

Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. The plan provisions and contribution rates are contained in the official plan documents.

Funding Policy:

Until 2009, the St. Martin Parish Government recognized the cost of providing post-employment medical benefits (the Parish Government's portion of the retiree medical benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. Effective January 1, 2009, the St. Martin Parish Government implemented Government Accounting Standards Board Codification P50, *Accounting and Financial Reporting by Employers for Post Employment Benefits Other Than Pensions* (GASB Codification Section P50). For the fiscal year ended December 31, 2017 the Parish Government's portion of health care funding cost for retired employees totaled \$450,168. This amount was applied toward the Net OPEB Obligation as shown in the following table.

Annual Required Contribution:

The St. Martin Parish Government's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB Codification Section P50. The ARC is the sum of the Normal Cost Plus the contribution to amortize the Unfunded Actuarial Accrued Liability (UAAL). A level dollar, open amortization period of 30 years (the maximum amortization period allowed by GASB Codification Section P50) has been used for the post-employment benefits. The actuarially computed ARC is as follows:

Normal cost	\$ 364,111
30-year UAL amortization amount	735,432
Annual required contribution (ARC)	<u>\$1,099,543</u>

Annual OPEB Cost and Net OPEB Obligation:

The following table shows the components of the Parish Government's annual OPEB costs for the year, the amount actually contributed to the plan, and the changes in the Parish Government's net OPEB obligation to the retiree health plan.

Annual required contribution	\$1,099,543
Interest on net OPEB obligation	315,972
Adjustment to annual required contribution	(447,771)
Annual OPEB cost (expense)	<u>\$ 967,744</u>
Contributions made	-0-
Current year retiree premium	(450,168)
Increase in net OPEB obligation	<u>\$ 517,576</u>
Net OPEB obligation at beginning of year	<u>7,899,311</u>
Net OPEB obligation at end of year	<u>\$8,416,887</u>

The Parish Government's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the years ended December 31, 2015, 2016 and 2017 was as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
12/31/17	\$ 967,744	46.52%	\$8,416,887
12/31/16	\$ 948,258	34.19%	\$7,899,311
12/31/15	\$ 945,251	34.22%	\$7,275,263

Funded Status and Funding Progress:

During the fiscal year ended December 31, 2017, the Parish Government made no contributions to its post-employment benefits plan. The plan was not funded, has no assets, and hence has a funded ratio of zero. Based on the January 1, 2017 actuarial valuation, the most recent valuation, the Actuarial Accrued Liability (AAL) at the end of the year December 31, 2017 was \$12,092,343, which is defined as that portion, as determined by a particular actuarial cost method (the Parish Government used the Projected Unit Credit Cost Method), of the actuarial

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

present value of post employment plan benefits and expenses which is not provided by normal cost.

The funded status of the plan as of January 1, 2017, was as follows:

Actuarial accrued liability(AAL)	\$12,092,343
Actuarial valuation of plan assets	-0-
Unfunded actuarial accrued liability(UAAL)	<u>\$12,092,343</u>
Funded ratio(actuarial value of plan assets/AAL)	0%
Covered payroll(active plan members)	\$3,532,730
UAAL as a percentage of covered payroll	342.3%

The schedule of funding progress presented as required supplementary information following the notes to the financial statements, will present multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions:

The actuarial valuation of the plan is ongoing and is based on assumptions and probability of events far into the future. The actuarial valuation for post employment benefits includes estimates and assumptions regarding (1)turnover rate; (2)retirement rate; (3)health care cost trend rate; (4)mortality rate; (5)discount rate(investment return assumption); and(6)the period to which the costs apply(past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan(the plan as understood by the employer and plan members) at the time of the valuation and on the pattern of sharing costs between the St. Martin Parish Government and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the St. Martin Parish Government and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

The significant actuarial assumptions used in the valuation of the plan are as follows:

Actuarial cost method - The ARC is determined using the Projected Unit Credit Cost Method. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption(discount rate), mortality, and turnover.

Actuarial value of plan assets - There are not any plan assets. It is anticipated that in future valuations, should funding take place, a smoothed market value consistent with Actuarial Standards Board ASOP 6, as provided in paragraph number 125 of GASB Statement Codification Section P50.

Retirement age for active employees - Based on the historical average retirement age for the covered group, active plan members were assumed to retire at age 62.

Mortality rate - Life expectancies were based on the RP2000 Combined Male/Female Projection AA 2017 Tables. This is a published mortality table which was designed to be used in determining the value of accrued benefits in defined benefit pension plans.

Method of determining value of benefits - The "value of benefits" has been assumed to be of OPEB benefits paid. The medical rates provided are "blended" rates for active and retired. Since "unblended" rates are required by Codification Section P50 for valuation

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

purposes, we have estimated the unblended retiree rates for pre-Medicare eligibility as being 130% of the blended rates. Coverage is provided for retirees only, not dependents, and ceases after Medicare eligibility.

Turnover - An age-related turnover scale based on actual experience has been used. The rates, when applied to the active employee census, produce a composite average annual turnover of approximately 5%.

Post-retirement benefit increases - The plan benefit provisions in effect for retirees as of the valuation date have been used and it has been assumed for valuation purposes that there will not be any changes in the future.

Discount rate - GASB Codification Section P50 states that the investment return assumption should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits. Based on the assumption that the ARC will not be funded, a 4% annual investment rate of return was used in the actuarial valuation.

Inflation rate - A long-term inflation assumption of 3.0% was used in projecting future cost and growth rates.

Healthcare cost trend rate - The initial trend rate used in the calculations was 8%. The ultimate trend rate is 5%. The time period between the initial rate and the ultimate trend rate is 5 years.

NOTE 12-DEFICIT IN INDIVIDUAL FUNDS

The following funds reflect a deficit fund balance at December 31, 2017:

Equipment Technology Fund	\$ (64,366)	Capital Outlay Fund	\$(3,179,215)
Cecilia Technology Center Fund	(48,501)	Solid Waste Fund	(9,348)
Sales Tax #1 Sinking Fund	(35,099)	LCDBG Construction Fund	(410,141)
Road Construction Fund	(2,799,194)	Mosquito Control Fund	(87,262)
Judicial Fund	(151,403)		

The deficit fund balance in the the Cecilia Technology Center result of delays in Funding reimbursements from federal/state program grantors, or shortfalls in funding reimbursements of operational expenditures incurred. In these instances, management has elected to temporarily cover this deficit balance with loans from the general fund. As the permanency of these shortfalls is determined, management plans to cover any remaining fund balance deficits by formally transferring amounts from the general fund or the video poker revenue fund to each of these special revenue funds, in an amount sufficient to eliminate the deficit fund balance.

The deficit fund balance in the Equipment Technology Fund, the Solid Waste Fund and the Sales Tax #1 Sinking Fund was caused by an insufficient transfer of appropriated funds from the District #1 Sales Tax Revenue Fund, and General and Video Poker Funds, and will be rectified by management with an appropriate interfund transfer to eliminate the deficit fund balance.

The deficit fund balances in the Road Construction Fund, the LCDBG Construction Fund, the Capital Outlay Fund, and the Construction Fund are the result of capital outlay grant expenditures for which grantor reimbursements received subsequent to year end were not considered to meet the "availability" criteria necessary for recognition as a current year revenue. Additionally, major construction project fund deficits will be funded by management of the Parish Government through interfund transfers of road district sales tax revenue fund surpluses and excess unrestricted general and video poker fund surpluses, as appropriate, in order to alleviate fund balance deficits within the respective capital project funds upon completion of the current ongoing capital improvement program. This will eliminate the existing fund balance deficits.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

NOTE 13-INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at December 31, 2017 consisted of the following individual fund receivables and payables:

<u>Fund</u>	Interfund Receivables	Interfund Payables
Major Governmental Funds:		
General Fund	\$ -0-	\$ 3,805,636
District #1 Sales Tax Revenue Fund	1,616,443	
District #2 Sales Tax Revenue Fund		5,532,036
Public Works Fund	7,696,351	170,478
Fire Protection Maintenance Fund	2,519,510	
Section 8 Housing Fund		1,117,051
Parishwide Bond Sinking Fund	716,560	
Road Construction Fund		3,379,004
Capital Outlay Fund		2,567,854
Construction Fund		109,267
	<hr/>	<hr/>
Total major funds interfund balances	\$ 12,548,864	\$ 16,681,326
Nonmajor Governmental Funds:		
Video Poker Fund	2,723,708	
Health Unit Maintenance Fund		416,759
Equipment Technology Fund		72,198
Tourist Commission Fund	1,529,886	
Judicial Fund		158,687
Drug Court Fund		33,777
Cecilia Technology Center Fund		49,804
Courthouse Maintenance Fund		586,254
Summer Nutrition Fund	168,289	
Recreation Maintenance Fund	279,685	
Industrial Park Water & Waste Fund	986,072	
Disaster Assistance Fund	61,849	
Economic Development Fund	427,054	
Recreation Dist. #1 Construction Fd.		15,886
LCDG Construction Fund		410,190
Road Districts Debt Service Fund	6,254	
District #1 Sales Tax Sinking Fund		35,099
District #2 Sales Tax Sinking Fund	13,014	
Hwy. 90 Industrial Park Sinking Fd.	12,670	
1991 Cert. of Indebtedness Sinking	540	
	<hr/>	<hr/>
Total nonmajor funds interfund balances	\$ 6,209,021	\$ 1,778,654
Enterprise Funds:		
Solid Waste Fund-Major Fund		\$ 249,192
Wastewater Fund-Nonmajor Fund	\$ 43,876	
Mosquito Control Fund-Nonmajor Fund		92,589
	<hr/>	<hr/>
Total enterprise funds	\$ 43,876	\$ 341,781
	<hr/>	<hr/>
Total interfund balances	\$ 18,801,761	\$ 18,801,761

All interfund balances resulted either from the time lag between the dates that reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made, or from each individual fund's cash equity balance in the master control cash account maintained by the general fund.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements (continued)

NOTE 14-INTERFUND TRANSFERS

The following is a summary of interfund transfers during 2017:

<u>Fund</u>	<u>Operating Transfers In</u>	<u>Operating Transfers Out</u>
Major Funds:		
General Fund	\$ 288,274	\$ 739,845
Dist. #1 Sales Tax Revenue Fund		6,108,064
Dist. #2 Sales Tax Revenue Fund		225,930
Parishwide Bond Sinking Fund	535,466	16,632,222
Public Works Fund	161,000	2,222,759
Fire Protection Maintenance Fund		13,410
Section 8 Housing Fund	81,113	10,153
Capital Outlay Fund	6,550,000	
Construction Fund	16,632,222	
Solid Waste Fund	316,002	
Total major fund interfund transfers	\$ 24,564,077	\$ 25,952,383
Nonmajor Funds:		
Courthouse Maintenance Fund	1,693	
Video Poker Fund		1,394,430
Health Unit Maintenance Fund	45,884	61,005
Recreation Maintenance Fund	10,000	1,519
Judicial Fund	748,832	
Tourist Commission Fund		99,200
Equipment Technology Fund	530,000	
Industrial Park Water/Waste Fund		2,148
Economic Development Fund	98,000	
Dist. #1 Sales Tax Bond Sinking Fund	1,273,441	
Dist. #2 Sales Tax Bond Sinking Fund	225,930	
Mosquito Control Fund	12,828	
Total nonmajor fund interfund transfers	\$ 2,946,608	\$ 1,558,302
Total interfund transfers	\$ 27,510,685	\$ 27,510,685

NOTE 15-RISK MANAGEMENT

The Parish Government is exposed to risks of loss in the areas of health care, workers' compensation, general and auto liability, and property hazards. These risks are handled by purchasing commercial insurance. There have been no significant reductions in these insurance coverages during the current fiscal year, nor have settlements exceeded insurance coverage for the current or prior two fiscal years.

NOTE 16-PENDING LITIGATION AND CONTINGENT LIABILITIES

At December 31, 2017, the Parish Government is involved as a defendant in several lawsuits. In the opinion of management and legal counsel for the Parish Government, there is adequate insurance coverage on all cases where monetary damages are sought, and that these suits will not have an adverse material effect on the Parish Government's financial position. Due to the uncertain nature of these claims, in the opinion of legal counsel, no accurate estimate of the possible aggregate loss to be born by the parish government is possible. Claims and litigation cost of \$40,512 were incurred in the current year, and have been recorded as a current expenditure in the general fund.

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Parish Government expects such amounts, if any, to be immaterial.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
Notes to Financial Statements(continued)

NOTE 17-COMPENSATION, BENEFITS AND PAYMENTS TO AGENCY HEAD

The schedule of compensation, benefits, and other payments to Guy Cormier, Parish President, for the year ended December 31, 2017 follows:

Salary	\$158,073
Benefits-medical insurance	13,530
Benefits-retirement	19,759
Vehicle provided by government	937
Meals reimbursed	<u>-0-</u>
Total	<u>\$192,299</u>

NOTE 18-COMMITMENTS

The Parish Government entered into construction contracts during 2017. The significant commitments are as follows:

	Contract Amount	Already Incurred	Reimbursed By	Reimbursement Amount/%
2016 Road/Bridge Project	\$5,915,735	\$4,840,831	-	-
Cade Splash Park	\$1,550,500	\$347,703	-	-

NOTE 19-SUBSEQUENT EVENTS

The Parish Government's management has evaluated the need for disclosures and/or adjustments resulting from subsequent events through June 15, 2018, the date on which the financial statements were available to be issued. This evaluation did not reveal any subsequent events that necessitated disclosure or adjustment under generally accepted accounting principles.

OTHER REQUIRED SUPPLEMENTARY INFORMATION

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana
GOVERNMENTAL FUND TYPE-GENERAL FUND

Schedule 1

Combined Statement of Revenues, Expenditures,
and Changes in Fund Balance-Budget (GAAP Basis) and Actual
For the Year Ended December 31, 2017

<u>REVENUES</u>	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
Taxes	\$ 1,773,235	\$ 1,843,725	\$ 1,774,154	\$ (69,571)
Licenses and permits	1,121,500	984,745	1,018,286	33,541
Intergovernmental revenues:				
Federal grants	-0-	-0-	102,269	102,269
State funds:				
State revenue sharing	-0-	-0-	68,114	68,114
Parish royalty funds	150,000	110,000	96,570	(13,430)
Other state funds	92,600	90,769	28,689	(62,080)
Fees, charges for services	331,650	337,000	277,453	(59,547)
Use of money and property	1,000	382	48,166	47,784
Other revenues	281,700	203,681	372,633	168,952
TOTAL REVENUES	\$ 3,751,685	\$ 3,570,302	\$ 3,786,334	\$ 216,032
<u>EXPENDITURES</u>				
General government	\$ 2,432,781	\$ 2,396,910	\$ 2,820,350	\$ (423,440)
Public safety	1,179,555	1,006,719	992,603	14,116
Health and welfare	99,964	100,234	102,295	(2,061)
Economic development/assistance	53,581	27,823	86,617	(58,794)
Intergovernmental	27,032	27,941	27,167	774
Capital outlay	-0-	-0-	-0-	-0-
Other expenditures	-0-	-0-	-0-	-0-
TOTAL EXPENDITURES	\$ 3,792,913	\$ 3,559,627	\$ 4,029,032	\$ (469,405)
EXCESS/(Deficiency) OF REVENUES OVER EXPENDITURES	\$ (41,228)	\$ 10,675	\$ (242,698)	\$ (253,373)
<u>OTHER FINANCING SOURCES/(USES)</u>				
Operating transfers (net)	\$ 155,084	\$ (263,916)	\$ (451,571)	\$ (187,655)
TOTAL OTHER FINANCING (USES)	\$ 155,084	\$ (263,916)	\$ (451,571)	\$ (187,655)
EXCESS/(Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ 113,856	\$ (253,241)	\$ (694,269)	\$ (441,028)
FUND BALANCE-BEGINNING OF YEAR	3,122,386	3,122,386	3,122,386	-0-
FUND BALANCES-END OF YEAR	\$ 3,236,242	\$ 2,869,145	\$ 2,428,117	\$ (441,028)

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
GOVERNMENTAL FUND TYPE-DISTRICT NO. 1
SALES TAX REVENUE FUND

Schedule 2

Combined statement of Revenues, Expenditures,
 And Changes in Fund Balance -
 Budget (GAAP Basis) and Actual
 For the Year Ended December 31, 2017

	BUDGETED AMOUNTS		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
	ORIGINAL	FINAL		
<u>REVENUES</u>				
Sales taxes	\$2,650,000	\$2,515,366	\$2,561,854	\$ 46,488
Use of money and property	1,500	1,500	1,512	12
Other revenues	-0-	-0-	-0-	-0-
 TOTAL REVENUES	\$2,651,500	\$2,516,866	\$2,563,366	\$ 46,500
 <u>EXPENDITURES</u>				
General government				
Public works	\$ 464,000	\$ 500,000	\$ 364,756	\$ 135,244
 TOTAL EXPENDITURES	\$ 464,000	\$ 500,000	\$ 364,756	\$ 135,244
 EXCESS/(Deficiency) OF REVENUES OVER EXPENDITURES	\$2,187,500	\$2,016,866	\$2,198,610	\$ 181,744
 <u>OTHER FINANCING SOURCES/(USES)</u>				
Transfers out	(6,072,965)	(6,108,064)	(6,108,064)	-0-
 EXCESS/(Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$(3,885,465)	\$(4,091,198)	\$(3,909,454)	\$ 181,744
 FUND BALANCES-BEGINNING OF YEAR	7,047,275	7,047,275	7,047,275	-0-
 FUND BALANCES-END OF YEAR	\$3,161,810	\$2,956,077	\$3,137,821	\$ 181,744

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 GOVERNMENTAL FUND TYPE-DISTRICT NO. 2
 SALES TAX REVENUE FUND

(Schedule 2a)

Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balance -
 Budget (GAAP Basis) and Actual
 For the Year Ended December 31, 2017

	BUDGETED AMOUNTS		ACTUAL	VARIANCE
	ORIGINAL	FINAL		FAVORABLE (UNFAVORABLE)
<u>REVENUES</u>				
Sales taxes	\$ 1,000,000	\$ 1,510,462	\$ 1,574,745	\$ 64,283
Use of money and property	130,000	128,412	120,774	(7,638)
Other revenues	-0-	-0-	804	804
	<u>1,130,000</u>	<u>1,638,874</u>	<u>1,696,323</u>	<u>57,449</u>
TOTAL REVENUES				
<u>EXPENDITURES</u>				
Culture & recreation	\$ 240,290	\$ 259,105	\$ 250,927	\$ 8,178
Capital outlay	910,000	475,057	364,766	110,291
	<u>1,150,290</u>	<u>734,162</u>	<u>615,693</u>	<u>118,469</u>
TOTAL EXPENDITURES				
EXCESS/ (Deficiency) OF REVENUES OVER EXPENDITURES	\$ (20,290)	\$ 904,712	\$ 1,080,630	\$ 175,918
<u>OTHER FINANCING SOURCES/(USES)</u>				
Transfers (net)	\$ (1,628,140)	\$ (739,999)	\$ (225,930)	\$ 514,069
EXCESS/ (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ (1,648,430)	\$ 164,713	\$ 854,700	\$ 689,987
FUND BALANCES - BEGINNING OF YEAR	<u>6,085,792</u>	<u>6,085,792</u>	<u>6,085,792</u>	<u>-0-</u>
FUND BALANCES - END OF YEAR	<u>\$ 4,437,362</u>	<u>\$ 6,250,505</u>	<u>\$ 6,940,492</u>	<u>\$ 689,987</u>

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana
GOVERNMENTAL FUND TYPE
PUBLIC WORKS FUND

(Schedule 2b)

Combined Statement of Revenues, Expenditures,
and Changes in Fund Balance -
Budget (GAAP Basis) and Actual
For the Year Ended December 31, 2017

	BUDGETED AMOUNTS		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
	ORIGINAL	FINAL		
<u>REVENUES</u>				
Ad valorem taxes	\$ 5,115,626	\$ 5,258,568	\$ 5,258,980	\$ 412
Federal/State funds	600,000	778,388	663,577	(114,811)
Fees, charges for services	-0-	-0-	13,685	13,685
Use of money and property	5,550	2,700	13,257	10,557
Other revenues	16,262	14,185	-0-	(14,185)
TOTAL REVENUES	\$ 5,737,438	\$ 6,053,841	\$ 5,949,499	\$ (104,342)
<u>EXPENDITURES</u>				
Intergovernmental	\$ 188,471	\$ 193,728	\$ 263,344	\$ (69,616)
Public works	3,873,402	4,012,730	3,964,809	47,921
Capital outlay	10,000	-0-	-0-	-0-
TOTAL EXPENDITURES	\$ 4,071,873	\$ 4,206,458	\$ 4,228,153	\$ (21,695)
EXCESS/(Deficiency) OF REVENUES OVER EXPENDITURES	\$ 1,665,565	\$ 1,847,381	\$ 1,721,346	\$ (126,035)
<u>OTHER FINANCING SOURCES/ (USES)</u>				
Transfers(net)	\$ (2,531,914)	\$ (2,186,379)	\$ (2,061,759)	\$ 124,620
EXCESS/(Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ (866,349)	\$ (338,998)	\$ (340,413)	\$ (1,415)
FUND BALANCES--BEGINNING OF YEAR	12,616,396	12,616,396	12,616,396	-0-
FUND BALANCES - END OF YEAR	\$ 11,750,047	\$ 12,277,398	\$ 12,275,983	\$ (1,415)

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 GOVERNMENTAL FUND TYPE
 FIRE PROTECTION MAINTENANCE FUND

(Schedule 2c)

Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balance—
 Budget (GAAP Basis) and Actual
 For the Year Ended December 31, 2017

	BUDGETED AMOUNTS		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
	ORIGINAL	FINAL		
<u>REVENUES</u>				
Ad valorem taxes	\$ 1,807,996	\$ 1,859,133	\$ 1,860,615	\$ 1,482
Federal/State funds	285,248	462,255	480,346	18,091
Use of money and property	2,750	1,200	3,684	2,484
Other revenues	750	750	15,630	14,880
TOTAL REVENUES	\$ 2,096,744	\$ 2,323,338	\$ 2,360,275	\$ 36,937
<u>EXPENDITURES</u>				
Administrative	\$ -0-	\$ -0-	\$ 42,412	\$ (42,412)
Intergovernmental	66,610	68,861	67,098	1,763
Public safety	1,262,908	1,247,915	1,439,770	(191,855)
Capital outlay	565,000	686,641	590,081	96,560
TOTAL EXPENDITURES	\$ 1,894,518	\$ 2,003,417	\$ 2,139,361	\$ (135,944)
EXCESS/ (Deficiency) OF REVENUES OVER EXPENDITURES	\$ 202,226	\$ 319,921	\$ 220,914	\$ (99,007)
<u>OTHER FINANCING SOURCES/(USES)</u>				
Transfers out	\$ (55,822)	\$ (55,822)	\$ (13,410)	\$ 42,412
EXCESS/(Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ 146,404	\$ 264,099	\$ 207,504	\$ (56,595)
FUND BALANCES—BEGINNING OF YEAR	3,930,230	3,930,230	3,930,230	-0-
FUND BALANCES—END OF YEAR	\$ 4,076,634	\$ 4,194,329	\$ 4,137,734	\$ (56,595)

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 GOVERNMENTAL FUND TYPE
 SECTION 8 HOUSING FUND

(Schedule 2d)

Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balance -
 Budget (GAAP Basis) and Actual
 For the Year Ended December 31, 2017

	BUDGETED AMOUNTS		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
	ORIGINAL	FINAL		
<u>REVENUES</u>				
Federal/state funds	\$ 1,401,600	\$ 1,345,951	\$ 1,314,250	\$ (31,701)
Fees, charges for services	-0-	-0-	-0-	-0-
Use of money and property	-0-	-0-	-0-	-0-
Other revenues	6,000	10,000	-0-	(10,000)
	<u>1,407,600</u>	<u>1,355,951</u>	<u>1,314,250</u>	<u>(32,701)</u>
<u>TOTAL REVENUES</u>				
<u>EXPENDITURES</u>				
Health and welfare	1,448,643	\$ 1,333,387	\$ 1,360,257	26,870
Capital Outlay	-0-	-0-	-0-	-0-
	<u>1,448,643</u>	<u>1,333,387</u>	<u>1,360,257</u>	<u>(26,870)</u>
<u>TOTAL EXPENDITURES</u>				
EXCESS/(Deficiency) OF REVENUES OVER EXPENDITURES	\$ (41,043)	\$ 22,564	\$ (45,737)	\$ (59,571)
<u>OTHER FINANCING SOURCES/(USES)</u>				
Transfers in	\$ 51,196	\$ -0-	\$ 81,113	\$ (517,812)
Transfers out	(10,153)	(10,153)	(10,153)	576,325
TOTAL OTHER FINANCING SOURCES/(USES)	\$ 41,043	\$ (10,153)	\$ 70,960	\$ 58,513
EXCESS/(Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ -0-	\$ 12,411	\$ 25,223	\$ 12,812
FUND BALANCES-BEGINNING OF YEAR	(12,411)	(12,411)	(12,411)	-0-
FUND BALANCES - END OF YEAR	\$ (12,411)	\$ -0-	\$ 12,812	\$ 12,812

The accompanying notes are an integral part of this statement.

ST. MARTIN PARISH GOVERNMENT

NOTES TO BUDGETARY COMPARISON SCHEDULES

NOTE 1-BUDGETS AND BUDGETARY ACCOUNTING

The Parish Government uses the following procedures in establishing the budgetary data reflected in the financial statements:

- 1-Prior to November 1, the department heads submit a proposed operating budget for the ensuing year. The operating budget includes proposed expenditures and the means of financing them.
- 2-A public hearing is conducted to obtain taxpayer comments.
- 3-The budget is then legally enacted through passage of an ordinance.
- 4-An amendment involving the transfer of monies from one department to another or from one program or function to another or any other increases in expenditures exceeding amounts estimated must be approved by the Parish Government.
- 5-Budget are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- 6-The budget is employed as a management control device during the year that assists its users in financial activity analysis.

State law requires the Parish Government to amend its budgets when revenues plus projected revenues within a fund are expected to fall short from budgeted revenues by five percent or more and when expenditures and other uses of a fund are expected to exceed budgeted amounts by five percent or more.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, LA
 Schedule of OPEB Funding Progress
 For the Year Ended December 31, 2017

(Schedule 2e)

<u>Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liabilities (AAL)</u>	<u>Unfunded Actuarial Accrued Liabilities (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
1/01/09	\$ -0-	\$10,136,058	\$10,136,058	0.00%	\$2,256,904	449.11%
1/01/12	\$ -0-	\$11,622,574	\$11,622,574	0.00%	\$2,891,984	350.48%
1/01/15	\$ -0-	\$12,092,343	\$12,092,343	0.00%	\$2,459,452	491.67%

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, LA
 Schedule of Employer's Proportionate
 Share of Net Pension Liability
 For the Year Ended December 31, 2017

(Schedule 2f)

	2017*			
	<u>PERS</u>	<u>DARS</u>	<u>ROVERS</u>	<u>LASERS</u>
Employer's Proportion of the Net Pension Liability(Asset)	0.566705%	0.077218%	0.083748%	0.000375%
Employer's Proportionate Share of Net Pension Liability(Asset)	\$1,167,136	\$ 20,827	\$18,384	\$26,396
Employer's Covered Employee Payroll	\$3,532,730	\$ 56,550	\$11,470	\$ 6,600
Employer's Proportionate Share of the Net Pension Liability(Asset) as a Percentage of its Covered Employee Payroll	33.0378%	36.8294%	160.2790%	399.9394%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	94.1489%	93.5716%	80.5066	62.5437%

*2017 amounts presented have a measurement date of December 31, 2016 for PERS and June 30, 2017 for DARS, ROVERS, and LASERS.

	2016*			
	<u>PERS</u>	<u>DARS</u>	<u>ROVERS</u>	<u>LASERS</u>
Employer's Proportion of the Net Pension Liability(Asset)	0.554152%	0.092776%	0.083510%	0.000373%
Employer's Proportionate Share of Net Pension Liability(Asset)	\$1,458,687	\$ 17,758	\$12,585	\$29,290
Employer's Covered Employee Payroll	\$3,081,652	\$ 55,934	\$11,470	\$ 6,600
Employer's Proportionate Share of the Net Pension Liability(Asset) as a Percentage of its Covered Employee Payroll	47.3346%	31.7481%	109.7210%	443.7879%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	92.2301%	95.0907%	73.9818%	57.7280%

*2016 amounts presented have a measurement date of December 31, 2015 for PERS and June 30, 2016 for DARS, ROVERS, and LASERS.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, LA
 Schedule of Employer's Proportionate
 Share of Net Pension Liability
 For the Year Ended December 31, 2017

(Schedule 2f/
Continued)

	2015*			
	<u>PERS</u>	<u>DARS</u>	<u>ROVERS</u>	<u>LASERS</u>
Employer's Proportion of the Net Pension Liability(Asset)	0.523404%	0.094346%	0.084571%	-
Employer's Proportionate Share of Net Pension Liability(Asset)	\$143,103	\$ 5,082	\$ 20,712	-
Employer's Covered Employee Payroll	\$3,177,288	\$ 56,006	\$ 11,470	-
Employer's Proportionate Share of the Net Pension Liability(Asset) as a Percentage of its Covered Employee Payroll	4.5098%	9.0740%	180.5754%	-
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	99.1464%	98.5614%	76.8566%	62.6600%

*2015 amounts presented have a measurement date of December 31, 2014 for PERS and June 30, 2015 for DARS, ROVERS, and LASERS.

The four retirement systems reported in this schedule are PERS(Parochial Employees' Retirement System, DARS(District Attorneys' Retirement System, ROVERS(Registrar of Voters' Retirement System, and LASERS(Louisiana State Employees Retirement System).

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

St. Martin Parish Government
Schedule of St. Martin Parish Government's Cost-Sharing
Plan Contributions

(Schedule 2g)

For the Year Ended December 31, 2017

<u>Plan</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency Excess</u>	<u>Employer's Covered Employee Payroll</u>	<u>Contributions as a % of Covered Employee Payroll</u>
PERS	\$ 441,591	\$ 441,591	\$ -	\$ 3,532,730	12.50%
DARS	\$ -	\$ -	\$ -	\$ 56,550	0.00%
ROVERS	\$ 2,122	\$ 2,122	\$ -	\$ 11,470	18.50%
LASERS	\$ 2,577	\$ 2,577	\$ -	\$ 6,600	39.05%

For the Year Ended December 31, 2016

<u>Plan</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency Excess</u>	<u>Employer's Covered Employee Payroll</u>	<u>Contributions as a % of Covered Employee Payroll</u>
PERS	\$ 400,615	\$ 400,615	\$ -	\$3,081,652	13.00%
DARS	\$ -	\$ -	\$ -	\$ 55,934	0.00%
ROVERS	\$ 1,147	\$ 1,147	\$ -	\$ 11,470	10.00%
LASERS	\$ 1,254	\$ 1,254	\$ -	\$ 6,600	19.00%

For the Year Ended December 31, 2015

<u>Plan</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency Excess</u>	<u>Employer's Covered Employee Payroll</u>	<u>Contributions as a % of Covered Employee Payroll</u>
PERS	\$ 460,707	\$ 460,707	\$ -	\$3,177,288	14.50%
DARS	\$ 2,931	\$ 2,931	\$ -	\$ 56,006	5.23%
ROVERS	\$ 2,782	\$ 2,782	\$ -	\$ 11,470	24.25%
LASERS	-	-	-	-	-

The four retirement systems reported in this schedule are PERS(Parochial Employees' Retirement System, DARS(District Attorneys' Retirement System, ROVERS(Registrar of Voters' Retirement System, and LASERS(Louisiana State Employees Retirement System).

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

OTHER SUPPLEMENTARY INFORMATION

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR GOVERNMENTAL FUNDS-BY FUND TYPE
 Combining Balance Sheet, December 31, 2017

Schedule 3

	<u>Special Revenue Funds</u>	<u>Capital Project Funds</u>	<u>Debt Service Funds</u>	<u>Total Nonmajor Government Funds</u>
ASSETS				
Cash and cash equivalents	73,021	15,935	203,695	292,651
Receivables	2,883,225	-	-	2,883,225
Due from other funds	<u>6,176,543</u>	<u>-</u>	<u>32,478</u>	<u>6,209,021</u>
TOTAL ASSETS	<u>9,132,789</u>	<u>15,935</u>	<u>236,173</u>	<u>9,384,897</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE				
LIABILITIES:				
Accounts Payable	113,344	-	-	113,344
Accrued liabilities	43,097	-	-	43,097
Unearned revenues	-	-	-	-
Due to other funds	1,317,479	426,076	35,099	1,778,654
Due to other governmental entities	<u>89,704</u>	<u>-</u>	<u>-</u>	<u>89,704</u>
Total Liabilities	<u>1,563,624</u>	<u>426,076</u>	<u>35,099</u>	<u>2,024,799</u>
DEFERRED INFLOWS OF RESOURCES:				
Unavailable revenues	-	-	-	-
FUND BALANCES:				
Restricted for:				
Other general government	1,604	-	-	1,604
Public works	-	-	-	-
Public safety	61,509	-	-	61,509
Culture and recreation	530,754	-	-	530,754
Economic development	1,501,112	-	-	1,501,112
Health and welfare	727,037	-	-	727,037
Debt service	-	-	216,379	216,379
Committed to:				
Other general government	3,250	-	-	3,250
Public works	-	-	-	-
Economic development	178,429	-	-	178,429
Health and welfare	54,750	-	-	54,750
Assigned to:				
Economic development	1,976,413	-	-	1,976,413
Debt service	-	-	19,794	19,794
Unreserved/undesignated(deficit)	<u>2,534,307</u>	<u>(410,141)</u>	<u>(35,099)</u>	<u>2,089,067</u>
Total Fund Balance	<u>7,569,165</u>	<u>(410,141)</u>	<u>201,074</u>	<u>7,360,098</u>
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES & FUND BALANCES	<u>9,132,789</u>	<u>15,935</u>	<u>236,173</u>	<u>9,384,897</u>

*See notes to financial statements.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR GOVERNMENTAL FUNDS-BY FUND TYPE
 Combining Schedule of Revenues, Expenditures,
 and Changes in Fund Balances
 For the Year Ended December 31, 2017

Schedule 4

	Special Revenue Funds	Capital Project Funds	Debt Service Funds	Total Nonmajor Government Funds
REVENUES				
Taxes - ad valorem	2,691,927	-	-	2,691,927
Sales tax/Hotel tax	283,878	-	-	283,878
Intergovernmental revenues:	-	-	-	-
<u>Federal Funds:</u>				
Federal grants	886,850	221,802	-	1,108,652
<u>State Funds:</u>				
State revenue sharing(net)	107,422	-	-	107,422
Other state funds	1,616,539	-	-	1,616,539
Fees, charges & commissions for service	516,405	-	-	516,405
Use of money & property	49,196	-	-	49,196
Other revenues	172,385	-	-	172,385
TOTAL REVENUES	6,324,602	221,802	-	6,546,404
EXPENDITURES				
General government	1,652,927	-	-	1,652,927
Public safety	118,368	-	-	118,368
Public works	111,351	146,223	-	257,574
Health and welfare	2,314,669	-	-	2,314,669
Culture and recreation	358,476	-	-	358,476
Economic development & assistance	487,650	-	-	487,650
Capital outlay	613,115	-	-	613,115
Debt service:				
Principal	364,896	-	1,254,000	1,618,896
Interest and bank charges	37,500	-	239,891	277,391
TOTAL EXPENDITURES	6,058,952	146,223	1,493,891	7,699,066
EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES	265,650	75,579	(1,493,891)	(1,152,662)
OTHER FINANCING SOURCES/(USES)				
Operating transfers in	1,434,409	-	1,499,371	2,933,780
Operating transfers out	(1,558,302)	-	-	(1,558,302)
Transfers to other governments	(416,000)	-	-	(416,000)
Proceeds from sale of fixed assets	76,574	-	-	76,574
Proceeds from capital leases	90,563	-	-	90,563
TOTAL OTHER FINANCING SOURCES/(USES)	(372,756)	-	1,499,371	1,126,615
NET CHANGE IN FUND BALANCES	(107,106)	75,579	5,480	(26,047)
FUND BALANCES-BEGINNING OF YEAR	7,676,271	(485,720)	195,594	7,386,145
FUND BALANCES-END OF YEAR	7,569,165	(410,141)	201,074	7,360,098

*See notes to financial statements.

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES

NONMAJOR SPECIAL REVENUE FUNDS

EQUIPMENT TECHNOLOGY FUND

The Equipment Technology Fund accounts for the accumulation and expenditure of funds to update information technology and equipment to better serve the information needs of the St. Martin Parish Government.

TOURIST COMMISSION FUND

The Tourist Commission Fund accounts for the expenditure of funds for the promotion of parishwide tourism, and the dissemination of information pertaining to the cultural attractions present in St. Martin Parish.

JUDICIAL FUND

The Judicial Fund accounts for monies used to fund the parish government's share of operational costs associated with the sixteenth judicial district court.

DRUG COURT FUND

The Drug Court Fund accounts for the revenues and expenditures associated with the conduct of the 16th Judicial District drug court situated within the Parish of St. Martin. Major means of financing is a grant from the State of Louisiana Judicial Fund, coupled with funding from the 16th Judicial District Court.

CECILIA TECHNOLOGY FUND

Accounts for the costs of maintaining the Cecilia Technology Center associated with and paid through LCDBG Grant Funding.

COURTHOUSE MAINTENANCE FUND

The Courthouse Maintenance Fund accounts for the maintenance of the St. Martin Parish courthouse and grounds. Major means of financing is provided by ad valorem taxes and state revenue sharing funds.

HEALTH UNIT MAINTENANCE FUND

The Health Unit Maintenance Fund accounts for the maintenance of a parishwide health unit system which provides health and welfare services to the citizens of the parish. Major means of financing are provided by ad valorem taxes, state revenue sharing, and reimbursable fee for service health charges.

SUMMER NUTRITION FUND

The Summer Nutrition Fund accounts for grant funds obtained from the state of Louisiana-Department of Education for a summer nutrition program targeted at certain specific socio-economic groups within St. Martin Parish, Louisiana.

RECREATION MAINTENANCE FUND

The Recreation Maintenance Fund accounts for the cost of providing recreational facilities for residents of the parish. Major means of financing is provided by ad valorem taxes and state revenue sharing funds.

INDUSTRIAL PARK WATER/WASTE FUND

The Industrial Park Water/Waste Fund accounts for the operations and maintenance of the St. Martin Parish Industrial Park and associated water treatment plant.

VIDEO POKER FUND

The Video Poker Fund accounts for the collection and expenditure of the parish's share of revenues collected from video poker licensees located within St. Martin Parish.

DISASTER ASSISTANCE FUND

The Disaster Assistance Fund accounts for the revenues and expenditures attributable to the weather related disaster assistance within the Parish. Revenues are derived principally from Federal Emergency Management Assistance, funding, together with interfund governmental transfers from other parish government funds.

ECONOMIC DEVELOPMENT FUND

The Economic Development Fund accounts for the expenditure of funds earmarked for the maintenance and development of the Parish's industrial park facilities.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 Combining Balance Sheet, December 31, 2017

Schedule 5

	Equipment Technology Fund	Tourist Commission Fund	Judicial Fund	Drug Court Fund	Cecilia Technology Center Fund	Courthouse Maintenance Fund	Health Unit Maintenance Fund
ASSETS							
Cash and cash equivalents	-	-	3,718	-	1	-	69,272
Revenue receivables	7,832	31,076	25,438	53,952	1,725	612,990	937,330
Due from other funds	-	1,529,886	-	-	-	-	-
TOTAL ASSETS	7,832	1,560,962	29,156	53,952	1,726	612,990	1,006,602
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE							
LIABILITIES:							
Accounts payable	-	9,419	20,465	3,223	423	20,130	13,509
Accrued liabilities	-	2,184	1,407	7,053	-	5,002	17,616
Unearned revenues	-	-	-	-	-	-	-
Due to other funds	72,198	-	158,687	33,777	49,804	586,254	416,759
Due to other governmental entities	-	-	-	-	-	-	-
Total Liabilities	72,198	11,603	180,559	44,053	50,227	611,386	447,884
DEFERRED INFLOWS OF RESOURCES:							
Unavailable revenues	-	-	-	-	-	-	-
FUND BALANCES:							
Restricted for:							
Other general government	-	-	-	-	-	1,604	-
Public works	-	-	-	-	-	-	-
Public safety	-	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-	-
Economic development	-	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	-	558,718
Committed to:							
Other general government	-	-	-	-	-	-	-
Public works	-	-	-	-	-	-	-
Economic development	-	-	-	-	-	-	-
Health and welfare	-	-	-	-	-	-	-
Assigned to:							
Economic development	-	1,549,359	-	-	-	-	-
Unassigned	(64,366)	-	(151,403)	9,899	(48,501)	-	-
Total Fund Balance	(64,366)	1,549,359	(151,403)	9,899	(48,501)	1,604	558,718
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES & FUND BALANCES	7,832	1,560,962	29,156	53,952	1,726	612,990	1,006,602

See notes to financial statements.

Schedule 5(continued)

Summer Nutrition Fund	Recreation Maintenance Fund	Industrial Park Water/Waste Fund	Video Poker Fund	Disaster Assistance Fund	Economic Development Fund	Total
30	-	-	-	-	-	73,021
-	362,518	548,942	301,422	-	-	2,883,225
<u>168,289</u>	<u>279,685</u>	<u>986,072</u>	<u>2,723,708</u>	<u>61,849</u>	<u>427,054</u>	<u>6,176,543</u>
<u>168,319</u>	<u>642,203</u>	<u>1,535,014</u>	<u>3,025,130</u>	<u>61,849</u>	<u>427,054</u>	<u>9,132,789</u>
-	17,994	27,818	23	340	-	113,344
-	3,751	6,084	-	-	-	43,097
-	-	-	-	-	-	-
-	-	-	-	-	-	1,317,479
-	<u>89,704</u>	-	-	-	-	<u>89,704</u>
-	<u>111,449</u>	<u>33,902</u>	<u>23</u>	<u>340</u>	-	<u>1,563,624</u>
-	-	-	-	-	-	-
-	-	-	-	-	-	1,604
-	-	-	-	-	-	-
-	-	-	-	61,509	-	61,509
-	530,754	-	-	-	-	530,754
-	-	1,501,112	-	-	-	1,501,112
168,319	-	-	-	-	-	727,037
-	-	-	3,250	-	-	3,250
-	-	-	178,429	-	-	178,429
-	-	-	54,750	-	-	54,750
-	-	-	-	-	427,054	1,976,413
-	-	-	<u>2,788,678</u>	-	-	<u>2,534,307</u>
<u>168,319</u>	<u>530,754</u>	<u>1,501,112</u>	<u>3,025,107</u>	<u>61,509</u>	<u>427,054</u>	<u>7,569,165</u>
<u>168,319</u>	<u>642,203</u>	<u>1,535,014</u>	<u>3,025,130</u>	<u>61,849</u>	<u>427,054</u>	<u>9,132,789</u>

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR SPECIAL REVENUE FUNDS
 Combining Schedule of Revenues, Expenditures,
 and Changes in Fund Balances
 For the Year Ended December 31, 2017

Schedule 6

	Equipment Technology Fund	Tourist Commission Fund	Judicial Fund	Drug Court Fund	Cecilia Technology Center Fund	Courthouse Maintenance Fund	Health Unit Maintenance Fund
REVENUES							
Taxes - ad valorem	-	-	-	-	-	678,849	1,021,816
Sales tax/Hotel tax	-	283,878	-	-	-	-	-
Intergovernmental revenues:							
<u>Federal Funds:</u>							
Federal grants	-	-	-	359,744	-	-	105,090
<u>State Funds:</u>							
State revenue sharing(net)	-	-	-	-	-	31,178	47,001
Other state funds	-	236,693	-	-	-	-	-
Fees, charges & commissions for service	-	-	356,519	31,932	-	55	25,875
Use of money & property	-	-	-	-	-	268	44,164
Other revenues	-	540	75,230	-	-	-	15,498
TOTAL REVENUES	-	521,111	431,749	391,676	-	710,350	1,259,444
EXPENDITURES							
General government	-	3,600	764,556	6,000	-	736,652	60,105
Public works	68,368	-	-	-	-	-	-
Public safety	-	-	-	-	-	-	-
Health and welfare	-	-	-	353,241	-	-	1,261,737
Culture and recreation	-	-	-	-	-	-	-
Economic development & assistance	-	289,224	-	-	6,494	-	-
Capital outlay	363,553	-	-	-	-	-	-
Debt service:							
Principal	364,896	-	-	-	-	-	-
Interest and bank charges	37,500	-	-	-	-	-	-
TOTAL EXPENDITURES	834,317	292,824	764,556	359,241	6,494	736,652	1,321,842
EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES	(834,317)	228,287	(332,807)	32,435	(6,494)	(26,302)	(62,398)
OTHER FINANCING SOURCES/(USES)							
Operating transfers in	530,000	-	748,832	-	-	1,693	45,884
Operating transfers out	-	(99,200)	-	-	-	-	(61,005)
Transfers to other governments	-	-	(416,000)	-	-	-	-
Proceeds from sale of fixed assets	76,574	-	-	-	-	-	-
Proceeds from capital leases	90,563	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES/(USES)	697,137	(99,200)	332,832	-	-	1,693	(15,121)
NET CHANGE IN FUND BALANCES	(137,180)	129,087	25	32,435	(6,494)	(24,609)	(77,519)
FUND BALANCES-BEGINNING OF YEAR	72,814	1,420,272	(151,428)	(22,536)	(42,007)	26,213	636,237
FUND BALANCES-END OF YEAR	(64,366)	1,549,359	(151,403)	9,899	(48,501)	1,604	558,718

*See notes to financial statements.

Schedule 6(continued)

Summer Nutrition Fund	Recreation Maintenance Fund	Industrial Park Water/Waste Fund	Video Poker Fund	Disaster Assistance Fund	Economic Development Fund	Total
-	400,265	590,997	-	-	-	2,691,927
-	-	-	-	-	-	283,878
-	-	-	-	-	-	-
199,193	-	-	-	222,823	-	886,850
-	29,243	-	-	-	-	107,422
-	-	-	1,379,846	-	-	1,616,539
-	18,350	83,674	-	-	-	516,405
-	4,008	228	528	-	-	49,196
-	210	-	80,907	-	-	172,385
<u>199,193</u>	<u>452,076</u>	<u>674,899</u>	<u>1,461,281</u>	<u>222,823</u>	<u>-</u>	<u>6,324,602</u>
6,000	29,438	46,513	63	-	-	1,652,927
-	-	-	50,000	-	-	118,368
-	-	-	-	111,351	-	111,351
166,424	-	513,367	19,900	-	-	2,314,669
-	358,476	-	-	-	-	358,476
-	-	-	182,749	-	9,183	487,650
-	-	249,562	-	-	-	613,115
-	-	-	-	-	-	-
-	-	-	-	-	-	364,896
-	-	-	-	-	-	37,500
<u>172,424</u>	<u>387,914</u>	<u>809,442</u>	<u>252,712</u>	<u>111,351</u>	<u>9,183</u>	<u>6,058,952</u>
<u>26,769</u>	<u>64,162</u>	<u>(134,543)</u>	<u>1,208,569</u>	<u>111,472</u>	<u>(9,183)</u>	<u>265,650</u>
-	10,000	-	-	-	98,000	1,434,409
-	(1,519)	(2,148)	(1,394,430)	-	-	(1,558,302)
-	-	-	-	-	-	(416,000)
-	-	-	-	-	-	76,574
-	-	-	-	-	-	90,563
-	8,481	(2,148)	(1,394,430)	-	98,000	(372,756)
26,769	72,643	(136,691)	(185,861)	111,472	88,817	(107,106)
<u>141,550</u>	<u>458,111</u>	<u>1,637,803</u>	<u>3,210,968</u>	<u>(49,963)</u>	<u>338,237</u>	<u>7,676,271</u>
<u>168,319</u>	<u>530,754</u>	<u>1,501,112</u>	<u>3,025,107</u>	<u>61,509</u>	<u>427,054</u>	<u>7,569,165</u>

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES

NONMAJOR CAPITAL PROJECTS FUND

RECREATION DISTRICT #1 CONSTRUCTION FUND

The Recreation District #1 Construction Fund is used to account for capital improvements to parks within lower St. Martin Parish prior to autonomous reporting by the recreation district.

LCDBG CONSTRUCTION FUND

The LCDBG Construction Fund is used to account for the receipt and expenditure of Louisiana Community Block Program grant funds received to fund improvements to qualified projects within St. Martin Parish.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR CAPITAL PROJECT FUNDS
 Combining Balance Sheet, December 31, 2017

Schedule 7

	Recreation District #1 Construction	LCDBG Construction Fund	Total
ASSETS			
Cash and cash equivalents	15,886	49	15,935
Receivables	-	-	-
Due from other funds	-	-	-
TOTAL ASSETS	15,886	49	15,935
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE			
LIABILITIES:			
Accounts payable	-	-	-
Due to other funds	15,886	410,190	426,076
Total Liabilities	15,886	410,190	426,076
DEFERRED INFLOWS OF RESOURCES:			
Unavailable revenues	-	-	-
FUND BALANCES:			
Committed to capital outlay	-	-	-
Unassigned	-	(410,141)	(410,141)
Total Fund Balance	-	(410,141)	(410,141)
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES & FUND BALANCES	15,886	49	15,935

*See notes to financial statements.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR CAPITAL PROJECT FUNDS
 Combining Schedule of Revenues, Expenditures,
 and Changes in Fund Balances
 For the Year Ended December 31, 2017

Schedule 8

	Recreation District #1 <u>Construction</u>	LCDBG Construction <u>Fund</u>	<u>Total</u>
REVENUES			
Intergovernmental Revenues:			
State grants	-	-	-
Federal grants	-	221,802	221,802
Use of money & property	-	-	-
Other revenues	-	-	-
TOTAL REVENUES	-	221,802	221,802
EXPENDITURES			
Public works	-	146,223	146,223
Capital outlay	-	-	-
TOTAL EXPENDITURES	-	146,223	146,223
EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	75,579	75,579
OTHER FINANCING SOURCES/(USES)			
Operating transfers in	-	-	-
Operating transfers out	-	-	-
TOTAL OTHER FINANCING SOURCES/(USES)	-	-	-
NET CHANGE IN FUND BALANCES	-	75,579	75,579
FUND BALANCES-BEGINNING OF YEAR	-	(485,720)	(485,720)
FUND BALANCES-END OF YEAR	-	(410,141)	(410,141)

*See notes to financial statements.

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES

NONMAJOR DEBT SERVICE FUNDS

SINKING HWY. 90 INDUSTRIAL PARK FUND

The Sinking-Highway 90 Industrial Park Fund accounts for the accumulation of interfund revenue transfers used to retire non-interest bearing certificates of indebtedness issued in 2003 to fund improvements to the Highway 90 Industrial Park. The original amount of these certificates is \$450,000.

ROAD DISTRICTS DEBT SERVICE FUND

The road districts debt service funds are used to account for the accumulation of monies for the payment of bonds issued by the various road districts for the purpose of constructing and maintaining roads and bridges within the respective road districts. Financing is provided by video poker revenues and/or sales tax and ad valorem tax revenues generated within the respective road districts.

DISTRICT NO. 2 SALES TAX SINKING FUND

The District No. 2 Sales Tax Sinking Fund accounts for the accumulation of sales tax revenue transfers required to retire the public improvement sales tax bonds of the Sales Tax District No. 2 of St. Martin Parish, Louisiana.

1991 CERTIFICATE OF INDEBTEDNESS SINKING

The 1991 Certificate of Indebtedness Sinking Fund is used to accumulate monies for the payment of refunding bonds issued February 1, 2002 in the amount of \$904,000. Financing is provided by annual appropriations from the General Fund.

DISTRICT NO. 1 SALES TAX SINKING FUND

The District No. 1 Sales Tax Sinking Fund accounts for the accumulation of sales tax revenue transfers required to extinguish public improvement sales tax bonds of the Sales Tax District No. 1 of St. Martin Parish, Louisiana.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR DEBT SERVICE FUNDS
 Combining Balance Sheet, December 31, 2017

Schedule 9

	Sinking Hwy. 90 Industrial Park	Road Districts Debt Service	Dist. #2 Sales Tax Sinking	1991 Cert. of Indebtedness Sinking	Dist. #1 Sales Tax Sinking	Total
ASSETS						
Cash and cash equivalents	-	200	203,365	130	-	203,695
Receivables	-	-	-	-	-	-
Due from other funds	<u>12,670</u>	<u>6,254</u>	<u>13,014</u>	<u>540</u>	<u>-</u>	<u>32,478</u>
TOTAL ASSETS	<u>12,670</u>	<u>6,454</u>	<u>216,379</u>	<u>670</u>	<u>-</u>	<u>236,173</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE						
LIABILITIES:						
Accounts payable	-	-	-	-	-	-
Due to other funds	-	-	-	-	<u>35,099</u>	<u>35,099</u>
Total Liabilities	-	-	-	-	<u>35,099</u>	<u>35,099</u>
DEFERRED INFLOWS OF RESOURCES:						
Unavailable revenues	-	-	-	-	-	-
FUND BALANCES:						
Restricted for debt service	-	-	216,379	-	-	216,379
Assigned to debt service	<u>12,670</u>	<u>6,454</u>	<u>-</u>	<u>670</u>	<u>-</u>	<u>19,794</u>
Unassigned	-	-	-	-	<u>(35,099)</u>	<u>(35,099)</u>
Total Fund Balance	<u>12,670</u>	<u>6,454</u>	<u>216,379</u>	<u>670</u>	<u>(35,099)</u>	<u>201,074</u>
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES & FUND BALANCES	<u>12,670</u>	<u>6,454</u>	<u>216,379</u>	<u>670</u>	<u>-</u>	<u>236,173</u>

*See notes to financial statements.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana
 ALL NONMAJOR DEBT SERVICE FUNDS
 Combining Schedule of Revenues, Expenditures,
 and Changes in Fund Balances
 For the Year Ended December 31, 2017

Schedule 10

	Sinking- Hwy. 90 Industrial Park	Road Districts Debt Service	Dist. #2 Sales Tax Sinking	1991 Cert. of Indebtedness Sinking	Dist. #1 Sales Tax Sinking	Total
REVENUES						
Taxes - ad valorem	-	-	-	-	-	-
Use of money & property	-	-	-	-	-	-
Other revenues	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-
EXPENDITURES						
Debt Service:						
Principal	-	-	174,000	-	1,080,000	1,254,000
Interest	-	-	45,250	-	188,965	234,215
Other expenditures	-	-	1,200	-	4,476	5,676
TOTAL EXPENDITURES	-	-	220,450	-	1,273,441	1,493,891
EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	-	(220,450)	-	(1,273,441)	(1,493,891)
OTHER FINANCING SOURCES/(USES)						
Operating transfers in	-	-	225,930	-	1,273,441	1,499,371
Operating transfers out	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES/(USES)	-	-	225,930	-	1,273,441	1,499,371
NET CHANGE IN FUND BALANCES	-	-	5,480	-	-	5,480
FUND BALANCES-BEGINNING OF YEAR	12,670	6,454	210,899	670	(35,099)	195,594
FUND BALANCES-END OF YEAR	12,670	6,454	216,379	670	(35,099)	201,074

*See notes to financial statements.

ST. MARTIN PARISH GOVERNMENT
ST. MARTINVILLE LOUISIANA
SUPPLEMENTAL INFORMATION SCHEDULES

NONMAJOR ENTERPRISE FUNDS

WASTEWATER FUND

This fund accounts for the operation and maintenance of the Sugarland sewer system on a contractual basis.

MOSQUITO CONTROL FUND

This fund accounts for the operation of the parishwide mosquito control program, which is a program funded principally by fee charges to communities and municipalities throughout the parish.

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana

Schedule 11

Statement of Net Position
 All Nonmajor Enterprise Funds
 December 31, 2017

	Wastewater Fund	Mosquito Control Fund	<u>TOTALS</u>
<u>ASSETS</u>			
Current Assets:			
Accounts receivable	\$ 2,816	\$ 5,327	\$ 8,143
Due from other funds	<u>43,876</u>	<u>-0-</u>	<u>43,876</u>
 TOTAL ASSETS	 <u>\$46,692</u>	 <u>\$ 5,327</u>	 <u>\$ 52,019</u>
 <u>LIABILITIES AND NET ASSETS</u>			
<u>LIABILITIES</u>			
Current Liabilities:			
Accounts payable	\$ 615	\$ -0-	\$ 615
Accrued liabilities	-0-	-0-	-0-
Due to other funds	<u>-0-</u>	<u>92,589</u>	<u>92,589</u>
 TOTAL LIABILITIES	 \$ 615	 \$ 92,589	 \$ 93,204
 <u>NET POSITION</u>			
Restricted for sanitation	46,077		46,077
Negative unassigned	<u></u>	<u>(87,262)</u>	<u>(87,262)</u>
 TOTAL LIABILITIES & NET POSITION	 <u>\$46,692</u>	 <u>\$ 5,327</u>	 <u>\$ 52,019</u>

ST. MARTIN PARISH GOVERNMENT
 St. Martinville, Louisiana

Schedule 12

Statement of Revenues, Expenses and
 Changes in Fund Net Position-All Nonmajor Enterprise Funds
 For the Year Ended December 31, 2017

	Wastewater Fund	Mosquito Control Fund	Totals
<u>OPERATING REVENUES</u>			
Fees and charges for services	\$ 19,392	\$ 37,310	\$ 56,702
Other operating income	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total Operating Revenues	\$ <u>19,392</u>	\$ <u>37,310</u>	\$ <u>56,702</u>
<u>OPERATING EXPENSES</u>			
Contractual services		\$ 50,138	\$ 50,138
Sewer maintenance costs	\$ <u>18,192</u>	<u>-0-</u>	<u>18,192</u>
Total Operating Expenses	\$ <u>18,192</u>	\$ <u>50,138</u>	\$ <u>68,330</u>
NET OPERATING INCOME/(LOSS)	\$ 1,200	\$ (12,828)	\$ (11,628)
OPERATING TRANSFERS-IN	<u>-0-</u>	<u>12,828</u>	<u>12,828</u>
CHANGE IN NET POSITION	\$ 1,200	\$ -0-	\$ 1,200
NET POSITION-BEGINNING	<u>44,877</u>	<u>(87,262)</u>	<u>(42,385)</u>
NET POSITION-ENDING	\$ <u>46,077</u>	\$ <u>(87,262)</u>	\$ <u>(41,185)</u>

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

Schedule 13

Statement of Cash Flows
All Nonmajor Enterprise Funds
For the Year Ended December 31, 2017

	Wastewater Fund	Mosquito Control Fund	Totals
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash receipts from customers	\$ 18,892	\$ 35,134	\$ 54,026
Payments to suppliers	(17,577)	(50,138)	(67,715)
Loans (to)/from other funds	(1,315)	2,176	861
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	\$ -0-	\$ (12,828)	\$ (12,828)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Operating transfers from other funds	\$ -0-	\$ 12,828	\$ 12,828
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	\$ -0-	\$ -0-	\$ -0-
CASH AND CASH EQUIVALENTS--BEGINNING OF YEAR	-0-	-0-	-0-
CASH AND CASH EQUIVALENTS--END OF YEAR	\$ -0-	\$ -0-	\$ -0-
RECONCILIATION OF OPERATING INCOME/(LOSS) TO NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES:			
Operating income/(loss)	\$ 1,200	\$ (12,828)	\$ (11,628)
Adjustments to reconcile operating income to net cash provided by operating activities:			
Due to other funds increase/(decrease)	(1,315)	2,176	861
Accounts receivable (increase)/decrease	(500)	(2,176)	(2,676)
Accounts payable increase/(decrease)	615	-0-	615
NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES	\$ -0-	\$ (12,828)	\$ (12,828)

ST. MARTIN PARISH POLICE JURY
St. Martinville, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
December 31, 2017

COMPENSATION PAID PARISH COUNCILMEN

The schedule of compensation paid to parish councilmen is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the parish councilmen is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statute 33:1233, the Parish Government has elected the monthly payment method of compensation. Under this method, the chairman received \$800 per month in 2017, and the other councilmen received \$800 per month in 2017.

ST. MARTIN PARISH POLICE JURY

St. Martinville, Louisiana

Schedule 14

Schedule of Compensation Paid Parish Councilmen
For the Year Ended December 31, 2017

<u>PARISH COUNCILMEN</u>	<u>2017</u>
Jason Willis*	\$9,600
Dean Leblanc	9,600
Jill Hebert	9,600
Daniel Richard, Jr.	9,600
Lisa Nelson	9,600
Chris Tauzin	9,600
Albert Menard	9,600
Neil Thibodeaux	9,600
Byron Fuselier	<u>9,600</u>
TOTAL	<u>\$86,400</u>

*Chairperson 1/1/17-12/31/17

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

Schedule 15

Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2017

<u>FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE</u>	<u>CFDA NUMBER</u>	<u>CURRENT YEAR EXPENDITURES</u>
<u>DIRECT ASSISTANCE</u>		
United States Dept. of Housing and Urban Development-Section 8 Housing Choice Vouchers	14.871	\$ 1,314,520
United States Dept. of the Interior-Bureau of Ocean Energy Management, Regulation and Enforcement-Coastal Impact Assistance Program	15.668	3,850,639
United States Dept. of Justice-Drug Court Discretionary Program	16.585	296,183
United States Department of the Interior-Bureau Of Land Management-Payments in Lieu of Taxes	15.226	7,998
<u>INDIRECT ASSISTANCE</u>		
United States Dept. of Health & Human Services- Passed through Louisiana Supreme Court-Drug Court Office-Temporary Assistance for Needy Families(TANF)	93.558	63,561
United States Dept. of Housing and Urban Development-Louisiana Office of Community Development-Block Grant-States Program	14.228	221,802
United States Dept. of Homeland Security- Governor's Office of Homeland Security and Emergency Preparedness-Disaster Grants-Public Assistance	97.036	759,927
United States Dept. of Homeland Security- Governor's Office of Homeland Security and Emergency Preparedness-Hazard Mitigation Grant	97.039	222,823
United States Dept. of Agriculture-State of Louisiana Dept. of Education-Summer Food Service Program	10.559	199,193
United States Dept. of Transportation & Develop. Louisiana Dept. Office of Community Develop.- Public Transportation for Non-urbanized Areas	20.509	94,271
United States Dept. of Health and Human Services Louisiana Dept. of Health and Hospitals- Special Supplemental Nutrition Program for Women, Infants and Children	10.557	105,090
Total		<u>\$7,136,007</u>

The accompanying notes are an integral part of this schedule.

ST. MARTIN PARISH GOVERNMENT
St. Martinville, Louisiana

Notes to Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2017

Note 1-Basis of Presentation

The accompanying schedule of expenditures of Federal awards includes the Federal grant activity of the St. Martin Parish Government and is presented on the modified accrual basis of accounting, which is described in Note 1 to the financial statements of the Parish Government. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. In 2017, the St. Martin Parish Government did not charge nor allocate any indirect costs to federal awards.

Note 2-Relationship to Financial Statements

Federal awards revenues are reported in the St. Martin Parish Government's financial statements as follows:

Other Governmental Funds:

General Fund	\$ 102,269
Health Unit Maintenance Fund	105,090
Fire Protection Maintenance Fund	165,143
Drug Court Fund	359,744
Section 8 Housing Fund	1,314,520
Summer Nutrition Fund	199,193
Disaster Relief Fund	222,823
Capital Outlay Fund	594,784
Construction Fund	3,850,639
LCDBG Construction Fund	<u>221,802</u>
	<u>\$7,136,007</u>

MARAIST & MARAIST

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LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Chester Cedars, Parish President
and the Members of the St. Martin Parish Council
St. Martinville, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the St. Martin Parish Government as of and for the year ended December 31, 2017 and the related notes to the financial statements, which collectively comprise the St. Martin Parish Government's basic financial statements, and have issued our report thereon dated June 15, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the St. Martin Parish Government's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the St. Martin Parish Government's internal control. Accordingly, we do not express an opinion on the effectiveness of the St. Martin Parish Government's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section, and was not designed to identify all deficiencies in internal control that might be material

weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item #17/1, that we consider to be a significant deficiency in internal control.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the St. Martin Parish Government's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of non-compliance or other matters that are required to be reported under *Government Auditing Standards*, and which is described in the accompanying schedule of findings and questioned costs as item 17/2.

St. Martin Parish Government's Response to Findings

The Parish Government's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The Parish Government's response was not subjected to the auditing procedure applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

This report is intended solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the St. Martin Parish Government's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the Parish Government's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



MARAIST AND MARAIST
CERTIFIED PUBLIC ACCOUNTANTS

June 15, 2018

MARAIST & MARAIST

CERTIFIED PUBLIC ACCOUNTANTS

(A PARTNERSHIP OF PROFESSIONAL ACCOUNTING CORPORATIONS)

1411 N. MAIN STREET

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Honorable Chester Cedars, Parish President
and the Members of the St. Martin Parish Council
St. Martinville, Louisiana

Report on Compliance for Each Major Federal Program

We have audited the St. Martin Parish Government's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the St. Martin Parish Government's major federal programs for the year ended December 31, 2017. The major federal programs of the St. Martin Parish Government are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for the St. Martin Parish Government's major federal programs based on our audit of the compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the St. Martin Parish Government's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the St. Martin Parish Government's compliance.

Opinion on Each Major Federal Program

In our opinion, the St. Martin Parish Government complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2017.

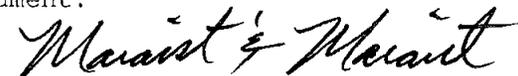
Report on Internal Control Over Compliance

Management of the St. Martin Parish Government is responsible for establishing and maintaining effective internal control over compliance with the types of requirements referred to above. In planning and performing our audit of compliance, we considered the St. Martin Parish Government's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program in order to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the St. Martin Parish Government's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.


MARAIST AND MARAIST
CERTIFIED PUBLIC ACCOUNTANTS

June 15, 2018

ST. MARTIN PARISH GOVERNMENT

Schedule of Findings and Questioned Costs

Year Ended December 31, 2017

Section I. Summary of Audit Results

1. Since the Parish did not present all of its component units, an adverse opinion was issued for the St. Martin Parish Government as a reporting entity and on its aggregate discretely presented component units; an unmodified opinion was issued on all other opinion units.
2. One significant deficiency relating to internal control over financial reporting was reported in the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards. This deficiency was not deemed to be a material weakness.
3. One instances of noncompliance relating to the audit of the financial statements was reported in the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
4. No significant deficiencies in internal control relating to the audit of the major programs were disclosed by the audit of the financial statements.
5. An unqualified opinion was issued on compliance for the major programs.
6. The audit disclosed no audit findings required to be reported under 2 CFR section 200.516(a).
7. The major programs were:
 - U. S. Department of Housing and Urban Development-Section 8 Housing Choice Vouchers (CFDA No. 14.871)
 - U. S. Department of the Interior-Bureau of Ocean Energy Management, Regulation and Enforcement-Coastal Impact Assistance Program (CFDA No. 15.668)
 - U. S. Department of Homeland Security-Disaster Grants-Public Assistance (CFDA No. 97.036)
8. The dollar threshold used to distinguish between Type A and Type B programs was \$750,000.
9. The St. Martin Parish Government did not qualify as a low-risk auditee.

ST. MARTIN PARISH GOVERNMENT

Schedule of Findings and Questioned Costs(Continued)
Year Ended December 31, 2017

Section II: Financial Statement Findings

Item 17/1-Internal Control over Financial Reporting

Finding and Cause:

As is common in small organizations, the St. Martin Parish Government does not have a staff person who has the qualifications and training to apply generally accepted accounting principles(GAAP) in preparing its financial statements, including related notes. As such management has chosen to engage the auditor to prepare the annual financial statements. This condition is intentional by management based upon the Parish Government's limited administrative personnel, along with the cost effectiveness of acquiring the ability to prepare financial statements in accordance with GAAP. Based on this decision, internal controls over the preparation of the financial statements, including the notes, in accordance with GAAP have represents a significant deficiency in internal controls.

Recommendation and Response:

Management has evaluated the cost vs. benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interests of the Parish Government to outsource this task to its independent auditors, and carefully review the draft financial statements and notes prior to approving them and accepting responsibility for the contents and presentation.

Item 17/2-Noncompliance with LSA-R.S.39:1301

Finding and Cause:

The Louisiana Local Government Budget Act requires governments to amend their budget when total actual revenues fail to meet budgeted revenues or actual expenditures and interfund transfers fail to meet budget expenditures and interfund transfers by 5% or more. For the year ended December 31, 2017, the General Fund had actual expenditures and interfund transfers in excess of 5% over budgeted amounts. Also, the Fire Protection Maintenance Fund had actual expenditures of more than 5% over budgeted expenditures. Noncompliance was primarily the result of inordinate revenue/expenditure fluctuations encountered in December, 2017 as compared to estimated December figures used in forecasting final budget amounts.

Recommendation and Response:

We recommend, and management concurs, that preparation and adoption of final budget amounts for all general and special revenue funds should be completed in the month immediately following the close of the fiscal year. This will allow management to account for any unforeseen revenue and expenditure fluctuations that will have transpired in the final month of the fiscal year.

ST. MARTIN PARISH GOVERNMENT

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section III: Federal Award Findings and Questioned Costs

There are no matters relating to significant deficiencies, material weaknesses, instances of noncompliance, or questioned costs related to federal awards for the year ended December 31, 2017.

Section IV: Management Letter

There were no matters reported in a separate management letter for the year ended December 31, 2017.

ST. MARTIN PARISH GOVERNMENT

**Summary Schedule of Prior Audit Findings
Year Ended December 31, 2017**

Section I: Internal Control and Compliance Material to the Financial Statements

Item 16/1-Internal control over financial statement preparation

Section II: Internal Control and Compliance Material to Federal Awards

There were no findings involving federal awards for the year ended December 31, 2016.

Section III: Management Letter

There were no matters reported in a separate management letter for the year ended December 31, 2016.

SCHEDULES REQUIRED BY U. S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT, REAL ESTATE ASSESSMENT CENTER (REAC)

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURE

To the Honorable Chester Cedars, Parish President
and the Members of the St. Martin Parish Council
St. Martinville, Louisiana

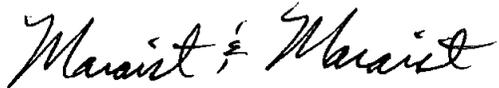
We have performed the procedure described in the second paragraph of this report, which was agreed to by the St. Martin Parish Government and the U. S. Department of Housing and Urban Development, Public Indian Housing-Real Estate Assessment Center(PIH-REAC), solely to assist them in determining whether the electronic submission of certain information agrees with the related hard copy documents included within the OMB Uniform Guidance reporting package. The St. Martin Parish Government is responsible for accuracy and completeness of the electronic submission. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. The sufficiency of the procedure is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

We compared the electronic submission of the items listed in the "UFRS Rule Information" column with the corresponding printed documents listed in the "Hard Copy Documents" column. The results of the performance of our agreed-upon procedure indicate agreement or non-agreement of the electronically submitted information and hard copy documents as shown in the attached chart.

We were engaged to perform an audit of the financial statements of the St. Martin Parish Government as of and for the year ended December 31, 2017, and have issued our reports thereon dated June 15, 2018. The information in the "Hard Copy Documents" column was included within the scope, or was a by-product of that audit. Further, our opinion on the fair presentation of the supplementary information dated June 15, 2018, was expressed in relation to the basic financial statements of the St. Martin Parish Government, taken as a whole.

A copy of the reporting package required by *Government Auditing Standards*, which includes the auditors' reports, is available in its entirety from the St. Martin Parish Government. We have not performed any additional auditing procedures since the date of the aforementioned audit reports. Further, we take no responsibility for the security of the information transmitted electronically to the U. S. Department of Housing and Urban Development, PIH-REAC.

This report is intended solely for the information and use of the St. Martin Parish Government and the U. S. Department of Housing and Urban Development, PIH-REAC, and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Maraist & Maraist
Certified Public Accountants

June 15, 2018

ATTACHMENT TO INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURE

UFRS Rule Information	Hard Copy Document(s)	Findings
Balance Sheet and Revenue and Expense (data line items 111 to 11210)	Financial Statement Data of department	Agrees
Footnotes(data element G5000-010)	Footnotes to audited basic financial statements of the reporting entity	Agrees
Type of Opinion on the FDS(data Element G3100-040)	Auditors' supplemental report on the FDS	Agrees

St. Martin Parish Police Jury (LA178)

Breaux Bridge, LA

Entity Wide Balance Sheet Summary

Submission Type: Unaudited/Single Audit

Fiscal Year End: 12/31/2017

	14.871 Housing Choice Vouchers	Subtotal	Total
111 Cash - Unrestricted	\$1,129,487	\$1,129,487	\$1,129,487
112 Cash - Restricted - Modernization and Development			
113 Cash - Other Restricted	\$4,665	\$4,665	\$4,665
114 Cash - Tenant Security Deposits			
115 Cash - Restricted for Payment of Current Liabilities			
100 Total Cash	\$1,134,152	\$1,134,152	\$1,134,152
121 Accounts Receivable - PHA Projects	\$1,118	\$1,118	\$1,118
122 Accounts Receivable - HUD Other Projects			
124 Accounts Receivable - Other Government			
125 Accounts Receivable - Miscellaneous			
126 Accounts Receivable - Tenants			
126.1 Allowance for Doubtful Accounts - Tenants	\$0	\$0	\$0
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current			
128 Fraud Recovery			
128.1 Allowance for Doubtful Accounts - Fraud			
129 Accrued Interest Receivable			
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$1,118	\$1,118	\$1,118
131 Investments - Unrestricted			
132 Investments - Restricted			
135 Investments - Restricted for Payment of Current Liability			
142 Prepaid Expenses and Other Assets			
143 Inventories			
143.1 Allowance for Obsolete Inventories			
144 Inter Program Due From			
145 Assets Held for Sale			
150 Total Current Assets	\$1,135,270	\$1,135,270	\$1,135,270
161 Land			
162 Buildings			
163 Furniture, Equipment & Machinery - Dwellings			
164 Furniture, Equipment & Machinery - Administration	\$59,161	\$59,161	\$59,161
165 Leasehold Improvements			
166 Accumulated Depreciation	-\$59,161	-\$59,161	-\$59,161
167 Construction in Progress			
168 Infrastructure			
160 Total Capital Assets, Net of Accumulated Depreciation	\$0	\$0	\$0
171 Notes, Loans and Mortgages Receivable - Non-Current			
172 Notes, Loans, & Mortgages Receivable - Non Current - Past			
173 Grants Receivable - Non Current			
174 Other Assets			
176 Investments in Joint Ventures			
180 Total Non-Current Assets	\$0	\$0	\$0
200 Deferred Outflow of Resources			
290 Total Assets and Deferred Outflow of Resources	\$1,135,270	\$1,135,270	\$1,135,270

St. Martin Parish Police Jury (LA178)
Breaux Bridge, LA
Entity Wide Balance Sheet Summary

Submission Type: Unaudited/Single Audit

Fiscal Year End: 12/31/2017

	14,871 Housing Choice Vouchers	Subtotal	Total
311 Bank Overdraft			
312 Accounts Payable <= 90 Days	\$1,108,039	\$1,108,039	\$1,108,039
313 Accounts Payable >90 Days Past Due			
321 Accrued Wage/Payroll Taxes Payable			
322 Accrued Compensated Absences - Current Portion	\$1,296	\$1,296	\$1,296
324 Accrued Contingency Liability			
325 Accrued Interest Payable			
331 Accounts Payable - HUD PHA Programs	\$17,382	\$17,382	\$17,382
332 Account Payable - PHA Projects			
333 Accounts Payable - Other Government			
341 Tenant Security Deposits			
342 Unearned Revenue			
343 Current Portion of Long-term Debt - Capital			
344 Current Portion of Long-term Debt - Operating Borrowings			
345 Other Current Liabilities			
346 Accrued Liabilities - Other			
347 Inter Program - Due To			
348 Loan Liability - Current			
310 Total Current Liabilities	\$1,126,717	\$1,126,717	\$1,126,717
351 Long-term Debt, Net of Current - Capital Projects/Mortgage			
352 Long-term Debt, Net of Current - Operating Borrowings			
353 Non-current Liabilities - Other			
354 Accrued Compensated Absences - Non Current	\$3,888	\$3,888	\$3,888
355 Loan Liability - Non Current			
356 FASB 5 Liabilities			
357 Accrued Pension and OPEB Liabilities			
350 Total Non-Current Liabilities	\$3,888	\$3,888	\$3,888
300 Total Liabilities	\$1,130,605	\$1,130,605	\$1,130,605
400 Deferred Inflow of Resources			
508.4 Net Investment in Capital Assets			
511.4 Restricted Net Position	\$4,665	\$4,665	\$4,665
512.4 Unrestricted Net Position	\$0	\$0	\$0
513 Total Equity - Net Assets / Position	\$4,665	\$4,665	\$4,665
600 Total Liabilities, Deferred Inflows of Resources and Equity -	\$1,135,270	\$1,135,270	\$1,135,270

St. Martin Parish Police Jury (LA178)

Breaux Bridge, LA

Entity Wide Balance Sheet Summary

Submission Type: Unaudited/Single Audit

Fiscal Year End: 12/31/2017

	14.871 Housing Choice Vouchers	Subtotal	Total
111 Cash - Unrestricted	\$1,129,487	\$1,129,487	\$1,129,487
112 Cash - Restricted - Modernization and Development			
113 Cash - Other Restricted	\$4,665	\$4,665	\$4,665
114 Cash - Tenant Security Deposits			
115 Cash - Restricted for Payment of Current Liabilities			
100 Total Cash	\$1,134,152	\$1,134,152	\$1,134,152
121 Accounts Receivable - PHA Projects	\$1,118	\$1,118	\$1,118
122 Accounts Receivable - HUD Other Projects			
124 Accounts Receivable - Other Government			
125 Accounts Receivable - Miscellaneous			
126 Accounts Receivable - Tenants			
126.1 Allowance for Doubtful Accounts -Tenants	\$0	\$0	\$0
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0	\$0
127 Notes, Loans, & Mortgages Receivable - Current			
128 Fraud Recovery			
128.1 Allowance for Doubtful Accounts - Fraud			
129 Accrued Interest Receivable			
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$1,118	\$1,118	\$1,118
131 Investments - Unrestricted			
132 Investments - Restricted			
135 Investments - Restricted for Payment of Current Liability			
142 Prepaid Expenses and Other Assets			
143 Inventories			
143.1 Allowance for Obsolete Inventories			
144 Inter Program Due From			
145 Assets Held for Sale			
150 Total Current Assets	\$1,135,270	\$1,135,270	\$1,135,270
161 Land			
162 Buildings			
163 Furniture, Equipment & Machinery - Dwellings			
164 Furniture, Equipment & Machinery - Administration	\$59,161	\$59,161	\$59,161
165 Leasehold Improvements			
166 Accumulated Depreciation	-\$59,161	-\$59,161	-\$59,161
167 Construction in Progress			
168 Infrastructure			
160 Total Capital Assets, Net of Accumulated Depreciation	\$0	\$0	\$0
171 Notes, Loans and Mortgages Receivable - Non-Current			
172 Notes, Loans, & Mortgages Receivable - Non Current - Past			
173 Grants Receivable - Non Current			
174 Other Assets			
176 Investments in Joint Ventures			
180 Total Non-Current Assets	\$0	\$0	\$0
200 Deferred Outflow of Resources			
290 Total Assets and Deferred Outflow of Resources	\$1,135,270	\$1,135,270	\$1,135,270

St. Martin Parish Police Jury (LA178)
Breux Bridge, LA
Entity Wide Revenue and Expense Summary

Submission Type: Unaudited/Single Audit

Fiscal Year End: 12/31/2017

	14.871 Housing Choice Vouchers	Subtotal	Total
70300 Net Tenant Rental Revenue			
70400 Tenant Revenue - Other			
70500 Total Tenant Revenue	\$0	\$0	\$0
70600 HUD PHA Operating Grants	\$1,285,113	\$1,285,113	\$1,285,113
70610 Capital Grants			
70710 Management Fee			
70720 Asset Management Fee			
70730 Book Keeping Fee			
70740 Front Line Service Fee			
70750 Other Fees			
70700 Total Fee Revenue			
70800 Other Government Grants			
71100 Investment Income - Unrestricted			
71200 Mortgage Interest Income			
71300 Proceeds from Disposition of Assets Held for Sale			
71310 Cost of Sale of Assets			
71400 Fraud Recovery	\$7,778	\$7,778	\$7,778
71500 Other Revenue	\$31,652	\$31,652	\$31,652
71600 Gain or Loss on Sale of Capital Assets			
72000 Investment Income - Restricted			
70000 Total Revenue	\$1,324,543	\$1,324,543	\$1,324,543
91100 Administrative Salaries	\$90,507	\$90,507	\$90,507
91200 Auditing Fees			
91300 Management Fee			
91310 Book-keeping Fee			
91400 Advertising and Marketing	\$42	\$42	\$42
91500 Employee Benefit contributions - Administrative	\$58,469	\$58,469	\$58,469
91600 Office Expenses	\$21,339	\$21,339	\$21,339
91700 Legal Expense			
91800 Travel	\$7,987	\$7,987	\$7,987
91810 Allocated Overhead			
91900 Other	\$2,940	\$2,940	\$2,940
91000 Total Operating - Administrative	\$181,284	\$181,284	\$181,284
92000 Asset Management Fee			
92100 Tenant Services - Salaries			
92200 Relocation Costs			
92300 Employee Benefit Contributions - Tenant Services			
92400 Tenant Services - Other	\$2,136	\$2,136	\$2,136
92500 Total Tenant Services	\$2,136	\$2,136	\$2,136
93100 Water			
93200 Electricity			
93300 Gas			
93400 Fuel			
93500 Labor			
93600 Sewer			
93700 Employee Benefit Contributions - Utilities			

St. Martin Parish Police Jury (LA178)
Breaux Bridge, LA
Entity Wide Revenue and Expense Summary

Submission Type: Unaudited/Single Audit

Fiscal Year End: 12/31/2017

	14,871 Housing Choice Vouchers	Subtotal	Total
93800 Other Utilities Expense			
93000 Total Utilities	\$0	\$0	\$0
94100 Ordinary Maintenance and Operations - Labor			
94200 Ordinary Maintenance and Operations - Materials and			
94300 Ordinary Maintenance and Operations Contracts	\$3,509	\$3,509	\$3,509
94500 Employee Benefit Contributions - Ordinary Maintenance			
94000 Total Maintenance	\$3,509	\$3,509	\$3,509
95100 Protective Services - Labor			
95200 Protective Services - Other Contract Costs			
95300 Protective Services - Other	\$312	\$312	\$312
95500 Employee Benefit Contributions - Protective Services			
95000 Total Protective Services	\$312	\$312	\$312
96110 Property Insurance			
96120 Liability Insurance			
96130 Workmen's Compensation			
96140 All Other Insurance			
96100 Total insurance Premiums	\$0	\$0	\$0
96200 Other General Expenses	\$598	\$598	\$598
96210 Compensated Absences	-\$7,932	-\$7,932	-\$7,932
96300 Payments in Lieu of Taxes			
96400 Bad debt - Tenant Rents			
96500 Bad debt - Mortgages			
96600 Bad debt - Other			
96800 Severance Expense			
96000 Total Other General Expenses	-\$7,334	-\$7,334	-\$7,334
96710 Interest of Mortgage (or Bonds) Payable			
96720 Interest on Notes Payable (Short and Long Term)			
96730 Amortization of Bond Issue Costs			
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0
96900 Total Operating Expenses	\$179,907	\$179,907	\$179,907
97000 Excess of Operating Revenue over Operating Expenses	\$1,144,636	\$1,144,636	\$1,144,636
97100 Extraordinary Maintenance			
97200 Casualty Losses - Non-capitalized			
97300 Housing Assistance Payments	\$1,169,056	\$1,169,056	\$1,169,056
97350 HAP Portability-In	\$4,799	\$4,799	\$4,799
97400 Depreciation Expense			
97500 Fraud Losses			
97600 Capital Outlays - Governmental Funds			
97700 Debt Principal Payment - Governmental Funds			
97800 Dwelling Units Rent Expense			
90000 Total Expenses	\$1,353,762	\$1,353,762	\$1,353,762
10010 Operating Transfer In			
10020 Operating transfer Out			

St. Martin Parish Police Jury (LA178)
Breaux Bridge, LA
Entity Wide Revenue and Expense Summary

Submission Type: Unaudited/Single Audit

Fiscal Year End: 12/31/2017

	14.871 Housing Choice Vouchers	Subtotal	Total
10030 Operating Transfers from/to Primary Government			
10040 Operating Transfers from/to Component Unit			
10050 Proceeds from Notes, Loans and Bonds			
10060 Proceeds from Property Sales			
10070 Extraordinary Items, Net Gain/Loss			
10080 Special Items (Net Gain/Loss)			
10091 Inter Project Excess Cash Transfer In			
10092 Inter Project Excess Cash Transfer Out			
10093 Transfers between Program and Project - In			
10094 Transfers between Project and Program - Out			
10100 Total Other financing Sources (Uses)	\$0	\$0	\$0
10000 Excess (Deficiency) of Total Revenue Over (Under) Total	-\$29,219	-\$29,219	-\$29,219
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0
11030 Beginning Equity	\$33,884	\$33,884	\$33,884
11040 Prior Period Adjustments, Equity Transfers and Correction			
11050 Changes in Compensated Absence Balance			
11060 Changes in Contingent Liability Balance			
11070 Changes in Unrecognized Pension Transition Liability			
11080 Changes in Special Term/Severance Benefits Liability			
11090 Changes in Allowance for Doubtful Accounts - Dwelling			
11100 Changes in Allowance for Doubtful Accounts - Other			
11170 Administrative Fee Equity	\$0	\$0	\$0
11180 Housing Assistance Payments Equity	\$4,665	\$4,665	\$4,665
11190 Unit Months Available	2921	2921	2921
11210 Number of Unit Months Leased	2921	2921	2921
11270 Excess Cash			
11610 Land Purchases			
11620 Building Purchases			
11630 Furniture & Equipment - Dwelling Purchases			
11640 Furniture & Equipment - Administrative Purchases			
11650 Leasehold Improvements Purchases			
11660 Infrastructure Purchases			
13510 CFFP Debt Service Payments			
13901 Replacement Housing Factor Funds			

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Management of the St. Martin
Parish Government and the
Louisiana Legislative Auditor

We have performed the procedures enumerated below, which were agreed to by the St Martin Parish Government (Entity) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2017 through December 31, 2017. The Entity's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. We obtained the entity's written policies and procedures and reported whether those written policies and procedures address each of the following financial/business functions (or reported that the entity does not have any written policies and procedures), as applicable:
 - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget.
 - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.
 - c) **Disbursements**, including processing, reviewing, and approving.
 - d) **Receipts**, including receiving, recording, and preparing deposits.
 - e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.
 - f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
 - g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers, and (5) monitoring card usage.
 - h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy. Note: Ethics requirements are not applicable to nonprofits.

j) **Debt Service**, including (1) debt issuance approval, (2) EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

Finding: Written comprehensive policies and procedures were obtained, and do address all of the functions noted above.

Board (or Finance Committee, if applicable)

2. We obtained and reviewed the board/committee minutes for the fiscal period, and:

a) Reported whether the managing board met (with a quorum) at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, or other equivalent document.

b) Reported whether the minutes referenced or included monthly budget-to-actual comparisons on the General Fund and any additional funds identified as major funds in the entity's prior audit (GAAP-basis).

If the budget-to-actual comparisons show that managements was deficit spending during the fiscal period, reported whether there is a formal/written plan to eliminate the deficit spending for those entities with a fund balance deficit. If there is a formal/written plan, reported whether the meeting minutes for at least one board meeting during the fiscal period reflect that the board is monitoring the plan.

c) Reported whether the minutes referenced or included non-budgetary financial information (c.g. approval of contracts and disbursements) for at least one meeting during the fiscal period.

Finding: We obtained a copy of the St. Martin Parish Council's meetings for the fiscal period. The council's meeting frequency is monthly, pending the presence of a quorum of members. During our review, we noted that the council minutes reflect bi-annual budget to actual comparisons for the General Fund and all Special Revenue Funds at a midyear interim date, and at year end..

Bank Reconciliations

3. We obtained a listing of client bank accounts from management and management's representation that the listing is complete.

4. Using the listing provided by management, we selected all of the entity's bank accounts (if five accounts or less) or one-third of the bank accounts on a three year rotating basis (if more than 5 accounts). For each of the bank accounts selected, we obtained bank statements and reconciliations for all months in the fiscal period and reported whether:

a) Bank reconciliations have been prepared;

b) Bank reconciliations include evidence that a member of management or a board member (with no involvement in the transactions associated with the bank account) has reviewed each bank reconciliation; and

c) If applicable, management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 6 months as of the end of the fiscal period.

Finding: Reconciliations on all accounts are timely prepared, however, a member of management has not reviewed the bank reconciliations. Additionally, several general fund disbursement items are outstanding in excess of 6 months at the end of the fiscal period.

Management Response: The St. Martin Parish Government will implement a policy of management review of the monthly bank statement reconciliations by the Director of Finance. As part of this review and reconciliation policy, all outstanding items in excess of 6 month old will be investigated for disposition.

Collections

5. We obtained a listing of cash/check/money order (cash) collection locations and management's representation that the listing is complete.
6. Using the listing provided by management, we selected all of the entity's cash collection locations (if five locations or less) or one-third of the collection locations on a three year rotating basis (if more than 5 locations). For each cash collection location selected:
 - a) We obtained existing written documentation (e.g. insurance policy, policy manual, job description) and reported whether each person responsible for collecting cash is (1) bonded, (2) not responsible for depositing the cash in the bank, recording the related transaction, or reconciling the related bank account (report if there are compensating controls performed by an outside party), and (3) not required to share the same cash register or drawer with another employee.
 - b) We obtained existing written documentation (e.g. sequentially numbered receipts, system report, reconciliation worksheets, policy manual) and reported whether the entity has a formal process to reconcile cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, by a person who is not responsible for cash collections in the cash collection location selected.
 - c) We selected the highest (dollar) week of cash collections from the general ledger or other accounting records during the fiscal period and:

Using entity collection documentation, deposit slips, and bank statements, we traced daily collections to the deposit date on the corresponding bank statement and reported whether the deposits were made within one day of collection. If deposits were not made within one day of collection, reported the number of days from receipt to deposit for each day at each collection location.

Using sequentially numbered receipts, system reports, or other related collection documentation, we verified that daily cash collections are completely supported by documentation and report any exceptions.
7. We obtained existing written documentation (e.g. policy manual, written procedure) and reported whether the entity has a process specifically defined (identified as such by the entity) to determine completeness of all collections, including electronic transfers, for each revenue source and agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation) by a person who is not responsible for collections.

Finding: The parish does have written policies and procedures which address all of the foregoing functions. A surety bond is in effect covering each person responsible for collecting cash. The parish government has three office locations that collect cash- the parish annex office, the parish health unit office, and the animal control facility. Each location prepares a daily deposit report and transmittal, which completely document the source, nature and amount of cash collections, and seals it in an envelope along with the cash collections for daily submission to the parish annex office, where they are placed in the vault for deposit. However, deposits are only made on a weekly basis. This results in a consistent pattern of cash deposits being made as follows:

Collection Day	Number of Days Between Receipt to Deposit		
	Location		
	1	2	3
Monday	4	4	4
Tuesday	3	3	3
Wednesday	2	2	2
Thursday	1	1	1
Friday	N/A	N/A	N/A

Management Response: Due to decreasing occurrence of cash and currency payments, with the advent of electronic payment methods, management plans to institute a limited cash acceptance policy at remote locations, and only accept cash at the main annex office under the supervision and oversight of the finance department.

Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)

8. We obtained a listing of entity disbursements from management or, alternately, obtained the general ledger and sorted/filtered for entity disbursements. We obtained management's representation that the listing or general ledger population is complete.
9. Using the disbursement population from #8 above, we randomly selected 25 disbursements (or randomly selected disbursements constituting at least one-third of the dollar disbursement population if the entity had less than 25 transactions during the fiscal period), excluding credit card/debit card/fuel card/P-card purchases or payments. We obtained supporting documentation (e.g. purchase requisitions, system screens/logs) for each transaction and reported whether the supporting documentation for each transaction demonstrated that:
 - a) Purchases were initiated using a requisition/purchase order system or an equivalent electronic system that separates initiation from approval functions in the same manner as a purchase.
 - b) Purchase orders, or an electronic equivalent, were approved by person who did not initiate the purchase.
 - c) Payments for purchases were not processed without (1) an approved requisition and/or purchase order, or electronic equivalent; a receiving report showing receipt of goods purchased, or electronic equivalent; and an approved invoice.
10. Using entity documentation (e.g. electronic system control documentation, policy manual, written procedure), we reported whether the person responsible for processing payments is prohibited from adding vendors to the entity's purchasing/disbursement system.
11. Using entity documentation (e.g. electronic system control documentation, policy manual, written procedure), we reported whether the persons with signatory authority or who make the final authorization for disbursements have no responsibility for initiating or recording purchases.
12. We inquired of management and observed whether the supply of unused checks is maintained in a locked location, with access restricted to those persons that do not have signatory authority, and reported any exceptions. Alternately, if the checks are electronically printed on blank check stock, we reviewed entity documentation (electronic system control documentation) and reported whether the persons with signatory authority have system access to print checks.
13. If a signature stamp or signature machine is used, we inquired of the signer whether his or her signature is maintained under his or her control or is used only with the knowledge and consent of the signer. We inquired of the signer whether signed checks are likewise maintained under the control of the signer or authorized user until mailed. We reported any exceptions.

Finding: The parish government does have a comprehensive policy pertaining to disbursements and it does address all of the functions noted above. No exceptions were noted.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

14. We obtained from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards), including the card numbers and the names of the persons who maintained possession of the cards. We obtained management's representation that the listing is complete.
15. Using the listing prepared by management, we randomly selected 10 cards (or at least one-third of the cards if the entity has less than 10 cards) that were used during the fiscal period, rotating cards each year.

We obtained the monthly statements, or combined statements if multiple cards are on one statement, for the selected cards. We selected the monthly statement of combined statement with the largest dollar activity for each card (for a debit card, select the monthly bank statement with the largest dollar amount of debit card purchases) and:

- a) We reported whether there is evidence that the monthly statement or combined statement and supporting documentation was reviewed and approved, in writing, by someone other than the authorized card holder.
- b) We reported whether finance charges and/or late fees were assessed on the selected statements.

16. Using the monthly statements or combined statements selected under #15 above, we obtained supporting documentation for all transactions for each of the 10 cards selected (i.e. each of the 10 cards should have one month of transactions subject to testing).

a) For each transaction, we reported whether the transaction is supported by:

An original itemized receipt (i.e., identifies precisely what was purchased)

Documentation of the business /public purpose. For meal charges, there should also be documentation of the individuals participating.

Other documentation that may be required by written policy (c.g. purchase order, written authorization.)

b) For each transaction, we compared the transaction's detail (nature of purchase, dollar amount of purchase, supporting documentation) to the entity's written purchasing/disbursement policies and the Louisiana Public Bid Law (i.e. transaction is a large or recurring purchase requiring the solicitation of bids of quotes) and reported any exceptions.

c) For each transaction, we compared the entity's documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and reported any exceptions (e.g. cash advances or non-business purchases, regardless whether they are reimbursed).

Finding: The parish has a comprehensive policy regarding credit card /debit cards/fuel cards which does address the functions noted above. No exceptions from the policy were noted. Management is currently updating its credit card procedures to place more strict custodianship and accountability over credit card charges, in an effort to increase management oversight over this expenditure area.

Travel and Expense Reimbursement

17. We obtained from management a listing of all travel and related expense reimbursements, by person, during the fiscal period or, alternately, we obtained the general ledger and sorted/filtered for travel reimbursements. We obtained management's representation that the listing or general ledger is complete.

18. We obtained the entity's written policies related to travel and expense reimbursements. We compared the amounts in the policies to the per diem and mileage rates established by the U. S. General Services Administration (www.gsa.gov) and reported any amounts that exceed GSA rates.

19. Using the listing or general ledger from #17 above, we selected the three persons who incurred the most travel costs during the fiscal period. We obtained the expense reimbursement reports or prepaid expense documentation of each selected person, including the supporting documentation, and choose the largest travel expense for each person to review in detail. For each of the three travel expenses selected:

a) We compared expense documentation to written policies and reported whether each expense was reimbursed or prepaid in accordance with written policy (e.g., rates established for meals, mileage, lodging). If the entity does not have written policies, we compared to the GSA rates (#18 above) and reported each reimbursement that exceeded those rates.

b) We reported whether each expense is supported by:

An original itemized receipt that identifies precisely what was purchased. [Note: An expense that is reimbursed based on an established per diem amount (e.g., meals) does not require a receipt.]

Documentation of the business/public purpose (Note: For meal charges, there should also be documentation of the individuals participating).

Other documentation as may be required by written policy (e.g., authorization for travel, conference brochure, certificate of attendance).

- c) We compared the entity's documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and report any exceptions (e.g. hotel stays that extend beyond conference periods or payment for the travel expenses of a spouse).
- d) We reported whether each expense and related documentation was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Finding: Policies and procedures are in effect to address all of the functions noted above. No exceptions were noted.

Contracts

- 20. We obtained a listing of all contracts in effect during the fiscal period or, alternately, we obtained the general ledger and sorted/filtered for contract payments. We obtained management's representation that the listing or general ledger is complete.
- 21. Using the listing above, we selected the five contract "vendors" that were paid the most money during the fiscal period (excluding purchase on state contract and excluding payments to the practitioner). We obtained the related contracts and paid invoices and:
 - a) We reported whether there is a formal/written contract that supports the services arrangement and the amount paid.
 - b) We compared each contract's detail to the Louisiana Public Bid Law or Procurement Code. Report whether each contract is subject to the Louisiana Public Bid Law or Procurement Code and:
 - If yes, we obtained/compared supporting contract documentation to legal requirements and reported whether the entity complied with all legal requirements (e.g., solicited quotes or bids, advertisement, selected lowest bidder).
 - If no, we obtained supporting contract documentation and reported whether the entity solicited quotes as a best practice.
 - c) We reported whether the contract was amended. If so, we reported the scope and dollar amount of the amendment and whether the original contract terms contemplated or provided for such an amendment.
 - d) We selected the largest payment from each of the five contracts, obtained the supporting invoice, compared the invoice to the contract terms, and reported whether the invoice and related payment complied with the terms and conditions of the contract.
 - e) We obtained/reviewed contract documentation and board minutes and reported whether there is documentation of board approval, if required by policy or law (e.g. Lawrason Act or Home Rule Charter).

Finding: No exceptions were noted in the contracts selected.

Payroll and Personnel

- 22. We obtained a listing of employees (and elected officials, if applicable) with their related salaries, and obtained management's representation that the listing is complete. Randomly select five employees/officials, obtained their personnel files, and:
 - a) Reviewed compensation paid to each employee during the fiscal period and reported whether payments were made in strict accordance with the terms and conditions of the employment contract or pay rate structure.
 - b) Reviewed changes made to hourly pay rates/salaries during the fiscal period and reported whether those changes were approved in writing and in accordance with written policy.
- 23. We obtained attendance and leave records and randomly select one pay period in which leave has been taken by at least one employee. Within that pay period, we randomly selected 25 employees/officials (or randomly

selected one-third of employees/officials if the entity had less than 25 employees during the fiscal period), and:

- a) Reported whether all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).
- b) Reported whether there is written documentation that supervisors approved, electronically or in writing, the attendance and leave of the selected employees/officials.
- c) Reported whether there is written documentation that the entity maintained written leave records (e.g., hours earned, hours used, and balance available) on those selected employees/officials that earn leave.

- 24. We obtained from management a list of those employees/officials that terminated during the fiscal period and management's representation that the list is complete. If applicable, we selected the two largest termination payments (e.g., vacation, sick, compensatory time) made during the fiscal period and obtained the personnel files for the two employees/officials. We reported whether the termination payments were made in strict accordance with policy and /or contract and approved by management.
- 25. We obtained supporting documentation (e.g. cancelled checks, EFT documentation) relating to payroll taxes and retirement contributions during the fiscal period. We reported whether the employee and employer portions of payroll taxes and retirement contributions, as well as the required reporting forms, were submitted to the applicable agencies by the required deadlines.

Finding: No exceptions to payroll processing procedures were noted.

Ethics (excluding nonprofits)

- 26. Using the five randomly selected employees/officials from procedure #22 under "Payroll and Personnel" above, we obtained ethics compliance documentation from management and reported whether the entity maintained documentation to demonstrate that required ethics training was completed.
- 27. We inquired of management whether any alleged ethics violations were reported to the entity during the fiscal period. If applicable, we reviewed documentation that demonstrates whether management investigated alleged ethics violations, the corrective actions taken, and whether management's actions complied with the entity's ethics policy. We reported whether management received allegations, whether management investigated allegations received, and whether the allegations were addressed in accordance with policy.

Finding: No exceptions were disclosed.

Debt Service (excluding nonprofits)

- 28. If debt was issued during the fiscal period, we obtained supporting documentation from the entity, and reported whether State Bond Commission approval was obtained.
- 29. If the entity had outstanding debt during the fiscal period, we obtained supporting documentation from the entity and reported whether the entity made scheduled debt service payments and maintained debt reserves, as required by debt covenants.
- 30. If the entity had tax millages relating to debt service, we obtained supporting documentation and reported whether millage collections exceed debt service payments by more than 10% during the fiscal period. Also, we reported any millages that continue to be received for debt that has been paid off.

Finding: No exceptions were noted.

Other

- 31. We inquired of management whether the entity had any misappropriations of public funds or assets. If so, we obtained/reviewed supporting documentation and reported whether the entity reported the misappropriation to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

32. We observed and reported whether the entity has posted on its premises and website, the notice required by R.S. 24:523.1. This notice (available for download or print at www.la.gov/hotline) concerns the reporting of misappropriation, fraud, waste, or abuse of public funds.
33. If we observed or otherwise identified any exceptions regarding management's representations in the procedures above, we reported the nature of each exception.

Finding: No exceptions to the above procedures and functions were noted.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.



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St. Martinville, Louisiana
June 15, 2018