

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA

*Basic Financial
Statements, Independent Auditors' Reports, and
Supplemental Information*

Year Ended June 30, 2019



Postlethwaite & Netterville

A Professional Accounting Corporation

www.pncpa.com

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INDEPENDENT AUDITORS' REPORT

Independent Auditors' Report

Honorable President and Council
of the West Feliciana Parish Government
St. Francisville, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the West Feliciana Parish Government (Government) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Government's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Unmodified
Business-Type Activities	Unmodified
Aggregate Discretely Presented Component Units	Adverse
General	Unmodified
Solid Waste	Unmodified
Recreation	Unmodified
Road Improvement	Unmodified
Economic Development	Unmodified
Buildings and Grounds	Unmodified
Aggregate remaining fund information	Unmodified
Waterworks District No. 13	Unmodified
Solitude Sewer	Unmodified
Independence Sewer	Unmodified
Non-Major Sewer Funds	Unmodified

Basis for Adverse Opinion on Aggregate Discretely Presented Component Units

The financial statements referred to above do not include financial data for most of the Government's legally separate discretely presented component units. Accounting principles generally accepted in the United States of America require financial data for those component units to be reported with the financial data of the Government's primary government unless the Government also issues financial statements for the financial reporting entity that include the financial data for its component units. The Government has not issued such reporting entity financial statements. The impact on the aggregate discretely presented component units is unknown.

Adverse Opinion

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Aggregate Discretely Presented Component Units" paragraph, the financial statements referred to above do not present fairly the financial position of the aggregate discretely presented component units of the Government, as of June 30, 2019, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the primary government of the Government, as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Information, the Schedule of Changes in Total OPEB Liability and Related Ratios, Schedule of the Proportionate Share of the Net Pension Liability, and Schedule of Contributions to Each Retirement System and the related notes, presented on pages 5 through 14, 71 through 77, page 78, page 79, and pages 80 through 81, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Government's basic financial statements. The combining non-major governmental fund financial statements and the schedule of compensation, benefits, and other payments to the parish president, and the schedule of West Feliciana Parish Government council members, the schedule of insurance in force, and the schedule of information required by rural development are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards and accompanying notes is also presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining non-major fund financial statements, the schedule of compensation, benefits, and other payments to the parish president, the schedule of west feliciana parish government council members, and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The schedule of insurance in force and the schedule of information required by rural development has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2019 on our consideration of the Government's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Government's internal control over financial reporting and compliance.

Postlethwaite & Netterville

Baton Rouge, Louisiana
December 30, 2019

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Our analysis of financial performance of the West Feliciana Parish Government (the Government) provides an overview of the Government's financial activities for the year ended June 30, 2019. Please read it in conjunction with the Government's financial statements. The Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes, and currently known facts.

FINANCIAL HIGHLIGHTS

The Government adopted a Home Rule Charter on November 26, 2012, that became effective on January 1, 2014. The Charter provided for a mayor-council form of government.

In the year ended June 30, 2019, the Government's total revenues increased relative to the prior period by approximately \$1,615,000 and the Government's total expenses increased by approximately \$1,009,000. The major financial highlights for the year ended June 30, 2019 are as follows:

- Assets and deferred outflows of the primary government exceeded its liabilities and deferred inflows at the close of the year by approximately \$38.6 million (net position). Of this amount, approximately \$8 million (unrestricted net position) may be used without restrictions to meet the primary government's ongoing obligations to citizens and creditors.
- The primary government's total net position increased by approximately \$1,506,000 during the year ended June 30, 2019.
- Governmental activities' net position had an increase of approximately \$1,692,000.
- Business-type total net position had a decrease of approximately \$186,000.
- As of the end of the 2019 period, the primary government's governmental funds reported combined fund balances of approximately \$11.8 million, an increase of approximately \$946,000 in comparison to the prior period balance. This is predominantly due to decreases in expenditures in the General Fund.

Significant aspects of the Government's financial well-being, as of and for the year ended June 30, 2019, is detailed throughout this analysis.

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

USING THIS ANNUAL REPORT

Governmental Accounting Standards Board Statement No. 34 focuses on the government as a whole and on major individual funds. Both perspectives allow the reader to address relevant questions, broaden a basis for comparison from year to year and should enhance the Government's accountability.

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Government as a whole and present a longer-term view of the Government's finances.

For governmental activities, fund financial statements depict how services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Government's operations in more detail than the government-wide statements by providing information about the Government's most significant funds.

Reporting on the Government as a Whole

The Statement of Net Position and the Statement of Activities report information about the Government as a whole and about its activities in a way to determine if the Government is in better condition as a result of the year's financial results. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to accounting methods used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. Thus, revenues and expenses are reported in these statements for some items that will only result in cash flows in future periods.

These two statements report the Government's net position and related changes. You can think of the Government's net position—the difference between assets and liabilities—as one way to measure the Government's financial health, or financial position. Over time, increases or decreases in the Government's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Government's property and sales tax base and the condition of the Government's roads and buildings, to assess the overall health of the Government.

In the Statement of Net Position and the Statement of Activities, we divide the Government into two kinds of activities:

Governmental activities - Most of the Government's basic services are reported here, including public safety, streets and sanitation, culture and recreation, economic development and general administration. Property and sales taxes, charges for services, and state and federal grants finance most of these activities.

Business-type activities - The Government charges a fee to customers to help it cover the cost of certain services it provides. The Government operates four sewer systems and a water and wastewater treatment system which are reported in the financial statements.

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The analysis below of the primary government focuses on the net position and change in net position of the Government's governmental and business-type activities.

West Feliciana Parish Government
Statements of Net Position
June 30, 2019 and June 30, 2018
(in thousands)

	Governmental Activities		Business-type Activities		Primary Government Total	
	2019	2018	2019	2018	2019	2018
Current and other assets	\$ 12,288	\$ 12,322	\$ 1,601	\$ 1,488	\$ 13,889	\$ 13,810
Capital assets	22,925	22,282	8,137	8,602	31,062	30,884
Total assets	<u>35,213</u>	<u>34,604</u>	<u>9,738</u>	<u>10,090</u>	<u>44,951</u>	<u>44,694</u>
Deferred outflows of resources	<u>559</u>	<u>223</u>	<u>182</u>	<u>66</u>	<u>741</u>	<u>289</u>
Current and other liabilities	698	1,293	272	209	970	1,502
Long-term liabilities	3,180	3,070	2,785	2,812	5,965	5,882
Total Liabilities	<u>3,878</u>	<u>4,363</u>	<u>3,057</u>	<u>3,021</u>	<u>6,935</u>	<u>7,384</u>
Deferred inflows of resources	<u>121</u>	<u>385</u>	<u>36</u>	<u>122</u>	<u>157</u>	<u>507</u>
Net Position:						
Net investments in capital assets	20,341	19,507	5,487	5,858	25,828	25,365
Restricted	5,146	4,646	320	384	5,466	5,030
Unrestricted	<u>6,286</u>	<u>5,927</u>	<u>1,020</u>	<u>771</u>	<u>7,306</u>	<u>6,698</u>
Total net position	<u>\$ 31,773</u>	<u>\$ 30,080</u>	<u>\$ 6,827</u>	<u>\$ 7,013</u>	<u>\$ 38,600</u>	<u>\$ 37,093</u>

At June 30, 2019, the Government's net position was approximately \$38.6 million, of which approximately \$7.9 million was unrestricted. Restricted net position of \$4.8 million is reported separately to show legal constraints from debt covenants and enabling legislation that limits the Government's ability to use that net position for day-to-day operations.

Total net position of the Government's governmental activities increased by approximately \$1,692,000 during the year ended June 30, 2019. Unrestricted net position represents the portion of the Government's resources that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements.

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The Government operates utility systems for its constituents. The principal focus of this activity is to operate on a profitable basis or to at least cover the costs. The net position of the Government's business activities decreased by approximately \$186,000 during the year ended June 30, 2019.

The results of this period's operations for the primary government as a whole as reported in the Statement of Activities, are as follows for the year ended June 30, 2019 and June 30, 2018 (in thousands):

West Feliciana Parish Government
St. Francisville, Louisiana
Statements of Activities
For the year ended June 30, 2019 and the ended June 30, 2018
(in thousands)

	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Revenues:						
Program revenues:						
Fees and charges for services	\$ 829	\$ 644	\$ 2,123	\$ 1,798	\$ 2,952	\$ 2,442
Operating grants	428	755	-	-	428	755
Capital grants/contributions	993	310	70	-	1,063	310
General revenues:						
Ad valorem taxes	5,458	4,592	-	-	5,458	4,592
Sales taxes	2,466	2,208	-	-	2,466	2,208
Video poker	158	158	-	-	158	158
Other taxes	2	9	-	-	2	9
Other general revenues	347	774	12	23	359	797
Total revenues	<u>10,681</u>	<u>9,450</u>	<u>2,205</u>	<u>1,821</u>	<u>12,886</u>	<u>11,271</u>
Functions/Program Expenses:						
General government	2,201	1,974	-	-	2,201	1,974
Culture and recreation	1,665	1,780	-	-	1,665	1,780
Economic development	231	207	-	-	231	207
Health and welfare	510	466	-	-	510	466
Public safety	297	233	-	-	297	233
Public works	4,012	3,439	-	-	4,012	3,439
Business type-expenses	-	-	2,391	2,195	2,391	2,195
Interest expense	72	76	-	-	72	76
Total expenses	<u>8,988</u>	<u>8,175</u>	<u>2,391</u>	<u>2,195</u>	<u>11,379</u>	<u>10,370</u>
Increase (decrease) in net position						
before transfers	1,693	1,275	(186)	(374)	1,507	901
Transfers	-	40	-	(40)	-	-
Change in net position	<u>1,693</u>	<u>1,315</u>	<u>(186)</u>	<u>(414)</u>	<u>1,507</u>	<u>901</u>
Beginning net position, restated	<u>30,080</u>	<u>28,765</u>	<u>7,013</u>	<u>7,427</u>	<u>37,093</u>	<u>36,192</u>
Ending net position	<u>\$ 31,773</u>	<u>\$ 30,080</u>	<u>\$ 6,827</u>	<u>\$ 7,013</u>	<u>\$ 38,600</u>	<u>\$ 37,093</u>

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Component units – The government-wide financial statements include not only the Government, but also legally separate entities for which the Government is financially accountable. Financial information for these component units is reported separately from the financial information for the Government.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Traditional users of governmental financial statements will find the fund financial statements presentation more familiar. The focus is now on major funds, rather than generic fund types.

Reporting the Government's Most Significant Funds

The fund financial statements provide detailed information about the most significant funds and not the Government as a whole. Some funds are required to be established by State law or by bond covenants. However, the Government establishes other funds to control and manage financial resources for particular purposes or meeting legal responsibilities for using certain taxes, grants, and other assets. The Government's two kinds of funds, governmental and proprietary, use different accounting bases.

Governmental funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the year. Most of the Government's basic services are reported in governmental funds. These funds use the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Government's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Government's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in the reconciliation to the financial statements.

Proprietary funds - When the Government charges customers for the services it provides—whether to outside customers or to other units of the Government—these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the Government's proprietary funds are the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for proprietary funds.

Notes to the financial statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are a required part of the basic financial statements.

Other information - In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning original and final budgetary comparisons to actual results for the year for the Government's major funds. These schedules are included for additional information and analysis and do not constitute a part of the basic financial statements.

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Financial Analysis of the Government's Funds

The government operations of the Government are accounted for in the General, Special Revenue, Debt Service, and Capital Project Funds. The focus of these funds, as noted earlier, is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Government's financing requirements. The following is a summary of general governmental operations for the year ended June 30, 2019 by fund type (in thousands):

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>Total</u>
Revenues & other financing sources	\$ 4,430	\$ 14,957	\$ 732	\$ -	\$ 20,119
Expenditures & other financing uses	3,947	14,539	687	-	19,173
Surplus	483	418	45	-	946
Fund Balance					
June 30, 2018	6,198	3,902	732	8	10,840
Fund Balance					
June 30, 2019	\$ 6,681	\$ 4,320	\$ 777	\$ 8	\$ 11,786

The Government's governmental funds experienced a surplus of approximately \$946,000 during the year ended June 30, 2019. This was predominantly due to increased ad valorem tax revenues as a result of new state legislation which allows the Government to retain a larger portion of certain industrial tax revenues. At June 30, 2019, fund balances were approximately \$11.8 million. Approximately \$4.6 million is unassigned and available for utilization at the Government's discretion. The remainder of the fund balance has been restricted, committed, or classified as nonspendable. These restrictions are for debt service, infrastructure and maintenance, and public improvements. Committed funds are primarily to be used for emergency and Government designated capital projects.

The General Fund is the chief operating fund of the Government. Fund balance of the General Fund was approximately \$6.7 million and \$6.2 million at the end of June 2019 and June 2018, respectively. The fund balance increased approximately \$483,000 as there was increased ad valorem taxes.

The Government's other major governmental funds are the Solid Waste Fund, Recreation Fund, Road Improvement Fund, Economic Development Fund, and Buildings and Grounds Fund. The Solid Waste Fund operated at a surplus of approximately \$120,000. The Recreation Fund operated at a surplus of approximately \$420,000. This was due to additional community events held during the year. The Road Improvement Fund operated at a small deficit of approximately \$4,000. The Economic Development Fund operated at a deficit of approximately \$148,000 as fund expenditures exceeded revenues. The Buildings and Grounds Fund operated at a deficit of approximately \$146,000 due to the cost of projects for public works.

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Sources of governmental revenues, excluding transfers, are summarized below for the year ended June 30, 2019 and the year ended June 30, 2018.

<u>Source of Revenue</u>	(in thousands)			
	2019		2018	
	Revenue	Percent	Revenue	Percent
Taxes	\$ 8,084	76%	\$ 6,966	73%
Intergovernmental	1,389	13%	1,056	11%
Licenses and permits	222	2%	207	2%
Charges for services	607	6%	437	5%
Other	347	3%	830	9%
Total	\$ 10,649	100%	\$ 9,496	100%

Revenues of the primary government for governmental fund types for the 2019 year totaled \$10.6 million, compared with \$9.5 million for the previous period. The increase is predominantly due to the increase in ad valorem tax revenues as the Government now receives a larger portion of certain industrial taxes. Additionally, the Government increased certain water and sewer rates in January 2019 which resulted in an increase in charges for services revenue.

The expenditures of the primary government increased by approximately \$1,084,000 for the 2019 year. The increase in expenditures is due to an increase in public works expenses and capital outlay additions when compared to the prior period.

General governmental expenditures for each major function are summarized in the following table.

<u>Function</u>	(in thousands)			
	2019		2018	
	Expenditure	Percent	Expenditure	Percent
General government	\$ 1,882	19%	\$ 1,726	20%
Culture and recreation	1,439	15%	1,547	18%
Economic development	203	2%	180	2%
Health and welfare	448	5%	405	5%
Public safety	258	3%	199	2%
Public works	3,646	38%	2,861	33%
Capital outlay	1,564	16%	1,440	17%
Debt service	263	3%	261	3%
Total	\$ 9,703	100%	\$ 8,619	100%

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

VARIATIONS BETWEEN ORIGINAL AND FINAL BUDGET

Budget amendments were adopted during the year ended June 30, 2019 for the General Fund, Solid Waste Fund, Recreation Fund, Road Improvement Fund, Economic Development Fund, and Buildings and Grounds to better reflect actual operations as they evolve through the fiscal year. The various funds' amendments were a result of anticipated variance in revenues compared to originally budgeted amounts and increases to expenditures.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of the 2019 year, the Government had approximately \$31.1 million invested in a broad range of capital assets, including land, construction in progress, buildings, utility systems, equipment, furniture and fixtures, library collection, building improvements, infrastructure, and vehicles. This amount represents an approximate \$177,000 increase in overall capital investment balance from the prior period.

(in thousands)

	Governmental Activities		Business-type Activities		Totals	
	2019	2018	2019	2018	2019	2018
Land	\$ 3,072	\$ 3,072	\$ -	\$ -	\$ 3,072	\$ 3,072
Construction in progress	2,170	1,518	-	-	2,170	1,518
Buildings	13,465	13,567	-	-	13,465	13,567
Utility systems	-	-	8,018	8,419	8,018	8,419
Equipment	762	966	63	102	825	1,068
Furniture and fixtures	8	9	-	-	8	9
Library collection	6	22	-	-	6	22
Building improvements	56	53	-	-	56	53
Infrastructure	3,095	2,971	-	-	3,095	2,971
Vehicles	291	104	56	82	347	186
Total assets, net of depreciation	<u>\$ 22,925</u>	<u>\$ 22,282</u>	<u>\$ 8,137</u>	<u>\$ 8,603</u>	<u>\$ 31,062</u>	<u>\$ 30,885</u>

More detailed information about the Government's capital assets as well as information on the Government's capital projects is presented in Note 5 to the financial statements. The Government had approximately \$1.7 million in net capital additions and disposals of approximately \$8,500 during the 2019 year. These capital outlays were predominantly related to additional purchases toward infrastructure and construction for improvement projects. Depreciation expense of the Government's assets of approximately \$1,560,000 offset additions and resulted in a net increase in capital assets.

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Debt and long term obligations

At June 30, 2019, the Government had \$5.4 million in bonds and long-term obligations versus \$5.7 million at June 30, 2018 — as shown below:

	(in thousands)			
	Governmental Activities			
	6/30/2018	Additions	Deletions	6/30/2019
Bonds payable	\$ 2,775	\$ -	\$ 190	\$ 2,585
Compensated absences	162	8	10	160
Total governmental activities	\$ 2,937	\$ 8	\$ 200	\$ 2,745
	Business-Type Activities			
	6/30/2018	Additions	Deletions	6/30/2019
Bonds payable	\$ 2,631	\$ -	\$ 76	\$ 2,555
Notes payable	113	-	19	94
Compensated absences	44	15	5	54
Total business-type activities	\$ 2,788	\$ 15	\$ 100	\$ 2,703

The Government remained current on all bonds and notes outstanding and retired approximately \$266,000 in bonds during the year ended June 30, 2019.

More detailed information about the Government's long-term liabilities is presented in Notes 11 and 12 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

The Government's elected and appointed officials considered many factors when setting the budget and tax rates. One of those factors is the economy. With ad valorem tax and sales tax being the largest sources of income to support the general governmental operations of the Government, local business activities can have a significant impact on the Government.

For the 2019-2020 year, total revenues and other financing sources are budgeted to remain stable with current year fiscal amounts.

The majority of the Government's revenue is derived from ad valorem taxes. These taxes increased in the 2018-2019 year as a result of new legislation. The Government expects these taxes to remain consistent going forward.

**WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Contacting the Government's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Government's finances and to show accountability for the money it receives. If you have questions about this report or need additional financial information, contact Kathy Welch with the Government's Finance Department at (225) 635-3864, or P.O. Box 1921, St. Francisville, Louisiana 70775.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

WEST FELICIANA PARISH GOVERNMENT
STATEMENT OF NET POSITION
JUNE 30, 2019

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS:			
Cash and cash equivalents	\$ 452,220	\$ 374,203	\$ 826,423
Investments	10,275,803	568,725	10,844,528
Taxes receivable	239,688	-	239,688
Due from other governments	340,395	-	340,395
Accounts receivable (net)	88,636	146,693	235,329
Prepaid expenses	192,754	19,134	211,888
Restricted assets:			
Cash and cash equivalents	-	172,339	172,339
Investments	697,865	319,954	1,017,819
Capital assets:			
Land and construction in progress	5,242,576	-	5,242,576
Depreciable capital assets, net	17,682,922	8,136,648	25,819,570
TOTAL ASSETS	35,212,859	9,737,696	44,950,555
DEFERRED OUTFLOWS OF RESOURCES -			
Net pension liability	549,044	173,681	722,725
Total other post-employment benefit liability	10,188	8,087	18,275
Total deferred outflows of resources	559,232	181,768	741,000
LIABILITIES:			
Accounts payable	310,224	67,298	377,522
Accrued expenses and other liabilities	114,404	27,862	142,266
Customer deposits	-	172,339	172,339
Internal balances	99,664	(99,664)	-
Long-term liabilities:			
Due within one year	170,000	103,740	273,740
Due beyond one year	2,575,752	2,600,239	5,175,991
Total other post-employment benefit liability			
Due within one year	3,200	-	3,200
Total other post-employment benefit liability			
Due beyond one year	80,478	30,738	111,216
Net pension liability	524,456	154,304	678,760
TOTAL LIABILITIES	3,878,178	3,056,856	6,935,034
DEFERRED INFLOWS OF RESOURCES -			
Net pension liability	119,990	35,116	155,106
Total other post-employment benefit liability	1,316	829	2,145
Total deferred inflows of resources	121,306	35,945	157,251
NET POSITION:			
Net investment in capital assets	20,340,498	5,486,881	25,827,379
Restricted for:			
Debt service	778,004	319,954	1,097,958
Capital improvements	1,016,706	-	1,016,706
Health unit	366,915	-	366,915
Library	836,748	-	836,748
Other	2,147,696	-	2,147,696
Unrestricted	6,286,040	1,019,828	7,305,868
TOTAL NET POSITION	\$ 31,772,607	\$ 6,826,663	\$ 38,599,270

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019

	Primary Government				Net (Expense) Revenue and Changes in Net Position	
	Expenses	Program Revenues				Governmental Activities
		Fees and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		
Function/Programs						
Primary Government						
Governmental activities:						
General government	\$ 2,201,119	\$ 708,418	\$ 383,541	\$ -	\$ (1,109,160)	
Culture and recreation	1,664,718	-	-	-	(1,664,718)	
Economic development	231,475	-	-	-	(231,475)	
Health and welfare	510,308	-	44,626	-	(465,682)	
Public safety	297,311	120,420	-	-	(176,891)	
Public works	4,012,118	-	-	993,062	(3,019,056)	
Interest on long-term debt	71,909	-	-	-	(71,909)	
Total governmental activities	8,988,958	828,838	428,167	993,062	(6,738,891)	
Business-type activities:						
Enterprise - Waterworks District No. 13	2,041,406	1,920,288	-	69,500	-	
Enterprise - Solitude sewer	141,589	71,121	-	-	-	
Enterprise - Independence sewer	155,615	60,578	-	-	-	
Remaining sewers	52,626	71,505	-	-	-	
Total business-type activities	2,391,236	2,123,492	-	69,500	-	
Total primary government	\$ 11,380,194	\$ 2,952,330	\$ 428,167	\$ 1,062,562	(6,738,891)	
General revenues:						
Ad valorem taxes						5,458,218
Sales taxes						2,466,166
Video poker						157,198
Other taxes						2,375
Other						347,337
Total general revenues and transfers						<u>8,431,294</u>
Change in net position						1,692,403
Net position, June 30, 2018						<u>30,080,204</u>
Net position, June 30, 2019						<u>\$ 31,772,607</u>

The accompanying notes are an integral part of this financial statement.

Net (Expense) Revenue and Changes in Net Position	
Business-type Activities	Total
\$ -	\$ (1,109,160)
-	(1,664,718)
-	(231,475)
-	(465,682)
-	(176,891)
-	(3,019,056)
-	(71,909)
-	(6,738,891)
(51,618)	(51,618)
(70,468)	(70,468)
(95,037)	(95,037)
18,879	18,879
(198,244)	(198,244)
(198,244)	(6,937,135)
-	5,458,218
-	2,466,166
-	157,198
-	2,375
12,181	359,518
12,181	8,443,475
(186,063)	1,506,340
7,012,726	37,092,930
\$ 6,826,663	\$ 38,599,270

FUND FINANCIAL STATEMENTS

WEST FELICIANA PARISH GOVERNMENT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2019

	General	Solid Waste	Recreation	Road Improvement	Economic Development	Building and Grounds	Non-Major Governmental Funds	Total Governmental Funds
ASSETS								
Cash and cash equivalents	\$ 122,038	\$ -	\$ 32,482	\$ 82,268	\$ 19,574	\$ -	\$ 195,858	\$ 452,220
Investments	5,461,411	293,473	765,181	817,165	259,200	1,363,985	1,315,388	10,275,803
Prepaid expenses	41,172	-	40,088	58,696	-	36,895	15,903	192,754
Receivables, net:								
Accounts	13,682	2,000	8,971	3,824	-	-	60,159	88,636
Taxes	53,797	116,725	62,809	3,515	-	2,320	522	239,688
Due from other funds	2,069,472	791,394	-	216,816	-	36,782	348,879	3,463,343
Due from other governments	43,098	-	-	297,297	-	-	-	340,395
Restricted assets:								
Investments	-	-	-	-	-	-	697,865	697,865
TOTAL ASSETS	\$ 7,804,670	\$ 1,203,592	\$ 909,531	\$ 1,479,581	\$ 278,774	\$ 1,439,982	\$ 2,634,574	\$ 15,750,704
LIABILITIES								
Accounts payable	\$ 54,828	\$ 5,276	\$ 11,081	\$ 138,169	\$ 38,450	\$ 23,249	\$ 39,171	\$ 310,224
Accrued expenses and liabilities	72,375	1,897	7,874	7,363	611	-	959	91,079
Due to other funds	995,970	94,456	355,654	854,375	-	888,857	373,695	3,563,007
TOTAL LIABILITIES	1,123,173	101,629	374,609	999,907	39,061	912,106	413,825	3,964,310
FUND BALANCES								
Nonspendable	41,172	-	40,088	58,696	-	36,895	15,903	192,754
Restricted	-	1,101,963	494,834	420,978	239,713	490,981	2,204,846	4,953,315
Committed	2,569,266	-	-	-	-	-	-	2,569,266
Unassigned	4,071,059	-	-	-	-	-	-	4,071,059
TOTAL FUND BALANCES	6,681,497	1,101,963	534,922	479,674	239,713	527,876	2,220,749	11,786,394
TOTAL LIABILITIES AND FUND BALANCES	\$ 7,804,670	\$ 1,203,592	\$ 909,531	\$ 1,479,581	\$ 278,774	\$ 1,439,982	\$ 2,634,574	\$ 15,750,704

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2019

Fund balance, June 30, 2019 - governmental funds		\$ 11,786,394
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds:		
Cost of capital assets at June 30, 2019	34,579,492	
Less: accumulated depreciation as of June 30, 2019	<u>(11,653,994)</u>	22,925,498
Accrued interest on long-term debt		(23,325)
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental fund liabilities:		
Bonds payable		(2,585,000)
Compensated absences		<u>(160,752)</u>
Net pension obligation balances in accordance with GASB 68:		
Deferred outflow of resources - deferred pension contributions		468,674
Deferred outflow of resources - related to net pension liability		80,370
Net pension liability		(524,456)
Deferred inflow of resources - related to net pension liability		<u>(119,990)</u>
Total other post-employment benefit liability balances in accordance with GASB 75:		
Deferred outflow of resources - total other post-employment benefit liability		10,188
Total other post-employment benefit liability		(83,678)
Deferred inflow of resources - total other post-employment benefit liability		<u>(1,316)</u>
Total net position at June 30, 2019 - governmental activities		<u>\$ 31,772,607</u>

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2019

	General	Solid Waste	Recreation	Road Improvement	Economic Development	Building and Grounds	Non-Major Governmental Funds	Total Governmental Funds
REVENUES:								
Intergovernmental revenues	\$ 336,755	\$ -	\$ 189	\$ 993,062	\$ -	\$ 367	\$ 58,906	\$ 1,389,279
Taxes:								
Ad valorem	1,246,982	-	527,895	1,552,634	87	1,024,738	1,105,882	5,458,218
Beer	2,375	-	-	-	-	-	-	2,375
Sales	143,838	1,507,250	815,078	-	-	-	-	2,466,166
Video poker	157,198	-	-	-	-	-	-	157,198
Licenses and permits	222,274	-	-	-	-	-	-	222,274
Charges for services	244,151	-	230,217	-	-	-	132,196	606,564
Other revenues	101,835	14,358	17,238	26,143	29,524	84,516	73,723	347,337
TOTAL REVENUES:	2,455,408	1,521,608	1,590,617	2,571,839	29,611	1,109,621	1,370,707	10,649,411
EXPENDITURES:								
General government	1,479,491	10,000	44,574	99,947	8,587	30,000	209,138	1,881,737
Culture and recreation	-	-	1,022,809	-	-	-	416,144	1,438,953
Economic development	37,275	-	-	-	165,913	-	-	203,188
Health and welfare	132,339	-	-	-	-	-	315,607	447,946
Public safety	257,964	-	-	-	-	-	-	257,964
Public works	-	1,071,732	-	1,396,904	-	1,177,241	-	3,645,877
Capital outlay	3,578	-	103,557	1,399,051	2,899	48,302	6,897	1,564,284
Debt service:								
Principal	40,000	-	-	-	-	-	150,000	190,000
Interest	738	-	-	-	-	-	72,646	73,384
TOTAL EXPENDITURES:	1,951,385	1,081,732	1,170,940	2,895,902	177,399	1,255,543	1,170,432	9,703,333
Excess (deficiency) of revenues over expenditures	504,023	439,876	419,677	(324,063)	(147,788)	(145,922)	200,275	946,078
Other financing sources (uses):								
Transfers out	(1,995,659)	(320,165)	(543,656)	(3,014,913)	(100,018)	(1,826,394)	(1,669,389)	(9,470,194)
Transfers in	1,975,403	-	543,656	3,335,078	100,018	1,826,394	1,689,645	9,470,194
Total other financing sources (uses)	(20,256)	(320,165)	-	320,165	-	-	20,256	-
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	483,767	119,711	419,677	(3,898)	(147,788)	(145,922)	220,531	946,078
Fund balance, beginning	6,197,730	982,252	115,245	483,572	387,501	673,798	2,000,218	10,840,316
Fund balance, ending	\$ 6,681,497	\$ 1,101,963	\$ 534,922	\$ 479,674	\$ 239,713	\$ 527,876	\$ 2,220,749	\$ 11,786,394

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019

Net change in fund balances - governmental funds	\$	946,078
The change in net position reported for governmental activities in the statement of activities is different because:		
Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Capital outlay and other capitalized purchases	1,737,684	
Depreciation expense	<u>(1,094,648)</u>	643,036
Some expenses reported in the Statement of Activities do not require the use of current financial resources and are not reported as expenditures in the governmental funds, but recorded as a payout of a liability in the governmental activity.		
Bond principal payments	190,000	
Compensated absences	1,927	
Change in accrued interest on long-term debt	<u>1,475</u>	193,402
Change in net pension liability and deferred inflows and outflows in accordance with GASB 68		(88,432)
Change in total other post employment benefit liability and deferred inflows and outflows in accordance with GASB 75		<u>(1,681)</u>
Change in net position of governmental activities	\$	<u><u>1,692,403</u></u>

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
STATEMENT OF NET POSITION
ENTERPRISE FUNDS
JUNE 30, 2019

	Waterworks District No. 13	Independence Sewer	Solitude Sewer	Non-Major Sewer Funds	Total
ASSETS					
Current assets:					
Cash and cash equivalents	\$ 327,012	\$ 6	\$ 660	\$ 46,525	\$ 374,203
Investments	568,725	-	-	-	568,725
Receivables, net					
Accounts	126,185	5,530	7,587	7,391	146,693
Due from other funds	412,177	-	-	-	412,177
Prepaid items	18,037	307	407	383	19,134
Total current assets	1,452,136	5,843	8,654	54,299	1,520,932
Restricted assets					
Cash and cash equivalents	172,339	-	-	-	\$ 172,339
Investments	319,954	-	-	-	319,954
Total restricted assets	492,293	-	-	-	492,293
Noncurrent assets					
Capital assets:					
Capital assets, net of depreciation	4,090,014	3,138,698	855,191	52,745	\$ 8,136,648
Total noncurrent assets	4,090,014	3,138,698	855,191	52,745	8,136,648
TOTAL ASSETS	6,034,443	3,144,541	863,845	107,044	10,149,873
DEFERRED OULOWS OF RESOURCES -					
Net pension liability	173,681	-	-	-	173,681
Post-employment benefit	8,087	-	-	-	8,087
Total deferred outflow of resources	181,768	-	-	-	181,768
LIABILITIES					
Current liabilities:					
Accounts payable	66,558	359	84	297	67,298
Accrued expenses and other liabilities	25,828	725	1,104	205	27,862
Compensated absences	5,000	-	-	-	5,000
Customer deposits	172,339	-	-	-	172,339
Due to other funds	8,653	38,757	261,296	3,807	312,513
Bonds payable	64,538	3,974	11,295	-	79,807
Notes payable	18,933	-	-	-	18,933
Total current liabilities	361,849	43,815	273,779	4,309	683,752
Long-term liabilities:					
Compensated absences	49,212	-	-	-	49,212
Total post-employment benefit liability	30,738	-	-	-	30,738
Net pension liability	154,304	-	-	-	154,304
Bonds payable	1,694,237	231,048	550,014	-	2,475,299
Notes payable	75,728	-	-	-	75,728
Total long-term liabilities	2,004,219	231,048	550,014	-	2,785,281
TOTAL LIABILITIES	2,366,068	274,863	823,793	4,309	3,469,033
DEFERRED INFLOWS OF RESOURCES -					
Net pension liability	35,116	-	-	-	35,116
Post-employment benefit	829	-	-	-	829
Total deferred inflows of resources	35,945	-	-	-	35,945
NET POSITION					
Net investment in capital assets	2,236,578	2,903,676	293,882	52,745	5,486,881
Debt service	319,954	-	-	-	319,954
Unrestricted (deficit)	1,257,666	(33,998)	(253,830)	49,990	1,019,828
TOTAL NET POSITION	\$ 3,814,198	\$ 2,869,678	\$ 40,052	\$ 102,735	\$ 6,826,663

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS
YEAR ENDED JUNE 30, 2019

	<u>Waterworks District No. 13</u>	<u>Independence Sewer</u>	<u>Solitude Sewer</u>	<u>Non-Major Sewer Funds</u>	<u>Total</u>
OPERATING REVENUES:					
Charges for services	\$ 1,733,199	\$ 60,578	\$ 71,121	\$ 71,505	\$ 1,936,403
Connection and other fees	187,089	-	-	-	187,089
Total operating revenues	<u>1,920,288</u>	<u>60,578</u>	<u>71,121</u>	<u>71,505</u>	<u>2,123,492</u>
OPERATING EXPENSES:					
Salaries and employee benefits	641,994	28,058	39,296	36,234	745,582
Depreciation	323,891	91,641	44,767	5,446	465,745
Repairs and maintenance	325,193	18,379	25,903	6,389	375,864
Professional services	206,186	-	-	-	206,186
Insurance expense	22,396	496	1,521	2,314	26,727
Utilities	160,157	8,810	4,104	2,117	175,188
Supplies	42,096	-	1,659	-	43,755
Office supplies	77,342	-	-	-	77,342
Rent	7,000	-	-	-	7,000
Fuel	39,076	-	-	-	39,076
Regulatory fees	58,784	-	-	-	58,784
Other operating expenses	47,762	239	-	126	48,127
Total operating expenses	<u>1,951,877</u>	<u>147,623</u>	<u>117,250</u>	<u>52,626</u>	<u>2,269,376</u>
INCOME (LOSS) FROM OPERATIONS	<u>(31,589)</u>	<u>(87,045)</u>	<u>(46,129)</u>	<u>18,879</u>	<u>(145,884)</u>
NON-OPERATING REVENUES (EXPENSES):					
Other revenues	12,181	-	-	-	12,181
Grants and contributions	69,500	-	-	-	69,500
Interest expense	(89,529)	(7,992)	(24,339)	-	(121,860)
Total nonoperating revenues (expenses)	<u>(7,848)</u>	<u>(7,992)</u>	<u>(24,339)</u>	<u>-</u>	<u>(40,179)</u>
CHANGE IN NET POSITION	<u>(39,437)</u>	<u>(95,037)</u>	<u>(70,468)</u>	<u>18,879</u>	<u>(186,063)</u>
NET POSITION					
Balance, beginning of year	<u>3,853,635</u>	<u>2,964,715</u>	<u>110,520</u>	<u>83,856</u>	<u>7,012,726</u>
Balance, end of year	<u>\$ 3,814,198</u>	<u>\$ 2,869,678</u>	<u>\$ 40,052</u>	<u>\$ 102,735</u>	<u>\$ 6,826,663</u>

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS
YEAR ENDED JUNE 30, 2019

	Waterworks District No. 13	Independence Sewer	Solitude Sewer	Non-Major Sewer Funds	Total
CASH FLOWS FROM OPERATING ACTIVITIES:					
Receipts from customers and others	\$ 1,860,208	\$ 63,113	\$ 71,881	\$ 68,844	\$ 2,064,046
Payments to suppliers for goods and services	(997,476)	(30,784)	(36,201)	(12,727)	(1,077,188)
Payments to employees for services and benefits	(600,568)	(28,058)	(39,296)	(36,234)	(704,156)
Net cash provided by (used in) operating activities	<u>262,164</u>	<u>4,271</u>	<u>(3,616)</u>	<u>19,883</u>	<u>282,702</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Grants and other contributions	81,681	-	-	-	81,681
Change in due to (due from) to other funds	(60,399)	7,568	38,783	(4,109)	(18,157)
Net cash provided by (used in) noncapital financing activities	<u>21,282</u>	<u>7,568</u>	<u>38,783</u>	<u>(4,109)</u>	<u>63,524</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Principal payments on debt	(80,015)	(3,841)	(10,820)	-	(94,676)
Interest paid on debt	(89,529)	(7,992)	(24,339)	-	(121,860)
Net cash used in capital and related financing activities	<u>(169,544)</u>	<u>(11,833)</u>	<u>(35,159)</u>	<u>-</u>	<u>(216,536)</u>
CASH FLOW FROM INVESTING ACTIVITIES:					
Proceeds (purchases) of investments	(20,251)	-	-	-	(20,251)
Net cash provided by (used in) investing activities	<u>(20,251)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(20,251)</u>
Net increase (decrease) in cash and cash equivalents	93,651	6	8	15,774	109,439
Cash and cash equivalents, beginning of the year	405,700	-	652	30,751	437,103
Cash and cash equivalents, end of the year	<u>\$ 499,351</u>	<u>\$ 6</u>	<u>\$ 660</u>	<u>\$ 46,525</u>	<u>\$ 546,542</u>
Reconciliation of operating income to net cash provided by (used in) operating activities:					
Operating income (loss)	\$ (31,589)	\$ (87,045)	\$ (46,129)	\$ 18,879	\$ (145,884)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:					
Depreciation	323,891	91,641	44,767	5,446	465,745
(Increase) decrease in accounts receivable	(62,754)	2,535	760	(2,661)	(62,120)
(Increase) decrease in post-employment benefit asset	71,301	-	-	-	71,301
(Increase) decrease in prepaid items	7,704	(307)	(407)	(311)	6,679
(Increase) decrease in deferred outflows related to net pension liability	(109,995)	-	-	-	(109,995)
(Increase) decrease in deferred outflows related to post-employment benefits	(5,508)	-	-	-	(5,508)
Increase (decrease) in accounts payable	(5,152)	(391)	(67)	(618)	(6,228)
Increase (decrease) in accrued expenses and other liabilities	(14,036)	(2,162)	(2,540)	(852)	(19,590)
Increase (decrease) in customer deposits	2,674	-	-	-	2,674
Increase (decrease) in compensated absences	10,278	-	-	-	10,278
Increase (decrease) in net post-employment benefit obligation	7,362	-	-	-	7,362
(Increase) decrease in deferred outflows related to post-employment benefits	(80)	-	-	-	(80)
(Increase) decrease in net pension liability	154,304	-	-	-	154,304
(Increase) decrease in deferred inflows related to net pension liability	(86,236)	-	-	-	(86,236)
Total adjustments	<u>293,753</u>	<u>91,316</u>	<u>42,513</u>	<u>1,004</u>	<u>428,586</u>
Net cash provided by (used in) operating activities	<u>\$ 262,164</u>	<u>\$ 4,271</u>	<u>\$ (3,616)</u>	<u>\$ 19,883</u>	<u>\$ 282,702</u>

The accompanying notes are an integral part of this financial statement.

WEST FELICIANA PARISH GOVERNMENT
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2019

	<u>Hospital Maintenance</u>	<u>Sales Tax</u>	<u>Total</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ 33,378	-	\$ 33,378
Taxes receivable	200,754	82,534	283,288
TOTAL ASSETS	<u>\$ 234,132</u>	<u>\$ 82,534</u>	<u>\$ 316,666</u>
 <u>LIABILITIES</u>			
Due to other governmental agencies	\$ 234,132	\$ 82,534	\$ 316,666
TOTAL LIABILITIES	<u>\$ 234,132</u>	<u>\$ 82,534</u>	<u>\$ 316,666</u>

The accompanying notes are an integral part of this financial statement.

NOTES TO THE FINANCIAL STATEMENTS

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

INTRODUCTION

The West Feliciana Parish Government (hereafter referred to as the Government) is the governing authority for West Feliciana Parish and is a political subdivision of the State of Louisiana.

Louisiana Revised Statute 33:1236 gives the Government various powers in regulating and directing the affairs of the Parish and its inhabitants. The more notable of these are the power to make regulations for its own governments; to regulate the construction and maintenance of roads, bridges and drainage systems; to regulate the sale of alcoholic beverages; and to provide for the health and welfare of the poor, disadvantaged and unemployed in the Parish.

The West Feliciana Parish Government was originally governed by the provisions of the Lawrason Act, La. Revised Statute 33:321-481. The electorate adopted a Home Rule Charter (the Charter) on November 26, 2012, that became effective on January 1, 2014. The Charter provided for a mayor-council form of government. The Council is elected to member districts. There are currently seven council members serving four year terms and they are compensated for their services. The Charter also required a change in accounting period end from December 31st to June 30th.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the West Feliciana Parish Government have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Private Sector Standards of Accounting issued on or prior to November 30, 1989 generally are followed in both the government wide financial statements and the proprietary fund type financial statements as made applicable through GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*

A. Financial Reporting Entity

The financial reporting entity consists of the primary government and organizations for which the primary government is financially accountable and a financial benefit/burden relationship exists.

Governmental accounting standards establishes the criteria for determining which component units should be considered part of the consolidated government for financial reporting purposes. The basic criteria are as follows:

1. Legal status of the potential component unit
2. Financial accountability
 - a. The primary government appoints a voting majority of the potential component units governing body and the primary government is able to impose its will on the potential component unit or
 - b. When a potential component unit is fiscally dependent on the primary government regardless of whether the organization has separately elected officials or boards.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. Financial Reporting Entity (continued)

3. Financial benefit/burden relationship between the Government and the potential component unit.
4. Misleading to exclude due to the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading.

Based on the previous criteria, the Government has included the following component units in the financial reporting entity:

Blended Component Units – Governmental Activities

The West Feliciana Library – The West Feliciana Parish Library (the Library) provides resources and services to individuals for informational needs for day-to-day living and pleasure, and for cultural, educational, and leisurely pursuits. The Library was established by the West Feliciana Parish Government, under the provisions of Louisiana Revised Statute 25:211. The Library does not possess all the corporate powers necessary to make it a legally separate entity from the West Feliciana Parish Government. The Library's financial statements for the year ended June 30, 2019 are presented in this report.

20th Judicial District Criminal Court Fund – 20th Judicial District Criminal Court Fund (Criminal Court Fund) was established for the purpose of payment of expenses the Court deemed necessary by the Judges for efficient operations of the Court. Although the district court judges are independently elected officials, the Criminal Court Fund is fiscally dependent on the Government and exclusion would create misleading or incomplete financial statements of the Government.

Blended Component Unit – Business Type Activities

Waterworks District No. 13 – The Waterworks District No. 13 (the District) was created by the Government as allowed under Louisiana Revised Statute Section 33:7702. The District accounts for the operations and provisions of water services to the residents and boundaries of the District as described in Louisiana Revised Statute Section 33:3381. The councilmen of the Government act as the governing body of the District. The District's financial statements for the year ended June 30, 2019 are presented in this report. Separately issued financial statements for the Waterworks District No. 13 can be obtained at Waterworks District No. 13; Kathy Welch, Treasurer; P.O. Box 1921; St. Francisville, Louisiana 70775 or (225) 635-3864.

Discrete Component Unit – Not Presented in Financial Statements

The West Feliciana Parish Hospital Service District No. 1 (the Hospital) was established pursuant to state statutes. The Government appoints and removes the Board members of the Hospital. The Hospital is fiscally independent from the Government, issues its own debt, approves its budgets, and sets its rates and charges. The Government has no authority to designate management, or approve or modify rates. The Government is not obligated for any debt of the Hospital. The Government does levy taxes on behalf of the Hospital which could have a significant impact to the Hospital's budget. The Hospital's year end is October 31st. These funds have not been discretely presented in the Government's financial statements

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

A. Financial Reporting Entity (continued)

Related Organizations

Related organizations of the Government which do not meet the definition of component units and issue their own financial statements separately from the Government include (1) Gas Utility District No.1; (2) West Feliciana Parish 911 Communications District; (3) West Feliciana Parish Clerk of Court; (4) West Feliciana Parish Sheriff; (5) the West Feliciana Parish Assessor; (6) West Feliciana Parish Tourist Commission; (7) West Feliciana Parish Fire Protection District No. 1, and (8) West Feliciana Parish District Attorney.

Complete financial statements of the discrete component unit and related organizations can be obtained from its applicable administrative offices or at the office of the Legislative Auditor of the State of Louisiana, 1600 North Third Street, P.O. Box 94937, Baton Rouge, Louisiana 70804-9397 or online at <http://appl.la.state.la.us/PublicReports>.

B. Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

C. Fund Financial Statements

Emphasis of fund financial reporting is on the major fund level in either the governmental or business-type categories. Major funds are presented alone in a separate column, while non-major funds are summarized into a single column in the basic financial statements.

The daily accounts and operations of the Government are organized on the basis of individual funds, each of which is considered a separate accounting entity. The operations of each fund, both major and non-major, are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds of the primary government are grouped into generic fund types and broad fund categories as presented below, along with identification of major funds.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

C. **Fund Financial Statements** (continued)

Governmental activities presented as governmental funds in the fund financial statements are as follows:

General Fund – The General Fund is the general operating fund of the Government. The General Fund accounts for all financial resources except those required to be accounted for in other funds. The General Fund is always a major fund.

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted or committed to expenditures for specified purposes. Special Revenue funds that are considered to be major funds are the Solid Waste Fund, Recreation Fund, Road Improvement Fund, the Buildings and Grounds Fund and the Economic Development Fund.

Debt Service Funds – Debt Service Funds are used to account for the accumulation of resources for and the payment of general long-term debt principal, interest and related costs.

Capital Project Funds – Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Enterprise funds are used to account for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs and expenses, including depreciation, of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Enterprise funds are presented in the business-type activities column in the government wide financial statements. The enterprise funds reported as major funds include Waterworks District No. 13, Solitude Sewer, and Independence Sewer.

Enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Fiduciary funds account for resources held in trust for other parties. As such, the Government has no equity in these funds. They utilize the flow of economic resources measurement focus and the accrual basis of accounting. Fiduciary funds of the Government include:

Agency Funds - Agency Funds accounts for assets that do not belong to Government and cannot be used to finance the Government's own operating programs. They include the Hospital Maintenance and Sales Tax Funds.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Government considers tax revenues to be available if they are collected within 60 days of the end of the current fiscal period, while intergovernmental (grant) revenues are considered available if received within one year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

E. Activity Between Funds

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds".

Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

F. Cash and Investments

The Government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the Government's investment policy allow the Government to invest in collateralized certificates of deposits, government backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government-backed securities.

G. Ad Valorem Taxes and Sales Tax

Ad valorem taxes are collected by the West Feliciana Parish Tax Collector's Office and remitted to the Government on a monthly basis. Values are established by the West Feliciana Parish Assessor's Office each year.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

G. Ad Valorem Taxes and Sales Tax (continued)

Ad valorem taxes are assessed and levied on a calendar year basis, based on the assessed value on January 1 of the assessment year. However, before taxes can be levied, the tax rolls must be submitted to the State Tax Commission for approval. Taxes are due and payable by November 15. An enforceable lien attaches on the property as of November 15. As of December 31, taxes become delinquent and interest and penalty accrue. Taxes are generally collected in January, February and March of the fiscal year.

Total assessed value was \$380,017,418 in 2018. Louisiana state law exempts the first \$75,000 of assessed value of a tax payer's primary residence from parish property taxes. This homestead exemption was \$17,805,230 of the assessed value in calendar year 2018.

The following are the Government authorized and levied ad valorem taxes for 2018:

	<u>Expiration Date</u>	<u>Authorized Millage</u>	<u>Levied Millage</u>
General Fund	N/A	4.00	3.57
Improvement Fund	2026	8.89	8.89
Health Service	2026	1.00	1.00
Hospital	2026	0.50	0.50
Library (Bond)	2031	0.00	0.67
Library	2031	1.50	1.50

The Government is authorized to levy a one percent sales and use tax for all sales within the incorporated area of the Town of St. Francisville. The Government is authorized to levy a two percent sales and use tax for all sales outside the incorporated area of the Town of St. Francisville.

H. Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

I. Restricted Assets

Certain proceeds for customer deposits, capital and merchandise, grants, road improvement, construction projects, and debt service are classified as restricted assets on the statement of net position because their use is limited.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (roads, bridges, sidewalks, sewer infrastructure, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Government maintains a threshold level of \$5,000 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and improvements	10-40 years
Equipment	3-10 years
Furniture and fixtures	7-10 years
Library collection	3-5 years
Vehicles	5 years
Infrastructure	20-40 years
Utility systems	20-40 years

K. Compensated Absences

Regular full-time employees earn a certain amount of sick leave each year, depending upon the length and their employment status. Sick leave can be accumulated without limitation. Upon separation of employment, excluding retirement, no sick leave shall be paid to employees. The balance of the sick leave shall be kept on the schedule for a period of five years and reinstated if the employee is rehired.

Regular full-time employees may also accrue compensatory time in lieu of overtime payment. Compensatory time may be carried over to the next calendar year. There is no limit on the amount of compensatory time an employee may accumulate during the term of his/her employment, but is with an understanding that only a maximum of 40 hours will be paid to employees upon retirement or separation.

In the government-wide financial statements and the proprietary fund types fund statements, the total compensated absences liability is recorded as an expense and a long-term obligation and allocated on a functional basis. In accordance with GASB Interpretation No.6 *Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements*, (issued in March of 2000), no compensated absences liability is recorded at June 30, 2019, in the governmental fund financial statements. The liquidation of the compensated absence liabilities will be paid proportional to funds in which the compensation was paid, primarily the general and proprietary funds.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

L. Pension Plans

The West Feliciana Parish Government is a participating employer in three defined benefit pension plans (plans) as described in Note 13. For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of each of the plans, and additions to/deductions from each plans' fiduciary net position have been determined on the same basis as they are reported by each of the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within each plan.

M. Fund Balance

The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance – amounts that are not in a spendable form (such as inventory or prepaid items) or are required to be maintained intact;
- Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantor, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority by a vote of the Council; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governmental body delegates the authority such as the Government's management;
- Unassigned fund balance – amounts that are available for any purpose.

When expenditures are incurred for the purposes for which both restricted and unrestricted fund balance is available, the Government considers restricted funds to have been spent first. When expenditures are incurred for which unrestricted fund balances are available, the Government considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Government has provided otherwise in its commitment or assignment actions.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

N. Net Position

The Government has implemented GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. This standard provides guidance for reporting the financial statement elements of deferred outflows of resources and deferred inflows of resources. Deferred outflows represent the consumption of the Government's net position that is applicable to a future reporting period. A deferred inflow represents the acquisition of net position that is applicable to a future reporting period.

Because deferred outflows and deferred inflows are, by definition, neither assets nor liabilities, the statement of net assets title is referred to as the statement of net position. The statement of net position reports net position as the difference between all other elements in a statement of net position and should be displayed in three components—net investment in capital assets, restricted net position (distinguishing between major categories of restrictions), and unrestricted net position.

Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of borrowings for capital asset acquisition, construction, or improvement of those assets, increased by deferred outflows of resources attributable to capital asset acquisition, construction or improvement, and deferred inflows of resources attributable to either capital asset acquisition, construction, or improvement or to capital asset related debt. Capital-related debt or deferred inflows equal to unspent capital asset related debt proceeds or deferred inflows of resources is included in calculating either restricted or unrestricted net position, depending upon whether the unspent amounts are restricted.

Restricted net position reflects net position when there are limitations imposed on a net position's use by external parties such as creditors, grantors, laws or regulations of other governments. Restricted net position consists of restricted assets less liabilities related to restricted assets less deferred inflows related to restricted assets. Liabilities and deferred inflows related to restricted assets include liabilities and deferred inflows to be liquidated with restricted assets and arising from the same resource flow that results in restricted assets. When both restricted and unrestricted resources are available for use, it is the Government's policy to use restricted resources first, then unrestricted resources as they are needed.

Unrestricted net position is the balance (deficit) of all other elements in a statement of net position remaining after net investment in capital assets and restricted net position.

The Government has implemented GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*. This standard provides guidance for reporting the financial statement elements of deferred outflows of resources and deferred inflows of resources, required by GASB Statement No. 63, as applied to the governmental fund statements. In addition to identifying which items should be reported in these new categories in proprietary fund, fiduciary fund, government-wide statements of net position and governmental fund balance sheets, GASB Statement No. 65 also identifies certain items previously reported as assets and liabilities that the GASB determined should be recognized as revenues, expenses, or expenditures when incurred and not reported in statements of net position/balance sheets.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

O. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

P. Current Year Adoption of New Accounting Standards

In March 2018, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 88 (GASB 88), *Certain Disclosures Related to Debt*, including Direct Borrowings and Direct Placements. The statement clarifies the definition of debt for disclosure purposes and expands the required debt disclosures to provide more detail about governmental obligations. GASB 88 defines debt for purposes of disclosures as a liability that arises from a contractual obligation to pay cash (or another financial asset) in one or more payments to settle an amount that is fixed at the date when the contractual obligation is established. GASB 88 requires that direct borrowings and placements be disclosed separately from other types of debt and also provides additional guidance for disclosures related to debt. The provisions of GASB 88 are effective for financial statements for periods beginning after June 15, 2018. Additional disclosures are included in Notes 11 and 12.

In November 2016, the GASB issued GASB 83, *Certain Asset Retirement Obligations (ARO)*. This standard establishes criteria for determining the timing and pattern of recognition of an ARO liability and a corresponding deferred outflow of resources. An ARO is a legally enforceable liability associated with the sale, recycling, retirement, abandonment or disposal in some other manner of a tangible capital asset permanently removed from service. Additional disclosures are included in Note 20.

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

The Government follows these procedures in establishing the budgetary data reflected in these financial statements:

- a. A letter of request is sent on or about April 1 to each department head requesting submission of operating budget along with the capital outlay budget request. Each department head is encouraged to seek help from the finance department and have their final budget requests in the main office by May 1.
- b. The Parish President submits to the Council a proposed operating budget at least forty-five days prior to the beginning of each fiscal year. The operating budget includes proposed expenditures and total anticipated revenues.
- c. At the meeting of the Council at which the operating budget is submitted, the Council orders a public hearing on it. At least ten days prior to the date of such hearing, the council publishes in the official journal a general summary of the proposed budget.
- d. At least ten days prior to the date of such hearing, the Government publishes in the official journal a general summary of the proposed budget.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (continued)

- e. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally enacted through passage of an ordinance, no later than the fifteenth day of the last month of the fiscal year.
- f. Budgetary amendments involving the transfer of funds from one department, office, or agency to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require the adoption of an ordinance by the Council.
- g. Every appropriation, except an appropriation for a capital expenditure, lapses at the close of the fiscal year to the extent that it has not been expended.
- h. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as amended from time to time by the Council.

3. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS

At June 30, 2019, the Government had cash and cash equivalents (book balances) totaling \$1,032,140 consisting of deposits with financial institutions. These deposits were stated at cost, which approximates market. Deposits in financial institutions can be exposed to custodial credit risk. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

Custodial risk is the risk that in the event of bank failure, the government's deposits may not be returned. Under the state law, all deposits are required to be secured by federal depository insurance or the pledge of securities held by the pledging banks agent in the Government's name. As of June 30, 2019, the primary government's bank balances amounted to \$1,332,311. Of the bank balances, \$250,000 was covered by federal depository insurance and the remaining balance are required to be protected against custodial credit risk by collateral held by the pledging banks' trust department or agent in the Government's name. The primary government's deposit were not exposed to credit risk as of June 30, 2019.

Investments:

As of June 30, 2019, the primary government had the following investments:

<u>Investment Type</u>	<u>Fair Value</u>
Investments measured at the net asset value (NAV)	
External investment pool	\$ <u>11,862,347</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

3. DEPOSITS, CASH EQUIVALENTS, AND INVESTMENTS (continued)

The \$11,862,347 invested in LAMP are investment in money market instruments. LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LSA-R.S. 33:2955.

- Credit risk: LAMP is rated AAAM by Standard & Poor's.
- Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 60 days and consists of no securities with a maturity in excess of 397 days.
- Concentration of credit risk: The Government does not have a limit on the amount the Government may invest in one issuer. One hundred percent of the Government's investments are in LAMP funds.
- Foreign currency risk: Not applicable. LAMP complies with the provisions of Louisiana Law concerning permissible investments for municipalities, parishes and other political subdivisions set for in La R.S. 33:2955 and the investment policy does not provide for investment in foreign obligations.

The investments in LAMP are stated at fair value based on quoted market rates. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and board of directors. LAMP is not registered with the SEC as an investment company.

An annual audit of LAMP is conducted by an independent certified public accountant. The Legislative Auditor of the State of Louisiana has full access to the records of LAMP.

LAMP issues financial reports which can be obtained by writing: LAMP, Inc., 228 St. Charles Avenue, Suite 1123, New Orleans, LA 70130.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

4. ACCOUNTS RECEIVABLE AND DUE FROM OTHER GOVERNMENTS

Accounts receivable and due from other governments consists of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts are based upon historical trends, period aging and prior write-offs of similar accounts receivable, receivables balances, ad valorem, sales, and franchise tax collections. Accounts receivable and due from other governments for the primary government at June 30, 2019 were as follows:

Governmental Activities:

	<u>Various Taxes</u>	<u>Sales Taxes</u>	<u>Service Fees and Other</u>	<u>Total</u>
General	\$ 42,924	\$ 10,873	\$ 56,780	\$ 110,577
Solid Waste	-	116,725	2,000	118,725
Recreation	1,195	61,614	8,971	71,780
Road Improvement	3,515	-	301,121	304,636
Building and Grounds	2,320	-	-	2,320
Non-Major Governmental Funds	<u>522</u>	<u>-</u>	<u>60,159</u>	<u>60,681</u>
Total	<u>\$ 50,476</u>	<u>\$ 189,212</u>	<u>\$ 429,031</u>	<u>\$ 668,719</u>

Business-type Activities:

	<u>Waterworks District No. 13</u>	<u>Combined Sewer Funds</u>	<u>Total</u>
Operating fund	\$ 166,803	\$ 20,508	\$ 187,311
Allowance for uncollectible accounts	<u>(40,618)</u>	<u>-</u>	<u>(40,618)</u>
Total	<u>\$ 126,185</u>	<u>\$ 20,508</u>	<u>\$ 146,693</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

5. CAPITAL ASSETS

A. Governmental Activities

The following is a summary of the changes in capital assets for the primary government for the year ended June 30, 2019:

	Balance 6/30/2018	Additions	Adjustments/ Transfers	Deletions	Balance 6/30/2019
Capital Assets Not Depreciated					
Land	\$ 3,072,245	\$ -	\$ -	\$ -	\$ 3,072,245
Construction in Progress	1,517,903	1,032,561	(380,133)	-	2,170,331
Subtotal	<u>4,590,148</u>	<u>1,032,561</u>	<u>(380,133)</u>	<u>-</u>	<u>5,242,576</u>
Depreciated					
Buildings	17,913,420	313,665	66,861	-	18,293,946
Equipment	3,030,280	120,006	-	-	3,150,286
Library Equipment	446,266	-	-	-	446,266
Furniture & Fixtures	91,787	-	-	-	91,787
Library Collections	214,899	-	-	-	214,899
Infrastructure	5,809,286	13,119	293,413	-	6,115,818
Building improvements (Library)	108,088	21,333	-	-	129,421
Vehicle	646,134	237,000	19,859	(8,500)	894,493
Subtotal	<u>28,260,160</u>	<u>705,123</u>	<u>380,133</u>	<u>(8,500)</u>	<u>29,336,916</u>
Accumulated Depreciation					
Buildings - A/D	(4,346,170)	(482,590)	-	-	(4,828,760)
Equipment - A/D	(2,196,103)	(245,702)	-	-	(2,441,805)
Library Equipment - A/D	(314,887)	(78,033)	-	-	(392,920)
Furniture & Fixtures - A/D	(82,363)	(2,270)	-	-	(84,633)
Library Collections - A/D	(192,788)	(15,405)	-	-	(208,193)
Infrastructure - A/D	(2,838,494)	(183,825)	1,530	-	(3,020,789)
Building improvements (Library) - AD	(55,154)	(17,794)	-	-	(72,948)
Vehicle - A/D	(541,887)	(69,029)	(1,530)	8,500	(603,946)
Subtotal	<u>(10,567,846)</u>	<u>(1,094,648)</u>	<u>-</u>	<u>8,500</u>	<u>(11,653,994)</u>
Net capital assets being depreciated	<u>17,692,314</u>	<u>(389,525)</u>	<u>380,133</u>	<u>-</u>	<u>17,682,922</u>
Total capital assets, net	<u>\$ 22,282,462</u>	<u>\$ 643,036</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 22,925,498</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

5. CAPITAL ASSETS (continued)

A. Governmental Activities (continued)

Depreciation expense totaling \$1,094,648 for the year ended June 30, 2019 was charged to the following government functions:

General government	\$	262,594
Culture and recreation		199,750
Economic development		28,206
Health and welfare		62,182
Public safety		35,810
Public works		506,106
Total	\$	<u>1,094,648</u>

B. Business-type Activities

The following is a summary of the changes in capital assets for the primary government for the year ended June 30, 2019:

<u>Cost</u>	<u>Balance</u>				<u>6/30/2019</u>
	<u>06/30/2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Transfers</u>	
Utility Systems	\$ 15,839,137	\$ -	\$ -	\$ -	\$ 15,839,137
Equipment	395,431	-	-	-	395,431
Vehicles	182,910	-	-	-	182,910
	<u>16,417,478</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,417,478</u>
 <u>Less: accumulated depreciation</u>					
Utility Systems	(7,420,179)	(400,687)	-	-	(7,820,866)
Equipment	(293,587)	(39,209)	-	-	(332,796)
Vehicles	(101,319)	(25,849)	-	-	(127,168)
	<u>(7,815,085)</u>	<u>(465,745)</u>	<u>-</u>	<u>-</u>	<u>(8,280,830)</u>
Net capital assets being depreciated	<u>8,602,393</u>	<u>(465,745)</u>	<u>-</u>	<u>-</u>	<u>8,136,648</u>
Total capital assets, net	\$ 8,602,393	\$ (465,745)	\$ -	\$ -	\$ 8,136,648

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

6. DEDICATED REVENUE

Sales and Use Tax

The Government has a one per cent sales and use tax approved for an indefinite term by the voters on October 9, 1984. The tax, after all necessary costs for collection and administration, is to be used for purposes in the percentages assigned as follows.

- Dedicated for maintaining, operating, acquiring and/or improving solid waste collection and disposal facilities in and for the parish
- Dedicated for maintaining, operating and/or improving the West Feliciana Parish Hospital
- Dedicated for maintain and improving roads in the Parish

An additional ½ of one percent sales and use tax was approved by voters on November 6, 2012 for 7 years for the purpose of acquiring, constructing, maintaining, operating and/or improving buildings, facilities and equipment for the West Feliciana Parish Hospital.

7. TAX REVENUES ABATED

The Louisiana Industrial Ad Valorem Tax Exemption program (Louisiana Administrative Code, Title 13, Chapter 5) is a state incentive program which abates, up to ten years, local ad valorem taxes on a manufacturer's new investment and annual capitalized additions related to the manufacturing site. Applications to exempt qualified property for five years are approved by the Board of Commerce and Industry. The exemption may be renewed for an additional five years. For the fiscal year ending June 30, 2019, \$864,734 in West Feliciana Parish Government ad valorem tax revenues were abated by the state of Louisiana through the Louisiana Industrial Ad Valorem Tax Exemption program.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

8. INTERFUND BALANCES

From time to time, cash may be borrowed between funds or costs may be fronted by one fund for another fund resulting in interfund balances. The amounts are not expected to be repaid within one year as they depend on the timing of receipts in other funds. The following inter-fund balances existed at June 30, 2019.

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Governmental Activities:		
General	\$ 2,069,472	\$ 995,970
Solid Waste	791,394	94,456
Recreation	-	355,654
Road Improvement	216,816	854,375
Economic Development	-	-
Buildings and Grounds	36,782	888,857
Non-Major Governmental Funds	<u>348,879</u>	<u>373,695</u>
	<u>3,463,343</u>	<u>3,563,007</u>
Business-Type Activities:		
Waterworks District No. 13	412,177	8,653
Independence Sewer	-	38,757
Solitude Sewer	-	261,296
Non-Major Sewer Funds	<u>-</u>	<u>3,807</u>
	<u>412,177</u>	<u>312,513</u>
Total	<u>\$ 3,875,520</u>	<u>\$ 3,875,520</u>

9. INTERFUND TRANSFERS

Transfers between funds occur to provide reimbursement of certain operating costs and are not expected to be repaid. Transfers between funds during the year ended June 30, 2019 occurred as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
Governmental Activities:		
General	\$ 1,975,403	\$ 1,995,659
Solid Waste	-	320,165
Recreation	543,656	543,656
Road Improvement	3,335,078	3,014,913
Economic Development	100,018	100,018
Buildings and Grounds	1,826,394	1,826,394
Non-Major Governmental Funds	<u>1,689,645</u>	<u>1,669,389</u>
Total	<u>\$ 9,470,194</u>	<u>\$ 9,470,914</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

10. DISAGGREGATION OF ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Governmental activities accounts payables and accrued liabilities as of June 30, 2019, were as follows:

Vendors		\$ 310,224
Salaries and benefits payable		<u>114,404</u>
Total governmental fund encumbrances		<u>\$ 424,628</u>

Business-type accounts payable and accrued liabilities as of June 30, 2019, were as follows:

Vendors		\$ 67,298
Salaries and benefits payable		23,059
Interest payable		<u>4,803</u>
Total business-type fund encumbrances		<u>\$ 94,980</u>

11. GOVERNMENTAL ACTIVITIES LONG-TERM OBLIGATIONS

A. Activities

Long-term liability activity of governmental activities for the year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due within One Year</u>
Bonds Payable	\$ 2,775,000	\$ -	\$ (190,000)	\$ 2,585,000	\$160,000
Compensated Absences	162,679	8,073	(10,000)	160,752	10,000
	<u>\$ 2,937,679</u>	<u>\$ 8,073</u>	<u>\$ (200,000)</u>	<u>\$ 2,745,752</u>	<u>\$170,000</u>

B. Bonds Payable

For the purpose of acquiring property to be used for public purposes, the Government issued \$340,000 in general obligation bonds during the year ended June 30, 2009. In the fiscal year 2019, The bond was repaid.

For the purpose of constructing a public library building, acquiring furniture and fixtures, and acquiring equipment, the Government issued \$3,500,000 in general obligation bonds during the year ended June 30, 2013.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

11. GOVERNMENTAL ACTIVITIES LONG-TERM OBLIGATIONS (continued)

B. Bonds Payable (continued)

Bonds outstanding were as follows at June 30, 2019:

	<u>Date of Issue</u>	<u>Original/Notional Balance</u>	<u>Ending Balance</u>
General Obligation Bonds, Series 2008, 3.69%	11/13/2008	\$ 340,000	\$ -
General Obligation Bonds, Series 2012, 2.0% to 3.25%	8/01/2012	3,500,000	2,585,000
		<u>\$ 3,840,000</u>	<u>\$ 2,585,000</u>

Principal and interest payments are due as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 160,000	\$ 68,425	\$ 228,425
2021	165,000	65,199	230,199
2022	170,000	61,689	231,689
2023	180,000	57,888	237,888
2024	185,000	53,866	238,866
2025 - 2029	1,020,000	197,886	1,217,886
2030 - 2032	705,000	47,563	752,563
	<u>\$ 2,585,000</u>	<u>\$ 552,516</u>	<u>\$ 3,137,516</u>

General Obligation Bonds, Series 2012

These bonds were offered for public sale that are subject to the following:

- *Termination events with finance related consequences* – During any period after the initial delivery of the Bonds in book-entry-only form when the Bonds are delivered in multiple certificates form, upon request of a registered owner of at least \$1,000,000 in principal amount of Bonds outstanding, all payments of principal, premium, if any, and interest on the Bonds will be made by wire transfer in immediately available funds.
- *Subjective acceleration clauses* – The Government may call the Bonds at the option of the Issuer on or after March 1, 2022.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

11. GOVERNMENTAL ACTIVITIES LONG-TERM OBLIGATIONS (continued)

C. Legal Debt Margin

Computation of legal debt margin for general obligation bonds is as follows:

Ad valorem tax – Assessed valuation, 2018 tax rolls	\$ 380,017,418
Debt limit: 10% of assessed valuation (for any purpose)	<u>\$ 38,001,742</u>
Debt limit: 15% of assessed valuation (for sewerage purposes)	<u>\$ 57,002,613</u>
Debt limit: 35% of assessed valuation (aggregate, all purposes)	<u>\$ 133,006,096</u>

12. BUSINESS-TYPE ACTIVITIES LONG-TERM OBLIGATIONS

A. Activities

Long-term debt activity of business-type activities for the year ended June 30, 2019 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due within One Year
Direct Placement Debt	\$ 810,991	\$ -	\$ (14,661)	\$ 796,330	\$ 15,269
Other Debt	1,819,860	-	(61,085)	1,758,775	64,538
Notes Payable	113,592	-	(18,932)	94,660	18,933
Compensated Absences	43,934	15,280	(5,000)	54,214	5,000
	<u>\$ 2,788,377</u>	<u>\$ 15,280</u>	<u>\$ (99,678)</u>	<u>\$ 2,703,979</u>	<u>\$ 103,740</u>

B. Bonds and Notes Payable

Direct Placement Debt

For the purpose of paying a portion of the costs of constructing and acquiring improvements and renovations to the Solitude sewer system, the Government issued \$429,000 in sewer revenue bonds during the year ended December 31, 2006. The bonds were borrowed on the credit of the income and revenues derived or to be derived from the operation of the Solitude sewer system. The bonds' collateral is a pledge of the Solitude sewer system's revenue.

For the purpose of paying a portion of the costs of constructing and acquiring improvements and renovations to the Solitude sewer system, the Government issued \$236,000 in sewer revenue bonds during the year ended December 31, 2006. The bonds were borrowed on the credit of the income and revenues derived or to be derived from the operation of the Solitude sewer system. The bonds' collateral is a pledge of the Solitude sewer system's revenue.

For the purpose of paying a portion of the costs of constructing and acquiring improvements and renovations to the Independence sewer system, the Government issued \$253,000 in sewer revenue bonds during the year ended December 31, 2012. The bonds were borrowed on the credit of the income and revenues derived or to be derived from the operation of the Independence sewer system. The bonds' collateral is a pledge of the Independence sewer system's revenue.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

12. BUSINESS-TYPE ACTIVITIES LONG-TERM OBLIGATIONS (continued)

B. Bonds and Notes Payable (continued)

Other Debt

For the purpose of improving and extending the waterworks system, the Consolidated Waterworks District No.13 of West Feliciana Parish issued \$2,600,000 in water revenue bonds during the year ended December 31, 1997. The bonds were borrowed on the credit of the income and revenues derived or to be derived from the operation of the waterworks system. The bonds' collateral is a pledge of the water system's revenue.

Notes Payable

Based on an agreement with the Louisiana Department of Transportation and Development executed on March 9, 1999, and pursuant to the provisions of La RS 48:381 (C), the District owed \$98,097 for its share of line relocation costs on the Bains Project. The total project cost \$356,456 which was paid by the La DOTD, but the District was responsible for 27.52% of it. An agreement was made with the La DOTD to repay 10% per year beginning with the fiscal year ending June 30, 2015. With installments of \$9,810 paid annually, this loan will be fully paid during the fiscal year ending June 30, 2024. The balance at June 30, 2019, was \$49,047.

Based on an agreement with the Louisiana Department of Transportation and Development executed on March 19, 2007, and pursuant to the provisions of La RS 48:381 (C), the District owed \$91,228 for its share of line relocation costs on the Thompson Creek Project. The total project costs \$656,786 which was paid by the La DOTD, but the District was responsible for 13.89% of it. An agreement was made with the La DOTD to repay 10% per year beginning with the fiscal year ending June 30, 2015. With installments of \$9,123 paid annually, this loan will be fully paid during the fiscal year ending June 30, 2024. The balance at June 30, 2019, was \$45,613.

Bonds and Notes outstanding were as follows at June 30, 2019:

	<u>Date of Issue</u>	<u>Original/Notional Balance</u>	<u>Ending Balance</u>
Sewer Revenue Bonds, Series 2006, 4.25%	6/15/2006	\$ 429,000	\$ 361,606
Sewer Revenue Bonds, Series 2006, 4.75%	6/15/2006	236,000	199,702
Sewer Revenue Bonds, Series 2012, 2.0% to 3.25%	6/01/2012	253,000	235,022
Water Revenue Bonds, Series 1997, 5.0%	3/20/1997	2,600,000	1,758,775
Utility Relation Agreement, No. 09069	3/9/1999	98,097	49,047
Utility Relation Agreement, No. 08947	3/19/2007	91,228	45,613
		<u>\$ 3,707,325</u>	<u>\$ 2,649,765</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

12. BUSINESS-TYPE ACTIVITIES LONG-TERM OBLIGATIONS (continued)

B. Bonds and Notes Payable (continued)

Principal and interest payments for direct placements are as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 15,269	\$ 31,754	\$ 47,023
2021	15,900	31,123	47,023
2022	16,557	30,466	47,023
2023	17,241	29,782	47,023
2024	17,955	29,068	47,023
2025 – 2029	101,560	133,554	235,114
2030 – 2034	124,438	110,677	235,115
2035 – 2039	152,532	82,583	235,115
2040– 2044	187,037	48,078	235,115
2045 – 2049	115,516	12,748	128,264
2050 – 2052	32,325	1,634	33,959
	<u>\$ 796,330</u>	<u>\$ 541,467</u>	<u>\$ 1,337,797</u>

Principal and interest payments for other debt and notes payable is as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 83,471	\$ 86,158	\$ 169,629
2021	86,773	82,856	169,629
2022	90,244	79,385	169,629
2023	93,892	75,737	169,629
2024	97,723	71,901	169,629
2025 – 2029	458,729	294,751	753,480
2030 – 2034	588,713	164,767	753,480
2035 – 2037	353,890	23,658	377,548
	<u>\$ 1,853,435</u>	<u>\$ 879,213</u>	<u>\$ 2,732,648</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

12. BUSINESS-TYPE ACTIVITIES LONG-TERM OBLIGATIONS (continued)

C. Bonds and Notes Payable (continued)

Sewer Revenue Bonds, Series 2006

This bond is a direct placement bond that is subject to the following:

- *Events of default with finance-related consequences* – These bonds would be in default for failure of payment of principal and interest when due or non-performance of observance of covenants, agreements, or conditions in the Bond Resolution.
- *Subjective acceleration clauses* – The Government may prepay the whole or any part of the principal amount of any installment on any Bond at any time.

Sewer Revenue Bonds, Series 2012

This bond is a direct placement bond that is subject to the following:

- *Events of default with finance-related consequences* – These bonds would be in default for failure of payment of principal and interest when due or non-performance of observance of covenants, agreements, or conditions in the Bond Resolution.
- *Subjective acceleration clauses* – The Government may prepay the whole or any part of the principal amount of any installment on any Bond at any time.

Water Revenue Bonds, Series 1997

These bonds were offered for public sale that are subject to the following:

- *Events of default with finance-related consequences* – These bonds would be in default for failure of payment of principal and interest when due, failure to comply with the provisions of the resolution, or shall default in any covenant for a period of 30 days after written notice thereof.
- *Subjective acceleration clauses* – The Government may prepay the whole or any part of the principal amount of any installment on any Bond at any time.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS

The West Feliciana Parish Government (the Government) is a participating employer in three cost-sharing defined benefit pension plans. These plans are administered by three public employee retirement systems, the Parochial Employees' Retirement System of Louisiana – Plan B (PERS), the District Attorneys' Retirement System (DARS) and the Registrar of Voters Employees' Retirement System (ROVERS). Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of these plans to the State Legislature. Each system is administered by a separate board of trustees and all Systems are component units of the State of Louisiana.

Each of the Systems issues an annual publicly available financial report that includes financial statements and required supplementary information for the system. These reports may be obtained by writing, calling or downloading the reports as follows:

PERS: 7905 Wrenwood Blvd. Baton Rouge, Louisiana 70809 (225) 928-1361 www.persla.org	DARS: 1645 Nicholson Drive. Baton Rouge, LA 70802- 8143 (225) 267-4824 www.ladars.org	ROVERS: PO Box 57. Jennings, LA 70546 (800) 510-8515 www.larovers.com
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The Government implemented Government Accounting Standards Board (GASB) Statement 68 on Accounting and Financial Reporting for Pensions and Statement 71 on Pension Transition for Contributions Made Subsequent to the Measurement Date – an Amendment of GASB 68. These standards require the Government to record its proportional share of each of the pension plans Net Pension Liability (Asset) and report the following disclosures:

Plan Descriptions:

Parochial Employees' Retirement System of Louisiana (PERS)

Parochial Employees' Retirement System of Louisiana is the administrator of a cost sharing multiple employer defined benefit pension plan. The System was established and provided for by R.S.11:1901 of the Louisiana Revised Statute (LRS). The System provides retirement benefits to employees of taxing districts of a parish or any branch or section of a parish within the State which does not have their own retirement system and which elects to become members of the system. The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to these appropriate statutes for more complete information.

Eligibility Requirements:

All permanent parish government employees (except those employed by Orleans, Lafourche and East Baton Rouge Parishes) who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

As of January 1997, elected officials, except coroners, justices of the peace, and parish presidents may no longer join the System.

Retirement Benefits:

Any member of Plan B can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

1. Age 55 with thirty (30) years of creditable service.
2. Age 60 with a minimum of ten (10) years of creditable service.
3. Age 65 with a minimum of seven (7) years of creditable service.

For employees hired after January 1, 2007:

1. Age 55 with 30 years of service.
2. Age 62 with 10 years of service.
3. Age 67 with 7 years of service.

Generally, the monthly amount of the retirement allowance for any member of Plan B shall consist of an amount equal to two percent of the members' final average compensation multiplied by his years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

Survivor Benefits:

Plan B members need ten (10) years of service credit to be eligible for survivor benefits. Upon the death of any member of Plan B with twenty (20) or more years of creditable service who is not eligible for normal retirement, the plan provides for an automatic Option 2 benefit for the surviving spouse when he/she reaches age 50 and until remarriage, if the remarriage occurs before age 55.

A surviving spouse who is not eligible for Social Security survivorship or retirement benefits, and married not less than twelve (12) months immediately preceding death of the member, shall be paid an Option 2 benefit beginning at age 50.

Deferred Retirement Option Plan:

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Retirement System. DROP is an option for that member who is eligible for normal retirement.

In lieu of terminating employment and accepting a service retirement, any member of Plan B who is eligible to retire may elect to participate in the Deferred Retirement Option Plan (DROP) in which they are enrolled for three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

For individuals who become eligible to participate in the Deferred Retirement Option Plan on or after January 1, 2004, all amounts which remain credited to the individual's subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return or, at the option of the System, the funds may be credited to self-directed subaccounts. The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the state or the System, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

Disability Benefits:

For Plan B, a member shall be eligible to retire and receive a disability benefit if he/she was hired prior to January 1, 2007, and has at least five years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement, and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan B shall be paid a disability benefit equal to the lesser of an amount equal to two percent of the member's final average compensation multiplied by his years of service, not to be less than fifteen, or an amount equal to what the member's normal benefit would be based on the member's current final compensation but assuming the member remained in continuous service until his earliest normal retirement age.

District Attorneys' Retirement System (DARS)

The District Attorneys' Retirement System, State of Louisiana is the administrator of a cost sharing multiple employer defined benefit pension plan. The System was established on the first day of August, 1956 and was placed under the management of the board of trustees for the purpose of providing retirement allowances and other benefits as stated under the provisions of R.S. 11, Chapter 3 for district attorneys and their assistants in each parish.

All persons who are district attorneys of the State of Louisiana, assistant district attorneys in any parish of the State of Louisiana, or employed by this retirement system and the Louisiana District Attorneys' Association except for elected or appointed officials who have retired from service under any publicly funded retirement system within the state and who are currently receiving benefits, shall become members as a condition of their employment; provided, however, that in the case of assistant district attorneys, they must be paid an amount not less than the minimum salary specified by the board for assistant district attorneys. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the System in accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

District Attorneys' Retirement System (DARS) (continued)

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Members who joined the System before July 1, 1990, and who have elected not to be covered by the new provisions, are eligible to receive a normal retirement benefit if they have 10 or more years of creditable service and are at least age 62, or if they have 18 or more years of service and are at least age 60, or if they have 23 or more years of service and are at least age 55, or if they have 30 years of service regardless of age. The normal retirement benefit is equal to 3% of the member's average final compensation for each year of creditable service. Members are eligible for early retirement at age 60 if they have at least 10 years of creditable service or at age 55 with at least 18 years of creditable service. Members who retire prior to age 60 with, less than 23 years of service credit, receive a retirement benefit reduced 3% for each year of age below 60. Members who retire prior to age 62 who have less than 18 years of service receive a retirement benefit reduced 3% for each year of age below 62. Retirement benefits may not exceed 100% of final average compensation.

Members who joined the System after July 1, 1990 who elected to be covered by the new provisions are eligible to receive normal retirement benefits if they are age 60 and have 10 years of service credit, are age 55 and have 24 years of service credit, or have 30 years of service credit regardless of age. The normal retirement benefit is equal to 3.5% of the member's final average compensation multiplied by years of membership service. A member is eligible for early retirement benefit if he is age 55 and has 18 years of service credit. The early retirement benefit is equal to the normal retirement benefit reduced 3% for each year the member retires in advance of normal retirement age. Benefits may not exceed 100% of average final compensation.

Disability benefits are awarded to active contributing members with at least 10 years of service who are found to be totally disabled as a result of injuries incurred while in active service. The member receives a benefit equal to three percent (three and one-half percent for members covered under the new retirement benefit provisions) of his average final compensation multiplied by the lesser of his actual service (not to be less than fifteen years) or projected continued service to age sixty.

Upon the death of a member with less than 5 years of creditable service; his accumulated contributions and interest thereon are paid to his surviving spouse, if he is married, or to his designated beneficiary, if he is not married. Upon the death of any active, contributing member with 5 or more years of service or any member with 23 years of service who has not retired, automatic option 2 benefits are payable to the surviving spouse. These benefits are based on the retirement benefits accrued at the member's date of death with the option factors used as if the member had continued in service to earliest normal retirement age. If a member has no surviving spouse, the surviving minor children under 18 or disabled children are paid 80% of the member's accrued retirement benefit divided into equal shares. If a member has no surviving spouse or children, his accumulated contributions and interest are paid to his designated beneficiary. In lieu of periodic payments, the surviving spouse or children may receive a refund of the member's accumulated contributions with interest.

Upon withdrawal from service, members not entitled to a retirement allowance are paid a refund of accumulated contributions upon request. Receipt of such a refund cancels all accrued rights in the System.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

The Board of Trustees is authorized to grant retired members and widows of members who have retired an annual cost of living increase of 3% of their original benefit, (not to exceed sixty dollars per month) and all retired members and widows who are sixty-five years of age and older a 2% increase in their original benefit. In lieu of other cost of living increases the board may grant an increase to retirees in the form of "Xx(A&B)" where "A" is equal to the number of years of credited service accrued at retirement or death of the member or retiree and "B" is equal to the number of years since death of the member or retiree to June 30 of the initial year of increase and "X" is equal to any amount available for funding such increase up to a maximum of \$1.00. In order for the board to grant any of these increases, the System must meet certain criteria detailed in the statute related to funding status and interest earnings.

In lieu of receiving a service retirement allowance, any member who has more years of service than are required for a normal retirement may elect to receive a Back-Deferred Retirement Option Program (Back-DROP) benefit

The Back-DROP benefit is based upon the Back-DROP period selected and the final average compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. At retirement, the member's maximum monthly retirement benefit is based upon his service, final average compensation, and plan provisions in effect on the last day of creditable service immediately prior to the commencement of the Back-DROP period. In addition to the money benefit at retirement, the member receives a lump-sum payment equal to the maximum monthly benefit as calculated above multiplied by the number of months in the Back-DROP period. In lieu of receiving the lump-sum payment, the member may leave the funds on deposit with the system in an interest bearing account.

Prior to January 1, 2009, eligible members could elect to participate in the Deferred Retirement Option Program (DROP) for up to three years in lieu of terminating employment and accepting a service benefit. During participation in the DROP, employer contributions were payable and employee contributions were reduced to ½ of one percent. The monthly retirement benefits that would have been payable to the member were paid into a DROP account, which did not earn interest while the member was participating in the DROP. Upon termination of participation, the participant in the plan received, at his option, a lump sum from the account equal to the payments into the account or systematic disbursements from his account in any manner approved by the board of trustees. The monthly benefits that were being paid into the DROP would then be paid to the retiree. All amounts which remain credited to the individual's sub-account after termination of participation in the plan were invested in liquid money market funds. Interest was credited thereon as actually earned.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

Registrar of Voters Employees' Retirement System (ROVERS)

The System was established on January 1, 1955 for the purpose of providing retirement allowances and other benefits as stated under the provisions of R.S. Title 11:2032, as amended, for registrars of voters, their deputies and their permanent employees in each parish. The projection of benefit payments in the calculation of the total pension liability includes all benefits to be provided to current active and inactive employees through the System in accordance with the benefit terms and any additional legal agreements to provide benefits that are in force at the measurement date.

The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to the appropriate statutes for more complete information.

Any member hired prior to January 1, 2013 is eligible for normal retirement after he has 20 years of creditable service and is age 55 or has 10 years of creditable service and is age 60. Any member with 30 years of creditable service regardless of age may retire. Regular retirement benefits for members hired prior to January 1, 2013 are calculated at 3.33% of the average annual earned compensation for the highest consecutive 60 months multiplied by the number of years of creditable service, not to exceed 100% of average annual compensation.

Any member hired on or after January 1, 2013 is eligible for normal retirement after he has attained 30 years of creditable service and is age 55; has attained 20 years of creditable service and is age 60; or has attained 10 years of creditable service and is age 62. Regular retirement benefits for members hired on or after January 1, 2013 are calculated at 3.00% of the average annual earned compensation for the highest consecutive 60 months multiplied by the number of years of creditable service, not to exceed 100% of average annual compensation. Retirement benefits for members hired on or after January 1, 2013 that have attained 30 years of creditable service with at least 20 years of creditable service in the System are calculated at 3.33% of the average annual compensation for the highest consecutive 60 months multiplied by the number of years of creditable service, not to exceed 100% of average annual compensation.

Any member whose withdrawal from service occurs prior to attaining the age of sixty years, who shall have completed ten or more years of creditable service and shall not have received a refund of his accumulated contributions, shall become eligible for a deferred allowance beginning upon his attaining the age of sixty years.

Disability benefits are provided to active contributing members with at least 10 years of service established in the System and who have been officially certified as disabled by the State Medical Disability Board. The disabled member who has attained the age of sixty years shall be entitled to a regular retirement allowance. The disabled member who has not yet attained age sixty shall be entitled to a disability benefit equal to the lesser of three percent of his average final compensation multiplied by the number of creditable years of service (not to be less than fifteen years) or three and one third percent of average final compensation multiplied by the years of service assuming continued service to age sixty. Disability benefits may not exceed two-thirds of earnable compensation.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

If a member who has less than five years of credited service dies due to any cause other than injuries sustained in the performance of his official duties, his accumulated contributions are paid to his designated beneficiary. If the member has five or more years of credited service, and is not eligible to retire, automatic option 2 benefits are payable to the surviving spouse. These benefits are based on the retirement benefits accrued at the member's date of death with option 2 factors used as if the member had continued in service to earliest normal retirement age. If a member has no surviving spouse and the member has five or more years of creditable service, the surviving minor children under 18 or disabled children shall be paid 80% of the accrued retirement benefit in equal shares until the age of majority or for the duration of the handicap for a handicapped child. Upon the death of any former member with 10 or more years of service, automatic option 2 benefits are payable to the surviving spouse. In lieu of periodic payments, the surviving spouse or children may receive a refund of the member's accumulated contributions.

In lieu of terminating employment and accepting a service retirement allowance, any member with ten or more years of service at age sixty, twenty or more years of service at age fifty-five, or thirty or more years of service at any age may elect to participate in the Deferred Retirement Option Plan (DROP) for up to three years and defer the receipt of benefits. Upon commencement of participation in the plan, membership in the System terminates. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would have been payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP fund. This fund does not earn interest. In addition, no cost of living increases are payable to participants until employment which made them eligible to become members of the System has been terminated for at least one full year.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the plan may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or any other method of payment if approved by the Board of Trustees. The monthly benefits that were being paid into the Deferred Retirement Option Plan fund will begin to be paid to the retiree. If the participant dies during participation in the plan, a lump sum equal to his account balance in the plan fund shall be paid to his named beneficiary or, if none, to his estate. If employment is not terminated at the end of the three years, payments into the plan fund cease and the person resumes active contributing membership in the System.

Cost of living provisions for the System allows the board of trustees to provide an annual cost of living increase of 2.5% of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost of living adjustment once they have reached the age of sixty and have been retired at least one year. Funding criteria for granting cost of living adjustments is dependent on the funded ratio.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

Funding Policy

Article X, Section 29(E)(2)(a) of the Louisiana Constitution of 1974 assigns the Legislature the authority to determine employee contributions. Employer contributions are actuarially determined using statutorily established methods on an annual basis and are constitutionally required to cover the employer's portion of the normal cost and provide for the amortization of the unfunded accrued liability. Employer contributions are adopted by the Legislature annually upon recommendation of the Public Retirement Systems' Actuarial Committee (PRSAC).

Contributions to the plans are required and determined by State statute (which may be amended) and are expressed as a percentage of covered payroll. The contribution rates in effect for the year ended June 30, 2019, for the Government and covered employees were as follows:

	<u>Government</u>	<u>Employees</u>
Parochial Employees' Retirement System of Louisiana: Plan B	7.50%	3.00%
District Attorneys' Retirement System	1.25%	8.00%
Registrar of Voters Employees' Retirement System	17.00%	7.00%

The contributions made to the Systems for the past three fiscal years, which equaled the required contributions for each of these years, were as follows:

	<u>June 30,</u>		
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Parochial Employees' Retirement System of Louisiana: Plan B	\$ 151,175	\$ 176,444	\$ 185,643
District Attorneys' Retirement System	295	-	-
Registrar of Voters Employees' Retirement System	4,911	4,911	5,777

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

The following schedule lists the Government's proportionate share of the Net Pension Liability (Asset) allocated by each of the pension plans based on the December 31, 2018 (PERS) and June 30, 2018 (DARS and ROVERS) measurement date. The Government uses this measurement to record its Net Pension Liability (Asset) and associated amounts as of June 30, 2019 in accordance with GASB Statement 68. The schedule also reflects the change in the proportionate share from the previous measurement date. The Government's proportion of the Net Pension Liability (Asset) was based on a projection of the Agency's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

	<u>Net Pension Liability at 2018 Valuation Date</u>	<u>Rate at 2017 Valuation Date</u>	<u>Increase (Decrease) to 2017 Rate</u>
Governmental Activities:			
District Attorneys' Retirement System	\$ 12,396	0.039000%	0.000479%
Registrar of Voters Employees' Retirement System	<u>49,148</u>	0.000625%	-0.207588%
	<u>\$ 61,544</u>		
Parochial Employees' Retirement System of Louisiana:			
Plan B	<u>\$ 462,912</u>	2.312935%	-0.017833%
Business-type Activities:			
Parochial Employees' Retirement System of Louisiana:			
Plan B	<u>\$ 154,304</u>	2.266758%	-0.046177%

The following schedule list each pension plan's recognized pension expense:

Governmental Activities:

Parochial Employees' Retirement System of Louisiana:	
Plan B	\$ 185,767
District Attorneys' Retirement System	3,796
Registrar of Voters Employees' Retirement System	11,256
	<u>\$ 200,819</u>

Business Type Activities:

Parochial Employees' Retirement System of Louisiana:	
Plan B	\$ 61,922
	<u>\$ 61,922</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

At June 30, 2019, the Government reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 67	\$ (146,821)
Changes of assumptions	187,072	(1,556)
Contributions in excess (deficiency) of required amount	159	(4,045)
Net difference between projected and actual earnings on pension plan investments	426,636	(503)
Changes in proportion and differences between Employer contributions and proportionate share of contributions	3,367	(2,181)
Employer contributions subsequent to the measurement date	105,424	-
Total	\$ 722,725	\$ (155,106)

Summary totals of deferred outflows of resources and deferred inflows of resources by pension plan:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Parochial Employees' Retirement System of Louisiana:		
Plan B	\$ 694,727	\$ (140,464)
District Attorneys' Retirement System	9,620	(4,143)
Registrar of Voters Employees' Retirement System	18,378	(10,499)
	\$ 722,725	\$ (155,106)

The Government reported a total of \$105,424 as deferred outflow of resources related to pension contributions made subsequent to the measurement which will be recognized as a reduction in Net Pension Liability in the year ended June 30, 2020. The following schedule list the pension contributions made subsequent to the measurement period for each pension plan:

	Subsequent Contributions
Parochial Employees' Retirement System of Louisiana:	
Plan B	\$ 100,218
District Attorneys' Retirement System	295
Registrar of Voters Employees' Retirement System	4,911
	\$ 105,424

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year	PERS B	DARS	ROVERS	Total
2020	\$ 144,359	\$ 1,959	\$ 2,443	\$ 148,761
2021	64,789	792	1,367	66,948
2022	59,904	396	(1,525)	58,775
2023	184,993	589	683	186,265
2024	-	1,446	-	1,446
	<u>\$ 454,045</u>	<u>\$ 5,182</u>	<u>\$ 2,968</u>	<u>\$ 462,195</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability for each pension plan as of June 30, 2018 are as follows:

	PERS (Plan B)	DARS	ROVERS
Valuation Date	December 31, 2018	June 30, 2018	June 30, 2018
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal
Actuarial Assumptions:			
Expected Remaining			
Service Lives	4 years	6 years	5 years
Investment Rate of Return	6.50% net of investment expenses	6.50% net of investment expenses	6.50% net of investment expenses
Inflation Rate	2.40% per annum	2.40%	2.40%
Mortality	Pub-2010 Public Retirement Plans Mortality Table for Health Retirees multiplied by 130% for males and 125% for females using MP2018 scale for annuitant and beneficiary mortality. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females using MP2018 scale. Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females using MP2018 scale for disabled annuitants.	RP-2000 Combined Healthy White Collar Adjustment Sex Distinct Table (set back 1 year for females) projected to 2032 using scale Assistance with were selected for employees, annuitants, and beneficiaries. The RP-2000 Disabled Lives Mortality Table set back 5 years for males and set back 3 years for females was selected for disabled annuitants.	RP-2000 Combined Healthy Mortality Table for active members, healthy annuitants and beneficiaries RP-2000 Disabled Lives Mortality Table for disabled annuitants
Salary Increases	4.25%	5.50%	6.00%
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

The following schedule list the methods used by each of the retirement systems in determining the long term rate of return on pension plan investments:

PERS	DARS	ROVERS
<p>The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.43% and 7.62% for the year ended December 31, 2018 and 2017, respectively.</p>	<p>The estimated long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The resulting long-term rate of return is 9.45% for the year ended June 30, 2018.</p>	<p>The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The resulting long-term rate of return is 8.83% for the year ended June 30, 2018.</p>

The following table provides a summary of the best estimates of arithmetic/geometric real rates of return for each major asset class included in each of the Retirement Systems target asset allocations as of the valuation date:

Asset Class	Target Allocation			Long-Term Expected Real Rate of Return		
	PERS	DARS	ROVERS	PERS	DARS	ROVERS
Equities	52.0%	61.72%	60.0%	3.45%	n/a	4.70%
Fixed income	35.0%	28.95%	22.5%	1.22%	n/a	0.66%
Alternatives	11.0%	8.85%	10.0%	0.65%	n/a	0.63%
Cash	0.0%	0.48%	0.0%	0.11%	n/a	0.34%
Real assets	2.0%	0%	7.5%	0.00%	n/a	0.00%
Total	100.0%	100.0%	100.0%	5.43%	6.95%	6.33%
Inflation				2.00%	2.50%	2.50%
Expected Arithmetic Nominal Return				7.43%	9.45%	8.83%

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

13. PENSION PLANS (continued)

Discount Rate

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that sponsor contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, each of the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate used to measure the total pension liability for PERS, DARS and ROVERS was 6.50%, 6.50%, and 6.50% respectively for the year ended June 30, 2019.

Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following table presents the Government's proportionate share of the Net Pension (NP) Liability (Asset) using the discount rate of each Retirement System as well as what the Government's proportionate share of the NP Liability (Asset) would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
PERS Plan B			
Rates	5.50%	6.50%	7.50%
Government's Share of NP Liability	\$ 1,623,845	\$ 617,216	\$ (223,768)
DARS			
Rates	5.50%	6.50%	7.50%
Government's Share of NP Liability	\$ 17,001	\$ 12,396	\$ (2,777)
ROVERS			
Rates	5.50%	6.50%	7.50%
Government's Share of NP Liability	\$ 75,377	\$ 49,148	\$ 26,648

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

14. OTHER POSTEMPLOYMENT BENEFITS

General Information about the OPEB Plan

Plan description – The West Feliciana Parish (the Parish) provides certain continuing health care and life insurance benefits for its retired employees. The West Feliciana Parish’s OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the Parish. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the Parish as provided by Louisiana Revised Statute Title 17 Sections 1221 through 1224. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions—Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria—Defined Benefit*.

Benefits Provided – Medical benefits are provided through a comprehensive medical plan and are made available to employees upon actual retirement. Most employees are covered by the Parochial Employees' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or, age 65 and 7 years of service. For employees hired on and after January 1, 2008, retirement eligibility (D.R.O.P. entry) provisions are as follows: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service.

Employees covered by benefit terms – At July 1, 2018, the following employees were covered by the benefit terms:

Governmental Activities:

Inactive employees or beneficiaries currently receiving benefit payments	-
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	44
	44

Business-Type Activities:

Inactive employees or beneficiaries currently receiving benefit payments	-
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	12
	12

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

14. OTHER POST EMPLOYMENT BENEFITS (continued)

Total OPEB Liability

The Parish's total OPEB liability of \$114,416 was measured as of June 30, 2019 and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and other inputs – The total OPEB liability as of the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	3.0%, including inflation
Prior discount rate	3.87%
Discount rate	3.50% annually
Healthcare cost trend rates	Flat 5.5% annually

The discount rate was based on the Bond Buyers' 20 Year General Obligation AA municipal bond index as of June 30, 2019, the end of the applicable measurement period.

Mortality rates were based on the RP-2000 Table without projection with 50%/50% unisex blend.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2019.

Changes in the Total OPEB Liability

	<u>Governmental Activities</u>	<u>Business - Type Activities</u>
Balance at June 30, 2018	\$ 75,882	\$ 23,376
Changes for the year:		
Service cost	1,211	557
Interest	2,960	915
Differences between expected and actual experience	4,738	4,551
Changes in assumptions	1,919	1,339
Benefit payments and net transfers	<u>(3,032)</u>	<u>-</u>
Net changes	<u>7,796</u>	<u>7,362</u>
Balance at June 30, 2019	<u>\$ 83,678</u>	<u>\$ 30,738</u>

The amount due within one year for the total OPEB liability is estimated to be \$ 3,200.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

14. OTHER POST EMPLOYMENT BENEFITS (continued)

Sensitivity of the total OPEB liability to changes in the discount rate – The following presents the total OPEB liability of the Parish, as well as what the Parish’s total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.50%) or 1-percentage-point higher (4.50%) than the current discount rate:

	1.0% Decrease (2.50%)	Current Discount Rate (3.50%)	1.0% Increase (4.50%)
Total OPEB Liability – Governmental Activities	\$ 89,419	\$ 83,678	\$ 78,414
Business Type Activities	\$ 35,412	\$ 30,738	\$ 26,787

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates – The following presents the total OPEB liability of the Parish, as well as what the Parish’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	1.0% Decrease (4.5%)	Current Discount Rate (5.5%)	1.0% Increase (6.5%)
Total OPEB Liability – Governmental Activities	\$ 78,328	\$ 83,678	\$ 89,513
Business Type Activities	\$ 26,561	\$ 30,738	\$ 35,692

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2019, the Parish recognized OPEB expense of \$6,623. At June 30, 2019, the Parish reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 15,206	\$ -
Changes in assumptions	3,069	(2,145)
Total	\$ 18,275	\$ (2,145)

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

14. OTHER POST EMPLOYMENT BENEFITS (continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Years ending June 30:</u>	
2020	\$ 979
2021	979
2022	979
2023	979
2024	979
Thereafter	11,235
	<u>\$ 16,130</u>

15. CHANGES IN FIDUCIARY FUNDS

A summary of the changes in fiduciary funds (amounts due to other governmental agencies) as follows:

	Hospital Maintenance	Sales Tax	Total
Balance at June 30, 2018	\$ 192,119	\$ 165,013	\$ 357,132
Additions	223,587	4,518,385	4,741,972
Reductions	<u>(181,574)</u>	<u>(4,600,864)</u>	<u>(4,782,438)</u>
Balance at June 30, 2019	<u>\$ 234,132</u>	<u>\$ 82,534</u>	<u>\$ 316,666</u>

16. SALES TAX REMITTED TO OTHER TAXING AUTHORITIES

Act 711 of the 2010 Louisiana Legislative Session amended LRS 24:513 B to provide required footnote disclosure in the financial statements of local governments that collect tax for other taxing jurisdictions. For the year ended June 30, 2019, the Government collected \$2,300,189 for the West Feliciana Parish Hospital Service District No.1. of this amount, the Government withheld \$81,993 for the taxing authority's share of audit, legal, and administrative fees. This resulted in a distribution of \$2,218,196 of sales tax collections to the West Feliciana Parish Hospital during the year ended June 30, 2019.

17. LEASES

Waterworks District No. 13 paid approximately \$7,000 during the year ended June 30, 2019 to the Government for office space during the period on a month-to-month basis at a rate of \$583 per month.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

18. COMMITMENTS AND CONTINGENCIES

The Government participates in a number of federally assisted grant programs. These programs are subject to state and federal monitoring examinations which could result in disallowed costs having to be returned to the granting agency. Management believes that further examinations would not result in material disallowed costs.

At June 30, 2019, the Government had incurred construction contract commitments of approximately \$1,800,000.

19. RISK MANAGEMENT

Litigation and General Liability

The Government is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Government has purchased various insurance policies to cover such risks.

The Government is a defendant in various lawsuits. Management and legal counsel for the Government believe that potential claims against the Government not covered by insurance would not materially affect the Government's financial position.

20. ASSET RETIREMENT OBLIGATION

The Government has determined that any asset retirement obligation (ARO) in relation to its sewer and water distribution systems would not be material to the financial statements, and therefore not recognized, as of the year ended June 30, 2019.

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

21. DETAILED RESTRICTED NET POSITION AND FUND BALANCES

- a. Details of restricted Net Position as reported in the entity-wide Statement of Net Position are as follows:

	<u>Governmental Activities</u>	<u>Business Type Activities</u>	<u>Total</u>
Net Position Restricted For:			
Capital improvements:			
Bond funds and dedicated property tax for Library construction	\$ 8,450	\$ -	\$ 8,450
Dedicated property taxes authorized by the electorate for specific revenue funds	<u>1,008,256</u>	<u>-</u>	<u>1,008,256</u>
Total Net Position restricted for capital projects	<u>1,016,706</u>	<u>-</u>	<u>1,016,706</u>
Debt service:			
Waterworks District No. 13 debt service	-	319,954	319,954
Debt service for obligation bonds	<u>778,004</u>	<u>-</u>	<u>778,004</u>
Total Net Position restricted for debt service	<u>778,004</u>	<u>319,954</u>	<u>1,097,958</u>
External legal constraints:			
Dedicated property taxes authorized by the electorate to specific special revenue funds	1,738,585	-	1,738,585
Dedicated sales taxes authorized by the electorate for specific revenue funds	1,382,848	-	1,382,848
Court fees for juror compensation and judicial expenses	<u>229,926</u>	<u>-</u>	<u>229,926</u>
Total Net Position restricted for external legal constraints	<u>3,351,359</u>	<u>-</u>	<u>3,351,359</u>
Total Restricted Net Position	<u>\$ 5,146,069</u>	<u>\$ 319,954</u>	<u>\$ 5,466,023</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

21. DETAILED RESTRICTED NET POSITION AND FUND BALANCES (continued)

b. Details of nonspendable, restricted, committed, and unassigned fund balances at year-end are as follows:

	<u>General</u>	<u>Solid Waste</u>	<u>Recreation</u>	<u>Road Improvement</u>	<u>Economic Development</u>	<u>Building and Grounds</u>	<u>Non-Major Governmental Funds</u>	<u>Total Governmental Funds</u>
Fund balances:								
Nonspendable:								
Prepaid assets	\$ 41,172	\$ -	\$ 40,088	\$ 58,696	\$ -	\$ 36,895	\$ 15,903	\$ 192,754
Restricted for:								
Dedicated property taxes:								
Library service and construction	-	-	-	-	-	-	829,342	829,342
Road and building improvements	-	-	-	420,978	-	490,981	-	911,959
Debt service	-	-	-	-	-	-	778,004	778,004
Health services	-	-	-	-	-	-	366,915	366,915
Recreation	-	-	494,384	-	-	-	-	494,384
Disaster Recovery	-	-	-	-	-	-	706	706
Dedicated sales taxes:								
Solid waste maintenance and improvement	-	1,101,963	-	-	-	-	-	1,101,963
Economic development and other services	-	-	-	-	239,713	-	-	239,713
Court fees for juror compensation and judicial expenses	-	-	-	-	-	-	229,879	229,879
Total Restricted	<u>-</u>	<u>1,101,963</u>	<u>494,384</u>	<u>420,978</u>	<u>239,713</u>	<u>490,981</u>	<u>2,204,846</u>	<u>4,953,315</u>
Committed to:								
General capital improvements	<u>2,569,266</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,569,266</u>
Unassigned (deficit)	<u>4,071,059</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,071,059</u>
Total fund balances	<u>\$ 6,681,497</u>	<u>\$ 1,101,963</u>	<u>\$ 534,922</u>	<u>\$ 479,674</u>	<u>\$ 239,713</u>	<u>\$ 527,876</u>	<u>\$ 2,220,749</u>	<u>\$ 11,786,394</u>

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS

22. CURRENT ACCOUNTING STANDARDS SCHEDULED TO BE IMPLEMENTED

Following is a summary of accounting standards adopted by the Governmental Accounting Standards Board (GASB) that are scheduled to be implemented in the future that may affect the Government's financial report:

GASB Statement 84, *Fiduciary Activities*. This standard defines and establishes criteria for identifying and reporting fiduciary activities. The focus of the criteria is on (1) whether the Government controls the assets in a fiduciary activity and (2) there are separate identifiable beneficiaries with whom a fiduciary relationship exists. The standard is effective for annual reporting periods beginning after December 15, 2019. The Government will include the requirements of this standard, as applicable, in its June 30, 2020 financial statement. The effect of this standard or its applicability to the Government are unknown at this time.

GASB Statement 87, *Leases*. This standard will require all leases to be reported on the statement of net position under a single accounting model for both lessors and lessees. The statement will require the recognition of lease assets or liabilities for leases previously reported as operating leases. Both operating and capital leases will be reported under this single accounting method and reported by lessees as an intangible right to use asset and by lessors as a receivable with both reporting a deferred inflow of resources. The standard is effective for annual reporting periods beginning after December 15, 2019. The Government will include the requirements of this standard, as applicable, in its June 30, 2021 financial statement. All of the Government lease agreements will need to be evaluated to determine the impact of implementing this standard; however, the effect of this standard or its applicability to the Government are unknown at this time.

Required Supplemental
Information

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
MAJOR FUND DESCRIPTIONS

General Fund:

General Fund - The General Fund accounts for all transactions not required to be accounted for in another fund.

Special Revenue Funds:

Solid Waste Fund - This fund accounts for sales tax collections for the purpose of maintaining, operating, and acquiring and/or improving solid waste collection and disposal facilities in and for the Parish.

Recreation Fund - This fund accounts for designated tax levy and proceeds from sales tax collections for recreational parks around the parish.

Road Improvement Fund - This fund accounts for designated tax levy for the acquiring, constructing, improving, maintaining and operating public roads and bridges and related drainage equipment. This fund also accounts for financing provided the State of Louisiana Parish Road Fund.

Economic Development Fund - This fund accounts for designated tax levy for the purpose of economic development by promoting, encouraging, and assisting in locating, development and expansion of agricultural, industrial, manufacturing, and professional concerns in the Parish.

Buildings and Grounds Fund - This fund accounts for designated tax levy for the on-going maintenance and preservation of Government property.

WEST FELICIANA PARISH GOVERNMENT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues:				
Intergovernmental	\$ 328,047	\$ 328,047	\$ 336,755	\$ 8,708
Taxes				
Ad valorem	1,142,400	1,303,050	1,246,982	(56,068)
Beer	2,800	2,800	2,375	(425)
Sales	105,000	105,000	143,838	38,838
Video poker	90,000	90,000	157,198	67,198
Licenses and permits	146,200	146,200	222,274	76,074
Charges for services	242,400	242,400	244,151	1,751
Other revenues	46,400	46,400	101,835	55,435
Total revenues	<u>2,103,247</u>	<u>2,263,897</u>	<u>2,455,408</u>	<u>191,511</u>
Expenditures:				
General government	1,677,051	1,757,364	1,479,491	277,873
Economic development	11,900	11,900	37,275	(25,375)
Health and welfare	95,001	134,417	132,339	2,078
Public safety	73,200	233,200	257,964	(24,764)
Capital outlay	-	44,500	3,578	40,922
Debt Service	-	-	40,738	(40,738)
Total expenditures	<u>1,857,152</u>	<u>2,181,381</u>	<u>1,951,385</u>	<u>229,996</u>
Excess of revenues over expenditures	<u>246,095</u>	<u>82,516</u>	<u>504,023</u>	<u>421,507</u>
Other financing sources (uses):				
Transfers out	(40,500)	(40,500)	(1,995,659)	(1,955,159)
Transfers in	-	-	1,975,403	1,975,403
	<u>(40,500)</u>	<u>(40,500)</u>	<u>(20,256)</u>	<u>20,244</u>
Excess of revenues and other financing sources over expenditures and other financing sources (uses)	205,595	42,016	483,767	441,751
Fund balance, beginning	<u>5,646,881</u>	<u>5,967,619</u>	<u>6,197,730</u>	<u>230,111</u>
Fund balance, ending	<u>\$ 5,852,476</u>	<u>\$ 6,009,635</u>	<u>\$ 6,681,497</u>	<u>\$ 671,862</u>

See accompanying independent auditors' report.

WEST FELICIANA PARISH GOVERNMENT
BUDGETARY COMPARISON SCHEDULE
SOLID WASTE FUND
YEAR ENDED JUNE 30, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues:				
Taxes:				
Sales	\$ 1,217,000	\$ 1,217,000	\$ 1,507,250	\$ 290,250
Other	13,200	13,200	14,358	1,158
Total revenues	<u>1,230,200</u>	<u>1,230,200</u>	<u>1,521,608</u>	<u>291,408</u>
Expenditures:				
General government	-	-	10,000	(10,000)
Public works	1,216,000	1,216,000	1,071,732	144,268
Total expenditures	<u>1,216,000</u>	<u>1,216,000</u>	<u>1,081,732</u>	<u>134,268</u>
Excess of revenues over expenditures	14,200	14,200	439,876	425,676
Other financing sources (uses):				
Transfers out	-	-	(320,165)	(320,165)
	<u>-</u>	<u>-</u>	<u>(320,165)</u>	<u>(320,165)</u>
Excess of revenues and other financing sources over expenditures and other financing sources	14,200	14,200	119,711	105,511
Fund balance, beginning	<u>830,476</u>	<u>876,534</u>	<u>982,252</u>	<u>105,718</u>
Fund balance, ending	<u>\$ 844,676</u>	<u>\$ 890,734</u>	<u>\$ 1,101,963</u>	<u>\$ 211,229</u>

See accompanying independent auditors' report.

WEST FELICIANA PARISH GOVERNMENT
BUDGETARY COMPARISON SCHEDULE
RECREATION FUND
YEAR ENDED JUNE 30, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues:				
Intergovernmental	\$ -	\$ -	\$ 189	\$ 189
Local sources:				
Ad valorem	483,200	551,150	527,895	(23,255)
Sales	570,000	570,000	815,078	245,078
Charges for services	247,800	247,800	230,217	(17,583)
Other	-	-	17,238	17,238
Total revenues	<u>1,301,000</u>	<u>1,368,950</u>	<u>1,590,617</u>	<u>221,667</u>
Expenditures:				
General government	14,846	14,846	44,574	(29,728)
Capital outlay	83,500	116,550	103,557	12,993
Culture and recreation	1,161,449	1,162,086	1,022,809	139,277
Total expenditures	<u>1,259,795</u>	<u>1,293,482</u>	<u>1,170,940</u>	<u>122,542</u>
Excess of revenues over expenditures	41,205	75,468	419,677	344,209
Other financing sources (uses):				
Transfers in	-	-	543,656	543,656
Transfers out	-	-	(543,656)	(543,656)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues and other financing sources over expenditures and other financing sources (uses)	41,205	75,468	419,677	344,209
Fund balance, beginning	<u>(16,743)</u>	<u>84,194</u>	<u>115,245</u>	<u>31,051</u>
Fund balance, ending	<u>\$ 24,462</u>	<u>\$ 159,662</u>	<u>\$ 534,922</u>	<u>\$ 375,260</u>

See accompanying independent auditors' report.

WEST FELICIANA PARISH GOVERNMENT
BUDGETARY COMPARISON SCHEDULE
ECONOMIC DEVELOPMENT FUND
YEAR ENDED JUNE 30, 2019

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
Revenues:				
Taxes:				
Ad valorem	\$ -	\$ -	\$ 87	\$ 87
Other revenues	-	-	29,524	29,524
Total revenues	<u>-</u>	<u>-</u>	<u>29,611</u>	<u>29,611</u>
Expenditures:				
General government	-	-	8,587	(8,587)
Economic development	179,932	179,932	165,913	14,019
Capital outlay	-	-	2,899	(2,899)
Total expenditures	<u>179,932</u>	<u>179,932</u>	<u>177,399</u>	<u>2,533</u>
Excess (deficiency) of revenues over expenditures	(179,932)	(179,932)	(147,788)	32,144
Other financing sources (uses):				
Transfers from other funds	-	-	100,018	100,018
Transfers to other funds	-	-	(100,018)	(100,018)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing sources (uses)	(179,932)	(179,932)	(147,788)	32,144
Fund balance, beginning	<u>274,467</u>	<u>389,712</u>	<u>387,501</u>	<u>(2,211)</u>
Fund balance, ending	<u>\$ 94,535</u>	<u>\$ 209,780</u>	<u>\$ 239,713</u>	<u>\$ 29,933</u>

See accompanying independent auditors' report.

WEST FELICIANA PARISH GOVERNMENT
BUDGETARY COMPARISON SCHEDULE
ROAD IMPROVEMENT FUND
YEAR ENDED JUNE 30, 2019

	Original Budget	Final Budget	Actual	Variance - Favorable (Unfavorable)
Revenues:				
Intergovernmental	\$ 230,000	\$ 230,000	\$ 993,062	\$ 763,062
Taxes:				
Ad valorem	1,424,000	1,624,250	1,552,634	(71,616)
Other	10,500	10,500	26,143	15,643
Total revenues	<u>1,664,500</u>	<u>1,864,750</u>	<u>2,571,839</u>	<u>707,089</u>
Expenditures:				
General government	124,700	123,300	99,947	23,353
Capital outlay	750	80,750	1,399,051	(1,318,301)
Public works	1,616,993	1,730,380	1,396,904	333,476
Total expenditures	<u>1,742,443</u>	<u>1,934,430</u>	<u>2,895,902</u>	<u>(961,472)</u>
Excess (deficiency) of revenues over expenditures	(77,943)	(69,680)	(324,063)	(254,383)
Other financing sources (uses):				
Transfers from other funds	90,000	90,000	3,335,078	3,245,078
Transfers to other funds	-	-	(3,014,913)	(3,014,913)
Total other financing sources (uses)	<u>90,000</u>	<u>90,000</u>	<u>320,165</u>	<u>230,165</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing sources (uses)	<u>12,057</u>	<u>20,320</u>	<u>(3,898)</u>	<u>(24,218)</u>
Fund balance, beginning	<u>422,282</u>	<u>435,997</u>	<u>483,572</u>	<u>47,575</u>
Fund balance, ending	<u>\$ 434,339</u>	<u>\$ 456,317</u>	<u>\$ 479,674</u>	<u>\$ 23,357</u>

See accompanying independent auditors' report.

WEST FELICIANA PARISH GOVERNMENT
BUDGETARY COMPARISON SCHEDULE
BUILDING AND GROUNDS FUND
YEAR ENDED JUNE 30, 2019

	Original Budget	Final Budget	Actual	Variance - Favorable (Unfavorable)
Revenues:				
Intergovernmental revenues	\$ -	\$ -	\$ 367	\$ 367
Local sources:				
Ad valorem taxes	937,600	1,069,450	1,024,738	(44,712)
Other	11,400	11,400	84,516	73,116
Total revenues	<u>949,000</u>	<u>1,080,850</u>	<u>1,109,621</u>	<u>28,771</u>
Expenditures:				
Public works	875,162	880,162	1,177,241	(297,079)
Capital outlay	30,000	95,000	48,302	46,698
General government	30,000	30,000	30,000	-
Total expenditures	<u>935,162</u>	<u>1,005,162</u>	<u>1,255,543</u>	<u>(250,381)</u>
Excess (deficiency) of revenues over expenditures	13,838	75,688	(145,922)	(221,610)
Other financing sources (uses):				
Transfers from other funds	-	-	1,826,394	1,826,394
Transfers to other funds	-	-	(1,826,394)	(1,826,394)
	-	-	-	-
Excess (deficiency) of revenues and other financing sources (uses) over expenditures	13,838	75,688	(145,922)	(221,610)
Fund balance, beginning	<u>1,220,711</u>	<u>984,394</u>	<u>673,798</u>	<u>(310,596)</u>
Fund balance, ending	<u>\$ 1,234,549</u>	<u>\$ 1,060,082</u>	<u>\$ 527,876</u>	<u>\$ (532,206)</u>

See accompanying independent auditors' report.

West Feliciana Parish Government
Schedule of Changes in
Total OPEB Liability and Related Ratios
For the Year Ended June 30, 2019

<u>Financial statement reporting date</u>	<u>Measurement date</u>	<u>Service cost</u>	<u>Interest</u>	<u>Difference between actual and expected experience</u>	<u>Changes of assumptions or other inputs</u>	<u>Benefit payments</u>	<u>Net change in total OPEB liability</u>	<u>Total OPEB liability - beginning</u>	<u>Total OPEB liability - ending</u>	<u>Covered employee payroll</u>	<u>Total OPEB liability as a percentage of covered employee payroll</u>
6/30/2019	6/30/2019	\$ 1,768	3,875	9,289	3,258	(3,032)	15,158	99,258	\$ 114,416	\$ 2,420,559	4.73%
6/30/2018	6/30/2018	\$ 1,913	3,625	7,239	(2,411)	(2,874)	7,492	91,766	\$ 99,258	\$ 2,350,058	4.22%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

There are no assets accumulated in a trust that meets the criteria of paragraph 4 of GASB 75 for this OPEB plan

Benefit Changes.

Measurement date

6/30/2019 There were no changes of benefit terms for the year ended June 30, 2019

Changes of Assumptions.

The changes in assumptions balance was a result of changes in the discount rate. The following are the discount rates used for in each measurement of total OPEB liability

<u>Measurement Date</u>	<u>Discount Rate</u>
6/30/2019	3.50%
6/30/2018	3.87%
6/30/2017	3.58%

**Schedule of West Feliciana Parish Government's
Schedule of the Proportionate Share of the Net Pension Liability
Cost Sharing Plans Only
For the Year Ended June 30, 2019 (*)**

<u>Pension Plan</u>	<u>Year</u>	<u>Employer's Proportion of the Net Pension Liability (Asset)</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Employer's Covered Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
Parochial Employees' Retirement System of Louisiana Plan B						
	2019	2.2846%	617,216	2,355,990	26.1977%	88.86%
	2018	2.2668%	(285,204)	2,286,631	-12.4727%	101.98%
	2017	2.3129%	300,467	2,304,117	13.0404%	94.15%
	2016	2.3280%	414,494	2,231,399	18.5755%	92.23%
	2015	2.3467%	6,514	2,046,033	0.3184%	99.15%
District Attorneys' Retirement System						
	2019	0.0385%	12,396	23,596	52.5343%	92.92%
	2018	0.0390%	10,519	23,950	43.9207%	93.57%
	2017	0.0319%	6,109	10,475	58.3199%	95.09%
	2016	0.0340%	1,832	20,350	9.0025%	98.56%
	2015	0.0464%	926	22,150	4.1806%	99.45%
Registrar of Voters Employees' Retirement System of Louisiana						
	2019	0.2082%	49,148	28,885	170.1506%	80.57%
	2018	0.2109%	46,296	28,885	160.2770%	80.51%
	2017	0.2103%	59,667	14,443	413.1205%	73.98%
	2016	0.1861%	45,578	25,245	180.5427%	76.86%
	2015	0.1940%	44,863	25,245	177.7104%	77.68%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

(*) The amounts presented have a measurement date as of the previous measurement date.

**West Feliciana Parish Government's
Schedule of Contributions to Each Retirement System
Cost Sharing Plans Only
For the Year Ended June 30, 2019**

<u>Pension Plan:</u>	<u>Year</u>	<u>Contractually Required Contribution¹</u>	<u>Contributions in Relation to Contractually Required Contribution²</u>	<u>Contribution Deficiency (Excess)</u>	<u>Covered Payroll</u>	<u>Contributions as a % of Covered Payroll</u>
Parochial Employees' Retirement System of Louisiana Plan B						
	2019	\$ 151,175	\$ 151,175	\$ -	\$ 2,015,679	7.50%
	2018	176,444	176,444	-	2,276,838	7.75%
	2017	185,643	185,643	-	2,320,522	8.00%
	2016	191,839	191,839	-	2,257,545	8.50%
	2015	198,591	198,591	-	2,231,399	8.90%
District Attorneys' Retirement System						
	2019	295	295	-	23,596	1.25%
	2018	-	-	-	23,950	0.00%
	2017	-	-	-	23,950	0.00%
	2016	367	367	-	10,475	3.50%
	2015	1,425	1,425	-	20,350	7.00%
Registrar of Voters Employees' Retirement System of Louisiana						
	2019	\$ 4,911	\$ 4,911	-	\$ 28,885	17.00%
	2018	4,911	4,911	-	28,885	17.00%
	2017	5,777	5,777	-	28,885	20.00%
	2016	3,249	3,249	-	14,443	22.50%
	2015	6,122	6,122	-	25,245	24.25%

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

For reference only:

¹ Employer contribution rate multiplied by employer's covered payroll

² Actual employer contributions remitted to Retirement Systems

³ Covered payroll amount for each of the fiscal year ended June 30

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2019

Changes of Benefit Terms include:

Parochial Employees' Retirement System of Louisiana Plan B

- No changes noted

District Attorneys' Retirement System

- No changes noted

Registrar of Voters Employees' Retirement System of Louisiana

- No changes noted

Changes of Assumptions

Parochial Employees' Retirement System of Louisiana Plan B

There were changes of assumptions for the year ended June 30, 2018. The investment rate of return changed from 7% to 6.75%.

There were changes of assumptions for the year ended June 30, 2019:

- The investment rate of return changed from 6.75% to 6.50%.
- The inflation rate was changed from 2.50% to 2.40%.

District Attorneys' Retirement System

There were changes of assumptions for the year ended June 30, 2018. The investment rate of return changed from 7% to 6.75%.

There were changes of assumptions for the year ended June 30, 2019:

- The investment rate of return changed from 6.75% to 6.50%.
- The inflation rate was changed from 2.50% to 2.40%.

Registrar of Voters Employees' Retirement System of Louisiana

There were changes of assumptions for the year ended June 30, 2018. The investment rate of return changed from 7% to 6.75%.

There were changes of assumptions for the year ended June 30, 2019:

- The investment rate of return changed from 6.75% to 6.50%.
- The inflation rate was changed from 2.50% to 2.40%.

Other Supplemental
Information

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA
NON-MAJOR FUND DESCRIPTIONS

Special Revenue Funds:

Health Unit Fund - This fund accounts for designated tax levy for the purpose of acquiring maintaining, and operating public health facilities and other social services.

West Feliciana Library Fund - This fund accounts for designated tax levy for the purpose of providing resources and services to fulfill individual information needs for day-to-day living and pleasure, and for cultural, educational and leisurely pursuits.

Criminal Court Fund - This fund accounts for the receipts of court fees and fines and the disbursements of court costs of the 18th Judicial District.

Disaster Recovery Fund - This fund accounts for a federal grant, the goal of which is to assist communities in their recovery from natural disasters.

Capital Projects Fund:

Library Construction Fund – This fund accounts for funds obtained by the Government for the construction of a new parish library building.

Debt Service Fund:

Debt Service Fund – Accumulates funds for the payment of obligation bonds obtained by the Government.

WEST FELICIANA PARISH GOVERNMENT
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2019

	<u>Health Unit</u>	<u>West Feliciana Library</u>	<u>Criminal Court</u>	<u>Disaster Recovery</u>	<u>Library Construction</u>	<u>Debt Service</u>	<u>Total</u>
ASSETS							
Cash and cash equivalents	\$ 322	\$ -	\$ 106,457	\$ 706	\$ -	\$ 88,373	\$ 195,858
Investments	467,400	847,988	-	-	-	-	1,315,388
Prepaid expenses	-	15,856	47	-	-	-	15,903
Receivables:							
Accounts	941	50,572	8,646	-	-	-	60,159
Taxes	-	-	-	-	-	522	522
Due from other funds	-	15,255	117,689	-	39,996	175,939	348,879
Restricted assets:							
Cash and cash equivalents	-	-	-	-	-	-	-
Investments	-	-	-	-	182,297	515,568	697,865
TOTAL ASSETS	<u>\$ 468,663</u>	<u>\$ 929,671</u>	<u>\$ 232,839</u>	<u>\$ 706</u>	<u>\$ 222,293</u>	<u>\$ 780,402</u>	<u>\$ 2,634,574</u>
LIABILITIES							
Accounts payable	\$ 18,279	\$ 18,170	\$ 2,722	\$ -	\$ -	\$ -	\$ 39,171
Accrued expenses and liabilities	-	-	-	-	-	959	959
Due to other funds	83,469	74,753	191	-	213,843	1,439	373,695
TOTAL LIABILITIES	<u>101,748</u>	<u>92,923</u>	<u>2,913</u>	<u>-</u>	<u>213,843</u>	<u>2,398</u>	<u>413,825</u>
FUND BALANCES							
Nonspendable	-	15,856	47	-	-	-	15,903
Restricted	366,915	820,892	229,879	706	8,450	778,004	2,204,846
TOTAL FUND BALANCES	<u>366,915</u>	<u>836,748</u>	<u>229,926</u>	<u>706</u>	<u>8,450</u>	<u>778,004</u>	<u>2,220,749</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 468,663</u>	<u>\$ 929,671</u>	<u>\$ 232,839</u>	<u>\$ 706</u>	<u>\$ 222,293</u>	<u>\$ 780,402</u>	<u>\$ 2,634,574</u>

See accompanying independent auditors' report.

WEST FELICIANA PARISH GOVERNMENT
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2019

	Health Unit	West Feliciana Library	Criminal Court	Disaster Recovery	Library Construction	Debt Service	Total
Revenues:							
Intergovernmental	\$ 44,626	\$ 14,180	\$ -	\$ -	\$ -	\$ 100	\$ 58,906
Taxes							
Ad valorem	349,298	523,943	-	-	-	232,641	1,105,882
Charges for services	-	11,776	120,420	-	-	-	132,196
Other revenues	17,195	41,025	-	-	-	15,503	73,723
Total revenues	411,119	590,924	120,420	-	-	248,244	1,370,707
Expenditures:							
General government	24,800	109,863	74,475	-	-	-	209,138
Culture and recreation	-	416,144	-	-	-	-	416,144
Health and welfare	315,607	-	-	-	-	-	315,607
Capital outlay	500	6,397	-	-	-	-	6,897
Debt service:							
Principal	-	-	-	-	-	150,000	150,000
Interest	-	-	-	-	-	72,646	72,646
Total expenditures	340,907	532,404	74,475	-	-	222,646	1,170,432
Excess of revenues over (under) expenditures	70,212	58,520	45,945	-	-	25,598	200,275
Other financing sources (uses):							
Transfers to other funds	(434,693)	(771,017)	-	-	-	(463,679)	(1,669,389)
Transfers from other funds	434,693	771,017	-	-	-	483,935	1,689,645
	-	-	-	-	-	20,256	20,256
Excess of revenues and other sources over (under) expenditures and other uses	70,212	58,520	45,945	-	-	45,854	220,531
Fund balance, beginning	296,703	778,228	183,981	706	8,450	732,150	2,000,218
Fund balance, ending	\$ 366,915	\$ 836,748	\$ 229,926	\$ 706	\$ 8,450	\$ 778,004	\$ 2,220,749

See accompanying independent auditors' report.

WEST FELICIANA PARISH GOVERNMENT
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS
TO THE PARISH PRESIDENT
YEAR ENDED JUNE 30, 2019

Parish President's Name: Kevin Couhig
(July 1, 2018 to December 31, 2018)

Salary	\$ 38,462
Benefits - insurance	2,911
	<u>\$ 41,373</u>

Parish President's Name: Kenny Havard
(January 1, 2019 to June 30, 2019)

Salary	\$ 70,230
Benefits - retirement	5,267
	<u>\$ 75,497</u>

WEST FELICIANA PARISH GOVERNMENT
SCHEDULE OF WEST FELICIANA PARISH GOVERNMENT COUNCIL MEMBERS
YEAR ENDED JUNE 30, 2019

Below is a listing of the West Feliciana Parish Council Members.

Term Beginning	January 1, 2016		Compensation
	Sydney Picou Walker P.O. Box 516 St. Francisville, LA 70775	At Large	\$ 9,600
	Melvin Young 6900 Greenwood Road St. Francisville, LA 70775	District A	9,600
	John Thompson 11126 Wakefield Drive North St. Francisville, LA 70775	District B	9,600
	Melville Percy 4888 Audubon Lane St. Francisville, LA 70775	District C	9,600
	William "Bill" May III 10695 Firetower Road St. Francisville, LA 70775	District D	9,600
			<u>\$ 48,000</u>

WEST FELICIANA PARISH GOVERNMENT

SCHEDULE OF INSURANCE IN FORCE

JUNE 30, 2019

(UNAUDITED)

<u>Coverage</u>	<u>Insurance Company</u>	<u>Expiration</u>	<u>Liability Limits</u>
General Liability	Atlantic Specialty Insurance Co.	4/25/2020	\$2,000,000 Each Occurrence \$2,000,000 Aggregate Limit
Auto Liability	Atlantic Specialty Insurance Co.	4/25/2020	\$1,000,000 Each Accident
Professional Liability	Atlantic Specialty Insurance Co.	4/25/2020	\$1,000,000 Each Wrongful Act \$2,000,000 Aggregate Limit
Excess Liability	Atlantic Specialty Insurance Co.	4/25/2020	\$1,000,000 Each Claim \$2,000,000 Aggregate Limit
Crime	Travelers Casualty and Surety Co.	4/25/2022	\$500,000 Employee Theft \$1,000,000 Funds Transfer Fraud
Property	EMCASCO Ins Companies	4/25/2020	\$21,644,895 Blanket Limit of Insurance - Property \$50,000 Utility Services
Inland Marine	EMCASCO Ins Companies	4/25/2020	\$1,930,855 Equipment \$217,892 electronic data \$400,000 Equipment leased
Boiler and Machinery	Hartford Steam Boiler Inspection & Insurance Company	4/25/2020	\$50,000,000 Equipment Breakdown Limit
Workers Compensation	LUBA Casualty Insurance Co.	1/1/2020	\$1,000,000 Limit
Student Accident	Zurich American Insurance Company	5/31/2021	\$1,000,000 Maximum Benefit including all sports except football
Cyber Liability	BCS Insurance Company	4/25/2020	\$1,000,000 Each Incident \$1,000,000 Aggregate Limit

WEST FELCIANA PARISH GOVERNMENT

SCHEDULE OF INFORMATION REQUIRED BY RURAL DEVELOPMENT
YEAR ENDED JUNE 30, 2019
(UNAUDITED)

Item No. 1

The District's customers' accounts receivable at June 30, 2019, is comprised of the following:

	<u>0-30 days</u>	<u>31+ days</u>	<u>Total</u>
No.	Unknown		
Amount	\$105,088	\$ 61,715	\$166,803

Item No. 2

The District's water rates at June 30, 2019, were as follows:

<u>Residential</u>		
≤ 2,000 gallons		\$22.00 minimum
> 2,000 gallons		\$4.50 per thousand gallons
<u>Commercial</u>		
≤ 10,000 gallons		\$60.00 minimum
> 10,000 gallons		\$4.50 per thousand gallons
<u>School</u>		
≤ 25,000 gallons		\$56.25 minimum
> 25,000 gallons		\$3.50 per thousand gallons

Item No. 3

The number of active residential and non-residential users at June 30, 2019, is unknown.

WEST FELICIANA PARISH GOVERNMENT

SCHEDULE OF INFORMATION REQUIRED BY RURAL DEVELOPMENT
YEAR ENDED JUNE 30, 2019
(UNAUDITED)

Item No. 1

The Government's customers' accounts receivable at June 30, 2019, is comprised of the following:

Solitude		<u>0-30 days</u>	<u>31+ days</u>	<u>Total</u>
	No.	Unknown		
	Amount	\$5,602	\$ 8,302	\$13,904
Turner		<u>0-30 days</u>	<u>31+ days</u>	<u>Total</u>
	No.	Unknown		
	Amount	\$1,976	\$ 1,726	\$3,702
Hardwood		<u>0-30 days</u>	<u>31+ days</u>	<u>Total</u>
	No.	Unknown		
	Amount	\$4,268	\$ 5,576	\$9,844
Independence		<u>0-30 days</u>	<u>31+ days</u>	<u>Total</u>
	No.	Unknown		
	Amount	\$3,339	\$ 6,795	\$10,134

Item No. 2

The Government sewer rates at June 30, 2019, were as follows:

<u>Solitude Sewer</u>	
Fixed	\$38.00
<u>Turner Sewer</u>	
Fixed	\$38.00
<u>Hardwood Sewer</u>	
Fixed	\$38.00
<u>Independence Sewer</u>	
Fixed	\$38.00

Item No. 3

The number of active residential and non-residential users at June 30, 2019, is unknown.

Other Reports

**OTHER REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS* AND BY
THE U.S. OFFICE OF MANAGEMENT AND BUDGET (UNIFORM GUIDANCE)**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS**

The Honorable President and Council Members
of the West Feliciana Parish Government
St. Francisville, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the West Feliciana Parish Government (the Government), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Government's basic financial statements and have issued our report thereon dated December 30, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Government's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Government's internal control. Accordingly, we do not express an opinion on the effectiveness of the Government's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies, noted as items 2019-001 and 2019-002.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Government's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which we described in the accompanying schedule of findings and questioned costs, noted as items 2019-001 and 2019-002.

The Government's Response to Findings

The Government's response to the findings identified in our audit is described in the accompanying schedule of findings and recommendations. The Government's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Government's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Postlethwaite & Netterville

Baton Rouge, Louisiana
December 30, 2019

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
THE UNIFORM GUIDANCE**

The Honorable President and Council Members
of the West Feliciana Parish Government
St. Francisville, Louisiana

Report on Compliance for Each Major Federal Program

We have audited West Feliciana Parish Government's (the Government) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Government's major federal programs for the year ended June 30, 2019. The Government's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its major federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Government's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Government's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Government's compliance.

Opinion on Each Major Federal Program

In our opinion, the Government complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control over Compliance

Management of the Government is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Government's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Government's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Government's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Postlethwaite & Netterville

Baton Rouge, Louisiana
December 30, 2019

WEST FELICIANA PARISH GOVERNMENT
ST. FRANCISVILLE, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019

Federal Grantor/ Pass-Through Grantor/ Program Name	Grantor Project Number	CFDA Number	Expenditures 2019
<u>UNITED STATES DEPARTMENT OF HOMELAND SECURITY</u>			
Pass-through program from Louisiana Governor's Office of Homeland Security and Emergency Preparedness:			
FEMA - Hazard Mitigation Grant - Bayou Stabilization Project	1603-0436-04 LA	97.039	\$ 9,100
FEMA - Hazard Mitigation Grant - Jacock Road Bridge Replacement Project	1603-0204-4-LA	97.039	36,612
FEMA - Public Assistance Grants - Island Road Bridge Replacement Project	DR4277-PW229	97.036	724,457
			<u>770,169</u>
<u>UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>			
Passed through from Louisiana Office of Community Development:			
Community Development Block Grant (CDBG) - Sewer Improvements Projects	63PARA3404	14.228	15,400
			<u>15,400</u>
Total Expenditures of Federal Awards			<u>\$ 785,569</u>

See the accompanying notes to the schedule of expenditures of federal awards.

WEST FELICIAN PARISH GOVERNMENT

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of West Feliciana Parish Government and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B – DE MINIMUS COST RATE

During the year ended June 30, 2019, the West Feliciana Parish Government did not elect to use the 10% de minimus cost rate as covered in §200.414 of the Uniform Guidance.

NOTE C – AMOUNTS PASSED THROUGH TO SUBRECIPIENTS

During the year ended June 30, 2019, the West Feliciana Parish Government did not pass through any federal funding to subrecipients.

NOTE D – RECONCILIATION TO THE BASIC FINANCIAL STATEMENTS

Reconciliation of the Schedule of Expenditures of Federal Awards (SEFA) to the Financial Statements

Total Intergovernmental Revenues	\$ 1,389,279
Intergovernmental Revenues Excluding Federal Grants	<u>(603,710)</u>
Total Federal Expenditures - SEFA	<u>\$ 785,569</u>

WEST FELICIANA PARISH GOVERNMENT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019

B. Findings – Financial Statement Audit

2019-001 Noncompliance with Bond Covenants and Continuing Disclosure Agreement

- Criteria: The Government has ordinances authorizing the issuance of bonds and require that certain debt covenants be followed. There should be processes in place to monitor compliance.
- Condition: The Government did not comply with debt covenants for Series 2012 Bonds.
- Cause: The Government may not be fully aware of the requirements of the ordinances.
- Effect: The Government is not in compliance with its bonds covenants as specified in the bond ordinances.
- Recommendation: We recommend that the Government fully comply with all of the bond covenants set forth in the bond ordinances by establishing all restricted accounts and monitoring their balances to ensure compliance with the bond resolution.

View of Responsible Official and Planned Corrective Action:

The Government plans to address noncompliance with bond ordinances immediately.

2019-002 Budget Law Violation

- Criteria: La. R.S. 39:1310 requires governments to amend general and special revenue fund budgets when actual expenditures and other uses plus projected expenditures exceed budgeted amounts by 5% or more or when actual revenues and other sources plus projected revenues will fall short of budgeted amounts by 5% or more.
- Condition: The General Fund's, Solid Waste Fund's, Recreation Fund's, Economic Development Fund's, Road Improvement Fund's, and Buildings and Grounds Fund's actual expenditures and other uses exceeded budgeted expenditures and other uses by in excess of 5% or more, respectively, and the budget was not amended to comply with Louisiana law.
- Cause: The Government did not properly monitor the budgets for the aforementioned funds during the fiscal period.
- Effect: The Government is non-compliant with the Louisiana budget law.
- Recommendation: The Government should monitor the budget closely throughout the fiscal period and prepare and approve amendments to the budget as required by statute.

View of Responsible Official and Planned Corrective Action:

This was an oversight of the financing staff and will not be an issue going forward.

WEST FELICIANA PARISH GOVERNMENT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019

C. Findings and Questioned Costs – Major Federal Award Programs

None.

WEST FELICIANA PARISH GOVERNMENT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

B. Findings – Financial Statement Audit

2018-001 Noncompliance with Bond Covenants and Continuing Disclosure Agreement

Criteria: The Parish Government (the Government) has ordinances authorizing the issuance of bonds and require that certain debt covenants be followed.

Condition: The Government did not comply with debt covenants for Series 2008 Bonds \$340,000 Certificates of Indebtedness, and Series 2012 Bonds. Also, the Government did not comply with continuing disclosures related to Series 2012, Bonds which as defined in the Continuing Disclosure Agreement, the Government must submit its annual report to the Municipal Securities Rulemaking Board’s Electronic Municipal Markets Access Center (EMMA) no later than 6 months after the end of the issuer’s fiscal year end.

Cause: The Government may not be fully aware of the requirements of the ordinances.

Effect: The Government is not in compliance with its bonds covenants as specified in the bond ordinances.

Recommendation: We recommend that the Government fully comply with all of the bond covenants set forth in the bond ordinances by establishing all restricted accounts and monitoring their balances to ensure compliance with the bond resolution.

View of Responsible Official and Planned Corrective Action:

The Government plans to address noncompliance with bond ordinances immediately.

Current Status: Repeat finding. See finding 2019-001.

2018-002 Pledged Collateral for Deposits

Criteria: According to Louisiana state law, deposits over the Federal Deposit Insurance Corporation’s (FDIC) allowed limit must be secured by securities owned by the local bank and pledged to the local government as collateral.

Condition: The Waterworks District No. 13’s (a blended component unit) deposits at the local bank exceeded the FDIC coverage limit combined with pledged securities and were under collateralized by \$20,536.

Cause: Miscommunication between bank representatives and management resulted in the bank failing to properly classify the Waterworks District No. 13’s deposits as public; thus, the deposits were not secured by pledge securities as required by State law.

Effect: The Waterworks District No. 13’s deposits were uncollateralized resulting in a violation of Louisiana law.

Recommendation: Management should obtain written evidence of the local bank’s compliance with deposit collateral requirements on a monthly basis.

WEST FELICIANA PARISH GOVERNMENT

REPORT ON STATEWIDE
AGREED-UPON PROCEDURES on COMPLIANCE and CONTROL
AREAS

FOR THE YEAR ENDED JUNE 30, 2019

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Independent Accountant's Report
On Applying Agreed-Upon Procedures

To the Honorable President and Council of the
West Feliciana Parish Government and the
Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by the West Feliciana Parish Government (the Entity) and the Louisiana Legislative Auditor (LLA) (the specified users) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2018 through June 30, 2019. The Entity's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached Schedule A either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed and the associated findings are summarized in the attached Schedule A, which is an integral part of this report.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Postlethwaite & Netterville

Baton Rouge, Louisiana
December 30, 2019

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

Schedule A

The procedures performed and the results thereof are set forth below. The procedure is stated first, followed by the results of the procedure presented in italics. If the item being subjected to the procedures is positively identified or present, then the results will read “*no exception noted*”. If not, then a description of the exception ensues. Additionally, certain procedures listed below may not have been performed in accordance with guidance provided by the Louisiana Legislative Auditor, the specified user of the report. For those procedures, “procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity” is indicated.

Written Policies and Procedures

1. Obtain and inspect the entity’s written policies and procedures and observe that they address each of the following categories and subcategories (if applicable to public funds and the entity’s operations):

a) ***Budgeting***, including preparing, adopting, monitoring, and amending the budget.

The policy lacks requirements for preparing and monitoring the budget.

b) ***Purchasing***, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

No exceptions noted.

c) ***Disbursements***, including processing, reviewing, and approving

No exceptions noted.

d) ***Receipts***, including receiving, recording, and preparing deposits. Also, policies and procedures should include management’s actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

No exceptions noted.

e) ***Payroll/Personnel***, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

No exceptions noted.

f) ***Contracting***, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

The policy lacks requirements for types of services requiring written contracts, standard terms and conditions, legal review, approval process, and monitoring process.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

Schedule A

- g) ***Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)***, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases)

No exceptions noted.

- h) ***Travel and expense reimbursement***, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

The Entity has no written policy related to travel and expense reimbursements.

- i) ***Ethics***, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

The Entity has no written policy for ethics.

- j) ***Debt Service***, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

The Entity has no written policy for debt service.

- k) ***Disaster Recovery/Business Continuity***, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

The Entity has no written policy for disaster recovery/business continuity.

Board or Finance Committee

2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
- a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

For purposes of this procedure, the board met monthly as noted in the board's enabling legislation.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

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- b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds. *Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.*

The minutes do not show budget to actual comparisons in the board minutes occurred during the year.

- c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

No exceptions noted.

Bank Reconciliations

3. Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

A listing of bank accounts was provided and included a total of 5 bank accounts. Management identified the entity's main operating account. No exceptions were noted as a result of performing this procedure.

From the listing provided, we selected 5 bank accounts (1 main operating and 4 randomly) and obtained the bank reconciliations, resulting in 5 bank reconciliations obtained and subjected to the below procedures.

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

For 1 of the 5 bank reconciliations, the bank reconciliation wasn't completed. For 4 of the 5 bank reconciliations they were not prepared within 2 months.

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

Of the 5 bank reconciliations obtained, 5 did not have a reviewers' initials or any other documentation evidencing the review.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

Schedule A

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.
Of the 5 bank accounts selected, 2 bank reconciliations had reconciling items that have been outstanding for more than 12 months. There was no documentation evidencing that these reconciling items were researched for proper disposition.

Collections

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

A listing of deposit sites was provided and included a total of 3 deposit sites. No exceptions were noted as a result of performing this procedure.

From the listing provided, we randomly selected 3 deposit sites and performed the procedures below.

5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

A listing of collection locations for each deposit site selected in procedure #4 was provided and included a total of 3 collection locations. No exceptions were noted as a result of performing this procedure.

From each of the listings provided, we randomly selected one collection location for each deposit site. Review of the Entity's written policies and procedures or inquiry with employee(s) regarding job duties was performed in order to perform the procedures below.

- a) Employees that are responsible for cash collections do not share cash drawers/registers.

For the three locations subjected to the procedures, there are cash registers/drawers procedures that are in place but don't specify if they are shared drawers in the procedures.

- b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

No exceptions noted.

- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

No exceptions noted.

**WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019**

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- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

No exceptions noted.

6. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

The Entity stated that all employees who have access to cash are bonded and/or covered under the Entity's insurance policy.

7. Randomly select two deposit dates for each of the bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the deposits and:

We randomly selected two deposit dates for the 1 bank account selected in procedure #3. We obtained supporting documentation for each of the 2 deposits and performed the procedures below.

- a) Observe that receipts are sequentially pre-numbered.

No exceptions noted.

- b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

No exceptions noted.

- c) Trace the deposit slip total to the actual deposit per the bank statement.

No exceptions noted.

- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).

No exceptions noted.

- e) Trace the actual deposit per the bank statement to the general ledger.

No exceptions noted.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

Schedule A

Non-payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

The listing of locations that process payments for the fiscal period was provided. No exceptions were noted as a result of performing this procedure.

From the listing provided, we randomly selected the 1 location and performed the procedures below.

9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

The listing of employees involved with non-payroll purchasing and payment functions for each payment processing location selected in procedure #8 was provided. No exceptions were noted as a result of performing this procedure.

Review of the Entity's written policies and procedures or inquiry with employee(s) regarding job duties was performed in order to perform the procedures below.

- a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

No exceptions noted.

- b) At least two employees are involved in processing and approving payments to vendors.

No exceptions noted.

- c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

For the 1 location selected for our procedures, the person processing payments was not prohibited from adding / modifying vendor files. The same employee is responsible for periodic review of vendor files.

- d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

No exceptions noted.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

Schedule A

10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:

A listing of non-payroll disbursements for each payment processing location selected in procedures #8 was provided related to the reporting period. No exceptions were noted as a result of performing this procedure.

From each of the listings provided, we randomly selected 5 disbursements and performed the procedures below.

- a) Observe that the disbursement matched the related original invoice/billing statement.

No exceptions noted.

- b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

For 5 of the 5 disbursements selected for our procedures, there was no evidence on the invoices who approved or processed the payments.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

No exceptions noted.

12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

From the listing provided, we randomly selected 5 cards used in the fiscal period. We randomly selected one monthly statement for each of the 5 cards selected and performed the procedures noted below.

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]

For 1 credit card tested, the monthly statement provided did not contain evidence of review by someone other than the card holder.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

Schedule A

- b) Observe that finance charges and late fees were not assessed on the selected statements.

No exceptions noted.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

We randomly selected 22 transactions for 5 cards selected in procedure #11 (3 fuel cards excluded) and performed the specified procedures. (1) 3 of the 22 transactions did not contain original itemized receipt identifying what was purchased. (2) 21 of the 22 transactions did not contain written documentation of the business purpose.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

The listing of travel and travel-related expense reimbursements was provided for the fiscal period. No exceptions were noted as a result of performing this procedure.

From the listing provided, we randomly selected 5 reimbursements and performed the procedures below.

- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

Of the 5 reimbursements selected for our procedures, none used a per diem.

- b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

For 3 of the 5 reimbursements selected for our procedures, there was no original itemized receipt identifying precisely what was purchased.

- c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

For 3 of the 5 reimbursements selected for our procedures, there was no supporting documentation detailing the business purpose and other support required by written policy.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

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- d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

For 4 of the 5 reimbursements selected for our procedures, there was no sign of review on the statement.

Contracts

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

From the listing provided, we randomly selected 5 contracts and performed the procedures below.

- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

- b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

- c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019

Schedule A

Payroll and Personnel

16. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

A listing of employees/elected officials employed during the fiscal year was provided. No exceptions were noted as a result of performing this procedure.

From the listing provided, we randomly selected 5 employees/officials and performed the specified procedures. No exceptions noted.

17. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:

We randomly selected 1 pay period during the fiscal period and performed the procedures below for the 5 employees/officials selected in procedure #16.

- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.).

No exceptions noted.

- b) Observe that supervisors approved the attendance and leave of the selected employees/officials.

No exceptions noted.

- c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

No exceptions noted.

18. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulative leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.

No exceptions noted.

19. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

No exceptions noted.

**WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
JUNE 30, 2019**

Schedule A

Ethics

20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above obtain ethics documentation from management, and:

- a) Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

- b) Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

Debt Service

21. Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

Other

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

WEST FELICIANA PARISH GOVERNMENT
AGREED-UPON PROCEDURES PERFORMED AND ASSOCIATED FINDINGS
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24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Procedure was not performed due to no exceptions occurring for this procedure in the prior year or the existence of mitigating internal controls as asserted by the entity.

Corrective Action

25. Obtain management's response and corrective action plan for any exceptions noted in the above agreed-upon procedures.

See attached Corrective Action Plan



KENNY HAVARD
Parish President

KATHY M. WELCH
Treasurer/Personnel Director

GABE MARCHAND
Public Works Director

JULIUS METZ
Utilities Superintendent

JASON KINCHEN
Parks & Recreation Director

GARY MEGO
Planning & Zoning Administrator

EMILY COBB
*Exec. Asst. to the Parish President
Council Secretary*

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St. Francisville, LA 70775

District B
JOHN C. THOMPSON
11126 Wakefield Dr. North
St. Francisville, LA 70775

District C
MEL PERCY
4888 Audubon Lane
St. Francisville, LA 70775

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St. Francisville, LA 70775

At-Large
SYDNEY PICOU WALKER
Parish Council Vice-Chairperson
Post Office Box 518
St. Francisville, LA 70775

CORRECTIVE ACTION PLAN FOR THE STATEWIDE AGREED-UPON PROCEDURES

DECEMBER 30, 2019

West Feliciana Parish Government respectfully submits the following corrective action plan for the year ended June 30, 2019.

Written Policies and Procedures

1a. West Feliciana Parish Government will develop written policies for preparing and monitoring the budget.

1f. West Feliciana Parish Government will develop written policies for contracting which will include the types of services that require written contracts, standard terms and conditions, legal review of contracts, approval process, and the monitoring of all contracts.

1h. West Feliciana Parish Government will develop written policies with regards to travel and expense reimbursements.

1i. West Feliciana Parish Government will develop written policies for ethics which include the prohibitions as defined in LA R.S. 42:1111-1121, actions to be taken if an ethics violation takes place, a system to monitor possible ethics violations, and a requirement that all employees, including elected officials and board/commission members, annually attest through signature verification that they have read the ethics policy.

1j. West Feliciana Parish Government will develop written policies for debt service which includes debt issuance approval, continuing disclosure/EMMA reporting requirements, debt reserve requirements, and debt service requirements.

1k. West Feliciana Parish Government will develop written policies for disaster recovery and business continuity.

Board or Finance Committee

2b. West Feliciana Parish Government will ensure budget to actual comparisons for each fund are provided to the Council and consideration regards the comparison is clearly documented in the meeting minutes.

Bank Reconciliations

3a/3b/3c. West Feliciana Parish Government will ensure bank reconciliations are prepared in a timely manner. Additionally, documentation of the review of bank reconciliations will be documented and research of long-outstanding items documented.

Collections

5a. West Feliciana Parish Government will develop procedures to avoid the sharing of cash drawers where possible.



Non-payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

9c. West Feliciana Parish Government will develop procedures to segregate job duties with regards to the adding, modifying and reviewing of vendor files.

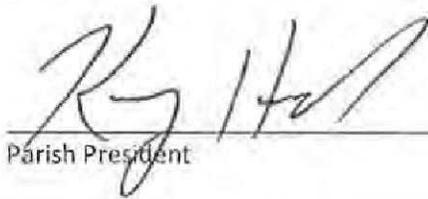
10b. West Feliciana Parish Government will develop procedures and written policies to ensure the review of invoices are appropriately documented.

Credit Cards/Debit Cards/Fuel Cards/P-Cash

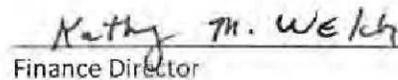
13. West Feliciana Parish Government will ensure that all original receipts are submitted and supported by documentation of the business/public purpose of the disbursement, along with ensuring that someone other than the cardholder is documenting the review of the monthly statements.

Travel and Travel-Related Expenses Reimbursements (excluding card transactions)

14b/14c/14d. West Feliciana Parish Government will develop written policies with regards to all reimbursements including original itemized receipts which include supporting documentation detailing the business purposes including the names of individuals participating, and that all reimbursements are reviewed and the review is documented.



Parish President



Finance Director

WEST FELICIANA PARISH GOVERNMENT

REPORT TO MANAGEMENT

JUNE 30, 2019



Postlethwaite & Netterville

A Professional Accounting Corporation

www.pncpa.com

WEST FELICIANA PARISH GOVERNMENT

REPORT TO MANAGEMENT

JUNE 30, 2019

December 30, 2019

Honorable President and Council Members
of West Feliciana Parish Government
St. Francisville, Louisiana

In planning and performing our audit of the financial statements of the West Feliciana Parish Government (Government) as of and for the year ended June 30, 2019, we considered the Government's internal controls to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit, we became aware of matters that are opportunities for improving financial reporting and refining policies and procedures. The following paragraphs summarize our comments and suggestions regarding those matters. This letter does not affect our report dated December 30, 2019 on the financial statements of the Government.

2019-1 **Enhancement of Policies and Procedures**

Condition: During the performance of our statewide agreed-upon procedures engagement, we reviewed several control and compliance areas including those pertaining to maintenance of written policies and procedures. Certain of these areas were identified as having opportunities for improvement.

Recommendation: While the Government maintains written policies and procedures over most transactions and significant areas, it was noted that these written policies and procedures could be strengthened to reflect certain best practices as recommended by the legislative auditor, particularly those regarding budgeting, travel expenses, ethics, debt service, and disaster recovery.

Management's Response: *The Government's policies will be modified to address the recommendation above.*

2019-2 **Documentation of Process Reviews**

Condition: Government management has communicated to us that there are controls in place for the review of cash and investment reconciliations journal entries. We corroborated that the controls were in place during our audit procedures. However, we noted that these reviews are not evidenced by the signing or initialing the documents or utilizing any form of documentation of review.

Recommendation: We recommend that the review of cash and investment reconciliations and journal entries be evidenced on the documents themselves or the use of an end of month/quarter checklist indicating the date of the review and the person that performed the review.

Management's Response: *We concur with the recommendation above.*



We have already discussed many of these comments and suggestions with management, and we will be pleased to discuss them in further detail at your convenience. We would also welcome any opportunity to perform any additional study of these matters or to assist you in implementing the recommendations. We would also like to thank the West Feliciana Parish Government's staff for their patience and cooperation with us during the performance of the audit.

This letter is intended solely for the information and use of the West Feliciana Parish Government, management of the West Feliciana Parish Government, and the Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Postlethwaite & Netterville

STATUS OF PRIOR YEAR REPORT TO MANAGEMENT

2018-1

Enhancement of Policies and Procedures

Condition: During the performance of our statewide agreed-upon procedures engagement, we reviewed several control and compliance areas including those pertaining to maintenance of written policies and procedures. Certain of these areas were identified as having opportunities for improvement.

Recommendation: While the Government maintains written policies and procedures over most transactions and significant areas, it was noted that these written policies and procedures could be strengthened to reflect certain best practices as recommended by the legislative auditor, particularly those regarding budgeting, travel expenses, ethics, and debt service.

Management's Response: *The Government's policies will be modified to address the recommendation above.*

Status: *The item is not resolved and is included as a current year improvement as 2019-001.*

2018-2

Documentation of Process Reviews

Condition: Government management has communicated to us that there are controls in place for the review of cash and investment reconciliations journal entries. We corroborated that the controls were in place during our audit procedures. However, we noted that these reviews are not evidenced by the signing or initialing the documents or utilizing any form of documentation of review.

Recommendation: We recommend that the review of cash and investment reconciliations and journal entries be evidenced on the documents themselves or the use of an end of month/quarter checklist indicating the date of the review and the person that performed the review.

Management's Response: *We concur with the recommendation above.*

Status: *The item is not resolved and is included as a current year improvement as 2019-002.*