

**Richland Parish Coroner**  
**Rayville, Richland/Louisiana**

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

(Date) March 30, 2020

Ms. Gayle Fransen  
Engagement Manager  
Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended 12/31/2019 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



\_\_\_\_\_  
Officer's Signature

Matthew Prine  
Officer's Name

Enclosures

**PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS**

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

**Affidavit and Revenue Certification**

**Richland Parish Coroner  
Richland Parish  
Rayville, Louisiana**

**ANNUAL SWORN FINANCIAL STATEMENTS AND  
CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

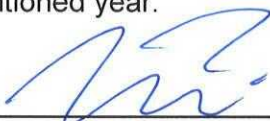
The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

\*\*\*\*\*

Personally came and appeared before the undersigned authority, Matthew Prine (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Richland Parish Coroner (enter entity name) as of 12/31/2019 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.


**(Complete if applicable)**

In addition, Matthew Prine, (officer name), who, duly sworn, deposes and says that Richland Parish Coroner (entity name) received \$75,000 or less in revenues and other sources for the year ended 12/31/2019, and accordingly, is not required to have an audit for the previously mentioned year.

  
\_\_\_\_\_  
Officer's Signature



Sworn to and subscribed before me this 30 day of March, 2020.

  
\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE & SEAL  
JACKIE NORED  
NOTARY PUBLIC # 66649  
STATE OF LOUISIANA  
COMMISSION FOR LIFE

**For Office Use Only**

Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date \_\_\_\_\_

**Please Complete This Section**

Officer's Name Matthew Prine  
Officer's Title Coroner  
Address 256 Hwy 3018  
City, Zip Rayville, LA 71288  
Ph: Cell/Land 318-282-7872  
E-mail Kevin@evemeecks.com

**Richland Parish Coroner**

(Agency Name)

**Statement of Cash Receipts and Disbursements  
For the Year Ended December 31,  
2019**

(Year-End)

	<b>General Fund</b>	<b>Other Fund</b>	<b>Total</b>
<b>RECEIPTS (Provide Brief Description):</b>			
1. Fee Income	\$20,397	\$	\$20,397
2.			
3.			
4.			
5.			
6. <b>Total receipts</b> (add lines 1 - 5)	<u>\$20,397</u>	<u>\$</u>	<u>\$20,397</u>
<b>DISBURSEMENTS (Provide Brief Description):</b>			
7. Office Expense	\$821	\$	\$821
8. Wages	6,606		6,606
9. Payroll Taxes	733		733
10. Contract Labor	6,340		6,340
11. Lab Fees	685		685
12.			
13. <b>Total Disbursements</b> (add lines 7 - 12)	<u>\$15,185</u>	<u>\$</u>	<u>\$15,185</u>
14. Change in fund balance ( Lines 6 minus 13)	\$5,212	\$	\$5,212
15. Fund Balance at beginning of year	\$18,175	\$	\$18,175
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	<u>\$23,387</u>	<u>\$</u>	<u>\$23,387</u>

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Richland Parish Coroner

**Balance Sheet, on December 31, 2019**

	<u>General Fund</u>	<u>Other Fund</u>	<u>Total</u>
<b>ASSETS</b> (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$12,543	\$	\$12,543
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description)			
6. <b>Total Assets</b> (add lines 1 - 5)	<u>\$12,543</u>	<u>\$</u>	<u>\$12,543</u>
<b>LIABILITIES AND FUND BALANCE</b> (at year-end):			
7. Liabilities (give brief description):			
8. Payroll	\$1,249	\$	\$1,249
9.			
10.			
11. <b>Total Liabilities</b> (add lines 7 - 10)	<u>1,249</u>		<u>1,249</u>
12. Fund balance (amount from Line 16 on Statement A)	<u>23,387</u>		<u>23,387</u>
13. Other	<u>(12,093)</u>		<u>(12,093)</u>
14. <b>Total Liabilities and Fund Balance</b> (add lines 11 - 13)	<u>\$12,543</u>	<u>\$</u>	<u>\$12,543</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Richland Parish Coroner (Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended December 31, 2019

**Agency Head Name and Title:** Dr. Matthew Prine, Coroner

<b>Purpose</b>	<b>Dollar Amount</b>
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.12,093
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18.

X  Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

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