

VISIT KENNER, INC.

FINANCIAL STATEMENTS

December 31, 2020 and 2019



CONTENTS

	<u>Page(s)</u>
Independent Accountants' Review Report	1
Financial Statements	
Statements of Financial Position	2
Statements of Activities	3-4
Statements of Functional Expenses	5-6
Statements of Cash Flows	7
Notes to Financial Statements	8-12
Schedule of Compensation, Benefits, and Other Payments to Executive Director	13



INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Directors of
Visit Kenner, Inc.
Kenner, Louisiana

We have reviewed the accompanying statements of financial position of Visit Kenner, Inc. (a nonprofit Corporation) as of December 31, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years ended December 31, 2020 and 2019. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Corporation management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants' Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

The accompanying schedule of compensation, benefits, and other payments to the agency head, political subdivision head, or chief executive officer is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our reviews, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the supplementary information and, accordingly, do not express an opinion on such information.

Metairie, Louisiana
June 25, 2021

Wegmann Dazet & Co

VISIT KENNER INC.
STATEMENTS OF FINANCIAL POSITION

As of December 31, 2020 and 2019

	2020	2019
ASSETS		
Current assets		
Cash and cash equivalents	\$ 31,486	\$ 51,391
Contributions receivable - current	6,000	6,500
Prepaid expenses	651	1,025
Total current assets	38,137	58,916
Contributions receivable - long term	13,780	22,500
Total assets	\$ 51,917	\$ 81,416
LIABILITIES		
Current liabilities		
Accounts payable	\$ -	\$ 5,741
Total liabilities	-	5,741
NET ASSETS		
Net assets		
Without donor restrictions	28,917	46,675
With donor restrictions	23,000	29,000
Total net assets	51,917	75,675
Total liabilities and net assets	\$ 51,917	\$ 81,416

See Independent Accountants' Review Report and accompanying Notes to Financial Statements.

VISIT KENNER INC.
STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenues			
Grants	\$ 90,173	\$ 3,000	\$ 93,173
Contributions	805	-	805
Programs	69,002	-	69,002
Other income	333	-	333
Net assets released from restrictions	<u>9,000</u>	<u>(9,000)</u>	<u>-</u>
Total revenue	<u>169,313</u>	<u>(6,000)</u>	<u>163,313</u>
Expenses			
Program services	143,691	-	143,691
Supporting services			
General and administrative	<u>43,380</u>	<u>-</u>	<u>43,380</u>
Total expenses	<u>187,071</u>	<u>-</u>	<u>187,071</u>
Change in net assets	(17,758)	(6,000)	(23,758)
Net assets			
Beginning of year	<u>46,675</u>	<u>29,000</u>	<u>75,675</u>
End of year	<u>\$ 28,917</u>	<u>\$ 23,000</u>	<u>\$ 51,917</u>

See Independent Accountants' Review Report and accompanying Notes to Financial Statements.

VISIT KENNER INC.
STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2019

	Without Donor Restrictions	With Donor Restrictions	Total
Revenues			
Grants	\$ 132,336	\$ -	\$ 132,336
Contributions	-	35,000	35,000
Programs	331,674	-	331,674
Other income	358	-	358
Net assets released from restrictions	6,000	(6,000)	-
Total revenue	470,368	29,000	499,368
Expenses			
Program services	384,643	-	384,643
Supporting services			
General and administrative	47,589	-	47,589
Total expenses	432,232	-	432,232
Change in net assets	38,136	29,000	67,136
Net assets			
Beginning of year	8,539	-	8,539
End of year	\$ 46,675	\$ 29,000	\$ 75,675

See Independent Accountants' Review Report and accompanying Notes to Financial Statements.

VISIT KENNER INC.
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended December 31, 2020

	Program Services			Supporting Services - General & Administrative	Total
	Kenner Tourism	Kenner Mardi Gras	Total Program Services		
Accounting fees	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000
Advertising	3,500	3,720	7,220	-	7,220
Conferences	6,187	-	6,187	-	6,187
Contract services	-	26,025	26,025	50	26,075
Dues and subscriptions	15	-	15	3,150	3,165
Equipment rental	-	7,338	7,338	328	7,666
Insurance	-	-	-	2,134	2,134
Luncheons	705	-	705	-	705
Office supplies	-	-	-	95	95
Other expense	-	-	-	4,025	4,025
Paychex fees	-	-	-	1,394	1,394
Payroll taxes and benefits	2,515	2,515	5,030	1,258	6,288
Promotions	1,069	-	1,069	-	1,069
Rent expense	-	3,615	3,615	6,000	9,615
Salaries	31,892	31,892	63,784	15,946	79,730
Supplies	-	7,453	7,453	-	7,453
Waste control	-	15,250	15,250	-	15,250
	<u>\$ 45,883</u>	<u>\$ 97,808</u>	<u>\$ 143,691</u>	<u>\$ 43,380</u>	<u>\$ 187,071</u>
Total expenses	<u>\$ 45,883</u>	<u>\$ 97,808</u>	<u>\$ 143,691</u>	<u>\$ 43,380</u>	<u>\$ 187,071</u>

See Independent Accountants' Review Report and accompanying Notes to Financial Statements.

VISIT KENNER INC.
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended December 31, 2019

	Program Services			Total Program Services	Supporting Services - General & Administrative	Total
	Kenner Tourism	Freedom Fest	Oktoberfest			
Accounting fees	\$ -	\$ -	\$ -	\$ -	\$ 7,513	\$ 7,513
Bank fees	-	-	-	-	95	95
Conferences	3,120	-	-	3,120	-	3,120
Contract services	-	-	-	-	9,600	9,600
Dues and subscriptions	-	-	-	-	2,864	2,864
Freedom Fest	-	296,294	-	296,294	-	296,294
Insurance	-	621	621	1,241	310	1,551
Luncheons	824	-	-	824	-	824
Office supplies	256	256	256	767	1,841	2,608
Oktoberfest	-	-	9,576	9,576	-	9,576
Paychex fees	-	-	-	-	1,441	1,441
Payroll taxes and benefits	1,600	1,600	1,600	4,801	1,200	6,001
Promotions	5,146	-	-	5,146	1,006	6,152
Rent expense	-	-	-	-	6,000	6,000
Salaries	20,958	20,958	20,958	62,874	15,719	78,593
Total expenses	\$ 31,904	\$ 319,729	\$ 33,011	\$ 384,643	\$ 47,589	\$ 432,232

See Independent Accountants' Review Report and accompanying Notes to Financial Statements.

VISIT KENNER INC.
STATEMENTS OF CASH FLOWS

For the Years Ended December 31, 2020 and 2019

	2020	2019
Cash flows provided by operating activities:		
Change in net assets	\$ (23,758)	\$ 67,136
(Increase) decrease in operating assets:		
Contributions receivable, net	9,220	(20,000)
Prepaid expenses	374	(71)
Increase (decrease) in operating liabilities:		
Accounts payable	<u>(5,741)</u>	<u>5,642</u>
Net cash (used) provided by operating activities	<u>(19,905)</u>	<u>52,707</u>
 Net (decrease) increase in cash	 (19,905)	 52,707
 Cash and cash equivalents at beginning of year	 <u>51,391</u>	 <u>(1,316)</u>
 Cash and cash equivalents at end of year	 <u>\$ 31,486</u>	 <u>\$ 51,391</u>

See Independent Accountants' Review Report and accompanying Notes to Financial Statements.

VISIT KENNER, INC.
NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended December 31, 2020 and 2019

1) Description of the nonprofit Corporation

The purpose of Visit Kenner, Inc. (the “Corporation”) is to provide for the encouragement, solicitation, promotion, procurement and servicing of sporting events, conventions, conferences, meetings, seminars and other events; to develop tourism through the attraction of visitors and group tours to Kenner and to provide education regarding the importance of the convention and visitor industry to the local economy; affect cooperation between businesses and industries servicing visitors, conventions and other meetings; receive and disburse funds derived from the Hotel Occupancy Tax imposed by local governments in accordance with the contractual or other arrangements with such governments; and receive and disburse private funds for the Corporation.

2) Summary of significant accounting policies

(a) Basis of presentation

The financial statements of Visit Kenner, Inc. have been prepared in accordance with United States generally accepted accounting principles (“U.S. GAAP”), which requires the Corporation to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Corporation’s management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of Visit Kenner, Inc. or by the passage of time. Other donor restrictions may be perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

(b) Income taxes

Visit Kenner, Inc. is exempt from income tax under Internal Revenue Code section 501(c)(3), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the Code. The Corporation has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. The Organization has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. With few exceptions, the Corporation is not subject to U. S. federal and state examinations by tax authorities beyond three years from the filing of those returns.

(c) Use of estimates

The preparation of financial statements in conformity with U. S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

See Independent Accountants’ Review Report.

VISIT KENNER, INC.
NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended December 31, 2020 and 2019

2) Summary of significant accounting policies (continued)

(d) Cash and cash equivalents

For purposes of the statement of cash flows, the Corporation considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

(e) Revenue recognition

The Company recognizes contributions when cash, other assets, an unconditional promise to give or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

A portion of the Company's revenue is derived from hotel sales tax through the Cooperative Endeavor Agreements ("CEA") with the City of Kenner as disclosed in Note 4. These funds are conditioned upon the use of certain qualifying expenses. Amounts received are recognized as revenue when the Company has incurred expenditures in compliance with the CEA.

(f) Contributions receivable

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at their present value of their estimated future cash flows. The discounts on those amounts are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Discount amortization is included in contribution revenue. Conditional promises to give are not included as support until the conditions are met.

(g) Functional expenses

The cost of providing program and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among program services and supporting services benefited. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

<u>Expense</u>	<u>Method of Allocation</u>
Insurance	Time and effort
Office supplies	Time and effort
Payroll taxes and benefits	Time and effort
Salaries	Time and effort

(h) Concentrations of credit risk

Financial instruments that potentially subject Visit Kenner, Inc. to concentrations of credit risk consist principally of cash and cash equivalents. The Corporation maintains its cash and cash equivalents in various bank accounts that, at times, may exceed federally insured limits. The Corporation's cash and cash equivalent accounts have been placed with high credit quality financial institutions. The Corporation has not experienced, nor does it anticipate, any losses with respect to such accounts.

See Independent Accountants' Review Report.

VISIT KENNER, INC.
NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended December 31, 2020 and 2019

2) Summary of significant accounting policies (continued)

(i) Contributions

Contributions received are recorded as net assets without donor restrictions or net asset with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restrictions is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

(j) Donated services

Many individuals volunteer their time and perform a variety of tasks that assist the Corporation with carrying out its mission. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition under Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) 958, Not-For-Profit Entities.

3) Liquidity and availability

The following represents Visit Kenner, Inc.’s financial assets at December 31, 2020:

	2020
Financial assets at year end:	
Cash and cash equivalents	\$ 31,486
Contributions receivable	19,780
Prepaid expenses	651
Total financial assets	51,917
Less amounts not available to be used within in one year:	
Net assets with donor restrictions	23,000
Net assets with purpose restrictions to be met in less than a year	6,000
	17,000
Financial assets available to meet general expenditures over the next twelve months	\$ 34,917

See Independent Accountants’ Review Report.

VISIT KENNER, INC.
NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended December 31, 2020 and 2019

4) Financial assistance

The Corporation receives all of its daily operational support from the City of Kenner through Cooperative Endeavor Agreements. These agreements are funded by net proceeds from hotel occupancy taxes collected in both Jefferson Parish and in municipalities of Jefferson Parish. These funds can only be provided to a mayor-designated body whose sole purpose is to promote and fund programs and special events relating to tourism within the municipality. Visit Kenner, Inc. is a body whose sole purpose is to promote and fund programs that enhance visitation and tourism in a municipality of Jefferson Parish.

5) Economic dependence

In 2020, the Company received 55% of its revenue from local grants and 44% from contributions. In 2019, the Company received 28% of its revenue from local grants and 70% from contributions.

6) Building lease agreement

The Corporation leases the building that is owned by the City of Kenner for a basic minimum annual rent of \$-0-. The rental lease has a term of five years and was originally executed on January 1, 2019 (expires December 31, 2023, unless extended). The rental lease was measured at the fair value of the promise. The original contribution was recorded as donor restricted, due to the time restriction. As the time restrictions are met, an amount is reclassified on the statement of activities and changes in net assets as net assets released from restrictions. The rent expense related to the building lease for the years ended December 31, 2020 and 2019 was \$6,000. The contribution receivable – building lease balance related to this building lease was \$23,000 and \$29,000 for the years ended December 31, 2020 and 2019, respectively, and is expected to be collected through the use of the building as follows:

	2020	2019
Within one year	\$ 6,000	\$ 6,500
In one to five years	17,000	22,500
	23,000	29,000
Less unamortized discount	(3,220)	(640)
Total contribution receivable - building lease	\$ 19,780	\$ 28,360

7) COVID-19 impact

On March 11, 2020, the World Health Organization (“WHO”) recognized COVID-19 as a global pandemic, prompting many national, regional, and local governments to implement preventative or protective measures, such as travel and business restrictions, temporary store closures, and wide-sweeping quarantines and stay-at-home orders. As a result, COVID-19 and the related restrictive measures have had a significant adverse impact upon many sectors of the economy, including the hotel industry which funds the Company as discussed in Note 4.

8) Audit requirement

The bylaws of the Corporation require an audit to be submitted to the Board of Directors no later than 120 days after the close of the fiscal year by an independent auditor. Management has received the waiver for this requirement.

See Independent Accountants’ Review Report.

VISIT KENNER, INC.
NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended December 31, 2020 and 2019

9) Net assets

As of December 31, 2020 and December 31, 2019, net assets with donor restrictions are restricted for the following purposes or periods:

	2020	2019
Subject to the passage of time:		
Promise-to-give - building lease		
unavailable until time passes	\$ 23,000	\$ 29,000
	\$ 23,000	\$ 29,000

Net assets without donor restrictions were as follows for the year ended December 31, 2020 and December 31, 2019:

	2020	2019
Undesignated		
	\$ 28,917	\$ 46,675
	\$ 28,917	\$ 46,675

Net assets released from net assets with donor restrictions are as follow:

	2020	2019
Satisfaction of time restrictions		
Contributions - building lease	\$ 6,000	\$ 6,000
	\$ 6,000	\$ 6,000

10) New accounting pronouncement

In February 2016, the FASB issued ASU No. 2016-02, "Leases." This accounting standard requires lessees to recognize assets and liabilities related to lease arrangements longer than 12 months on the balance sheet as well as additional disclosures. The updated guidance is effective for the Corporation beginning January 1, 2022, unless extended. The Corporation is continuing to assess the impact of this pronouncement on its financial statements.

11) Subsequent events

The Corporation has evaluated subsequent events through the date of the accountants' report, the date which the financial statements were available to be issued. Management feels that there are no material subsequent events that require recognition or additional disclose in the financial statements.

VISIT KENNER INC.
SCHEDULE OF COMPENSATION, BENEFITS,
AND OTHER PAYMENTS TO AGENCY HEADS

For the Year Ended December 31, 2020

	Carolyn Barrett Executive Director	
Salary	\$	66,950
Benefits - insurance		7,680
Benefits - phone allowance		1,500
Car allowance		3,600
Conference coventions		470
Copying		136
Kitchen supplies		46
Mailing		85
Office supplies		50
Travel		1,022
Total compensation	\$	<u>81,539</u>

See Independent Accountants' Review Report and accompanying Notes to Financial Statements.

VISIT KENNER, INC.

AGREED-UPON PROCEDURES

FOR THE YEAR ENDED DECEMBER 31, 2020



INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED UPON PROCEDURES

To the Board of Directors of Visit Kenner, Inc.
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by Visit Kenner, Inc. (the "Corporation") and the Louisiana Legislative Auditor (the specified parties), on the Corporation's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2020, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The Corporation's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Federal, State, and Local Awards

1. Obtain the list of federal, state, and local government grant award expenditures for the fiscal year, by grant and grant year, from the Corporation's management.

The Corporation provided us with the following list of expenditures made for local grant awards received during the fiscal year ended December 31, 2020:

Federal, State, or Local Grant Name	Grant Year	CFDA No. (if applicable)	Amount
City of Kenner	2020	N/A	\$90,172.64
Louisiana Office of Tourism	2020	N/A	3,000.00
Total Expenditures			\$93,172.64

2. For each local grant award, randomly select six disbursements during the fiscal year, provided that no more than 6 disbursements are selected.

The disbursement selections were in accordance with the requirements of the Agreed Upon Procedures.

3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

Each of the selected disbursements agreed to the amount and payee in the supporting documentation.

4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

All of the disbursements were coded to the correct fund and general ledger account.

5. Report whether the selected disbursements were approved in accordance with the Corporation's policies and procedures.

The Corporation's policies and procedures state that the executive director must approve all disbursements, with subsequent review by the full board at the bi-monthly board meeting. Any expense reports for reimbursement to the executive director are sent to the board members for review and approval. Once the executive director's expense reports are approved, the President signs the check. Documentation supporting each of the selected disbursements included the signature of the executive director and the approval of the board, if applicable.

6. For each selected disbursement made for federal grant awards, obtain the *Compliance Supplement* for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the *Compliance Supplement*, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

All disbursements were in program compliance and/or in grant agreement compliance relating to activities allowed or unallowed, eligibility and reporting.

7. Obtain the close-out reports, if required, for any program selected in Procedure 2 that was closed out during the fiscal year. Compare the close-out reports, if applicable, with the Corporation's financial records; and report whether the amounts in the close-out reports agree with the Corporation's financial records.

The selected disbursements came from one program and one grant. The Corporation is required to submit monthly expenditure reports and support to the City of Kenner. The expenditure reports submitted agree with the Corporation's financial records. There was no close out report required for the Louisiana Office of Tourism grant.

Open Meetings

8. Obtain evidence from management that agendas for meetings recorded in the minute book were posted as required by Louisiana Revised Statute 42:11 through 42:28 (the open meetings law), and report whether there are any exceptions. Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meeting FAQs," available on the Legislative Auditor's website at <http://app1.la.state.la.us/llala.nsf>, to determine whether a non-profit agency is subject to the open meetings law.

Management represented that the Corporation is not required to follow open meeting laws.

Budget

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state or local grantor agency. Report whether the budgets for federal, state and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

Obtained Cooperative Endeavor Agreement between City of Kenner and the Corporation in which the funding is defined, and purpose is outlined. The Corporation is given funds monthly to use towards the promotion of Kenner as well as general and administrative expenses. Any additional funding beyond the monthly funding requires a Proposal for Funding to be submitted to the City of Kenner with a budget or invoices for reimbursement.

State Audit Law

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

The Corporation's report was submitted to the Legislative Auditor before the statutory due date of June 30, 2021.

11. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

The Corporation's management represented that the Corporation did not enter into any contracts during the fiscal year that were subject to the public bid law.

Prior-Year Comments

12. Obtain and report management's representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

Not applicable.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Agency's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Wegmann Dazet APC

June 25, 2021

**ATTACHMENTS:
SIGNED LOUISIANA ATTESTATION QUESTIONNAIRE**

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Quasi-public Agencies)

4/21/21 (Date Transmitted)

Wegmann Dazet & Company (CPA Firm Name)

111 Veterans Blvd, Suite 800 (CPA Firm Address)

Metairie, Louisiana 70005 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of 12/31/20 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Federal, State, and Local Awards

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes No

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes No

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes No

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes No

Open Meetings

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "[Open Meeting FAQs](#)," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.

Yes No

Budget

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes No

Reporting

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes No

