

ST. LANDRY PARISH
SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

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INDEPENDENT AUDITOR'S REPORT

To the Commissioners of St. Landry Parish
Solid Waste Disposal District
Washington, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of St. Landry Parish Solid Waste Disposal District as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Commissioners of St. Landry Parish
Solid Waste Disposal District
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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of St. Landry Parish Solid Waste Disposal District as of December 31, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the Schedule of Changes in Total OPEB Liability and Related Ratios and budgetary comparison information on pages 28 through 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during the audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise St. Landry Parish Solid Waste Disposal District's basic financial statements. The individual fund financial statements on pages 31-46 and the schedule of compensation, benefits, and other payments to agency head or chief executive officer on page 51 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial statements and the schedule of compensation, benefits, and other payments are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial statements and the schedule of compensation, benefits, and other payments are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

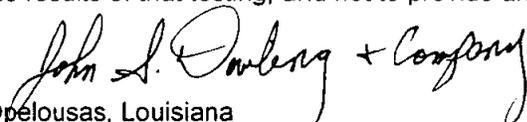
To the Commissioners of St. Landry Parish
Solid Waste Disposal District
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Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 10, 2019, on our consideration of St. Landry Parish Solid Waste Disposal District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of St. Landry Parish Solid Waste Disposal District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering St. Landry Parish Solid Waste Disposal District's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of the Louisiana Legislative Auditor, we have issued a report dated June 10, 2019, on the results of our state wide agreed-upon procedures performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in Government Auditing Standards. The purpose of that report is solely to describe the scope of testing performed on those control and compliance areas identified in the Louisiana Legislative Auditor's statewide agreed-upon procedures, and the results of that testing, and not to provide an opinion on control or compliance.


Opelousas, Louisiana
June 10, 2019

BASIC FINANCIAL STATEMENTS

The St. Landry Parish Solid Waste Disposal District's basic financial statements comprise the following three components:

Government-wide financial statements - provide readers with a broad overview of St. Landry Parish Solid Waste Disposal District's finances in a manner similar to a private sector business.

Fund financial statements - provide readers with information with an emphasis on inflows and outflows of resources useful for making decisions in a budgetary context where the focus is on meeting the near-term financial needs.

Notes to basic financial statements - provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF NET POSITION
DECEMBER 31, 2018

	<u>GOVERNMENTAL ACTIVITIES</u>
<u>ASSETS</u>	
Cash and cash equivalents	\$ 3,534,003
Investments	14,262,928
Surrender value of life insurance policies	1,699,825
Receivables (net of allowances for uncollectibles)	116,394
Restricted assets	133,220
Rental and utility deposits	110
Capital assets (net)	11,243,339
<u>Total assets</u>	<u>30,989,819</u>
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Bond issue costs (net)	13,758
<u>Total deferred outflows of resources</u>	<u>13,758</u>
 <u>LIABILITIES</u>	
Accounts payable and accrued expenses	1,815,662
Lease deposit	500
Long-term liabilities	
Due within one year	360,748
Due in more than one year	4,895,821
<u>Total liabilities</u>	<u>7,072,731</u>
 <u>DEFERRED INFLOWS OF RESOURCES</u>	
OPEB related	24,645
<u>Total deferred inflows of resources</u>	<u>24,645</u>
 <u>NET POSITION</u>	
Net investment in capital assets	10,338,339
Restricted for:	
Debt Service	133,220
Supplemental retirement plan	1,699,825
Closure / Post-closure	2,880,848
Unrestricted	8,853,969
<u>Total net position</u>	<u>23,906,201</u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018

<u>FUNCTIONS/PROGRAMS</u>	<u>EXPENSES</u>	<u>PROGRAM REVENUES FEES, FINES AND CHARGES FOR SERVICES</u>	<u>NET (EXPENSES) REVENUES AND CHANGES IN NET POSITION TOTAL GOVERNMENTAL ACTIVITIES</u>
Governmental Activities			
General government	\$ 1,105,395	\$ -	\$ (1,105,395)
Collection department	5,241,324	1,009,167	(4,232,157)
Landfill expenses	2,129,411	-	(2,129,411)
Recycling expenses	853,886	-	(853,886)
Road repair distributions	136,595	-	(136,595)
Interest on long-term debt	<u>50,593</u>	<u>-</u>	<u>(50,593)</u>
<u>Total governmental activities</u>	<u>9,517,204</u>	<u>1,009,167</u>	<u>(8,508,037)</u>
General Revenues			
Taxes			
Sales taxes, levied for general purpose			9,568,288
Insurance proceeds			53,441
Sale of carbon credits			32,299
Interest and investment earnings			196,302
Gain (loss) on sale of fixed assets			52,249
Miscellaneous			<u>336,548</u>
<u>Total general revenues</u>			<u>10,239,127</u>
<u>Change in net position</u>			<u>1,731,090</u>
Net position – January 1, 2018			22,017,325
Prior period adjustment			<u>157,786</u>
Net position - January 1, 2018, restated			<u>22,175,111</u>
Net position – December 31, 2018			<u>23,906,201</u>

The accompanying notes are an integral part of this statement.

FUND FINANCIAL STATEMENTS

ST. LANDRY PARISH
SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2018

	GOVERNMENTAL FUNDS					TOTALS
	GENERAL	ROAD REPAIR FUND	DEBT SERVICE	CLOSURE/ POST-CLOSURE	CAPITAL PROJECTS	
<u>ASSETS</u>						
Cash	\$ 3,267,736	\$ 147,749	\$ 118,518	\$ -	\$ -	\$ 3,534,003
Investments	3,592,234	-	383,285	8,260,753	2,026,656	14,262,928
Cash surrender value of life insurance policies	1,699,825	-	-	-	-	1,699,825
Accounts receivable	77,777	-	-	-	-	77,777
Restricted cash	133,220	-	-	-	-	133,220
Rental and utility deposits	110	-	-	-	-	110
<u>Total assets</u>	<u>8,770,902</u>	<u>147,749</u>	<u>501,803</u>	<u>8,260,753</u>	<u>2,026,656</u>	<u>19,707,863</u>
<u>LIABILITIES AND FUND BALANCES</u>						
<u>LIABILITIES</u>						
Accounts payable	\$ 1,743,267	\$ -	\$ -	\$ -	\$ -	\$ 1,743,267
Accrued wages payable	72,398	-	-	-	-	72,398
Accrued compensated absences	86,748	-	-	-	-	86,748
Lease deposit	500	-	-	-	-	500
<u>Total liabilities</u>	<u>1,902,913</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,902,913</u>
<u>FUND BALANCES</u>						
Fund balances						
Restricted	133,220	-	-	2,880,209	-	3,013,429
Committed	984,145	147,749	-	5,380,544	-	6,512,438
Assigned	1,699,825	-	501,803	-	2,026,656	4,228,284
Unassigned	4,050,799	-	-	-	-	4,050,799
<u>Total fund balances</u>	<u>6,867,989</u>	<u>147,749</u>	<u>501,803</u>	<u>8,260,753</u>	<u>2,026,656</u>	<u>17,804,950</u>
<u>Total liabilities and fund balances</u>	<u>8,770,902</u>	<u>147,749</u>	<u>501,803</u>	<u>8,260,753</u>	<u>2,026,656</u>	<u>19,707,863</u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH
SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
RECONCILIATION OF THE GOVERNMENTAL FUNDS' BALANCE SHEET
TO THE STATEMENT OF NET POSITION
DECEMBER 31, 2018

Total fund balances of governmental funds at December 31, 2018		\$ 17,804,950
Cost of capital assets at December 31, 2018	\$ 26,098,356	
Less: Accumulated depreciation as of December 31, 2018	<u>(14,855,017)</u>	11,243,339
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.		
Compensated absences		(186,163)
Closure/Post-Closure		(2,880,209)
Post-employment benefits		(544,449)
Employee retention and retirement incentive plan		(654,000)
Bonds payable		(905,000)
Deferred inflows related to post-employment benefits		(24,642)
Bond issue costs, net		13,758
Additional accrued interest on accrual basis.		<u>38,617</u>
Total net position at December 31, 2018		<u><u>23,906,201</u></u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2018

	GOVERNMENTAL FUNDS					TOTALS
	GENERAL	ROAD REPAIR FUND	DEBT SERVICE	CLOSURE/ POST-CLOSURE	CAPITAL PROJECTS	
<u>REVENUES</u>						
Taxes						
Sales tax	\$ 9,568,289	\$ -	\$ -	\$ -	\$ -	\$ 9,568,289
Charges for services						
Disposal fees	376,133	-	-	-	-	376,133
Recycling income	227,673	-	-	-	-	227,673
Sale of CNG	310,962	-	-	-	-	310,962
Investment earnings	68,883	235	3,574	92,150	17,139	181,981
Miscellaneous	936	-	-	-	-	936
<u>Total revenues</u>	<u>10,552,876</u>	<u>235</u>	<u>3,574</u>	<u>92,150</u>	<u>17,139</u>	<u>10,665,974</u>
<u>EXPENDITURES</u>						
Current						
General and administrative	1,179,571	-	-	-	-	1,179,571
Collection department	5,241,324	-	-	-	-	5,241,324
Landfill expenses	2,853,109	-	-	-	-	2,853,109
Recycling expenses	743,780	-	-	-	-	743,780
Capital outlay	1,714,873	-	-	-	-	1,714,873
Debt service	100,592	-	-	-	-	100,592
Road repair distributions	-	28,084	-	-	-	28,084
<u>Total expenditures</u>	<u>11,833,249</u>	<u>28,084</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,861,333</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER</u>						
<u>(UNDER) EXPENDITURES</u>	<u>(1,280,373)</u>	<u>(27,849)</u>	<u>3,574</u>	<u>92,150</u>	<u>17,139</u>	<u>(1,195,359)</u>

Continued on next page.

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS (CONTINUED)
FOR THE YEAR ENDED DECEMBER 31, 2018

	GOVERNMENTAL FUNDS					TOTALS
	GENERAL	ROAD REPAIR FUND	DEBT SERVICE	CLOSURE/ POST-CLOSURE	CAPITAL PROJECTS	
<u>OTHER FINANCING SOURCES (USES)</u>						
Operating transfers out	\$ (10,000)	\$ -	\$ -	\$ -	\$ -	\$ (10,000)
Net decrease in the fair value of investments	1,784	-	-	(4,656)	-	(2,872)
CNG tax rebate	94,399	-	-	-	-	94,399
Renewable Identification Number	335,609	-	-	-	-	335,609
Insurance proceeds	53,441	-	-	-	-	53,441
Sale of carbon credits	32,300	-	-	-	-	32,300
Sale of general fixed assets	53,648	-	-	-	-	53,648
Operating transfers in	-	-	10,000	-	-	10,000
<u>Total other financing sources (uses)</u>	<u>561,181</u>	<u>-</u>	<u>10,000</u>	<u>(4,656)</u>	<u>-</u>	<u>566,525</u>
<u>NET CHANGE IN FUND BALANCES</u>	(719,192)	(27,849)	13,574	87,494	17,139	(628,834)
<u>FUND BALANCE, beginning of year</u>	<u>7,587,181</u>	<u>175,598</u>	<u>488,229</u>	<u>8,173,259</u>	<u>2,009,517</u>	<u>18,433,784</u>
<u>FUND BALANCE, end of year</u>	<u>6,867,989</u>	<u>147,749</u>	<u>501,803</u>	<u>8,260,753</u>	<u>2,026,656</u>	<u>17,804,950</u>

The accompanying notes are an integral part of this statement.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2018

Total net change in fund balances for the year ended December 31, 2018, per Statement of Revenues, Expenditures and Changes in Fund Balances		\$ (628,834)
Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances	\$ 1,714,873	
Depreciation expense for year ended December 31, 2018	<u>(1,392,514)</u>	322,359
Book value of capital assets sold		(1,399)
Amortization of bond issue costs		(1,058)
Less:		
Decrease in long-term portion of compensated absences		88,244
Increase in long-term portion of Closure/Post-Closure		1,883,976
Change in accrued interest on accrual basis		17,193
Change in post-employment benefits liability and deferred inflows of resources		(23,391)
Decrease in bonds payable		50,000
Decrease in employee retention and retirement incentive plan		<u>24,000</u>
Total change in net position for the year ended December 31, 2018, per Statement of Activities		<u><u>1,731,090</u></u>

The accompanying notes are an integral part of this statement.

NOTES TO BASIC FINANCIAL STATEMENTS

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the St. Landry Parish Solid Waste Disposal District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsection of this note.

A. FINANCIAL REPORTING ENTITY

The St. Landry Parish Solid Waste Disposal District was created pursuant to Act No. 289 of the regular session of the Louisiana Legislature for the year 1980 to provide solid waste collection and disposal for all areas of St. Landry Parish.

As the governing authority of the parish, for reporting purposes, the St. Landry Parish Government is the financial reporting entity for St. Landry Parish. The financial reporting entity consists of (a) the primary government (parish government), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the St. Landry Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the parish government to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the parish government.
2. Organizations for which the parish government does not appoint a voting majority but are fiscally dependent on the parish government.
3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

The Act that created the District gives the commissioners control over their operations. This includes the hiring and retention of employees, authority over budgeting, responsibility for deficits, power to incur debt and issue bonds, and the receipt and disbursement of funds. The St. Landry Parish Solid Waste Disposal District is financially independent and operates autonomously from the State of Louisiana and independently from the St. Landry Parish Government. Therefore, the District reports as an independent reporting entity and the financial statements include only the transactions of the St. Landry Parish Solid Waste Disposal District.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

The Statement of Net Position and the Statement of Activities display information on all of the nonfiduciary activities of the St. Landry Parish Solid Waste Disposal District, the primary government, as a whole. They include all funds of the reporting entity. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

FUND FINANCIAL STATEMENTS

Fund financial statements of the Disposal District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Fund financial statements report detailed information about the St. Landry Parish Solid Waste Disposal District. As a general rule, interfund eliminations are not made in the fund financial statements.

The various funds of St. Landry Parish Solid Waste Disposal District are classified as governmental funds. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Disposal District or meets the following criteria:

1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least ten percent of the corresponding total for all funds of that category or type; and
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise funds are at least five percent of the corresponding total for all governmental and enterprise funds combined.

The St. Landry Parish Solid Waste Disposal District reports the following major governmental funds:

General Fund. The general operating fund of the Disposal District accounts for all financial resources, except those required to be accounted for in other funds.

Road Repair Fund accounts for the use of surplus funds as provided for in intergovernmental agreements with St. Landry Parish Economic and Industrial Development District, the St. Landry Parish Government and parish municipalities.

Debt Service Funds account for accumulation of resources for long-term liabilities, which include compensated absences established by board action and reserve for closure/post-closure costs required by DEQ and established through a trust agreement by and between St. Landry Bank (trustee) and the District and the Department of Environmental Quality.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. BASIS OF PRESENTATION (Continued)

Capital Projects Fund accounts for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in other governmental funds.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

The fund financial statements utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on the balance sheet. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The government-wide financial statements utilize an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position. All assets and liabilities (whether current or noncurrent) associated with their activities are reported.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which are recognized when due.

Purchases of various operating supplies are regarded as expenditures at the time purchased, and inventories of such supplies (if any) are not recorded as assets at the close of the fiscal year.

Expenditures for insurance and similar services which extend over more than one accounting period are accounted for as expenditures of the period of acquisition.

D. DEPOSITS AND INVESTMENTS

For purposes of the Statement of Net Position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposit of the St. Landry Parish Solid Waste Disposal District.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. DEPOSITS AND INVESTMENTS (Continued)

The St. Landry Parish Solid Waste Disposal District is authorized by LA RS 39:1211-1245 and 33:2955 to invest in the following:

1. United States Treasury Bonds
2. United States Treasury Notes
3. United States Treasury Bills
4. Obligations of U.S. Government Agencies, including Federal Home Loan Bank bonds, Government National Mortgage Association bonds, or a variety of "Federal Farm Credit" bonds.
5. Fully collateralized certificates of deposit issued by qualified commercial banks and savings and loan associations located within the State of Louisiana.
6. Fully collateralized repurchase agreements.
7. Fully collateralized interest-bearing checking accounts.
8. Mutual or trust fund institutions which are registered with the Securities and Exchange Commission under the Security Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the United States Government or its agencies.
9. Any other investment allowed by state statute for local governments.

E. RECEIVABLES AND PAYABLES

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables." Long-term interfund loans (non-current portion) are reported as "advances from and to other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as disposal fee income since they are both measurable and available. Interest and investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available.

F. CAPITAL ASSETS

In the government-wide financial statements, capital assets are capitalized at historical cost, or estimated historical cost if actual is unavailable, except for donated assets, which are recorded at their estimated fair value at the date of donation. Management of the District maintains a threshold for capitalizing assets based on its estimation of the useful life of the asset and the dollar value of the asset.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. CAPITAL ASSETS (Continued)

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Permanent landfill	6 - 40 years
Landfill machinery and equipment	5 - 24 years
Recycling plant and equipment	3 - 30 years
Office furniture and fixtures	3 - 22 years

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as facilities acquisition and construction expenditures of the governmental fund upon acquisition.

G. COMPENSATED ABSENCES

A full time employee is granted annual vacation with pay, based on a five day, forty hour workweek. An employee can earn up to a maximum of twenty-five working days annually after twenty-five years of service. A maximum of eighty hours of unpaid accumulated vacation may be carried forward at year-end. Additionally, employees can elect to be paid for up to eighty (80) hours of accumulated vacation in December. Any leave in excess of eighty (80) hours that is not taken before December 31 shall be lost. Accumulated vacation leave will be paid to employees who are terminated.

The District's sick leave policy provides payment to employees for accumulated unused sick leave based on completed years of service. An employee can accumulate up to a maximum of two hundred days after thirty years of service. No accumulated sick leave will be paid to employees who are terminated.

The District's compensatory time policy provides that all employees, excluding salaried employees, be given the option of compensatory time or payment of overtime based on one and one-half hours for each hour over forty hours in a week, with compensatory time not to exceed one hundred twenty hours straight time.

H. LONG-TERM OBLIGATIONS

In the government-wide financial statements and fund financial statements, long-term obligations are reported as liabilities in the Statement of Net Position.

I. EQUITY CLASSIFICATIONS

In the government-wide statements, equity is classified as net position and displayed in three components:

1. Net investment in capital assets - Consist of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position - Consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. EQUITY CLASSIFICATIONS (Continued)

3. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balance reports aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

1. Restricted – Reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
2. Committed – Consists of amounts that can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Commissioners – the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the board members remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.
3. Assigned – Reflects the amounts constrained by the District's "intent" to be used for specific purposes but are neither restricted nor committed. The Commissioners and the Director have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.
4. Unassigned – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

The District considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as grant agreements requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

J. COMPARATIVE DATA

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, comparative data has not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

K. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

L. BUDGET PRACTICES

The District follows these procedures in establishing the budgetary data for the General Fund and the Road Repair Fund which is reflected in these financial statements:

1. Prior to November 30, the Executive Director prepares a proposed operating budget for the succeeding year. This is done after consulting with department supervisors and the consulting engineer.
2. The proposed budget is submitted to the Finance Committee for review and approval. A summary of the budget is published and made available for public inspection.
3. A public hearing is held during the regular December meeting of the District's Commission. The budget is then adopted by resolution of the Commission.
4. Amendments to any items of the budget must be approved by the Commission.
5. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles. Budgeted amounts are as originally adopted, or as amended during the year by the Commission.
6. Operating appropriations, to the extent not expended or encumbered, lapse at year-end. Capital appropriations continue in force until the project is completed or deemed abandoned.

M. ENCUMBRANCES

The District does not utilize an encumbrance system for budgeting purposes. The St. Landry Parish Solid Waste Disposal District has set up a reserve for encumbrances for the year ended December 31, 2018, to set aside 50 percent of revenue derived from disposal fee income to pay road repair distributions to other municipalities in the future.

N. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District currently only has one item that qualifies for reporting in this category. It is the bond issue costs reported in the government-wide statement of net position. Bond issue costs are the costs incurred in issuing bonds. This amount is deferred and amortized over the life of the bond.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. At this time, the District has no transactions that meet the definition of deferred inflows of resources.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 2 – DEPOSITS AND INVESTMENTS

Under state law, the District may deposit funds with any fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or under the laws of the United States. The District may invest in United States bonds, treasury notes, treasury bills, obligations of U.S. Government Agencies, or certificates of deposit with state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2018, the carrying amount of the District's cash and investments was \$17,930,151.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the District's deposits may not be recovered or will not be able to recover collateral securities that are in the possession of an outside party. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the District or the pledging fiscal agent bank by a holding or custodial bank that is mutually acceptable to both parties.

The bank balance of cash was \$3,567,743 and of investments was \$13,863,980, of which \$9,927,116 is certificates of deposit and \$3,936,864 is invested in federal bonds. At December 31, 2018, approximately \$4,568,306 of the bank balance was covered by federal depository insurance and \$8,926,553 was covered by pledged securities. Deposits secured by pledged securities were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the District's name. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent has failed to pay deposited funds upon demand. The District does not have a policy for custodial credit risk.

NOTE 3 – CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2018, for the St. Landry Parish Solid Waste Disposal District are as follows:

	<u>Balances</u> <u>January 1, 2018</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balances</u> <u>December 31, 2018</u>
Government activities:				
Permanent landfill	\$ 10,438,485	\$ 724,609	\$ -	\$ 11,163,094
Land – landfill	1,597,980	-	-	1,597,980
Landfill machinery and equipment	9,033,672	979,047	319,658	9,693,061
Recycling plant and equipment	2,478,790	3,892	16,566	2,466,116
Land – recycling centers	143,435	-	-	143,435
Office furniture and fixtures	160,120	7,325	-	167,445
Road repair equipment	867,225	-	-	867,225
<u>Totals at historical cost</u>	<u>24,719,707</u>	<u>1,714,873</u>	<u>336,224</u>	<u>26,098,356</u>
Less accumulated depreciation:				
Permanent landfill	5,094,534	390,907	-	5,485,441
Landfill machinery and equipment	6,212,112	769,371	319,658	6,661,825
Recycling plant and equipment	1,827,894	110,106	15,167	1,922,833
Office furniture and fixtures	116,473	13,619	-	130,092
Road repair equipment	546,315	108,511	-	654,826
<u>Totals accumulated depreciation</u>	<u>13,797,328</u>	<u>1,392,514</u>	<u>334,825</u>	<u>14,855,017</u>
Governmental activities, Capital assets, net	<u>10,922,379</u>	<u>322,359</u>	<u>1,399</u>	<u>11,243,339</u>

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 4 – RESTRICTED ASSETS

Under the provisions of the bond agreement a sinking fund shall be set aside and shall be used to pay principal and interest payments on the bonds. An amount equal to 1/12th of each year's debt service requirement should be deposited monthly into this account. Solid Waste should have a balance of \$20,000. As of December 31, 2018, the balance in the sinking fund was \$26,882.

Additionally, a reserve fund shall be set up and used solely for transfer to the Sinking Fund in amounts required to prevent any default in the payment of the principal and interest on the Bonds and for payment of the final principal and interest requirements of the Bonds. The amount required in the reserve fund is \$101,968. As of December 31, 2018, the balance in the reserve fund was \$106,338.

NOTE 5 - LONG-TERM LIABILITIES

During the year ended December 31, 2018, the following changes occurred in long-term liabilities:

	Balances January 1, 2018	Additions	Deletions	Balances December 31, 2018	Due Within One Year
Compensated absences	\$ 274,407	\$ -	\$ 1,496	\$ 272,911	\$ 86,748
Closure/Post-Closure costs	4,764,185	-	1,883,976	2,880,209	-
Post-employment benefits	545,703	-	1,254	544,449	-
Public improvement bond	955,000	-	50,000	905,000	50,000
Supplemental benefit plan	678,000	54,000	78,000	654,000	224,000
	<u>7,217,295</u>	<u>54,000</u>	<u>2,014,726</u>	<u>5,256,569</u>	<u>360,748</u>

Public Improvement Bonds

Solid Waste issued public improvement bonds in the amount of \$1,200,000 for the purpose of constructing, acquiring and improving solid waste collection and disposal facilities, including buildings, front-end loaders, containers and container handlers, roadway repairs and construction and all necessary furnishings and equipment thereof, and paying the costs of the issuance of the bonds. The bonds are secured by sales taxes. The State Bond Commission subsequently approved the issuance and bonds were issued on July 1, 2011. Bonds are payable in annual installments, with semi-annual variable interest payments due on January 1 and July 1 of each year with payments commencing on January 1, 2012.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 5 - LONG-TERM LIABILITIES (Continued)

Debt Service Requirements

The annual debt service requirements including interest to amortize the public improvement bonds outstanding at December 31, 2018, are as follows:

<u>Year Ending</u> <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 50,000	\$ 49,468	\$ 99,468
2020	55,000	46,968	101,968
2021	55,000	43,943	98,943
2022	60,000	40,643	100,643
2023	60,000	37,763	97,763
2024-2028	360,000	137,538	497,538
2028-2031	<u>265,000</u>	<u>30,945</u>	<u>295,945</u>
	<u>905,000</u>	<u>387,268</u>	<u>1,292,268</u>

NOTE 6 - PENSION PLAN

During 1987, the District received approval from the Louisiana Legislature to establish a defined contribution pension plan for the benefit of employees of the District. Such a plan was established by a resolution of the Commissioners on August 17, 1987, with Premier Bank (now JP Morgan Chase) of Baton Rouge, effective January, 1987. Effective September 1, 2010, American United Life Insurance Company became the new plan administrator for the Pension Plan. The Bank is authorized to invest the contributions in certificates of deposit, government securities, and other types of investments subject to certain restrictions imposed by the District. The Plan, entitled "St. Landry Parish Solid Waste Disposal District Money Purchase Pension Plan and Trust," requires annual employer contributions equal to 10% of participating employees' annual compensation, as well as employees' contributions of 8% of annual compensation. All employees, except summer help, are eligible for the Plan and all participate in the Plan. All employees, except summer help, are eligible to participate up to 20% above the required 8% participation for a total of 28% participation. As a result of the discontinuance of the 457(b) retirement plan, employer contributions increased from 10% to 12%, however the employee mandatory contribution remained the same at 8%.

The employees contributed \$128,370 and the employer contributed \$144,250 for the year ended December 31, 2018. The payroll for employees covered by the Plan was \$1,365,171. Total payroll for Solid Waste was \$1,612,945.

NOTE 7 - 457(b) RETIREMENT PLAN

St. Landry Parish Solid Waste Disposal District established the St. Landry Parish Solid Waste Disposal District 457(b) Plan effective January 1, 2017. An employee is eligible to participate in the Plan on the first day of any payroll period after the employee performs an hour of service as an eligible employee. Employee contributions are voluntary and are not subject to federal income tax but may be subject to social security and medicare taxes. If the employee makes a contribution to the 457(b) Plan, the employer may, in its sole discretion, make a matching contribution on the employee's behalf in an amount determined by the employer. If the employer makes a matching contribution, it will be allocated in the following manner: 100% of employee's deferral, capped at 2% of compensation.

The employees contributed \$11,891 and the employer contributed \$10,659 for the year ended December 31, 2018. The payroll for employees covered by the Plan was \$532,927. Total payroll for Solid Waste was \$1,612,945. As of September 26, 2018, the District's 457(b) retirement plan was discontinued, and the funds were rolled over to the District's Money Purchase Pension Plan.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 8 - EMPLOYEE RETENTION AND RETIREMENT INCENTIVE PLAN

For the year ending December 31, 2011, Solid Waste implemented an employee retention and retirement incentive plan to provide incentives for employee retention and supplemental retirement benefits for employees. Under the terms of this plan, an employee will accrue a retirement benefit of up to \$40,000.

For purposes of this plan all current employees will be immediately credited for years of service completed at the time of implementation of the plan. Benefits will be vested and paid as follows:

Vesting Schedule

Year 1 through 9	\$	-
End of Year 10		20,000
End of Years 11 through 20 (per year)		2,000

Normal Retirement Age 65 – Participant would receive accrued amount based on accrual schedule when retiring at age 65. If participant continues working past age 65, he cannot draw benefits until actual retirement. Participant can continue to accrue benefits based an accrual schedule and be entitled to higher distribution upon actual retirement up the maximum amount.

Disability – Upon total and permanent disability, participant would be entitled to receive a lump sum distribution based on the accrual schedule.

Death – Upon the death of a participant, the participant's beneficiary would be entitled to a lump sum distribution of the maximum amount in the accrual schedule without regard to actual years of service. However, if participant was involved in illegal activity which contributed to his death, benefits would be forfeited.

Years of Service – Participants will become fully vested after completing 20 years of service. Participants who leave the Solid Waste prior to age 65 will be fully vested up to benefit amount designated in the vesting schedule for the number of years completed, but will not be entitled to any benefits until the age of 65.

This plan is fully funded through the purchase of whole life insurance policies and annuities.

At December 31, 2018, the cash surrender value of the policies is \$1,699,825 and the accrued and vested employee liability is \$654,000.

NOTE 9 - COMMISSIONERS' COMPENSATION

The following is a list of the Commissioners of St. Landry Parish Solid Waste Disposal District, along with the amounts paid to each for per diem and travel expense for the year ended December 31, 2018. These amounts are included in the General Fund expenditures for 2018.

	<u>Per Diem</u>	<u>Travel</u>
Edward Briscoe, Chairman	\$ 4,200	\$ 354
Gardie McManus, Vice Chairman	3,700	943
Jodie Powell, Secretary/Treasurer	3,500	991
Jerry Domengeaux	3,700	595
Cyrus Auzenne	3,500	411
Pete Olivier	3,700	595
Eddie Godwin	2,700	663
Kathy Moreau	4,700	650
Reynard Readore	2,900	-
Jack Ortego	800	98
	<u>33,400</u>	<u>5,300</u>

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 10 - CLOSURE AND POST-CLOSURE CARE COSTS

State and federal laws and regulations require the District to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the District reports a portion of these closure and post-closure care costs as a long-term liability in each period based on landfill capacity used as of each balance sheet date. The \$2,880,209 reported as landfill closure and post-closure care liability at December 31, 2018, represents the cumulative amount reported to date based on the use of 54.47 percent of the estimated capacity of the landfill. The District will recognize the remaining estimated cost of closure and post-closure care of \$2,407,489 as the remaining estimated capacity is filled. These amounts are based on what it would have cost to perform all closure and post-closure care in 2018. The District expects to close Phase 8 in approximately twenty-three years. Actual costs may be higher due to inflation, changes in technology, or changes in regulations.

The District meets the requirements for providing financial assurance for these closure and post-closure care costs set forth by the Environmental Protection Agency and the Department of Environmental Quality under LAC 33:VII.727.A.2.d.ix.

At December 31, 2018, the District has set aside funds in the amount of \$8,260,753 for the reported liability of \$2,880,209 as calculated under the provisions of LAC 33:VII.727.A.2. These funds are being accounted for in the Closure/Post-Closure Fund.

NOTE 11 - INTERFUND RECEIVABLES AND PAYABLES

There are no interfund receivables or payables at December 31, 2018.

NOTE 12 - FUND BALANCE CONSTRAINTS

The constraints on fund balance as listed in aggregate in the Statement of Revenues, Expenditures, and Changes in Fund Balances are detailed according to balance classification and fund.

	<u>General Fund</u>	<u>Road Repair Fund</u>	<u>Debt Service Fund</u>	<u>Closure/ Post-Closure Fund</u>	<u>Capital Projects Fund</u>
Fund Balances:					
Restricted	\$ 133,220	\$ -	\$ -	\$ 2,880,209	\$ -
Committed					
Reserve for encumbrances	984,145	-	-	-	-
Reserve for road repair	-	147,749	-	-	-
Reserve for closure costs	-	-	-	5,380,544	-
Assigned	1,699,825	-	501,803	-	2,026,656
Unassigned	4,050,799	-	-	-	-
<u>Total fund balances</u>	<u>6,867,989</u>	<u>147,749</u>	<u>501,803</u>	<u>8,260,753</u>	<u>2,026,656</u>

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 13 – INTERFUND TRANSFERS

Interfund transfers consisted of the following at December 31, 2018.

	<u>Interfund Transfers In</u>	<u>Interfund Transfers Out</u>
Governmental Fund		
General Fund	\$ -	\$ 10,000
Debt Service Fund	<u>10,000</u>	<u>-</u>
<u>Total</u>	<u>10,000</u>	<u>10,000</u>

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and to (b) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

NOTE 14 - INTERGOVERNMENTAL AGREEMENTS

The District entered into intergovernmental agreements with the St. Landry Parish Government and several municipalities within St. Landry Parish to lease equipment. Under the terms of these agreements the Parish Government and each municipality are responsible for providing insurance, repairs and maintenance on the equipment leased. For all equipment purchased by the District to lease to the municipalities before 2008, the intergovernmental agreements included rent of \$100 per year. For all equipment purchased in 2008 and after, the intergovernmental agreements are for "Loan of Use" and no rent is charged to the municipalities.

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN

Plan Description. The District administers a single-employer defined health benefit postemployment health care plan ("the Plan") that provides medical benefits to eligible retired employees and their beneficiaries. As a result, the District is required to implement the Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (GASB 75), which replaces GASB 45. GASB 75 requires public employers to perform periodic actuarial valuations to measure and disclose their retiree healthcare liabilities for the financial statement of the employer.

Benefits and Contributions. The District provides lifetime medical benefits to eligible retirees and their dependents through the Parish Government Risk Management Agency (PGRMA) which is operated by the Police Jury Association of Louisiana. The District's active employees are covered under a different plan. The premium rates are established by the PGRMA board of trustees. To be eligible to continue coverage after retirement, an employee must be at least 59 ½ years old with 10 years of consecutive full-time service. The District pays the entire premium charged for retirees and 75% of the premium for eligible dependents until the retiree reaches Medicare eligibility. Once Medicare eligible, the District provides a \$200 subsidy for retirees and no subsidy for dependents. After the death of the retiree, the District does not provide any subsidy for dependents. For the fiscal year 2018, the District had 5 Medicare eligible retirees and contributions of \$10,800 to the Plan.

Number of Employees Covered. At December 31, 2018, the following employees were covered by benefits terms:

Inactive employees currently receiving benefit payments	6
Inactive employees entitled but not yet receiving benefit payments	0
Active employees	<u>29</u>
Total	<u>35</u>

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN (Continued)

Total OPEB Liability. The District's total OPEB liability of \$544,449 was measured as December 31, 2018 and was determined by an actuarial valuation as of that date.

The following table shows the changes in the District's Total OPEB Liability:

Balance at 12/31/17	<u>\$ 545,703</u>
Changes for the year:	
Service Cost	23,578
Interest	18,591
Differences between expected and actual experience	(6,722)
Changes in Assumptions/Inputs	(21,444)
Change in Benefit Terms	-
Benefit payments	(15,257)
Administrative Expense	-
Net Changes	<u>(1,254)</u>
Balance at 12/31/18	<u><u>544,449</u></u>

Actuarial Methods and Assumptions. The Total OPEB Liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

Measurement Date:	December 31, 2018
Actuarial Valuation Date:	December 31, 2018
Inflation:	2.50%
Salary Increases, including inflation:	2.50%
Discount Rate:	3.71%
Prior Year Discount Rate:	1.00%

The discount rate was based on the December 31, 2018 Fidelity General Obligation AA 20-Year Yield.

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

Calculations are based on the types of benefits provided under the terms of the substantive plan at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The significant actuarial assumptions used in the valuation of the Plan are as follows:

Trend Rates: Costs are assumed to increase at the following annual rates.

<u>Projection</u> <u>Year</u>	<u>Medical</u> <u>Trend</u>
1	1.00%
2	7.00%
3	6.50%
4	6.00%
5	5.50%
6+	5.00%

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN (Continued)

Contribution Rates: Total contribution rates for retirees that are not eligible for Medicare for 2018 and 2019 are shown below. Contributions are assumed to increase at the same rate as medical premiums, except for the first year (i.e., actual contribution increase was used).

<u>Tier</u>	<u>2018</u>	<u>2019</u>
Retiree Only	\$0.00	\$0.00
Retiree & Spouse	\$253.58	\$256.11
Retiree & Child(ren)	\$215.53	\$217.69

Mortality: (1) Pre-Retirement – RPH-2014 Employee Mortality Table, Generational with Projection Scale MP-2018 and (2) Post-Retirement – RPH-2014 Healthy Annuitant Mortality Table, Generational with Projection Scale MP-2018.

Retirement: Because the District does not have enough employees to develop retirement tables based on experience, we have used 50% of the retirement rates from the Parochial Employees Retirement System actuarial valuation for employees hired prior to January 1, 2007. The rates are as follows:

<u>Attained Age</u>	<u>Retirement Rate</u>
55-59	9.00%
60-74	7.00%

Employee Turnover: Because the District does not have enough employees to develop turnover tables based on experience, we have used 65% of the employee turnover rates from the PERS actuarial valuation. The rates are as follows:

<u>Years of Service</u>	<u>Rate</u>
0	14.95%
1	13.00%
2	10.40%
3	9.75%
4	7.15%
5	6.50%
6-8	5.20%
9-14	3.90%
15-17	1.95%
18+	0.65%

Retiree Participation: (1) Current Retirees – current status is assumed to persist in all future years and (2) Future Retirees – 100% of future eligible retirees are assumed to participate in the District's medical benefits at retirement.

Dependent Status: (1) Current Retirees – not applicable – none and (2) Future Retirees: 30% of retirees are assumed to have a covered spouse. Wives are assumed to be three years younger than husbands. No children are assumed to be covered.

Sensitivity of the Total OPEB Liability: The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate and healthcare cost trend rate that is 1% lower or 1% higher than the current discount rate and healthcare cost trend rate:

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2018

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS PLAN (Continued)

	<u>1% Decrease</u>	<u>No Change</u>	<u>1% Increase</u>
Discount Rates	\$ 619,651	\$ 544,449	\$ 513,542
Healthcare Cost Trend Rates	494,323	544,449	647,422

OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB. For the year ended December 31, 2018, the District recognized OPEB expense of \$38,648. At December 31, 2018, the District reported deferred outflows and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between actual and expected experience	\$ -	\$ 5,881
Changes of assumptions or other inputs	-	18,764
Employer amounts for OPEB subsequent to measurement date	-	-
Total	<u>\$ -</u>	<u>\$ 24,645</u>

Amounts reported as deferred outflows and deferred inflows of resources related to OPEB expense will be recognized in OPEB expense as follows:

Year Ended December 31:	
2019	\$ (3,521)
2020	(3,521)
2021	(3,521)
2022	(3,521)
2023	(3,521)
Thereafter	<u>(7,041)</u>
Total	<u>\$ (24,646)</u>

NOTE 16 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to correct the beginning balance of OPEB liability as a result of the implementation of the Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, which replaced GASB No. 45.

<u>Net Position, as Previously Reported</u>	<u>Prior Period Adjustment</u>	<u>Net Position, as Restated</u>
\$ 22,017,325	\$ 157,786	\$ 22,175,111

The effect on the prior year's Statement of Net Position was an understatement of Net Position of \$157,786.

NOTE 17 – SUBSEQUENT EVENTS

Subsequent events were evaluated through June 10, 2019, which is the date the financial statements were available to be issued. As of June 10, 2019, there were no subsequent events noted.

REQUIRED SUPPLEMENTARY INFORMATION

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED DECEMBER 31, 2018

	2018
Total OPEB Liability	
Service Cost	\$ 23,578
Interest	18,591
Changes of benefit terms	-
Difference between expected and actual experience	(6,722)
Changes in assumptions or other inputs	(21,444)
Benefit payments	(15,257)
Net Change in Total OPEB Liability	(1,254)
Total OPEB Liability - beginning	545,703
Total OPEB Liability - ending	544,449
Covered Employee Payroll	1,213,581
Total OPEB Liability as a percentage of covered employee payroll	44.9%

Notes to Schedule:

Changes of Benefit Terms: None

Changes of Assumptions: Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period. The following are the discount rates used in each period:

2017	3.31%
2018	3.71%

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	2017 ACTUAL
	BUDGET				
	ORIGINAL	FINAL			
REVENUES					
Taxes					
Sales taxes	\$9,432,000	\$9,432,000	\$ 9,568,289	\$ 136,289	\$ 9,326,417
Charges for services					
Disposal fees	300,000	386,000	376,133	(9,867)	302,505
Recycling income	275,000	215,000	227,673	12,673	402,315
Sale of CNG	310,000	310,000	310,962	962	323,171
Investment earnings	62,200	64,550	68,883	4,333	49,455
Miscellaneous	1,025	799	936	137	300,230
<u>Total revenues</u>	<u>10,380,225</u>	<u>10,408,349</u>	<u>10,552,876</u>	<u>144,527</u>	<u>10,704,093</u>
EXPENDITURES					
Current					
General and administrative	958,170	1,204,720	1,179,571	25,149	835,842
Collection department	5,600,611	5,317,000	5,241,324	75,676	5,451,473
Landfill expenses	3,097,950	3,056,076	2,853,109	202,967	2,572,149
Recycling expenses	884,750	821,505	743,780	77,725	744,358
Capital outlay	254,000	1,846,000	1,714,873	131,127	375,000
Debt service					
Principal, interest and other charges	100,592	100,592	100,592	-	97,674
<u>Total expenditures</u>	<u>10,896,073</u>	<u>12,345,893</u>	<u>11,833,249</u>	<u>512,644</u>	<u>10,076,496</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(515,848)	(1,937,544)	(1,280,373)	657,171	627,597
OTHER FINANCING SOURCES (USES)					
Operating transfers out	(10,000)	(10,000)	(10,000)	-	(10,000)
Net increase (decrease) in the fair value of investments	100	(41,417)	1,784	43,201	3,042
CNG tax rebate	-	94,399	94,399	-	-
Renewable Identification Number	532,000	335,609	335,609	-	538,395
Insurance proceeds	-	53,441	53,441	-	-
Sale of carbon credits	10,000	32,300	32,300	-	31,818
Sale of general fixed asset	10,000	3,272	53,648	50,376	-
<u>Total other financing uses</u>	<u>542,100</u>	<u>467,604</u>	<u>561,181</u>	<u>93,577</u>	<u>563,255</u>
NET CHANGE IN FUND BALANCE	26,252	(1,469,940)	(719,192)	750,748	1,190,852
FUND BALANCE, beginning of year			7,587,181		6,396,329
FUND BALANCE, end of year			6,867,989		7,587,181

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
ROAD REPAIR FUND
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018				2017 ACTUAL
	BUDGET		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	
	ORIGINAL	AMENDED			
<u>REVENUES</u>					
Interest income	\$ 50	\$ 200	\$ 235	\$ 35	\$ 510
<u>Total revenues</u>	<u>50</u>	<u>200</u>	<u>235</u>	<u>35</u>	<u>510</u>
<u>EXPENDITURES</u>					
Road repair distributions	-	144,089	28,084	116,005	62,456
Capital outlay	-	-	-	-	200,288
<u>Total expenditures</u>	<u>-</u>	<u>144,089</u>	<u>28,084</u>	<u>116,005</u>	<u>262,744</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</u>	<u>50</u>	<u>(143,889)</u>	<u>(27,849)</u>	<u>116,040</u>	<u>(262,234)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>50</u>	<u>(143,889)</u>	<u>(27,849)</u>	<u>116,040</u>	<u>(262,234)</u>
<u>FUND BALANCE</u> , beginning of year			175,598		437,832
<u>FUND BALANCE</u> , end of year			<u>147,749</u>		<u>175,598</u>

See Independent Auditor's Report.

OTHER SUPPLEMENTARY INFORMATION

GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund. The General Fund has a greater number and variety of revenue sources than any other fund, and its resources normally finance a wider range of activities. The resources of the General Fund are ordinarily largely expended and replenished on an annual basis.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>		
Petty cash	\$ 3,300	\$ 3,300
Cash in bank	3,264,436	2,991,653
Investments	3,592,234	3,565,877
Cash surrender value of life insurance policies	1,699,825	1,706,144
Accounts receivable	77,777	101,050
Rental and utility deposits	110	110
Restricted cash	133,220	131,592
	<u>8,770,902</u>	<u>8,499,726</u>
<u>Total assets</u>		
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
Accounts payable	\$ 1,743,267	\$ 853,665
Accrued wages payable	72,398	58,377
Accrued compensated absences	86,748	-
Lease deposit	500	500
	<u>1,902,913</u>	<u>912,542</u>
<u>Total liabilities</u>		
 <u>FUND BALANCE</u>		
Restricted	133,220	131,592
Committed	984,145	796,078
Assigned	1,699,825	1,706,144
Unreserved, undesignated	4,050,799	4,953,370
	<u>6,867,989</u>	<u>7,587,184</u>
<u>Total fund balance</u>		
	<u>8,770,902</u>	<u>8,499,726</u>
<u>Total liabilities and fund balance</u>		

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018			VARIANCE FAVORABLE (UNFAVORABLE)	2017 ACTUAL
	BUDGET		ACTUAL		
	ORIGINAL	AMENDED			
REVENUES					
Taxes					
Sales tax	\$ 9,432,000	\$ 9,432,000	\$ 9,568,289	\$ 136,289	\$ 9,326,417
Charges for services					
Disposal fees	300,000	386,000	376,133	(9,867)	302,505
Recycling income	275,000	215,000	227,673	12,673	402,315
Sale of CNG	310,000	310,000	310,962	962	323,171
Investment earnings	62,200	64,550	68,883	4,333	49,455
Miscellaneous	1,025	799	936	137	300,230
<u>Total revenues</u>	<u>10,380,225</u>	<u>10,408,349</u>	<u>10,552,876</u>	<u>144,527</u>	<u>10,704,093</u>
EXPENDITURES					
Current					
General and administrative	958,170	1,204,720	1,179,571	25,149	835,842
Collection department	5,600,611	5,317,000	5,241,324	75,676	5,451,473
Landfill expenses	3,097,950	3,056,076	2,853,109	202,967	2,572,149
Recycling expenses	884,750	821,505	743,780	77,725	744,358
Capital outlay	254,000	1,846,000	1,714,873	131,127	375,000
Debt service					
Principal, interest and charges	100,592	100,592	100,592	-	97,674
<u>Total expenditures</u>	<u>10,896,073</u>	<u>12,345,893</u>	<u>11,833,249</u>	<u>512,644</u>	<u>10,076,496</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(515,848)	(1,937,544)	(1,280,373)	657,171	627,597
OTHER FINANCING SOURCES (USES)					
Operating transfers out	(10,000)	(10,000)	(10,000)	-	(10,000)
Net increase (decrease) in the fair value of investments	100	(41,417)	1,784	43,201	3,042
CNG tax rebate	-	94,399	94,399	-	-
Renewable Identification Number	532,000	335,609	335,609	-	538,395
Insurance proceeds	-	53,441	53,441	-	-
Sale of carbon credits	10,000	32,300	32,300	-	31,818
Sale of general fixed asset	10,000	3,272	53,648	50,376	-
<u>Total other financing uses</u>	<u>542,100</u>	<u>467,604</u>	<u>561,181</u>	<u>93,577</u>	<u>563,255</u>
NET CHANGE IN FUND BALANCE	26,252	(1,469,940)	(719,192)	750,748	1,190,852
FUND BALANCE, beginning of year			7,587,181		6,396,329
FUND BALANCE, end of year			6,867,989		7,587,181

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE SCHEDULE OF DEPARTMENTAL EXPENDITURES
BUDGET (GAAP BASIS) AND ACTUAL
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018				2017 ACTUAL
	BUDGET		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	
	ORIGINAL	AMENDED			
<u>GENERAL AND ADMINISTRATIVE</u>					
Accrued compensated absences	\$ -	\$ -	\$ 69,767	\$ (69,767)	\$ -
Salaries	377,000	355,000	332,535	22,465	258,452
Commissioners' per diem and travel	45,000	45,000	38,700	6,300	37,581
Sales tax collection expense	94,320	94,320	89,613	4,707	93,265
Advertising	30,000	37,000	36,394	606	29,115
Auto expense	15,000	15,000	14,290	710	4,349
Dues and subscriptions	5,500	5,500	4,965	535	5,380
Employee benefits	9,600	248,000	247,814	186	140,155
Hospitalization	104,000	79,000	72,236	6,764	44,260
Insurance	35,000	32,000	30,378	1,622	24,972
Office expense	30,000	50,000	42,426	7,574	31,398
Postage	6,500	3,000	1,501	1,499	5,021
Taxes and licenses	40,000	45,000	38,607	6,393	39,393
Telephone	5,000	5,000	3,396	1,604	2,421
Travel, meals, and lodging	8,000	6,000	5,394	606	-
Legal and professional	70,000	95,000	90,047	4,953	73,474
Sales /use tax refund	25,000	25,000	7,395	17,605	10,232
Retirement	45,200	42,600	35,513	7,087	30,352
Repairs – facility	3,000	10,000	8,826	1,174	203
Utilities	5,000	5,800	5,019	781	4,124
Uniforms and personal equipment	4,800	4,800	3,301	1,499	918
Wellness program	250	1,700	1,454	246	777
<u>Total general and administrative</u>	<u>958,170</u>	<u>1,204,720</u>	<u>1,179,571</u>	<u>25,149</u>	<u>835,842</u>
<u>COLLECTION DEPARTMENT</u>					
Collection services	\$ 4,983,000	\$ 4,983,000	\$ 4,940,761	\$ 42,239	\$ 4,908,239
Insurance	9,611	-	-	-	6,576
Governmental subsidy	114,000	114,000	109,414	4,586	109,231
Asbestos/hazardous disposal	60,000	60,000	52,153	7,847	61,443
Salaries - summer help	240,000	-	-	-	213,243
Taxes and licenses	19,000	-	-	-	16,472
Litter abatement	125,000	120,000	102,270	17,730	95,298
Advertising	3,000	-	-	-	-
Construction of turnarounds	7,000	5,000	2,720	2,280	5,630
Illegal dump cleanup	5,000	-	-	-	-
CNG fuel tax	35,000	35,000	34,006	994	35,341
<u>Total collection department</u>	<u>5,600,611</u>	<u>5,317,000</u>	<u>5,241,324</u>	<u>75,676</u>	<u>5,451,473</u>

Continued on following page.
See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
GENERAL FUND
COMPARATIVE SCHEDULE OF DEPARTMENTAL EXPENDITURES
BUDGET (GAAP BASIS) AND ACTUAL (CONTINUED)
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	2018				2017 ACTUAL
	BUDGET		ACTUAL	VARIANCE	
	ORIGINAL	AMENDED		FAVORABLE (UNFAVORABLE)	
LANDFILL EXPENSES					
Salaries	\$ 1,060,200	\$ 1,020,000	973,238	\$ 46,762	846,600
Salaries-temp service	-	-	-	-	62,945
Taxes and licenses	14,000	16,000	12,576	3,424	9,822
Accrued compensated absences	-	20,000	16,980	3,020	-
Tools and supplies	200,000	122,000	118,950	3,050	168,410
Fuel	100,000	150,000	141,860	8,140	100,715
Repairs and maintenance	330,000	575,000	535,803	39,197	256,911
Auto expense	15,000	18,000	15,919	2,081	2,361
Equipment rental	30,000	15,000	13,799	1,201	23,110
Utilities	150,000	175,000	166,091	8,909	151,670
Uniforms and personal equipment	24,000	22,000	18,433	3,567	16,502
Laboratory fees	50,000	40,000	30,704	9,296	29,694
Engineering fees	300,000	250,000	240,990	9,010	271,763
Insurance	221,500	200,000	191,772	8,228	176,977
Hospitalization	278,000	193,000	171,100	21,900	172,699
Retirement	125,000	123,000	89,920	33,080	97,804
Telephone	30,000	30,000	31,411	(1,411)	21,448
Travel	15,000	10,000	7,871	7,129	11,021
Advertising	15,000	6,000	4,396	1,604	10,779
Contract grinding	140,000	68,076	68,076	-	137,900
Wellness program	250	3,000	3,220	(220)	3,018
Total landfill expenses	3,097,950	3,056,076	2,853,109	202,967	2,572,149
RECYCLING EXPENSES					
Salaries	\$ 335,000	\$ 325,000	307,173	\$ 17,827	284,931
Salaries-temp service	-	-	-	-	29,189
Taxes and licenses	5,000	5,000	4,274	726	3,950
Accrued compensated absences	-	-	-	-	-
Advertising	8,000	5,000	3,014	1,986	3,365
Engineering	2,000	-	-	-	-
Hospitalization	124,000	90,000	82,971	7,029	67,857
Fuel	13,000	17,000	16,326	674	14,617
Insurance	121,000	118,000	115,818	2,182	92,760
Purchases	80,000	75,000	74,349	651	77,774
Retirement	39,000	39,000	31,248	7,752	31,492
Telephone	13,000	6,000	5,578	422	11,283
Tools and supplies	25,000	25,000	16,853	8,147	24,109
Travel	3,000	2,000	1,015	985	1,586
Auto expense	30,000	25,000	21,922	3,078	27,552
Repairs and maintenance	50,000	50,000	29,973	20,027	49,056
Office expense	10,000	14,000	12,245	1,755	6,867
Equipment rental	5,000	5,000	2,345	2,655	253
Utilities	13,500	14,000	13,347	653	12,161
Uniforms and personal equipment	8,000	6,000	4,736	1,264	4,148
Wellness program	250	505	593	(88)	1,408
Total recycling expenses	884,750	821,505	743,780	77,725	744,358

See Independent Auditor's Report.

ROAD REPAIR FUND

The Road Repair Fund is used to account for the use of surplus funds as provided for in intergovernmental agreements with the St. Landry Parish Economic and Industrial Development District, the St. Landry Parish Government and parish municipalities.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
ROAD REPAIR FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>		
Cash	\$ 147,749	\$ 175,598
<u>Total assets</u>	<u>147,749</u>	<u>175,598</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>FUND BALANCE</u>		
Committed	<u>147,749</u>	<u>175,598</u>
<u>Total liabilities and fund balance</u>	<u>147,749</u>	<u>175,598</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
ROAD REPAIR FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	<u>2018</u>			<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>	<u>2017 ACTUAL</u>
	<u>BUDGET</u>		<u>ACTUAL</u>		
	<u>ORIGINAL</u>	<u>AMENDED</u>			
<u>REVENUES</u>					
Interest income	\$ 50	\$ 200	\$ 235	\$ 35	\$ 510
<u>Total revenues</u>	<u>50</u>	<u>200</u>	<u>235</u>	<u>35</u>	<u>510</u>
<u>EXPENDITURES</u>					
Road repair distributions	-	144,089	28,084	116,005	62,456
Capital outlay	-	-	-	-	200,288
<u>Total expenditures</u>	<u>-</u>	<u>144,089</u>	<u>28,084</u>	<u>116,005</u>	<u>262,744</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</u>	<u>50</u>	<u>(143,889)</u>	<u>(27,849)</u>	<u>116,040</u>	<u>(262,234)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>50</u>	<u>(143,889)</u>	<u>(27,849)</u>	<u>116,040</u>	<u>(262,234)</u>
<u>FUND BALANCE</u> , beginning of year			<u>175,598</u>		<u>437,832</u>
<u>FUND BALANCE</u> , end of year			<u>147,749</u>		<u>175,598</u>

See Independent Auditor's Report.

DEBT SERVICE FUNDS

The Debt Service Funds are used to account for the accumulation of resources for long-term liabilities, which include compensated absences and closure/post-closure costs.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
DEBT SERVICE FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>		
Cash in bank	\$ 118,518	\$ 108,354
Investments	383,285	379,875
<u>Total assets</u>	<u>501,803</u>	<u>488,229</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>FUND BALANCE</u>		
Assigned	501,803	488,229
<u>Total liabilities and fund balance</u>	<u>501,803</u>	<u>488,229</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
DEBT SERVICE FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>REVENUES</u>		
Interest income	\$ 3,574	\$ 1,808
<u>Total revenues</u>	<u>3,574</u>	<u>1,808</u>
<u>EXPENDITURES</u>		
<u>Total expenditures</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER EXPENDITURES</u>	<u>3,574</u>	<u>1,808</u>
<u>OTHER FINANCING SOURCES</u>		
Transfer from General Fund	10,000	10,000
<u>Total other financing sources</u>	<u>10,000</u>	<u>10,000</u>
<u>NET CHANGE IN FUND BALANCE</u>	13,574	11,808
<u>FUND BALANCE</u> , beginning of year	<u>488,229</u>	<u>476,421</u>
<u>FUND BALANCE</u> , end of year	<u>501,803</u>	<u>488,229</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CLOSURE/POST-CLOSURE FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>		
Investments	\$ 8,260,753	\$ 8,173,259
<u>Total assets</u>	<u>8,260,753</u>	<u>8,173,259</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>FUND BALANCE</u>		
Committed	5,380,544	3,409,074
Restricted	2,880,209	4,764,185
<u>Total fund balance</u>	<u>8,260,753</u>	<u>8,173,259</u>
<u>Total liabilities and fund balance</u>	<u>8,260,753</u>	<u>8,173,259</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CLOSURE/POST-CLOSURE FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>REVENUES</u>		
Interest income	\$ 92,150	\$ 89,630
<u>Total revenues</u>	<u>92,150</u>	<u>89,630</u>
<u>EXPENDITURES</u>		
Interest & fiscal charges	-	-
<u>Total expenditures</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER EXPENDITURES</u>	<u>92,150</u>	<u>89,630</u>
<u>OTHER FINANCING SOURCES (USES)</u>		
Net increase (decrease) in the fair value of investments	(4,656)	3,986
<u>Total other financing sources</u>	<u>(4,656)</u>	<u>3,986</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>87,494</u>	<u>93,616</u>
<u>FUND BALANCE</u> , beginning of year	<u>8,173,259</u>	<u>8,079,643</u>
<u>FUND BALANCE</u> , end of year	<u>8,260,753</u>	<u>8,173,259</u>

See Independent Auditor's Report.

CAPITAL PROJECTS FUND

Capital Projects Fund is used to account for the purchase or construction of major capital facilities not financed by proprietary funds.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CAPITAL PROJECTS FUND
COMPARATIVE BALANCE SHEET
DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>ASSETS</u>		
Investments	<u>\$ 2,026,656</u>	<u>\$ 2,009,517</u>
<u>Total assets</u>	<u>2,026,656</u>	<u>2,009,517</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
<u>Total liabilities</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>FUND BALANCE</u>		
Assigned	<u>2,026,656</u>	<u>2,009,517</u>
<u>Total liabilities and fund balance</u>	<u>2,026,656</u>	<u>2,009,517</u>

See Independent Auditor's Report.

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
CAPITAL PROJECTS FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

	<u>2018</u>	<u>2017</u>
<u>REVENUES</u>		
Interest income	\$ 17,139	\$ 8,342
<u>Total revenues</u>	<u>17,139</u>	<u>8,342</u>
<u>EXPENDITURES</u>		
<u>Total expenditures</u>	<u>-</u>	<u>-</u>
<u>NET CHANGE IN FUND BALANCE</u>	17,139	8,342
<u>FUND BALANCE</u> , beginning of year	<u>2,009,517</u>	<u>2,001,175</u>
<u>FUND BALANCE</u> , end of year	<u><u>2,026,656</u></u>	<u><u>2,009,517</u></u>

See Independent Auditor's Report.

RELATED REPORT

James L. Nicholson, Jr., CPA
 G. Kenneth Pavy, II, CPA
 Michael A. Roy, CPA
 Lisa Trouille Manuel, CPA
 Dana D. Quebedeaux, CPA



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
 OVER FINANCIAL REPORTING AND ON COMPLIANCE
 AND OTHER MATTERS BASED ON AN AUDIT OF
 FINANCIAL STATEMENTS PERFORMED
 IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Washington, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of St. Landry Parish Solid Waste Disposal District, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise St. Landry Parish Solid Waste Disposal District's basic financial statements, and have issued our report thereon dated June 10, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered St. Landry Parish Solid Waste Disposal District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether St. Landry Parish Solid Waste Disposal District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

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To the Commissioners of St. Landry Parish
Solid Waste Disposal District
Page 2

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management, the Commissioners, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

A handwritten signature in black ink that reads "John L. Dowling + Company". The signature is written in a cursive, flowing style.

Opelousas, Louisiana
June 10, 2019

SUPPLEMENTARY INFORMATION

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2018

A. SUMMARY OF AUDIT RESULTS

1. We have audited the basic financial statements of St. Landry Parish Solid Waste Disposal District as of and for the year ended December 31, 2018, and have issued our report thereon dated June 10, 2019. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the provisions of the Uniform Guidance. Our audit of the financial statements as of December 31, 2018 resulted in an unmodified opinion.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
3. No instances of noncompliance relating to the audit of the financial statements were reported in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
4. No management letter was issued for St. Landry Parish Solid Waste Disposal District as of and for the year ended December 31, 2018.
5. There was no single audit required under the Uniform Guidance.

B. 2018 FINANCIAL STATEMENT FINDINGS – AUDIT

None

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2018

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

NONE

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

N/A

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS
TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
FOR THE YEAR ENDED DECEMBER 31, 2018

Agency Head Name: Velton Stelly, Executive Director

Purpose	Amount
Salary	\$ 81,653
Benefits-insurance	0
Benefits-retirement	10,875
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	67
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses	0
Special meals	0
Membership dues	537

See Independent Auditor's Report.

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INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Washington, Louisiana

We have performed the procedures enumerated below, which were agreed to by St. Landry Parish Solid Waste Disposal District and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2018 through December 31, 2018. The District's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):
 - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget
Written policies and procedures were obtained for budgeting and address all of the above functions.
 - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.
Written policies and procedures were obtained for purchasing and address all of the above functions.
 - c) **Disbursements**, including processing, reviewing, and approving
Written policies and procedures were obtained for disbursements and address all of the above functions.
 - d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
Written policies and procedures were obtained for receipts/collections and address all of the above functions.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Page 2

- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked.

Written policies and procedures were obtained for payroll/personnel and address all of the above functions.

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process

Written policies and procedures were obtained for contracting and address all of the above functions.

- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases)

Written policies and procedures were obtained for credit cards and address all of the above functions.

- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

Written policies and procedures were obtained for travel and expense reimbursement and address all of the above functions.

- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

Written policies and procedures were obtained for ethics and address all of the above functions.

- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

Written policies and procedures were obtained for debt service and address all of the above functions.

Board or Finance Committee

2. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:

- a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

Obtained and reviewed minutes of the board for the fiscal period, noting that the board met each month.

For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds. Alternately, for those entities reporting on the non-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Page 3

The minutes references monthly budget analysis and financial statements.

- b) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

The general fund did not have a negative ending unrestricted fund balance in the prior year audit report.

Bank Reconciliations

3. Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

No exceptions noted.

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

No exceptions noted.

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

No exceptions noted.

Collections

4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

Obtained a list of deposit sites and management's representation that the listing is complete. There are two deposit sites.

5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

Obtained a list of collection locations from management and management's representation that the listing was complete. There are two cash collection locations.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Page 4

- a) Employees that are responsible for cash collections do not share cash drawers/registers.

There is only one cash drawer at each location.

- b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

No exceptions noted.

- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.

No exceptions noted.

- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

Obtained bank reconciliation policies and procedures noting the entity's formal process of reconciling cash collections to the general ledger, by someone who is not responsible for cash collections, in the cash collection locations selected.

6. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

Employees responsible for collecting cash are bonded.

7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

- a) Observe that receipts are sequentially pre-numbered.

No exceptions noted.

- b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

No exceptions noted.

- c) Trace the deposit slip total to the actual deposit per the bank statement.

No exceptions noted.

- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).

No exceptions noted.

To the Commissioners of St. Landry Parish
 Solid Waste Disposal District
 Page 5

- e) Trace the actual deposit per the bank statement to the general ledger.

No exceptions noted.

Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

8. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

Obtained listing of locations that process payments and management's representation that the listing is complete. Only one location processes payments.

9. For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

- a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

No exceptions noted.

- b) At least two employees are involved in processing and approving payments to vendors.

No exceptions noted.

- c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

The accountant is responsible for processing payments and is allowed to add or modify vendors, but before vendors are added or modified, they must be approved by the executive director.

- d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

The executive director is responsible for signing checks and the accountant specialist, who does not have signature authority, is responsible for mailing the checks.

10. For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:

- a) Observe that the disbursement matched the related original invoice/billing statement.

No exceptions noted.

- b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

No exceptions noted.

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Credit Cards/Debit Cards/Fuel Cards/P-Cards

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

Obtained a listing of all active credit cards and fuel cards, including the card numbers and names of the persons who maintained possession of the cards, and management's representation that the listing is complete.

12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]

No exceptions noted.

- b) Observe that finance charges and late fees were not assessed on the selected statements.

No finance charges or late fees were assessed on the selected statements.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

No exceptions noted.

Travel and Expense Reimbursement

14. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

Obtained a general ledger listing of travel expense reimbursements and management's representation that the listing is complete.

- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

All per diem amounts did not exceed GSA rates. No exceptions noted.

- b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

Expenses reimbursed using actual costs were supported by an original itemized receipt that identifies precisely what was purchased. No exceptions noted.

- c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

Each reimbursement is supported by documentation of business/public purpose. No exceptions noted.

- d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Each reimbursement was reviewed and approved in writing by someone other than the person being reimbursed. No exceptions noted.

Contracts

15. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and:

Obtained a listing of all contracts in effect during the fiscal period and management's representation that the listing was complete.

- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

The applicable contracts were in accordance with the Louisiana Public Bid Law.

- b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

The contracts were approved by the Commission and signed by the Executive Director.

- c) If the contract was amended (e.g. change order), observe that the original contract terms provided for such an amendment.

No contracts were amended.

- d) Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

The invoices and related payments complied with the terms and conditions of the contracts.

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Payroll and Personnel

16. Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

Obtained list of employees/officials employed during the fiscal period and management's representation that the listing is complete. Selected 5 employees and obtained their related paid salaries and personnel files.

17. Randomly select one pay period during the fiscal period. For the 5 employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:

- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)

No exceptions noted.

- b) Observe that supervisors approved the attendance and leave of the selected employees/officials.

No exceptions noted.

- c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

No exceptions noted.

18. Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulative leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files.

One employee was terminated during the fiscal period and no payments were made. The employee had no remaining sick time accrued and no vacation time was paid because the individual was not employed for one year.

19. Obtain management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

All payroll taxes, retirement contributions, and premiums were paid for the fiscal period. No exceptions noted.

Ethics (excluding nonprofits)

20. Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:

- a. Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

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Each employee received ethics training during the fiscal period and compliance documentation was kept by the entity.

- b. Observe that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

There is no documentation or signature verification that each employee has read the entity's ethics policy.

Debt Service (excluding nonprofits)

21. Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

No bonds/notes were issued during the fiscal period.

22. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

Obtained listing and management's representation that the listing is complete. No exceptions noted.

Other

23. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

Per management, no misappropriations of public funds or assets during the fiscal period.

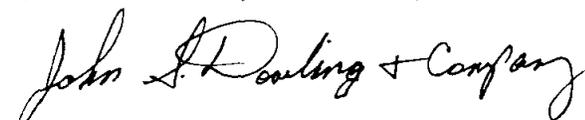
24. Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

The District has posted the required notice on its premises and on its website.

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We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

A handwritten signature in cursive script that reads "John S. Douling & Company". The signature is written in black ink and is positioned above the typed name and date.

Opelousas, Louisiana
June 10, 2019

ST. LANDRY PARISH SOLID WASTE DISPOSAL DISTRICT
WASHINGTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 2018

Management's response to the following statewide agreed-upon procedure exception:

Ethics:

20b. Observe that the ethics documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

Management's response: The Commission and all employees were given a copy of the ethics policy and attested through signature verification that he/she read the ethics policy; therefore, the above procedure was already performed for the fiscal period of December 31, 2019.