

LOUISIANA 4-H FOUNDATION, INC.

Baton Rouge, Louisiana

Financial Report

Years Ended June 30, 2018 and 2017

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1-2
FINANCIAL STATEMENTS	
Statements of financial position	4
Statements of activities	5-6
Statements of cash flows	7
Notes to financial statements	8-14
SUPPLEMENTAL INFORMATION	
Statements of functional expenses	16-17
Schedule of changes in LSU Foundation accounts	18-19
INTERNAL CONTROL, COMPLIANCE, AND OTHER MATTERS	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	21-22
Schedule of current and prior year audit findings and management's corrective action plan	23

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Louisiana 4-H Foundation, Inc.
Baton Rouge, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the Louisiana 4-H Foundation, Inc. (a nonprofit organization) (the Foundation) which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on pages 16 through 19 are presented for purposes of additional analysis and is not a required part of the financial statements. This information has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 26, 2018 on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

FINANCIAL STATEMENTS

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Statements of Financial Position
June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 153,440	\$ 95,174
Investment, at fair value	976,666	-
Receivables	<u>28,744</u>	<u>4,340</u>
Total current assets	<u>1,158,850</u>	<u>99,514</u>
Non-current assets:		
Furniture and equipment	16,341	16,341
Accumulated depreciation	<u>(15,016)</u>	<u>(12,711)</u>
Total non-current assets	<u>1,325</u>	<u>3,630</u>
 Total assets	 <u>\$1,160,175</u>	 <u>\$ 103,144</u>
LIABILITIES AND NET ASSETS		
Current liabilities:		
Accounts payable	<u>\$ 16,781</u>	<u>\$ 5,862</u>
Net assets:		
Unrestricted	137,832	78,788
Temporarily restricted	<u>1,005,562</u>	<u>18,494</u>
Total net assets	<u>1,143,394</u>	<u>97,282</u>
 Total liabilities and net assets	 <u>\$1,160,175</u>	 <u>\$ 103,144</u>

The accompanying notes are an integral part of this statement.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Statements of Activities
For The Years Ended June 30, 2018 and 2017

	2018		
	Unrestricted	Temporarily Restricted	Total
Revenues, Gains and Other Support			
Contributions and other -			
General contributions	\$ 122,179	\$1,003,900	\$ 1,126,079
Foundation contributions	85,600	-	85,600
Contributions - LSU Foundation	1,076	-	1,076
4-H participants assistance	-	29,550	29,550
Fundraising -			
Other	3,838	-	3,838
Guns and gumbo	44,018	-	44,018
Concessions	108,840	-	108,840
Reimbursements	9,000	-	9,000
Other income	5,376	-	5,376
Interest income	46	-	46
Investment gain (loss), net	-	(23,334)	(23,334)
Net assets released from restrictions -			
Restrictions satisfied by payments	23,048	(23,048)	-
Total contributions	403,021	987,068	1,390,089
Expenses -			
Program services:			
Leadership and Citizenship	133,016	-	133,016
Supporting services:			
Fundraising expense	37,615	-	37,615
Management and general	173,346	-	173,346
Total expenses	343,977	-	343,977
Change in net assets	59,044	987,068	1,046,112
Net assets, beginning	78,788	18,494	97,282
Net assets, ending	\$ 137,832	\$1,005,562	\$ 1,143,394

The accompanying notes are an integral part of this statement.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Statement of Activities
For The Years Ended June 30, 2018 and 2017

	2017		
	Unrestricted	Temporarily Restricted	Total
Revenues, Gains and Other Support			
Contributions and other -			
General contributions	\$ 90,052	\$ 10,333	\$ 100,385
Foundation contributions	85,600	-	85,600
Contributions - LSU Foundation	2,614	-	2,614
4-H participants assistance	-	13,282	13,282
Fundraising -			
Golf tournament	74,986	-	74,986
Guns and Gumbo	46,189	-	46,189
Concessions	58,248	-	58,248
Reimbursements	10,907	-	10,907
Other income	4,183	-	4,183
Interest income	39	-	39
Net assets released from restrictions -			
Restrictions satisfied by payments	52,819	(52,819)	-
Total contributions	425,637	(29,204)	396,433
Expenses -			
Program services:			
Leadership and Citizenship	181,156	-	181,156
Supporting services:			
Fundraising expense	107,753	-	107,753
Management and general	147,669	-	147,669
Total expenses	436,578	-	436,578
Change in net assets	(10,941)	(29,204)	(40,145)
Net assets, beginning	89,729	47,698	137,427
Net assets, ending	\$ 78,788	\$ 18,494	\$ 97,282

The accompanying notes are an integral part of this statement.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Statements of Cash Flows
For The Years Ended June 30, 2018 and 2017

	2018	2017
Cash flows from operating activities:		
Change in net assets	<u>\$1,046,112</u>	<u>\$ (40,145)</u>
Adjustments to reconcile change in net assets to net cash flow from operating activities -		
Depreciation	2,305	3,125
Unrealized (gain) loss on investment	23,334	-
(Increase) decrease in operating assets		
Receivables	(24,404)	48,478
(Decrease) increase in operating liabilities		
Accounts payable	<u>10,919</u>	<u>(814)</u>
Total adjustments	<u>12,154</u>	<u>50,789</u>
Net cash provided by operating activities	1,058,266	10,644
Cash flows from investing activities:		
Purchase of investments	<u>(1,000,000)</u>	<u>-</u>
Net increase in cash and cash equivalents	58,266	10,644
Cash and cash equivalents, beginning of year	<u>95,174</u>	<u>84,530</u>
Cash and cash equivalents, end of year	<u>\$ 153,440</u>	<u>\$ 95,174</u>

The accompanying notes are an integral part of this statement.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Notes to Financial Statements

(1) Summary of Significant Accounting Policies

A. Nature of Activities

The Louisiana 4-H Foundation, Inc. (Foundation) is a non-profit corporation organized under the laws of the State of Louisiana. The Foundation's mission is to secure private funding for the enhancement of the 4-H Youth Development Program. These programs assist the youth of Louisiana to learn leadership, citizenship, and life skills.

B. Statement of Cash Flows

For purposes of the statement of cash flows, the Foundation considers all highly liquid interest-bearing deposits with a maturity of three months or less when purchased to be cash equivalents.

C. Investments

Investments are carried at fair value. The Foundation reports investment income and gains restricted by donors as increases in unrestricted assets if the restrictions are met (either a stipulated time period ends or a purpose restriction is accomplished) in the reporting period in which the income and gains are recognized.

D. Receivables

Accounts receivable are stated at unpaid balances. The Foundation provides for losses on accounts receivable using the direct write off method. It is the Foundation's policy to write off uncollectible accounts receivable when management determines the receivable will not be collected. Generally accepted accounting principles require the accrual of uncollectible receivables through an allowance account. An allowance amount would be immaterial at June 30, 2018 and 2017.

E. Contributions

Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. The Foundation reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated asset, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose of the restriction is accomplished; temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activity as net assets released from restrictions.

Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Foundation reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Notes to Financial Statements

Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value using risk-free discount rates applicable to the years in which the promises are to be received.

F. Income Tax Status

The Foundation qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes. The Foundation is not classified as a private foundation.

G. Donated Services and Materials

A substantial number of volunteers have donated time to the Foundation's program and supporting services. Other donated materials and donated services are stated at their estimated fair value on the date donated. Donated materials were valued at \$0 and \$17,859 for the years ended June 30, 2018 and 2017, respectively. Donated services were valued at \$65,000 and \$35,000 for the years ended June 30, 2018 and 2017, respectively.

H. Depreciation

Land, buildings and furniture and equipment are valued at cost, or fair market value in the case of donated property. The Foundation maintains a threshold level of \$500 or more for capitalizing capital assets. Depreciable assets are depreciated using the straight-line method over the estimated useful lives of the individual assets as follows:

Furniture and equipment	5 – 7 years
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Depreciation expense for the years ended June 30, 2018 and 2017 was \$2,305 and \$3,125, respectively.

I. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

J. Restricted and Unrestricted Revenue

Donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Notes to Financial Statements

K. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

(2) Investments

In September 2017, the Foundation received an irrevocable gift of \$1,000,000 from an anonymous donor to be used to establish an operating fund to improve the 4-H program and give operational support for, but not limited to, Louisiana 4-H educational trips, camps, and conferences along with any youth-driven discovery opportunities and leadership experiences for active Louisiana 4-H youth. Per the Donor Commitment Agreement, the gift was to be invested in a revenue generating fund determined by the Louisiana 4-H Foundation Board of Trustees in collaboration with a registered investor advisory representative. The funds are to be considered temporarily restricted as to principal with the intent of creating a perpetual endowed fund balance of \$1,000,000 or more.

In December 2017, the Foundation invested the \$1,000,000 gift in a Perspective II Variable and Fixed Annuity with Jackson National Life Insurance Company. The Annuity provides for a base annual distribution to the Foundation of up to 4% of the guaranteed balance of \$1,000,000.

FASB ASC 820 provides the framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the plan has the ability to access.

Level 2 - Inputs to the valuation methodology include quoted prices for similar assets or liabilities in inactive markets, quoted prices for identical or similar assets or liabilities in inactive markets; inputs other than quoted prices that are observable for the asset or liability; or inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The investment was valued at the net asset value (NAV) of the underlying investment held at year end. There have been no changes in the methodologies used to value the investments at June 30, 2018 and 2017.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Notes to Financial Statements

The following table sets forth by level, within the fair value hierarchy, the Foundation's assets at fair value as of:

	Fair Value	Level 1	Level 2	Level 3
June 30, 2018				
Variable and fixed annuity	\$ 976,666	\$ -	\$ 976,666	\$ -

Gains and losses are included in the Statement of Activities for the years ended June 30, 2018 and 2017, and are reported in Investments on the Statement of Net Position.

The Foundation's policy is to recognize transfers between Levels 1 and 2 and into and out of Level 3 as of the date of the event or change in circumstances that caused the transfer. For the years ended June 30, 2018 and 2017, there were no significant transfers between Levels 1 and 2 and no transfers into or out of Level 3.

The Foundation has adopted investment and spending policies, approved by the Board of Trustees, for endowment assets that attempt to ensure that over the medium-to-long term, sufficient investment return shall be retained to preserve and grow its economic value as a first priority and, to provide funds for the annual operating budget in an amount which is not subject to large fluctuations from year-to-year to the extent possible. The Foundation's spending and investment policies work together to achieve this objective. The investment policy establishes an achievable return objective through appropriate investments. To satisfy its rate-of-return objectives, the Foundation relies on a guaranteed investment return strategy securing the original principal while providing annual guaranteed income payments.

The spending policy calculates the amount of money annually distributed from the Foundation's various endowed funds. The Foundation is authorized to withdraw up to 5% of the total market value of the insurance premium reserve investment account (market value to be determined as of the last business day of the preceding year) for the organization's operating purposes. That spending percentage is applied to the three-year average of the December market value. Using a three-year market value average will help to even out any fluctuations that may occur in the value of the account. The dollar amount and timing of any distribution(s) from the investment account will be left up to the discretion of the Executive Director and the Treasurer.

Endowment net asset composition by type of fund is as follows:

	Temporarily Restricted
June 30, 2018	
Donor-restricted endowment funds	\$ 976,666

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Notes to Financial Statements

Changes in endowment net assets are as follows:

	Temporarily Restricted
June 30, 2018	
Endowment net assets, beginning of year	\$ -
Contributions	1,000,000
Investment income	-
Net depreciation	(23,334)
Amounts appropriated for expenditure	-
Endowment net assets, end of year	\$ 976,666

As of June 30, 2018, the fair value of assets related to the Foundation's endowment fund was \$976,666, which is \$23,334 less than the \$1,000,000 provided by the donor. Unless amounts in excess of the annual guaranteed payment are withdrawn, the full original principal will be paid upon maturity; therefore, the investment losses are considered to be temporary.

(3) Receivables

The following is a summary of receivables at June 30, 2018 and 2017:

	2018	2017
Concessions	\$ 26,115	\$ -
Participant events	2,629	80
Other	-	4,260
	\$ 28,744	\$ 4,340

(4) Concentration of Credit Risk

The Foundation's cash is deposited in one financial institution. Cash accounts at banks are insured by the FDIC for up to \$250,000. The Foundation's cash balance did not exceed this limit and therefore were not subject to credit risk.

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Notes to Financial Statements

(5) Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purpose:

	2018	2017
4-H Events- Defrays the costs incurred by 4-H participants who are being honored at or participating in various 4-H sponsored events.	\$ 22,196	\$ 12,318
Building campaign - Funds held by the 4-H Foundation to cover the costs of improvements to Camp Grant Walker.	6,700	6,176
Investment - Provides operational support for trips, camps, conferences, discovery opportunities and leadership experiences for active 4-H youth.	976,666	-
	\$ 1,005,562	\$ 18,494

(6) Risk Management

The Foundation is exposed to risks of loss in the areas of general liability and property hazards. All of these risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in the insurance coverage during the year. Insurance settlements did not exceed insurance coverage during 2018 and 2017.

(7) Commitments and Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Foundation expects such amounts, if any, to be immaterial. Also, a liability for findings and questioned costs is not established until final disposition of such matters by the funding agency.

(8) Donated Facilities

The Foundation receives the free use of office space in LSU's facilities. Additionally, the Foundation uses facilities at Camp Grant-Walker to host summer camp and various other functions for 4-H participants. Contributions and expenses related to the donated facilities amounting to \$20,600 have been reflected in the accompanying statement of activities.

(9) Tax Status

The Foundation received its latest determination letter on October 30, 2008, in which the Internal Revenue Service stated that the Foundation was in compliance with the applicable requirements of the Internal Revenue Code (IRC). Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Foundation and recognize a tax liability (or

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Notes to Financial Statements

asset) if the Foundation has undertaken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service. Management has analyzed the tax positions taken by the Foundation, and has concluded that as of June 30, 2018 and 2017, respectively, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Foundation is subject to routine audit by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

(10) Subsequent Events

The Foundation has evaluated subsequent events through the date of the independent auditor's report, the date which the financial statements were available to be issued.

(11) Executive Director Compensation

The Executive Director of the Louisiana 4-H Foundation, Inc. receives no compensation, reimbursements or benefits from the Louisiana 4-H Foundation, Inc. required to be disclosed in accordance with Act 706 of the 2014 Regular Legislative Session.

(12) On Behalf Payments

The Louisiana 4-H Foundation, Inc. has an affiliation agreement with the Louisiana State University (LSU) Foundation wherein the LSU Foundation maintains endowed funds to support 4-H activities. These funds are administered, distributed, and accounted for by the LSU Foundation. These funds are distributed, when available, to fulfill certain needs of the Louisiana 4-H Foundation, Inc. and provide participants of various 4-H organizations throughout Louisiana with scholarships, after school and summer activities and other events. During the fiscal years ended June 30, 2018 and 2017 on behalf funds distributed were \$165,105 and \$242,479, respectively. Due to the nature and custody of these funds and activities, these amounts are not reflected in the accompanying financial statements.

(13) New Accounting Pronouncements

In August 2016, the FASB issued Accounting Standards update No. 2016-14, Not-for-Profit Entities (Topic 958) to improve the current net asset classification requirements and the information presented in financial statements and notes about a not-for-profit entity's liquidity, financial performance, and cash flows. The amendments in this Update make certain improvements that address many, but not all, of the identified issues about the current financial reporting for not-for-profit entities. The amendment is effective for fiscal years beginning after December 15, 2017. The Foundation is evaluating the potential impact of the amendment on the Foundation's financial statements.

**OTHER SUPPLEMENTARY
INFORMATION**

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Statement of Functional Expenses
For the Year Ended June 30, 2018

	Program Services	Supporting Services		Total Expenses
	Leadership and Citizenship	Fund Raising	Management and General	
4-H participant events	\$ 78,838	\$ -	\$ -	\$ 78,838
Contributions - LSU foundation	2,875	-	-	2,875
Donor cultivation	-	-	45,662	45,662
Foundation expenses	-	19,500	92,000	111,500
Meeting expense	-	-	4,324	4,324
Miscellaneous	1,885	18,115	5,008	25,008
Pavilion expense	3,376	-	-	3,376
Postage and shipping	-	-	86	86
Professional fees	-	-	18,645	18,645
Supplies	46,042	-	5,316	51,358
Total expenses before depreciation	133,016	37,615	171,041	341,672
Depreciation	-	-	2,305	2,305
Total	<u>\$ 133,016</u>	<u>\$ 37,615</u>	<u>\$173,346</u>	<u>\$ 343,977</u>

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Statement of Functional Expenses
For the Year Ended June 30, 2017

	Program Services	Supporting Services		Total Expenses
	Leadership and Citizenship	Fund Raising	Management and General	
4-H participant events	\$ 94,030	\$ -	\$ -	\$ 94,030
Contributions - LSU foundation	33,076	-	-	33,076
Donor cultivation	-	-	38,542	38,542
Foundation expenses	-	19,500	66,100	85,600
Golf tournament	-	70,731	-	70,731
Meeting expense	-	-	4,239	4,239
Miscellaneous	1,496	17,522	-	19,018
Pavillion expense	6,957	-	-	6,957
Postage and shipping	-	-	1,633	1,633
Printing	-	-	1,169	1,169
Professional fees	-	-	23,079	23,079
Supplies	<u>45,597</u>	<u>-</u>	<u>9,782</u>	<u>55,379</u>
 Total expenses before depreciation	 181,156	 107,753	 144,544	 433,453
Depreciation	<u>-</u>	<u>-</u>	<u>3,125</u>	<u>3,125</u>
Total	<u>\$ 181,156</u>	<u>\$ 107,753</u>	<u>\$ 147,669</u>	<u>\$ 436,578</u>

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Schedule of changes in LSU Foundation accounts
For The Year Ended June 30, 2018

Account/Function	Beginning Balance	Additions	Deductions	Ending Balance
4H Building Fund	\$ 42,632	\$ 556	\$ -	\$ 43,188
4H Good Provider	215	-	-	215
4H Best Community Club & Jr. Leadership	98	-	-	98
4H Leaders Conference	1,116	-	-	1,116
LA 4H Bank Campaign Fund	310	-	-	310
LA Campaign for 4H	33,647	22,632	25,960	30,319
Marsh Maneuvers Support Fund	2,005	-	-	2,005
4H Educational Trip Support Fund	34,549	35,395	40,201	29,743
Ag Magic Support Fund	2,249	-	477	1,772
Joe & Suzanne Walters Fund	1,991	712	691	2,012
Bonner 4H Scholarship	144	-	-	144
4H Museum Fund	11,993	243	122	12,114
Grant Walker 4H Ed Support Fund	1,721	380	964	1,137
Outdoor Skills Fund	2,892	-	-	2,892
4H Camp Environmental Ed Fund	3,811	-	-	3,811
Camp Walker Educational Track Fund	841	-	-	841
4H Camp Medical Care Fund	553	-	-	553
Gerry Lane 4H Scholarship	376	700	667	409
LA 4H Foundation Fund	4,630	49,682	24,590	29,722
John A Cox 4H Development Fund	8,259	19,778	8,440	19,597
LA Seafood Promotion	11,263	4,424	3,930	11,757
McCrary Family 4H Scholarship	459	734	180	1,013
4H Educational Trip Endowment	-	1,080	587	493
Rosalie Bivin 4H Faculty Award	107	1,185	1,292	-
SWEPCO 4H Camp Scholarship	2,503	528	126	2,905
Charles Fuselier Scholarship	2,691	667	409	2,949
AP & Beryl Parham Scholarship	1,064	1,492	455	2,101
Bruce Flint Scholarship	-	1,456	347	1,109
C.J. Naquin Scholarship	505	1,013	1,041	477
Cliff Williams Scholarship	394	697	766	325
Edward W. Gassie Scholarship	450	571	136	885
Gloria Perkins Scholarship	879	1,197	285	1,791
Jason McClaran Memorial Scholarship	-	1,162	877	285
Larry de la Bretonne Scholarship	2,009	698	166	2,541

(continued)

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Schedule of changes in LSU Foundation accounts (continued)
For The Year Ended June 30, 2018

Account/Function	Beginning Balance	Additions	Deductions	Ending Balance
Lod Cook Scholarship	\$ -	\$ 606	\$ 144	\$ 462
Ruth Johnson Scholarship	-	883	460	423
Carl & Beulah Baldrige Endowment	2,294	27,292	10,398	19,188
Warren Mermilliod Fund	3,476	971	231	4,216
Jack Bagent Fund	2,968	685	163	3,490
Volunteer Leader Training Fund	-	6,645	6,645	-
John S. Sullivan Memorial Fund	3,753	1,300	312	4,741
Naomi & Lesley Flowers Fund	4,087	1,274	303	5,058
Challenge Camp Support	673	9,122	8,126	1,669
4-H Program Support	9,780	6,633	5,511	10,902
4-H University Program Support	468	6,594	4,451	2,611
Shannon Elliot Endowment	3,188	737	175	3,750
Terril D. Faul Scholarship	99	1,280	1,310	69
Beauregard CattleWomen Scholarship	-	671	660	11
Southeast District Livestock Endowment	229	2,075	1,499	805
Scotty Moore Memorial Scholarship	2,492	1,071	255	3,308
Richardson 4-H Youth Scholarship Endowment	4,307	1,338	342	5,303
4-H Forestry Endowment	1,447	641	491	1,597
Beatty Memorial Scholarship	3,813	1,510	1,559	3,764
Hilda D. and Vardaman Williams, Jr. Scholarship	3,613	1,650	830	4,433
Holbern "Bot" Burch Memorial Scholarship	3,621	1,205	787	4,039
Troy A. Menard Memorial Scholarship	441	1,541	1,386	596
Joe Barrett Memorial Fund	910	539	128	1,321
Union Parish 4-H Youth Endowment	555	579	1,110	24
Larry Brock Memorial Scholarship	80	940	1,004	16
Louis Mouch Memorial Scholarship	1,951	550	531	1,970
S.E. and Cecile Wood	843	765	182	1,426
Coreil 4-H Wetlands and Coastal Resources	1,684	2,744	1,910	2,518
St Charles Parish 4-H A. J. Melancon Memorial Operation: Military Kids Program Support Fund	543	1,393	332	1,604
	603	-	-	603
Bobby Fletcher, Sr. Endowed Fund	6	10	6	10
Lyle Maier Bayle Memorial Scholarship	496	2,887	1,092	2,291
Kermit Coulon Memorial 4-H Scholarship	-	265	63	202
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total balances	<u>\$ 234,776</u>	<u>\$ 233,378</u>	<u>\$ 165,105</u>	<u>\$ 303,049</u>

**INTERNAL CONTROL,
COMPLIANCE
AND
OTHER MATTERS**

KOLDER, SLAVEN & COMPANY, LLC

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Louisiana 4-H Foundation, Inc.
Baton Rouge, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Louisiana 4-H Foundation, Inc. (a nonprofit organization) (the Foundation), which comprise the statement of financial position as of June 30, 2018 and 2017 and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 26, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 17:3390, this report is distributed by the Legislative Auditor as a public document.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

LOUISIANA 4-H FOUNDATION, INC.
Baton Rouge, Louisiana

Schedule of Current and Prior Year Audit Findings
and Management's Corrective Action Plan
Year Ended June 30, 2018

Part I. Current Year Findings and Management's Corrective Action Plan:

A. Internal Control Over Financial Reporting

There are no internal control findings to be reported.

B. Compliance

There are no compliance findings to be reported.

Part II: Prior Year Findings:

A. Internal Control Over Financial Reporting

There were no internal control findings reported.

B. Compliance

There were no compliance findings reported.

KOLDER, SLAVEN & COMPANY, LLC

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Directors
Louisiana 4-H Foundation, Inc.
Baton Rouge, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Louisiana 4-H Foundation, Inc., solely to assist you with respect to the Louisiana 4-H Foundation, Inc.'s compliance with the Affiliation Agreement of the LSU System as of June 30, 2018. The Louisiana 4-H Foundation, Inc.'s management is responsible for its compliance with the Affiliation Agreement of the LSU System. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

- We inquired of management as to the existence of a written policy regarding the handling and resolution of audit findings, audit exceptions, and any misuse of funds.
 - i. Management stated that they have adopted a written policy regarding the handling and resolution of audit findings, audit exceptions, and any misuse of funds. We were provided a copy of the policy.
- We inquired of management as to the existence of policies governing all disbursements for administrative and operating expenses.
 - i. Management stated that they follow sound and prudent business practices that are in compliance with the Addendum to the Affiliation Agreement. The Foundation's policies are found in the "Financial Management Operating Procedures for Louisiana's 4-H Foundations" manual.

- We randomly selected certain disbursements of the Louisiana 4-H Foundation, Inc. to determine the following:
 - i. That no supplemental compensation or benefit has been paid directly to a University employee.
 - 1. No exceptions were noted.
 - ii. That all payments made to or on behalf of University employees for travel, moving, relocation, entertainment, educational benefits and other reimbursements have been approved by an appropriate individual.
 - 1. No exceptions were noted.
 - iii. All payments for moving and relocation expenses of University employees covered by PM 69 have been approved by the President.
 - 1. No exceptions were noted.
 - iv. There have been no payments made for expenses that are solely for the private benefit of a University employee.
 - 1. No exceptions were noted.
 - v. No fines, forfeitures or penalties of a University employee have been paid.
 - 1. No exceptions were noted.
 - vi. No gifts represented to be personally from a University employee have been made by the Affiliate nor has any University employee been reimbursed for the purchase of such a gift.
 - 1. No exceptions were noted.
 - vii. No political contributions which are prohibited by applicable Internal Revenue Service Regulations or state law have been made or reimbursed.
 - 1. No exceptions were noted.

viii. No payments have been made for any expense or reimbursement which would create a reasonable conclusion on behalf of the Affiliate that the benefit to the individual University employee outweighs the benefit to the University.

1. No exceptions were noted.

ix. No payments have been made for any expense or reimbursement which would create a reasonable conclusion on behalf of the Affiliate that the amount is extravagant or lavish beyond the appropriate University purpose.

1. No exceptions were noted.

x. No funds have been disbursed in connection with contracts between the Affiliate and a University employee unless an exception has been approved by the president.

1. No exceptions were noted.

xi. All other payments to or on behalf of University employees have been made in accordance with specific approval of the President or written joint amendment or clarification of the Addendum.

1. No exceptions were noted.

We were not engaged to, and did not, conduct an audit or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the specified elements, accounts, or items. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

LOUISIANA 4-H FOUNDATION, INC.

INDEPENDENT ACCOUNTANT'S REPORTS
ON APPLYING AGREED-UPON PROCEDURES

Year Ended June 30, 2018

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT ACCOUNTANT'S REPORTS ON APPLYING AGREED-UPON PROCEDURES:	
Ouachita Parish 4-H Foundation	1-2
Red River Parish 4-H Foundation	3-4
Beauregard Parish 4-H Foundation	5-6
Iberia Parish 4-H Foundation	7-8
St. Charles Parish 4-H Foundation	9-10
St. John Parish 4-H Foundation	11-12

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Patrick Tuck, Executive Director
Louisiana 4-H Foundation, Inc.
and Ouachita Parish 4-H Foundation, Inc.
Board of Directors
Baton Rouge, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Louisiana 4-H Foundation, Inc., solely to assist you with respect to the Ouachita Parish 4-H Foundation, Inc.'s compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. The Parish 4-H Foundation's management is responsible for the Parish 4-H Foundation's financial records and compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

1. Interview management and review the Parish 4-H Foundation's policies and procedures to determine if the Parish 4-H Foundation has an adequate system of controls to ensure compliance with laws and regulations.
 - The Parish 4-H Foundation does not have adequate segregation of duties within the accounting functions.
 - Checks are being signed by authorized signers prior to obtaining relevant information including the date and amount of the expense.
2. Select between ten and forty disbursements from the Parish's check register to determine that the disbursements were made for operating and administrative expenses and were made in accordance with the 4-H Foundation's policies.
 - No exceptions noted.

3. Select between five and twenty deposits from the Parish's check register to determine that the collections were documented in accordance with the 4-H Foundation's policies.
 - Receipts are not used for all cash and checks received by the Parish. For the receipts it does issue, they cannot be easily reconciled to the deposit summaries.
4. Obtain a list of all Parish 4-H Foundation officers and directors and scan a detailed check listing to determine if any funds were improperly distributed for salaries, compensation or other benefits to these individuals.
 - No exceptions noted.
5. Review copies of the minutes of the Parish 4-H Foundation's board meeting to determine that these meetings were held on a quarterly basis.
 - Only one meeting was held during the year.
6. Review copies of the Parish 4-H Foundation's form 990 or 990N to determine that the report was filed with the Internal Revenue Service (IRS) in a timely manner.
 - No exceptions noted.

We were not engaged to perform, and did not perform an audit or review, the objective of which would be the expression of an opinion or conclusion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties. However, this report is submitted to the Louisiana Legislative Auditor who may release it as a public record.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

KOLDER, SLAVEN & COMPANY, LLC

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Patrick Tuck, Executive Director
Louisiana 4-H Foundation, Inc.
and Red River Parish 4-H Foundation, Inc.
Board of Directors
Baton Rouge, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Louisiana 4-H Foundation, Inc., solely to assist you with respect to the Red River Parish 4-H Foundation, Inc.'s compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. The Parish 4-H Foundation's management is responsible for the Parish 4-H Foundation's financial records and compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

1. Interview management and review the Parish 4-H Foundation's policies and procedures to determine if the Parish 4-H Foundation has an adequate system of controls to ensure compliance with laws and regulations.
 - The Parish 4-H Foundation does not have adequate segregation of duties within the accounting functions.
2. Select between ten and forty disbursements from the Parish's check register to determine that the disbursements were made for operating and administrative expenses and were made in accordance with the 4-H Foundation's policies.
 - Invoices or other supporting documentation could not be located; therefore the actual expense could not be verified.

3. Select between five and twenty deposits from the Parish's check register to determine that the collections were documented in accordance with the 4-H Foundation's policies.
 - Receipts are not used for all cash and checks received by the Parish. For the receipts it does issue, they cannot be easily reconciled to the deposit summaries.
 - Collections are being held at the Parish for a few days before making a deposit at their financial institution.
4. Obtain a list of all Parish 4-H Foundation officers and directors and scan a detailed check listing to determine if any funds were improperly distributed for salaries, compensation or other benefits to these individuals.
 - No exceptions noted.
5. Review copies of the minutes of the Parish 4-H Foundation's board meeting to determine that these meetings were held on a quarterly basis.
 - The Parish did not meet on a quarterly basis.
6. Review copies of the Parish 4-H Foundation's form 990 or 990N to determine that the report was filed with the Internal Revenue Service (IRS) in a timely manner.
 - As of the date of this report, the Parish 4-H Foundation did not file its annual form 990 or 990N as required by the Internal Revenue Service for all not-for-profit organizations; however, it appears that the prior year tax return was filed timely.

We were not engaged to perform, and did not perform an audit or review, the objective of which would be the expression of an opinion or conclusion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties. However, this report is submitted to the Louisiana Legislative Auditor who may release it as a public record.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Patrick Tuck, Executive Director
Louisiana 4-H Foundation, Inc.
and Beauregard Parish 4-H Foundation, Inc.
Board of Directors
Baton Rouge, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Louisiana 4-H Foundation, Inc., solely to assist you with respect to the Beauregard Parish 4-H Foundation, Inc.'s compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. The Parish 4-H Foundation's management is responsible for the Parish 4-H Foundation's financial records and compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

1. Interview management and review the Parish 4-H Foundation's policies and procedures to determine if the Parish 4-H Foundation has an adequate system of controls to ensure compliance with laws and regulations.
 - The Parish 4-H Foundation does not have adequate segregation of duties within the accounting functions.
2. Select between ten and forty disbursements from the Parish's check register to determine that the disbursements were made for operating and administrative expenses and were made in accordance with the 4-H Foundation's policies.
 - Invoices or other supporting documentation could not be located; therefore, the actual items purchased could not be determined.
 - Some checks for expenses over \$500 did not contain two signatures.
 - The Parish uses a debit card for some expenses and does not have procedures in place that require pre-approval or ratification of those transactions.

- The Parish incurred penalties and/or interest charges for late payments.
 - Some transactions were not properly coded in the Parish's accounting records.
3. Select between five and twenty deposits from the Parish's check register to determine that the collections were documented in accordance with the 4-H Foundation's policies.
 - Receipts are not used for all cash and checks received by the Parish. For the receipts it does issue, they cannot be easily reconciled to the deposit summaries.
 - Collections are being held at the Parish for several days before making a deposit at their financial institution.
 4. Obtain a list of all Parish 4-H Foundation officers and directors and scan a detailed check listing to determine if any funds were improperly distributed for salaries, compensation or other benefits to these individuals.
 - No exceptions noted.
 5. Review copies of the minutes of the Parish 4-H Foundation's board meeting to determine that these meetings were held on a quarterly basis.
 - No exceptions noted.
 6. Review copies of the Parish 4-H Foundation's form 990 or 990N to determine that the report was filed with the Internal Revenue Service (IRS) in a timely manner.
 - As of the date of this report, the Parish 4-H Foundation did not file its annual form 990 or 990N as required by the Internal Revenue Service for all not-for-profit organizations; however, it appears that the prior year tax return was filed timely.

We were not engaged to perform, and did not perform an audit or review, the objective of which would be the expression of an opinion or conclusion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties. However, this report is submitted to the Louisiana Legislative Auditor who may release it as a public record.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

KOLDER, SLAVEN & COMPANY, LLC

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Patrick Tuck, Executive Director
Louisiana 4-H Foundation, Inc.
and Iberia Parish 4-H Foundation, Inc.
Board of Directors
Baton Rouge, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Louisiana 4-H Foundation, Inc., solely to assist you with respect to the Iberia Parish 4-H Foundation, Inc.'s compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. The Parish 4-H Foundation's management is responsible for the Parish 4-H Foundation's financial records and compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

1. Interview management and review the Parish 4-H Foundation's policies and procedures to determine if the Parish 4-H Foundation has an adequate system of controls to ensure compliance with laws and regulations.
 - The Parish 4-H Foundation does not have adequate segregation of duties within the accounting functions.
 - Voided checks should be retained with the signature line removed to reduce the risk of improper reuse.
 - Bank reconciliations are prepared monthly however they are reviewed by a board member for reasonableness and accuracy quarterly.
2. Select between ten and forty disbursements from the Parish's check register to determine that the disbursements were made for operating and administrative expenses and were made in accordance with the 4-H Foundation's policies.
 - Checks greater than \$500 did not contain two signatures.

3. Select between five and twenty deposits from the Parish's check register to determine that the collections were documented in accordance with the 4-H Foundation's policies.
 - Receipts are not used for all cash and checks received by the Parish. For the receipts it does issue, they cannot be easily reconciled to the deposit summaries.
4. Obtain a list of all Parish 4-H Foundation officers and directors and scan a detailed check listing to determine if any funds were improperly distributed for salaries, compensation or other benefits to these individuals.
 - No exceptions noted.
5. Review copies of the minutes of the Parish 4-H Foundation's board meeting to determine that these meetings were held on a quarterly basis.
 - No exceptions noted.
6. Review copies of the Parish 4-H Foundation's form 990 or 990N to determine that the report was filed with the Internal Revenue Service (IRS) in a timely manner.
 - As of the date of this report, the Parish 4-H Foundation did not file its annual form 990 or 990N as required by the Internal Revenue Service for all not-for-profit organizations; however, it appears that the prior year tax return was filed timely.

We were not engaged to perform, and did not perform an audit or review, the objective of which would be the expression of an opinion or conclusion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties. However, this report is submitted to the Louisiana Legislative Auditor who may release it as a public record.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

KOLDER, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Victor R. Slaven, CPA*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*
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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Patrick Tuck, Executive Director
Louisiana 4-H Foundation, Inc.
and St. Charles Parish 4-H Foundation, Inc.
Board of Directors
Baton Rouge, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Louisiana 4-H Foundation, Inc., solely to assist you with respect to the St. Charles Parish 4-H Foundation, Inc.'s compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. The Parish 4-H Foundation's management is responsible for the Parish 4-H Foundation's financial records and compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

1. Interview management and review the Parish 4-H Foundation's policies and procedures to determine if the Parish 4-H Foundation has an adequate system of controls to ensure compliance with laws and regulations.
 - The Parish 4-H Foundation does not have adequate segregation of duties within the accounting functions.
 - Voided checks should be retained with the signature line removed to reduce the risk of improper reuse.
2. Select between ten and forty disbursements from the Parish's check register to determine that the disbursements were made for operating and administrative expenses and were made in accordance with the 4-H Foundation's policies.
 - No exceptions noted.

3. Select between five and twenty deposits from the Parish's check register to determine that the collections were documented in accordance with the 4-H Foundation's policies.
 - Receipts are not used for all cash and checks received by the Parish. For the receipts it does issue, they cannot be easily reconciled to the deposit summaries.
 - Collections are being held at the Parish for several days before making a deposit at their financial institution.
4. Obtain a list of all Parish 4-H Foundation officers and directors and scan a detailed check listing to determine if any funds were improperly distributed for salaries, compensation or other benefits to these individuals.
 - No exceptions noted.
5. Review copies of the minutes of the Parish 4-H Foundation's board meeting to determine that these meetings were held on a quarterly basis.
 - Only one meeting was held during the year.
6. Review copies of the Parish 4-H Foundation's form 990 or 990N to determine that the report was filed with the Internal Revenue Service (IRS) in a timely manner.
 - As of the date of this report, the Parish 4-H Foundation did not file its annual form 990 or 990N as required by the Internal Revenue Service for all not-for-profit organizations; however, it appears that the prior year tax return was filed timely.

We were not engaged to perform, and did not perform an audit or review, the objective of which would be the expression of an opinion or conclusion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties. However, this report is submitted to the Louisiana Legislative Auditor who may release it as a public record.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Patrick Tuck, Executive Director
Louisiana 4-H Foundation, Inc.
and St. John Parish 4-H Foundation, Inc.
Board of Directors
Baton Rouge, Louisiana

We have performed the procedures enumerated below, which were agreed to by the Louisiana 4-H Foundation, Inc., solely to assist you with respect to the St. John Parish 4-H Foundation, Inc.'s compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. The Parish 4-H Foundation's management is responsible for the Parish 4-H Foundation's financial records and compliance with the Affiliation Agreement of the Louisiana 4-H Foundation, Inc. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

1. Interview management and review the Parish 4-H Foundation's policies and procedures to determine if the Parish 4-H Foundation has an adequate system of controls to ensure compliance with laws and regulations.
 - The Parish 4-H Foundation does not have adequate segregation of duties within the accounting functions.
 - Voided checks should be retained with the signature line removed to reduce the risk of improper reuse.
 - Bank reconciliations are not performed monthly nor are Financial Statements reviewed by a board member monthly.
2. Select between ten and forty disbursements from the Parish's check register to determine that the disbursements were made for operating and administrative expenses and were made in accordance with the 4-H Foundation's policies.

- Invoices or other supporting documentation could not be located for five transactions; therefore the actual items purchased or allowable expense could not be determined.
 - Checks greater than \$500 did not include two signatures.
 - Coding to the general ledger was incorrect for two transactions.
 - For one check, the authorized signature could not be verified.
3. Select between five and twenty deposits from the Parish's check register to determine that the collections were documented in accordance with the 4-H Foundation's policies.
 - Receipts are being used however they cannot be easily reconciled to the deposit summaries.
 4. Obtain a list of all Parish 4-H Foundation officers and directors and scan a detailed check listing to determine if any funds were improperly distributed for salaries, compensation or other benefits to these individuals.
 - No exceptions noted.
 5. Review copies of the minutes of the Parish 4-H Foundation's board meeting to determine that these meetings were held on a quarterly basis.
 - Only two meetings were held during the year.
 6. Review copies of the Parish 4-H Foundation's form 990 or 990N to determine that the report was filed with the Internal Revenue Service (IRS) in a timely manner.
 - As of the date of this report, the Parish 4-H Foundation did not file its annual form 990 or 990N as required by the Internal Revenue Service for all not-for-profit organizations. It appears that the prior year tax return was also not filed timely.

We were not engaged to perform, and did not perform an audit or review, the objective of which would be the expression of an opinion or conclusion on management's assertions. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties. However, this report is submitted to the Louisiana Legislative Auditor who may release it as a public record.

Kolder, Slaven & Company, LLC
Certified Public Accountants

Abbeville, Louisiana
September 26, 2018