

Annual Report on Financial Statements

For the Year Ended December 31, 2022

# CASA OF LAFOURCHE, INC.

For the Year Ended December 31, 2022

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STAGNI & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

# **INDEPENDENT AUDITOR'S REPORT**

Board of Directors CASA of Lafourche, Inc.

We have audited the accompanying financial statements of CASA of Lafourche, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the CASA of Lafourche, Inc. as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of CASA and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the ability to continue as a gong concern within one year after the date that the financial statements are available to be issued.

#### Auditor's Responsibilities for the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

Board of Directors CASA of Lafourche, Inc. Page 2

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Supplemental Schedule of Grant Income and Operating Cost, listed as supplemental information in the table of contents, are presented for purposes of additional analysis and are not a required part of the above financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.



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#### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The Schedule of Compensation, Benefits and Other Payments to Agency Head are presented for the purpose of additional analysis and are not a required part of the basic financial statements.

This schedule is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Compensation, Benefits and Other Payments to Agency Head are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 19, 2023 on our consideration of the internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Stagni & Company

Thibodaux, Louisiana June 19, 2023



STAGNI & COMPANY, LLC

Statement of Financial Position December 31, 2022

ASSETS Cash - checking account Grants receivable Capital assets, net of accumulated depreciation	\$ 315,421 25,402 2,646
Total assets	\$ 343,469
LIABILITIES Accounts payable and accrued liabilities Compensated Absences Total liabilities	\$ 8,054 14,976 23,030
<b>NET ASSETS</b> Without donor restrictions With donor restrictions Total net assets	 295,037 25,402 320,439
TOTAL LIABILITIES AND NET ASSETS	\$ 343,469

Statement of Activities For the Year Ended December 31, 2022

	Nithout Donor strictions	th Donor strictions	,	TOTAL
<b>REVENUE AND OTHER SUPPORT:</b>				
Fund-raising activities	\$ 17,197	\$ -	\$	17,197
Grants - corporate & private foundations	97,500	-		97,500
General Donations	53,858	-		53,858
Miscellaneous & Interest	3,589	-		3,589
Grant - governmental	-	312,009		312,009
Satisfaction of restrictions	286,607	(286,607)		-
Total revenue and other support	458,751	25,402		484,153
<b>EXPENSES:</b> <i>Program services:</i> Court appointed special advocate	312,933	-		312,933
Support services:				
Management and general	78,865	-		78,865
Fund-raising expense	27,808	-		27,808
Total support services	 106,673	-		106,673
Total Expenses	419,606	-		419,606
Change in Net Assets	39,145	25,402		64,547
NET ASSETS				
Beginning of year	255,892	-		255,892
End of year	\$ 295,037	\$ 25,402	\$	320,439

Statement of Cash Flows For the Year Ended December 31, 2022

Cash flows from operating activities Increase in net assets	\$	64,547
Adjustments to reconcile net assets to net cash provided by operating activities:	·	,
Depreciation Changes in assets and liabilities:		2,004
(Increase) decrease in grants receivable		(5,711)
Increase (decrease) in accounts payable		1,342
Increase (decrease) in compensated absences		(7,916)
Net cash provided by operating activities		54,266
Cash flows from operating activities		
Purchase of capital assets		-
Net increase (decrease) in cash and cash equivalents		54,266
Cash and cash equivalents		
Beginning of year		261,155
End of year	\$	315,421

Statement of Functional Expenses For the Year Ended December 31, 2022

	PROGRAM SERVICES	S	SUPPORT SERVIC	CES	
	Court				
	Appointed				
	Special	Managment		Total Support	Total
	Advocate	and General	Fund-raising	Services	Expenses
Salaries & fringe benefits	\$ 140,145	\$ 23,036	\$-	\$ 23,036	\$ 163,181
Administration - CASA AP	114,682	-	-	-	114,682
Supplies	576	25,973	15,490	41,463	42,039
Public Awareness	-	482	-	482	482
Training	-	2,971	-	2,971	2,971
Operating expense	52,160	16,214	-	16,214	68,374
Printing	127	(28)	-	(28)	99
Professional fees	1,162	5,656	-	5,656	6,818
Travel	4,081	2,557	-	2,557	6,638
Depreciation expense	-	2,004	-	2,004	2,004
Fundraising Programs	-	-	12,318	12,318	12,318
	\$ 312,933	\$ 78,865	\$ 27,808	\$ 106,673	\$ 419,606

### INTRODUCTION

CASA of Lafourche, Inc. (a nonprofit organization) is a member of the National Court Appointed Special Advocate Association. Their mission is to be an independent and objective presence in the courts and to speak for the best interests of abused and neglected children of Lafourche Parish. CASA of Lafourche promotes and supports trained community volunteers to represent children and help secure for each child a nurturing, safe, and permanent home.

### NOTE I SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies followed are described to enhance the usefulness of the financial statements to the reader. The financial statements of the CASA of Lafourche, Inc. (a nonprofit organization) have been prepared on the accrual basis; therefore, certain revenues and the related assets are recognized when awarded rather than when received and certain expenses are recognized when the obligation is incurred rather than when paid. These policies have been consistently applied in the preparation of the financial statements. The corporation has no capital stock.

### A. BASIS OF PRESENTATION

The financial statements are prepared on the accrual basis, under which revenues are recorded when earned, and expenses are recorded when the liability is incurred. CASA of Lafourche, Inc is required to report information regarding its financial position and activities based on the absence or existence of donor or grantor-imposed restrictions as follows:

- Net assets without donor restrictions Net assets that are not subject to donor-imposed restrictions or grantor restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These assets may be used at the discretion of the Organization's management and board of directors.
- Net assets with donor restrictions Net assets subject to donor or grantor imposed restrictions that may or will be met by either:
  - Incurring expenses satisfying the restricted purpose (purpose restricted) and or the passage of time or other events (time restricted), or
  - Will never expire (perpetual in nature).

When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

#### B. USE OF ESTIMATES

The process of preparing financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

### C. CASH AND CASH EQUIVALENTS

For purposes of the statement of cash flows, CASA considers all highly liquid debt instruments purchased with an original maturity of ninety days or less to be cash equivalents. There were no restricted cash or equivalents at year-end.

#### D. PROPERTY AND EQUIPMENT

Property and equipment purchased with an original cost of \$500 or more are reported at historical cost. Donations of property and equipment are recorded as support at their estimated fair value as of the date received. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time.

Property and equipment are depreciated using the straight-line method over their estimated useful lives as follows:

Equipment & furniture 5-10 years

### E. REVENUE RECOGNITION

Contributions received are recorded as support with or without donor restrictions depending on the existence and/or nature of those restrictions. Contributions are recognized when the donor makes a promise to give that is in substance unconditional. Donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Grant revenue is recognized as it is earned in accordance with approved contracts.

### F. ADVERTISING

Advertising costs are expensed when incurred.

#### G. INCOME TAX STATUS

CASA of Lafourche, Inc. is exempt from federal income tax under Section 501 (C) (3) of the Internal Revenue Code. In addition, the organization qualifies for the charitable contribution deduction under section 170 (b) (1) (A) and has been classified as an organization that is not a private foundation under Section 509 (a) (2). Accordingly, no provision for income taxes is made in the financial statements.

### H. NATURE OF ACTIVITIES

CASA of Lafourche, Inc. is a nonprofit organization that provides trained volunteers as court appointed special advocates to serve as liaisons between the courts and children placed in foster care. The Organization is primarily supported through donor contributions, grants, and fund-raising events. In the current year, approximately 64% of the Organization's support is from a grant from the Louisiana Supreme Court for the CASA AP Grant which is funded with state revenues and federal pass-thru revenues from the *Temporary Assistance for Families in Need* (TANF) program.

#### I. EXPENSE ALLOCATION

The costs of providing the program and other activities have been summarized on a functional basis in the Statement of Activities. Certain of those expenses have been allocated among the program and supporting services benefited based on estimates by management of the costs involved.

### J. CONTRIBUTED FACILITIES AND SERVICES

Donated services are recognized as contributions in accordance with SFAS No. 116, "Accounting for Contributions Received and Contributions Made", if the services (a) create or enhance nonfinancial assets or (b) required specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. Many individuals volunteer their time and perform a variety of tasks that assist the Organization with the advocacy program throughout the year that are not recognized as contributions in the financial statements since the recognition criteria under SFAS No. 116 were not met.

### K. VACATION AND SICK LEAVE

Eligible employees will be granted paid vacation on the employee's anniversary date of each calendar year according to the following schedule.

Six months to one year	5 days
One to six years	10 days
Six years and up	15 days

An employee becomes eligible to receive vacation benefits when they have successfully completed the six months of continuous employment. The employee will accrue the vacation time each month. During the 6 months-1-year time period, the employee will accrue one-sixth of the 5 days for each month worked.

Similarly, during the 1-6-year time period, the employee will accrue one- twelfth of 10 days for each month worked. For the 6-years and up time period, the employee will accrue one-twelfth of 15 days for each month worked. In any of the time periods, the employee may use or "borrow" unearned vacation time that will be granted in that time period. Any employee who works over 40 hours in a work week is allowed to flex that time in within the work week or bank that time in a compensatory time (comp time) bank that must be used within a year.

Unused paid vacation granted pursuant to this policy and unused comp time is carried forward to the next calendar year. Likewise, upon termination, resignation or retirement, CASA will compensate employees for unused paid vacation and comp time. The total of unused paid vacation and comp time at year end that is recorded on the financial statements is \$14,976.

Eligible employees will be granted 40 hours per year sick leave after three months of employment. This is granted on their anniversary date. Sick leave is not accrued nor paid upon separation.

#### L. SUBSEQUENT EVENTS

In accordance with FASB Accounting Standards Codification Topic 740 "*Subsequent Events*," events and transactions that occurred after the balance sheet date but before the financial statement were made available for potential recognition or disclosure in the financial statements must be evaluated. The subsequent events of the organization were evaluated through the date the financial statements were available to be issued (June 19, 2023).

# NOTE II CONCENTRATION OF RISK

CASA's primary sources of support are from grants awarded by the state. Management is always seeking funding for the upcoming years through renewals of current grants as well as by applying for new grants; however, in the event the Organization is unable to secure additional funding, the financial position of the Organization could be significantly impacted. The organization's support through state grants totaled 64% of total revenue for the year.

### NOTE III CASH

At year-end, CASA reported \$315,421 in book balances and \$315,563 of bank balances. The difference between book and bank balances is outstanding checks and deposits in transit at year end. These deposits are stated at cost, which approximates market. These deposits are secured from risk up to \$250,000 by federal depository insurance.

### NOTE IV PROPERTY AND EQUIPMENT

Property and Equipment consisted of the following:

Historical Cost	\$21,085
Accumulated Depreciation	<u>(18,439)</u>
Net book value	\$ 2,646

There were no purchases of capital assets during the year. Depreciation expense for the year was \$2,004.

# NOTE V OPERATING LEASE

CASA entered into a commercial lease with HRD Properties, LLC, for a primary term of 3 years, commencing June 1, 2019 and expiring July 1, 2022. CASA may opt out of the lease prior to the expiration of the 3 years if the lessee loses funding from the State of Louisiana and must do so with a written notice 90 days prior. Rent for this lease was \$3,550 monthly, payable on the first of the month. There were 12 payments made in 2022.

CASA of Lafourche entered into a commercial lease with Lafourche Chamber of Commerce for an office in South Lafourche at 107 West 26<sup>th</sup> Street, Larose Louisiana. The lease has an option to renew for extended terms of 1 month each. The options will automatically be exercised unless the tenant gives written notice to the landlord not less than 90 days prior to the expiration of each term. Rent for this lease was \$1,800 per 6 months, payable in installments of \$300 per month. Payments of \$300 per month were made for March through December of 2022.

# NOTE VI NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of: CASA Grant receivable for program expenses \$25,402

# NOTE VIII BOARD COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation was paid to any board member for the year.

# NOTE IX LITIGATION AND CLAIMS

At the end of the year CASA of Lafourche had no litigation or claims pending.

# Supplemental Schedule of Grant Income and Operating Costs - Louisiana Supreme Court CASA AP Program

For the Year Ended December 31, 2022

		CASA AP	
Grant income	\$	312,009	
Expenditures:			
Program Services			
Court Appointed Special Advocate			
Salaries		114,692	
Fringe		25,453	
Professional fees		1,162	
Operating expense		52,160	
Travel		4,081	
Training		-	
Supplies		576	
Printing/copy		127	
Administration - TANF		114,682	
Total expenditures		312,933	
Change in net assets	\$	(924)	

Schedule of Compensation, Benefits and Other Payments to Agency Head For the Year Ended December 31, 2022

# Agency Head Name: Aimee Lemmon, Executive Director

Purpose	Amount
Salary	\$58,000
Benefits-insurance	\$5,624
Benefits-retirement	\$0
Deferred compensation (contributions made by the agency)	\$0
Benefits-other (describe)	\$0
Car allowance	\$0
Vehicle provided by government (enter amount reported on W-2 adjusted for various fiscal years)	\$0
Cell phone	\$950
Dues	\$0
Vehicle rental	\$0
Per diem	\$0
Reimbursements	\$109
Travel	\$148
Registration fees	\$0
Conference travel	\$0
Housing	\$0
Unvouchered expenses (expample: travel advances, etc.)	\$0
Special meals	\$0
Other (including payments made by other parties on behalf of the agency head)	\$0

This form is used to satisfy the supplemental reporting requirement of R.S. 24:513(A)(3)



STAGNI & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

# Independent Auditor's Report on Internal Control over Financial Reporting And on Compliance and Other Matters Based on an Audit of Financial Statements performed in accordance with *Government Auditing Standards*

To the Board of Directors of CASA of Lafourche, Inc. Thibodaux, LA

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the CASA of Lafourche, Inc. as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents and have issued our report thereon dated June 19, 2023.

# Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we do not express an opinion on the effectiveness of the internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. To the Board of Directors of CASA of Lafourche, Inc. Page 2

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards.* 

# Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Stagni & Company

June 19, 2023 Thibodaux, Louisiana



STAGNI & COMPANY, LLC

# CASA OF LAFOURCHE, INC. SCHEDULE OF CURRENT YEAR FINDINGS AND QUESTIONED COSTS For the Year Ended December 31, 2022

We have audited the accompanying financial statements of CASA of Lafourche, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities and cash flows for the year then ended and the related notes to the financial statements. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

#### Section I Summary of Auditor's Reports

- The auditor's report expresses an unmodified opinion on the basic financial statements.
- No instances of noncompliance under the provisions of the Louisiana Governmental Audit Guide were disclosed during the audit of the basic financial statements.
- CASA of Lafourche, Inc. received \$312,009 and expended \$312,933 funds as a pass through federal awards grant reported as the CASA AP grant. There is a receivable of \$25,402 at year end.
- A management letter was not issued in conjunction with this audit.

#### Section II Financial Statement Findings -

• There were no financial statement findings during the audit of the basic financial statements.

#### Section III Federal Award Findings -

• Federal revenues and expenditures were not over the \$750,000 threshold for the year.