

NEW VISION LEARNING ACADEMY, INC.
Monroe, Louisiana

**FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT
WITH SUPPLEMENTAL INFORMATION
As of And for The Year Ended June 30, 2024**

BY

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**Financial Statements
and Independent Auditor's Report
with Supplemental Information
As of and for the Year Ended June 30, 2024**

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Independent Auditor's Report

To the Board of Directors of
New Vision Learning Academy, Inc.

Report on the Audit of the Financial Statements

Opinion

I have audited the accompanying financial statements of New Vision Learning Academy, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

In my opinion, the financial statements present fairly, in all material respects, the financial position of New Vision Learning Academy, Inc. as of June 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of New Vision Learning Academy, Inc. and to meet my other ethical responsibilities in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about New Vision Learning Academy, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

New Vision Learning Academy, Inc.
Independent Auditor's Report (Continued)

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, I:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of New Vision Learning Academy, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate that raise substantial doubt New Vision Learning Academy, Inc.'s ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that I identified during the audit.

Supplementary Information

My audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information in Schedules 1 through 7 is also presented for purposes of additional analysis and is not a part of the required financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, I have also issued my report dated December 30, 2024, on my consideration of New Vision Learning Academy, Inc.'s internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of New Vision Learning Academy, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering New Vision Learning Academy, Inc.'s internal control over financial reporting and compliance.



Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
December 30, 2024

FINANCIAL STATEMENTS

NEW VISION LEARNING ACADEMY, INC.
Statement of Financial Position
June 30, 2024

Statement A

Assets

Cash and Cash Equivalents	\$ 1,781,740
Prepaid Expenses	7,511
Grants Receivable	289,737
Right of Use Asset	1,083,143
Fixed Assets (Net of Accumulated Depreciation-Note F)	<u>193,347</u>
Total Assets	<u><u>3,355,478</u></u>

Liabilities and Net Assets

Liabilities:

Accrued Liabilities	124,714
Lease Obligation	<u>1,083,143</u>
Total Liabilities	<u><u>1,207,857</u></u>

Net Assets:

Without Donor Restrictions	2,052,122
With Donor Restrictions	<u>95,499</u>
Total Net Assets	2,147,621
Total Liabilities and Net Assets	<u><u>\$ 3,355,478</u></u>

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

NEW VISION LEARNING ACADEMY, INC.

Statement of Activities
For the Year Ended
June 30, 2024

Statement B

CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS

Revenues and Gains

Interest Income	\$ 24,380
State Public School Funding	2,530,344
Other Revenue	8,905
Total Support	<u>2,563,629</u>

TOTAL REVENUE AND GAINS WITHOUT DONOR RESTRICTIONS	<u>2,563,629</u>
--	------------------

Net Assets Released from Restrictions

Restrictions Satisfied by Payments	<u>1,010,073</u>
TOTAL REVENUES, GAINS AND OTHER SUPPORT WITHOUT DONOR RESTRICTIONS	<u>3,573,702</u>

Expenses

Instructional	1,731,330
Support Services	1,429,621
Operation of Non-Instructional Service	287,914
Total Expenses	<u>3,448,865</u>

INCREASE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	<u>124,837</u>
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CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS

Revenues and Gains

Grants	
Federal	
Grants	872,501
Commodities	20,655
State	9,871
Local Revenue	<u>3,805</u>

TOTAL REVENUES AND GAINS WITH DONOR RESTRICTIONS	<u>906,832</u>
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Net Assets Released from Restrictions

Restrictions Satisfied by Payments	<u>(1,010,073)</u>
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DECREASE IN NET ASSETS WITH DONOR RESTRICTIONS	<u>(103,241)</u>
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INCREASE IN NET ASSETS	21,596
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NET ASSETS AT THE BEGINNING OF THE YEAR	2,135,337
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OTHER CHANGES IN NET ASSETS

Prior Period Changes	<u>(9,312)</u>
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TOTAL OTHER CHANGES IN NET ASSETS	<u>(9,312)</u>
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NET ASSETS AT THE END OF THE YEAR	<u><u>\$ 2,147,621</u></u>
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See Accompanying Independent Auditor's Report and Notes to Financial Statements.

NEW VISION LEARNING ACADEMY, INC.
Statement of Cash Flows
For the Year Ended
June 30, 2024

Statement C

Operating Activities	All Funds
Change in Net Assets	\$ 21,596
Adjustments to Reconcile Change in Net Assets to Net	
Cash Used by Operating Activities:	
Provision for Depreciation	72,516
Decrease in Prepaid Expenses	8,574
Increase in Grants Receivables	(146,094)
Increase in Accounts Payable/Accrued Liabilities	14,595
Total Adjustments	<u>(50,409)</u>
Net Cash Used by Operating Activities	<u>(28,813)</u>
Net Decrease in Cash and Equivalents	(28,813)
Cash and Cash Equivalents as of Beginning of Year	<u>1,819,865</u>
Other Changes in Cash	
Prior Period Adjustments	<u>(9,312)</u>
Total Other Changes in Cash	<u>(9,312)</u>
Cash and Cash Equivalents as of the End of Year	<u><u>\$ 1,781,740</u></u>
 Supplemental Information:	
Non-Cash Transactions	
Increase in Right of Use Asset-Operating Lease	<u><u>\$ (688,275)</u></u>
Increase in Lease Obligation-Operating Lease	<u><u>\$ 688,275</u></u>

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

NEW VISION LEARNING ACADEMY, INC.
Statement of Functional Expenses
For the Year Ended
June 30, 2024

Statement D

	Instructional	Support Services Program	Non- Instructional	Total Expenses
Personnel Costs				
Salaries and Wages	\$ 1,042,951	\$ 418,674	\$ 59,400	\$ 1,521,025
Payroll Taxes and Other Fringe Benefits	400,128	117,123	10,571	527,822
Total Personnel Costs	1,443,079	535,797	69,971	2,048,847
Other Expenses				
Advertising/Telephone/Dues	-	29,772	-	29,772
Auditing and Accounting	-	57,935	-	57,935
Books and Periodicals	71,229	-	-	71,229
Building Rental/Lease	-	403,200	-	403,200
Custodial Services/Disposal	-	50,334	-	50,334
Depreciation	-	72,516	-	72,516
Food and Commodities	-	-	206,990	206,990
Insurance	-	8,092	-	8,092
Materials and Supplies	79,356	19,752	3,055	102,163
Miscellaneous	-	30	-	30
Other Purchased Services	21,597	114,318	2,085	138,000
Professional and Technical Services	114,170	-	-	114,170
Repairs, Equipment and Maintenance Services	-	65,361	5,813	71,174
Transportation	-	7,028	-	7,028
Travel	1,899	15,066	-	16,965
Utilities	-	50,420	-	50,420
Total Other Expenses	288,251	893,824	217,943	1,400,018
Total Functional Expenses	\$ 1,731,330	\$ 1,429,621	\$ 287,914	\$ 3,448,865

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

**New Vision Learning Academy, Inc.
Monroe, Louisiana**

**Notes to the Financial Statements
As of and for the Year Ended June 30, 2024**

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

New Vision Learning Academy, Inc. is a private non-profit Organization domiciled in Monroe, Louisiana. The Organization was chartered by the State of Louisiana on September 24, 1998. The Organization is a Type (2) charter school, which operates as an independent public school. The Organization is a private non-profit organization recognized as a tax-exempt organization under section 501 (c) (3) of the Internal Revenue Service Code.

The objectives of the Organization are as follows:

- A. To enhance the personal growth and educational development of children through an academically sound program which produces intellectually able, technologically competent, morally stable, psychologically, and physically healthy, capable, and contributing citizens of the next century;
- B. To increase the meaningful involvement of parents and the community in the process of educating children;
- C. To provide service and outreach support and partnerships that will strengthen families and the community.

A Board of Directors consisting of eight (8) members governs the Organization. The Board of Directors receives no compensation.

Financial Statement Presentation

New Vision Learning Academy, Inc. follows the guidance of the Not-for-Profit Entities Topic of the Financial Accounting Standards Board (FASB) Accounting Standards Codifications (ASC). The Organization is required to report information regarding its financial position and activities according to two classes of net assets, with donor restrictions and without donor restrictions. In addition, the Organization is required to present a statement of cash flows.

Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported on the financial statements. The financial statements of the Organization are prepared on the accrual basis of accounting, whereby revenues are recognized when earned and expenses are recognized when incurred.

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Method of Accounting

The financial statements have been prepared on the accrual method of accounting and in conformity with the standards promulgated by the American Institute of Certified Public Accountants in its Audit and Accounting Guide for Not-for-Profit Organizations.

Advertising

The Organization expenses advertising costs as they are incurred. For the year ended June 30, 2024 advertising expense was \$22,250

Public Support and Revenue

In order to comply with restrictions that donors place on grants and other gifts as well as designations made by its governing board, the principles of reporting net assets are used. Revenue and public support consist mainly of governmental grants and contributions. Contributions of cash and other assets are reported as net assets with donor restrictions if they are received with donor restrictions or restrictions designated by the governing board. Contributions are considered to be without restrictions unless restricted by the donor and are reported as net assets without donor restrictions. All assets over which the Board of Directors has discretionary control have been included in the General Fund.

Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents. Under state law, the agency may deposit funds in demand accounts, interest bearing accounts, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. The Organization had no cash equivalents during the audit period. The total cash balances at June 30, 2024, are as follows:

Without Donor Restrictions	\$ 1,686,241
With Donor Restrictions	95,499
Total Cash	<u>\$ 1,781,740</u>

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Income Taxes

The organization is a nonprofit corporation, exempt under section 501 (c) (3) of the internal revenue code and did not conduct unrelated business activities. Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the

Organization and recognize a tax liability (or asset) if the Organization has taken an uncertain tax position that more likely than not would not be sustained upon examination by the IRS.

Management has analyzed the tax positions taken by the Organization, and has concluded that as of December 30, 2023, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Organization is subject to routine audits by Internal Revenue Service for the years ended June 30, 2024, 2023, and 2022; however, there are currently no audits for any tax period in progress.

Total Columns

Total columns are presented to facilitate financial analysis. Data in these columns do not present financial position, results of operations and changes in net assets in conformity with Generally Accepted Accounting Principles. Neither is such data comparable to a consolidation.

NOTE B. RETIREMENT SYSTEMS

Plan Description

Substantially all employees of the Organization are provided with pensions through cost-sharing multiple-employer defined benefit pension plans administered by the Teachers' Retirement System of Louisiana ("TRSL") which is administered on a statewide basis. The authority to establish and amend the benefit terms of TRSL was granted to the respective Board of Trustees and the Louisiana Legislature by Title 11 of the Louisiana Revised Statutes. TRSL issues a publicly available financial report that can be obtained at www.trsl.org.

TRSL administers three different membership plans: Regular, Plan A, and Plan B. Members of the Regular Plan are employees that meet the legal definition of "teacher" in accordance with Louisiana Revised Statute 11:701(33)(a). Members of Plan A and Plan B are school food service workers whose salary is paid through school food service funds. Plan A school food service employees are employed in parish school systems that have withdrawn from Social Security coverage. Plan B school food service employees are employed in parish school systems that have not withdrawn from Social Security coverage. Plan B employees pay into TRSL and Social Security.

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE B. RETIREMENT SYSTEMS (continued)

Contributions

The employer contribution rate is established annually under LA R.S. 11:101 - 11:104 by the Public Retirement Systems Actuarial Committee (PRSACX) taking into consideration the recommendation of the System's actuary. Each sub plan pays a separate actuarially determined employer contribution rate. However, all assets of TRSL are used for the payment of benefits for all classes of members, regardless of their plan. The rates in effect during the fiscal year ended June 30, 2024 are as follows:

Sub Plan	Contribution Rates	
	Employees	School Board
2022-23		
Regular Plan	8.0%	24.1%
Plan A	9.1%	24.1%
Plan B	5.0%	24.1%

The School Board's contractually required composite contribution rate for the year ended June 30, 2024, was 24.1% of annual payroll, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any Unfunded Actuarial Accrued Liability. Contributions to the pension plan from the School Board were \$305,178 for the year ended June 30, 2024.

Benefits Provided

TRSL provides retirement, deferred retirement option (DROP), disability, and survivor's benefits. Participants should refer to the appropriate statutes for more complete information. Regular Plan Members whose first employment makes them eligible for membership in a Louisiana state retirement system on or after January 1, 2011 may retire with a 2.5% accrual rate after attaining age sixty with at least 5 years of service credit and are eligible for an actuarially reduced benefit with 20 years of service at any age. All other members, if initially hired on or after July 1, 1999, are eligible for a 2.5% accrual rate at the earliest of age 60 with 5 years of service, age 55 with 25 years of service, or at any age with 30 years of service. Members may retire with an actuarially reduced benefit with 20 years of service at any age. If hired before July 1, 1999, members are eligible for a 2% accrual rate at the earliest of age 60 with 5 years of service, or at any age with 20 years of service and are eligible for a 2.5% accrual rate at the earliest of age 65 with 20 years of service, age 55 with 25 years of service, or at any age with 30 years of service. Plan A - Members may retire with a 3.0% annual accrual rate at age 55 with 25 years of service, age 60 with 5 years of service or 30 years of service, regardless of age. Plan A is closed to new entrants. Plan B - Members may retire with a 2.0% annual accrual rate at age 55 with 30 years of service, or age 60 with 5 years of service.

For all plans, retirement benefits are based on a formula which multiplies the final average compensation by the applicable accrual rate, and by the years of creditable service. For Regular Plan and Lunch Plan B members whose first employment makes them eligible for membership in a Louisiana state retirement system on or after January 1, 2011, final average compensation is defined as the highest average 60-month period. For all other members, final average compensation is defined as the highest average 36-month period.

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE B. RETIREMENT SYSTEMS (continued)

A retiring member is entitled to receive the maximum benefit payable until the member's death. In lieu of the maximum benefit, the member may elect to receive a reduced benefit payable in the form of a Joint and Survivor Option, or as a lump sum that can't exceed 36 months of the members' maximum monthly benefit amount.

Effective July 1, 2009, members may make an irrevocable election at retirement to receive an actuarially reduced benefit which increases 2.5% annually, beginning on the first retirement anniversary date, but not before age 55 or before the retiree would have attained age 55 in the case of a surviving spouse. This option can be chosen in combination with the above options.

In lieu of terminating employment and accepting a service retirement, an eligible member can begin participation in the Deferred Retirement Option Program (DROP) on the first retirement eligibility date for a period not to exceed the third anniversary of retirement eligibility. Delayed participation reduces the three-year participation period. During participation, benefits otherwise payable are fixed, and deposited in an individual DROP account. Upon termination of DROP, the member can continue employment and earn additional accruals to be added to the fixed pre-DROP benefit.

Upon termination of employment, the member is entitled to the fixed benefit, an additional benefit based on post -DROP service (if any), and the individual DROP account balance which can be paid in a lump sum or an additional annuity based on the account balance.

Active members whose first employment makes them eligible for membership in a Louisiana state retirement system before January 1, 2011, and who have five or more years of service credit are eligible for disability retirement benefits if certified by the State Medical Disability Board (SMDB) to be disabled from performing their job. All other members must have at least 10 years of service to be eligible for a disability benefit. Calculation of the disability benefit as well as the availability of a minor child benefit is determined by the plan to which the member belongs and the date on which the member's first employment made them eligible for membership in a Louisiana state retirement system.

A surviving spouse with minor children of an active member with five years of creditable service (2 years immediately prior to death) or 20 years of creditable service is entitled to a benefit equal to the greater of (a) \$600 per month, or (b) 50% of the member's benefit calculated at the 2.5% accrual rate for all creditable service. When a minor child(ren) is no longer eligible to receive survivor benefits, the spouse's benefit reverts to a survivor benefit in accordance with the provisions for a surviving spouse with no minor child(ren). Benefits for the minor child(ren) cease when he/she is no longer eligible. Each minor child (maximum of 2) shall receive an amount equal to the greater of (a) 50% of the spouse's benefit or (b) \$300 (up to 2 eligible children). Benefits to minors cease at attainment of age 18, marriage, or age 23 if enrolled in an approved institution of higher education. A surviving spouse without minor children of an active member with 10 years of creditable service (2 years immediately prior to death) or 20 years of creditable service is entitled to a benefit equal to the greater of (a) \$600 per month, or (b) the option 2 equivalent of the benefit calculated at the 2.5% accrual rate for all creditable service.

As fully described in Title 11 of the Louisiana Revised Statutes, the System allows for the payment of permanent benefit increases, also known as cost-of-living adjustments (COLAs), that are funded through investment earnings when recommended by the Board of Trustees and approved by the State Legislature.

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE B. RETIREMENT SYSTEMS (continued)

The Optional Retirement Plan (ORP) was established for academic employees of public institutions of higher education who are eligible for membership in TRSL. This plan was designed to provide certain academic and unclassified employees of public institutions of higher education an optional method of funding for their retirement. The ORP is a defined contribution pension plan which provides for portability of assets and full and immediate vesting of all contributions submitted on behalf of the affected employees to the approved providers. These providers are selected by the TRSL Board of Trustees. Monthly employer and employee contributions are invested as directed by the employee to provide the employee with future retirement benefits. The amount of these benefits is entirely dependent upon the total contributions and investment returns accumulated during the employee's working lifetime. Employees in eligible positions of higher education can make an irrevocable election to participate in the ORP rather than TRSL and purchase annuity contracts—fixed, variable, or both—for benefits payable at retirement.

NOTE C. ACCRUED LIABILITIES

At June 30, 2024, the Organization had accrued liabilities consisting of the following:

Payable to Vendors	\$ 24,935
Payroll Liabilities	99,779
Total	<u>\$ 124,714</u>

NOTE D. CHANGES IN NET ASSETS

At June 30, 2024, the Organization had net assets as follows:

Net Assets	Balance @ July 1, 2023	Change in Net Assets	Prior Period Adjustment	Balance @ June 30, 2024
Without Donor Restrictions	\$ 1,936,597	\$ 124,837	\$ (9,312)	\$ 2,052,122
With Donor Restrictions	198,740	(103,241)	-	95,499
Total	<u>\$ 2,135,337</u>	<u>\$ 21,596</u>	<u>\$ (9,312)</u>	<u>\$ 2,147,621</u>

NOTE E. RECEIVABLE-GRANTS

At June 30, 2024, the Organization had grant receivables from the Louisiana Department of Education as follows:

School Lunch Fund	\$ 9,498
ESSER III	280,239
Total	<u>\$ 289,737</u>

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE F. FIXED ASSETS

Capital assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

Appliance, Furniture, and Equipment	3 to 7 years
Buses	7 years

The following is a summary of appliance, furniture, and equipment as of June 30, 2024:

Description	Balance @ July 1, 2023	Additions	Retirements	Balance @ June 30, 2024
Appliance, Furniture, & Equipment	\$ 1,051,172	\$ -	\$ -	\$ 1,051,172
School Buses	175,746	-	-	175,746
Depreciation	(961,055)	(72,516)	-	(1,033,571)
Total	\$ 265,863	\$ (72,516)	\$ -	\$ 193,347

NOTE G. OPERATING LEASE

The Organization applies Accounting Standards Codification ("ASC") 842. Leases, in determining whether an arrangement or contains a lease at the lease inception. An arrangement is considered to include a lease if it conveys the right to control the use of identified property, plant, or equipment for a period of time in excess of twelve months in exchange for consideration. The Organization defines control of the asset as the right to obtain substantially all of the economic benefits from use of the identified asset.

The Organization had one lease for the year ended June 30, 2024 and has determined that the lease is an operating lease. A right-of-use ("ROU") asset and a lease liability has been recorded in the financial statements for lease which is more than a twelve-month term. ROU assets represent the Organization's right to use leased assets over the term of the lease. Lease liabilities represent the Organization's contractual obligation to make lease payments and are measured at the present value of the future lease payments adjusted for any lease payments made to the lessor at or before commencement date, minus any lease incentives, and plus any initial direct costs.

ROU assets and lease liabilities are recognized at the lease commencement date. The Organization uses the rate implicit in the lease if it is determinable. When the rate implicit is not determinable, the Organization uses the incremental borrowing rate at the lease commencement date to determine the present value of the future lease payments. Lease terms may include renewal or extension options to the extent they are reasonably certain to be exercised. Lease expense is recognized on a straight-line basis over the lease term. To the extent a lease arrangement includes both lease and non-lease components, the components are accounted for separately.

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE G. OPERATING LEASE (continued)

The long-term lease arrangement is for a school building. Payments under the lease arrangement are fixed. Lease expenses from the operating lease was \$403,200 for the year ended June 30, 2024. The weighted average of the remaining lease term is 3 years. Operating lease liability maturities as of June 30, 2024, are as follows calculated using the Organization's incremental borrowing rate of 7.75%:

Years	Lease Payments
2025	\$ 403,200
2026	403,200
2027	403,200
Total Undiscounted Liabilities	1,209,600
Less Imputed Interest	(126,457)
Total Lease Liability	1,083,143

NOTE H. FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTE I. COMPENSATED ABSENCES

All employees of the Organization earn 8 days of sick leave and 2 personal days each year, provided, however, that the employee is contracted for a full year. Sick leave can be accumulated without limitation. Upon retirement and/or death, an employee will be paid any unused sick pay not to exceed 25 days per Louisiana Revised Statute 17:47 at the employees' current rate of pay.

Members of the fully certified, tenured teaching staff of the special schools shall be eligible for sabbatical leaves for professional or cultural improvement or medical leave for the two semesters immediately following any twelve or more consecutive semesters of active service in the parish where the teacher is employed, or for the one semester immediately following any six or more consecutive semesters of service.

NOTE K. BUDGET PRACTICES

The Organization prepares an annual budget that is approved by the Board of Directors. Thus, a "budget to actual" comparative statement is presented as supplemental information.

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE J. CONCENTRATIONS OF RISKS

Source of Funding

New Vision Learning Academy, Inc. received 73% of its revenues for the year ended June 30, 2024, from the State of Louisiana, according to its charter agreement with the State.

Concentrations of Credit Risk Arising from Cash Deposits in Excess of Insured Limits

New Vision Learning Academy, Inc. periodically maintains cash in one financial institution located in northern Louisiana in excess of insured limits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

The cash deposits held at financial institutions can be categorized according to three levels of risk. These three levels of risk are as follows:

- Category 1 Deposits which are insured or collateralized with securities held by its agent in the Organization's name.
- Category 2 Deposits, which are collateralized with securities, held by the pledging financial institution's trust department or agent in the Organization's name.
- Category 3 Deposits which are not collateralized or insured.

Based on these three levels of risk, all the Organization's cash deposits are classified as Category 1.

At June 30, 2024, the carrying amount and bank balance of the Organization's deposits was \$1,781,740 and was covered as follows:

Federal Depository Insurance	\$ 250,000
Pledged Securities by Fiscal Agent	1,531,740
Total	<u>\$ 1,781,740</u>

NOTE L. LIQUIDITY MANAGEMENT

As of June 30, 2024, the following financial assets could be made readily available within one year of the statement of financial position date to meet general expenditures:

Cash	\$ 1,686,241
Grants Receivable	289,737
Total	<u>\$ 1,975,978</u>

As part of its liquidity management, the Organization has a policy to structure its financial assets to be available as general expenditures, liabilities, and other obligations become due.

New Vision Learning Academy, Inc.
Notes to Financial Statements (Continued)

NOTE M. PRIOR PERIOD ADJUSTMENT

At June 30, 2024, the Organization had prior period adjustments consisting of the following:

	<u>Without Donor Restrictions</u>
Overstated Income	<u>\$ (9,312)</u>
Total	<u>\$ (9,312)</u>

NOTE N. SUBSEQUENT EVENTS

Management has evaluated subsequent events through the date that the financial statements were available to be issued, December 30, 2023, and determined that no events occurred that require disclosure.



ROSIE D. HARPER

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**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With
*Government Auditing Standards***

To the Board of Directors of
New Vision Learning Academy, Inc.

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of New Vision Learning Academy, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated December 30, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered New Vision Learning Academy, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New Vision Learning Academy, Inc.'s internal control. Accordingly, I do not express an opinion on the effectiveness of New Vision Learning Academy, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

New Vision Learning Academy, Inc.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards* (Continued)

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether New Vision Learning Academy, Inc.'s financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* as *Finding 24-01*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
December 30, 2024



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**Independent Auditor's Report on Compliance for Each Major Program
And on Internal Control Over Compliance Required By The Uniform Guidance**

To the Board of Directors
New Vision Learning Academy, Inc.

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

I have audited New Vision Learning Academy, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of New Vision Learning Academy, Inc.'s major federal programs for the year ended June 30, 2024. New Vision Learning Academy, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In my opinion, New Vision Learning Academy, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U. S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). My responsibilities under those standards and the Uniform Guidance are further described in the /auditor's Responsibilities for the Audit of Compliance section of my report.

I am required to be independent of New Vision Learning Academy, Inc. and to meet my other ethical responsibilities, in accordance with relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion on compliance for each major federal program. My audit does not provide a legal determination of New Vision Learning Academy, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to New Vision Learning Academy, Inc.'s federal programs.

Auditor's Responsibilities for the audit of Compliance

My objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on New Vision Learning Academy, Inc.'s compliance based on my audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than that resulting from error, as fraud may involve collusion, forgery, intentional omissions, is representations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about New Vision Learning Academy, Inc.'s compliance with the requirements of each major federal program as a whole.

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance (Continued)

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding New Vision Learning Academy, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as I considered necessary in the circumstances.
- Obtain an understanding of New Vision Learning Academy, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of New Vision Learning Academy, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that I identified during the audit.

Other Matters

The results of my auditing procedures did not disclose any instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during my audit I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

My audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
December 30, 2024

SUPPLEMENTAL INFORMATION



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Independent Accountant's Report On Applying Agreed-Upon Procedures

To: The Board of Directors
New Vision Learning Academy, Inc.

I have performed the procedures enumerated below, which were agreed to by the management of New Vision Learning Academy, Inc. and the Legislative Auditor, State of Louisiana, on the performance and statistical data accompanying the annual financial statements of New Vision Learning Academy, Inc. (a Type 2 Charter School) for the fiscal year ended June 30, 2024 and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education (BESE) Bulletin, in compliance with Louisiana Revised Statute 24:514 I. Management of New Vision Learning Academy, Inc. is responsible for its performance and statistical data. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, I make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

My procedures and associated findings are as follows:

General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. I selected a sample of 25 transactions, reviewed supporting documentation, and observed that the sampled expenditures/revenues are classified correctly and are reported in the proper amounts among the following amounts reported on the schedule:
 - Total General Fund Instructional Expenditures,
 - Total General Fund Equipment Expenditures,
 - Total Local Taxation Revenue,
 - Total Local Earnings on Investment in Real Property,
 - Total State Revenue In lieu of Taxes,
 - Nonpublic Textbook Revenue, and
 - Nonpublic Transportation Revenue.

Additionally, I compared the amounts reported on the schedule to the general ledger trial balance as of June 30, 2024, which supports the amounts in the audited financial statements.

Findings: *None*

New Vision Learning Academy, Inc.

Independent Accountant's Report On Applying Agreed-Upon Procedures (Continued)

Class Size Characteristics (Schedule 2)

2. I obtained a list of classes by school, school type, and class size as reported on the schedule. I then traced a sample of 10 classes to the October 1 roll books for those classes and observed that the class was properly classified on the schedule.

Findings: *None*

Education Levels/Experience of Public-School Staff (No Schedule)

3. I obtained October 1st PEP data submitted to the Department of Education (or equivalent listing prepared by management), including full-time teachers, principals, and assistant principals by classification, as well as their level of education and experience, and obtained management's representation that the data/listing was complete. I then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's education level and experience was properly classified on the PEP data or equivalent listing prepared by management.

Findings: *None*

Public Staff Data: Average Salaries (No Schedule)

4. I obtained June 30th PEP data submitted to the Department of Education (or equivalent listing provided by management) of all classroom teachers, including base salary, extra compensation, and ROTC or rehired retiree status, as well as full-time equivalents, and obtained management's representation that the data/listing was complete. I then selected a sample of 25 individuals, traced to each individual's personnel file, and observed that each individual's salary, extra compensation, and full-time equivalents were properly included on the PEP data (or equivalent listing prepared by management).

Findings: *None*

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. I was not engaged to, and did not; conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the performance and statistical data. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the performance and statistical data accompanying the annual financial statements of New Vision Learning Academy, Inc., as required by Louisiana Revised Statute 24:514 I, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.



Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
December 30, 2024

**New Vision Learning Academy, Inc.
Monroe, Louisiana**

**Schedules Required by Louisiana State Law
(R.S. 24:514 - Performance and Statistical Data)
as of and for the Year ended June 30, 2024**

Schedule 1 - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources

This schedule includes general and instructional and equipment expenditures. It also contains local taxation revenue, earnings on investments, revenue in lieu of taxes and nonpublic textbook and transportation revenue. This data is used either in the Minimum Foundation Program (MFP) formula or is presented annually in the MFP 70% Expenditure Requirement Report.

Schedule 2 – (Formerly Schedule 6) Class Size Characteristics

This schedule includes the percent and number of classes with student enrollment in the following ranges: 1-20, 21-26, 27-33 and 34+ students.

**General Fund Instructional and Support Expenditures
and Certain Local Revenue Sources
For the Year Ended June 30, 2024**

General Fund Instructional and Equipment Expenditures

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities:

Classroom Teacher Salaries	\$ 724,686	
Other Instructional Staff Activities	4,995	
Instructional Staff Employee Benefits	317,493	
Purchased Professional and Technical Services	41,674	
Instructional Materials and Supplies	58,021	
Instructional Equipment	-	
Total Teacher and Student Interaction Activities		1,146,869
Other Instructional Activities		23,631
Total General Fund Instructional Expenditures		1,170,500

Pupil Support Activities	568,202	
Less: Equipment for Pupil Support	-	
Net Pupil Support Activities		568,202

Instructional Staff Services	-	
Less: Equipment for Instructional Staff Services	-	
Net Instructional Staff Services		-

School Administration	615,781	
Less: Equipment for School Administration	-	
Net School Administration		615,781

Total General Fund Instructional and Support Expenditures	\$ 2,354,483
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Total General Fund Expenditures	\$ 2,354,483
--	---------------------

Certain Local Revenue Sources

Local Taxation Revenue:

Constitutional Ad Valorem Taxes	\$ -
Renewable Ad Valorem Tax	-
Debt Service Ad Valorem Tax	-
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes	-
Sales and Use Taxes	-
Total Local Taxation Revenue	\$ -

Local Earnings on Investment in Real Property:

Earnings from 16th Section Property	-
Earnings from Other Real Property	-
Total Local Earnings on Investment in Real Property	\$ -

State Revenue in Lieu of Taxes:

Revenue Sharing-Constitutional Tax	-
Revenue Sharing-Other Taxes	-
Revenue Sharing-Excess Portion	-
Other Revenue in Lieu of Taxes	-
Total State Revenue in Lieu of Taxes	\$ -

Nonpublic Textbook Revenue	\$ -
----------------------------	------

Nonpublic Transportation Revenue	\$ -
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See Accompanying Independent Auditor's Report.

Class Size Characteristics
As of October 1, 2023

School Type	Class Size Range							
	1-20		21-26		27-33		34+	
	Percent	Number	Percent	Number	Percent	Number	Percent	Number
Elementary	75%	9	25%	3	0%	0	0%	0
Elementary Activity Classes	75%	9	25%	3	0%	0	0%	0
Middle/Jr. High	0	0	0	0	0	0	0	0
Middle/Jr. High Activity Classes	0	0	0	0	0	0	0	0
High	0	0	0	0	0	0	0	0
High Activity Classes	0	0	0	0	0	0	0	0
Combination	0	0	0	0	0	0	0	0
Combination Activity Classes	0	0	0	0	0	0	0	0

Note: The Board of Elementary and Secondary Education has set specific limits on the maximum size of classes at various grade levels. The maximum enrollment in grades K-3 is 26 students and maximum enrollment in grades 4-12 is 33 students. These limits do not apply to activity classes such as physical education, chorus, band, and other classes without maximum enrollment standards. Therefore, these classes are included only as separate line items.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

NEW VISION LEARNING ACADEMY, INC.
Schedule of Activities-Budget to Actual
For the Year Ended
June 30, 2024

Schedule 3

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
REVENUE			
Federal	\$ 1,138,581	\$ 893,156	\$ 245,425
Local	5,000	3,805	1,195
State Public School Funding	2,258,994	2,530,344	(271,350)
Miscellaneous	15,000	43,156	(28,156)
Total Revenue	<u>3,417,575</u>	<u>3,470,461</u>	<u>(52,886)</u>
EXPENDITURES			
Personnel Costs			
Salaries and Wages	1,427,000	1,521,025	(94,025)
Payroll Taxes and Other Fringe Benefits	430,300	527,822	(97,522)
Total Personnel Costs	<u>1,857,300</u>	<u>2,048,847</u>	<u>(191,547)</u>
Other Expenditures			
Advertising/Telephone/Dues	27,434	29,772	(2,338)
Auditing and Accounting	63,000	57,935	5,065
Books and Periodicals	135,500	71,229	64,271
Building Rental/Lease	403,200	403,200	-
Custodial Services/Disposal	52,316	50,334	1,982
Food & Commodities	172,000	206,990	(34,990)
Insurance	55,000	8,092	46,908
Materials and Supplies	201,000	102,163	98,837
Miscellaneous (Other Supplies)	10,000	30	9,970
Professional and Technical Services	173,750	252,170	(78,420)
Repairs, Equipment and Maintenance Services	82,000	71,174	10,826
Student Transportation	10,000	7,028	2,972
Travel	12,500	16,965	(4,465)
Utilities	49,000	50,420	(1,420)
Total Other Expenditures	<u>1,446,700</u>	<u>1,327,502</u>	<u>119,198</u>
Total Expenditures*	<u>3,304,000</u>	<u>3,376,349</u>	<u>(72,349)</u>
Excess of Revenues over Expenditures	\$ 113,575	\$ 94,112	\$ 19,463
Beginning Net Assets	2,672,462	2,135,337	537,125
Other Changes in Net Assets			
Depreciation	-	(72,516)	72,516
Prior Period Adjustment	-	(9,312)	9,312
Total Other Changes in Net Assets	<u>-</u>	<u>(81,828)</u>	<u>81,828</u>
Ending Net Assets	<u>2,786,037</u>	<u>2,147,621</u>	<u>638,416</u>

See Accompanying Independent Auditor's Report.

NEW VISION LEARNING ACADEMY, INC.
Schedule of Expenditures of Federal Awards
For the Year Ended
June 30, 2024

SOURCE OF FEDERAL ASSISTANCE AGENCY	FEDERAL CFDA NUMBER	FEDERAL EXPENDITURES
UNITED STATES DEPARTMENT OF AGRICULTURE		
Passed through the State of Louisiana Department of Education		
Child Nutrition Cluster		
National School Lunch Program	10.555	\$ 236,339
Total Child Nutrition Cluster		<u>236,339</u>
Department of Agriculture and Forestry		
Food Distribution Program (Commodities)	10.565	20,655
Total Food Distribution Program		<u>20,655</u>
TOTAL UNITED STATES DEPARTMENT OF AGRICULTURE		<u>\$ 256,994</u>
UNITED STATES DEPARTMENT OF EDUCATION		
Passed through the State of Louisiana Department of Education		
Title I Grants to Local Educational Agencies	84.010	122,565
T2A Improving Teacher Quality State Grants	84.367	8,750
Emergency & Secondary School Emergency (ESSER II)-Covid 19	84.425D	174,655
Emergency & Secondary School Emergency (ESSER III)-Covid 19	84.425U	280,239
Special Education Cluster		
Idea B Special Education	84.027	46,043
Idea -Preschool	84.173	3,910
Total Special Education Cluster		<u>49,953</u>
TOTAL UNITED STATES DEPARTMENT OF EDUCATION		<u>\$ 636,162</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS		<u>\$ 893,156</u>

NEW VISION LEARNING ACADEMY, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023

- The accompanying schedule of expenditures of federal awards includes the federal award activity of New Vision Learning Academy, Inc. under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of New Vision Learning Academy, Inc., it is not intended to and does not present the financial position, changes in net assets, or cash flows of New Vision Learning Academy, Inc.
- Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- The Organization has elected to use the 10% de minimus indirect cost rate as allowed under Uniform Guidance.

See Accompanying Independent Auditor's Report and Notes to Financial Statements.

NEW VISION LEARNING ACADEMY, INC.
Schedule Of Findings And Questioned Costs
For the Year Ended June 30, 2024

NOTE A. SUMMARY OF AUDITOR'S RESULTS

1. The auditor's report expresses an unmodified opinion on whether the financial statements of New Vision Learning Academy, Inc. were prepared in accordance with GAAP.
2. There were no significant deficiencies disclosed during the audit of the financial statements. No material weaknesses are reported.
3. One instance of non-compliance was disclosed and is identified as *Finding 24:1*. However, no instances of noncompliance material to the financial statements of New Vision Learning Academy, Inc. were disclosed during the audit.
4. There was no significant deficiency in internal control over major federal award programs disclosed during the audit. No material weaknesses are reported.
5. The auditor's report on compliance for the major federal award programs for New Vision Learning Academy, Inc. expresses an unmodified opinion on all major federal programs.
6. There are no audit findings that are required to be reported in accordance with 2 CFR section 200.516(a) reported in this Schedule.
7. The programs tested as major programs were:

CFDA Number	Name of Federal Program
84.425 D	Emergency & Secondary School Emergency (ESSER II)-Covid 19
84.425 U	Emergency & Secondary School Emergency (ESSER III)-Covid 19
10.555	Child Nutrition Cluster-National School Lunch Program

8. The threshold for distinguishing Types A and B programs was \$750,000.
9. New Vision Learning Academy, Inc. was determined to be a low-risk auditee.

NOTE B. FINANCIAL STATEMENTS FINDINGS

Finding 2024:1 (Repeat Finding) Board Members in Violation of Ethics Laws

Criteria: Louisiana R.S. 42:1102, 42:1170(A)(3) requires all charter school board members and employees to complete, annually, a one-hour training program on the Code of Ethics. Louisiana R.S. 42:1124.3 requires Board Members must annually file by May 15 a Tier 3 financial disclosure statement with the Board of Ethics as to personal financial information from the previous year and for all years served.

Cause: The Organization does not have written policies and procedures which provides guidelines to ensure the Organization is in compliance with Louisiana R.S. 42:1102, 42:1170(A)(3) and R.S. 42:1124.3.

Condition: Two board members failed to take the required one hour of ethics training in 2024 and three board members failed to file their 2024 personal financial information.

Effect: The Organization was non-compliant with the Louisiana R.S. 42:1102, 42:1170(A)(3) and R.S. 42:1124.3.

Recommendation: The Organization should establish written policies and procedures which provides guidelines for how the Organization will ensure compliance with Louisiana R.S. 42:1102, 42:1170(A)(3) and R.S. 42:1124.3.

**Management's Response
and Planned Corrective**

Action: Management agrees with the finding and will establish written policies and procedures which provides guidelines for how the Organization will ensure compliance with Louisiana R.S. 42:1102, 42:1170(A)(3) and R.S. 42:1124.3.

NOTE C. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

NONE

NEW VISION LEARNING ACADEMY, INC.
Schedule of Compensation - Key Management
For the Year Ended
June 30, 2023

Schedule 6

	<u>Dr. Andrea Miller</u>	<u>Michael McFarland</u>
Job Title	Principal	Dean of Students
Salary	\$ 135,858	\$ 85,401
Benefits-Insurance	14,524	7,875
Benefits-Retirement	23,622	20,588
Reimbursements	16,545	-
Travel	-	-
Conference Travel	-	-
Continuing Professional Education Fees	-	-
Total Compensation	<u><u>\$ 190,549</u></u>	<u><u>\$ 113,864</u></u>

See Accompanying Independent Auditor's Report.

NEW VISION LEARNING ACADEMY, INC.
Schedule of Board Members
For the Year Ended
June 30, 2024

Board Member	Title	Location
Dr. Danny Hunt	President	Monroe, Louisiana
Sheila Grayson	Treasurer	Monroe, Louisiana
Rod Washington	Secretary (Resigned 9/1/2023)	Monroe, Louisiana
Emmett Mapps	Board Member	Monroe, Louisiana
Linda Britton-Smith	Vice President	Monroe, Louisiana
Larry Doyle	Board Member (Parent)	Monroe, Louisiana
Damion Green, Sr.	Board Member (Parent)	West Monroe, Louisiana
Connie Tatum	Board Member	Monroe, Louisiana

See Accompanying Independent Auditor's Report.

NEW VISION LEARNING ACADEMY, INC.
MONROE, LOUISIANA

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES
As of and for the Year Ended June 30, 2024**

NEW VISION LEARNING ACADEMY, INC.
Monroe, Louisiana

**Independent Accountant's Report
On Applying Agreed-Upon Procedures
As of and for the Year Ended June 30, 2024**

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ROSIE D. HARPER

Certified Public Accountant, LLP

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INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors of
New Vision Learning Academy, Inc. and the Louisiana Legislative Auditor:

I have performed the procedures enumerated below, which were agreed to by New Vision Learning Academy, Inc. (Entity) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2023 through June 30, 2024. The Entity's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures

- 1) I obtained and inspected the entity's written policies and procedures and observed whether those written policies and procedures addressed each of the following categories and subcategories, as applicable:

- a) *Budgeting*, including preparing, adopting, monitoring, and amending the budget

The Entity's written policies and procedures do provide guidelines for adopting, monitoring, and amending the budget.

- b) *Purchasing*, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

The Entity's written policies and procedures do provide guidelines for how purchases are initiated, vendors are added to the vendor list, the preparation and approval process of purchase requisitions and purchase orders. The written policies and procedures do not address how the Entity ensures compliance with the public bid law, and documentation required to be maintained for all bids and price quotes. The Entity does follow the procedures required by the Louisiana Public Bid Law.

- c) *Disbursements*, including processing, reviewing, and approving

The Entity's written policies and procedures do provide guidelines for processing, reviewing, and approval of disbursements. All disbursements are approved and reviewed at the appropriate level. Each disbursement is paid by original invoice. They are processed by personnel who are separate from the person who initiates, approves and signs checks.

- d) *Receipts/Collections*, including receiving, recording, and preparing deposits which includes management's actions to determine the completeness of all collections for each type of revenue or agency fund additions:

The Entity's written policies and procedures do provide guidelines for receiving, recording, and preparing deposits which includes management's actions to determine the completeness of each type of revenue.

- e) *Payroll/Personnel*, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedule.

The Entity's written policies and procedures do provide guidelines for payroll processing and approval. The written policies and procedures do address attendance records, overtime, approval of rates of pay and approval of leave time. The Entity does have an established process to approve attendance and leave time. The employees do not work overtime.

- f) *Contracting*, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process

The Entity's policies and procedures manual does provide guidelines for contracting including types of services requiring written contracts, standard terms and conditions, legal review, approval process, and monitoring process. The Entity follows the procedures of the Louisiana Public Bid Law.

- g) *Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)*, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage

The Entity uses only two debit cards. One card is in the possession of the principal and her administrative assistant. The debit cards are used primarily for bus fuel. The assistant principal uses a form to sign out the debit card and goes to the gas station with the bus drivers to re-fuel the buses. The assistant principal returns the card along with fuel receipts and signs the debt card back into the possession of the principal or administrative assistant.

- h) *Travel and expense reimbursement*, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers

The Entity's written policies and procedures do provide guidelines for travel and expense reimbursement, including allowable expenses, dollar thresholds by category of expense, documentation requirements, and required approvers.

- i) *Ethics*, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest

through signature verification that they have read the entity's ethics policy. Note: Ethics requirements are not applicable to nonprofits.

The Entity's written policies and procedures do address *Ethics*, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.

The Entity's board secretary annually advises the board of ethics requirements to ensure all board members are in compliance.

- j) *Debt Service*, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

The Entity does not have any debt.

- k) *Information Technology Disaster Recovery/Business Continuity*, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

The Entity's policies and procedures manual does provide guidelines for disaster recovery/business continuity. The Entity uses an off-site back-up system and critical files are backed up daily. The Entity's IT contractor performs periodic testing and verification that back-ups can be restored. All computer systems have antivirus software installed and updates to software are installed in a timely manner. The Entity's IT contractor maintains their computers, and his services would be utilized during a disaster recovery.

- l) *Prevention of Sexual Harassment*, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

The Entity's policies and procedures manual does provide guidelines for the agency responsibility and prohibitions, employee training, and annual reporting on sexual harassment.

Board (or Finance Committee, if applicable)

- 2) I obtained and inspected the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:

- a) Observed whether the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws or other equivalent document.

The Entity's board of directors met with a quorum on a frequency in accordance with the board's bylaws.

- b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements.

N/A

- c) For governmental entities, obtain the prior year audit report and observe the unrestricted fund balance in the general fund. If the general fund had a negative ending unrestricted fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unrestricted fund balance in the general fund.

N/A

Bank Reconciliations

- 3) I obtained a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. I asked management to identify the entity's main operating account. The Entity only had four (4) bank accounts. For each of the bank accounts selected, I randomly selected one month from the fiscal period, obtained and inspected the corresponding bank statements and reconciliations for each account, and observed that:

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date;

Bank reconciliations were performed timely on all bank accounts provided by the Entity's management.

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

The bank reconciliations are prepared by the CPA and reviewed monthly by the principal. No reconciled items were on the bank statement outstanding for more than six months as of the end of the fiscal period.

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months as of the end of the fiscal period.

No reconciled items were on the bank statement outstanding for more than twelve months as of the end of the fiscal period.

Collections

- 4) I obtained a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. I tested the collections from the only site of the Entity.

- 5) The Entity has only one deposit site. For this one location, I obtained and inspected written policies and procedures relating to employee job duties at the location, and observed that job duties are properly segregated at the collection location such that:

- a) Employees that are responsible for cash collections do not share cash drawers/registers.
- b) Each employee responsible for collecting cash is not responsible for preparing /making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.

- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
- d) The employee responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

The Entity collects a minimal amount of cash. The collections are for T-shirts and lunch for parents and teachers. The funds are primarily collected by the secretary or the cafeteria clerk. The supporting documentation for collections is provided to the CPA who is responsible for recording and reconciling the related bank account. Each cash collection is receipted. All cash deposits are reviewed by the CPA. All individuals responsible for handling cash are bonded.

- 6) I inquired of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

All individuals responsible for handling cash are bonded.

- 7) I randomly selected two deposit dates for each of the four (4) bank accounts selected for procedure #3 under "Bank Reconciliations" above. (Select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day. I obtained supporting documentation for each of the eight (8) deposits and:

- a) Observed that receipts were sequentially pre-numbered.
- b) Traced sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
- c) Traced the deposit slip total to the actual deposit per the bank statement.
- d) Observed that the deposit was made within one (1) business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).
- e) Traced the actual deposit per the bank statement to the general ledger.

The Entity collects a minimal amount of cash. The collections are for T-shirts and lunch for parents and teachers. The funds are primarily collected by the secretary or the cafeteria clerk. The supporting documentation for collections is provided to the CPA who is responsible for recording and reconciling the related bank account. Each cash collection is receipted. All cash deposits are reviewed by the CPA. My testing disclosed no discrepancies.

Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

- 8) I obtained a listing of locations that process payments for the fiscal period and management's representation that the listing was complete. I selected the one location where payments are processed.
- 9) For the location selected under #8 above, I obtained a listing of those employees involved with non-payroll purchasing and payment functions. I obtained written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:

- a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.

Purchases were initiated using a requisition/purchase order system that separates initiation from approval functions in the same manner as a requisition/purchase order system. The person initiating the request is separate from the person approving the purchase.

- b) At least two employees are involved in processing and approving payments to vendors.

Payments for purchases were not processed without an approval from an appropriate level of management; a receiving report showing receipt of goods purchased and an approved invoice.

- c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.

The person responsible for processing payments is not prohibited from adding vendors to the Entity's purchasing and disbursement system but is separate from the person who authorizes, and signs checks. All vendor additions and disbursements were approved by authorized personnel and management at an appropriate level

- d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

The person who mails checks is separate from the persons with signatory authority and make the final authorization and the person who processes payments.

- 10) For each location selected under #8 above, I obtained the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtained management's representation that the population is complete. I randomly selected 5 disbursements for each location, obtained supporting documentation for each transaction and:

- a) Observed that the disbursement matched the related original invoice/billing statement.

My testing did not disclose any discrepancies.

- b) Observed that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

My testing did not disclose any discrepancies.

- 11) Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3, I randomly select 5 non-payroll-related electronic disbursements (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy, and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

My testing did not disclose any discrepancies.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

- 12) I obtained from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards), including the card numbers and the names of the persons who maintained possession of the cards and obtained management's representation that the listing is complete.

The Entity uses only two debit cards. One card is in the possession of the principal and her administrative assistant. The debit cards are used primarily for bus fuel. The assistant principal uses a form to sign out the debit card and goes to the gas station with the bus drivers to re-fuel the buses. The assistant principal returns the card along with fuel receipts and signs the debit card back into the possession of the principal or administrative assistant.

- 13) Using the listing prepared by management, I randomly selected 5 cards (or all cards if less than 5) that were used during the fiscal period. I randomly selected one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtained supporting documentation, and:

- a) Observed that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.)]

The debit card transactions are reported on the bank statements and reconciled accordingly.

- b) Observed that finance charges and late fees were not assessed on the selected statements.

N/A

- 14) I used the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly selected all transactions from each statement, and obtained supporting documentation for the transactions. For each transaction, I observed that it was supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

N/A

Travel and Expense Reimbursement

- 15) I obtained from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. I randomly selected 5 reimbursements, obtained the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

- a) If reimbursed using a per diem, I agreed the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).

The Entity adheres to the State of Louisiana guidelines for travel and requires an expense reimbursement report with supporting documentation for travel expenses. There were no amounts paid for travel and expense reimbursement that exceeded General Services Administration rates.

- b) If reimbursed using actual costs, I observed that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.

The Entity adheres to the State of Louisiana guidelines for travel and requires an expense reimbursement report with supporting documentation for travel expenses. My testing did not disclose any discrepancies.

- c) I observed that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observed that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).

My testing did not disclose any discrepancies.

- d) I observed that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

My testing did not disclose any discrepancies.

Contracts

- 15) I obtained from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. *Alternately, the practitioner may use an equivalent selection source, such as an active vendor list.* I obtained management's representation that the listing is complete. The Entity had only one (1) contract for an equipment lease. I selected the one (1) contract from the listing, excluding the practitioner's contract, and:

- a) I observed that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.

My testing did not disclose any discrepancies.

- b) I observed that the contract was approved by the governing body/board, if required by policy or law (e.g. Lawrason Act, Home Rule Charter).

My testing did not disclose any discrepancies.

- c) If the contract was amended (e.g. change order), I observed that the original contract terms provided for such an amendment. **N/A**

- d) I randomly selected one payment from the fiscal period for the contract, obtained the supporting invoice, agreed the invoice to the contract terms, and observed that the invoice and related payment agreed to the terms and conditions of the contract.

My testing did not disclose any discrepancies.

Payroll and Personnel

- 16) I obtained a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. I randomly selected five (5) employees/elected officials, obtained related paid salaries and personnel files, and agreed paid salaries to authorized salaries/pay rates in the personnel files.

My testing did not disclose any discrepancies.

- 17) I randomly selected one pay period during the fiscal period. For the five (5) employees/elected officials selected under #16 above, I obtained attendance records and leave documentation for the pay period, and:

- a) Observed that all selected employees/elected officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).

My testing did not disclose any discrepancies.

- b) Observed that supervisors approved the attendance and leave of the selected employees/officials.

My testing did not disclose any discrepancies.

- c) Observed that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.

My testing did not disclose any discrepancies.

- d) Observe that the rate paid to employees or officials agrees to the authorized salary/pay rate found in the personnel file.

My testing did not disclose any discrepancies.

- 18) I obtained a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials cumulative leave records, and agree the pay rates to the employee/officials authorized pay rates in the employee/officials' personnel files.

The Entity did not have any terminated employees during the fiscal year.

- 19) I obtained management's representation that employer and employee portions of payroll taxes, retirement contributions, health insurance premiums, and workers' compensation premiums have been paid, and associated forms have been filed, by required deadlines.

The Entity's payroll tax forms were filed and paid timely. All benefit reports were filed, and payment made timely.

Ethics (excluding nonprofits)

- 20) Using the five (5) randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:

- a) I observed that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.

My testing did not disclose any discrepancies.

- b. I observed that the documentation demonstrates each employee/official attested through signature verification that he or she has read the entity's ethics policy during the fiscal period.

The Organization sends an email to each official and employee reminding them of requirements of compliance with to obtain one hour of training annually. There was not a signed list, but certificates were on file for all employees.

Debt Service

- 21) Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

N/A

- 22) Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants.

N/A

Fraud Notice

- 23) Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled.

The Entity did not have any misappropriations of public funds or assets during the fiscal period.

- 24) I observed that the entity has posted on its premises and website the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

The notice required by R.S. 24:523.1 was posted by the Entity.

Information Technology Disaster Recovery/Business Continuity

- 25) I performed the following procedures and verbally discussed the results with management:

- a) Obtain and inspect the entity's most recent documentation that it has backed up its critical data.

The Entity uses an off-site back-up system and critical files are backed up daily. The Entity's IT contractor performs periodic testing and verification that back-ups can be restored. All computer systems have antivirus software installed and updates to software are installed in a timely manner. The Entity's IT contractor maintains their computers, and his services would be utilized during a disaster recovery.

- b) Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored.

The IT contractor provided documentation of the most recent back-up was tested and verified it could be restored.

- c) Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

All computer systems have antivirus software installed and updates to software are installed in a timely manner.

26) Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, I obtained cybersecurity training documentation from management and observed that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:

- Hired before June 9, 2020 - completed the training; and
- Hired on or after June 9, 2020 - completed the training within 30 days of initial service or employment.

My testing did not disclose any discrepancies.

Sexual Harassment

27) Using the 5 randomly selected employees/officials from procedure #16 under "*Payroll and Personnel*" above, obtain sexual harassment training documentation from management,

Officials and employees are required to complete one hour of sexual harassment training at the same time of completing the ethics training on-line with the state.

28) I observed the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

29) Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe it includes the applicable requirements of R.S. 42:344:

- a) Number and percentage of public servants in the agency who have completed the training requirements.
- b) Number of sexual harassment complaints received by the agency.
- c) Number of complaints which resulted in a finding that sexual harassment occurred.
- d) Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- e) The amount of time it took to resolve each complaint.

The entity did not have any sexual harassment complaints during the fiscal year.

New Vision Learning Academy, Inc.

Independent Accountants Report on Applying Agreed-Upon Procedures (Continued)

I was not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, I do not express such an opinion or conclusion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

A handwritten signature in cursive script, appearing to read "Rosie D. Harper".

Rosie D. Harper
Certified Public Accountant

Monroe, Louisiana
December 30, 2024