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Affidavit and Revenue Certification

Piney Hills LOUISIANA Master Gardeners ENTITY NAME
Webster Parish
Minden, LA (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, RICHARD White (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Piney Hills LOUISIANA MASTER GARDENERS (enter entity name) as of 17 months ended 12/31/18 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements. For 17 months ended - 12-31-18

(Complete if applicable)

In addition, RICHARD White (officer name), who, duly sworn, deposes and says that Piney Hills Louisiana Master Gardeners (entity name) received \$75,000 or less in revenues and other sources for the year ended 17 months ended 12/31/18, and accordingly, is not required to have an audit for the previously mentioned year.

Richard White Officer's Signature

Sworn to and subscribed before me this 14th day of January, 2019.

Debra P Logan NOTARY PUBLIC SIGNATURE & SEAL Debra P Logan



For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date FEB 20 2019

Please Complete This Section
Officer's Name RICHARD WHITE
Officer's Title TREASURER
Address 1609 Dogwood Dr
City, Zip MINDEN, LA 71055
Ph: Cell/Land 318-465-3945 377-8173
E-mail RWHITE RT @YAHOO.COM

Statement A

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Piney Hills Louisiana Master Gardeners
(Agency Name)

Statement of Cash Receipts and Disbursements

~~For the Year Ended~~ ↓
(Year-End) for the 12 months ended 12/31/18

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1.	\$ 11,318.34	\$	\$ 11,318.34
2.			
3.			
4.			
5.			
6. Total receipts (add lines 1 - 5)	<u>\$ 11,318.34</u>	<u>\$</u>	<u>\$ 11,318.34</u>
DISBURSEMENTS (Provide Brief Description):			
7.	\$ 10,392.30	\$	\$ 10,392.30
8.			
9.			
10.			
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	<u>\$ 10,392.30</u>	<u>\$</u>	<u>\$ 10,392.30</u>
14. Change in fund balance (Lines 6 minus 13)	\$ 926.04	\$	\$ 926.04
15. Fund Balance at beginning of year	\$ 18,893.77	\$	\$ 18,893.77
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 19,820.31	\$	\$ 19,820.31

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor - Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16

Master Gardener's Income for 8/1/2017-12/31/2018

New Class	\$2,850.00
Sale of Gloves, Trowels, etc	\$534.52
Members Dues	\$2,120.00
VAP Grants from WalMart	\$1,250.00
Silent Auction	\$953.00
Buds & Blooms Profit	\$854.00
Trails & Trellises Profit	\$4,002.00
(Advertising Grant from Tourism Bureau)	\$1,000.00

Total Income for the period 8/1/17—12/31/18 \$11,318.34

Master Gardener's Expense

St. Jude's Donation(a bundle of garden items)	\$500.00
Graduation Food	\$700.00
Speaker Gifts	\$250.00
Livingston Parish Master Gardeners	\$1,320.00
Memorials	\$200.00
Christmas Party	\$1,315.10
Ag Magic	\$1,063.74
4H Scholarships	\$2,000.00
Sales Tax	\$134.00
Chamber of Commerce Dues	\$175.00
American Rose Society Dues	\$70.00
Postage	\$19.80
Domain Name	\$30.34
Signs(advertising Master Gardeners)	\$101.25
Teaching Garden(upkeep)	\$641.90
New Class general supplies	\$99.81
4H Gardening Contest	\$771.36
(Advertising Grant from Tourism Bureau)	\$1,000.00

Total Expenses for the period 8/1/17—12/31/18 \$10,392.30

Statement B

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Piney Hills Louisiana Master Gardeners
 (Agency Name)

Balance Sheet, on 17 MONTHS ENDED 12/31/18
 (Year-End)

	General Fund	Other Fund	Total
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 19820.31	\$	\$ 19820.31
2. Investments (fair value) on hand			
3. Office furnishings (Cost of desks, etc)			
4. Equipment (Cost of fax machine, etc)	350-		350.
5. Other (brief description) <u>CANOPLES</u>	600-		600-
6. Total Assets (add lines 1 - 5)	<u>\$ 20770.31</u>	<u>\$</u>	<u>\$ 20,770.31</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8.	\$	\$	\$
9.			
10.			
11. Total Liabilities (add lines 7 - 10)			
12. Fund balance (amount from Line 16 on Statement A)			
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$ 20,770</u>	<u>\$</u>	<u>\$ 20,770</u>

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Piney Hills Louisiana Master Gardeners (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended _____ (Year-End)

→ 17 MONTHS ENDED 12/31/18

Agency Head Name and Title: RICHARD WHITE, Treasurer

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17. ✓
18. TOTAL (enter total of line 1-17)	18. 0

ALL VOLUNTEER WORK

✓ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Piney Hills Louisiana Master Gardeners

January 5 2019

The Louisiana Master Gardeners is a volunteer organization that donates their time to the Louisiana Ag program and to the Webster Parish Extension Office, doing work with the 4H and keeping up the grounds of the extension office. This is all done with volunteer workers.

The only money that we get from another public body is a grant from the Webster Parish Tourism Board. They give us \$1,000 to spend on advertising for our spring fund raiser. I have enclosed a P&L for our 2018 Trails and Trellises garden tour. I have also enclosed a P&L for our seminar (Buds & Blooms) although we get no money for this event. Listed as income is the \$1,000 publicity grant which we have to use for publicity. If there is any left over we refund it to the Webster Parish Tourism Bureau.

As I have said before, no one gets a salary or any expenses. We give our time to help the 4H programs in Webster, Claiborn, Bienville and Bossier Parishes.

IF I can help you in any other way, please contact me.

Richard White, Treasurer

318-465-3945, rdwhiterx@yahoo.com