

Jefferson Parish Justice of the Peace  
of Ward or District 2  
MARRERO (City) Louisiana

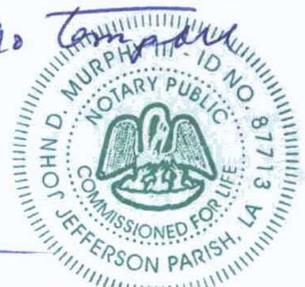
Financial Statements  
As of and for the Year Ended ~~December 31,~~  
July 1, 2017 to December 31, 2017  
Required by Louisiana Revised Statutes 24:513 and 24:514  
To be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Justice of the Peace (your name) Robert J. Burns, Pro Tempore, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Jefferson Parish, Louisiana, as of ~~December 31,~~ 2017, and the results of operations ~~for the year then ended,~~ July 1, 2017 to December 31, 2017 on the cash basis of accounting.

In addition, (your name) Robert J. Burns, Pro Tempore, who duly sworn, deposes, and says that the Justice of the Peace of Ward or District 2 and Jefferson Parish received \$200,000 or less in revenues and other sources for ~~the year ended~~ July 1, 2017 to December 31, 2017, and accordingly, *is required to provide a sworn financial statement and affidavit* and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

[Signature]  
Signature of JP



Sworn to and subscribed before me, this 2<sup>nd</sup> day of April, 2018

[Signature]  
NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only	Please Complete this Section:
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.  Release Date <u>APR 18 2018</u>	JP's Name <u>Robert J. Burns Pro Tempore</u>
	Address <u>P.O. Box 99</u>
	City, Zip Code <u>Marrero, LA 70073</u>
	Ph: Cell / Land <u>504 349-5407</u>
	Fax Number <u>504 349 5406</u>
	Email Address <u>None</u>

Please return the completed form by March 31 to Office of Legislative Auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Robert J. Burns Protempore (JP Name)  
Jefferson Parish Justice of the Peace  
 of Ward or District 2  
Marrero (City) Louisiana

## Statement of Cash Receipts and Disbursements

For the 12 Months Ended December 31,

for period July 1, 2017 to December 31, 2017

CASH RECEIPTS:

1. State & Parish salary (required information, on W-2 Form)
2. Total Fees collected (if collected) (include litter court fees)
3. Other see footnote
4. Total cash receipts (add lines 1-3)

General  
Fund

1.	<u>0</u>
2.	<u>\$110,845.00</u>
3.	<u>0</u>
4.	<u>\$110,845.00</u>

CASH DISBURSEMENTS:

5. Fees paid to constable (Out of Total Fees collected from line 2)
6. Cost of equipment purchased (fax machine, etc.)
7. Materials and supplies (stationery, postage, etc.)
8. Travel and other charges
  - 8a. For yourself
  - 8b. For employees (not for Constable)
9. Other operating expenses (rent, utilities, phone/fax line, etc.)
10. Total disbursements (add lines 5-9)
11. Balance Available (loss) for payment of salaries [line 4 less Line 10]

5.	<u>\$52,197.50</u>
6.	<u>0</u>
7.	<u>\$2,815.25</u>
8a.	<u>0</u>
8b.	<u>0</u>
9.	<u>\$1157.92</u>
10.	<u>\$56,170.67</u>
11.	<u>\$54,674.33</u>

## Salary and related benefits:

12. Amount retained by yourself from line 11 as salary
13. Amount paid to employees (not to your Constable)
14. Total salaries paid (add Lines 12 and 13)

12.	<u>0</u>
13.	<u>\$33,946.00</u>
14.	<u>\$33,946.00</u>

FUND BALANCE

15. Increase (or decrease) in fund balance – may be \$0 (line 11 less line 14)
16. Fund Balance at beginning of the year – may be \$0 July 1, 2017  
(Ending Fund balance from last year's report)
17. Fund Balance (or deficit) at end of the year – may be \$0 (add lines 15 and 16)

15.	<u>\$20,728.33</u>
16.	<u>\$33,251.44</u>
17.	<u>\$53,979.77</u>

Footnote: Court has An escrow Account which had balance on July 1, 2017 of \$2,214.96  
 Ending escrow fund balance on Dec. 31, 2017 was \$549.80

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Robert J. Burns Pro Tempore (JP Name)  
Jefferson Parish Justice of the Peace  
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Balance Sheet, on December 31, 2017

	General Fund
<b>ASSETS:</b>	
1. Cash	1. <u>53,979.77</u>
2. Investments	2. <u>0</u>
3. Office furnishings (Cost of desks, etc.)	3. <u>0</u>
4. Equipment (Cost of fax machine, etc.)	4. <u>0</u>
5. Total Assets (add lines 1 - 4)	5. <u>53,979.77</u>
<b>LIABILITIES AND FUND BALANCE:</b>	
Liabilities:	
6. Cash overdraft	6. <u>0</u>
7. Other liabilities	7. <u>0</u>
8. Total Liabilities (add lines 6 - 7)	8. <u>0</u>
Fund Balances:	
9. Ending Fund balance (from line 17, Statement A)	9. <u>53,979.77</u>
10. Other	10. <u>0</u>
11. Total Liabilities and Fund Balance (add lines 8 - 10)	11. <u>53,979.77</u>

Note: Line 5 (Total Assets) should equal Line 11 (Total Liabilities and Fund Balance)

Footnote: Office furnishings provided by Jefferson Parish at no cost to this office.

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Robert J. Burns Pro Tempore (Full Name)  
Jefferson Parish Justice of the Peace  
 of Ward or District 2  
Marrero (City) Louisiana

### Schedule of Compensation, Benefits and Other Payments to the Justice of the Peace

Purpose <u>See Footnote</u>	Dollar Amount
1. Salary – Amount from line 1 of statement A	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on form W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of lines 1-17)	18. <u>None</u>

Footnote: All compensation and mileage reimbursement for pro tempore Judge has been paid by the LA Supreme Court.