Audits of Financial Statements

December 31, 2024 and 2023



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Independent Auditor's Report

To the Board of Commissioners
Parish Hospital Service District
For the Parish of Orleans - District A
(A Component Unit of the City of New Orleans)
New Orleans, Louisiana

Report on the Audits of the Financial Statements

Opinions

We have audited the accompanying financial statements of the business-type activities of the Parish Hospital District for the Parish of Orleans - District A (the District), a component unit of the City of New Orleans, as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the District as of December 31, 2024 and 2023, and the respective changes in its financial position, and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of
 expressing an opinion on the effectiveness of the District's internal control. Accordingly,
 no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of compensation, benefits, and other payments to agency head, as required by Louisiana Revised Statute (R.S.) 24:513 A(3) is presented for purposes of additional analysis and is not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* is presented for purposes of additional analysis and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of compensation, benefits, and other payments to agency head, and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 29, 2025 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A Professional Accounting Corporation

Metairie, LA April 29, 2025

PARISH HOSPITAL SERVICE DISTRICT FOR THE PARISH OF ORLEANS - DISTRICT A (A Component Unit of the City of New Orleans) Statements of Net Position December 31, 2024 and 2023

	2024			2023	
Assets					
Current Assets					
Cash and Cash Equivalents	\$	16,401,117	\$	4,586,475	
Receivables					
Patient Accounts Receivable, less Allowance					
for Uncollectible Accounts of \$3,139,644 in 2024					
and \$3,320,742 in 2023		4,963,653		4,765,123	
Other Receivables		512,956		102,739	
Assets Whose Use is Limited		2,178,061		1,210,887	
Supplemental Payments Receivable		19,719,065		7,168,555	
Inventory		744,884		786,078	
Prepaid Expenses and Other Assets		2,723,289		8,813,673	
Total Current Assets		47,243,025		27,433,530	
Assets Limited as to Use					
Under Mortgage Agreement for linsurance		2,178,061		1,210,887	
Under Mortgage Agreement for Mortgage Reserve Fund		7,636,288		7,346,463	
Less: Amount Required for Current Obligations		(2,178,061)		(1,210,887)	
Assets Limited as to Use, Net		7,636,288		7,346,463	
Property, Plant and Equipment, Net		83,223,129		87,937,817	
Other Assets		9,950		9,950	
Total Assets		138,112,392		122,727,760	
Deferred Outflows of Resources		1,124,035		1,204,321	
Total Assets and Deferred Outflows of Resources	<u>\$</u>	139,236,427	\$	123,932,081	

The accompanying notes are an integral part of these financial statements.

PARISH HOSPITAL SERVICE DISTRICT FOR THE PARISH OF ORLEANS - DISTRICT A (A Component Unit of the City of New Orleans) Statements of Net Position (Continued) December 31, 2024 and 2023

	2024	2023
Liabilities and Net Position		
Current liabilities		
Accounts Payable	\$ 2,212,865	\$ 1,812,483
Accrued Expenses	573,082	239,315
Other Current Liabilities	9,845,826	9,878,490
Due to Related Party	46,459,165	33,491,164
Amounts Due Within One Year on Long-Term Debt	2,891,344	2,797,613
Estimated Third-Party Payor Settlements	3,571,335	2,666,346
Total Current Liabilities	65,553,617	50,885,411
Long-Term Debt, Net of Current Portion	81,334,826	84,226,169
Other Long-Term Liabilities	391,093	-
Total Liabilities	147,279,536	135,111,580
Net Position		
Net Investment in Capital Assets	120,994	2,118,356
Restricted for Debt Service	7,636,288	7,346,463
Unrestricted	(15,800,391)	(20,644,318)
Total Net Position	(8,043,109)	(11,179,499)
Total Liabilities and Net Position	\$ 139,236,427	\$ 123,932,081

PARISH HOSPITAL SERVICE DISTRICT FOR THE PARISH OF ORLEANS - DISTRICT A (A Component Unit of the City of New Orleans) Statements of Revenues, Expenses, and Changes in Net Position For the Years Ended December 31, 2024 and 2023

		2024	2023
Operating Revenues			
Net Patient Service Revenue, Net of Provision for Bad			
Debts of \$4,898,626 in 2024 and \$159,405 in 2023	\$	86,750,875	\$ 84,583,669
Operating Grants		-	106,969
Other Operating Revenue		3,281,583	2,234,980
Total Operating Revenues		90,032,458	86,925,618
Operating Expenses			
Salaries and Benefits		27,430,022	32,237,040
Supplies and Other		9,084,792	9,185,872
Other Direct Expenses		32,313,994	28,972,400
Professional Fees		2,601,285	5,542,225
Purchased Services		8,236,802	7,543,614
Depreciation	-	5,771,389	 6,521,653
Total Operating Expenses		85,438,284	90,002,804
Operating Income (Loss)		4,594,174	(3,077,186)
Non-Operating Revenues (Expenses)			
Interest Expense		(2,902,316)	(3,034,481)
Federal and State Grants		1,136,614	3,056,483
Interest Income		307,918	249,503
Total Non-Operating Revenues (Expenses), Net		(1,457,784)	271,505
Change in Net Position		3,136,390	(2,805,681)
Net Position, Beginning of Year		(11,179,499)	(8,373,818)
Net Position, End of Year	_\$_	(8,043,109)	\$ (11,179,499)

The accompanying notes are an integral part of these financial statements.

PARISH HOSPITAL SERVICE DISTRICT FOR THE PARISH OF ORLEANS - DISTRICT A (A Component Unit of the City of New Orleans) Statements of Cash Flows For the Years Ended December 31, 2024 and 2023

		2024	2023
Cash Flows from Operating Activities			
Receipts from Patients and Third-Party Payors	\$	77,778,190	\$ 84,171,444
Receipts from Operating Grants		-	106,969
Payments for Operating Expenses		(32,040,995)	(43,385,100)
Payments to Employees and for Employee-Related Costs		(27,426,050)	(32,233,068)
Net Cash Provided by Operating Activities	***************************************	18,311,145	 8,660,245
Cash Flows from Capital and Related Financing Activities	;		
Acquisition and Construction of Capital Assets		(1,056,703)	(1,974,812)
Escrow Deposits		(1,256,999)	(1,000,732)
Principal Payments on Long-Term Debt		(2,797,611)	(2,706,921)
Interest Payments		(2,829,722)	(3,062,876)
Federal and State Grants		1,136,614	3,056,483
Net Cash Used in Capital and			
Related Financing Activities		(6,804,421)	(5,688,858)
Cash Flows from Investing Activities			
Interest Income		307,918	 249,503
Net Cash Provided by Investing Activities		307,918	249,503
Increase in Cash and Cash Equivalents		11,814,642	3,220,890
Cash and Cash Equivalents, Beginning of Year		4,586,475	1,365,585
Cash and Cash Equivalents, End of Year	\$	16,401,117	\$ 4,586,475

PARISH HOSPITAL SERVICE DISTRICT FOR THE PARISH OF ORLEANS - DISTRICT A (A Component Unit of the City of New Orleans) Statements of Cash Flows (Continued) For the Years Ended December 31, 2024 and 2023

	2024	2023
Reconciliation of Operating Income (Loss) to		
Net Cash Provided by Operating Activities		
Operating Income (Loss)	\$ 4,594,174	\$ (3,077,186)
Adjustments to Reconcile Operating Income (Loss)		
to Net Cash Provided by Operating Activities		
Depreciation	5,771,389	6,521,653
Provision for Bad Debts	4,898,626	159,405
Changes in:		
Patient Accounts Receivable	(5,097,156)	(337,245)
Other Receivables	(410,217)	-
Supplemental Payments Receivable	(12,550,510)	(632,966)
Inventory	41,194	335,589
Prepaid Expenses and Other Assets	6,090,384	(2,022,071)
Accounts Payable	400,382	(1,663,133)
Acrued Expenses	333,767	-
Other Current Liabilities	(32,664)	8,423,476
Due to Related Party	12,968,001	2,789,122
Estimated Third-Party Payor Settlements	904,989	(1,836,399)
Other Long-Term Liabilities	398,786	 -
Net Cash Provided by Operating Activities	\$ 18,311,145	\$ 8,660,245

Notes to Financial Statements

Note 1. Description of Reporting Entity

Organization

The Parish Hospital Service District for the Parish of Orleans - District A (the District) is a Louisiana hospital service district established by Act 830 of the 2006 regular session of the Louisiana Legislature, as amended, which has been codified as Louisiana Revised Statutes 46:1094 through 1097. The mission of the District is to operate a state-of-the-art hospital, and to provide emergency and other essential hospital services to the residents of New Orleans East. The District opened the New Orleans East Hospital (NOEH) on July 12, 2014.

Reporting Entity

The District is a component unit of the City of New Orleans, the reporting entity, as defined by the Governmental Accounting Standards Board pronouncement. The accompanying financial statements present information only on the fund maintained by the District, and does not present information on the City of New Orleans, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

Cooperative Endeavor Agreement

On April 1, 2014, a Cooperative Endeavor Agreement (NOEH CEA) was entered into between the District, Louisiana Children's Medical Center (LCMC), and Touro Infirmary. Louisiana Children's Medical Center and Touro Infirmary are collectively referred to as the Joint Parties throughout the NOEH CEA.

The NOEH CEA provides that the Joint Parties will manage and be responsible for the day-to-day operations of a 50-bed public hospital and emergency department in exchange for a management fee paid to the Joint Parties. See Note 8 for further details.

Note 2. Summary of Significant Accounting Policies

Basis of Accounting

The basic financial statements provide information about the District's activities. The books and records must be kept in accordance with the requirements of the Secretary of the U.S. Department of Housing and Urban Development. The financial statements of the District have been prepared on the accrual basis of accounting using the economic resources measurement focus.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Estimates that are particularly susceptible to significant changes in the near-term and which require significant judgments by management include the allowances for doubtful accounts and contractual adjustments and third-party payor settlements.

Cash and Cash Equivalents

For the purposes of the statements of cash flows, the District considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

Cash includes amounts in noninterest and interest-bearing demand deposits and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Assets Whose Use is Limited or Restricted

Assets whose use is limited or restricted consists of cash balances held in escrow.

Inventories

Inventories are stated at the lower of first-in, first-out (pharmacy), and weighted average (supplies), or at its market value at the date of the statements of net position.

Prepaid Expenses and Other Assets

Prepaid expenses and other assets include prepaid expenses and amounts due to the District from Intergovernmental transfers.

Cost of Borrowing

Except for capital assets acquired through gifts, contributions, or capital grants, interest cost on borrowed funds during the period of construction of capital assets is capitalized as a component of the cost of acquiring those assets.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Deferred Outflow of Resources

In 2020, the District incurred costs in connection with the advance refunding of the District's long-term mortgage debt, which have been deferred and are being amortized over the life of the original term debt. Amortization on this deferred outflow was \$80,287 for the years ended December 31, 2024 and 2023, respectively, and is included within interest expense on the statements of revenues, expenses, and changes in net position.

Other Current Liabilities

Other current liabilities are primarily comprised of amounts that the District is committed to for Intergovernmental transfers.

Grants and Contributions

From time to time, the District receives grants from the State of Louisiana, as well as contributions from individuals and private organizations. Revenues from grants and contributions (including contributions of capital assets) are recognized when all eligibility requirements, including time requirements, are met. Grants and contributions may be restricted for either specific operating purposes or for capital purposes. Amounts that are unrestricted or that are restricted to a specific operating purpose are reported as non-operating revenues. Amounts restricted to capital acquisitions are reported as non-operating revenues and expenses

Federal and State Grants

Non-exchange grants are recognized as non-operating revenue in the statements of revenues, expenses, and changes in net position. For the years ended December 31, 2024 and 2023, the District recognized funding from government agencies in the amount of approximately \$1,137,000 and \$3,056,000, respectively.

Net Patient Service Revenue and Related Receivables

The District has entered into payment agreements with certain commercial insurance carriers, health maintenance organizations, and preferred provider organizations. Inpatient and outpatient services rendered to managed care subscribers are reimbursed at prospectively determined rates per discharge, discounts from established charges, and prospectively determined daily rates. Net patient service revenue and the related accounts receivable are reported at the estimated net realizable amounts for services rendered. The District provides care to patients even though they may lack adequate insurance or may be covered under contractual arrangements that do not pay full charges. As a result, the District is exposed to certain credit risk. The District manages such risk by regularly reviewing its accounts and contracts, and by providing appropriate allowances.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Patient Receivables

Patient receivables, where a third-party payor is responsible for paying the amount, are carried at a net amount determined by the original charge for the services provided, less an estimate made for contractual adjustments or discounts provided to third-party payors, less an estimated allowance for doubtful accounts. Patient receivables owed by the patient are carried at the original charge for the service provided less an estimated allowance for doubtful accounts.

Management determines the allowance for doubtful accounts by identifying delinquent accounts and applying a reserve percentage based on historical experiences and current expectation of the collectability of aged accounts. The District does not charge interest on patient receivables. Patient receivables are written off as bad debt expense, a component of net patient service revenue, when deemed uncollectible.

Medicare and Medicaid Reimbursement Programs

All Medicaid Programs are accountable to the Louisiana Department of Health (LDH) and to the State of Louisiana (State). LDH's objective is to continue collecting all Medicaid hospital program service costs through the annual cost report uniformly, whether the service is covered by traditional Medicaid fee for service or a Prepaid Plan.

Outpatient services rendered to Medicare outpatient services are reimbursed by the Outpatient Prospective System (OPPS), which establishes a number of Ambulatory Payment Classifications (APC) for outpatient procedures in which the District is paid a predetermined amount per procedure. Medicaid outpatient services (excluding ambulatory surgery, therapy, and clinical lab) are reimbursed at a percentage of the lower of cost or charges. Medicare and Medicaid outpatient clinical lab and Medicaid ambulatory surgery and outpatient therapy services are reimbursed based upon the respective fee schedules.

Retroactive cost settlements, based upon actual cost reports, are estimated for those programs subject to retroactive settlement and recorded in the financial statements. Final determination of retroactive cost settlements to be received under the Medicare and Medicaid regulations is subject to review by fiscal intermediaries. The District records retroactive Medicare and Medicaid settlements based upon estimates of amounts that are ultimately determined through annual cost reports filed with and audited by the fiscal intermediary. Estimated settlements are adjusted in future periods as adjustments become known or as years are settled and are no longer subject to such reviews and audits.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Medicare and Medicaid Reimbursement Programs (Continued)

Adjustments to estimated settlements resulted in a decrease to net patient service revenue of approximately \$2,169,000 and \$4,089,000 in 2024 and 2023, respectively.

The District's Medicare cost reports have been audited by the Medicare fiscal intermediary through December 31, 2020. Only the District's June 30, 2019 Medicaid cost report has been audited by the Medicaid fiscal intermediary. All other Medicaid cost reporting years remain open.

Financial Assistance Program

The District provides medical care without charge or at reduced costs to residents of its community through the provision of financial assistance. The District has established and follows its policies for financial assistance, emergency medical care, and billing and collections. Costs for medical care provided under this program are generally estimated based on direct costs incurred or through estimation of an overall cost to charge ratio to the uncompensated charges associates with care provided under this program.

During the years ended December 31, 2024 and 2023, estimated costs associated with providing financial assistance were approximately \$6,870,000 and \$4,610,000 respectively.

Statements of Revenues, Expenses, and Changes in Net Position

The District's statements of revenues, expenses, and changes in net position distinguishes between operating and non-operating revenues and expenses. Operating revenues result from exchange transactions associated with providing health care services - the District's principal activity.

Contributions of capital assets of financial resources required to be used to acquire capital assets are reported separately after non-operating revenues and expenses.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Net Position

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, as Amended, net position is classified into three components: net investment in capital assets: restricted; and unrestricted. These classifications are defined as follows:

Net Investment in Capital Assets - This component of net position consists of the historical cost of capital assets, including any restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.

Restricted - This component of net position consists of assets that have constraints that are externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted - All other net position is reported in this category.

Restricted Resources

When the District has both restricted and unrestricted resources available to finance a particular program, it is the Districts policy to use restricted resources before unrestricted resources.

Capital Assets

The District's capital assets are reported at historical cost. Contributed capital assets are reported at their estimated fair value at the time of their donation. Costs associated with capital asset acquisitions under \$2.500 are generally expensed as incurred. All capital assets other than land are depreciated or amortized (in the case of capital leases) using the straight-line method of depreciation using these asset lives:

Buildings and Improvements 30 Years Furniture and Equipment 3 - 10 Years

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Impairment of Long-Lived Assets

The District reviews its long-lived assets, including property and equipment and other intangibles, for impairment when an event or change in facts and circumstances indicates that their carrying amount may not be recoverable, but at least annually.

When the carrying value of an asset exceeds the estimated recoverability, an asset impairment charge is recognized. There was no such charge in 2024 nor in 2023.

Board of Commissioners

Members of the District's Board of Commissioners receive no compensation or per diem.

Compensated Absences

Through the NOEH CEA detailed in Note 1, the personnel of the District are employees of the Joint Parties. Compensated absences and payroll liabilities associated with employees are included in the amount owed to the Joint Parties detailed in Note 8.

Risk Management

The District is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses; natural disasters; medical malpractice; and employee health, dental, and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters. See Note 7 for further details.

Recently Issued Accounting Principles

GASB Statement No. 100: The GASB issued Statement No. 100, Accounting Changes and Error Corrections - an amendment of GASB Statement No. 62. The primary objective of the Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections. The District adopted GASB No. 100 effective January 1, 2024, with no impact to the financial statements.

GASB Statement No. 101 - Compensated Absences. The objective of the Statement is to provide a unified model for recognition and measurement for all types of compensated absences and eliminates certain previously required disclosures. The District implemented GASB No. 101 effective January 1, 2024, with no impact to the financial statements.

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Recently Issued Accounting Principles Not Yet Adopted

GASB Statement No. 102 - Certain Risk Disclosures. The objective of this Statement is to provide users of government financial statements with essential information about risks related to a government's vulnerabilities due to certain concentrations or constraints, and to enhance transparency by requiring disclosures related to these risks. The requirements of this Statement are effective for reporting periods beginning after June 15, 2024.

GASB Statement No. 103 - Financial Reporting Model Improvements. The objective of this statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. The Statement is effective for fiscal years beginning after June 15, 2025.

GASB Statement No. 104 - The objective of the Statement is to provide users of government financial statements with essential information about certain types of capital assets. The Statement is effective for fiscal year beginning after June 15, 2025.

Management is current evaluating the effects of the new GASB pronouncements scheduled for implementation for the fiscal year ending December 31, 2025.

Note 3. Cash and Cash Equivalents

Custodial Credit Risk - Deposits

Statutes authorize the District to invest in direct obligations of the U.S. Government, certificates of deposit of state banks organized under the laws of the Louisiana and national banks having their principal office in the State of Louisiana, and mutual or trust funds that are registered with the Securities and Exchange Commission under the Securities Act of 1933, and the Investment Act of 1940, with underlying investments consisting solely of and limited to securities of the United States government or its agencies.

The District's cash deposits and money market accounts included in cash and cash equivalents on its statements of net position, as of December 31, 2024 and 2023, were entirely covered by federal depository insurance or collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.

Concentration of Credit Risk

As required under GASB Statement No. 40, Deposit and Investment Risk Disclosures, an Amendment of GASB Statement No. 3, concentration of credit risk is defined as the risk of loss attributed to the magnitude of a government's investment in a single issuer. At December 31, 2024 and 2023, the District had no investments requiring concentration of credit risk disclosure.

Notes to Financial Statements

Note 4. Capital Assets

Capital assets activity as of and for the years ended December 31, 2024 and 2023 is as follows:

	December 2023		tions	Di	sposals	Т	ransfers	De	ecember 31, 2024
Capital assets, not being depreciated									
Land	\$ 3,400	,000 \$	-	S	-	\$	-	\$	3,400,000
Capital assets, being depreciated									
Buildings	116,983	.036 4	37,160		-		132,955		117,553,151
Furniture and equipment	25,923	204	34,234	(;	3,745,974)		2,138,373		24,349,837
Total capital assets being depreciated	142,906	.239 4	71,394	(3	3,745,974)		2,271,328		141,902,987
Capital assets not being depreciated									
Construction in progress	2.307	848 8	38,906		(241,899)		(2,271.328)		633,527
Total capital assets	148,614	,087 1,3	10,300	(3	3,987,873)		-		145,936,514
Less: accumulated depreciation	(60,676	,270) (5,7	71,389)	í	3,734,274	***************************************	-		(62,713,385)
Capital assets, net	\$ 87,937	.817 \$ (4,4	61,089)	\$	(253,599)	\$	_	\$	83,223,129
	Decemb e 2022	•	tions	Di	sposals	Т	ransfers	De	ecember 31, 2023
Capital assets, not being depreciated									
Land	\$ 3,400	,000 \$	-	S	-	\$	-	\$	3,400,000
Capital assets, being depreciated									
Buildings	116,848	.858 1	34,178		-		-		116,983,036
Furniture and equipment	25,923	.204	-		-		-		25,923,204
Total capital assets being depreciated	142,772	.061 1	34,17 8		-		-		142,906,239
Capital assets not being depreciated									
Construction in progress	467	214 1,8	40,634		-				2,307,848
Total capital assets	146.639	.275 1.9	74,812		-		-		148,614,087
Less: accumulated depreciation	(54,154	.617) (6,5	21,653)		-		-		(60,676,270)
Capital assets, net	\$ 92,434	,658 \$ (4,5	46,841)	\$	-	\$	-	\$	87,937,817

Depreciation expense totaled approximately \$5,771,000 and \$6,522,000 for the years ended December 31, 2024 and 2023, respectively.

Notes to Financial Statements

Note 5. Net Patient Service Revenue

Patient service revenues are generated from services provided to inpatients and outpatients receiving medical care. Inpatient revenues account for approximately 16% and 17% of total net patient service revenue for the years ended December 31, 2024 and 2023, respectively.

A summary of the District's gross revenue by payor for the years ended December 31, 2024 and 2023 is as follows:

	2024	2023		
Medicare/Medcaid	72.9%	82.7%		
Managed Care/Commercial	19.8%	11.8%		
Self Pay	7.3%	5.5%		
Total	100.0%	100.0%		

Supplemental Payment Programs

The District has collaborated with the State of Louisiana and units of local government in Louisiana to more fully fund the Medicaid program and to ensure the availability of quality healthcare services for the low income residents in the community population. The provision of this care directly to low income and needy patients was supported through the State's plan by the Centers for Medicare and Medicaid Services (CMS).

Through the State's Full Directed Payment program (Money-Follows-the Patient or MFP), revenue is recognized based on an amount estimated by the Louisiana Department of Health for the State's fiscal year. Further, the District is eligible to participate in disproportionate share revenue under the State's plan for funding Medicaid. All amounts remitted under the MFP are subject to reconciliation based on volume of eligible Medicaid patients.

In addition, the District entered into agreements to receive or qualify for payments under the State's Medicaid Managed Care Quality Incentive Program (MCIP) where revenue is recognized on the accomplishment of defined performance measures.

For the years ended December 31, 2024 and 2023, the District recognized revenue from these programs totaling \$44,070,000 and \$36,748,000, respectively. Amounts owed to the District at December 31, 2024 and 2023, from these programs totaled approximately \$19,719,000 and \$7,169,000, respectively.

Notes to Financial Statements

Note 6. Mortgage Payable

The District entered into a Federal Housing Administration (FHA) 242-insured mortgage that significantly funded the construction, demolition, and remediation costs; design, project management, legal and organizational fees; equipment and furnishings; and financing charges of the Methodist Hospital Acquisition and Development Project. This mortgage is insured through the U.S. Department of Housing and Urban Development (HUD).

The mortgage carries an interest rate of 3.30%, with interest and principal payable until maturity in 2045. Interest incurred totaled approximately \$2,822,000 and \$2,954.000 for the years ended December 31, 2024 and 2023, respectively.

During 2024 and 2023 the District made principal payments of \$2,797,611 and 2,706.921, respectively.

In connection with the mortgage, the District is obligated to pay an annual mortgage insurance premium as well as maintain a mortgage reserve fund. As presented on the statements of net position, the District has assets limited as to their use for these specific requirements. Through a combination of funds on hand at December 31, 2024 and an additional funding within a 60 day window subsequent to December 31, 2024, the District is in compliance with its required funding of its mortgage insurance reserve fund.

Future principal and interest payments due on the mortgage loan are as follows:

Years Ending December 31,	Principal	Interest
2025	2,891,344	2,735,992
2026	2,988,215	2,639,121
2027	3,088,331	2,539,005
2028	3,191,802	2,435,534
2029	3,298,739	2,328,597
2030-2034	18,227,437	9,909,243
2035-2039	21,492,447	6,644,234
2040-2044	25,342,303	2,794,376
2045	3,705,552	46.003
Total	\$ 84,226,170	\$ 32,072,106

Notes to Financial Statements

Note 7. Risk Management and Regulatory Matters

Professional and General Liability Insurance

Professional and general liability claims have been asserted against the District and are in various stages of developing. Events occurring through December 31, 2024 may result in the filing of additional claims. The District has a risk management program that provides professional and general liability coverage up to \$43,000,000 in the aggregate.

Professional liability claims are limited through the District's participation in the Louisiana Patient's Compensation Fund (the Fund). The Fund was established through state legislation and statutorily limits each medical professional liability claim to \$500,000. The District is self-insured for the first \$100,000 of each claim. The remaining \$400,000 of each claim is covered by the Fund. The District has additional coverage that reduces this self-insurance limit to \$10,000 and would cover any claims not covered by the Fund.

Additionally, the District has a per-occurrence retention of \$10,000 for professional and general liability with a limit of \$41,000,000.

Estimated Employee Health and Workers' Compensation Claims

The personnel servicing the District are employed by the Joint Parties mentioned in Note 1, and insured under the LCMC Health Employee Medical Plan. LCMC Health has a risk management program that provides excess coverage for non-domestic employee health claims and both domestic and non-domestic workers' compensation claims on an occurrence basis.

Regulatory Matters

The health care industry is subject to numerous laws and regulations of federal, state, and local governments. These laws and regulations include, but are not necessarily limited to, matters such as licensure, accreditation, government health care program participation requirements, and reimbursement for patient services. Government activity has continued with respect to investigations and allegations concerning possible violations of fraud and abuse statutes and regulations by health care providers. Violations of these laws and regulations could result in expulsion from government health care programs together with the imposition of significant fines and penalties, as well as significant repayments for patient services previously billed. Management believes that the District is in compliance with fraud and abuse, as well as other applicable government laws and regulations.

Notes to Financial Statements

Note 8. Commitments and Contingencies

Federal and Private Grants

The District receives grants from federal and private sources. The District is subject to discretionary audits by the funding sources. There have been no audits by funding sources during the years ended December 31, 2024 and 2023, and management does not anticipate any adjustments as a result of future audits.

Cooperative Endeavor Agreement

As mentioned in Note 1, the District entered into the NOEH CEA. As detailed in Note 6, the District is obligated on a mortgage that is insured by HUD. So long as a mortgage on the District's property is insured or held by the Secretary of HUD, the Secretary may make a written request to the District and the Joint Parties to terminate the NOEH CEA with or without cause. The terms of the NOEH CEA provide that the District shall pay to the Joint Parties a fee that is comprised of management fees, revenue cycle billing and collection services, and direct and indirect operating components. The District and the Joint Parties have agreed that Operating Revenues of NOEH, as defined, shall be the only source of funds for paying the management fee.

Through the NOEH CEA, the District has recognized expenses of approximately \$1,656,000 and \$2.957,000 for the years ended December 31, 2024 and 2023, respectively. At December 31, 2024 and 2023, the District owes the Joint Parties approximately \$46,500,000 and \$33,500,000 for both the costs incurred by the Joint Parties on behalf of the District as well as expenses recognized by the District and the annual management fee. These amounts are included within other current liabilities on the District's statements of net position.

Note 9. Concentrations of Third-Party Payor Credit Risk

The District grants credit without collateral to its patients, who are mostly local residents that are insured under third-party payor agreements. The mix of receivables from patients and third-party payors, net of contractual allowances and discounts, at December 31, 2024 and 2023, was as follows:

	2024	2023		
Medicare/Medicaid	58.8%	63.0%		
Managed Care/Commercial	41.1%	35.0%		
Self Pay	0.1%	2.0%		
Total	100.0%	100.0%		

Notes to Financial Statements

Note 10. Reclassifications

Certain amounts in the prior year financial statements have been reclassified in order to be comparable with the current year presentation. These reclassifications had no effect on the reported results of operations.

Note 11. Subsequent Events

The District has evaluated subsequent events through April 29, 2025, the date which the financial statements were available to be issued. The District determined that no additional events occurred that require disclosure.

Schedule of Compensation, Benefits, and Other Payments To Agency Head

Agency Head

Mr. Ronnie Burns, Board Chairman

Purpose	Amount
Salary	\$0
Benefits - Insurance	\$0
Benefits - Retirement	\$0
Benefits - Other	\$0
Car Allowance	\$0
Vehicle Provided by Government	\$0
Per Diem	\$0
Reimbursements	\$0
Travel	\$0
Registration Fees	\$0
Conference Travel	\$0
Continuing Professional Education Fees	\$0
Housing	\$0
Unvouchered Expenses	\$0
Special Meals	\$ 0

PARISH HOSPITAL SERVICE DISTRICT FOR THE PARISH OF ORLEANS - DISTRICT A (A Component Unit of the City of New Orleans) Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2024

	Assistance		
Federal Grantor/Pass-Through Grantor	Listing Number	Pass-Through	Federal
Program Title	Number	Entity No.	Expenditures
U.S. Department of Housing and Urban Development		,	1
Direct Awards			
Section 242 - Mortgage Insurance for Hospitals	14.128		\$ 87,023,783
Total U.S. Department of Housing and Urban Development			87,023,783
U.S. Department of Health and Human Services			
Through: State of Louisiana			
Activities to Support State, Tribal, Local and Territorial (STLT) Health			
Department Response to Public Health or Healthcare Crises	93.391		543,727
Total U.S. Department of Health and Human Services			543,727
U.S. Department of Homeland Security			
Pass Through: State of Louisiana			
Disaster Grants - Public Assistance (Presidentially Declared Disasters	s) 97.036		592,887
Total U.S. Department of Homeland Security			592,887
Total Expenditures of Federal Awards			\$ 88,160,397

See independent auditor's report and accompanying notes to schedule of expenditures of federal awards.

Notes to Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2024

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the District under programs of the federal government for the year ended December 31, 2024. The information in this schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.* Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the District.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the schedule are reported on the accrual basis of accounting and the cost accounting principles contained in the Uniform Guidance. Under these cost principles, certain types of expenditures are not allowable or are limited as to reimbursement. Expenditures for loan disbursements are recognized when paid.

Note 3. Sub-Recipients

There were no payments to sub-recipients for the fiscal year ended December 31, 2024.

Note 4. Loan Balance

In accordance with 2 CFR 200.502, the loan balance reported on the schedule of expenditures of federal awards represents the loan balance at the beginning of the year. As of December 31, 2024, the outstanding balance of this loan program was \$84,226,170.

Note 5. Indirect Cost Rate

The District did not apply indirect costs to this program.



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Commissioners
Parish Hospital Service District
For the Parish of Orleans - District A
(A Component Unit of the City of New Orleans)
New Orleans, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Parish Hospital Service District for the Parish of Orleans - District A (the District) as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated April 29, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

A Professional Accounting Corporation

Metairie, LA April 29, 2025



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Commissioners
Parish Hospital Service District
For the Parish of Orleans - District A
(A Component Unit of the City of New Orleans)
New Orleans, Louisiana

Report on Compliance for Each Major Program

Opinion on Each Major Federal Program

We have audited the Parish Hospital Service District for the Parish of Orleans - District A's (the District) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended December 31, 2024. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the
 audit in order to design audit procedures that are appropriate in the circumstances and
 to test and report on internal control over compliance in accordance with the Uniform
 Guidance, but not for the purpose of expressing an opinion on the effectiveness of the
 District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control overcompliance. Accordingly, no such opinion is expressed

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A Professional Accounting Corporation

Metairie, LA April 29, 2025

Schedule of Findings and Questioned Costs For the Year Ended December 31, 2024

I. Summary of Independent Auditor's Results		
Financial Statements		
Type of auditor's report issued:		Unmodified
Internal control over financial reporting:		
Material weakness identified?	Yes	XNo
 Significant deficiency identified that is 		
not considered to be a material		
weakness?	Yes	X None Reported
Noncompliance material to financial		
statements noted?	Yes	XNo
Federal Awards		
Internal control over major programs		
Material weakness identified?	Yes	X No
 Significant deficiency identified that 		
is not considered to be a material		
weakness?	Yes	XNone Reported
Type of auditor's report issued on compliance for major	or programs: Unmodified	
Any audit findings disclosed that are		
required to be reported in accordance with		
section 2 CFR 200.516(a)?	Yes	XNo
Identification of major programs		
Assistance Listing Number	Name of Federa	al Program or Cluster
44.400	0 . 040 44	
14.128 93.391	Section 242 - Mortgage Insurance for Hospitals	
93.391	Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to	
	Public Health or Healthcare Crises	
	i ubilo i leaitti Oi	TRUMINATE CHACA
Dollar threshold used to distinguish		
between Type A and Type B programs	<u>\$ 750</u>	.000
Auditee qualified as low-risk auditee?	Y Vec	No

Schedule of Findings and Questioned Costs (Continued) For the Year Ended December 31, 2024

II. Financial Statement Findings:
None. III. Federal Award Findings and Questioned Costs:
None.

Schedule of Prior Audit Findings For the Year Ended December 31, 2024

None.





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AGREED-UPON PROCEDURES REPORT

Parish Hospital Service District for the Parish of Orleans - District A (A Component Unit of the City of New Orleans)

Independent Accountant's Report
On Applying Agreed-Upon Procedures

For the Period January 1, 2024 - December 31, 2024

To the Board of Commissioners
Parish Hospital Service District
For the Parish of Orleans - District A
(A Component Unit of the City of New Orleans)
New Orleans, Louisiana and the
Louisiana Legislative Auditor

We have performed the procedures enumerated below, which were agreed to by the Parish Hospital Service District for the Parish of Orleans - District A (A Component Unit of the City of New Orleans) (the District) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2024 through December 31, 2024. The District's management is responsible for those C/C areas identified in the SAUPs.

The District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in the LLA's SAUPs for the fiscal year January 1, 2024 through December 31, 2024. Additionally, the LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and results are as follows:

1) Written Policies and Procedures

- A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
 - i. Budgeting, including preparing, adopting, monitoring, and amending the budget.

- ii. **Purchasing**, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.
- iii. Disbursements, including processing, reviewing, and approving.
- iv. Receipts/Collections. including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
- v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.
- vi. *Contracting*, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- vii. *Travel and Expense Reimbursement*, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- viii. Credit Cards (and debit cards, fuel cards, purchase cards, if applicable), including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- ix. *Ethics*, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.
- x. **Debt Service**, including (1) debt issuance approval. (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- xi. Information Technology Disaster Recovery/Business Continuity, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions. (2) annual employee training, and (3) annual reporting.

Results: No exceptions were found as a result of performing these procedures.

5) Collections (excluding electronic funds transfers)

- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).
- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
 - i. Employees responsible for cash collections do not share cash drawers/registers:
 - ii. Each employee responsible for collecting cash is not also responsible for preparing/ making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit:
 - iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/ official is responsible for reconciling ledger postings to each other and to the deposit; and
 - iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.
- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.
- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternatively, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits, and:
 - i. Observe that receipts are sequentially pre-numbered.
 - ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - iii. Trace the deposit slip total to the actual deposit per the bank statement.
 - iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).
 - v. Trace the actual deposit per the bank statement to the general ledger.

<u>Results</u>: For both deposits selected, bank deposit was not made within one day of receipt. No other exceptions were found as a result of these procedures.

We were engaged by the District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing on those C/C areas identified in LLA's SAUP, and the results of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana R.S. 24:513, this report is distributed by the LLA as a public document.

A Professional Accounting Corporation

Metairie, LA June 23, 2025

Management's Response

Exception:

Procedure D.iv. For both deposits selected, bank deposit was not made within one day of receipt.

Management's Response:

It has been the procedure of the District to deposit collections once a week due to volume of transactions. Checks on hand not deposited are kept in a secure safe to minimize the risk of loss from the delay in deposit. Brinks is contracted to pick up deposits on a weekly basis due to the low dollar and volume of checks.