

Affidavit and Revenue Certification

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Baton Rouge Little Theater, LLC dba Theatre Baton Rouge ENTITY NAME
East Baton Rouge Parish
Baton Rouge, LA (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Carole J. Moore
(enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Theatre Baton Rouge (enter entity name) as of 07/31/2019 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Carole J. Moore (officer name), who, duly sworn, deposes and says that Theatre Baton Rouge (entity name) received \$75,000 or less in revenues and other sources for the year ended 07/31/2019, and accordingly, is not required to have an audit for the previously mentioned year.

Carole J. Moore
Officer's Signature

Sworn to and subscribed before me this 5 day of November, 2019.

[Signature]
NOTARY PUBLIC SIGNATURE & SEAL
Darlene Moussa
Notary Public
Notary ID No. 126978 Commissioned for Life
East Baton Rouge Parish, Louisiana

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date _____

Please Complete This Section
Officer's Name _____
Officer's Title _____
Address _____
City, Zip _____
Ph: Cell/Land _____
E-mail _____

Baton Rouge Little Theater, LLC dba Theatre Baton Rouge
(Agency Name)

Statement of Cash Receipts and Disbursements

For the Year Ended July 31, 2019
(Year-End)

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1. Arts Council PAG Grant Fun Home	\$ 4,500. ⁰⁰	\$	\$ 4,500. ⁰⁰
2. Junior League - Silent Sky	\$ 2,500. ⁰⁰		\$ 2,500. ⁰⁰
3. Pennington Foundation - Newsies	\$ 10,000. ⁰⁰		\$ 10,000. ⁰⁰
4. Louisiana Office of Cultural Development	\$ 1,280. ⁰⁰		\$ 1,280. ⁰⁰
5.			
6. Total receipts (add lines 1 - 5)	<u>\$ 18,280.⁰⁰</u>	<u>\$</u>	<u>\$ 18,280.⁰⁰</u>
DISBURSEMENTS (Provide Brief Description):			
7. General Operating Funds	\$ 8,780. ⁰⁰	\$	\$ 8,780. ⁰⁰
8. Profession Fees & Honorariums	\$ 9,500. ⁰⁰		\$ 9,500. ⁰⁰
9.			
10.			
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	<u>\$ 18,280.⁰⁰</u>	<u>\$</u>	<u>\$ 18,280.⁰⁰</u>
14. Change in fund balance (Lines 6 minus 13)	\$	\$	\$
15. Fund Balance at beginning of year	\$	\$	\$
16. Fund balance (deficit) at end of year (Add lines 14-15) -This amount also goes on line 12, Statement B	\$	\$	\$

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

11:34 AM
 11/05/19
 Accrual Basis

Baton Rouge Little Theater, Inc.
Balance Sheet
 As of July 31, 2019

	Jul 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1100 · CASH	
1106 NEW OPERATIONS ACCT	25,646.25
1090 · Petty Cash	250.00
1102 · BRLT Endowment Fund	22,628.48
1103 · Whitney Contributions	127.54
1104 · Whitney Operations	-12,355.14
1105 · Whitney Payroll	-13,498.07
Total 1100 · CASH	22,799.06
Total Checking/Savings	22,799.06
Accounts Receivable	
1200 · Accounts Receivable	3,380.00
Total Accounts Receivable	3,380.00
Other Current Assets	
1394 · 20-21 Prepaid Expense	400.00
1392 · 19-20 Prepaid Expense	7,519.68
18/19 PREPAID EXPENSES	3,724.71
1210 · Miscellaneous Receivables	121,948.12
12100 · Inventory Asset	200.00
1470 · Prepaid Insurance	2,512.80
1480 · Prepaid Other	6,676.67
Total Other Current Assets	142,981.98
Total Current Assets	169,161.04
Fixed Assets	
1640 · Orchestra Assets	328.98
1600 · Accumulated Depreciation	-992,209.33
1610 · Building and Equipment	810,935.33
1620 · Furniture & Fixtures	377,292.13
Total Fixed Assets	196,347.11
Other Assets	
19/20 Prepaid Expenses	3,134.23
17/18 PREPAID EXPENSES	8.46
Total Other Assets	3,142.69
TOTAL ASSETS	368,650.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	88,890.25
Total Accounts Payable	88,890.25
Other Current Liabilities	
2200 · Flood Donations	126.90
2610 · Sales Tax Payable	143.92
2310 · Hancock Business Line Credit	
2311 · Hancock/Whitney Loan	2,531.00
2310 · Hancock Business Line Credit - Other	61,448.90
Total 2310 · Hancock Business Line Credit	63,979.90
2400 · Deferred Revenues & Support	
2425 · Deferred Annual Fund	16,705.00

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11/05/19
Accrual Basis

Baton Rouge Little Theater, Inc.
Balance Sheet
As of July 31, 2019

	<u>Jul 31, 19</u>
2430 · DEFERRED SUBSCRIPTIONS	
24302 · Def. Subscrip. City Series	5,270.00
24301 · Def. Subscrip. Cap Series	83,445.00
2430 · DEFERRED SUBSCRIPTIONS - Other	255.00
Total 2430 · DEFERRED SUBSCRIPTIONS	<u>88,970.00</u>
2412-DEFERRED SPONSORSHIPS	
24123 - Def. Young Actors Prog.	1,002.00
24121 - Def. Spons Cap Series	20,000.00
2412-DEFERRED SPONSORSHIPS - Other	45,000.00
Total 2412-DEFERRED SPONSORSHIPS	<u>66,002.00</u>
2426 · DEFERRED Door Ticket Sales	2,998.00
2400 · Deferred Revenues & Support - Other	-72.00
Total 2400 · Deferred Revenues & Support	<u>174,603.00</u>
2500 · Payroll Liabilities	
2510 · Accrued Payroll Taxes Payable	-0.38
Total 2500 · Payroll Liabilities	<u>-0.38</u>
Total Other Current Liabilities	<u>238,853.34</u>
Total Current Liabilities	<u>327,743.59</u>
Total Liabilities	<u>327,743.59</u>
Equity	
3010 · Permantly Restricted net asset	21,028.45
3020 · Temp Restricted Net Assets	2,283.00
3900 · Retained Earnings	-37,659.46
Net Income	55,255.26
Total Equity	<u>40,907.25</u>
TOTAL LIABILITIES & EQUITY	<u><u>368,650.84</u></u>

Baton Rouge Little Theater, LLC dba Theatre Baton Rouge (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended 07/31/2019 (Year-End)

Agency Head Name and Title: Jenny Ballard, Managing Artistic Director

Purpose	Dollar Amount
1. Salary	1. \$ 55,000.00
2. Benefits-insurance	2. \$ 6,176.76
3. Benefits-retirement	3. N/A
4. Benefits-other (describe) <u>Paid Time Off</u>	4. \$ 2,855.66
5. Benefits-other (describe) <u>Holiday Pay</u>	5. \$ 4,019.08
6. Benefits-other (describe)	6.
7. Car allowance	7. N/A
8. Vehicle provided by government (if reported on your W-2)	8. N/A
9. Per diem	9. N/A
10. Reimbursements	10. N/A
11. Travel	11. N/A
12. Registration fees	12. N/A
13. Conference travel	13. N/A
14. Housing	14. N/A
15. Unvouchered expenses (example: travel advances, etc.)	15. N/A
16. Special meals	16. N/A
17. Other <u>Instructor for Class</u>	17. \$ 1,020.00
18. TOTAL (enter total of line 1-17)	18. \$ 69,071.50

_____ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

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