

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

**FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION WITH
INDEPENDENT AUDITOR'S REPORT**

and

**INDEPENDENT AUDITOR'S REPORTS ON INTERNAL ACCOUNTING CONTROL
AND COMPLIANCE AND OTHER MATTERS**

For the Year Ended March 31, 2025

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
St. Mary Community Action Committee
Association, Inc. (Association)
Franklin, Louisiana

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of St. Mary Community Action Committee Association, Inc. (a nonprofit organization) which comprise the statement of financial position as of March 31, 2025, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to these financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of St. Mary Community Action Committee Association, Inc., as of March 31, 2025, and the activities and changes in its net assets, functional expenses, and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Association, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from errors, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of compensation, benefits and reimbursement to agency head, political subdivision head or chief executive officer, and the schedules of activity by program, are presented for additional analysis and are not a required part of the basic financial statements of the St. Mary Community Action Committee Association, Inc. The accompanying schedule of expenditures of federal awards and related notes as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, are presented for purposes of additional analysis and are also not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, such information is fairly stated in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 29, 2025, on our consideration of the Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Association's internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Association's internal control over financial reporting and on compliance.



CERTIFIED PUBLIC ACCOUNTANTS

September 29, 2025
Morgan City, Louisiana

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

STATEMENT OF FINANCIAL POSITION

March 31, 2025

ASSETS

Current assets

Cash	\$	840,453
Grants receivable		791,844
Other receivables		12,485

Total current assets 1,644,782

Noncurrent assets

Held for Transfer	\$	25,000
Fixed assets - less accumulated depreciation		<u>5,510,039</u>
		5,535,039
Operating Lease - Right of Use		<u>19,959</u>

Total noncurrent assets 5,554,998

Total assets \$ 7,199,780

LIABILITIES AND NET ASSETS

Current liabilities

Accounts payable and accrued expenses	\$	722,863
Deferred revenue		2,971
Operating Lease Liability		<u>5,987</u>

Total current liabilities 731,821

Long-Term Liabilities

Operating Lease Liability		<u>13,551</u>
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Total long-term liabilities 13,551

Net assets

Without donor restrictions (98,893)

With donor restrictions:

Fixed assets with explicit restrictions on use	\$	4,883,659
Head Start Programs		313,901
Housing and utility assistance programs		864,885
Transportation programs		160,747
Family and children programs		311,248
Management and general		<u>18,861</u>
		6,553,301

Total net assets 6,454,408

Total liabilities and net assets \$ 7,199,780

The accompanying notes are an integral part of these financial statements.

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

**STATEMENT OF ACTIVITY AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2025**

Changes in net assets without donor restrictions	
Revenue	
Revenue from real estate operations	\$ 32,278
Support	
Grants	
Federal	1,402,364
Local	112,269
Other	817,474
Contributions	234,350
Net assets released from restrictions:	
Satisfaction of program restrictions	8,514,655
Reduction of fixed assets with restrictions on use	481,417
Total support without donor restrictions	11,594,807
Expenses	
Head Start programs	6,610,768
Housing and utility assistance programs	2,383,118
Transportation programs	395,498
Family and childrens programs	1,278,914
Management and general	550,326
Total expenses without donor restrictions	11,218,624
Increase (decrease) in net assets without donor restrictions	376,183
Changes in net assets with donor restrictions:	
Support	
Grants	
Federal	8,631,097
Local	38,682
Gain on disposal of fixed asset	102,939
Net assets released from restrictions:	
Satisfaction of program restrictions	(8,514,655)
Reduction of fixed assets with donor restrictions	(481,417)
Increase (decrease) in net assets with donor restrictions	(223,354)
Increase (decrease) in net assets	152,829
Net assets at March 31, 2024	6,301,579
Net assets at March 31, 2025	\$ 6,454,408

The accompanying notes are an integral part of these financial statements.

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended March 31, 2025

<u>Expenses:</u>	<u>Head Start Programs</u>	<u>Housing and Utility Assistance Programs</u>	<u>Transportation Programs</u>	<u>Family and Children Programs</u>	<u>Management and General</u>	<u>Total</u>
Salaries and benefits	\$ 4,857,876	\$ 528,491	\$ 246,188	\$ 288,691	\$ 256,743	\$ 6,177,989
Utilization of Contributed:						
Supplies	2,690	-	-	-	-	2,690
Professional Services	231,660	-	-	-	-	231,660
Professional Services	149,952	29,069	14,067	3,995	132,336	329,419
Contractual						
Maintenance- Facilities	17,893	175	-	550	825	19,443
Rent	6,900	-	-	-	-	6,900
Services	107,708	18,286	3,697	501,987	35,191	666,869
Supplies	77,749	22,449	4,780	85,989	11,110	202,077
Travel and Transportation	50,359	46,557	36,227	4,702	6,374	144,219
Insurance	417,859	52,856	63,985	1,649	14,725	551,074
Benefits Provided to Community						
Emergency Assistance	-	-	-	-	5,232	5,232
Food	487	616	-	313,275	7,392	321,770
Utility Payments	-	1,413	-	-	-	1,413
Weatherization	-	1,562,071	-	-	-	1,562,071
Other	95,391	39,726	2,510	63,845	33,873	235,345
Operating Lease Expense	3,479	-	-	-	-	3,479
Depreciation	347,694	34,329	13,071	8,469	35,107	438,670
Utilities, Telephone, and Internet	243,071	47,080	10,973	5,762	11,418	318,304
Total Unrestricted Expenses	\$ 6,610,768	\$ 2,383,118	\$ 395,498	\$ 1,278,914	\$ 550,326	\$ 11,218,624

See accompanying notes and independent auditors' report.

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

STATEMENT OF CASH FLOWS
For the Year Ended March 31, 2025

Cash flows from operating activities:	
Received from grantors	\$ 9,876,032
Other revenues	1,084,102
Paid to employees	(6,177,989)
Paid to vendors	(4,334,606)
Payments on operating leases	<u>(3,808)</u>
Net cash provided by operating activities	<u>443,731</u>
Cash flows from investing activities:	
Purchases of fixed assets	(386,899)
Sale of fixed assets	<u>130,000</u>
Net cash provided (used) by investing activities	<u>(256,899)</u>
Net increase in cash and cash equivalents	186,832
Cash and cash equivalents at beginning of year	<u>653,621</u>
Cash and cash equivalents at end of year	<u><u>\$ 840,453</u></u>

NOTE:

The Association received noncash contributions of supplies and professional services and equipment totaling \$234,350 during the year.

The Association acquired an operating right-of-use asset in the amount of \$17,144, increasing operating lease liabilities during the year.

The accompanying notes are an integral part of these financial statements.

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

NOTES TO THE FINANCIAL STATEMENTS

March 31, 2025

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

A summary of the Association's significant accounting policies applied in the preparation of the accompanying financial statements follows:

The Association is a not-for-profit corporation designated as St. Mary Parish's official agency for the enactment and oversight of many social, education, and welfare programs for the citizens of St. Mary Parish, Louisiana, including the operation of the local Head Start program. In addition, the Association also operates the Head Start program and certain other programs for Vermillion Parish. The Association receives Federal, state, and local funding to operate its various programs.

The following is a summary of the programs with significant activity and their primary functions applicable to the Association during the year ended March 31, 2025:

<u>Program</u>	<u>Funding Source</u>	<u>Functions</u>
General	Various	General operations.
Head Start #22	U.S. Dept. of Health and Human Services	To provide comprehensive health, educational, nutritional, social, and other services to economically disadvantaged preschool children and to provide parents with training and education to foster their understanding of and involvement in the development of their children.
Child and Adult Care Food Program (CACFP)	U.S. Dept. of Agriculture	To supply supplemental nutritious foods and nutrition education to low-income families.
Vermillion Transit	Vermillion Parish Police Jury, U.S. Dept. of Transportation and State of Louisiana Dept. of Transportation	To supplement transportation services.

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

<u>Program</u>	<u>Funding Source</u>	<u>Functions</u>
Community Services Block Grant (CSBG)	U.S. Dept. of Health and Human Services	To provide administrative assistance to non-profit community service organizations.
Revolving Loan Fund	U.S. Dept. Of Agriculture	To provide loans to small businesses located in rural areas.
Capital Reserve	Various	To provide unrestricted reserve operations funding in the event of agency wide budget cuts/shortfalls.
Parish Council	St. Mary Parish Council, U.S. Dept of Transportation, and State of Louisiana Dept. Of Transportation	To supplement transportation services.
LIHEAP Utility Payments	U.S. Dept. of Health and Human Services	To assist eligible households to meet home energy costs.
Weatherization	U.S. Dept. of Energy	To weatherize dwellings of low-income individuals.
Head Start Cares Act	U.S. Dept. of Health & Human Services	To provide additional Head Start funding to strengthen and support families, individuals, youth and children during a public health crisis
ECN Preschool Development Grant (PDG) Seats	U.S. Dept. of Health & Human Services	To provide early learning for low-income children
Believe!	U.S. Dept. of Health & Human Services	To strengthen the childcare system and expand supply of and access to high-quality early childhood options
Summer Feeding	U.S. Dept. of Agriculture	To supply nutritious foods to children during summer months.

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

<u>Program</u>	<u>Funding Source</u>	<u>Functions</u>
Housing Department	Earned fees and Louisiana Housing Corporation	To provide housing assistance, counseling, etc. regarding home ownership.
Early Childhood Pilot Program	Louisiana Dept. of Children & Family Services and U.S. Dept. of Health and Human Services	To provide unified Early Childhood System, which was directed by Act 3 of the 2012 Regular Legislative Session to develop a community network. The Early Childhood network will expand access to high quality, publicly funded early childhood programs to families to ensure more children enter school kindergarten ready.
Affordable Housing (Faith Place)	Rent Revenue	To provide affordable housing through development and construction.
Isaiah's House	Rent Revenue and U.S. Department of Housing & Urban Development	To provide safe and affordable housing in the form of rental property to residents of St. Mary Parish.
Community Service Block Grant (CSBG) CARES Act	U.S. Dept. of Health & Human Services	To prevent, prepare and respond to the Coronavirus and to support immediate community based Services
Head Start COVID-19	U.S. Dept. of Health & Human Services	To provide additional Head Start funding due to COVID-19
Child Care Assistance Program (CCAP)	U.S. Dept. of Health & Human Services	To help low income pay for child care
Lihwap-Low Income Household Water Assistance Program	U.S. Dept. of Health & Human Services	To assist eligible households paying arrearages (past due bills) & rates charged to the household for drinking water and/or waste water services
St. Mary Hope Project	U.S. Department of Housing & Urban Development	To provide safe and affordable housing in the form of rental property to residents of St. Mary Parish

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Accounting

The accrual basis of accounting is generally used by the Association.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Support and Revenues

A significant portion of the Association's support and revenue is in the form of grants and contributions from governmental agencies and other groups. Contributions are generally reported as support with donor restrictions, if they are received with donor stipulations. Significant grants are also accounted for as support with donor restrictions if the value received by the grant provider is only incidental to the public benefit provided by use of the grant funds. When the stipulations of the grantor or donor are met, then these assets are reclassified as unrestricted and reported in the statement of activity and changes in net assets as net assets released from restrictions. The Association receives some grants which would normally be accounted for as support with donor restrictions. However, when the Association meets grantor restrictions in the same year as the grant funds are received, these grants are reported as unrestricted.

Expenses

Assets or expenses and their related liabilities are recorded when the related goods or services are received by the Association.

Utilization of Contributed Nonfinancial Goods, Services or Facilities

In general contributed nonfinancial goods and facilities that meet the proper criteria are recorded as items of support or revenue with a like amount recorded as an expense or an asset upon receipt at fair market value.

In accordance with FASB Accounting Standards Codification, contributions of services shall be recognized only if the services received a) create or enhance nonfinancial assets or b) require specialized skills and the person providing the service possesses the specialized skill which must be of a type that would be otherwise purchased.

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

Fixed Assets

Purchased furniture, fixtures, and other equipment are valued at their actual cost or estimated cost. Contributed items are valued at their estimated fair market value at the date of the contribution. Fixed assets are depreciated over their estimated useful lives on the straight-line basis.

Fixed assets purchased with grantor funds may need to be used for a specific purpose or time period and returned to the grantor, sold or retained by the organization in accordance with the respective grant agreements upon program completion. The Association accounts for the acquisition of fixed assets in one of two ways depending upon grantor restriction as shown below:

1. If the grantor does not stipulate the use, timeframe, and disposition of the fixed assets then the Association records fixed assets as unrestricted support when the assets are placed in service.
2. If the grantor specifies a particular use but no timeframe it is the Association's policy to record the fixed assets as restricted support and increase net assets with donor restrictions. The Association then records depreciation over the asset's useful life and net assets are periodically reclassified from with donor restrictions to without donor restrictions as the asset is depreciated.

Funds received that are restricted to the construction of fixed assets are reported as restricted support that increase net assets with donor restrictions, those restrictions expire when the construction is complete and the fixed assets are placed into service, at which time they are accounted for as described in 1 or 2 above.

Compensated Absences

Compensation is paid to employees absent from work due to illness or vacation. An accrual is made for the amount of compensation the employees will receive in the future based upon services performed through March 31, 2025. The amount accrued at March 31, 2025 is approximately \$107,000.

Net assets

In accordance with the FASB Accounting Standards Codification, the Association must report net assets in each of the following two classes:

- a. net assets with donor restrictions - net assets in this category are restricted by grantor or donor imposed stipulations. Some donor restrictions are temporary in nature; these restrictions will either expire by passage of time or can be fulfilled and removed by actions of the organization.
- b. net assets without donor restrictions - net assets in this category are not restricted by grantor or donor imposed restrictions.

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

The Association has net assets with donor restrictions and net assets without donor restrictions.

The net assets with donor restrictions result from grants or donations received with restrictions that expire when those grantor or donor imposed stipulations have been met. Once the stipulation related to the restriction has been met these net assets with donor restrictions are reclassified as net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Cash and cash equivalents

For purposes of the Statement of Cash Flows, the Association considers all cash in non-interest bearing checking accounts and cash on hand to be cash and cash equivalent accounts.

Income Tax Status

The Association operates as a not-for-profit organization which has obtained a favorable tax determination letter from the IRS dated July 3, 1995 stating the Association is qualified, under Section 501 (c) (3) of the Internal Revenue Code. Once qualified the Association is required to operate in conformity with the code to maintain its qualification. Management believes the Association is currently operated in compliance with the applicable requirements of the code. Therefore no provision for income tax has been included in the Association's financial statements.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Association and recognize a tax liability (or asset) if the Association has taken an uncertain position that more likely than not would not be sustained upon examination by the applicable authorities. The Association is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. Management believes the Association is no longer subject to income tax examination for years ended March 31, 2021 and prior.

NOTE 2 – REAL ESTATE OPERATIONS

In prior years the Association received grants through the Louisiana Housing Corporation (LHC) from HUD. The grants were used to purchase property and construct four homes.

It was the intent of the Association and its funding grantors to make the sales price of the homes affordable to lower income buyers by recovering only a portion of the costs of the homes and the land.

In the past one of the homes was sold.

The Association has three remaining homes that are under rental agreements with options to purchase.

During 2020, the Association received another grant through the Louisiana Housing Corporation (LHC) from HUD under the Home Investment Partnership Program (HOME) to develop and rehabilitate four additional homes. These homes are rental properties which are intended to be rented to low income individuals and families.

At March 31, 2025 all four homes were complete. The amount included in fixed assets for these completed homes is \$375,897. One of the completed homes was occupied in October 2019. The remaining three homes were occupied in January and February of 2021, depreciation for the current year on the homes is \$12,530.

The Association owns three additional homes being used as rental properties. The amount included in fixed assets is \$115,000 and was depreciated \$3,286 in the current year.

The Association received a total of \$32,278 in rental revenues from these properties in 2025.

NOTE 3 - LIQUIDITY AND AVAILABILITY

St. Mary Community Action Agency has \$1,644,782 of financial assets available within one year of the balance sheet date of which \$473,768 is without donor restrictions to meet cash needed for general expenditures and the remaining \$1,171,014 is with donor restrictions as follows:

Program/ Restriction on Use	Cash	Grants Receivable	Other Receivable	Total
Head Start Youth Programs	\$ 128,651	\$ -	\$ -	\$ 128,651
Vermillion Transit Transportation Program	40,341	13,781	-	54,122
St. Mary Hope Project Housing Program	1,984	-	-	1,984
Revolving Loan Job Assistance Program	10,508	-	1,168	11,676
Parish Council Transportation Program	16,334	36,848	-	53,182
Liheap Emergency Assistance Program	33,347	54,301	25	87,673
Weatherization Housing Program	48,889	618,501	-	667,390
ECN PDG Seats Youth Programs	13,847	-	-	13,847
ECN Covid-19 Emergency Assistance Program	28,578	-	-	28,578
Housing Department Housing Program	43,925	-	-	43,925
Early Childhood Network Youth Program	66,283	10,915	-	77,198
Faith Place Housing Program	2,788	-	-	2,788
Total	<u>\$ 435,475</u>	<u>\$ 734,346</u>	<u>\$ 1,193</u>	<u>\$ 1,171,014</u>

St. Mary Community Action Agency structures its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE 4 - FIXED ASSETS

The following is a summary of fixed assets by major category with their related estimated useful lives:

Category	Balance March 31, 2024	Additions	Deductions	Reclasses	Balance March 31, 2025
Fixed Assets					
Fixed assets not being depreciated					
Land	\$ 76,029	\$ -	\$ (19,000)	\$ -	\$ 57,029
Rental Property (Land)	15,000	-	-	-	15,000
Held for Transfer	-	25,000	-	-	25,000
Construction in Process	48,000	-	-	-	48,000
Other fixed assets					
Building	7,750,320	-	(69,031)	-	7,681,289
Rental Property (Building)	667,902	245,929	-	-	913,831
Leasehold Improvements	96,472	-	-	-	96,472
Machinery & Equipment	1,506,362	11,470	-	-	1,517,832
Vehicles	2,578,607	104,500	-	-	2,683,107
Furniture & Fixtures	97,986	-	-	-	97,986
	<u>12,836,678</u>	<u>386,899</u>	<u>(88,031)</u>	<u>-</u>	<u>13,135,546</u>
Less: Accumulated Depreciation					
Building	\$ 3,556,949	\$ 219,336	\$ (60,970)	\$ -	\$ 3,715,315
Rental Property	140,297	22,896	-	-	163,193
Leasehold Improvements	96,472	-	-	-	96,472
Machinery & Equipment	1,227,177	85,992	-	-	1,313,169
Vehicles	2,109,179	107,894	-	-	2,217,073
Furniture & Fixtures	92,733	2,552	-	-	95,285
	<u>7,222,807</u>	<u>438,670</u>	<u>(60,970)</u>	<u>-</u>	<u>7,600,507</u>
Total fixed assets, net	<u>\$ 5,613,871</u>	<u>\$ (51,771)</u>	<u>\$ (27,061)</u>	<u>\$ -</u>	<u>\$ 5,535,039</u>

Depreciation for the year ended March 31, 2025 totaled approximately \$439,000.

Certain grant requirements restrict the use of certain fixed assets. A substantial portion of buildings and vehicles acquired with grant funds would revert to the grantor if those fixed assets would cease to be used in that program.

NOTE 5- LEASES

At March 31, 2025, the Association had three significant operating leases in effect. The leases cover the buildings in various locations used to serve recipients of the Association's services. Total rent expense related to these operating leases for the year ended March 31, 2025 totaled approximately \$10,800.

The operating right-of-use assets and operating lease liabilities at March 31, 2025 are as follows:

Lease Assets	
Operating lease right of use	\$19,959
Lease liabilities	
Operating lease liabilities at March 31, 2025	19,538
Less current portion	<u>(5,987)</u>
Long term	<u>\$13,551</u>

The aggregate future minimum lease payments for the three leases is:

Year ended March 31,	<u>Total</u>
2026	\$9,900
2027	4,500
2028	3,600
2029	3,600
2030	<u>3,300</u>
Total	<u>\$24,900</u>

NOTE 6 – CONTRIBUTIONS

The following in-kind contributions were received and recognized, for financial reporting purposes, by the Association during the year ended March 31, 2025:

<u>Program</u>	<u>Contribution</u>	<u>Amount</u>
Head Start	Education Training	\$ 2,690
Head Start	Professional Services	226,115
Early Head Start	Professional Services	<u>5,545</u>

Total recognized contributions received \$234,350

Contributed nonfinancial professional services and supplies were utilized in the Headstart and Early Headstart programs. These services and supplies were comprised of services, educational training, medical supplies, and household supplies. Contributed services were valued at current rates for similar services and contributed supplies were valued at fair market value.

NOTE 6 – CONTRIBUTIONS (continued)

In addition to the contributions recognized for financial statement purposes, the Association receives other donations primarily from parent volunteers in the Head Start Program. These contributed services and certain other items were not recognized for financial reporting purposes because they do not meet the criteria set forth in FASB Accounting Standards Codification, however, these contributions assist in operating the Head Start program. The sum of unrecognized “in-kind” contributions totals approximately \$2,613,000.

NOTE 7 - EMPLOYEE BENEFIT PLAN

The Association provides a 401(k) savings plan for its eligible employees. All employees with one year of service and an attained age of 20 ½ may participate. Participating employees may elect to contribute up to ten percent of their earnings. The Association may contribute an amount equal to the participants’ contribution up to an amount equal to five percent of the participants’ earnings. The Association contributed approximately \$102,000 to the plan for the year ended March 31, 2025.

NOTE 8 - CONCENTRATIONS

Eighty-eight percent of the Association's funding is obtained from federal grants. The largest federal grant administered by the Association is the Head Start program which accounts for fifty-two percent of the Association's total funding for the year ended March 31, 2025.

The Association maintains accounts at several banks. However, the Association’s accounts with its primary bank exceeded FDIC Coverage by approximately \$458,000 at year end.

NOTE 9 – COMMITMENT

The Association was awarded a grant in the amount of \$949,887 from the U.S. Department of Housing and Urban Development, passed through Louisiana Housing Corporation (LHC) for developing and constructing two duplexes. In accordance with the terms of the written agreement entered into between Agape (a third-party nonprofit) and LHC, the title of the real property will be donated to Agape when the construction is complete and the duplexes are ready for rent – up. In the current year, the Association drew down \$38,582 from the grant and utilized \$37,553 of the funds, of which \$25,000 was used to purchase land, which is reported as held for transfer in the current year.

NOTE 10 – SUBSEQUENT EVENTS

The Association’s management evaluated whether any events and transactions occurred subsequent to March 31, 2025 through September 29, 2025, the date the Association’s financial statements are available to be issued, and determined that no events occurred that would require disclosure in the Association’s financial statements.

SUPPLEMENTARY INFORMATION

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC

Schedule of Compensation, Benefits, and Reimbursements to
Agency Head, Political Subdivision Head, or Chief Executive Officer
For the Year Ended March 31, 2025

Chief Executive Officer : Almetra J Franklin

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 113,439
Benefits-401(K)	5,544
Benefits-Insurance	3,580
Cell phone allowance	1,067
Automobile allowance	6,697
Reimbursement - Travel/Hotels	3,543
Total	<u>\$ 133,870</u>

These amounts represent all compensation, benefits, and reimbursements for the year.

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.
SCHEDULES OF ACTIVITY BY PROGRAM
FOR THE YEAR ENDED MARCH 31, 2025

	009 Head Start <u>COVID-19</u>	010 General <u>Fund</u>	015 Head Start <u>#22</u>	020 <u>CACFP</u>	022 Vermilion <u>Transit</u>	024 ECN Ready <u>Start</u>	028 Childcare Asst. <u>Program (CCAP)</u>	030 <u>CSBG</u>
Revenue								
Revenue from Real Estate Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Support								
Grants								
Federal	-	-	-	543,233	67,831	161,898	459,432	-
State	-	-	-	-	-	-	-	-
Local	-	10,722	-	-	53,149	1,041	-	-
Other	-	-	269,008	-	-	-	-	-
Other support								
Utilization of contributed professional services	-	-	231,660	-	-	-	-	-
Utilization of contributed supplies	-	-	2,690	-	-	-	-	-
Net assets released from restrictions:								
Satisfaction of program restrictions	-	-	5,918,922	-	-	-	-	145,157
Reduction of fixed assets with restrictions on use	-	-	235,488	-	-	-	-	-
Total support without donor restrictions	-	10,722	6,657,768	543,233	120,980	162,939	459,432	145,157
Expenses								
Salaries and benefits	-	2,890	4,857,876	230,291	80,875	40,073	-	133,314
Utilization of contributed supplies	-	-	2,690	-	-	-	-	-
Utilization of contributed professional services	-	-	231,660	-	-	-	-	-
Professional services	-	253	149,952	3,245	12,020	750	-	682
Contractual								
Maintenance - facilities	-	-	17,893	550	-	-	-	-
Rent	-	-	6,900	-	-	-	-	-
Services	-	6,968	107,708	5,450	3,163	28,500	428,097	10
Supplies	-	4,315	77,749	5,714	3,112	50,157	-	2,029
Travel and transportation	-	785	50,359	433	21,372	4,269	-	180
Insurance	-	6,980	417,859	149	23,093	1,500	-	-
Benefits provided to community:								
Emergency assistance	-	818	-	-	-	-	-	4,414
Food	-	7,392	487	313,198	-	77	-	-
Utility payments	-	-	-	-	-	-	-	-
Weatherization	-	-	-	-	-	-	-	-
Other	-	20,720	95,391	22,650	1,045	41,132	-	2,663
Operating Lease Expense	-	-	3,479	-	-	-	-	-
Depreciation	2,663	20,712	341,568	1,068	5,580	1,757	-	-
Utilities, Telephone, Internet	-	1,140	243,071	-	8,877	4,677	-	1,885
Total expenses	2,663	72,973	6,604,642	582,748	159,137	172,892	428,097	145,157

Changes in net assets without donor restrictions	(2,663)	(62,251)	53,126	(39,515)	(38,157)	(9,953)	31,335	-
Other changes in net assets without donor restrictions:								
Transfer in	-	15,000	-	-	-	-	-	-
Transfer out	-	(50,512)	-	-	-	-	-	-
Increase (decrease) in net assets without donor restrictions	(2,663)	(97,763)	53,126	(39,515)	(38,157)	(9,953)	31,335	-
Changes in net assets with donor restrictions								
Support								
Grants								
Federal	-	-	5,920,996	-	-	-	-	148,846
Local	-	-	13,500	-	-	-	-	-
Gain on disposal of fixed asset	-	-	56,939	-	-	-	-	-
Net assets released from restrictions:								
Satisfaction of program restrictions	-	-	(5,918,922)	-	-	-	-	(145,157)
Reduction of fixed assets with donor restrictions	-	-	(235,488)	-	-	-	-	-
Increase (decrease) in net assets with donor restrictions	-	-	(162,975)	-	-	-	-	3,689
Increase (decrease) in net assets	(2,663)	(97,763)	(109,849)	(39,515)	(38,157)	(9,953)	31,335	3,689
Net assets at March 31, 2024	2,875	437,561	4,454,901	367,084	160,747	83,754	153,534	(5,582)
Net assets at March 31, 2025	\$ 212	\$ 339,798	\$ 4,345,052	\$ 327,569	\$ 122,590	\$ 73,801	\$ 184,869	\$ (1,893)

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.
SCHEDULES OF ACTIVITY BY PROGRAM
FOR THE YEAR ENDED MARCH 31, 2025

	033 St. Mary Hope Project	035 Revolving Loan Fund	037 LIWAP	038 Capital Reserve	040 Parish Council	060 LiHEAP	070 Weatherization	085 ECN PDG Seats
Revenue								
Revenue from Real Estate Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Support								
Grants								
Federal	38,582	-	-	-	131,388	-	-	-
State	-	-	-	-	-	-	-	-
Local	-	-	-	-	23,816	-	-	-
Other	-	-	-	548,466	-	-	-	-
Other support								
Utilization of contributed professional services	-	-	-	-	-	-	-	-
Utilization of contributed supplies	-	-	-	-	-	-	-	-
Net assets released from restrictions:								
Satisfaction of program restrictions	-	-	-	-	-	173,983	2,077,031	38,944
Reduction of fixed assets with restrictions on use	-	-	-	-	-	-	-	-
Total support without donor restrictions	38,582	-	-	548,466	155,204	173,983	2,077,031	38,944
Expenses								
Salaries and benefits	-	-	-	120,539	165,313	145,851	379,913	18,327
Utilization of contributed supplies	-	-	-	-	-	-	-	-
Utilization of contributed professional services	-	-	-	-	-	-	-	-
Professional services	1,932	-	-	131,401	2,047	2,765	6,156	-
Contractual								
Maintenance - facilities	-	-	-	825	-	175	-	-
Rent	-	-	-	-	-	-	-	-
Services	-	-	-	28,213	534	3,383	-	19,500
Supplies	399	-	-	4,766	1,668	3,615	12,219	(645)
Travel and transportation	-	-	-	5,429	14,855	1,231	39,719	-
Insurance	10,190	-	-	7,745	40,892	-	39,791	-
Benefits provided to community:								
Emergency assistance	-	-	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-
Utility payments	-	-	-	-	-	1,413	-	-
Weatherization	-	-	-	-	-	-	1,562,071	-
Other	32	-	-	10,490	1,465	1,085	19,728	23
Operating Lease Expense	-	-	-	-	-	-	-	-
Depreciation	-	-	-	14,395	7,491	3,642	7,429	654
Utilities, Telephone, Internet	-	-	-	8,393	2,096	10,823	10,005	1,085
Total expenses	12,553	-	-	332,196	236,361	173,983	2,077,031	38,944

Changes in net assets without donor restrictions	26,029	-	-	216,270	(81,157)	-	-	-
Other changes in net assets without donor restrictions:								
Transfer in	2,890	-	-	-	60,512	-	140,000	-
Transfer out	-	-	-	(160,000)	-	-	-	-
Increase (decrease) in net assets without donor restrictions:	<u>28,919</u>	<u>-</u>	<u>-</u>	<u>56,270</u>	<u>(20,645)</u>	<u>-</u>	<u>140,000</u>	<u>-</u>
Changes in net assets with donor restrictions								
Support								
Grants								
Federal	-	-	-	-	-	154,870	2,043,047	-
Local	-	-	-	-	-	-	25,182	-
Gain on disposal of fixed asset	-	-	-	-	-	-	-	-
Net assets released from restrictions:								
Satisfaction of program restrictions	-	-	-	-	-	(173,983)	(2,077,031)	(38,944)
Reduction of fixed assets with donor restrictions	-	-	-	-	-	-	-	-
Increase (decrease) in net assets with donor restrictions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(19,113)</u>	<u>(8,802)</u>	<u>(38,944)</u>
Increase (decrease) in net assets	<u>28,919</u>	<u>-</u>	<u>-</u>	<u>56,270</u>	<u>(20,645)</u>	<u>(19,113)</u>	<u>131,196</u>	<u>(38,944)</u>
Net assets at March 31, 2024	<u>-</u>	<u>18,861</u>	<u>8,930</u>	<u>(336,562)</u>	<u>(51,665)</u>	<u>88,957</u>	<u>235,554</u>	<u>54,417</u>
Net assets at March 31, 2025	<u>\$ 28,919</u>	<u>\$ 18,861</u>	<u>\$ 8,930</u>	<u>\$ (280,292)</u>	<u>\$ (72,310)</u>	<u>\$ 69,844</u>	<u>\$ 366,752</u>	<u>\$ 15,473</u>

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.
SCHEDULES OF ACTIVITY BY PROGRAM
FOR THE YEAR ENDED MARCH 31, 2025

	090 <u>Believe!</u>	120 <u>Summer Feeding</u>	655 <u>Housing Department</u>	700 <u>Head Start Am. Rescue</u>	725 <u>Faith Place</u>	735 <u>Isaiah's House</u>	770 <u>CSBG CARES Act</u>	Total All <u>Programs</u>
Revenue								
Revenue from Real Estate Operations	\$ -	\$ -	\$ -	\$ -	\$ 16,395	\$ 15,883	\$ -	\$ 32,278
Support								
Grants								
Federal	-	-	-	-	-	-	-	1,402,364
State	-	-	-	-	-	-	-	-
Local	-	-	23,541	-	-	-	-	112,269
Other	-	-	-	-	-	-	-	817,474
Other support								
Utilization of contributed professional services	-	-	-	-	-	-	-	231,660
Utilization of contributed supplies	-	-	-	-	-	-	-	2,690
Net assets released from restrictions:								
Satisfaction of program restrictions	56,193	-	70,259	3,463	-	30,703	-	8,514,655
Reduction of fixed assets with restrictions on use	-	-	245,929	-	-	-	-	481,417
Total support without donor restrictions	56,193	-	339,729	3,463	16,395	46,586	-	11,594,807
Expenses								
Salaries and benefits	-	-	1,522	-	545	660	-	6,177,989
Utilization of contributed supplies	-	-	-	-	-	-	-	2,690
Utilization of contributed professional services	-	-	-	-	-	-	-	231,660
Professional services	-	-	11,162	-	3,910	3,144	-	329,419
Contractual								
Maintenance - facilities	-	-	-	-	-	-	-	19,443
Rent	-	-	-	-	-	-	-	6,900
Services	20,440	-	7,201	-	5,983	1,719	-	666,869
Supplies	30,763	-	4,701	-	1,066	449	-	202,077
Travel and transportation	-	-	4,892	-	267	448	-	144,219
Insurance	-	-	-	-	922	1,953	-	551,074
Benefits provided to community:								
Emergency assistance	-	-	-	-	-	-	-	5,232
Food	-	-	616	-	-	-	-	321,770
Utility payments	-	-	-	-	-	-	-	1,413
Weatherization	-	-	-	-	-	-	-	1,562,071
Other	-	40	17,827	-	210	844	-	235,345
Operating Lease Expense	-	-	-	-	-	-	-	3,479
Depreciation	4,990	-	7,648	3,463	2,400	13,210	-	438,670
Utilities, Telephone, Internet	-	-	14,690	-	3,286	8,276	-	318,304
Total expenses	56,193	40	70,259	3,463	18,589	30,703	-	11,218,624

Changes in net assets without donor restrictions	-	(40)	269,470	-	(2,194)	15,883	-	376,183
Other changes in net assets without donor restrictions:								
Transfer in	-	-	-	-	-	-	-	218,402
Transfer out	-	-	(5,000)	-	(2,890)	-	-	(218,402)
Increase (decrease) in net assets without donor restrictions:	-	(40)	264,470	-	(5,084)	15,883	-	376,183
Changes in net assets with donor restrictions								
Support								
Grants								
Federal	35,000	-	328,338	-	-	-	-	8,631,097
Local	-	-	-	-	-	-	-	38,682
Gain on disposal of fixed asset	-	-	46,000	-	-	-	-	102,939
Net assets released from restrictions:								
Satisfaction of program restrictions	(56,193)	-	(70,259)	(3,463)	-	(30,703)	-	(8,514,655)
Reduction of fixed assets with donor restrictions	-	-	(245,929)	-	-	-	-	(481,417)
Increase (decrease) in net assets with donor restrictions	(21,193)	-	58,150	(3,463)	-	(30,703)	-	(223,354)
Increase (decrease) in net assets	(21,193)	(40)	322,620	(3,463)	(5,084)	(14,820)	-	152,829
Net assets at March 31, 2024	56,424	1,874	76,581	51,086	101,191	344,464	(3,407)	6,301,579
Net assets at March 31, 2025	\$ 35,231	\$ 1,834	\$ 399,201	\$ 47,623	\$ 96,107	\$ 329,644	\$ (3,407)	\$ 6,454,408

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.
Schedule of Expenditures of Federal Awards
For the Year Ended March 31, 2025

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR NAME/ PROGRAM TITLE	FEDERAL ASSISTANCE LISTING NUMBER	PASS-THROUGH IDENTIFYING NUMBER	REVENUE RECOGNIZED	EXPENDITURES INCURRED
<u>U.S. Department of Agriculture</u>				
Passed through Louisiana Department of Education				
Child and Adult Care Food Program	10.558		543,233	582,748
Summer Food Service Program for Children	10.559		-	40
Total U.S. Department of Agriculture			<u>\$ 543,233</u>	<u>\$ 582,788</u>
<u>U.S. Department of Housing and Urban Development</u>				
Passed through Louisiana Housing Corporation (LHC)				
Housing Counseling Assistance Program	14.169		50,000	50,000
Home Investment Partnerships Program	14.239		<u>316,920</u>	<u>296,093</u>
Total U.S. Department of Housing and Urban Development			<u>\$ 366,920</u>	<u>\$ 346,093</u>
<u>U.S. Department of Transportation</u>				
Passed through Louisiana Department of Transportation and Development				
Passed through the Vermillion Parish Policy Jury				
Formula Grants for Rural Areas and Tribal Transit Program	20.509	RU18-57-24 RU18-57-25	\$ 67,831	\$ 79,569
Passed through the City of Franklin				
Formula Grants for Rural Areas and Tribal Transit Program	20.509	RU18-51-24 RU18-51-25	<u>131,388</u>	<u>118,181</u>
Total for Formula Grants for Rural Areas	20.509		<u>\$ 199,219</u>	<u>\$ 197,750</u>
Total U.S. Department of Transportation			<u>\$ 199,219</u>	<u>\$ 197,750</u>
<u>U.S. Department of Energy</u>				
Passed through Louisiana Housing Corporation (LHC),				
Weatherization Assistance for Low-income Persons	81.042		<u>\$ 2,043,047</u>	<u>\$ 2,077,031</u>
Total U.S. Department of Energy			<u>\$ 2,043,047</u>	<u>\$ 2,077,031</u>

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR NAME/ PROGRAM TITLE	FEDERAL ASSISTANCE LISTING NUMBER	PASS-THROUGH IDENTIFYING NUMBER	REVENUE RECOGNIZED	EXPENDITURES INCURRED
<u>U.S. Department of Health and Human Services</u>				
Passed through Louisiana Department of Education's Department of Children & Family Services				
Every Student Succeeds Act/Preschool Development Grant	93.434	28-24-B1PD-9I 28-24-B3PD-9I	\$ -	\$ 38,290
Child Care and Development Block Grant (Ready Start Network - CCDBG)	93.575	28-24-CORA-9I	37,900	37,900
Child Care and Development Block Grant (American Rescue Plan Act ARPA 2021 P.L. 117-002-Believe Category 4 CCDBG)	93.575	28-24-B2CC-9I 28-21-B4CC-9I	35,000	51,203
Total for Child Care Development Block Grant	93.575		\$ 72,900	\$ 89,103
Child Care Mandatory and Matching Fund of the Child Care and Development Fund (Child Care Assistance Program)	93.596		459,432	428,097
Child Care Mandatory and Matching Fund of the Child Care and Development Fund (Ready Start Network - CCDF)	93.596	28-24-CORC-9I 28-23-RSDF-9I	86,661	102,034
Child Care Mandatory and Matching Fund of the Child Care and Development Fund (Community Network Lead Agencies - CCDF)	93.596	28-23-CNDF-9I	37,337	31,226
Total for Child Care Mandatory and Matching Fund of the Child Care and Development Fund	93.596		\$ 583,430	\$ 561,357
Passed through Louisiana Housing Corporation (LHC),				
Low income Home Energy Assistance	93.568		154,870	173,983
Passed through Louisiana Department of Labor				
Community Services Block Grant	93.569		148,846	145,157
Head Start	93.600	06CH010676	5,920,996	5,918,922
Total U.S. Department of Health and Human Services			\$ 6,881,042	\$ 6,926,812
Total Federal Financial Assistance			\$ 10,033,461	\$ 10,130,474

The accompanying notes are an integral part of this statement.

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended March 31, 2025

NOTE 1 – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal award activity of St. Mary Community Action Committee Association, Inc. (Association) under programs of the federal government for the year ended March 31, 2025. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of operations of the Association, it is not intended to and does not present the financial position, changes in net assets, functional expenses or cash flows of the Association.

NOTE 2 - REPORTING METHOD

Except for Head Start, all revenues and expenditures on this schedule are reported on the basis of generally accepted accounting principles. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursements. The Association did not use the 10% de minimis cost rate for year ending March 31, 2025.

NOTE 3 – FORMULA GRANTS FOR RURAL AREAS
(FEDERAL ASSISTANCE LISTING # 20.509)

Formula Grants for Rural Areas are jointly funded with Federal and Local funding. The following table shows all Federal funding and the total program expenditures.

Federal revenues and all expenditures for Formula Grants for Rural Areas as reported in the Schedule are reported in the following programs in the financial statements:

<u>Program</u>	<u>Contract ID #</u>	<u>Federal Revenues</u>	<u>Total Expenditures</u>	<u>Federal Share of Expenditures(50%)</u>
Vermillion Transportation	RU18-57-24 RU18-57-25	<u>\$ 67,831</u>	<u>\$159,137</u>	<u>\$ 79,569</u>
Parish Council	RU18-51-24 RU18-51-25	<u>\$131,388</u>	<u>\$236,361</u>	<u>\$118,181</u>

NOTE 4 - HEAD START
(FEDERAL ASSISTANCE LISTING #93.600)

Reconciliation of expenses incurred and revenue recognized on the financial statements to expenditures incurred and revenue recognized on the Schedule for the Head Start Program is as follows:

	<u>Head Start</u>
Total unrestricted expenses per Statement of Activity by Program	\$6,604,642
Less: Depreciation expense	(341,568)
Utilization of in-kind contributions	(234,350)
Local expenses	(214,302)
Add: Purchase of fixed assets with grant funds	<u>104,500</u>
Total expenditures incurred per Schedule of Expenditures of Federal Awards	<u>\$5,918,922</u>
Total Federal Support per Statement of Activity by Program	<u>\$5,920,996</u>

NOTE 5:

Child Care and Development Block Grant (FEDERAL ASSISTANCE LISTING # 93.575)

Child Care Mandatory and Matching of the Child Care and Development Fund (FEDERAL ASSISTANCE LISTING #93.596)

Reconciliation of expenses incurred and revenue recognized on the financial statements in ECN Ready Start to expenditures incurred and revenue recognized on the Schedule of Expenditures of Federal Awards is as follows:

	FEDERAL ASSISTANCE LISTING NUMBER 93.575	FEDERAL ASSISTANCE LISTING NUMBER 93.596	FEDERAL ASSISTANCE LISTING NUMBER 93.596					
	Child Care Development Block Grant (Ready Start Network-CCDBG)	Child Care Mandatory and Matching Fund of the Child Care and Development Fund (Community Network Lead Agencies-CCDF)	Child Care Mandatory and Matching Fund of the Child Care and Development Fund (Ready Start Network- CCDF)	State and Local Revenue	Depreciation expense	Fixed Asset Additions	Total Unrestricted Expenses per Statement of Activity by Program	Total Federal Support per Statement of Activity by Program
Total expenditures incurred per Schedule of Expenditures of Federal Awards	\$37,900	\$31,226	\$102,034	\$1,041	\$1,757	\$ (1,066)	\$172,892	
Total revenue recognized per Schedule of Expenditures of Federal Awards	\$37,900	\$37,337	\$86,661	\$ 1,041				\$162,939

NOTE 6:

Child Care and Development Block Grant (FEDERAL ASSISTANCE LISTING # 93.575)

Reconciliation of expenses incurred and revenue recognized on the financial statements in Believe! to expenditures incurred and revenue recognized on the Schedule of Expenditures of Federal Awards is as follows:

	FEDERAL ASSISTANCE LISTING NUMBER 93.575			
	Child Care Development Block Grant (American Rescue Plan Act ARPA 2021 1 P.L. 117-002-Believe Category 4 CCDBG)	Depreciation expense	Total Unrestricted Expense per Statement of Activity by Program	Total Federal Support per Statement of Activity by Program
Total expenditures incurred per Schedule of Expenditures of Federal Awards	\$51,203	\$4,990	\$56,193	
Total revenue recognized per Schedule of Expenditures of Federal Awards	\$35,000			\$35,000

NOTE 7:

Every Student Succeeds Act/Preschool Development Grant (FEDERAL ASSISTANCE LISTING #93.434)

Reconciliation of expenses incurred on the financial statements in ECN PDG Seats to expenditures incurred on the Schedule of Expenditures of Federal Awards is as follows:

Total unrestricted expenses per Statement of Activity by Program	\$ 38,944
Less: Depreciation expense	<u>(654)</u>
Total expenditures incurred per Schedule of Expenditures of Federal Awards	<u>\$ 38,290</u>
Total Federal Support per Statement of Activity by Program	<u>\$ -</u>

NOTE 8:

Home Investment Partnerships Program (FEDERAL ASSISTANCE LISTING #14.239)

Reconciliation of expenses incurred on the financial statements in St. Mary Hope Project and Housing Department to expenditures incurred on the Schedule of Expenditures of Federal Awards is as follows:

	<u>St. Mary Hope Project</u>	<u>Housing Department</u>	<u>Total</u>
Total unrestricted expenses per Statement of Activity by Program	\$ 12,553	\$ 70,259	\$ 82,812
Less: Depreciation expense	-	(7,648)	(7,648)
Less: Expenses not related to the Home Investment Partnership Program	-	(50,000)	(50,000)
Add: Purchase of fixed assets with grant funds	25,000	245,929	<u>270,929</u>
Total expenditures incurred per Schedule of Expenditures of Federal Awards			<u>\$ 296,093</u>
Total Federal Support per Statement of Activity by Program	\$ 38,582	\$ 328,338	\$ 366,920
Less: Revenues not related to the Home Investment Partnership Program	-	(50,000)	<u>(50,000)</u>
Total revenues incurred per Schedule of Expenditures of Federal Awards			<u>\$ 316,920</u>

INTERNAL ACCOUNTING CONTROL AND COMPLIANCE
AND OTHER MATTERS



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
St. Mary Community Action Committee Association, Inc. (Association)
Franklin, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the St. Mary Community Action Committee Association, Inc. (a nonprofit organization), which comprise the statement of financial position as of March 31, 2025, and the related statements of activity and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 29, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Association's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during the audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Association's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is considered a public record and may be distributed by the Legislative Auditor.



CERTIFIED PUBLIC ACCOUNTANTS

September 29, 2025
Morgan City, Louisiana



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY
THE UNIFORM GUIDANCE

Board of Directors
St. Mary Community Action Committee Association, Inc. (Association)
Franklin, LA

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited St. Mary Community Action Community Association, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Association's major federal programs for the year ended March 31, 2025. The Association's major federal programs are identified in the summary of audit results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Association complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended March 31, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Association and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Association compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Association's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Association's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Association's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Association's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the Association's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

CERTIFIED PUBLIC ACCOUNTANTS

Morgan City, Louisiana
September 29, 2025

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.
SCHEDULE OF FINDINGS, AND QUESTIONED COSTS
For the Year Ended March 31, 2025

A. SUMMARY OF AUDIT RESULTS

1. The Auditor's report expresses an unmodified opinion on the financial statements of the St. Mary Community Action Committee Association, Inc., which are prepared in accordance with GAAP.
2. No control deficiency was disclosed during the audit of the financial statements.
3. No instances of noncompliance material to the financial statements of the St. Mary Community Action Committee Association, Inc. were disclosed during the audit.
4. No findings were disclosed during the audit of the major federal award program.
5. The Auditor's report on compliance for the major federal award program for the St. Mary Community Action Committee Association, Inc. expresses an unmodified opinion on each major federal program.
6. No audit findings relative to each major federal award program for the St. Mary Community Action Committee Association, Inc., are reported in Part C of this Schedule.
7. The programs tested as a major programs is:
 Head Start (CFDA No. 93.600)
 Weatherization (CFDA No. 81.042)
8. The threshold for distinguishing types A and B programs was \$750,000.
9. St. Mary Community Action Committee Association, Inc. was determined to be a low risk auditee.

B. FINDINGS – FINANCIAL STATEMENT AUDIT

NO MATTERS TO BE REPORTED

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM
AUDIT

NO MATTERS TO BE REPORTED

D. SUMMARY OF PRIOR YEAR FINDINGS AND RELATED CORRECTIVE ACTION
PREPARED BY ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

NO MATTERS TO BE REPORTED

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

SCHEDULE OF PROCEDURES PERFORMED AND
ASSOCIATED FINDINGS BASED UPON THE
STATEWIDE AGREED-UPON PROCEDURES

FOR THE YEAR ENDED

March 31, 2025

WITH

AGREED UPON PROCEDURES REPORT

BY

INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors
St. Mary Community Action
Committee Association, Inc.
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated in the attached Schedule of Procedures Performed and Associated Findings Based Upon the Statewide Agreed-Upon Procedures (Schedule), on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor (LLA)'s Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period April 1, 2024 through March 31, 2025. The St. Mary Community Action Committee Association, Inc.'s (Association) management is responsible for those C/C areas identified in the SAUPs presented in the attached Schedule.

The Association has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period April 1, 2024 through March 31, 2025. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are included in the attached Schedule.

We were engaged by the Association to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Association and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report may be distributed by the LLA as a public document.

P. H. & M. H.

CERTIFIED PUBLIC ACCOUNTANTS

Morgan City, Louisiana
September 29, 2025

ST. MARY COMMUNITY ACTION COMMITTEE ASSOCIATION, INC.

Schedule of Procedures Performed and Associated Findings Based upon the Statewide Agreed-Upon Procedures For the Year Ended March 31, 2025

Guide to Presentation Format

This report contains these items presented in this order:

Statewide Agreed-Upon Procedures (SAUPs) prescribed by the Louisiana Legislative Auditor (LLA),
Procedures performed by the Independent Certified Public Accountant,
Findings based upon the procedures performed, and
Management's Comments relative to the findings, if applicable.

In order to facilitate understanding this report - the procedures and findings are presented in the following format:

<u>Order of Presentation</u>	<u>Presentation Format</u>
Area or function	Centered all CAPITALS IN BOLD TYPE
Statewide Agreed-Upon Procedures Prescribed (SAUPs) by Louisiana Legislative Auditor (LLA)	Regular type highlighted with numbers or letters (if there are multiple parts)
Actual procedures performed by Independent Certified Public Accountant	Denoted as Procedure Performed: (in bold type) followed by procedure in regular type
Finding based upon procedure performed	Denoted as Findings: (in bold type) followed by findings in regular type
Management's response to findings	Denoted as Management's Response: (in bold type) followed by <i>managements response in italics</i>

WRITTEN POLICIES AND PROCEDURES

I) Written Policies and Procedures

- A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:

Budgeting

- i. Budgeting, including preparing, adopting, monitoring, and amending the budget.

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and read the written policies and procedures for budgeting.

Findings: Found that the Association has written policies and procedures that include the specified functions listed above.

Purchasing

- ii. Purchasing, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and "Procurement Policies" and read the written policies and procedures for purchasing.

Findings: Found that the Association has written policies and procedures that include the specified functions listed above.

Disbursements

- iii. Disbursements, including processing, reviewing, and approving.

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and read the written policies and procedures for disbursements.

Findings: Found that the Association has written policies and procedures that include the specified functions listed above.

Receipts/Collections

- iv. Receipts/collections, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties; reconciliation to utility billing after cutoff procedures; reconciliation of traffic ticket number sequences; agency fund forfeiture monies confirmation).

WRITTEN POLICIES AND PROCEDURES (CONTINUED)

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and read the written policies and procedures for receipts and collections.

Findings: Found that the Association has written policies and procedures that include the specified functions listed above.

Payroll/Personnel

- v. Payroll/Personnel, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

Procedure Performed Obtained from management and inspected the Association's "Financial Procedures Manual" and read the written policies and procedures for payroll and personnel.

Findings: Found that the Association has written policies and procedures that include specified functions above, with the exception of reviewing and approving overtime worked. However, this function is not applicable to the entity.

Contracting

- vi. Contracting, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and "Procurement Policies" and read the written policies and procedures for contracting.

Findings: Found that the Association has written policies and procedures that include the specified functions above.

Travel and Expense Reimbursement

- vii. Travel and expense reimbursement, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and read the written policies and procedures for travel and expense reimbursements.

Findings: Found that the Association has written policies and procedures that include the specified functions above.

WRITTEN POLICIES AND PROCEDURES (CONTINUED)

Credit Cards

- viii. Credit Cards (and debit cards, fuel cards, purchase cards, if applicable), including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and read the written policies and procedures for credit cards.

Findings: Found that the Association has written policies and procedures that include the specified functions above.

Ethics

- ix. Ethics, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

The Association is a non-profit entity to which the Louisiana Code of Governmental Ethics is not applicable; therefore, procedures related to Ethics are not applicable.

Debt Service

- x. Debt Service, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

The Association is a non-profit entity to which this section is not applicable.

Information Technology Disaster Recovery/Business Continuity

- xi. Information Technology Disaster Recovery/Business Continuity, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

Procedure Performed: Obtained from management and inspected the Association's "Financial Procedures Manual" and read the written policies and procedures for information technology disaster recovery/business continuity.

Findings: We discussed the results with management.

WRITTEN POLICIES AND PROCEDURES (CONTINUED)

Prevention of Sexual Harassment

- xii. Prevention of Sexual Harassment, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

The Association is a non-profit entity to which this section is not applicable.

Management's response:

No comment.

BOARD OR FINANCE COMMITTEE

2) Board or Finance Committee

Procedure #2 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

BANK RECONCILIATIONS

3) Bank Reconciliations

Procedure #3 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

COLLECTIONS (EXCLUDING ELECTRONIC FUNDS TRANSFERS)

4) Collections (excluding electronic funds transfers)

Procedure #4 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

NON-PAYROLL DISBURSEMENTS – (EXCLUDING CARD PURCHASES, TRAVEL REIMBURSEMENTS, AND PETTY CASH PURCHASES)

5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

Procedure #5 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

CREDIT CARDS/DEBIT CARDS/ FUEL CARDS/PURCHASE CARDS (CARDS)

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

Procedure #6 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

TRAVEL AND TRAVEL-RELATED EXPENSE REIMBURSEMENTS (EXCLUDING CARD TRANSACTIONS)

7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)

Procedure #7 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

CONTRACTS

8) Contracts

Procedure #8 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

PAYROLL AND PERSONNEL

9) Payroll and Personnel

Procedure #9 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

ETHICS

10) Ethics

Procedure #10 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

DEBT SERVICE

11) Debt Service

Procedure #11 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

FRAUD NOTICE

12) Fraud Notice

Procedure #12 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.

INFORMATION TECHNOLOGY DISASTER RECOVERY/BUSINESS CONTINUITY

13) Information Technology Disaster Recovery/ Business Continuity

Procedure #13 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, since reporting the results of testing in this category was not required in Year 1.

PREVENTION OF SEXUAL HARRASSMENT

14) Prevention of Sexual Harassment

Procedure #14 is not tested in Year 2 based on the LLA SAUP's 2-year testing cycle, as this category did not have an exception in Year 1.