

**Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Financial Statements
and
Report on Agreed – Upon Procedures
As of and For the Year Ended December 31, 2019**

Webster Parish Fire Protection District No. 11
Springhill, Louisiana

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Independent Accountants' Review Report

To the Board of Commissioners
Webster Parish Fire Protection District No. 11
Springhill, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and major fund of the Webster Parish Fire Protection District No. 11, a component unit of the Webster Parish Police Jury, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management of the Webster Parish Fire Protection District No. 11. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Webster Parish Fire Protection District No. 11 and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Management has omitted the budgetary comparison schedule and the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The results of our review of the basic financial statements are not affected by this missing information.

Supplementary Information

The supplementary information included in the accompanying Schedule of Compensation, Benefits, and Other Payments to Agency Head on page 19 is presented for purposes of additional analysis and is not a required part of the basic financial statements. This supplementary information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on it.



Cook & Morehart
Certified Public Accountants
September 30, 2025

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Statement of Net Position
December 31, 2019

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 12,661
Accounts receivable - ad valorem taxes	133,912
Capital assets (net)	
Non-depreciable	6,800
Depreciable	<u>634,066</u>
Total assets	<u>787,439</u>
LIABILITIES	
Accrued interest payable	9,266
Long-term liabilities:	
Due within one year	92,480
Due in more than one year	<u>553,798</u>
Total liabilities	<u>655,544</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue- ad valorem taxes	<u>133,912</u>
NET POSITION	
Net investment in capital assets	180,541
Unrestricted (deficit)	<u>(182,558)</u>
Total net position	<u>\$ (2,017)</u>

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Statement of Activities
For the Year Ended December 31, 2019

GOVERNMENTAL ACTIVITIES

Expenses:

Interest on long-term debt	\$ 21,219
Public safety - fire protection	263,237
	<u>284,456</u>

Charges for Services:

Fire protection and rescue fees	<u>119,859</u>
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Net program expenses	<u>(164,597)</u>
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General revenues:

Ad valorem taxes	128,689
Fire insurance rebate	2,500
Interest income	65
Other income	30,844
Total general revenues	<u>162,098</u>

Change in net position	(2,499)
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Net position - beginning, restated	<u>482</u>
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Net position - ending	<u>\$ (2,017)</u>
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See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Balance Sheet
Governmental Fund
December 31, 2019

	<u>General Fund</u>
Assets	
Cash	\$ 12,661
Accounts receivable- ad valorem taxes	<u>133,912</u>
Total assets	<u><u>\$ 146,573</u></u>
Deferred inflows of resources	
Unavailable revenue	
Ad valorem taxes	<u>133,912</u>
Total deferred inflows of resources	<u>133,912</u>
Fund balance	
Unassigned	<u>12,661</u>
Total fund balance	<u>12,661</u>
Total liabilities, deferred inflows of resources and fund balance	<u><u>\$ 146,573</u></u>

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Reconciliation of the Balance Sheet of the Governmental Fund
to the Statement of Net Position
December 31, 2019

Fund balance - total governmental fund	\$ 12,661
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental fund.	640,866
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Long-term liabilities and other amounts are not due and payable in the current period and therefore are not reported in the governmental fund:

Capital lease payable	460,325	
Promissory note - FEMA	185,953	
Accrued interest payable	<u>9,266</u>	<u>(655,544)</u>

Net position of governmental activities	<u><u>\$ (2,017)</u></u>
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See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Fund
For the Year Ended December 31, 2019

	General Fund
Revenues	
Ad valorem taxes	\$ 128,689
Intergovernmental revenue:	
Fire insurance rebate	2,500
Fire protection and rescue fees	119,859
Interest income	65
Miscellaneous	30,844
Total revenues	281,957
Expenditures	
Current - public safety - fire protection	188,107
Debt service:	
Principal	113,453
Interest, fees and charges	23,169
Total expenditures	324,729
Change in fund balance	(42,772)
Fund balance at beginning of year, restated	55,433
Fund balance at end of year	\$ 12,661

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Reconciliation of the Statement of Revenues, Expenditures, and Changes in
Fund Balance of the Governmental Fund to the Statement of Activities
For the Year Ended December 31, 2019

Net change in fund balance - total governmental fund	\$ (42,772)
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation \$75,129 exceeds capital outlays \$0 in the current period.	(75,129)
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The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Neither transaction has any effect on net assets.

Principal payments on long-term debt	113,453
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Interest on long-term debt in statement of activities differs from the amount reported in the governmental fund because interest is recognized as an expenditure in the fund when it is due; however, interest expense is recognized as the interest accrues in the statement of net position.	<u>1,949</u>
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Change in net position of governmental activities	<u>\$ (2,499)</u>
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See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019

INTRODUCTION

The Webster Parish Fire Protection District No. 11 (District) was created by the Webster Parish Police Jury (Police Jury) by resolution, dated April 2, 1991, in accordance with Louisiana Revised Statutes 40:1491, et seq. The District is governed by a five-member Board of Commissioners (Board). Two members are appointed by the Police Jury; two members are appointed by the Mayor of the City of Springhill, Louisiana; and one member is appointed by the other four members of the Board. The District is responsible for maintaining and operating fire stations and equipment, and providing fire protection and emergency services to residents within the District's boundaries.

(1) Summary of Significant Accounting Policies

The Webster Parish Fire Protection District No. 11's financial statements are prepared in conformity with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Webster Parish Fire Protection District No. 11 are discussed below.

A. Reporting Entity

Because the Webster Parish Police Jury appoints two members of the governing board, the District operates within the geographical boundaries of Webster Parish, and due to the nature and significance of the relationship with the Webster Parish Police Jury, the District was determined to be a component unit of the Webster Parish Police Jury, the governing body of the parish and the governmental body with oversight responsibility. This report includes only funds which are maintained by the District and does not present information on the Webster Parish Police Jury, the general government service provided by that governmental unit, or the other governmental units that comprise the Webster Parish Police Jury.

B. Basic Financial Statements – Government-Wide Statements

The Webster Parish Fire Protection District No. 11's basic financial statements include both government-wide (reporting the funds maintained by the Webster Parish Fire Protection District No. 11 as a whole) and fund financial statements (reporting the Webster Parish Fire Protection District No. 11's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Webster Parish Fire Protection District No. 11's general fund is classified as governmental activities. The Webster Parish Fire Protection District No. 11 does not have any business-type activities.

In the government-wide Statement of Net Position, the governmental activities column is presented on a consolidated basis and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Webster Parish Fire Protection District No. 11's net position is reported in two parts – net investment in capital assets and unrestricted net position.

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

The government-wide Statement of Activities reports both the gross and net cost of each of the Webster Parish Fire Protection District No. 11's functions. The functions are supported by program revenues and general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by any related program revenues, which must be directly associated with the function. Program revenues of the District consist of fees charged to customers by the City of Springhill and remitted to the District. The net costs (by function) are normally covered by general revenues.

This government-wide focus is more on the sustainability of the Webster Parish Fire Protection District No. 11 as an entity and the change in the Webster Parish Fire Protection District No. 11's net position resulting from the current year's activities.

C. Basic Financial Statements – Fund Financial Statements

The financial transactions of the Webster Parish Fire Protection District No. 11 are recorded in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Webster Parish Fire Protection District No. 11:

Governmental Funds – the focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Webster Parish Fire Protection District No. 11:

- a. General fund is the general operating fund of the Webster Parish Fire Protection District No. 11. It is used to account for all financial resources except those required to be accounted for in another fund.

The emphasis in fund financial statements is on the major funds in the governmental category. GASB sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The District's general fund was determined to be a major fund.

D. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual:

The governmental funds in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

Revenues of the Webster Parish Fire Protection District No. 11 consist principally of property taxes, intergovernmental revenues - fire insurance rebate, fire protection and rescue fees and interest income. Property taxes are recorded in the year for which the taxes are levied. Property taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. Because the 2019 tax levy is intended to fund the 2020 fiscal year, the levy has been recorded as a receivable and deferred inflows of resources. Interest income is recorded when earned. Intergovernmental revenues are recorded when received because they are generally not measurable until actually received.

2. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under modified accrual basis of accounting, revenues are recorded when susceptible to accrual: i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this rule is that principal and interest on general obligation long-term debt, if any, is recognized when due. Depreciation is not recognized in the governmental fund financial statements.

E. Budgets

The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate evidence of adoption of a budget for the year ending December 31, 2019.

F. Cash, Cash Equivalents, and Investments

Cash includes amounts in petty cash, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, or money market accounts with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

G. Capital Assets

Capital assets purchased or acquired with an original cost of \$2,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and Improvements	7 – 40 years
Equipment	5 – 10 years
Vehicles	5 – 15 years

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

H. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. At this time, the District has no transactions that meet the definition of deferred outflows of resources.

The District's governmental activities and governmental fund report a separate section for *deferred inflows of resources*. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item that met this definition and qualifies for reporting in this category. Accordingly, the item "unavailable revenue" is reported in the governmental fund balance sheet and statement of net position. The District reports unavailable revenue from one source: ad valorem taxes. This amount is deferred and recognized as an inflow of resources in the period for which the amounts were levied and budgeted.

I. Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

J. Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on its use either through constitutional provisions or enabling legislation adopted by the district or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

K. Fund Balances

GASB has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories list below.

1. Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form, such as inventory or prepaid expenses, or (b) legally or contractually required to be maintained intact, such as a trust that must be retained in perpetuity.
2. Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.
3. Committed fund balances include amounts that can be used only for the specific purposes as a result of constraints imposed by the District's board of commissioners (the District's highest level of decision making authority). Committed amounts cannot be used for any other purpose unless the District's board of commissioners removes those constraints by taking the same type of action (i.e. legislation, resolution, or ordinance).
4. Assigned fund balances are amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. The District's board of commissioners have the authority to assign amounts to be used for specific purposes.
5. Unassigned fund balance are the residual classification for the District's general fund and include all spendable amounts not contained in the other classifications.

When both restricted and unrestricted fund balances are available for use, it is the District's policy to use restricted fund balance first, then unrestricted fund balance. Furthermore, committed fund balances are reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

(2) Levied Taxes

The following is a summary of authorized and levied ad valorem taxes:

	Authorized Millage	Levied Millage	Expiration Date
Operating	6.16	6.16	2022

The millage was renewed in 2022 at 10.00 mills for the years 2022-2031.

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

(3) Cash, Cash Equivalents, and Investments

At December 31, 2019, the District had cash and cash equivalents (book balances), totaling \$12,661, as detailed below.

Cash and Cash Equivalents

The District had cash and cash equivalents at December 31, 2019 (book balances) totaling \$12,661, in interest bearing demand deposits and demand deposit accounts. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

Credit Risk

Custodial credit risk is the risk that in the event of a bank or other depository institution failure, the government's deposits may not be returned to it. As of December 31, 2019, all of the District's bank balances totaling \$15,578, were secured by federal deposit insurance.

(4) Risk Management

The District purchases commercial insurance to provide workers compensation coverage and general liability and property insurance.

(5) Prior Period Restatement

Fund balance and net position at December 31, 2018, was restated to correct the recognition of certain grant revenue and expenditures and to record a promissory note for disallowed FEMA grant funds, as follows:

	<u>Governmental Funds</u>	<u>Governmental Activities</u>
Total Net Position, December 31, 2018 as previously reported	\$ 65,926	\$ 186,435
Correction of grant revenue and expense	(10,493)	
Promissory note-disallowed FEMA grant funds	<u> </u>	(185,953)
Total Net Position / Fund Balance, December 31, 2018	<u>\$ 55,433</u>	<u>\$ 482</u>

(6) Disallowed Costs – FEMA Grant

On July 6, 2020, the District received notice from the Federal Emergency Management Agency (FEMA) that certain costs charged to a 2011 disaster grant were determined to be disallowed. FEMA requested repayment of \$185,953 in disallowed costs. The District signed a promissory note with FEMA and began making monthly payments of \$1,640 on March 1, 2022. Payments will continue through February 1, 2032, in accordance with the terms of the agreement.

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

(7) Capital Assets

Capital asset activity for the year ended December 31, 2019, was as follows:

	Balance at Dec. 31, 2018	Additions	Deletions	Balance at Dec. 31, 2019
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 6,800	\$	\$	\$ 6,800
Total capital assets, not being depreciated at historical cost	6,800			6,800
Capital assets, being depreciated:				
Buildings and improvements	156,260			156,260
Machinery and equipment	467,142			467,142
Vehicles	1,289,208			1,289,208
Total capital assets, being depreciated at historical cost	1,912,610			1,912,610
Less accumulated depreciation:				
Buildings and improvements	(44,719)	(3,991)		(48,710)
Machinery and equipment	(374,148)	(17,686)		(391,834)
Vehicles	(784,548)	(53,452)		(838,000)
Total accumulated depreciation	(1,203,415)	(75,129)		(1,278,544)
Total capital assets being depreciated, net	709,195	(75,129)		634,066
Governmental activities capital assets, net	\$ 715,995	\$ (75,129)	\$	\$ 640,866

Depreciation expense for the year ended December 31, 2019, was \$75,129.

(8) Report by the Louisiana Legislative Auditor

The Louisiana Legislative Auditor issued a report dated February 12, 2020, regarding certain matters noted during an investigative audit by their office. The report includes allegations of excess pay being paid to the former Chief and District funds spent for personal use. The report also includes allegations that the former chief held two full-time positions simultaneously in violation of state law.

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

(9) Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2019, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Capital Leases:					
2013 Pumper Truck	\$ 161,803	\$	\$ (15,472)	\$ 146,331	\$ 16,045
Rescue Truck, Ladder Truck, and Station Bay	257,479		(47,359)	210,120	49,795
Training Tower and Burn Room	36,029		(11,562)	24,467	12,004
2009 Rescue Pumper	93,469		(14,062)	79,407	14,636
Total Capital Leases	548,780		(88,455)	460,325	92,480
Other long-term liabilities:					
Promissory note - FEMA	185,953			185,953	
Line of Credit	24,998		(24,998)		
Total other long-term liabilities	210,951		(24,998)	185,953	
Governmental Activities long-term liabilities	\$ 759,731	\$	\$ (113,453)	\$ 646,278	\$ 92,480

Capital Leases

The District has entered into four capital lease obligations for a pumper truck, rescue truck, ladder truck, station bay, training tower and burn room, and a rescue pumper. The station bay lease is collateralized by a 1999/2000 pumper truck which is owned by the District. The lease agreements have interest rates ranging from 3.50% to 4.084%. The debt will be paid from funds legally available for such purposes by the District. The assets acquired through these capital leases as reported in the governmental activities on the statement of net position, are reported at \$896,997, less accumulated depreciation of \$348,288, for a net book value of \$548,709 at December 31, 2019. Depreciation expense on the leased assets for 2019 totaled \$56,123.

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

Future minimum lease obligation and the net present value of the minimum lease payments as of December 31, 2019 were as follows:

Year Ending December 31	2013 Pumper Truck	Rescue Truck, Ladder Truck, & Bay Station	Training Tower & Burn Room	2009 Rescue Pumper	Total
2020	\$ 21,476	\$ 57,309	\$ 12,939	\$ 17,879	\$ 109,603
2021	21,476	57,309	12,939	17,879	109,603
2022	21,476	57,309		17,879	96,664
2023	21,476	57,309		17,879	96,664
2024	21,476			17,879	39,355
2025-2027	64,425				64,425
Total lease payments	171,805	229,236	25,878	89,395	516,314
Less amounts representing interest	(25,474)	(19,116)	(1,411)	(9,988)	(55,989)
Present value of future minimum lease payments	<u>\$ 146,331</u>	<u>\$ 210,120</u>	<u>\$ 24,467</u>	<u>\$ 79,407</u>	<u>\$ 460,325</u>

Interest expense in the statement of activities on the capital leases for the year ended December 31, 2019 was \$21,219.

Subsequent to December 31, 2019, the District obtained a loan to pay off the remaining Rescue Truck, Ladder Truck & Bay Station balance. The lease was paid in full in February 2022, using the loan proceeds.

Promissory Note - FEMA

On July 6, 2020, the District received notice from the Federal Emergency Management Agency (FEMA) that certain costs charged to a 2011 disaster grant were determined to be disallowed. FEMA requested repayment of \$185,953 in disallowed costs. The District signed a promissory note with FEMA and began making monthly payments of \$1,640 on March 1, 2022. Payments will continue through February 1, 2032, in accordance with the terms of the agreement.

Debt service requirements at December 31, 2019 on the promissory note - FEMA were as follows:

Year Ending December 31	Principal	Interest	Total
2020	\$	\$	\$
2021			
2022	14,906	1,494	16,400
2023	18,052	1,628	19,680
2024	18,233	1,447	19,680
2025-2029	93,952	4,448	98,400
2030-2032	40,810	1,830	42,640
Total	<u>\$ 185,953</u>	<u>\$ 10,847</u>	<u>\$ 196,800</u>

(Continued)

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Notes to Financial Statements
December 31, 2019
(Continued)

(10) Subsequent Events

In February 2022, the District entered into a loan agreement to pay off the remaining balance of a lease obligation related to a Rescue Truck, Ladder Truck, and Bay Station. The loan was executed on February 23, 2022 with a local bank, in the amount of \$170,000, with an interest rate of 4.8% and a term of 120 months.

In August 2022, the District purchased a skid unit for a brush truck for approximately \$16,500.

In January 2023, the District purchase a truck for approximately \$21,257.

In March 2024, the District paid for remodeling expenses totaling approximately \$96,349.

Subsequent events have been evaluated through September 30, 2025, the date the financial statements were available to be issued.

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Other Supplementary Information
Schedule of Compensation, Benefits, and Other Payments to Agency Head
For the Year Ended December 31, 2019

Agency Head:

Billy Raspberry Jr., Fire Chief (1/1/2019 – 3/12/2019)

PURPOSE	AMOUNT
Compensation	\$ 11,177

Agency Head:

Michael Morse, Fire Chief (3/12/2019 – 12/31/2019)

PURPOSE	AMOUNT
Compensation	\$ 13,500

COOK & MOREHART

Certified Public Accountants

1215 HAWN AVENUE • SHREVEPORT, LOUISIANA 71107 • P.O. BOX 78240 • SHREVEPORT, LOUISIANA 71137-8240

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MEMBER
AMERICAN INSTITUTE
CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

Independent Accountants' Report On Applying Agreed-Upon Procedures

The Board of Commissioners
Webster Parish Fire Protection District No. 11

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the Webster Parish Fire Protection District No. 11 (the District) and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Webster Parish Fire Protection District No. 11's compliance with certain laws and regulations during the year ended December 31, 2019 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$30,000, or public works exceeding \$157,700. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 38:2211-2296 (the public bid law) and report whether the expenditures were made in accordance with these laws.

There were no expenditures made during the year ended December 31, 2019 exceeding \$30,000 for materials and supplies or \$157,700 for public works.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the ethics law).

The District provided us with the required list.

3. Obtain a list of all employees paid during the fiscal year.

The District provided us with the required list.

4. Report whether any employees names appear on both lists obtained in procedures 2 and 3.

Exception: Two of the employees included on the list of employees provided by the District [agreed-upon procedure (3)] appeared on the list provided by the District in agreed-upon procedure (2). The daughter and grandson of a board member were employed by the District during 2019.

5. Obtain a list of disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

The District provided the listings. No vendors appeared on both lists.

Budgeting

6. Obtain a copy of the legally adopted budget and all amendments.

Exception: The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate a budget for the year ending December 31, 2019.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book and report whether there are any exceptions.

Exception: The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate a budget for the year ending December 31, 2019.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues fail to meet budgeted revenues by 5% or more or whether actual expenditures exceed budgeted amounts by 5% or more.

Exception: The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate a budget for the year ending December 31, 2019.

Accounting and Reporting

9. Obtain the list of all disbursements made during the fiscal year. Randomly select 6 disbursements and obtain documentation from management for those disbursements. Compare the selected disbursements to the supporting documentation, and:

- (a) report whether the six disbursements agree to the amount and payee in the supporting documentation.

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) report whether the six disbursements are coded to the correct fund and general ledger account;

All six disbursements were properly coded to the correct fund and general ledger account.

- (c) report whether the six disbursements were approved in accordance with management's policies and procedures.

The six disbursements selected included evidence of approvals in accordance with management's policies and procedures.

Meetings

10. Obtain evidence from management indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

Exception: The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate evidence of the District posting its meetings and agendas as required by LSA-RS 42:11 through 42:28 (the open meetings law).

Debt

11. Obtain bank deposits for the fiscal year, and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness.

Exception: The District's new administration assumed operations of the District in March 2019. Bank deposit slips could not be located by management for the fiscal year. A scan of the bank statements for 2019 did not indicate any proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

A reading of the minutes and inspection of payroll disbursements of the District for the year ended December 31, 2019 indicated no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

State Audit Law

13. Report whether the District provided for a timely report in accordance with R.S. 24:513.

Exception: The District did not provide a timely report for 2018 in accordance with R.S. 24:513.

14. Inquire of management and report whether the District entered into any contracts that utilized state funds defined in R.S. 39:72.1 A (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the District was not in compliance with R.S. 24:513 (the audit law).

Inquired of management and no contracts utilizing state funds were entered into.

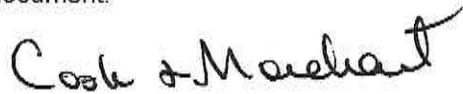
Prior Comments and Recommendations

15. Obtain and report management's representation as to whether any prior year suggestions, recommendations, and/or comments have been resolved.

There was one finding for the compilation for the year ended December 31, 2018, concerning the compilation report not being submitted timely in accordance with state law.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Webster Parish Fire Protection District No. 11 and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

A handwritten signature in black ink that reads "Cook & Morehart". The signature is written in a cursive, flowing style.

Cook & Morehart
Certified Public Accountants
September 30, 2025

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Summary Schedule of Prior Year Findings
December 31, 2019

There was one finding for the prior year compilation for the year ended December 31, 2018.

2018-001 State Audit Law – Late submission of Report

Finding: The report for the year ended December 31, 2018 was not submitted timely in accordance with state law.

Recommendation: We recommend the District establish appropriate controls for ensuring the required reports will be submitted timely in the future.

Current Status: The District is working to get all delinquent report filings up to date.

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Summary Schedule of Current Year Findings
December 31, 2019

There are three findings for the current year review for the year ended December 31, 2019.

2019-01 State Audit Law – Late submission of Report

Finding: The review report for the year ended December 31, 2019, was not submitted timely in accordance with the state law.

Criteria: State law requires reports to be submitted no later than six months after the District's year end.

Cause: Additional time was needed with regards to the District's accounting records in order to complete the review.

Effect: The District's review report was not submitted timely in accordance with state law.

Recommendation: We recommend the District established appropriate controls for ensuring the required reports will be submitted timely in the future.

Views of Responsible Officials and Planned Corrective Actions: The District is working to get all delinquent report filings up to date.

2019-02 Budget Adoption

Finding: The budget for 2019 did not appear to be adopted in accordance with the Local Government Budget Act.

Criteria: The Local Government Budget Act requires that a budget be adopted prior to the start of the fiscal year.

Cause: No documentation could be located to demonstrate that the budget was adopted in accordance with the Local Government Budget Act.

Effect: The District was not in compliance with the Local Government Budget Act.

Recommendation: We recommend that the budget be properly adopted, in accordance with the Local Government Budget Act.

View of Responsible Officials and Planned Corrective Action: The District will implement procedures to ensure compliance with the Local Government Budget Act in the future.

Webster Parish Fire Protection District No. 11
Springhill, Louisiana
Summary Schedule of Current Year Findings
December 31, 2019
(Continued)

2019-03 Ethics

Finding: During the review period, we noted that a board member of the District was the father of an administrative employee of the district.

Criteria: Under Louisiana Revised Statute R.S. 42:1119(B)(1), members of the governing authority may not employ or recommend the employment of an immediate family member. Immediate family includes a board member's children (R.S. 42:1102(13)).

Cause: The District was unaware of the restrictions imposed by R.S. 42:1119.

Effect: This situation represents a possible violation of the Louisiana Code of Governmental Ethics.

Recommendation: We recommend that the District consult with legal counsel to evaluate current employment arrangements in light of the Louisiana Code of Governmental Ethics. In addition, the board should adopt formal policies to screen for potential ethics conflicts during the hiring process.

View of Responsible Officials and Planned Corrective Action: The District was unaware that the relationship was a prohibited relationship under the Louisiana Code of Governmental Ethics. Action will be taken to ensure there are no prohibited relationships moving forward.

2019-04 Open Meetings

Finding: No documentation could be provided regarding the District's posting of its meetings and agendas as required by LSA-RS 42:11 through 42:28 (the Open Meetings Law).

Criteria: Under Louisiana Revised Statute R.S. 42:11 through 42:28, the District is required to post/advertise its meetings.

Cause: The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate evidence of the District posting its meetings and agendas as required by LSA-RS 42:11 through 42:28.

Effect: The District was unable to demonstrate compliance with the Open Meetings Law.

Recommendation: We recommend that the District comply with the provisions of LSA-RS 42:11 through 42:28 (the Open Meetings Law) in the future.

View of Responsible Officials and Planned Corrective Action: The District will comply with the provisions of LSA-RS 42:11 through 42:28 (the Open Meetings Law) in the future.

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Governmental Agencies)

_____ (Date Transmitted)
Cook and Morehart CPAs (CPA Firm Name)
1215 Hawn Ave (CPA Firm Address)
Shreveport LA 71107 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of _____ (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

Public Bid Law

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes ☒ No ☐ N/A ☐

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes ☒ No ☐ N/A ☐

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes ☐ No ☒ N/A ☐

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes ☐ No ☒ N/A ☐

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes ☒ No ☐ N/A ☐

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes ☐ No ☒ N/A ☐

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes ☐ No ☒ N/A ☐

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes ☒ No ☐ N/A ☐

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes ☒ No ☐ N/A ☐

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes ☒ No [] N/A []

Meetings

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes [] No ☒ N/A []

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes ☒ No [] N/A []

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes ☒ No [] N/A []

Prior-Year Comments

We have resolved all prior-year recommendations and/or comments.

Yes ☒ No [] N/A []

General

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes ☒ No [] N/A []

We acknowledge that we are responsible for determining that the procedures performed are appropriate for the purposes of this engagement.

Yes ☒ No [] N/A []

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes ☒ No [] N/A []

We have provided you with all relevant information and access under the terms of our agreement.

Yes ☒ No [] N/A []

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes ☒ No [] N/A []

We are not aware of any material misstatements in the information we have provided to you.

Yes ☒ No [] N/A []

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose

to you any such communication received between the end of the period under examination and the date of your report.

Yes ☒ No ☐ N/A ☐

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes ☒ No ☐ N/A ☐

The previous responses have been made to the best of our belief and knowledge.

<u>Jimmy Carothers</u>	Secretary	<u>8-12-25</u>	Date
	Treasurer		Date
<u>Melinda Mosley</u>	President	<u>8-12-2025</u>	Date

Springhill

Fire District 11
PO Box 535
Springhill, La 71075
318-539-3678

September 30, 2025

Cook & Morehart, CPAs
1215 Hawn Ave
Shreveport, LA 71107

Webster Parish Fire Protection District No. 11 submits the following response to the exceptions identified in the Agreed-Upon Procedures Report for the year ended December 31, 2019:

Exception: Two of the employees included on the list of employees provided by the District [agreed-upon procedure (3)] appeared on the list provided by the District in agreed-upon procedure (2). The daughter and grandson of a board member were employed by the District during 2019.

Response: The District was unaware that the relationship was a prohibited relationship under the Louisiana Code of Governmental Ethics. Action will be taken to ensure there are no prohibited relationships moving forward.

Exception: The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate a budget for the year ending December 31, 2019.

Response: The District will implement procedures to ensure compliance with the Local Government Budget Act in the future.

Exception: The District's new administration assumed operations of the District in March 2019. The new administration was unable to locate evidence of the District posting its meetings and agendas as required by LSA-RS 42:11 through 42:28 (the open meetings law).

Response: The District will comply with the provisions of LSA-RS 42:11 through 42:28 (the Open Meetings Law) in the future.

Exception: The District's new administration assumed operations of the District in March 2019. Bank deposit slips could not be located by management for the fiscal year. A scan of the bank statements for 2019 did not indicate any proceeds of bank loans, bonds, or like indebtedness.

Response: Bank deposit slips are now maintained, along with supporting documentation, to substantiate all deposits made to the District's bank accounts.

Exception: The District did not provide a timely report for 2019 in accordance with R.S. 24:513.

Response: The District is working to get all delinquent report filings up to date.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Morse', with a stylized flourish at the end.

Michael Morse
Fire Chief