

EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

REVIEWED FINANCIAL STATEMENTS  
June 30, 2019



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## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Board of Directors of  
Educational Solutions of Louisiana  
Holden, Louisiana

We have reviewed the accompanying financial statements of Educational Solutions of Louisiana (a nonprofit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

### Supplementary Information

The supplementary information included on page 10 is presented for purposes of additional analysis and is not a required part of the basis financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

CPAs and Financial Advisors  
Baton Rouge, Louisiana  
January 29, 2020

EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, LouisianaSTATEMENT OF FINANCIAL POSITION  
(See Accompanying Notes and Independent Accountants' Review Report)

June 30, 2019

## ASSETS

## CURRENT ASSETS:

Cash and Cash Equivalents	\$ 51,911
Federal Grant Funds Receivable	<u>59,178</u>

TOTAL ASSETS (ALL CURRENT)	<u>\$ 111,089</u>
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## LIABILITIES

## CURRENT LIABILITIES:

Accounts Payable	\$ 57,146
Line of Credit	<u>34,792</u>

TOTAL CURRENT LIABILITIES	\$ 91,938
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## OTHER LIABILITIES

Loan from Director	<u>29,100</u>
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TOTAL LIABILITIES	121,038
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## NET ASSETS:

Without Donor Restrictions	<u>(9,949)</u>
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TOTAL LIABILITIES AND NET ASSETS	<u>\$ 111,089</u>
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EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, LouisianaSTATEMENT OF ACTIVITIES  
(See Accompanying Notes and Independent Accountants' Review Report)

Year Ended June 30, 2019

## SUPPORT:

21st Century Federal Grant	<u>\$ 454,938</u>	
TOTAL UNRESTRICTED SUPPORT AND OTHER GAINS		\$ 454,938

## EXPENSES:

Program Services	348,153	
Supporting Services - General & Administrative	<u>109,384</u>	
TOTAL EXPENSES		<u>457,537</u>
DECREASE IN NET ASSETS WITHOUT DONOR RESTRICTIONS		(2,599)
NET ASSETS WITHOUT DONOR RESTRICTIONS, BEGINNING OF PERIOD		<u>(7,350)</u>
NET ASSETS WITHOUT DONOR RESTRICTIONS, END OF PERIOD		<u>\$ (9,949)</u>



EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

STATEMENT OF CASH FLOWS  
(See Accompanying Notes and Independent Accountants' Review Report)

Year Ended June 30, 2019

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from Federal grants	\$ 446,859
Cash paid for program purchased professional and technical services	(104,075)
Cash paid for other program expenses	(231,978)
Cash paid for general and administrative expenses	<u>(109,384)</u>

NET CASH PROVIDED BY OPERATING ACTIVITIES \$ 1,422

CASH FLOWS FROM FINANCING ACTIVITIES:

Borrowings from Line of Credit (net of repayments)	<u>11,671</u>
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NET CASH PROVIDED BY FINANCING ACTIVITIES 11,671

NET INCREASE IN CASH AND CASH EQUIVALENTS 13,093

CASH AND CASH EQUIVALENTS, BEGINNING OF PERIOD 38,818

CASH AND CASH EQUIVALENTS, END OF PERIOD \$ 51,911

RECONCILIATION OF CHANGE IN NET ASSETS TO NET  
CASH USED BY OPERATING ACTIVITIES:

Decrease in net assets	\$ (2,599)
Adjustments to Reconcile Change in Net Assets to (Increase) Decrease in Assets:	
Grants Receivables	(8,079)
Increase (Decrease) in Liabilities:	
Accounts Payable	<u>12,100</u>

NET CASH PROVIDED BY OPERATING ACTIVITIES \$ 1,422

EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

STATEMENT OF FUNCTIONAL EXPENSES  
(See Accompanying Notes and Independent Accountants' Review Report)

Year Ended June 30, 2019

	Program Services	Support Services General & Administrative	Total
Purchased Professional & Technical Services - Teachers & Paras	\$ 116,175	\$ -	\$ 116,175
Purchased Professional & Technical Services - Bus Drivers	47,520	-	47,520
Executive Director Compensation	80,439	-	80,439
Fiscal Manager Compensation	-	77,000	77,000
STEM/ART Supplies	2,928	-	2,928
Data Entry Clerical	55,550	-	55,550
Educational Liason	15,072	15,073	30,145
Transportation	3,963	-	3,963
Substitutes	9,065	-	9,065
Supplies	530	-	530
Software Subscriptions	832	-	832
Bank Service Charge	-	102	102
Books, Subscriptions, Reference	-	198	198
Interest Expense	-	1,327	1,327
Office Supplies	-	1,135	1,135
Outside Contract Services	-	5,000	5,000
Professional Fees	-	9,549	9,549
Field Trips	3,718	-	3,718
Travel	12,361	-	12,361
<b>TOTAL EXPENSES</b>	<b>\$ 348,153</b>	<b>\$ 109,384</b>	<b>\$ 457,537</b>



EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

NOTES TO FINANCIAL STATEMENTS -1-  
June 30, 2019

NOTE 1: NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities – Educational Solutions of Louisiana (hereafter referred to as the Organization), a Louisiana non-profit organization, is domiciled in Holden, Louisiana. Its operations encompass the parish of Tangipahoa, Louisiana. Its mission is to offer academic enrichment activities for children by offering quality and enriching after school and summer educational programming to children in rural areas of Tangipahoa Parish. The Organization currently operates sites in Kentwood and Amite Louisiana, reaching 122 and 121 children, respectively.

The Organization's support comes primarily from the Federal 21<sup>st</sup> Century Grant Program administered through the Louisiana Department of Education. The Organization's grants were recently renewed and run through August 2022.

The accounting policies of the Organization conform to accounting principles generally accepted in the United States of America as applicable to non-profit organizations. The significant accounting policies are as follows:

Method of Accounting – The financial statements of the Organization have been prepared utilizing the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Financial Statement Presentation – The Organizations reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions, which are described as follows:

*Net Assets without Donor Restrictions* are net assets that are not subject to donor-imposed restrictions and are available for use at The Organization's discretion. The only limits on the use of net assets without donor restrictions are the board limits resulting from The Organization, the operation in which it operates, the purposes specified in the corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered in the course of operations. As of June 30, 2019, The Organization had net assets without donor restrictions of \$9,949.

*Net Assets with Donor Restrictions* are net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. When the donor's restrictions are satisfied, either by using the resources in the manner specified by the donor or the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. Other donor-imposed restrictions are perpetual in nature, such as those that the donor stipulates the resources be maintained in perpetuity. As of June 30, 2019, The Organization had no net assets with donor restrictions.

Revenue Recognition – Contributions received, including unconditional promises to give, are recorded as revenue when assets or donor's unconditional commitment is received. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Contributions are considered increases in net assets with donor restrictions or net assets without donor restrictions, depending on the existence and nature of any donor restrictions.

Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as temporarily restricted net assets if the donor has restricted the use of the property or equipment to a particular program. If donors specify a length of time over which the property or equipment must be used, the restrictions expire evenly over the required period. Absent that type of restriction for use, the Organization considers the restriction met when the assets are placed in service.



EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

NOTES TO FINANCIAL STATEMENTS -2-  
June 30, 2019

NOTE 1: NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Organization reports grants, programs and other revenue sources on the accrual basis of accounting. If a donor restriction applies, the amount is shown as net assets with donor restrictions. When the donor restriction expires, that is, when the stipulated restriction ends by payments or the passage of time, the amount of the temporarily restricted net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donor restricted reimbursements whose restrictions are met in the same reporting period are typically reported as unrestricted support.

Cash and Cash Equivalents – For purposes of the statements of cash flows, the Organization considers all, restricted and unrestricted, highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Grant Receivables – Grants receivable are stated at net realizable value. The Organization maintains allowances for doubtful accounts for estimated losses resulting from the inability of its grantors to make required payments. Because collection is expected at 100%, an allowance for doubtful accounts has not been estimated in the current year.

Property and Equipment – Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as net assets without donor restrictions unless the donor has restricted the donated assets to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as net assets with donor restrictions. Property and equipment purchased by the Organization is recorded at cost. They are depreciated using the straight-line method over the estimated useful lives of the assets (10-25 years for buildings; 3-7 years for equipment/furniture). Capital assets with an original cost of \$2,500 or greater are capitalized. Currently the Organization has no property and equipment.

Contributions – Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support depending on the existence and/or nature of any donor restrictions. Net assets with donor restrictions are reclassified to net assets without donor restrictions upon satisfaction of the time or purpose of the restriction. If a contributions' restriction is met in the same reporting period the contributions was received, the income is classified as net assets without donor restrictions.

Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Donated Goods and Services – No amounts have been reflected in the financial statements for donated goods or services. The Organization generally pays for services requiring specific expertise. The Organization received donated rent for use of the facilities for the two program sites. In addition, the Organization received food donations from the Tangipahoa Food Bank and Our Daily Bread. No value has been assigned to these in-kind donations as management was unable to quantify the value.

Advertising Expense – Advertising costs are expensed as incurred. The Organization paid zero dollars for advertising for the year ended June 30, 2019.

Functional Allocation of Expenses – The costs of providing the program and supporting services of the Organization have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. This allocation is summarized in the statement of functional expenses.

EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

NOTES TO FINANCIAL STATEMENTS -3-  
June 30, 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes – The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no liability or expense has been recorded in the accompanying financial statements. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation as unrelated business taxable income (UBTI). In addition, the Organization qualifies for the charitable deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2).

The Organization may recognize the tax benefit from a tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the position. Examples of tax positions include the tax-exempt status of the Organization and various positions related to the potential sources of UBIT. The Organization has analyzed its tax position taken for filings with the Internal Revenues Services. The Organization believes that its income tax filing positions will be sustained upon examination and does not anticipate any adjustments that would result in a material adverse effect on the Organization's financial condition, results of operations, or cash flows.

Estimates – Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. On an ongoing basis, management evaluates the estimates and assumptions based on new information. Management believes the estimates and assumptions are reasonable in the circumstances; however, actual results could differ from those estimates.

NOTE 2: CASH AND CASH EQUIVALENTS

Cash and cash equivalents (book balances) include the following:

Demand deposits	\$ <u>51,911</u>
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NOTE 3: LEASES

*Operating Leases.* The Organization uses facilities donated by the Tangipahoa Parish School System. The donated facilities have been made available as long as the Organization is a 21<sup>st</sup> Century Grant Recipient. No amount has been recorded in these financial statements for the value of the donated facilities.

*Capital Leases.* The Organization does not have any capital leases.

NOTE 4: RELATED PARTY TRANSACTIONS

During the year, the Executive Director loaned the Organization money to fund the start up of the program. This loan is without interest and has no stated maturity date. The loan balance at June 30, 2019 was \$29,100.

NOTE 5: REVOLVING LINE OF CREDIT

The Organization has a \$50,000 unsecured revolving line of credit, of which \$34,792 was used at June 30, 2019. Maturity of the line of credit September 12, 2021, and carries an interest rate of 1.5% above Wall Street Journal Prime. The current rate is 6.25%.



EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

NOTES TO FINANCIAL STATEMENTS -4-  
June 30, 2019

NOTE 6: CONCENTRATIONS

The Organization received 100% of total revenue from the 21<sup>st</sup> Century Grant.

NOTE 7: LIQUIDITY OF ASSETS AND LIABILITIES

The liquidity of the Organization's assets and liabilities are as follows:

Cash	\$ 51,911
Plus Current Grants Receivable	<u>59,178</u>

Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 19,151</u>
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NOTE 8: UNCERTAIN TAX POSITIONS

The Company has adopted accounting rules that prescribe when to recognize and how to measure the financial statement effects, if any, of income tax positions taken or expected to be taken on its income tax returns. These new rules require management to evaluate the likelihood that, upon examination by relevant taxing jurisdictions, those income tax positions would be sustained. Based on that evaluation, if it were more than 50% probable that a material amount of income tax would be imposed at the entity level upon examination by the relevant taxing authorities, a liability would be recognized in the accompanying balance sheet along with any interest and penalties that would result from that assessment. Should any such penalties and interest be incurred, the Company's policy would be to recognize them as operating expense. Further, no interest or penalties have been accrued or charged to expense as of June 30, 2019 or for the year then ended.

The Company's income tax returns are subject to examination by taxing authorities for a period of three years from the date they are filed. As of December 31, 2019, tax returns for 2017 and 2018 are subject to examination.

NOTE 9: CHANGE IN ACCOUNTING POSITION

In August 2016, the FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The ASU addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, the lack of consistency in the type of information provide about expenses and investment return. The Organization has implemented ASU 2016-14 and has presented the financial statements accordingly.

NOTE 10: SUBSEQUENT EVENTS

The Organization has evaluated all subsequent events through January 29, 2020, the date the financial statements were available to be issued.

EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

SCHEDULE OF COMPENSATION, REIMBURSEMENTS, BENEFITS AND OTHER PAYMENTS TO AGENCY  
HEAD, POLITICAL SUBDIVISION HEAD, OR CHIEF EXECUTIVE OFFICER

(See Independent Accountants' Review Report)

Year Ended June 30, 2019

Agency Head

James E. Green

Compensation - contract labor

\$ 80,439

Total Compensation, Reimbursements, Benefits, and Other Payments

\$ 80,439



EDUCATIONAL SOLUTIONS OF LOUISIANA  
Holden, Louisiana

SUMMARY SCHEDULE OF FINDINGS AND RESPONSES  
For the Year Ended June 30, 2019

Corrective Action Plan for Current Year Finding

There is one finding for the current year ended June 30, 2019, as follows:

2019-01 Late Submission of Review Report

Criteria: In accordance with Louisiana Revised Statute 24:513 and 24:514 local auditee reports are due to the Louisiana Legislative Auditor (LLA) no later than six months after the local auditee's fiscal year end

Condition: Educational Solutions of Louisiana did not submit the reviewed financial statements timely in accordance with the state law.

Cause: Review process was not started until December and Executive Director was out of town and could not sign representation letters.

Effect: Financial reports were not submitted timely.

Recommendation: We recommend that the organization timely submit their financial reports in the future.

Managements' Response: The organization agrees with the finding and condition and will start the reporting process earlier in future period so reviewed statements will be filed in a timely manner.



## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Directors of  
Educational Solutions of Louisiana  
Holden, Louisiana

We have performed the procedures enumerated below, which were agreed to by Educational Solutions of Louisiana and the Louisiana Legislative Auditor (the specified parties), on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the fiscal year ended June 30, 2019, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide. The Agency's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

### *Federal, State, and Local Awards*

1. Determine the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year. Educational Solutions of Louisiana' federal award expenditures for all federal programs for the fiscal year follow:

<u>Federal, State, or Local Grant Name</u>	<u>Grant Year</u>	<u>CFDA No.</u>	<u>Amount</u>
21 <sup>st</sup> Century Community Learning Centers	2018/2019	84.287	<u>\$ 454,938</u>
Total Expenditure			<u>\$454,938</u>

2. For each federal, state, and local award, randomly select six disbursements from each award administered during the period under examination, provided that no more than 30 disbursements would be selected.
3. Obtain documentation for the disbursements selected in Procedure 2. Compare the selected disbursements to supporting documentation, and report whether the disbursements agree to the amount and payee in the supporting documentation.

Each of the selected disbursements agreed to the amount and payee in the supporting documentation.

4. Report whether the selected disbursements were coded to the correct fund and general ledger account.

All of the disbursements were coded to the correct fund and general ledger account.

5. Report whether the selected disbursements were approved in accordance with the Agency's policies and procedures.

Inspection of documentation supporting each of the selected disbursements indicated appropriate approval.

6. For each selected disbursement made for federal grant awards, obtain the Compliance Supplement for the applicable federal program. For each disbursement made for a state or local grant award, or for a federal program not included in the Compliance Supplement, obtain the grant agreement. Compare the documentation for each disbursement to the program compliance requirements or the requirements of the grant agreement relating to activities allowed or unallowed, eligibility, and reporting; and report whether the disbursements comply with these requirements.

*Activities allowed or unallowed*

We compared documentation for each of the selected disbursements with program compliance requirements related to services allowed or not allowed. No exceptions were noted.

*Eligibility*

We compared documentation for each of the selected disbursements with program compliance requirements related to eligibility. No exceptions were noted.

*Reporting*

We compared documentation for each of the selected disbursements with program compliance requirements related to reporting. No exceptions were noted.

7. For the programs selected for testing in Procedure 2 that had been closed out during the period under review, compare the close-out report, when required, with the agency's financial records to determine whether the amounts agree.

There was no close out report to review.

*Open Meetings*

8. Examine evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law).

Not applicable

*Budget*

9. For each grant exceeding five thousand dollars, obtain the comprehensive grant budgets that the agency provided to the applicable federal, state or local grantor agency. Report whether the budgets for federal, state and local grants included the purpose and duration of the grants; and whether budgets for state grants also included specific goals, objectives, and measures of performance.

The Agency provided documentation that comprehensive budgets were submitted to the applicable federal grantor agency for the grants exceeding five thousand dollars. These budgets included the purpose and duration of the grant program.

*State Audit Law*

10. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

The agency's report for June 30, 2019, was not submitted to the Legislative Auditor before the statutory due date of December 31, 2019. It was submitted 62 days late.

11. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

The Agency's management represented that the Agency did not enter into any contracts during the fiscal year that were subject to the public bid law.

*Prior-Year Comments*

12. Obtain and report management's representation as to whether any prior year suggestions, exceptions, recommendations, and/or comments have been resolved.

The agency's report for June 30, 2018 had not findings, suggestions, exceptions or recommendations.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Agency's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the Agency's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

TWRU

CPAs & Financial Advisors  
Baton Rouge, Louisiana  
January 29, 2020

**LOUISIANA ATTESTATION QUESTIONNAIRE**  
**(For Attestation Engagements of Quasi-public Agencies)**

\_\_\_\_\_ (Date Transmitted)

TWRU CPAs & Financial Advisors

527 E Airport Ave

Baton Rouge, LA 70806

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\_\_\_\_\_  
(Auditors)

In connection with your review of our financial statements as of June 30, 2019 and for the period then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of completion/representation).

**Federal, State, and Local Awards**

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes [☒] No [ ]

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and grantor officials.

Yes [☒] No [ ]

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes [☒] No [ ]

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes [☒] No [ ]

**Open Meetings**

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meeting FAQs," available on the Legislative Auditor's website at <http://app1.la.state.la.us/lla/nsf>, to determine whether a non-profit agency is subject to the open meetings law.**

Yes [☒] No [ ]

**Budget**

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes [☒] No [ ]

**Reporting**



We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes ☒ No ☐

**Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes ☒ No ☐

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

<u>Sheila Green</u>	Secretary	<u>03/02/2020</u>	Date
<u>James Super</u>	Treasurer	<u>03/02/2020</u>	Date
<u>Jack Green</u>	President	<u>3/2/20</u>	Date