Christian Service Program

Shreveport, Louisiana

December 31, 2023 and 2022





CHRISTIAN SERVICE PROGRAM SHREVEPORT, LOUISIANA TABLE OF CONTENTS

COMPILED FINANCIAL STATEMENTS

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REGIONS TOWER 333 TEXAS STREET, SUITE 1525 I SHREVEPORT, LOUISIANA 71101 318,429,1525 (P) I 318,429,2124 (F)

To the Board of Directors Christian Service Program Shreveport, Louisiana

Management is responsible for the accompanying financial statements of Christian Service Program (a nonprofit organization), which comprise the statements of financial position as of December 31, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The supplementary information on page 14 is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is required in accordance with Louisiana Revised Statue (LRS) 24:513(A)(3) and is the representation of management. The information was subject to our compilation engagement; however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such supplementary information.

Heard, Mc Elwy ! Westal, LL C
Shreveport, Louisiana
June 19, 2024

STATEMENTS OF FINANCIAL POSITION

DECEMBER 31, 2023 AND 2022

ASSETS

		2023		2022					
Current assets:									
Cash and cash equivalents	\$	463,856	\$	451,354					
Investments		185,945		152,209					
Other Receivables		1,328		*					
Total current assets		651,129		603,563					
Fixed assets, net		1,234,371		1,263,737					
Beneficial interest in assets of foundation	***************************************	200,393	***************************************	190,528					
Total assets	\$	2,085,893	\$	2,057,828					
LIABILITIES AND STOCKHOLDER	LIABILITIES AND STOCKHOLDER'S EQUITY								
Current liabilities:									
Payroll liabilities	\$	5,781	\$	5,496					
Total current liabilities		5,781		5,496					
Net assets:									
Without restrictions		635,060		588,316					
Investment in fixed assets		1,234,371		1,263,737					
Total net assets without restrictions		1,869,431		1,852,053					
Total net assets with donor restrictions		210,681		200,279					
Total net assets		2,080,112		2,052,332					
Total liabilities and net assets	\$	2,085,893	\$	2,057,828					

STATEMENTS OF ACTIVITIES

	2023					
		hout Donor estrictions	With Donor Restrictions			Total
Revenue and other support:						
Contributions and fundraising	\$	261,045	\$	-	\$	261,045
Grants		178,225		-		178,225
Net investment return		20,394		17,489		37,883
Total revenue and other support	•	459,664		17,489		477,153
Net assets released from restrictions		7,087		(7,087)		·**
Total revenue, other support, and						
reclassifications		466,751		10,402		477,153
Expenses:						
Program services		256,327				256,327
General and administrative		188,231		**		188,231
Fundraising		4,815		**		4,815
Total expenses	***************************************	449,373		•		449,373
Change in net assets		17,378		10,402		27,780
Net assets-beginning of year		1,852,053		200,279		2,052,332
Net assets-end of year	\$	1,869,431	\$	210,681	\$	2,080,112

CHRISTIAN SERVICE PROGRAM STATEMENTS OF ACTIVITIES

	2022					
		Without Donor Restrictions		With Donor Restrictions		Total
Revenue and other support:						
Contributions and fundraising	\$	242,523	\$	-	\$	242,523
Grants		131,593		25,000		156,593
Net investment return		(26,584)		(19,811)		(46,395)
Total revenue and other support		347,532		5,189		352,721
Net assets released from restrictions		36,269		(36,269)		***
Total revenue, other support, and						
reclassifications		383,801		(31,080)		352,721
Expenses:						
Program services		238,300		•		238,300
General and administrative		148,002		-		148,002
Fundraising	***************************************	5,963		•••		5,963
Total expenses	***************************************	392,265		**		392,265
Change in net assets		(8,464)		(31,080)		(39,544)
Net assets-beginning of year		1,860,517		231,359		2,091,876
Net assets-end of year	\$	1,852,053	\$	200,279	\$	2,052,332

STATEMENTS OF FUNCTIONAL EXPENSES

	2023							
			Total	General				
	Direct	Hospitality	Program	and				
	Services	House	Services	<u>Administrative</u>	Fundraising	Total		
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Banking fees	\$ -	\$ -	\$ -	\$ 1,641	> -	\$ 1,641		
Building repairs				40.000		04.400		
and maintenance		8,460	8,460	·	<u></u>	21,430		
Contract labor	**	2,840	2,840	44>	444	2,840		
Depreciation	-	39,595	39,595	4,400	**	43,995		
Equipment repairs								
and maintenance	•	8,265	8,265	2,225	-	10,490		
Food and supplies	₩	64,125	64,125	398	-	64,523		
Fundraising	•	-	-	•	4,815	4,815		
Insurance	***	19,797	19,797	1,839	**	21,636		
Office supplies	**	***	•	2,186	***	2,186		
Payroll	**	80,368	80,368	128,487	44	208,855		
Payroll taxes	**	6,639	6,639	11,372	***	18,011		
Professional fees		•	-	19,688	**	19,688		
Rent and utilities								
assistance	705		705	•	*	705		
Taxes and licenses	**	440		805	44	805		
Utilities	•	25,533	25,533	2,220	**	27,753		
Total expenses	\$ 705	\$ 255,622	\$ 256,327	\$ 188,231	\$ 4,815	\$ 449,373		

CHRISTIAN SERVICE PROGRAM STATEMENTS OF FUNCTIONAL EXPENSES

	2022						
			Total	General			
	Direct	Hospitality	Program	and			
	Services	House	Services	Administrative	Fundraising	<u>Total</u>	
Banking fees	\$ -	\$ -	\$ -	\$ 1,655	\$ -	\$ 1,655	
Building repairs							
and maintenance	-	9,187	9,187	4,895	<u></u>	14,082	
Contract labor		2,840	2,840	***	↔	2,840	
Depreciation		39,445	39,445	4,383	·**	43,828	
Equipment repairs							
and maintenance	•	7,904	7,904	1,828		9,732	
Food and supplies	-	50,453	50,453	₩	₩-	50,453	
Fundraising	**	•	-	₩	5,963	5,963	
Insurance		21,009	21,009	1,717	**	22,726	
Office supplies	***		-	3,031	*	3,031	
Payroll	***	76,062	76,062	99,800	**	175,862	
Payroll taxes	***	5,563	5,563	9,959	*	15,522	
Professional fees			-	18,196	**	18,196	
Rent and utilities							
assistance	1,050		1,050	*	4-	1,050	
Taxes and licenses	***	440	-	375	44	375	
Utilities	•	24,787	24,787	2,163	**	26,950	
Total expenses	\$ 1,050	\$ 237,250	\$ 238,300	\$ 148,002	\$ 5,963	\$ 392,265	

STATEMENTS OF CASH FLOWS

		2023		2022
Cash flows from operating activities:				
Change in net assets	\$	27,780	\$	(39,544)
Adjustments to reconcile change in net assets to net				
cash provided by operating activities:				
Depreciation expense		43,995		43,828
Realized/unrealized (gain) loss on investments		(45,859)		50,213
Increase in:				
Other receivables		(1,328)		*
Payroll liabilities		285		965
Total adjustments	4	(2,907)		95,006
Net cash provided by operating activities		24,873		55,462
Cash flows from investing activities:				
Proceeds from sale of investments		5,000		45,698
Purchase of investments		(24,996)		(57,256)
Investment in beneficial interest in assets of foundation		7,625		7,357
Net cash (used) in investing activities		(12,371)		(4,201)
Net increase in cash and cash equivalents		12,502		51,261
Cash-beginning of year	***************************************	451,354	***************************************	400,093
Cash-end of year	\$	463,856	\$	451,354

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

1. Organization

Christian Service Program is incorporated as a nonprofit organization under the laws of the State of Louisiana for the purpose of assisting individuals who lack the basic necessities of life. During 2023, the program provided the following services in fulfilling this purpose:

1) Hospitality House to feed needy individuals three meals per day.

2. Summary of Significant Accounting Policies

The significant accounting policies followed by the Organization and the methods of applying those policies which materially affect the determination of financial position, changes in financial position, or changes in net assets are summarized below:

(a) Basis of Presentation

The financial statements of the Organization are prepared on the accrual basis. The Organization is required to report information regarding its financial position and activities according to two classes of net asset, as applicable:

Net Assets without Donor Restrictions - Net assets that are not subject to donor-imposed stipulations. Some net assets without donor restrictions may be designated by the Board for specific purposes.

Net Assets with Donor Restrictions - Net assets subject to donor-imposed stipulations that may or will be met by actions of the Organization, and/or by the passage of time. Generally, donors permit all or part of the income earned on these assets to be used for general or specific purposes.

Contributions received are recorded as with donor restrictions or without donor restrictions depending on the existence and/or nature of any donor-imposed restrictions. Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor may be reported as increases in assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, assets with donor restrictions are reclassified to assets without donor restrictions.

(b) Beneficial Interest in Assets of Foundation

Transfers by Christian Service Program of its own funds to the Community Foundation of North Louisiana, specifying itself as beneficiary, are accounted for as an asset in accordance with generally accepted accounting principles.

(c) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

(d) Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported in the statement of financial position at their fair values. Fair values for marketable securities are based on quoted market prices. Gains and losses on the sale of marketable securities are determined using the specific identification method. Net investment return/(loss) is reported in the statement of activities and consists of interest and dividend income, realized and unrealized gains and losses, less external and direct internal investment expenses. Cost and market values are disclosed in Note 5.

(e) Fixed Assets

Purchased property, plant and equipment are recorded at cost and donated assets at fair value as of the date of donation. Depreciation has been calculated on a straight-line basis. The organization uses a capitalization policy of \$1,000 for fixed assets.

(f) Tax Status

Christian Service Program qualifies as a tax-exempt organization as described in the Internal Revenue Service Code Section 501(c)(3). Accordingly, no provision for income taxes has been made in the accompanying financial statement. Contributions to the Organization are deductible as charitable contributions under Internal Revenue Code Section 170.

Christian Service Program is required to review various tax positions it has taken with respect to its exempt status and determine whether in fact it continues to qualify as a tax-exempt entity. It must also consider whether it has nexus in jurisdictions in which it has income and whether a tax return is required in those jurisdictions. In addition, as a tax-exempt entity, the Christian Service Program must assess whether it has any tax positions associated with unrelated business income subject to income tax. Christian Service Program does not expect any of its tax positions to change significantly over the next twelve months. Any penalties related to late filing or other requirements would be recognized as penalties expense in the Christian Service Program's accounting records.

Christian Service Program is required to file U.S. federal Form 990 for informational purposes. Its federal income tax returns are subject to examination by the Internal Revenue Service, generally for three years after they were filed.

(g) Functional Expenses

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation, insurance, and utilities, which are allocated based on estimated square footage.

(h) Cash

The Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

(i) Revenue and Other Support

Revenue is recognized when earned. Program service fees and payments under costreimbursable contracts received in advance are deferred to the applicable period in which the related services are performed, or expenditures are incurred, respectively. Contributions are recognized when cash, securities, or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met or the donor has explicitly released the restriction.

(j) Reclassifications

Certain reclassifications have been made to the prior year financial statements in order for them to be in conformity with the current year presentation.

3. Cash

At December 31, 2023 and 2022, the Organization's cash position is summarized as follows:

		2022		
Without donor restrictions	\$	453,568	\$	441,603
With donor restrictions		10,288		9,751
	\$	463,856	\$	451,354

4. Property, Plant, and Equipment

A summary of fixed assets at December 31, 2023 and 2022, is as follows:

	2023			2022
Buildings and equipment	\$	1,430,694	Ś	1,416,065
Land	*	82,000	*	82,000
Automobiles		45,120		45,120
		1,557,814		1,543,185
Less: accumulated depreciation		323,443		279,448
Total property, plant, and equipment	\$	1,234,371	\$	1,263,737

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

5. Investments

The value of the investments at December 31, 2023 and 2022, is summarized as follows:

				2023		
					Uni	ealized Gain
	Fa	ir Value		Cost		(Loss)
Certificates of Deposit Exchange-Traded Funds	\$	20,004 165,502	\$	19,996 172,539	\$	8 (7,037)
Total	\$	185,506	\$	192,535	\$	(7,029)
				2022		
					Uni	ealized Gain
	Fair Value Cost		Cost	(Loss)		
Exchange-Traded Funds	\$	152,209	<u>\$</u>	172,539	\$	(20,330)
Total	\$	152,209	\$	172,539	\$	(20,330)

6. Fair Value Measurements

Generally accepted accounting principles define fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants at the measurement date.

Under generally accepted accounting principles, a three-level fair value hierarchy was established that prioritizes the inputs used to measure fair value. This hierarchy requires entities to maximize the use of observable inputs and minimize the use of unobservable inputs. The three levels of inputs used to measure fair value are as follows:

- Level 1 Quoted prices in active markets for identical assets or liabilities.
- Level 2 Observable inputs other than the quoted prices included in level 1, such as quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.
- Level 3 Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities. This includes certain pricing models, discounted cash flow methodologies and similar techniques that use significant unobservable inputs.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

The Organization's equity securities, exchange-traded funds, and mutual funds are valued at the net asset value of shares held at year end. The fair values of investments as of December 31, 2023 and 2022, are summarized in the tables below:

		2023					
	Level 1	Level 2	Level 3	Total			
Certificates of Deposit Exchange-Traded Funds	\$ 20,004 165,502	\$ -	\$ -	\$ 20,004 165,502			
Total	\$ 185,506	\$ -	\$ -	\$ 185,506			
		2022					
	Level 1	Level 2	Level 3	Total			
Exchange-Traded Funds	\$ 152,209	\$ -	\$ -	\$ 152,209			
Total	\$ 152,209	\$ -	\$ -	\$ 152,209			

7. Concentrations of Credit Risk

Financial instruments that potentially subject Christian Service Program to concentrations of credit risk consist principally of cash and investments. The Organization maintains cash balances at one financial institution. Total cash held by the organization, at times, may include monies that are not covered by insurance provided by the federal government. Management monitors the soundness of the financial institution in which cash deposits are held and believes the solvency of the financial institution is not a particular concern at this time. Substantially all investment amounts are dependent solely upon the faith and credit of the corporate issuer.

8. Grant Revenue

Grant revenue for 2023 and 2022 is summarized as follows:

Public grants	\$ 50,000	\$	50,000
Private grants	 128,225		106,593
Total grant revenue	\$ 178,225	\$	156,593

9. Donated Materials, Equipment and Services

During the course of operations, Christian Service Program receives donations of food supplies, clothing, and equipment from many businesses and individuals. While the Organization recognizes the importance of the volunteers and the donated supplies and equipment, no objective basis for valuation of these items was determined and they are not included in the financial statements.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

10. Beneficial Interest in Assets of Foundation

Christian Service Program established an endowment fund, the income distribution of which is used by the Program to support its charitable activities. Control of this endowment fund is vested in the Community Foundation of North Louisiana. Under the terms of the agreement, variance power and legal ownership of the funds rest with the Foundation, and net investment income and capital appreciation/depreciation accumulate in the endowment fund. The Foundation is obligated to distribute 4% of the average market value of the fund to Christian Service Program annually, provided the average market value is greater than the amount contributed to the fund.

Activity of this beneficial interest is summarized as follows:

		2023		2022	
Beginning balance, endowment fund	\$	190,528	\$	217,695	
Interest		3,202		3,051	
Net realized and unrealized gains		16,230		(20,965)	
Administrative fees		(1,943)		(1,896)	
Distributions to Christian Service Program		(7, 6 25)		(7,357)	
Ending balance, endowment fund	\$	200,392	\$	190,528	

11. Donor Restrictions on Assets

Christian Service Program has received donations and grants for the primary purpose of building repairs and maintenance for a food service kitchen at the Hope Connections Facility. These amounts are recorded as net assets with donor restrictions totaling \$10,288 and \$9,751 as of December 31, 2023 and 2022, respectively.

12. Liquidity and Availability

Christian Service Program has \$651,129 of financial assets available within one year of the balance sheet date, consisting of cash of \$463,856, short-term investments of \$185,945, and other receivables of \$1,328. Only \$10,288 of the financial assets is subject to donor restrictions but are available for use within one year of the balance sheet date. The organization does not have a formal cash management policy, however, as part of its liquidity management, the organization evaluates its cash position periodically to ensure it has adequate funds to meet its operating needs while continuing to pursue additional gifts, grants and other sources of income.

13. Subsequent Events

Management evaluates events and transactions that occur after the balance sheet date but before the financial statements are made available. Management evaluated such events and transactions through June 19, 2024, the date for which financial statements were made available for distribution and noted no significant subsequent events as of this date.



SUPPLEMENTARY INFORMATION IN ACCORDANCE WITH

LOUISIANA REVISED STATUTE 24:513(A)(3) (ACT 706 OF 2014)

SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO AGENCY HEAD FOR THE YEAR ENDED DECEMBER 31, 2023

Executive Director: Alvin Moore

Salary 61,624