

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Financial Report  
For the Year Ended June 30, 2020

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*Member of the American Institute of Certified Public Accountants and the Society of Louisiana Certified Public Accountants.  
Recipient of Advanced Single Audit Certificate*

## INDEPENDENT AUDITOR'S REPORT

Caldwell Parish Sheriff  
Columbia, Louisiana

### **Report on Financial Statements**

I have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Caldwell Parish Sheriff as of June 30, 2020, and the related notes to the financial statements, which collectively comprise the Sheriff's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

## **Opinions**

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Caldwell Parish Sheriff as of June 30, 2020, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

Required Supplementary Information. Accounting principles generally accepted in the United States of America require that budget information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The Caldwell Parish Sheriff has not presented Management's Discussion and Analysis that the Governmental Accounting Standards Board also determined is necessary to supplement, although not required to be part of, the basic financial statements.

Other Information. My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Sheriff's basic financial statements. The accompanying combining and individual nonmajor fund schedules and the schedules related to the Tax Collector Fund are presented for the purpose of additional analysis and are not a required part of the basic financial statements of the Caldwell Parish Sheriff.

The supplemental schedules are the responsibility of management and were derived and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, such information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, I have also issued a report dated December 31, 2020, on my consideration of the Caldwell Parish Sheriff's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School Board's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "J. Aaron Cozart, CPA, LLC". The signature is written in a cursive style with a large initial "J".

Jennings, Louisiana  
December 31, 2020

GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Statement of Net Position

June 30, 2020

	Governmental Activities	Business-Type Activities
ASSETS		
Cash and interest-bearing deposits	\$ 153,170	\$ 288,573
Receivables	44,568	370,630
Restricted deposits	-	165,970
Capital assets, net of accumulated depreciation	187,483	3,305,937
Total assets	385,221	4,131,110
DEFERRED OUTFLOWS		
Post retirement related deferrals	1,199,430	1,451,739
LIABILITIES		
Accounts payable	26,107	97,891
Salaries and benefits payable	111,907	134,175
Long-term liabilities:		
Due within one year	269,621	325,764
Due after one year	3,732,926	7,069,898
Total liabilities	4,140,561	7,627,728
DEFERRED INFLOWS		
Post retirement related deferrals	654,344	840,419
NET POSITION		
Investment in capital assets	187,483	1,130,937
Restricted for debt covenants	-	165,970
Unrestricted	(3,397,737)	(4,182,205)
Total net position	\$ (3,210,254)	\$ (2,885,298)

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Statement of Activities

For the Year Ended June 30, 2020

Activities	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Assets		
		Fees, Fines, and Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities:						
Public safety	\$ 3,927,224	\$ 549,544	\$ 262,246	\$ (3,115,434)	\$ -	\$ (3,115,434)
Total governmental activities	3,927,224	549,544	262,246	(3,115,434)	-	(3,115,434)
Business-type activities	6,077,344	6,098,668	-	-	21,324	21,324
Total activities	\$ 10,004,568	\$ 6,648,212	\$ 262,246	(3,115,434)	21,324	(3,094,110)
General revenues:						
Taxes:						
Property taxes				1,665,107	-	1,665,107
State revenue sharing				45,985	-	45,985
Grants and contributions not restricted to specific programs:						
State sources				44,057	-	44,057
Interest and investment earnings				100	-	100
Miscellaneous				64,491	65,478	129,969
Transfers				560,000	(560,000)	-
Total general revenues				2,379,740	(494,522)	1,885,218
Change in net position				(735,694)	(473,198)	(1,208,892)
Beginning net position				(2,474,560)	(2,412,100)	(4,886,660)
Ending net position				\$ (3,210,254)	\$ (2,885,298)	\$ (6,095,552)

The accompanying notes are an integral part of the basic financial statements.



FUND FINANCIAL STATEMENTS (FFS)

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Balance Sheet - Governmental Fund

June 30, 2020

	<u>General Fund</u>	<u>Total Governmental Funds</u>
ASSETS		
Cash and interest-bearing deposits	\$ 153,170	\$ 153,170
Receivables	<u>44,568</u>	<u>44,568</u>
Total assets	<u>\$ 197,738</u>	<u>\$ 197,738</u>
LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 26,107	\$ 26,107
Salaries and benefits payable	<u>111,907</u>	<u>111,907</u>
Total liabilities	<u>138,014</u>	<u>138,014</u>
Fund balance:		
Unassigned	<u>59,724</u>	<u>59,724</u>
Total fund balance	<u>59,724</u>	<u>59,724</u>
Total liabilities and fund balance	<u>\$ 197,738</u>	<u>\$ 197,738</u>

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Reconciliation of the Government Fund Balance Sheet  
to the Statement of Net Position

June 30, 2020

Total fund balances for governmental funds at year end	\$	59,724
Total net position reported for governmental activities in the Statement of Net Position is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:		
Buildings and improvements, net	\$ 1,213	
Furniture and fixtures, net	71,391	
Vehicles and other equipment, net	<u>114,879</u>	187,483
Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds. Those liabilities consist of:		
Long-term liabilities at year end:		
Net pension liability	(876,321)	
Other post-employment benefits obligation	<u>(3,126,226)</u>	(4,002,547)
Post-retirement related deferrals:		
Outflows	1,199,430	
Inflows	<u>(654,344)</u>	<u>545,086</u>
Total net position of governmental activities at year end	\$	<u><u>(3,210,254)</u></u>

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance -  
Governmental Fund - General Fund

For the Year Ended June 30, 2020

	General Fund
Revenues:	
Ad valorem taxes	\$ 1,665,107
Intergovernmental revenues:	
State grants:	
State supplemental pay	262,246
State revenue sharing (net)	45,985
Miscellaneous	44,057
Fees, fines, and charges for services:	
Civil and criminal fees	27,141
Fines	35,463
Charges for services and programs	312,077
Mowing contract	174,863
Miscellaneous	64,591
Total revenues	2,631,530
Expenditures:	
Current -	
Public safety:	
Personal services and related benefits	2,536,920
Operating services	592,527
Materials and supplies	286,764
Travel and other charges	17,635
Capital outlay	82,560
Total expenditures	3,516,406
Excess (deficiency) of revenues over expenditures	(884,876)
Other financing sources (uses):	
Transfers in	560,000
Total other financing sources (uses)	560,000
Change in fund balance	(324,876)
Fund balance, beginning	384,600
Fund balance, ending	\$ 59,724

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Reconciliation of the Statement of Revenues, Expenditures, and  
Changes in Fund Balances of Governmental Funds  
to the Statement of Activities

For the Year Ended June 30, 2020

Total net changes in fund balances per Statement of Revenues,  
Expenditures and Changes in Fund Balances \$ (324,876)

The change in net assets reported for governmental activities in the  
Statement of Activities is different because:

Governmental funds report capital outlays as expenditures. However,  
in the Statement of Activities, the cost of those assets is allocated over  
their estimated useful lives and reported as depreciation expense.

Capital outlay which is considered expenditures on the Statement of Revenues, Expenditures and Changes in Fund Balances	82,560	
Depreciation expense	<u>(130,964)</u>	(48,404)

In the Statement of Activities, certain operating expenses are measured  
by the amounts incurred during the year. In the governmental funds,  
however, expenditures for these items are measured by the amount of  
financial resources used (essentially the amounts paid). This is the amount  
by which the amounts incurred exceeds the amount actually paid:

Change in other post-employment benefits	(387,421)	
Pension expense	<u>25,007</u>	<u>(362,414)</u>

Total changes in net assets per Statement of Activities \$ (735,694)

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Statement of Net Position  
Proprietary Funds

June 30, 2020

	Business- Type Activity- Enterprise Fund
ASSETS	
Cash and interest-bearing deposits	\$ 288,573
Receivables	370,630
Restricted deposits	165,970
Capital assets, net of accumulated depreciation	<u>3,305,937</u>
Total assets	<u>4,131,110</u>
DEFERRED OUTFLOWS	
Pension related deferrals	<u>1,451,739</u>
LIABILITIES	
Accounts payable	97,891
Salaries and benefits payable	134,175
Long-term liabilities:	
Due within one year	325,764
Due after one year	<u>7,069,898</u>
Total liabilities	<u>7,627,728</u>
DEFERRED INFLOWS	
Pension related deferrals	<u>840,419</u>
NET POSITION	
Invested in capital assets, net of related debt	1,130,937
Restricted for debt covenants	165,970
Unrestricted	<u>(4,182,205)</u>
Total net position	<u>\$ (2,885,298)</u>

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Statement of Revenues, Expenses and Changes in Net Position  
Proprietary Fund

For the Year Ended June 30, 2020

	<u>Business- Type Activity- Enterprise Fund</u>
Revenues:	
Charges for services:	
Feeding and keeping prisoners	\$ 5,282,010
Commission from commissary	816,658
Miscellaneous	<u>65,478</u>
Total revenues	<u>6,164,146</u>
Expenses:	
Public safety:	
Personal services and related benefits	3,356,280
Operating services	869,164
Materials and supplies	1,554,197
Travel and other charges	11,889
Depreciation	<u>195,193</u>
Total expenses	<u>5,986,723</u>
Operating income	177,423
Non-operating revenues (expenses):	
Interest expense	<u>(90,621)</u>
Total non-operating revenues (expenses):	<u>(90,621)</u>
Income before contributions and operating transfers	86,802
Operating transfers in (out)	<u>(560,000)</u>
Change in net position	(473,198)
Beginning net position	<u>(2,412,100)</u>
Ending net position	<u>\$ (2,885,298)</u>

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Statement of Cash Flows  
Proprietary Fund

For the Year Ended June 30, 2020

	Business- Type Activity- Enterprise Fund
Cash flows from operating activities:	
Cash received from customers	\$ 6,274,007
Cash paid to or on behalf of employees	(3,164,252)
Cash paid to suppliers	(2,558,389)
Net cash provided by operating activities	551,366
Cash received from noncapital financing activities:	
Transfers out	(560,000)
Net cash used in noncapital financing activities	(560,000)
Cash flows from capital and related financing activities:	
Cash paid for acquisition of capital assets	(64,867)
Cash paid for principal on borrowings	(90,000)
Cash paid for interest	(90,621)
Net cash used in capital and related financing activities	(245,488)
Net change in cash and cash equivalents	(254,122)
Cash and cash equivalents, beginning of year (including \$182,485 restricted cash)	708,665
Cash and cash equivalents, end of year (including \$165,970 restricted cash)	\$ 454,543
Reconciliation of operating income to to net cash provided by operating activities:	
Operating income	\$ 177,423
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation expense	195,193
Pension expense	51,562
Changes in operating assets and liabilities:	
Accounts receivable	109,861
Accounts payable	(123,139)
Salaries and benefits payable	(65,783)
Other post-employment benefits expense	206,249
Net cash provided by operating activities	\$ 551,366

The accompanying notes are an integral part of the basic financial statements.



CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Statement of Fiduciary Assets and Liabilities

June 30, 2020

	<u>Agency Funds</u>
ASSETS	
Cash and interest-bearing deposits	\$ 235,026
Restricted cash - protested taxes	<u>863,545</u>
Total assets	<u><u>\$ 1,098,571</u></u>
LIABILITIES	
Due to taxing bodies and others	<u><u>\$ 1,098,571</u></u>

The accompanying notes are an integral part of the basic financial statements.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

INTRODUCTION

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the chief law enforcement officer of the parish, the Sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the Sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sporting licenses, and fines, costs, and bond forfeitures imposed by the district court.

The accounting and reporting policies of the Caldwell Parish Sheriff conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures conform to the requirements of the industry audit guide, *Audits of State and Local Governments*.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

For financial reporting purposes, the Sheriff includes all funds, account groups, activities, et cetera, that are controlled by the Sheriff as an independently elected parish official. As an independently elected parish official, the Sheriff is solely responsible for the operation of his office, which includes the hiring and retention of employees, authority over budgeting, responsibility for deficits, and receipt and disbursements of funds. Other than certain operating expenditures of the Sheriff's office that are paid or provided by the parish police jury as required by Louisiana law, the Sheriff is financially independent.

Accordingly, the Sheriff is a separate governmental reporting entity. Certain units of local government, over which the Sheriff exercises no oversight responsibility, such as the parish police jury, parish Sheriff, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the Sheriff.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

B. BASIS OF PRESENTATION

The accompanying basic financial statements of the Caldwell Parish Sheriff have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, *Basic Financial Statements-and Management's Discussion and Analysis—for State and Local Governments*, issued in June 1999. As a result, an entirely new financial presentation format has been implemented.

Government-Wide Financial Statements (GWFS) - The Statement of Net Position and the Statement of Activities display information about the Sheriff as a whole. They include all funds of the reporting entity. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. Fiduciary funds are reported only in the Statement of Fiduciary Assets and Liabilities at the fund financial statement level.

The Statement of Activities presents a comparison between direct expenses and program revenues for each of the functions of the Sheriff's governmental activities and business-type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of services offered by the Sheriff, and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements (FFS) - The Sheriff uses funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Sheriff functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Sheriff are classified into three categories: governmental, proprietary, and fiduciary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Sheriff or its total assets, liabilities, revenues, or expenditures of the individual fund is at least 10 percent of the corresponding total for all funds of the same fund type; or total assets, liabilities revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

B. BASIS OF PRESENTATION (Continued)

The Sheriff reports the following major governmental fund:

- The General Fund is the primary operating fund of the Sheriff. It accounts for all financial resources except those that are required to be accounted for in other funds.

The Sheriff reports the following major proprietary fund:

- The Caldwell Correction Center Fund accounts for the revenues and expenditures of the operation of the facility that houses primarily state prisoners for a per diem fee.

Additionally, the Sheriff reports certain activities in fiduciary funds. Fiduciary fund reporting focuses on net position and changes in net position. The only funds accounted for in this category by the Sheriff are agency funds. The agency funds account for assets held by the Sheriff as an agent for various taxing bodies (tax collections) and for deposits held pending court action. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency funds have no measurement focus, but use the accrual basis of accounting.

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Governmental Fund Financial Statements. The amounts reflected in the General Fund are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of Sheriff operations.

The amounts reflected in the General Fund use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The sheriff considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (Continued)

The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and become due on December 15 of each year and delinquent by December 31. The taxes are normally collected in December, January, and February of the fiscal year.

Intergovernmental revenues and fees, charges, and commissions for services are recorded when the Sheriff is entitled to the funds. Interest income on deposits is recorded when interest is earned. Substantially all other revenues are recorded when received.

Expenditures

The Sheriff's primary expenditures include salaries and insurance, which are recorded when the liability is incurred. Capital expenditures and purchase of various operating supplies are regarded as expenditures at the time purchased.

Other Financing Sources (Uses)

Transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) when the transfer is authorized by the Sheriff.

Deferred Revenues

Deferred revenues arise when resources are received by the Sheriff before it has a legal claim to them, as when grant monies are received before the incurrence of qualifying expenditures. In subsequent periods, when the Sheriff has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

Government-wide and Proprietary Fund Financial Statements. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds' principal ongoing operations. Principal operating revenues of the proprietary funds are charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting these criteria are reported as non-operating revenues and expenses.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (Continued)

The government-wide and proprietary fund financial statements are accounted for using an “economic resources” measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position. All assets and liabilities (whether current or noncurrent) associated with their activities are reported.

The government-wide and proprietary fund financial statements are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

D. BUDGET PRACTICES

1. The proposed budget for the general and special revenue fund are submitted to the Sheriff for the fiscal year no later than fifteen days prior to the beginning of each fiscal year.
2. A summary of the proposed budget is published and public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
5. All budgetary appropriations lapse at the end of each fiscal year.
6. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as finally amended by the Sheriff.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

E. DEPOSITS AND INVESTMENTS

The Sheriff's cash and cash equivalents are considered cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

The Sheriff's investment program is authorized and limited by state statute to purchases of securities issued or guaranteed by the U.S. government and its agencies or instrumentalities and participation in the Louisiana Asset Management Pool (LAMP). LAMP is a nonprofit corporation formed by the State Treasurer and organized under the laws of the State of Louisiana, which operates a local governmental investment pool equivalent to a money market fund. LAMP invests in short-term instruments as permitted by statute.

F. CAPITAL ASSETS

Capital assets are capitalized at historical costs. The Sheriff maintains a threshold level of \$1,000 or more for capitalizing capital assets.

Capital assets are recorded in the Statement of Net Position. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes.

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Buildings	15-40
Office, equipment, and furniture	5-7
Vehicles	5

G. COMPENSATED ABSENCES

Vacation and sick leave are recorded when paid. This method approximates the accrual method since neither vacation nor sick leave is allowed to accumulate year to year ("use it or lose it"). Earned vacation is paid upon termination; however, sick leave is not paid.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

H. EQUITY CLASSIFICATIONS

In the government-wide statements, equity is classified as net position and displayed in three components:

- Invested in capital assets, net of related debt - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted net position - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- Unrestricted net position - All other net position that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

In the fund statements, governmental fund equity is classified as fund balance. In accordance with Governmental Accounting Standards Board ("GASB") Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the Sheriff classifies governmental fund balances as follows:

- Non-spendable - includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.
- Restricted - includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or grantors, or amounts constrained due to constitutional provisions or enabling legislation.
- Committed - includes fund balance amounts that are constrained for specific purposes that are internal imposed by the Sheriff through formal action of the Sheriff and does not lapse at year-end.
- Assigned - Includes fund balance amounts that are intended to be used for a specific purpose that are considered to be neither restricted nor committed. Fund balance can be assigned by the Sheriff.
- Unassigned - includes fund balance amounts within the General Fund which has not been classified within the above-mentioned categories and negative fund balances in other governmental funds.

Proprietary fund equity is classified the same as in the government-wide statements.



CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

I. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reduction of expenditures in the fund that is reimbursed. All other interfund transactions are reported as transfers. The Sheriff periodically transfers funds between the general fund and the special revenue fund as necessary to fund operations.

J. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

2. DEPOSITS AND INVESTMENTS

Under state law, the Sheriff may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Sheriff may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At June 30, 2020, the Sheriff has cash and interest-bearing deposits (book balances) totaling \$1,706,283 as follows:

	Maturities	Government-wide Statement of Net Assets	Fiduciary Funds Statement of Net Assets	Total
Demand deposits	N/A	\$ 607,713	\$ 1,098,571	\$ 1,706,284
Total		<u>\$ 607,713</u>	<u>\$ 1,098,571</u>	<u>\$ 1,706,284</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

*Interest Rate Risk.* The Sheriff's policy does not address interest rate risk, however, the Sheriff's intention is that the foremost objective of each investment is the preservation of principal.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

2. DEPOSITS AND INVESTMENTS (Continued)

*Custodial Credit Risk.* With respect to deposits, custodial credit risk is the risk that, in the event of bank failure, the Sheriff's deposits may not be returned. Under state law, the Sheriff's deposits must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The fair market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the Sheriff or the pledging bank by a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2020, the Sheriff has \$1,944,506 in deposits (collected bank balances) in local financial institutions, including certificates of deposit. These deposits are secured from risk by \$985,717 of federal deposit insurance and \$958,789 of pledged securities held by the custodial bank in the name of the Sheriff.

3. AD VALOREM TAXES

The Sheriff is the ex-officio tax collector of the parish and is responsible for the collection and distribution of ad valorem taxes. Ad valorem taxes attach as an enforceable lien on property as of January 1, of each year. Taxes are levied by the parish government in June and are actually billed to the taxpayers by the Sheriff in October. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. The taxes are based on assessed values determined by the Tax Assessor of Caldwell Parish and are collected by the Sheriff. The taxes are remitted to the appropriate taxing bodies net of deductions for assessor's compensation and pension fund contributions.

Ad valorem taxes are budgeted and recorded in the year for which levied and billed. For the year ended June 30, 2020, law enforcement taxes applicable to the Sheriff's General Fund, were levied at the rate of 30.79 mills on property with assessed valuations totaling \$63,384,069. Total law enforcement taxes levied during 2020 were \$1,897,796.

4. RECEIVABLES

The receivables at June 30, 2020, are as follows:

<u>Class of Receivable</u>	General Fund	Proprietary Fund	Total
State of Louisiana	\$ -	\$ 357,858	\$ 357,858
Other	44,568	12,772	57,340
	<u>\$ 44,568</u>	<u>\$ 370,630</u>	<u>\$ 415,198</u>

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

5. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2020, was as follows:

	Beginning of Year	Additions	Deletions	End of Year
Governmental activities:				
Capital assets being depreciated:				
Furniture and equipment	\$ 213,756	\$ 43,465	\$ -	\$ 257,221
Buildings and improvements	2,400	-	-	2,400
Transportation equipment	1,070,105	36,100	-	1,106,205
Other equipment	503,253	2,995	-	506,248
Total capital assets being depreciated	<u>1,789,514</u>	<u>82,560</u>	<u>-</u>	<u>1,872,074</u>
Less accumulated depreciation for:				
Furniture and equipment	147,376	38,453	-	185,829
Buildings and improvements	1,027	160	-	1,187
Transportation equipment	945,521	58,766	-	1,004,287
Other equipment	459,703	33,585	-	493,288
Total accumulated depreciated	<u>1,553,627</u>	<u>130,964</u>	<u>-</u>	<u>1,684,591</u>
Governmental activities capital assets, net:	<u>\$ 235,887</u>	<u>\$ (48,404)</u>	<u>\$ -</u>	<u>\$ 187,483</u>
Business type activities:				
Capital assets not being depreciated:				
Land	\$ 6,000	\$ -	\$ -	\$ 6,000
Capital assets being depreciated:				
Buildings and improvements	5,208,055	-	-	5,208,055
Furniture and equipment	311,901	64,867	-	376,768
Transportation equipment	97,904	-	-	97,904
Other equipment	9,937	-	-	9,937
Total capital assets being depreciated	<u>5,627,797</u>	<u>64,867</u>	<u>-</u>	<u>5,692,664</u>
Less accumulated depreciation for:				
Buildings and improvements	1,942,558	132,501	-	2,075,059
Furniture and equipment	190,545	50,915	-	241,460
Transportation equipment	62,444	9,790	-	72,234
Other equipment	1,987	1,987	-	3,974
Total accumulated depreciated	<u>2,197,534</u>	<u>195,193</u>	<u>-</u>	<u>2,392,727</u>
Business type activities capital assets, net:	<u>\$ 3,436,263</u>	<u>\$ (130,326)</u>	<u>\$ -</u>	<u>\$ 3,305,937</u>

Depreciation expense in the amount of \$326,157 was charged to public safety.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

6. PENSION PLAN

Substantially all employees of the Caldwell Parish Sheriff's Office are members of the Louisiana Sheriffs Pension and Relief Fund (Fund), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

**Plan Description**

The fund was established in accordance with the provisions of Louisiana Revised Statute 11:2171 for the purpose of providing retirement benefits for employees of sheriff's offices throughout the state of Louisiana, employees of the Louisiana Sheriffs Association, and employees of the Fund. The System provides retirement benefits as well as disability and survivor benefits. Benefits are established and amended by state statute. The Fund issues a publicly available financial report that includes financial statements and required supplementary information for the Fund. That report may be obtained by writing to the Louisiana Sheriffs Pension and Relief Fund, 1225 Nicholson Drive, Baton Rouge, Louisiana 70802, or by calling (225) 219-0500.

*Retirement Benefits.* For members who become eligible for membership on or before December 31, 2011: Members with twelve years of creditable service may retire at age fifty-five; members with thirty years of service may retire regardless of age. The retirement allowance is equal to three and one third percent of the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Active, contributing members with at least ten years of creditable service may retire at age sixty. The accrued normal retirement benefit is reduced actuarially for each month or fraction thereof that retirement begins prior to the member's earliest normal retirement date assuming continuous service.

For members whose first employment making them eligible for membership in the system began on or after January 1, 2012: Members with twelve years of creditable service may retire at age sixty-two; members with twenty years of service may retire at age sixty; members with thirty years of creditable service may retire at age fifty-five. The benefit accrual rate for such members with less than thirty years of service is three percent; for members with thirty or more years of service; the accrual rate is three and one-third percent. The retirement allowance is equal to the benefit accrual rate times the member's average final compensation multiplied by his years of creditable service, not to exceed (after reduction for optional payment form) 100% of average final compensation. Members with twenty or more years of service may retire with a reduced retirement at age fifty.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

6. PENSION PLAN (Continued)

For a member whose first employment began on or before June 30, 2006, final average compensation is based on the average monthly earnings during the highest thirty-six consecutive months. The earnings to be considered for each twelve-month period within the thirty-six-month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment began after June 30, 2006 and before July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months. The earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 125% of the preceding twelve-month period.

For a member whose first employment began on or after July 1, 2013, final average compensation is based on the average monthly earnings during the highest sixty consecutive months or joined months is service was interrupted. The earnings to be considered for each twelve-month period within the sixty-month period shall not exceed 115% of the preceding twelve-month period.

*Disability Benefits.* A member is eligible to receive disability benefits if he has at least ten years of creditable service when a non-service-related disability is incurred; there are no service requirements for a service-related disability. Disability benefits shall be the lesser of 1) a sum equal to the greatest of 45% of final average compensation or the members' accrued retirement benefit at the time of termination of employment due to disability, or 2) the retirement benefit which would be payable assuming continued service to the earliest normal retirement age. Members who become partially disabled receive 75% of the amount payable for total disability.

*Survivor Benefits.* Survivor benefits for death solely as a result of injuries received in the line of duty are based on the following: For a spouse alone, a sum equal to 50% of the member's final average compensation with a minimum of \$150 per month. If a spouse is entitled to benefits and has a child or children under eighteen years of age (or over said age if physically or mentally incapacitated and dependent upon the member at the time of his death), an additional sum of 15% of the member's final average compensation is paid to each child with total benefits paid to spouse and children not to exceed 100%. If a member dies with no surviving spouse, surviving children under age eighteen will receive monthly benefits of 15% of the member's final average compensation up to a maximum of 60%. If a member is eligible for normal retirement at the time of death, the surviving spouse receives an automatic option 2 benefit. The additional benefit payable to children shall be the same as those available for members who die in the line of duty. In lieu of receiving option 2 benefit, the surviving spouse may receive a refund of the member's accumulated contributions. All benefits payable to surviving children shall be extended through age twenty- two, if the child is a full-time student in good standing enrolled at a board approved or accredited school, college, or university.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

6. PENSION PLAN (Continued)

*Back Deferred Retirement Option Plan (Back-DROP).* In lieu of receiving a service retirement allowance, any member of the Fund who has more than sufficient service for a regular service retirement may elect to receive a "Back-DROP" benefit. The Back-DROP benefit is based upon the Back-DROP period selected and the final average compensation prior to the period selected. The Back-DROP period is the lesser of three years or the service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. For those individuals with thirty or more years, the Back-DROP period is the lesser of four years or service accrued between the time a member first becomes eligible for retirement and his actual date of retirement. At retirement the member's maximum monthly retirement benefit is based upon his service, final average compensation and plan provisions in effect on the last day of creditable service immediately prior to the commencement of the Back-DROP period. In addition to the monthly benefit at retirement, the member receives a lump-sum payment equal to the maximum monthly benefit as calculated above multiplied by the number of months in the Back- DROP period. In addition, the member's Back-DROP account will be credited with employee contributions received by the retirement fund during the Back-DROP period. Participants have the option to opt out of this program and take a distribution, if eligible, or to rollover the assets to another qualified plan.

*Cost of Living Adjustments.* Cost of living provisions for the Fund allows the board of trustees to provide an annual cost of living increase of 2.5% of the eligible retiree's original benefit if certain funding criteria are met. Members are eligible to receive a cost-of-living adjustment once they have attained the age of sixty and have been retired at least one year. Funding criteria for granting cost of living adjustments is dependent on the funded ratio.

*Contributions.* Plan members are required by state statute to contribute 10.25% of their annual covered salary and the Caldwell Parish Sheriff is required to contribute at an actuarially determined rate. The current rate is 12.25% of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Caldwell Parish Sheriff are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Caldwell Parish Sheriff's contributions to the System for the years ending June 30, 2020, 2019, and 2018 were \$390,979 and \$376,862 and \$362,243, respectively, equal to the required contributions for each year.

In accordance with state statute, the Fund receives ad valorem taxes, insurance premium taxes and state revenue sharing funds. These additional sources of income are used as employer contributions and are considered support from non-employer contributing entities but are not considered special funding situations.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

6. PENSION PLAN (Continued)

**Pension Liabilities, Pension Expense, and Pension-Related Deferrals**

At June 30, 2020, the Sheriff reported liability of \$1,789,431 for its proportionate share of the Net Pension Liability for both plans. The Net Pension Liabilities were measured as of June 30, 2019, and the total pension liability used to calculate the Net Pension Obligation for each plan was determined by an actuarial valuation as of that date. The Sheriff's proportion of the Net Pension Liability was based on a projection of the Sheriff's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the Sheriff's proportion was 0.378297%, which represented an increase of .042388 percentage points from its proportion measured as of June 30, 2018.

For the year ended June 30, 2020, the Sheriff recognized pension expense of \$546,939 which includes current year amortization of deferrals related to pensions of \$136,230.

At June 30, 2020, the Sheriff reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 342,819
Changes of assumptions	546,875	-
Net difference between projected and actual earnings on pension plan investments	64,393	-
Changes in proportion	219,234	19,108
Differences between actual contributions and proportionate share of contributions	-	10,040
Contributions subsequent to the measurement date	<u>390,979</u>	<u>-</u>
Total	<u>\$ 1,221,481</u>	<u>\$ 371,967</u>

The Sheriff reported \$390,979 as deferred outflows of resources related to pensions resulting from Sheriff contributions subsequent to the measurement date of June 30, 2019, will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2020.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

6. PENSION PLAN (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year	Total
2021	\$ 136,230
2022	(11,828)
2023	123,550
2024	149,344
2025	61,239
	\$ 458,535

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2019, are as follows:

<b>Actuarial cost method</b>	Entry Age Normal
<b>Amortization approach</b>	Closed
<b>Expected Remaining Service Lives</b>	7 years
<b>Investment rate of return</b>	7.10% net of investment expenses.
<b>Discount rate</b>	7.10%
<b>Inflation rate</b>	2.5% per annum
<b>Projected salary increases</b>	5.5%
<b>Cost-of-living adjustments</b>	The present value of future retirement benefits is based on benefits currently being paid by the Fund and includes previously granted cost-of-living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.
<b>Mortality</b>	Mortality rates based on the RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table for active members, healthy annuitants, and beneficiaries.



CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

6. PENSION PLAN (Continued)

The mortality rate assumptions were set after reviewing an experience study performed over the period July 1, 2009, through June 30, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the Fund's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a setback of standard tables. The result of the procedure indicated that these tables would produce liability values approximating the appropriate generational mortality tables used.

The discount rate used to measure the total pension liability was 7.1%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the Fund's actuary. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the Sheriff's proportionate share of the Net Pension Liability using the discount rate of each system as well as what the Sheriff's proportionate share of the Net Pension Liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each system:

Current discount rate	7.10%	\$1,789,431
One percentage point decrease	6.10%	\$3,741,975
One percentage point increase	8.10%	\$146,188

**Support of Non-employer Contributing Entities**

Contributions received by a pension plan from non-employer contributing entities that are not in a special funding situation are recorded as revenue by the respective pension plan. The Sheriff recognizes revenue in an amount equal to their proportionate share of the total contributions to the pension plan from these non-employer contributing entities. During the year ended June 30, 2020, the Sheriff recognized revenue as a result of support received from non-employer contributing entities of \$160,248 for its participation in the Fund.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

6. PENSION PLAN (Continued)

**Payables to the Pension Plan**

The Sheriff recorded accrued liabilities to each of the retirement systems for the year ended June 30, 2020. The amounts due are included in liabilities under the amounts reported as salaries and benefits payable. At June 30, 2020, \$24,414 was payable to the Fund.

7. LITIGATION AND CLAIMS

At June 30, 2020, the Sheriff is involved in several lawsuits. The Sheriff's attorney has advised that at this stage in the proceedings he cannot offer an opinion as to the probable outcome of these lawsuits and claims. Management feels that any uninsured exposure, if any, would not be material to the financial statements.

8. CHANGES IN AGENCY FUND BALANCES

A summary of changes in agency fund balances due to taxing bodies and others follows:

	Balance at Beginning of Year	Additions	Reductions	Balance at End of Year
Tax Collector Fund	\$ 16,701	\$ 8,836,079	\$ (7,956,933)	\$ 895,847
Fines Fund	12,162	110,357	(112,405)	10,114
Cash Bonds Fund	85,781	88,649	(82,238)	92,192
CCC Inmate Fund	114,789	1,116,709	(1,131,080)	100,418
Total	<u>\$ 229,433</u>	<u>\$ 10,151,794</u>	<u>\$ (9,282,656)</u>	<u>\$ 1,098,571</u>

9. LONG-TERM DEBT

The Sheriff's bonds payable is attributable to business-type activities. In November 2016, the Sheriff issued \$2,440,000 in revenue refunding bonds, the proceeds of which were used to purchase a correctional facility adjacent to the Sheriff's current facility for \$2,000,000 and the remainder to refund the existing revenue bonds. Security for the bonds is a mortgage on the correctional complex.

The following is a summary of bonds payable for the year ended June 30, 2020:

\$2,440,000 Revenue and Refunding Bonds, series 2016. The bonds carry an annual interest rate ranging from 3.0% to 5.0% maturing December 2036.

\$ 2,175,000

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

9. LONG-TERM DEBT (Continued)

Future maturities of long-term debt as of June 30, 2020, are as follows:

<u>Year ended June 30:</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payments</u>
2021	\$ 95,000	\$ 94,337	\$ 189,337
2022	95,000	91,488	186,488
2023	100,000	88,438	188,438
2024	100,000	85,188	185,188
2025	105,000	81,856	186,856
2026-2030	585,000	345,525	930,525
2031-2035	745,000	184,375	929,375
2036-2037	350,000	17,750	367,750
Total	<u>\$ 2,175,000</u>	<u>\$ 988,957</u>	<u>\$ 3,163,957</u>

Changes in long-term debt are as follows:

	<u>Beginning of Year</u>	<u>Issued</u>	<u>Retired</u>	<u>End of Year</u>	<u>Amounts Due Within One Year</u>
Governmental activities:					
Net pension liability	\$ 684,413	\$ 369,261	\$ (177,353)	\$ 876,321	\$ 191,470
Other post-employment benefit	2,816,673	387,703	(78,151)	3,126,225	78,151
	<u>\$ 3,501,086</u>	<u>\$ 756,964</u>	<u>\$ (255,504)</u>	<u>\$ 4,002,546</u>	<u>\$ 269,621</u>
Business-type activities:					
Revenue bonds	\$ 2,265,000	\$ -	\$ (90,000)	\$ 2,175,000	\$ 95,000
Net pension liability	603,680	465,863	(156,433)	913,110	199,508
Other post-employment benefit	4,234,556	104,252	(31,256)	4,307,552	31,256
	<u>\$ 7,103,236</u>	<u>\$ 570,115</u>	<u>\$ (277,689)</u>	<u>\$ 7,395,662</u>	<u>\$ 325,764</u>

10. ON-BEHALF PAYMENTS

The Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the courthouse, as required by R.S. 33:4715, is paid by the Caldwell Parish Police Jury.

11. RISK MANAGEMENT

The Sheriff is covered by commercial insurance for substantially all risks of loss.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

12. SUBSEQUENT EVENTS

The Sheriff evaluated its June 30, 2020 financial statements through December 31, 2020, the date the financial statements were available to be issued. The Sheriff is not aware of any additional subsequent events which would require recognition or disclosure in the financial statements.

13. OTHER POST-EMPLOYMENT BENEFITS

Plan Description. The Sheriff provides medical and life insurance coverage for eligible employees, retirees, and their dependents through the Louisiana Sheriff's Association. The Sheriff pays for the cost of the retiree's medical, life coverage, and dependent life coverage. The retiree can elect to cover his or her spouse and dependents but must pay the entire premium for their medical coverage. Upon the death of the retiree, the spouse and dependent children can continue coverage, subject to eligibility requirements.

Eligibility Requirements. to be eligible for pension benefits through the Sheriffs' Pension and Relief Fund. Eligibility is dependent upon which tier a member is classified:

- Tiers 1 & 2: Members whose first employment making them eligible for membership in the system began on or before December 31, 2011.
- Tier 3: Members whose first employment making them eligible for membership in the system began on or after January 1, 2012.

The SPRF retirement eligibility requirements are as follows:

Tier 1 & 2

- Age 55 with 12 years of creditable service
- 30 years of creditable service at any age

Tier 3

- Age 62 with 12 years of creditable service
- Age 60 with 20 years of creditable service
- Age 55 with 30 years of creditable service

Benefits. Retirees may continue coverage through the Louisiana Sheriffs' Association medical plan. The Sheriff pays 100% of the retiree premium. The retiree can add spouse and family coverage but is responsible for the full premium. Retirees also receive life insurance coverage at the Sheriff's expense.

CALDWELL PARISH SHERIFF  
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Notes to the Financial Statements

13. OTHER POST-EMPLOYMENT BENEFITS (Continued)

Actuarial Assumptions. The Total OPEB Liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

Measurement Date	June 30, 2020
Actuarial Valuation Date	July 1, 2019
Inflation	3.00%
Salary increases, including inflation	3.00%
Discount rate	2.45%
Prior year discount rate	3.13%
Health care cost trend rates	5.00%-7.00%

The discount rate was based on the June 30, 2020 Fidelity General Obligation AA 20-Year Yield.

Mortality rates for active employees were based on the PubS.H 2010 Employee Mortality Table, Generational with Projection Scale MP-2018 for males or females, as appropriate. Mortality rates for retirees were based on the PubS.H 2010 Healthy Annuitant Mortality Table, Generational with Projection Scale MP-2018 for males or females, as appropriate.

At June 30, 2020, there were 51 active employees and 11 inactive employees receiving benefits.

The following table presents the changes in total OPEB liability for the year ended June 30, 2020:

Balance at beginning of year	\$ 7,051,229
Changes for year:	
Service Cost	385,352
Interest	231,274
Difference between expected and actual experience	(1,168,593)
Changes in assumptions/inputs	1,043,922
Benefit payments	<u>(109,407)</u>
Net changes	<u>382,548</u>
Balance at end of year	<u><u>\$ 7,433,777</u></u>

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Financial Statements

13. OTHER POST-EMPLOYMENT BENEFITS (Continued)

OPEB expense for the year ended June 30, 2020, is as follows:

Service Cost	\$	385,352
Interest		231,274
Amortization:		
Difference between expected and actual experience		(197,228)
Change in assumptions/inputs		<u>282,856</u>
 OPEB expense	 \$	 <u><u>702,254</u></u>

Deferred outflows and inflows related to OPEB at June 30, 2020, are as follows:

	Deferred Outflows	Deferred Inflows
Difference between expected and actual experience	\$ -	\$ (1,122,796)
Changes in assumptions/inputs	<u>1,429,689</u>	<u>-</u>
	<u><u>\$ 1,429,689</u></u>	<u><u>\$ (1,122,796)</u></u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB expense will be recognized in OPEB expense as follows:

Year Ended June 30:	
2021	\$ 85,628
2022	85,628
2023	85,628
2024	85,628
2025	(17,810)
2026	<u>(17,809)</u>
	<u><u>\$ 306,893</u></u>

For the year ended June 30, 2020, covered employee payroll for related to OPEB was \$3,191,665. Total OPEB liability as a percentage of covered employee payroll was 232.9%.

REQUIRED SUPPLEMENTARY  
INFORMATION

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Budgetary Comparison Schedule - General Fund

For the Year Ended June 30, 2020

	Budget		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Ad valorem taxes	\$ 1,800,000	\$ 1,668,018	\$ 1,665,107	\$ (2,911)
Intergovernmental revenues:				
State grants:				
State supplemental pay	223,573	262,246	262,246	-
State revenue sharing (net)	30,653	45,985	45,985	-
Miscellaneous	96,479	44,057	44,057	-
Fees, fines, and charges for services:				
Civil and criminal fees	40,000	27,000	27,141	141
Fines	30,000	35,000	35,463	463
Charges for services and programs	308,809	313,033	312,077	(956)
Mowing contract	172,717	174,863	174,863	-
Miscellaneous	45,845	43,045	64,591	21,546
Total revenues	<u>2,748,076</u>	<u>2,613,247</u>	<u>2,631,530</u>	<u>18,283</u>
Expenditures:				
Current -				
Public safety:				
Personal services and related benefits	2,317,635	2,514,649	2,536,920	(22,271)
Operating services	600,000	661,134	592,527	68,607
Materials and supplies	247,918	323,929	286,764	37,165
Travel and other charges	31,730	18,345	17,635	710
Debt service	100,000	-	-	-
Capital outlay	100,000	38,699	82,560	(43,861)
Total expenditures	<u>3,397,283</u>	<u>3,556,756</u>	<u>3,516,406</u>	<u>40,350</u>
Deficiency of revenues under expenditures	(649,207)	(943,509)	(884,876)	58,633
Other financing sources (uses):				
Transfers in (out)	400,000	560,000	560,000	-
Total other financing sources (uses)	<u>400,000</u>	<u>560,000</u>	<u>560,000</u>	<u>-</u>
Change in fund balances	(249,207)	(383,509)	(324,876)	58,633
Fund balance, beginning	384,600	384,600	384,600	-
Fund balance, ending	<u>\$ 135,393</u>	<u>\$ 1,091</u>	<u>\$ 59,724</u>	<u>\$ 58,633</u>

See accompanying notes to the required supplemental information.



CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Employer's Proportionate Share of  
Net Pension Liability

Measurement Date	Employer's Proportion of the Net Pension Liability	Employer's Proportionate Share of the Net Pension Liability	Employer's Covered Payroll	Proportionate Share of NPL as a % of Covered Payroll	Plan Fiduciary Net Position as a % of Total Pension Liability
06/30/19	0.37830%	\$ 1,789,431	\$ 2,617,929	68%	88.9%
06/30/18	0.33591%	\$ 1,288,093	\$ 2,503,278	51%	90.4%
06/30/17	0.31063%	\$ 1,345,109	\$ 2,264,385	59%	88.5%
06/30/16	0.30925%	\$ 1,962,765	\$ 2,104,880	93%	82.1%
06/30/15	0.31224%	\$ 1,391,824	\$ 2,308,772	60%	86.6%
06/30/14	0.32475%	\$ 1,286,000	\$ 2,149,628	60%	87.3%

NOTE: This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes to the required supplemental information.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Employer's Pension Contributions

Year Ended June 30,	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency (Excess)	Employer's Covered Payroll	Contributions as a % of Covered Payroll
2020	\$ 390,979	\$ 390,979	\$ -	\$ 3,191,665	12.25%
2019	\$ 333,786	\$ 333,786	\$ -	\$ 2,617,929	12.75%
2018	\$ 319,168	\$ 319,168	\$ -	\$ 2,503,278	12.75%
2017	\$ 300,031	\$ 300,031	\$ -	\$ 2,264,385	13.25%
2016	\$ 289,421	\$ 289,421	\$ -	\$ 2,104,880	13.75%
2015	\$ 329,000	\$ 329,000	\$ -	\$ 2,308,772	14.25%
2014	\$ 306,322	\$ 306,322	\$ -	\$ 2,149,628	14.25%

NOTE: This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes to the required supplemental information.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Changes in Total OPEB Liability and Related Ratios

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Total OPEB liability:			
Service Cost	\$ 403,631	\$ 415,740	\$ 385,352
Interest	207,886	196,721	231,274
Changes of benefit terms	-	-	-
Differences between expected and actual experience	(961)	(180,893)	(1,168,593)
Changes in assumptions or other inputs	-	802,348	1,043,922
Benefit payments	<u>(80,905)</u>	<u>(91,878)</u>	<u>(109,407)</u>
Net change in total OPEB liability	<u>529,651</u>	<u>1,142,038</u>	<u>382,548</u>
Total OPEB liability-beginning	<u>5,379,540</u>	<u>5,909,191</u>	<u>7,051,229</u>
Total OPEB liability-ending	<u><u>\$ 5,909,191</u></u>	<u><u>\$ 7,051,229</u></u>	<u><u>\$ 7,433,777</u></u>
Covered employee payroll	\$ 2,503,278	\$ 2,617,929	\$ 3,191,665
Total OPEB liability as a percentage of covered employee payroll	236.1%	269.3%	232.9%

NOTE: This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See accompanying notes to the required supplemental information.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Notes to the Required Supplementary Information

1. BUDGET

Formal budget integration (within the accounting records) is employed as a management control device. When projected revenues within a fund fail to meet budgeted revenues and/or projected expenditures within a fund exceed budgeted expenditures by five percent or more, a budget amendment is adopted by the Sheriff in an open meeting.

Budgets are prepared for all governmental funds of the Sheriff. The budgets are prepared on the modified accrual basis of accounting (GAAP). Budgeted amounts are as originally adopted or as amended by the Sheriff. Legally, the Sheriff must adopt a balanced budget; that is, total budgeted revenues and other financing sources (including fund balance) must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Sheriff to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures plus projected expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The Sheriff approves budgets at the function level and management can transfer amounts between line items within a function.

2. PENSIONS

Changes of Benefit Terms. There were no changes in benefit terms.

Changes of Assumptions. The discount rate decreased from 7.25% to 7.10% in the actuarial valuation for the year ended June 30, 2019.

3. OTHER POSTEMPLOYMENT BENEFITS

Changes of Benefit Terms. There were no changes in benefit terms.

Changes of Assumptions. The discount rate decreased from 3.13% to 2.45% in the actuarial valuation for the year ended June 30, 2019.

OTHER SUPPLEMENTAL INFORMATION

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

FIDUCIARY FUND TYPE - AGENCY FUNDS

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974 provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund accounts for the collection and distribution of these taxes and fees to the appropriate taxing bodies. It also accounts for collections of bonds, fines, and costs and payment of these collections to the recipients in accordance with applicable laws.

FINES FUND

The Fines Fund accounts for partial payments on court fines. Funds are transferred to the Tax Collector Fund for settlement when full payment is received.

INMATE FUND

The Inmate Funds account for individual prisoner account balances and are used for purchases from the prison commissary and for telephone calls. Funds are deposited in the name of the prisoner and are payable upon request. Balances in the individual prisoner accounts are returned upon completion of their jail sentences.

CIVIL FUND

The Civil Fund accounts for the collection of funds in civil suits, Sheriff's sales, and garnishments and payment of these collections to the Sheriff's General Fund and other recipients in accordance with applicable laws.

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Fiduciary Fund Type - Agency Funds  
Combining Balance Sheet

June 30, 2020

	TAX COLLECTOR FUND	FINES FUND	BOND AND PARTIAL PAY FINES FUND	CCC INMATE FUND	TOTAL
ASSETS					
Cash and cash equivalents	\$ 32,302	\$ 10,114	\$ 92,192	\$ 100,418	\$ 235,026
Restricted cash - protested taxes	863,545	-	-	-	863,545
	<u>\$ 895,847</u>	<u>\$ 10,114</u>	<u>\$ 92,192</u>	<u>\$ 100,418</u>	<u>\$ 1,098,571</u>
LIABILITIES					
Due to taxing bodies and others	<u>\$ 895,847</u>	<u>\$ 10,114</u>	<u>\$ 92,192</u>	<u>\$ 100,418</u>	<u>\$ 1,098,571</u>

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Fiduciary Fund Type - Agency Funds  
Combining Statement of Changes in Due to Others

For the Year Ended June 30, 2020

	TAX COLLECTOR FUND	FINES FUND	BOND AND PARTIAL PAY FINES FUND	CCC INMATE FUND	TOTAL
BALANCES AT BEGINNING OF YEAR	\$ 16,701	\$ 12,162	\$ 85,781	\$ 114,789	\$ 229,433
ADDITIONS					
Garnishments	-	48,152	-	-	48,152
Sheriff's sales	-	62,205	-	-	62,205
Taxes, fees, etc., paid to tax collector	8,375,551	-	-	-	8,375,551
Inmate receipts	-	-	-	1,116,709	1,116,709
Other additions	460,528	-	88,649	-	549,177
Total additions	8,836,079	110,357	88,649	1,116,709	10,151,794
REDUCTIONS					
Litigants	-	41,470	-	-	41,470
Taxes, fees, etc., distributed to taxing bodies and others	7,941,775	70,935	-	-	8,012,710
Inmate disbursements	-	-	-	1,131,080	1,131,080
Other settlements	15,158	-	82,238	-	97,396
Total reductions	7,956,933	112,405	82,238	1,131,080	9,282,656
BALANCES AT END OF YEAR	\$ 895,847	\$ 10,114	\$ 92,192	\$ 100,418	\$ 1,098,571



CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Cash in Tax Collector Account

June 30, 2020

Cash and cash equivalents	\$ 32,302
Restricted cash - protested taxes	<u>863,545</u>
Total cash	<u><u>\$ 895,847</u></u>

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of 2018 Ad Valorem Taxes Assessed and Collected

For the Year Ended June 30, 2020

	<u>Taxes Assessed</u>	<u>Taxes Collected</u>	<u>Amount Uncollected</u>
Taxing Authority:			
Caldwell Parish Assessor	\$ 463,541	\$ 460,577	\$ 2,964
Caldwell Parish Gravity Drainage District No. 1	182,379	182,289	90
Caldwell Parish Law Enforcement District	1,897,796	1,885,662	12,134
Caldwell Parish Police Jury	2,293,677	2,279,011	14,666
Caldwell Parish School Board	3,302,965	3,281,846	21,119
Columbia Heights Sewer District	112,271	110,761	1,510
Kelly Water District	44,846	44,841	5
Louisiana Forestry Commission	17,629	17,625	4
Louisiana Tax Commission	8,335	8,335	-
Tensas Basin Levee District	72,818	72,765	53
	<u>\$ 8,396,257</u>	<u>\$ 8,343,712</u>	<u>\$ 52,545</u>

Some taxes remain uncollected at June 30 due to bankruptcies as well as taxes related to personal property which cannot be sold at sheriff's sale.



STATE OF LOUISIANA  
Post Office Box 60  
Columbia, LA 71418  
PARISH OF CALDWELL

CLAY BENNETT  
CALDWELL PARISH SHERIFF



Telephone (318) 649-2345  
Facsimile (318) 649-5226

AFFIDAVIT

BEFORE ME, the undersigned authority, personally came and appeared, Clay Bennett, the sheriff of Caldwell Parish, State of Louisiana, who after being duly sworn, deposed and said:

The following information is true and correct:

\$895,847 is the amount of cash on hand in the tax collector account on June 30, 2020;

He further deposed and said:

All itemized statements of the amount of taxes collected for tax year 2019, by taxing authority, are true and correct.

All itemized statements of all taxes assessed and uncollected, which indicate the reasons for the failure to collect, by taxing authority, are true and correct.

Handwritten signature of Clay Bennett in blue ink, written over a horizontal line.

Clay Bennett  
Sheriff of Caldwell Parish

SWORN to and subscribed before me, Notary, this 31th day of December, 2020, in my office in Columbia, Louisiana.

Handwritten signature of Debbie Dollar in blue ink, written over a horizontal line.

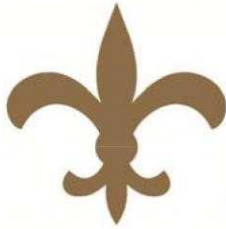
Debbie Dollar, #77910  
Commission: Sheriff's Term

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Compensation, Benefits, and Other Payments to Agency Head

For the Year Ended June 30, 2020

	Amount
Agency Head-Sheriff Clay Bennett	
Salary	\$ 171,913
Benefits-insurance	21,092
Benefits-retirement	21,846
Benefits-other	1,020
Car allowance	-
Vehicle provided by government	-
Per diem	-
Reimbursements	-
Travel	-
Registration fees	-
Conference travel	-
Continuing professional education fees	-
Housing	-
Unvouchered expenses	17,447
Special meals	-
	<hr/>
	\$ 233,318
	<hr/> <hr/>



# J. Aaron Cooper, CPA, LLC

P.O. Box 918 • 106 West Nezpique Street • Jennings, Louisiana 70546

*Member of the American Institute of Certified Public Accountants and the Society of Louisiana Certified Public Accountants.  
Recipient of Advanced Single Audit Certificate*

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Caldwell Parish Sheriff  
Columbia, Louisiana

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of governmental activities, the business-type activities, the major funds, and the aggregate remaining fund information of the Caldwell Parish Sheriff as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements and have issued my report thereon dated December 31, 2020

### Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Sheriff's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control. Accordingly, I do not express an opinion on the effectiveness of the Sheriff's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. I did identify a deficiency in internal control, described in the accompanying schedule of findings and questioned costs (Finding 2020-1(IC)) that I consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Caldwell Parish Sheriff's basic financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

No separate management letter was issued for this engagement.

Caldwell Parish Sheriff's response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. I did not audit Caldwell Parish Sheriff's response and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Caldwell Parish Sheriff, the Sheriff's management, the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in blue ink that reads "J. Aaron Cozart, CPA, LLC". The signature is written in a cursive style.

DeRidder, Louisiana  
December 31, 2020

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Findings and Questioned Costs  
For the Year Ended June 30, 2020

**Section I – Summary of Audit Results**

Financial Statements

Type of auditor’s report issued Unqualified

Internal control over financial reporting:

- Material weaknesses identified? Yes
- Significant deficiencies identified that are not considered to be material weaknesses? No

Noncompliance material to the financial statements? No

Federal Awards – N/A

CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Findings and Questioned Costs  
With Management's Planned Corrective Actions  
For the Year Ended June 30, 2020

**Internal Control**

*Finding 2020-1(IC) – Segregation of duties*

Finding. The Sheriff does not have adequate segregation of functions within the accounting system.

Criteria. Good internal control requires that certain incompatible functions within the accounting system be performed by separate persons.

Effect. Due to the lack of segregation of duties, misstatements could result without being prevented or detected and corrected in a timely manner.

Cause. The cause of the deficiency is due to the small staff size.

Recommendation. All incompatible functions should be performed by a separate person.

Planned corrective action. The Sheriff has determined that it is not cost effective to achieve complete segregation of duties in the accounting department. He does, however, segregate as many duties as possible. No corrective action is considered necessary.

**Compliance**

N/A



CALDWELL PARISH SHERIFF  
Columbia, Louisiana

Schedule of Prior Year Findings  
For the Year Ended June 30, 2020

**Internal Control**

*Finding 2019-1(IC) – Segregation of duties*

Finding. The Sheriff does not have adequate segregation of functions within the accounting system.

Criteria. Good internal control requires that certain incompatible functions within the accounting system be performed by separate persons.

Effect. Due to the lack of segregation of duties, misstatements could result without being prevented or detected and corrected in a timely manner.

Cause. The cause of the deficiency is due to the small staff size.

Recommendation. Ideally, all incompatible functions should be performed by a separate person.

Corrective action taken. The Sheriff has determined that it is not cost effective to achieve complete segregation of duties in the accounting department. He does, however, segregate as many duties as possible. No corrective action is considered necessary.

**Compliance**

*Finding 2019-1(C) – Competitive purchasing*

Finding. The Sheriff's office obtained quotes for some supplies that should have been formally bid. Additionally, on a couple of projects, the total of the project was over \$10,000 and quotes should have been obtained even though the individual items purchased did not exceed \$10,000.

Criteria. State law requires that purchases between \$10,000 and \$30,000 receive at least three quotes and purchases over \$30,000 are competitively bid.

Effect. The Sheriff's office would not be in compliance with state law. Additionally, the Sheriff's office may be paying more for these goods than necessary.

Cause. The lack of quotes/bids appears to have been an oversight.

Recommendation. The Sheriff's office should implement procedures to ensure that purchases follow state bid law.

Corrective action taken. Those responsible for purchasing were educated on the bid law requirements.