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Affidavit and Revenue Certification

Baton Rouge Little Theater dba Theatre Baton Rouge ENTITY NAME
East Baton Rouge Parish
Baton Rouge (City), State
LA.

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Carole J Moore (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Baton Rouge Little Theater dba Theatre Baton Rouge (enter entity name) as of 07/31/2017 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Carole Moore (officer name), who, duly sworn, deposes and says that Theatre Baton Rouge (entity name) received \$75,000 or less in revenues and other sources for the year ended 07/31/2017, and accordingly, is not required to have an audit for the previously mentioned year.

Carole J Moore
Officer's Signature

Sworn to and subscribed before me this 30 day of October, 2017.

NOTARY PUBLIC SIGNATURE & SEAL

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date <u>NOV 08 2017</u>

Please Complete This Section
Officer's Name _____
Officer's Title _____
Address _____
City, Zip _____
Ph: Cell/Land _____
E-mail _____

Baton Rouge Little Theater dba Theatre Baton Rouge
(Agency Name)

Statement of Cash Receipts and Disbursements

For the Year Ended July 31, 2017

(Year-End)

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1. Arts Council PAG Grants	\$ 4,750. ⁰⁰	\$	\$ 4,750. ⁰⁰
2. DAF Arts Council of Baton Rouge	\$ 5500. ⁰⁰		5500. ⁰⁰
3. LDOA - Stabilization Grant	\$ 4000. ⁰⁰		4000. ⁰⁰
4. Pennington (Irene W Grant)	\$ 15,000. ⁰⁰		15,000. ⁰⁰
5.			
6. Total receipts (add lines 1 - 5)	<u>\$ 29,250.⁰⁰</u>	<u>\$</u>	<u>\$ 29,250.⁰⁰</u>
DISBURSEMENTS (Provide Brief Description):			
7. General Operating Funds	\$ 14,625. ⁰⁰	\$	\$ 14,625. ⁰⁰
8. Profession Fees & Honorariums	14,625. ⁰⁰		14,625. ⁰⁰
9.			
10.			
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	<u>\$ 29,250.⁰⁰</u>	<u>\$</u>	<u>\$ 29,250.⁰⁰</u>
14. Change in fund balance (Lines 6 minus 13)	\$	\$	\$
15. Fund Balance at beginning of year	\$	\$	\$
16. Fund balance (deficit) at end of year (Add lines 14-15) -This amount also goes on line 12, Statement B	\$	\$	\$

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

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 10/31/17
 Accrual Basis

Baton Rouge Little Theater, Inc.
Balance Sheet
 As of July 31, 2017

Jul 31, 17

ASSETS

Current Assets

Checking/Savings

1100 - CASH

1090 - Petty Cash	250.00
1102 - BRLT Endowment Fund	22,628.48
1103 - Whitney Contributions	127.54
1104 - Whitney Operations	46,918.42
1105 - Whitney Payroll	-11,041.32
1100 - CASH - Other	-96.57

Total 1100 - CASH 58,786.55

Total Checking/Savings 58,786.55

Accounts Receivable

1200 - Accounts Receivable 2,964.07

Total Accounts Receivable 2,964.07

Other Current Assets

1210 - Miscellaneous Receivables	7,562.92
12100 - Inventory Asset	952.86
1385 - Prepaid 16/17	2,075.27
1390 - Prepaid 17/18	19,752.19
1470 - Prepaid Insurance	4,559.00
1480 - Prepaid Other	-1,554.07
1490 - Prepaid Script Royalties	-2,222.00

Total Other Current Assets 31,126.17

Total Current Assets 92,876.79

Fixed Assets

1640 - Orchestra Assets	328.98
1600 - Accumulated Depreciation	-992,547.62
1610 - Building and Equipment	798,810.05
1620 - Furniture & Fixtures	364,716.17

Total Fixed Assets 171,307.58

Other Assets

17/18 PREPAID RXPENSRS 39,556.43

Total Other Assets 39,556.43

TOTAL ASSETS 303,740.80

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 - *Accounts Payable 107,789.76

Total Accounts Payable 107,789.76

Other Current Liabilities

17/18 TICKET SALES

17/18 ACC	138.00
17/18 YAP	680.00
17/18 SHE KILLS MONSTERS	2,390.00
17/18 GIDEON'S KNOT	2,193.00
17/18 HAIR	6,333.00
17/18 MAMA MIA	18,408.00
17/18 IT'S ONLY A PLAY	18,516.00
17/18 CABARET	20,480.00
17/18 BASKERVILLE	18,947.00
17/18 SISTER ACT	21,079.00
17/18 MOCKING BIRD	21,506.00

Total 17/18 TICKET SALES 130,670.00

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10/31/17

Accrual Basis

Baton Rouge Little Theater, Inc.

Balance Sheet

As of July 31, 2017

	Jul 31, 17
17 / 18 ANNUAL FUND	14,679.59
17/18 SPONSORSHIPS	59,600.00
17/18 SUBSCRIPTION	630.00
2200 · Flood Donations	126.90
2610 · Sales Tax Payable	143.92
2100 · Accrued Expenses	9,599.50
2310 · Hancock Business Line Credit	
2311 · Hancock/Whitney Loan	11,871.37
2310 · Hancock Business Line Credit - Other	47,982.36
Total 2310 · Hancock Business Line Credit	59,853.73
2400 · Deferred Revenues & Support	
13 · /14 Door Sales	72.00
2460 · 15/16 Season	
2465 · 15/16 Sponsorship	-23,500.00
Total 2460 · 15/16 Season	-23,500.00
Total 2400 · Deferred Revenues & Support	-23,428.00
2500 · Payroll Liabilities	
2510 · Accrued Payroll Taxes Payable	-0.38
Total 2500 · Payroll Liabilities	-0.38
Total Other Current Liabilities	251,875.26
Total Current Liabilities	359,665.02
Total Liabilities	359,665.02
Equity	
3010 · Permantly Restricted net asset	21,680.45
3020 · Temp Restricted Net Assets	24,531.00
3900 · Retained Earnings	-36,297.38
Net Income	-65,838.29
Total Equity	-55,924.22
TOTAL LIABILITIES & EQUITY	303,740.80

Baton Rouge Little Theater dba Theatre Baton Rouge (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended 07/31/2017 (Year-End)

Agency Head Name and Title: Jenny Ballard Managing Artistic Director

Purpose	Dollar Amount
1. Salary	1. 49,999.92
2. Benefits-insurance	2. 10,110.72
3. Benefits-retirement	3.
4. Benefits-other (describe) <u>Vacation</u>	4. 2,088.83
5. Benefits-other (describe) <u>Sick Pay</u>	5. 1,800.00
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18. \$ 63,998.97

____ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16