

Livingston Parish Justice of the Peace 6597-17  
Ward/District 8<sup>th</sup> / 21<sup>st</sup>  
Walker, Livingston (City, Parish) Louisiana

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENTS

(Date) 3-15-2018

Ms. Suzanne Elliott  
Engagement Manager  
Office of Legislative Auditor  
1600 North Third Street  
P.O. Box 94397  
Baton Rouge, LA 70804-9397

Dear Ms. Elliott:

In accordance with Louisiana Revised Statute 24:513, enclosed are my notarized affidavit, and financial statements as of and for the year ended December 31, 2017. The financial statements include all funds under the control and oversight of the court and have been prepared on the cash basis of accounting.

Sincerely,



\_\_\_\_\_  
Justice of the Peace

Enclosures

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS

Justice of the Peace  
of Ward/District 8<sup>th</sup> / 21<sup>st</sup>  
Livingston (City, Parish) Louisiana

Financial Statements  
As of and for the Year Ended December 31, 2017

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Justice of the Peace (your name) Lance Radley, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Livingston Parish, Louisiana, as of December 31, 2017 and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Lance Radley, who duly sworn, deposes, and says that the Justice of the Peace of Ward/District 8<sup>th</sup> and 21<sup>st</sup> Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2017, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

  
Signature of JP

Sworn to and subscribed before me, this 15 day of March, 2018.

  
NOTARY PUBLIC Signature

Please Complete this Section:	
Justice of Peace Name	<u>Lance Radley</u>
Street or P.O. Box	<u>2247 Marquis Chapel</u>
City	<u>Walker</u>
Zip Code	<u>70765</u>
Telephone Number	<u>686-3890</u>
Fax Number / Email	<u>686-5485</u>

STATEMENT A

Laura Radley (Your Name)  
Livingston Parish Justice of the Peace  
of Ward/District 5 / 218  
Livingston (City) Louisiana

Balance Sheet, on December 31, 2007

General Fund

ASSETS:

- 1. Cash and cash equivalents on hand
2. Investments (fair value) on hand
3. Office furnishings (Cost of desks, etc)
4. Equipment (Cost of fax machine, etc)

1. 5999
2.
3.
4.

5. Total Assets (add lines 1 - 4)

5.

LIABILITIES AND FUND BALANCE:

Liabilities:

- 6. Cash overdraft
7. Other liabilities

6.
7.

8. Total Liabilities (add lines 6 - 7)

8.

Fund Balances:

- 9. Ending Fund balance (from line 17, Statement B)
10. Other -
11. Total Liabilities and Fund Balance (add lines 8 - 10)

9.
10.
11.

Note: Line 5 (Total Assets) should equal Line 11 (Total Liabilities and Fund Balance)

PREPARE STATEMENT A ONLY IF YOU HAVE BALANCES BEING CARRIED OVER TO THE NEXT YEAR

Statement B  
(Required)

Lance Radley (Your Name)  
LIVINGSTON Parish Justice of the Peace  
 of Ward / District 811/21  
LIVINGSTON (City) Louisiana

Statement of Cash Receipts and Disbursements  
 For the 12 Months Ended December 31, 2017

**CASH RECEIPTS:**

1. State & Parish salary *(required information, on W-2 Form)*
2. Total Fees collected (if collected)
3. Other (explain)
4. Total cash receipts (add lines 1-3)

General Fund	
1.	5999
2.	600
3.	
4.	6599

**CASH DISBURSEMENTS:**

5. Fees paid to constable (Out of Total Fees collected from line 2)
6. Other operating expenses (cost of fax line, etc)
7. Materials and supplies (stationery, postage, etc)
8. Travel and other charges
  - 8a. For yourself
  - 8b. For employees (not for Constable)
9. Capital outlay (cost of purchases of equipment, etc)
10. Total disbursements (add lines 5-9)
11. Balance Available (loss) [lines 4 - Line 10]

5.	700
6.	1603
7.	950
8a.	1000
8b.	
9.	
10.	3853
11.	2746

Salary and related benefits:

12. Amount retained by yourself from line 11 as salary
13. Amount paid to employees (not to your Constable)
14. Total salaries paid (add Lines 12 and 13)

12.	
13.	
14.	0

**FUND BALANCE**

15. Increase (or decrease) in fund balance – may be \$0 (line 11 less line 14)
16. Fund Balance at beginning of the year – may be \$0 (Ending Fund balance from last year's report)
17. Fund Balance (or deficit) at end of the year – may be \$0 (add lines 15 and 16)

15.	2746
16.	
17.	2746

Lawrence D. Dley (JP Name)  
Livingston Parish Justice of the Peace  
 of Ward or District 84/1st  
W. Atter, La 70788 (City) Louisiana

Schedule of Compensation, Benefits and Other Payments to the Justice of the Peace  
 For the 12 Months Ended December 31, 2017

Purpose	Dollar Amount
1. Salary (Enter amount from line 12 of statement A)	1. 5995.67
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on form W-2)	8.
9. Per diem	9.
10. Reimbursements**	10.
11. Travel	11.
12. Registration fees**	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of lines 1-17)	18. 5995.67