

ST. LANDRY PARISH GOVERNMENT

Opelousas, Louisiana

Financial Report

Year Ended December 31, 2017

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(A Corporation of Certified Public Accountants)

INDEPENDENT AUDITOR'S REPORT

The Honorable William K. “Bill” Fontenot, President
 and Members of the Parish Council
 St. Landry Parish Government
 Opelousas, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of St. Landry Parish Government, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Parish’s primary government as listed in the table of contents.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in

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the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion

The financial statements referred to above include only the primary government of St. Landry Parish Government, which consists of all funds, organizations, institutions, agencies, departments, and offices that comprise the Parish's legal entity, as well as, seven component units, including those for which the Parish maintains financial records. The financial statements do not include financial data for the Parish's other legally separate component units. Accounting principles generally accepted in the United States of America require financial data for the Parish's legally separate component units to be reported with the financial data of the Parish's primary government. The amount by which this departure would affect the assets, liabilities, net position, revenues, and expenses of the government-wide financial statements has not been determined.

Adverse Opinion

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion" paragraph, the financial statements referred to above do not present fairly the financial position of the reporting entity of St. Landry Parish Government, as of December 31, 2017, or the changes in financial position thereof for the year then ended. In accordance with accounting principles generally accepted in the United States of America, St. Landry Parish Government, has issued separate reporting entity financial statements for which we have issued our report dated June 14, 2018.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information for the primary government of St. Landry Parish Government, as of December 31, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, the schedule of proportionate share or net pension liability, and the schedule of contributions on pages 47 – 55 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing

Standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted a management's discussion and analysis that accounting principles generally accepted in the United States require to be presented to supplement the basis financial statements. Such mission information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise St. Landry Parish Government's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedules, combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 14, 2018, on our consideration of St. Landry Parish Government's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Landry Parish Government's internal control over financial reporting and compliance.

Dannall, Sikes, & Frederick

A Corporation of Certified Public Accountants

Eunice, Louisiana

June 14, 2018

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Statement of Net Position
December 31, 2017

	Governmental Activities	Component Units	Total
ASSETS			
Current assets:			
Cash and interest-bearing deposits	\$ 1,841,608	\$ 1,277,047	\$ 3,118,655
Receivables, net	7,050,756	464,332	7,515,088
Prepaid expenditures	211,106	-	211,106
Due from agency funds	134,535	-	134,535
Due from component units	434	-	434
Due from other governments	175,437	-	175,437
Due from primary government	-	4,699	4,699
Total current assets	9,413,876	1,746,078	11,159,954
Noncurrent assets:			
Cash and cash equivalents - restricted	2,259,682	-	2,259,682
Investments - restricted	6,502,385	-	6,502,385
Capital assets, net	65,955,322	3,003,893	68,959,215
Total assets	84,131,265	4,749,971	88,881,236
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to pensions	1,714,428	-	1,714,428
LIABILITIES			
Current liabilities:			
Accounts payable	2,269,551	50,405	2,319,956
Accrued expenses	424,025	-	424,025
Accrued interest	84,472	17,067	101,539
Note payable	428,725	-	428,725
Bonds payable	3,736,667	100,000	3,836,667
Capital lease payable	50,737	-	50,737
Unearned revenue	4,637	-	4,637
Unamortized premium	109,951	-	109,951
Compensated absences	100,901	-	100,901
Due to component units	4,699	-	4,699
Due to other government	63,414	-	63,414
Due to primary government	-	434	434
Total current liabilities	7,277,779	167,906	7,445,685
Noncurrent liabilities:			
Bonds payable	47,701,333	805,000	48,506,333
Capital lease payable	120,568	-	120,568
Unamortized premium	1,209,466	-	1,209,466
Net pension liability	1,299,757	-	1,299,757
Total noncurrent liabilities	50,331,124	805,000	51,136,124
Total liabilities	57,608,903	972,906	58,581,809
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows of resources related to pensions	228,552	-	228,552
NET POSITION			
Net investment in capital assets	21,411,034	2,098,893	23,509,927
Restricted for debt service	315	-	315
Restricted - roads	2,260,272	-	2,260,272
Restricted - other	2,646,395	-	2,646,395
Unrestricted	1,690,222	1,678,172	3,368,394
Total net position	\$ 28,008,238	\$ 3,777,065	\$ 31,785,303

The accompanying notes are an integral part of the basic financial statements.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Statement of Activities
Year Ended December 31, 2017

Activities	Expenses	Program Revenues		
		Fees, Fines and Charges For Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental activities:				
General government	\$ 6,888,713	\$ 896,135	\$ -	\$ 842,888
Public safety	1,418,079	309,932	100,115	-
Public works	6,581,657	27,894	748,333	1,934,064
Health and welfare	1,984,053	5,859	627,418	-
Education	2,394,237	-	2,733,205	-
Interest on long-term debt	2,101,847	-	-	-
Total governmental activities	<u>21,368,586</u>	<u>1,239,820</u>	<u>4,209,071</u>	<u>2,776,952</u>
Component Units:				
Tourist Commission	561,571	-	-	41,726
Criminal Court	103,674	109,743	-	-
Ag Arena Authority	14,900	10,855	-	-
Registrar of Voters	33,965	-	-	-
Fire Protection District No. 6	380,276	-	-	-
Total component units activities	<u>1,094,386</u>	<u>120,598</u>	<u>-</u>	<u>41,726</u>
 Total	 <u>\$ 22,462,972</u>	 <u>\$ 1,360,418</u>	 <u>\$ 4,209,071</u>	 <u>\$ 2,818,678</u>

General revenues:

- Taxes -
 - Property taxes - general
 - Hotel/motel tax
 - 4% slot tax
 - Video poker
 - Severance tax
 - Insurance premium tax
 - Alcohol tax
- Royalties, commissions and fees
- 2% fire insurance rebate
- Payments in lieu of taxes
- 2% Sales tax
- Grants and contributions not restricted to specific programs -
 - State sources
- Interest and investment earnings
 - Special item - capital contributions
 - Special item - Gain on sale of equipment
 - Special item - Insurance proceeds
 - Miscellaneous
- Total general revenues and transfers

Change in net position

Net position - December 31, 2016

Net position - December 31, 2017

Net (Expense) Revenues and
Changes in Net Assets

Governmental Activities	Component Units	Total
\$ (5,149,690)	\$ -	\$ (5,149,690)
(1,008,032)	-	(1,008,032)
(3,871,366)	-	(3,871,366)
(1,350,776)	-	(1,350,776)
338,968	-	338,968
<u>(2,101,847)</u>	<u>-</u>	<u>(2,101,847)</u>
<u>(13,142,743)</u>	<u>-</u>	<u>(13,142,743)</u>
-	(519,845)	(519,845)
-	6,069	6,069
-	(4,045)	(4,045)
-	(33,965)	(33,965)
<u>-</u>	<u>(380,276)</u>	<u>(380,276)</u>
<u>-</u>	<u>(932,062)</u>	<u>(932,062)</u>
\$ (13,142,743)	\$ (932,062)	\$ (14,074,805)
\$ 4,785,410	\$ 275,625	\$ 5,061,035
-	596,372	596,372
1,472,308	39,088	1,511,396
629,174	-	629,174
315,912	-	315,912
285,985	-	285,985
15,220	-	15,220
279,316	-	279,316
357,126	17,400	374,526
53,094	-	53,094
6,509,772	-	6,509,772
373,917	12,791	386,708
245,099	1,505	246,604
300,000	-	300,000
18,367	-	18,367
-	291,905	291,905
<u>567,572</u>	<u>7,601</u>	<u>575,173</u>
<u>16,208,272</u>	<u>1,242,287</u>	<u>17,450,559</u>
<u>3,065,529</u>	<u>310,225</u>	<u>3,375,754</u>
<u>24,942,709</u>	<u>3,466,840</u>	<u>28,409,549</u>
<u>\$ 28,008,238</u>	<u>\$ 3,777,065</u>	<u>\$ 31,785,303</u>

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS (FFS)

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Balance Sheet
Governmental Funds
December 31, 2017

ASSETS	General Fund	Road and Bridge Maintenance Fund	Health Unit Maintenance Fund	Airport Maintenance Fund
Cash and interest-bearing deposits	\$ 753,040	\$ 144,361	\$ 2,124	\$ 19,480
Cash and cash equivalents, restricted	-	-	-	-
Receivables	2,692,446	121,203	1,427,561	2,925
Prepaid items	15,638	6,820	4,530	397
Investments, restricted	-	-	-	-
Due from other funds	451,858	12,601	-	-
Due from agency funds	9,837	121,387	-	3,311
Due from component units	434	-	-	-
Due from other governments	<u>175,437</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	<u>\$ 4,098,690</u>	<u>\$ 406,372</u>	<u>\$ 1,434,215</u>	<u>\$ 26,113</u>
 LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 567,010	\$ 53,272	\$ 256,336	\$ 1,890
Accrued penalties and interest	-	-	-	-
Accrued expenditures	424,025	-	-	-
Revenue anticipation note payable	428,725	-	-	-
Unearned revenue	1,300	-	-	3,337
Due to other funds	725,201	186,343	52,512	80,425
Due to other government	-	-	-	-
Due to component units	<u>3,020</u>	<u>1,679</u>	<u>-</u>	<u>-</u>
Total liabilities	<u>2,149,281</u>	<u>241,294</u>	<u>308,848</u>	<u>85,652</u>
Fund balances:				
Nonspendable:				
Prepays	15,638	6,820	4,530	397
Restricted for:				
Other general government	-	-	-	-
Public works	-	-	-	-
Prisoner expense and jury witness	71,508	-	-	-
Judicial expenses	28,065	-	-	-
Public safety	-	-	-	-
Health and welfare	-	-	1,120,837	-
Parish road construction	-	-	-	-
Debt service	-	-	-	-
Committed to:				
General contingencies	372,546	-	-	-
Assigned to:				
Public works	184,339	-	-	-
Public safety	3,675	-	-	-
Unassigned	<u>1,273,638</u>	<u>158,258</u>	<u>-</u>	<u>(59,936)</u>
Total fund balances	<u>1,949,409</u>	<u>165,078</u>	<u>1,125,367</u>	<u>(59,539)</u>
Total liabilities and fund balances	<u>\$ 4,098,690</u>	<u>\$ 406,372</u>	<u>\$ 1,434,215</u>	<u>\$ 26,113</u>

Road District 1 Sales Tax Fund	WIOA Fund	LCDBG Disaster Recovery Fund	Road District 1 Construction Fund	Road District 1 Sinking Fund	Other Governmental Funds	Total Governmental Funds
\$ -	\$ 303,100	\$ 3,617	\$ -	\$ -	\$ 615,886	\$ 1,841,608
1,696,735	-	-	562,632	315	-	2,259,682
563,537	504,443	-	-	-	1,738,641	7,050,756
-	-	-	180,780	-	2,941	211,106
-	-	-	6,502,385	-	-	6,502,385
-	-	-	-	-	724,121	1,188,580
-	-	-	-	-	-	134,535
-	-	-	-	-	-	434
-	-	-	-	-	-	175,437
<u>\$ 2,260,272</u>	<u>\$ 807,543</u>	<u>\$ 3,617</u>	<u>\$ 7,245,797</u>	<u>\$ 315</u>	<u>\$ 3,081,589</u>	<u>\$ 19,364,523</u>
\$ -	\$ 720,267	\$ -	\$ 511,551	\$ -	\$ 159,225	\$ 2,269,551
-	-	-	-	-	-	-
-	-	-	-	-	-	424,025
-	-	-	-	-	-	428,725
-	-	-	-	-	-	4,637
-	18,982	-	-	-	125,117	1,188,580
-	55,230	-	-	-	8,184	63,414
-	-	-	-	-	-	4,699
-	<u>794,479</u>	-	<u>511,551</u>	-	<u>292,526</u>	<u>4,383,631</u>
-	-	-	180,780	-	2,941	211,106
-	13,064	-	-	-	12,811	25,875
-	-	-	-	-	2,284,817	2,284,817
-	-	-	-	-	-	71,508
-	-	-	-	-	-	28,065
-	-	-	-	-	574,943	574,943
-	-	-	-	-	-	1,120,837
2,260,272	-	-	6,553,466	-	-	8,813,738
-	-	-	-	315	-	315
-	-	-	-	-	-	372,546
-	-	-	-	-	-	184,339
-	-	-	-	-	-	3,675
-	-	3,617	-	-	(86,449)	1,289,128
<u>2,260,272</u>	<u>13,064</u>	<u>3,617</u>	<u>6,734,246</u>	<u>315</u>	<u>2,789,063</u>	<u>14,980,892</u>
<u>\$ 2,260,272</u>	<u>\$ 807,543</u>	<u>\$ 3,617</u>	<u>\$ 7,245,797</u>	<u>\$ 315</u>	<u>\$ 3,081,589</u>	<u>\$ 19,364,523</u>

The accompanying notes are an integral part of the basic financial statements.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Reconciliation of Governmental Funds
Balance Sheet to the Statement of Net Position
December 31, 2017

Total fund balances for governmental funds at December 31, 2017		\$ 14,980,892
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:		
Land	\$ 624,243	
Construction in progress	1,520,585	
Buildings and improvements, net of \$11,622,045 accumulated depreciation	3,101,191	
Equipment, furniture, and fixtures, net of \$3,985,071 accumulated depreciation	485,226	
Improvements other than buildings, net of \$3,694,704 accumulated depreciation	3,117,110	
Vehicles, net of \$412,160 accumulated depreciation	61,795	
Infrastructure, net of \$3,065,940 accumulated depreciation	<u>57,045,172</u>	65,955,322
Compensated absences payable	(100,901)	
Accrued interest payable	(84,472)	
Unamortized bond premium	(1,319,417)	
Bonds payable	(51,438,000)	
Capital lease payable	(171,305)	
Net pension liability	(1,299,757)	
Deferred outflows of resources related to pensions	1,714,428	
Deferred inflows of resources related to pensions	<u>(228,552)</u>	<u>(52,927,976)</u>
Total net position of governmental activities at December 31, 2017		<u>\$ 28,008,238</u>

The accompanying notes are an integral part of the basic financial statements.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended December 31, 2017

	General Fund	Road and Bridge Maintenance Fund	Health Unit Maintenance Fund	Airport Maintenance Fund
Revenues:				
Ad valorem tax	\$ 1,863,578	\$ -	\$ 1,326,739	\$ -
Sales tax	-	-	-	-
Alcohol tax	15,220	-	-	-
Slot tax	-	1,433,220	-	39,088
Royalties, commissions and franchise fees	280,405	-	-	-
Fines, fees, and forfeits	536,832	-	-	223,901
Licenses and permits	306,970	-	-	-
Federal grants	1,312,189	-	-	756,112
Intergovernmental revenues -				
State revenues:				
Parish transportation funds	-	745,863	-	-
State revenue sharing (net)	90,042	-	61,155	-
Severance tax	315,912	-	-	-
2% fire insurance rebate	357,126	-	-	-
Insurance premium tax	285,985	-	-	-
Grants	2,470	-	-	86,776
Video poker	629,174	-	-	-
Use of money and property	27,618	185	533	875
Realized loss on investments	-	-	-	-
Net increase in the fair value of investments	-	-	-	-
Other revenues	424,407	152,043	177,299	-
Total revenues	<u>\$ 6,447,928</u>	<u>\$ 2,331,311</u>	<u>\$ 1,565,726</u>	<u>\$ 1,106,752</u>
Expenditures:				
Current -				
General government	\$ 4,837,842	\$ -	\$ -	\$ 283,969
Public safety	1,183,902	-	-	-
Public works	17,138	2,288,523	-	-
Health and welfare	573,604	-	1,316,865	-
Education	-	-	-	-
Capital outlay	-	-	575	838,677
Debt service -				
Principal retirement	11,437	11,437	11,437	4,688
Interest and fiscal charges	5,633	4,137	4,137	1,647
Total expenditures	<u>6,629,556</u>	<u>2,304,097</u>	<u>1,333,014</u>	<u>1,128,981</u>
Excess (deficiency) of revenues over expenditures	<u>(181,628)</u>	<u>27,214</u>	<u>232,712</u>	<u>(22,229)</u>
Other financing sources (uses):				
Administrative fees	287,758	(35,924)	(62,629)	-
Operating transfers in	92,085	-	-	67,000
Operating transfers out	(67,000)	-	-	-
Total other financing sources (uses)	<u>312,843</u>	<u>(35,924)</u>	<u>(62,629)</u>	<u>67,000</u>
Net changes in fund balance	131,215	(8,710)	170,083	44,771
Fund balances, beginning	<u>1,818,194</u>	<u>173,788</u>	<u>955,284</u>	<u>(104,310)</u>
Fund balances, ending	<u>\$ 1,949,409</u>	<u>\$ 165,078</u>	<u>\$ 1,125,367</u>	<u>\$ (59,539)</u>

Road District 1 Sales Tax Fund	WIOA Fund	LCDBG Disaster Recovery Fund	Road District 1 Construction Fund	Road District 1 Sinking Fund	Other Governmental Funds	Total Governmental Funds
\$ -	\$ -	\$ -	\$ -	\$ -	1,595,094	\$ 4,785,411
6,293,642	-	-	-	-	-	6,293,642
-	-	-	-	-	-	15,220
-	-	-	-	-	-	1,472,308
-	-	-	-	-	-	280,405
-	-	-	-	-	2,348	763,081
-	-	-	-	-	-	306,970
-	2,733,205	1,295,594	-	-	-	6,097,100
-	-	-	-	-	-	745,863
-	-	-	-	-	218,784	369,981
-	-	-	-	-	-	315,912
-	-	-	-	-	-	357,126
-	-	-	-	-	-	285,985
-	-	-	-	-	-	89,246
-	-	-	-	-	-	629,174
2,203	-	-	116,836	47	1,036	149,333
-	-	-	(22,923)	-	-	(22,923)
-	-	-	13,276	-	-	13,276
-	-	-	-	-	245,161	998,910
<u>\$ 6,295,845</u>	<u>\$ 2,733,205</u>	<u>\$ 1,295,594</u>	<u>\$ 107,189</u>	<u>\$ 47</u>	<u>\$ 2,062,423</u>	<u>\$ 23,946,020</u>
\$ -	\$ 419,412	\$ -	\$ 315,558	\$ -	\$ 726,952	\$ 6,583,733
-	-	-	-	-	2,400	1,186,302
-	-	1,295,959	-	-	672,705	4,274,325
-	-	-	-	-	-	1,890,469
-	2,394,237	-	-	-	-	2,394,237
-	-	-	9,658,661	-	47,750	10,545,663
-	-	-	-	3,627,500	7,618	3,674,117
-	-	-	-	2,088,150	2,677	2,106,381
-	<u>2,813,649</u>	<u>1,295,959</u>	<u>9,974,219</u>	<u>5,715,650</u>	<u>1,460,102</u>	<u>32,655,227</u>
<u>6,295,845</u>	<u>(80,444)</u>	<u>(365)</u>	<u>(9,867,030)</u>	<u>(5,715,603)</u>	<u>602,321</u>	<u>(8,709,207)</u>
-	-	-	-	-	(80,089)	109,116
-	-	-	1,368,525	5,715,650	1,053	7,244,313
<u>(7,084,175)</u>	-	-	-	-	<u>(93,138)</u>	<u>(7,244,313)</u>
<u>(7,084,175)</u>	-	-	<u>1,368,525</u>	<u>5,715,650</u>	<u>(172,174)</u>	<u>109,116</u>
(788,330)	(80,444)	(365)	(8,498,505)	47	430,147	(8,600,091)
<u>3,048,602</u>	<u>93,508</u>	<u>3,982</u>	<u>15,232,751</u>	<u>268</u>	<u>2,358,916</u>	<u>23,580,983</u>
<u>\$ 2,260,272</u>	<u>\$ 13,064</u>	<u>\$ 3,617</u>	<u>\$ 6,734,246</u>	<u>\$ 315</u>	<u>\$ 2,789,063</u>	<u>\$ 14,980,892</u>

The accompanying notes are an integral part of the basic financial statements.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Reconciliation of Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Year Ended December 31, 2017

Total net changes in fund balances at December 31, 2017 per Statement of Revenues, Expenditures and Changes in Fund Balances		\$ (8,600,091)
The change in net assets reported for governmental activities in the statement of activities is different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Capital outlay is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances	\$ 10,545,663	
Depreciation expense for the year ended December 31, 2017	<u>(2,104,167)</u>	8,441,496
Donations of capital assets increase net position in the statement of activities, but do not appear in the governmental funds because they are not financial resources.		300,000
In the statement of activities, only the gain on sale of fixed assets is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net assets differs from the change in fund balance by the cost of the assets sold.		(2,833)
Governmental funds report bonded debt repayments as expenditures. However, those expenditures do not appear in the statement of activities since the payments are applied against the bond payable balance on the statement of net position		3,627,500
Excess of compensated absences paid over amounts accrued		1,451
Difference between interest on long-term debt on modified accrual basis versus interest on long-term debt on accrual basis		4,534
Amortization of bond premium		109,951
Capital lease payments		46,617
Governmental funds report pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as pension expense:		
Pension contributions subsequent to the measurement date	459,003	
Pension contributions during the measurement period	(467,423)	
Excess contributions during the measurement period	(19,184)	
Cost of benefits earned net of employee contributions	(1,384,008)	
Employer's proportionate share of contributions during the measurement period	488,669	
Amortization of excess contributions during the measurement period	<u>13,228</u>	(909,715)
Some revenues reported in the statement of activities do not provide current financial resources in governmental funds:		
Non employer pension contributions		<u>46,619</u>
Total changes in net position at December 31, 2017 per Statement of Activities		<u>\$ 3,065,529</u>

The accompanying notes are an integral part of the basic financial statements.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Statement of Net Position
Fiduciary Funds
December 31, 2017

	<u>Agency Funds</u>	
	<u>Adjudicated Property Fund</u>	<u>Racino Fund</u>
ASSETS		
Cash, including time deposits	\$ 26,126	\$ 641
Receivables	<u>-</u>	<u>229,900</u>
	<u>\$ 26,126</u>	<u>\$ 230,541</u>
LIABILITIES		
Due to other funds	\$ -	\$ 134,535
Due to other governments	<u>26,126</u>	<u>96,006</u>
Total liabilities	<u>\$ 26,126</u>	<u>\$ 230,541</u>

The accompanying notes are an integral part of the basic financial statements.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the St. Landry Parish Government are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Parish's accounting policies are described below.

A. Reporting Entity

The financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Primary Government -

The St. Landry Parish Home Rule Charter Commission has proposed, and the electors have adopted, under the authority of Article VI, Section 5 of the Louisiana Constitution of 1974, a home rule charter which shall be known as the president-council form of government. This form of government consists of an elected parish president, who is the chief executive officer and head of the parish government's executive branch and an elected council, which constitutes the legislative branch of the government consisting of thirteen members elected from single member districts for four-year terms.

The St. Landry Parish Government is a governmental subdivision of the State of Louisiana, and as provided by the home rule charter, is authorized to exercise any power and perform any function necessary or requisite for proper management of its affairs.

Component Units -

Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity" establishes criteria for determining which entities should be considered a component unit and, as such, part of the reporting entity for financial reporting purposes. The basic criteria are as follows:

1. Legal status of the potential component unit including the right to incur its own debt, levy its own taxes and charges, expropriate property in its own name, sue and be sued, and the right to buy, sell and lease property in its own name.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

2. Whether the primary government's governing authority (Parish Council or Parish President) appoints a majority of board members of the potential component unit.
3. Fiscal interdependency between the primary government and the potential component unit.
4. Imposition of will by the primary government on the potential component unit.
5. Financial benefit/burden relationship between the primary government and the potential component unit.

Based on the above criteria, the Parish Government has determined that the following organizations are component units and should be part of the financial reporting entity:

Agricultural Arena Authority
Bayou Mallet and Plaquemine Gravity Drainage District No. 10
Bayou Plaquemine Gravity Drainage District No. 12
Bellevue and Coulee Croche Gravity Drainage District No. 20
Consolidated Gravity Drainage District No. 1 of Ward 3
Coulee Croche Gravity Drainage District No. 22
East St. Landry Consolidated Gravity Drainage District No. 1
Eunice Gravity District No. 9
Faquetaique Drainage District No. 1
Gravity Drainage District No. 14
Gravity Drainage District No. 1 of Ward 2
Lawtell Gravity Drainage District No. 11
Prairie Basse Gravity Drainage District No. 15
Fire Protection District No. 1
Fire Protection District No. 2
Fire Protection District No. 3
Fire Protection District No. 4
Fire Protection District No. 5
Fire Protection District No. 6
Fire Protection District No. 7
Road District No. 5 Commission
Road District No. 6 Commission
St. Landry Parish Community Action Agency
St. Landry Parish Historical Development Commission
St. Landry Parish Tourist Commission
St. Landry Parish Communications District
Twenty-Seventh Judicial District Criminal Court
Hospital Service District No. 1
Hospital Service District No. 2
Sewerage District No. 1
Solid Waste Disposal Commission

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

South St. Landry Library District
St. Landry Parish Registrar of Voters
Ward 1 South Gravity Drainage District No. 1
St. Landry Waterworks District No. 2
St. Landry Waterworks District No. 3
Lawtell Water District
Housing Authority of St. Landry Parish
Teche Vermilion Fresh Water District Board of Commissioners
St. Landry Economic & Industrial Development District
Greater Krotz Springs Port Commission

For financial reporting purposes, the Parish has chosen to issue financial statements of the St. Landry Parish Government, primary government, and certain component units, including those whose accounting records are maintained by the Parish. The component units included are the Agricultural Arena Authority, Fire Protection District No. 6, St. Landry Parish Historical Development Commission, Twenty-Seventh Judicial District Criminal Court Fund, St. Landry Parish Tourist Commission, and St. Landry Parish Registrar of Voters. These component units are discretely presented in a separate column in the government-wide financial statements. As such, the accompanying financial statements are not in conformity with generally accepted accounting principles.

B. Basis of Presentation

The Parish's basic financial statements consist of the government-wide statements on all of the non-fiduciary activities of the primary-government and its component units and the fund financial statements (individual major fund and combined nonmajor funds). The statements are prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units.

Government-wide financial statements -

The government-wide financial statements include the statement of net position and the statement of activities for all non-fiduciary activities of the primary government and the total for its component units. As a general rule, the effect of interfund activity has been removed from these statements. An exception of this general rule is contributions between the primary government and its component units which are reported as external transactions. All of the Parish's activities are considered governmental and as such the statements report the governmental activities of the Parish. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange transactions. The primary government is reported separately from the legally separate component units as detailed in the previous section.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

In the government-wide statement of net assets, the amounts are presented on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Parish's net position is reported in three parts - invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The Parish first utilizes restricted resources to finance qualifying activities.

The government-wide statement of activities reports both the gross and net cost of each of the Parish's functions. The functions are also supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, etc.). The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. The net cost (by function) is normally covered by general revenue (property, sales and use taxes, intergovernmental revenues, investment income, etc.).

The Parish does not allocate indirect costs. An administrative service fee is charged by the General Fund to the other operating funds to recover the direct costs of General Fund services provided (finance, personnel, purchasing, etc.). This fee is eliminated by reducing the revenue in the General Fund and the expense in the paying fund because the expense is not a direct expense of the program to which it was charged.

The government-wide focus is more on the sustainability of the Parish as an entity and the change in the Parish's net position resulting from the current year's activities.

Fund financial statements -

The fund financial statements provide information about the Parish's funds. Separate statements for each fund category are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Parish reports the following major governmental funds:

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted in other funds.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Road and Bridge Maintenance Fund

The Road and Bridge Maintenance Fund accounts for the maintenance and upkeep of the parish road systems. Major means of financing are provided by the State of Louisiana Parish Transportation Fund, portion of a slot machine tax collected from the Evangeline Downs Racino facility, and grants received from the United States Department of Transportation through, Louisiana Department of Transportation and Development.

Health Unit Maintenance Fund

The Health Unit Maintenance Fund accounts for the maintenance of several health units which provide health and welfare services to the citizens of the parish. Major means of financing are provided by ad valorem taxes, state revenue sharing, and interest earned on investments.

Airport Maintenance Fund

The Airport Maintenance Fund accounts for funding provided to operate and maintain the St. Landry Parish Airport.

Road District No. 1 Construction Fund

The Road District No. 1 Construction Fund accounts for the cost of construction and resurfacing of the rural roadways of St. Landry Parish in association with the Smooth Ride Home Project.

WIOA – Workforce Innovation and Opportunity Act Fund

The WIOA Fund accounts for funding provided to administer the Workforce Development programs in St. Landry Parish.

LCDBG – Disaster Recovery Grant Fund

The LCDBG – Disaster Recovery Grant Fund accounts for the accumulation of grant monies for various public works and public safety capital projects.

Road District No. 1 Sales Tax Fund

The Road District No. 1 Sales Tax Fund accounts for the proceeds of a 2% parish-wide sales and use tax dedicated to the construction and resurfacing of the parish roads and the repayment of Sales Tax Revenue Bonds, Series 2014.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Road District No. 1 Sinking Fund

The Road District No. 1 Sinking Fund accounts for the accumulation of monies for the payment of outstanding principal and interest due on the Sales Tax Revenue Bonds, Series 2014. See Note 10 for details of the bond issuance.

In addition, the Parish reports the following:

Agency funds account for assets held by the Parish in a purely custodial capacity. The reporting entity includes two agency funds; Adjudicated Property fund and Racino fund. Since agency funds are custodial in nature (i.e., assets equal liabilities), they do not involve the measurement of results of operations.

The emphasis in fund financial statements is on the major funds. GASB No. 34 sets forth minimum criteria (percentage of assets, liabilities, revenues or expenditures/expenses) for the determination of major funds. The nonmajor funds are combined in a single column in the fund financial statements.

C. Basis of Accounting

Government-wide financial statements -

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Nonexchange transactions, in which the Parish gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On an accrual basis, property taxes are recognized in the year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental fund financial statements -

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Ad valorem taxes are recognized as revenue in the year for which budgeted, that is, in the year in which such taxes are billed and collected.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments and compensated absences, which are recognized to the extent they are matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

D. Budget and Budgetary Accounting

The St. Landry Parish Government adopts budgets for the General and Special Revenue Funds. Budgets are prepared on a modified accrual basis of accounting.

The proposed budgets are published in the official journal and made available for public inspection.

The final budget must be adopted by the Parish no later than the second to last regular meeting of the fiscal year in which it was submitted. The budget should be amended when expenditures in any fund exceed appropriations by 5 percent or more or when actual and projected revenues do not meet appropriated revenues by 5 percent or more.

Operating appropriations, to the extent not expended or encumbered, lapse at year-end. Capital appropriations continue in force until the project is completed or deemed abandoned.

E. Transfers and Interfund Loans

Advances between funds which are not expected to be repaid are accounted for as transfers. In those cases where repayment is expected, the advances are classified as due from other funds or due to other funds on the balance sheet. Short-term interfund loans are classified as interfund receivables and payables.

F. Cash and Cash Equivalents

Cash includes amounts in demand deposits, interest-bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less.

G. Allowance for Authorized Changes

Allowance for authorized changes are recorded to reflect authorized changes in assessed ad valorem taxes.

H. Inventory

Inventory items are recorded as expenditures when purchased. There are no significant amounts on hand at year-end.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Fixed assets

The accounting treatment over property, plant, and equipment (fixed assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide statements -

In the government-wide financial statements, fixed assets are accounted for as capital assets. All capital assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. Prior to January 1, 2003, governmental funds' infrastructure assets were not capitalized. These assets are being accounted for prospectively.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position.

Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

	<u>Years</u>
Land improvements	20 - 30
Buildings and improvements	10 - 40
Furniture and equipment	5 - 20
Infrastructure	20 - 50

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

J. Bond discounts/issuance costs

In accordance with GASB Statement No. 65, *Items previously reported as Assets and Liabilities*, both governmental funds and government-wide statements treat bond discounts and issuance costs as being recognized in the current period. However, prepaid insurance costs are reported as an asset and amortized to expense over the life of the related debt.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund financial statements -

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

K. Compensated Absences

For the primary government, full-time employees earn annual leave at the rate of 5 to 15 days per year, depending upon length of service. Five days of unused annual leave may be carried over from year to year. Full-time employees earn sick leave

at the rate of eight days per year. Ninety days of unused sick leave may be carried over from year to year. Accumulated sick leave is forfeited upon separation; however, accumulated sick leave may be applied toward retirement.

In the government-wide statements, accumulated unpaid vacation leave and associated related costs are accrued when earned (or estimated to be earned) by the employee. The current portion is the amount estimated to be used/paid in the following year. The remainder is reported as non-current. In accordance with GASB Interpretation No. 6, "Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statements," no compensated absences liability is recorded in the governmental fund financial statements.

L. Long-term Debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental resources is reported as liabilities in the government-wide statements. The long-term debt consists primarily of bonds payable, certificates of indebtedness, compensated absences payable, and estimated claims payable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest are reported as expenditures.

M. Equity classifications

Government-wide statements -

Equity is classified as net assets and displayed in three components:

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- a. Invested in capital assets, net of related debt - Consists of capital assets (including restricted capital assets), net of accumulated depreciation and reduced by the outstanding balances of any bonds, certificates of indebtedness, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position — Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position - All other net positions that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

Fund financial statements -

Governmental fund equity is classified as fund balance. GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions* defines fund balance categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Management has classified prepaid expenditures as being nonspendable as this item is not expected to be converted to cash.
- Restricted: This classification includes amounts for which constraints have been placed on the use of resources are either:
 - Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments: or
 - Imposed by law through constitutional provisions or enabling legislation.

Management has classified fund balances for public safety, public works, capital projects, health unit, parish road construction, and economic development, as being restricted due to the constraints placed on the use of the money contributed by its grantors and bond provisions and collected on ad valorem and sales tax assessments. Fund balance for debt service has been classified as restricted due to the constraints placed on the use of money for principal and interest payments in accordance with debt agreements.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund balances for judicial expenses, along with, prisoner and jury witness have been classified as restricted due to constraints placed on the use of money collected on certain court costs and filing and judicial fees.

- **Committed:** This classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action (resolution) of the St. Landry Parish Government's Council, which is the Parish's highest level of decision-making authority. These amounts cannot be used for any other purpose unless the Council removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. Fund balance for general contingencies has been classified as committed to satisfy minimum balance requirements for contingency spending.
- **Assigned:** This classification includes amounts that are constrained by the Council's intent to be used for a specific purpose but are neither restricted nor committed. This intent should be expressed by the St. Landry Parish Government's (1) Council, (2) its finance committee, or (3) an official, such as the Parish President, to which the Council has delegated the authority to assign amounts to be used for a specific purpose.
- **Unassigned:** This classification is the residual fund balance for the General Fund. It also represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

When fund balance resources are available for a specific purpose in multiple classifications, the St. Landry Parish Government will generally use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed. However, the St. Landry Parish Government's management reserves the right to selectively spend unassigned resources first and to defer the use of the other classified funds.

N. Interfund Transfers

Permanent reallocation of resources between funds of the primary government are classified as interfund transfers. For the purposes of the statement of activities, all interfund transfers between individual funds have been eliminated.

O. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

P. Pensions

St. Landry Parish Government has implemented GASB Statement No. 68 “Accounting and Financial Reporting for Pensions”. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Parochial Employee Retirement System (PERS) and additions to /deductions from the PERS fiduciary net position have been determined on the same basis as they are reported by the PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. See Note 13 for further details.

Q. Subsequent Events

We have evaluated events subsequent to the balance sheet through June 14, 2018, the date the financial statements were available to be issued.

NOTE 2 CASH AND CASH EQUIVALENTS

Under state laws, the Parish may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Parish may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana, the state sponsored investment pool and mutual funds consisting solely of government backed securities.

At December 31, 2017, the Parish has cash and interest-bearing deposits (book balances) totaling \$5,405,104 as follows:

	<u>Demand Deposits</u>
Primary Government:	
Cash and interest bearing deposits	\$ 1,841,608
Cash and cash equivalents, restricted	2,259,682
Agency Funds	26,767
Component Units	<u>1,277,047</u>
	<u>\$ 5,405,104</u>

These deposits are stated at cost, which approximates market. Under state laws, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 2 CASH AND CASH EQUIVALENTS (Continued)

Deposit balances (bank balances) at December 31, 2017, are as follows:

Bank balances	<u>\$ 4,189,200</u>
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At December 31, 2017, the deposits are secured as follows:

Federal deposit insurance	\$ 2,250,000
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Pledged securities (Category 3)	<u>6,382,308</u>
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Total	<u>\$ 8,632,308</u>
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Pledged securities in Category 3 include uninsured or unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the Parish's name. Even though the pledged securities are considered uncollateralized (Category 3), Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Parish that the fiscal agent has failed to pay deposited funds upon demand.

NOTE 3 INVESTMENT SECURITIES

Investments are reported at their fair values in the balance sheet. Unrealized gains and losses are included in the change in net position in the statement of revenues, expenditures, and changes in fund balances. Investments consisted of the following as of December 31, 2017:

	Cost	Market Value
Government Bonds	<u>6,521,177</u>	<u>6,502,385</u>

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 3 INVESTMENT SECURITIES (Continued)

Fair Values of Financial Instruments

GASB Accounting Statement No. 72, “Fair Value Measurement and Application” requires disclosures that stratify balance sheet amounts measured at fair value based on the inputs used to derive fair value measurements.

These levels are:

- Level 1 - inputs are based upon adjusted quoted prices for identical instruments traded in active markets.
- Level 2 - inputs are based upon quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, and model-based valuation techniques for which all significant assumptions are observable in the market or can be corroborated by observable market data for substantially the full term of assets or liabilities.
- Level 3 - inputs are generally unobservable and typically reflect management’s estimate of assumptions that market participants would use in pricing the asset or liability. The fair values are therefore determined using model-based techniques that include option pricing models, discounted cash flow models, and similar techniques.

Fair Value of Assets Measured on a Recurring Basis

The Parish’s investments in securities with readily determinable fair values are recorded at fair value based on quoted market prices. For those investments, where quoted prices are unavailable, management estimates fair value based on quoted prices for similar instruments with consideration of actively quoted interest rates, credit ratings and spreads, prepayment models, and collateral data. The Parish relies on the valuation procedures and methodologies of the external managers hired specifically to invest in such securities or in strategies which employ such securities.

The following table presents the fair value at December 31, 2017, for each of the fair value hierarchy levels:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Government Bonds	<u>\$ -</u>	<u>\$ 6,502,385</u>	<u>\$ -</u>

During 2017, the Parish realized a net loss of \$22,923 from the sale of investments. The calculation of realized losses is independent of the calculation of the net increase in the fair value of investments. Realized gains and losses on investments that had been held in more than one fiscal year and sold in the current year may have been recognized as an increase or decrease in the fair value of investments reported in the prior year. The net increase in the fair value of investments during 2017 was \$13,275. This amount takes into account all changes in fair value (including purchases and sales) that occurred during the year.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 4 RECEIVABLES

The following is a summary of receivables at December 31, 2017:

Class of Receivables	Primary Government			Component Units
	General Fund	Special Revenue Funds	Total	
Ad valorem taxes, net	\$ 1,902,595	\$ 2,978,538	\$ 4,881,133	\$ 358,832
Sales tax	-	566,727	566,727	-
Intergovernmental:				
Federal	320,924	482,721	803,645	-
State	244,344	193,717	438,061	105,500
Other	224,583	136,607	361,190	-
Total	<u>\$ 2,692,446</u>	<u>\$ 4,358,310</u>	<u>\$ 7,050,756</u>	<u>\$ 464,332</u>

NOTE 5 INTERFUND RECEIVABLES/PAYABLES

	Interfund Receivables	Interfund Payables
General Fund	\$ 462,129	\$ 728,221
Special Revenue Funds:		
Road and Bridge Maintenance	133,988	188,022
Airport Maintenance	3,311	80,425
Health Unit Maintenance	-	52,512
Jail Maintenance	-	29,887
Delta Grand	24,597	10,214
WIOA	-	18,982
Road District 12 of Ward 2 Maintenance	-	1
Road District 1 of Ward 3 Maintenance	605	-
First Hospital District	-	83,364
Sub-Road District -		
No. 2 of Road District 11-A of Ward 1 Maintenance	400,000	32
No. 1 of Road District 3 of Ward 1 Maintenance	-	1,619
No. 1 of Road District 11-A Maintenance	298,919	-
Agency Funds:		
Racino Fund	-	134,535
Component Units:		
Ag Arena Authority	4,699	434
	<u>\$ 1,328,248</u>	<u>\$ 1,328,248</u>

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 6 PROPERTY TAXES

For the year ended December 31, 2017, property taxes were levied on property with assessed valuations totaling \$828,848,637 and were dedicated as follows:

Primary government -	
Parishwide taxes:	
Parish (within incorporated towns and cities)	1.89 mills
Parish (outside incorporated towns and cities)	3.78 mills
Health Unit Maintenance	2.17 mills
Jail maintenance	1.00 mills
District taxes:	
Road district taxes -	
No. 12 of Ward 2 Maintenance	4.80 mills
No. 1 of Ward 3 Maintenance	10.19 mills
Sub-road district taxes -	
No. 1 of Road District 11-A Maintenance	9.26 mills
No. 2 of Road District 11-A Maintenance	8.39 mills
No. 1 of Road District 3 of Ward 1 Maintenance	9.57 mills
	<u>51.05</u> mills
Component units -	
Fire Protection District No. 6 Maintenance	<u>9.67</u> mills

NOTE 7 ALLOWANCE FOR AUTHORIZED CHANGES

Taxes receivable are shown, net of allowance for authorized changes. This allowance consists of the amount estimated to be uncollectible at the end of the year and the amount of authorized changes to the tax roll.

The allowance set up in each fund type is as follows:

General Fund	\$ 39,811
Special Revenue Funds	62,661
Component Units	<u>7,507</u>
	<u>\$ 109,979</u>

NOTE 8 DEFICIT FUND BALANCES

The Following individual funds had deficit fund balances as of December 31, 2017:

Special revenue funds:	
Airport maintenance	\$ 59,539
First Hospital District	<u>83,508</u>
Total deficit fund balances	<u>\$ 143,047</u>

The deficit fund balances will be eliminated in future years through collection of revenues and by reducing expenditures and operating transfers from other funds.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 9 CAPITAL ASSETS AND DEPRECIATION

	Balance 12/31/16	Additions	Deletions	Balance 12/31/17
Primary Government:				
Governmental activities -				
Capital assets not being depreciated:				
Land	\$ 499,243	\$ 125,000	\$ -	\$ 624,243
Construction in progress - infrastructure	1,879,804	1,520,585	(1,879,804)	1,520,585
	<u>2,379,048</u>	<u>1,645,585</u>	<u>(1,879,804)</u>	<u>2,144,829</u>
Capital assets being depreciated:				
Buildings and improvements	14,548,234	175,000	-	14,723,234
Vehicles	489,555	8,300	(23,900)	473,955
Equipment, furniture and fixtures	4,483,601	82,120	(95,424)	4,470,297
Infrastructure	50,093,232	10,017,880	-	60,111,112
Improvements other than buildings	6,619,637	192,177	-	6,811,814
	<u>76,234,259</u>	<u>10,475,477</u>	<u>(119,324)</u>	<u>86,590,412</u>
Less accumulated depreciation:				
Buildings and improvements	(11,365,681)	(256,364)	-	(11,622,045)
Vehicles	(357,738)	(75,489)	21,067	(412,160)
Equipment, furniture and fixtures	(3,790,089)	(290,406)	95,424	(3,985,071)
Infrastructure	(1,776,757)	(1,289,183)	-	(3,065,940)
Improvements other than buildings	(3,508,268)	(186,436)	-	(3,694,704)
	<u>(20,798,532)</u>	<u>(2,097,878)</u>	<u>116,491</u>	<u>(22,779,919)</u>
Total capital assets being depreciated, net	<u>55,435,727</u>	<u>8,377,599</u>	<u>(2,833)</u>	<u>63,810,493</u>
Governmental activities capital assets, net	<u>\$ 57,814,775</u>	<u>\$ 10,023,184</u>	<u>\$ (1,882,637)</u>	<u>\$ 65,955,322</u>

Depreciation was charged to governmental activities of the general government as follows:

Finance and administrative	\$ 103,571
Public safety	231,777
Public works	1,684,520
Health and welfare	<u>78,010</u>
Total governmental activities depreciation expense	<u>\$ 2,097,878</u>

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 9 CAPITAL ASSETS AND DEPRECIATION (Continued)

	<u>Balance</u> 12/31/16	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> 12/31/17
Component Units:*				
Agricultural Arena -				
Governmental activities:				
Capital assets being depreciated:				
Buildings	\$ 355,572	\$ -	\$ -	\$ 355,572
Less accumulated depreciation:				
Buildings	<u>(214,431)</u>	<u>(12,113)</u>	<u>-</u>	<u>(226,544)</u>
Total capital assets being depreciated, net	<u>141,141</u>	<u>(12,113)</u>	<u>-</u>	<u>129,028</u>
Governmental activities capital assets, net	<u>\$ 141,141</u>	<u>\$ (12,113)</u>	<u>\$ -</u>	<u>\$ 129,028</u>
Depreciation was charged to economic development and assistance		<u>\$ 12,113</u>		
	<u>Balance</u> 12/31/16	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> 12/31/17
Component Units:*				
Tourist Commission -				
Governmental activities:				
Capital assets being depreciated:				
Building & Improvements	\$ 2,061,863	\$ 148,915	\$ -	\$ 2,210,778
Equipment, furniture and fixtures	<u>15,286</u>	<u>73,638</u>	<u>-</u>	<u>88,924</u>
	<u>2,077,149</u>	<u>222,553</u>	<u>-</u>	<u>2,299,702</u>
Less accumulated depreciation:				
Building & Improvements	(309,281)	(54,339)	-	\$ (363,620)
Equipment, furniture and fixtures	<u>(10,929)</u>	<u>(9,059)</u>	<u>-</u>	<u>(19,988)</u>
	<u>(320,210)</u>	<u>(63,398)</u>	<u>-</u>	<u>(383,608)</u>
Total capital assets being depreciated, net	<u>1,756,939</u>	<u>159,155</u>	<u>-</u>	<u>1,916,094</u>
Governmental activities capital assets, net	<u>\$ 1,756,939</u>	<u>\$ 159,155</u>	<u>\$ -</u>	<u>\$ 1,916,094</u>
Depreciation was charged to economic development and assistance		<u>\$ 63,398</u>		

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 9 CAPITAL ASSETS AND DEPRECIATION (Continued)

	Balance 12/31/16	Additions	Deletions	Balance 12/31/17
Component Units:*				
Registrar of Voters -				
Governmental activities:				
Capital assets being depreciated:				
Vehicles	\$ 25,620	\$ -	\$ -	\$ 25,620
Equipment, furniture and fixtures	103,153	-	-	103,153
Building improvements	<u>33,987</u>	<u>-</u>	<u>-</u>	<u>33,987</u>
	<u>162,760</u>	<u>-</u>	<u>-</u>	<u>162,760</u>
Less accumulated depreciation:				
Vehicles	(25,620)	-	-	(25,620)
Equipment, furniture and fixtures	(90,721)	(5,967)	-	(96,688)
Building improvements	<u>(15,349)</u>	<u>(2,266)</u>	<u>-</u>	<u>(17,615)</u>
	<u>(131,690)</u>	<u>(8,233)</u>	<u>-</u>	<u>(139,923)</u>
Total capital assets being depreciated, net	<u>31,070</u>	<u>(8,233)</u>	<u>-</u>	<u>22,837</u>
Governmental activities capital assets, net	<u>\$ 31,070</u>	<u>\$ (8,233)</u>	<u>\$ -</u>	<u>\$ 22,837</u>
Depreciation was charged elections		<u>\$ 8,233</u>		
	Balance 12/31/16	Additions	Deletions	Balance 12/31/17
Component Units:*				
Fire Protection Dist. #6 -				
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 18,000	\$ -	\$ -	\$ 18,000
	<u>18,000</u>	<u>-</u>	<u>-</u>	<u>18,000</u>
Capital assets being depreciated:				
Buildings	603,291	-	-	603,291
Equipment, furniture and fixtures	519,444	305,952	-	825,396
Improvements other than buildings	<u>50,343</u>	<u>-</u>	<u>-</u>	<u>50,343</u>
	<u>1,173,078</u>	<u>305,952</u>	<u>-</u>	<u>1,479,030</u>
Less accumulated depreciation:				
Buildings	(119,147)	(15,141)	-	(134,288)
Equipment, furniture and fixtures	(293,696)	(94,307)	-	(388,003)
Improvements other than buildings	<u>(36,288)</u>	<u>(2,517)</u>	<u>-</u>	<u>(38,805)</u>
	<u>(449,131)</u>	<u>(111,965)</u>	<u>-</u>	<u>(561,096)</u>
Total capital assets being depreciated, net	<u>723,947</u>	<u>193,987</u>	<u>-</u>	<u>917,934</u>
Governmental activities capital assets, net	<u>\$ 741,947</u>	<u>\$ 193,987</u>	<u>\$ -</u>	<u>\$ 935,934</u>
Depreciation was charged to public safety		<u>\$ 111,965</u>		

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 10 NOTES PAYABLE

On October 19, 2017, St. Landry Parish Government issued a Revenue Anticipation Note, Series 2017 in the principal amount of \$1,500,000, bearing interest at 3.00% per annum, due on March 1, 2018. The note has been issued to represent debt created under the provisions of Louisiana R.S. 39:745, *et seq.*, and other constitutional authority, for the purpose of paying the costs of current expenses and was specially authorized by a resolution adopted by the St. Landry Parish Council on October 18, 2017.

NOTE 11 CHANGES IN GENERAL LONG-TERM DEBT

The following is a summary of long-term debt activity for the year ended December 31, 2017:

	Primary Government			
	(Restated) Balance 12/31/16	Additions	Deductions	Balance 12/31/17
	General long-term debt:			
Compensated absences	\$ 102,352	\$ 98,801	\$ 100,252	\$ 100,901
Capital lease payable	211,633	-	40,328	171,305
Bonds payable	<u>55,065,500</u>	<u>-</u>	<u>3,627,500</u>	<u>51,438,000</u>
Total	<u>\$ 55,379,485</u>	<u>\$ 98,801</u>	<u>\$ 3,768,080</u>	<u>\$ 51,710,206</u>
	Component Units			
	Balance 12/31/16	Additions	Deductions	Balance 12/31/17
General long-term debt:				
Bonds payable	<u>\$ 1,000,000</u>	<u>\$ -</u>	<u>\$ 95,000</u>	<u>\$ 905,000</u>
Total	<u>\$ 1,000,000</u>	<u>\$ -</u>	<u>\$ 95,000</u>	<u>\$ 905,000</u>

Long-term debt outstanding at December 31, 2017 is comprised of the following:

	Issue Date	Maturity Date	Interest Rates	Balance Outstanding
Primary Government -				
Sales tax revenue bonds 2014	3/2014	2029	2.0 - 5.25%	51,438,000
Capital lease payable				171,305
Compensated absences				<u>100,901</u>
Total primary government				<u>\$ 51,710,206</u>
Component Units -				
Bonds payable:				
St. Landry Parish Tourist Commission	1/2010	2025	3.75 - 6.50%	<u>\$ 905,000</u>
Total component units				<u>\$ 905,000</u>

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 11 CHANGES IN GENERAL LONG-TERM DEBT (Continued)

The St. Landry Parish Government Road District No. 1 issued Sales Tax Revenue Bonds, Series 2014, in the amount of \$62,500,000, pursuant to a bond resolution adopted on February 9, 2014, for the purposes of construction and resurfacing public roads and bridges in the District. The bonds are secured and payable solely from an irrevocable pledge and dedication of proceeds from a 2% sales and use tax levied by a special election held on October 19, 2013. The sales and use tax will be levied and collected by the District for a period of fifteen years beginning January 1, 2014 and ending no later than December 31, 2028. A Bond premium of \$1,649,270 is being amortized over the life of the bond.

The annual requirements to amortize revenue bonds as of December 31, 2017, including interest payments of \$12,419,482 for the primary government and \$220,231 for the component units are as follows:

Primary Government:

Component Unit: *

St. Landry Parish Tourist Commission

Year Ending December 31,	Revenue Bonds Series 2014		Year Ending December 31,	Revenue Bonds Series 2010	
	Principal	Interest		Principal	Interest
2018	\$ 3,736,667	\$ 1,979,325	2018	\$ 100,000	\$ 51,200
2019	3,913,333	1,804,642	2019	100,000	40,950
2020	4,099,667	1,617,308	2020	105,000	35,258
2021	4,305,000	1,414,017	2021	110,000	29,020
2022	4,448,333	1,271,100	2022	115,000	27,239
2023-2027	24,551,666	4,043,298	2023-2027	<u>375,000</u>	<u>36,564</u>
2028-2032	<u>6,383,334</u>	<u>289,792</u>			
	<u>\$ 51,438,000</u>	<u>\$ 12,419,482</u>		<u>\$ 905,000</u>	<u>\$ 220,231</u>

*Information is provided for each component unit that does not issue a separate audit report.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 11 CHANGES IN GENERAL LONG-TERM DEBT (Continued)

A summary of the future service requirements to amortize the remaining capital lease as of December 31, 2017 is as follows:

<u>Fiscal Year</u>	<u>Governmental Activities</u>
2018	\$ 63,352
2019	63,352
2020	63,352
2021	5,279
2022	<u>-</u>
Total minimum lease payments	195,335
Less amount representing interest	<u>24,031</u>
Present value of minimum lease payments	<u>\$ 171,304</u>

St. Landry Parish Government entered into a capital lease to finance computer server equipment for the Parish. The lease requires principal and interest payments quarterly in the amount of \$15,837 at an imputed interest rate of 8.50% for a term of 5 years. Equipment totaling \$259,143 was capitalized as a result of this lease. As of December 31, 2017, the book value of capital assets under lease totaled \$159,805, net of \$99,338 accumulated depreciation. Amortization of leased equipment is included with depreciation expense.

Effective March 1, 2008, the St. Landry Parish Fire Protection District No. 6 entered into an escrow deposit agreement to which sufficient funds have been deposited in the amount of \$261,000 to effect an in substance defeasance of Fire Protection District No. 6 General Obligation Bonds, Series 2000. The establishment of the irrevocable trust and the resulting in-substance defeasance provides for the removal of the aforementioned bond issue from the financial statements of the St. Landry Parish Fire Protection District No. 6 in accordance with the provisions of Chapter 14 of Title 39 of the Louisiana Revised Statutes of 1950, as amended.

NOTE 12 OPERATING LEASES

The Parish Government is committed under various operating leases for equipment with terms ranging from four to five years. Total lease expenditures for the year ended December 31, 2017 were \$290,180. Future minimum lease payments under these leases are as follows:

<u>Year Ended</u>	<u>Amount</u>
2018	\$ 132,132
2019	51,849
2020	<u>3,136</u>
Total	<u>\$ 187,117</u>

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 12 OPERATING LEASES (Continued)

Component Unit: Registrar of Voters

The Registrar of voters is committed under an operating lease on equipment for a term of four years. Lease expenditures for the year ended December 31, 2017 totaled \$1,920. Future minimum lease payments under the lease are as follows:

2018	\$ 1,920
2019	<u>960</u>
Total	<u>\$ 2,880</u>

NOTE 13 PENSION PLAN

Plan Description

Substantially all of the Parish Government’s employees are members of the Parochial Employees’ Retirement System of Louisiana. In addition to employee payroll deductions, the Parish Government’s funds are remitted to the retirement system and are recorded as expenditures.

The retirement system is a cost-sharing multiple-employer, statewide defined benefit retirement system which is administered and controlled by a separate board of trustees and was established and provided for by R.S.11:1901 of the Louisiana Revised Statute (LRS). Contributions of participating agencies are pooled within the system to fund accrued benefits, with contribution rates approved by the Louisiana legislature. The Parish Government does not guarantee the benefits granted by the retirement system. The payroll qualified to be covered by the system for the year ended December 31, 2017 was approximately \$3,501,932.

Employees hired prior to January 1, 2007 are eligible for normal retirement if they have at least 30 years of creditable service regardless of age, 25 years of creditable service and are at least age 55, or 10 years of creditable service and are at least age 60, or 7 years of creditable service and are at least age 65. Employees hired after January 1, 2007 are eligible for normal retirement if they have at least 30 years of creditable service and are at least 55, or 10 years of creditable service and are at least age 62, or 7 years of creditable service and are at least 67.

Benefit rates are 1 percent of financial compensation (average monthly earnings during the highest 36 consecutive months or joined months if service was interrupted) plus \$2.00 per month for each year of service credited prior to January 1, 1980, and 3 percent of final compensation for each year of service after January 1, 1980.

Upon the death of any member with 5 or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children, as outlined in the statutes. For any member who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit, as outlined in the statutes. A surviving spouse who is not eligible for Social Security survivorship or retirement benefits, and married not less than twelve months immediately preceding death of the member, shall be paid and Option 2 benefit beginning at age 50.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 13 PENSION PLAN (Continued)

A member is eligible to retire and receive disability benefits if he has at least 5 years of creditable service, is not eligible for normal retirement and suffers disability which has been certified by the State Medical Disability Board.

The rate is 3 percent of the member's final compensation multiplied by his years of creditable service under certain conditions outlined in the statutes.

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Retirement System. DROP is an option for that member who is eligible for normal retirement. In lieu of terminating employment and accepting a service retirement, any member who is eligible to retire may elect to participate in the (DROP) in which they are enrolled for three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP fund. Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account.

For individuals who become eligible to participate in the Deferred Retirement Option Plan on or after January 1, 2004, all amounts which remain credited to the individual's subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return or, at the option of the System, the funds may be credited to self-directed subaccounts. The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the state or the System, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

A plan member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007, and has at least five years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member shall be paid a disability benefit equal to the lesser of an amount equal to three percent of the member's final average compensation multiplied by his years of service, not to be less than fifteen, or three percent multiplied by years of service assuming continued service to age sixty.

The Board of Trustees is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age sixty-five equal to 2% of the member's benefit paid on October 1, 1977, (or member's retirement date, if later). Also, the Board may provide a cost of living increase up

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 13 PENSION PLAN (Continued)

to 2.5% for retirees 62 and older. (R.S. 11:1937). Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% coast of living adjustment commencing at age 55.

Funding Policy

According to state statute, contributions for all employers are actuarially determined each year. Covered employees were required by state statute to contribute 9.50% of their salary to the plan and the Parish Government is required to contribute at the actuarially determined rate, currently 13.00% of the annual covered payroll. The Parish Government contribution requirements for the years ended July 31, 2017, 2016, and 2015 were \$459,003, \$467,423 and \$549,903, respectively.

According to state statute, the System also receives $\frac{1}{4}$ of 1% of ad valorem taxes collected within the respective parish. The System also receives revenue sharing funds each year as appropriated by the Legislature. These additional sources of income are used as additional employer contributions and are considered support from non-employer contributing entities.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

At December 31, 2017, the Parish Government reported a liability of \$1,299,757 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Parish Government's proportion of the net pension liability was based on a projection of the Parish Government's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At December 31, 2016, the Parish Government's proportion was 0.631099%, which was a decrease of 0.032025% from its proportion measured as of December 31, 2015.

For the year ended December 31, 2017, the Parish Government recognized pension expense of \$775,901. The Parish Government recognized revenue of \$46,619 as its proportionate share of non-employer contributions for the year ended December 31, 2017.

Parish Government contributions subsequent to the measurement date in the amount of \$459,003 reported as deferred outflows of resources related to pensions will be recognized as a reduction of the net pension liability during the year ending December 31, 2017.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 13 PENSION PLAN (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31,</u>	
2018	\$ 372,658
2019	398,011
2020	260,366
2021	<u>(4,162)</u>
	<u>\$ 1,026,873</u>

At December 31, 2017, the Parish Government reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	-	227,445
Change in assumptions	246,766	-
Change in proportion and differences between the employer's contributions and the employer's proportionate share of contributions	-	1,107
Net differences between projected and actual earnings on plan investments	1,008,659	-
Contributions subsequent to the measurement date	<u>459,003</u>	<u>-</u>
Total	<u>\$ 1,714,428</u>	<u>\$ 228,552</u>

Actuarial Assumptions

The total pension liability in the December 31, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation Date	December 31, 2016
Actuarial Cost Method	Entry age normal
Actuarial assumptions:	
Investment rate of return	7.00%, net of investment expense
Projected salary increases	5.75% (2.50% inflation, 2.75% merit)
Mortality rates	RP-2000 employee table for active members RP-2000 healthy annuitant table for healthy annuitants RP-2000 disabled lives mortality tables for disabled annuitants

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 13 PENSION PLAN (Continued)

Expected remaining service lives	4 years
Cost of living adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2004 through December 31, 2009. The data was then assigned credibility weighing and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a set - back of standard tables. The result of the procedure indicated that the tables used would produce liability values approximating the appropriate generational mortality tables.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.66% for the year ended December 31, 2016.

Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2016 are summarized in the following table:

Asset Class	Expected Rate of Return	
	Target Asset Allocation	Long-Term Expected Portfolio Real Rate of Return
Fixed income	35%	1.24%
Equity	52%	3.63%
Alternatives	11%	0.67%
Real assets	<u>2%</u>	<u>0.12%</u>
Totals	<u>100%</u>	<u>5.66%</u>
Inflation		<u>2.00%</u>
Expected Arithmetic Nominal Return		<u>7.66%</u>

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 13 PENSION PLAN (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement System's Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the participating employers calculated using the discount rate of 7.00%, as well as what the employer's net pension liability would be if it were calculated using a discount rate that is one percentage point lower 6.00% or one percentage point higher 8.00% than the current rate.

	<u>Discount rate</u>	<u>Net pension (asset) liability</u>
1% decrease	6.00%	\$ 3,888,094
Current discount rate	7.00%	\$ 1,299,757
1% increase	8.00%	\$ (888,761)

The Parochial Employees' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to Parochial Employees' Retirement System of Louisiana, P.O. Box 14619, Baton Rouge, Louisiana, 70898-4619 or by calling (225)928-1361.

NOTE 14 OTHER POST EMPLOYMENT BENEFITS

The St. Landry Parish Government provides certain continuing health care insurance benefits for its retired employees. Substantially all of the Parish Government's employees become eligible for these benefits if they reach normal retirement age while working for the Parish Government. Benefits for retirees are provided through an insurance company whose monthly premiums are paid by the Parish Government and reimbursed by the retired employees.

ST. LANDRY PARISH GOVERNMENT

Notes to Financial Statements

NOTE 15 COMPENSATION PAID TO COUNCIL MEMBERS

Compensation paid to council members for the year ended December 31, 2017, follows:

Alvin Stelly	\$ 12,672
Coby Clavier	12,672
Dexter Brown	12,672
Harold Taylor	12,672
Jerry Red	12,672
Jimmie Edwards	12,672
Kenneth Marks	12,672
Mildred Thierry	12,672
Nancy Carriere	12,672
Timmy Lejeune	12,672
Vivian Olivier	12,672
Wayne Ardoin	12,672
Easton Shelvin	<u>12,672</u>
	<u>\$ 164,736</u>

NOTE 16 RISK MANAGEMENT

Due to current insurance market conditions, the St. Landry Parish Government is retaining the risk for its liability exposures in areas where there is no affordable insurance coverage available. Presently, the St. Landry Parish Government has not appropriated any monies for its liability exposures.

NOTE 17 CONTINGENT LIABILITIES

The St. Landry Parish Government is a defendant in various lawsuits. Although the outcome of some of these lawsuits has been determined, as of the date of this audit report, the Parish Government has not appropriated any funds in payment of these liabilities. There are also pending lawsuits which may result in judgments against the Parish Government. As of December 31, 2017, the amounts, if any, resulting from the settlement of these pending claims could not be reasonably determined by management and legal counsel.

NOTE 18 CRIMINAL COURT

Louisiana Revised Statute 15:571.11 requires that one-half of any balance remaining in the Criminal Court, a component unit, at year-end be transferred to the parish General Fund. No money shall be paid out of the account, except upon order or warrant of the district judge and district attorney, as provided by the statute. At December 31, 2017, there was a fund balance of \$22,181 in the Criminal Court Fund; therefore, \$11,090 is due the General Fund.

REQUIRED SUPPLEMENTARY INFORMATION

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
General Fund

Budgetary Comparison Schedule
Year Ended December 31, 2017
With Comparative Actual Amounts for the Year Ended December 31, 2016

	2017				2016 Actual
	Budget		Actual	Variance - Favorable (Unfavorable)	
	Original	Final			
Revenues:					
Ad valorem taxes	\$ 1,835,703	\$ 1,835,183	\$ 1,863,578	\$ 28,395	\$ 1,926,021
Alcohol tax	14,937	15,181	15,220	39	15,860
Royalties, commissions and franchise taxes	285,689	262,798	280,405	17,607	289,466
Fines, fees, and forfeits	379,244	372,513	536,832	164,319	540,028
Federal grants	1,073,604	917,590	1,312,189	394,599	951,866
Licenses and permits	429,538	368,795	306,970	(61,825)	286,715
State revenues -					
State revenue sharing (net)	86,406	80,405	90,042	9,637	80,406
Grants	45,212	-	2,470	2,470	40,495
Severance tax	338,869	310,909	315,912	5,003	332,938
2% fire insurance rebate	333,086	357,126	357,126	-	333,086
Insurance premium tax	-	-	285,985	285,985	326,407
Video poker	1,143,217	610,456	629,174	18,718	572,393
Use of money and property	903	1,051	27,618	26,567	38,806
Other revenues	<u>1,164,173</u>	<u>708,952</u>	<u>424,407</u>	<u>(284,545)</u>	<u>405,717</u>
Total revenues	<u>7,130,581</u>	<u>5,840,959</u>	<u>6,447,928</u>	<u>606,969</u>	<u>6,140,204</u>
Expenditures:					
Current -					
General government	5,056,307	4,816,840	4,837,842	(21,002)	4,976,671
Public safety	1,006,582	781,204	1,183,902	(402,698)	1,657,435
Public works	-	-	17,138	(17,138)	58,958
Health and welfare	573,604	573,604	573,604	-	-
Economic development	-	-	-	-	-
Capital outlay	70,000	50,536	-	50,536	-
Debt service	-	-	-	-	-
Principal	30,500	-	11,437	(11,437)	30,000
Interest	-	20,000	5,633	14,367	500
Total expenditures	<u>6,736,993</u>	<u>6,242,184</u>	<u>6,629,556</u>	<u>(387,372)</u>	<u>6,723,564</u>
Excess (deficiency) of revenues over expenditures	<u>393,588</u>	<u>(401,225)</u>	<u>(181,628)</u>	<u>219,597</u>	<u>(583,360)</u>
Other financing sources (uses):					
Administrative fees	298,995	280,652	287,758	7,106	306,225
Operating transfers in	115,000	853,160	92,085	(761,075)	215,909
Operating transfers out	<u>(555,000)</u>	<u>(725,594)</u>	<u>(67,000)</u>	<u>658,594</u>	<u>(472,961)</u>
Total other financing sources (uses)	<u>(141,005)</u>	<u>408,218</u>	<u>312,843</u>	<u>(95,375)</u>	<u>49,173</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	252,583	6,993	131,215	124,222	(534,187)
Fund balance, beginning	<u>1,818,194</u>	<u>1,818,194</u>	<u>1,818,194</u>	<u>-</u>	<u>2,352,381</u>
Fund balance, ending	<u>\$ 2,070,777</u>	<u>\$ 1,825,187</u>	<u>\$ 1,949,409</u>	<u>\$ 124,222</u>	<u>\$ 1,818,194</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Road and Bridge Maintenance Fund

Budgetary Comparison Schedule
Year Ended December 31, 2017

With Comparative Actual Amounts for the Year Ended December 31, 2016

	2017			Variance - Favorable (Unfavorable)	2016 Actual
	Budget		Actual		
	Original	Final			
Revenues:					
Slot tax	\$ 1,499,208	\$ 1,452,612	\$ 1,433,220	\$ (19,392)	\$ 1,484,784
State revenues:					
Parish transportation funds	788,272	784,505	745,863	(38,642)	704,129
Use of money and property	124	179	185	6	123
Other revenues	1,900	131,323	152,043	20,720	90,357
Total revenues	<u>2,289,504</u>	<u>2,368,619</u>	<u>2,331,311</u>	<u>(37,308)</u>	<u>2,279,393</u>
Expenditures:					
Current -					
Public works	2,289,352	2,368,619	2,288,523	80,096	2,803,400
Debt service					
Principal	-	-	11,437	(11,437)	-
Interest	-	-	4,137	(4,137)	-
Total expenditures	<u>2,289,352</u>	<u>2,368,619</u>	<u>2,304,097</u>	<u>64,522</u>	<u>2,803,400</u>
Excess (deficiency) of revenues over expenditures	<u>152</u>	<u>-</u>	<u>27,214</u>	<u>27,214</u>	<u>(524,007)</u>
Other financing sources (uses):					
Administrative fees	-	-	(35,924)	(35,924)	(31,784)
Operating transfers in	-	-	-	-	527,065
Operating transfers out	-	-	-	-	(104)
Total other financing sources	<u>-</u>	<u>-</u>	<u>(35,924)</u>	<u>(35,924)</u>	<u>495,177</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>152</u>	<u>-</u>	<u>(8,710)</u>	<u>(8,710)</u>	<u>(28,830)</u>
Fund balance, beginning	<u>173,788</u>	<u>173,788</u>	<u>173,788</u>	<u>-</u>	<u>202,618</u>
Fund balance, ending	<u>\$ 173,940</u>	<u>\$ 173,788</u>	<u>\$ 165,078</u>	<u>\$ (8,710)</u>	<u>\$ 173,788</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Health Unit Maintenance Fund

Budgetary Comparison Schedule
Year Ended December 31, 2017

With Comparative Actual Amounts for the Year Ended December 31, 2016

	2017		Actual	Variance - Favorable (Unfavorable)	2016 Actual
	Budget				
	Original	Final			
Revenues:					
Ad valorem taxes	\$ 1,307,580	\$ 1,273,983	\$ 1,326,739	\$ 52,756	\$ 1,343,225
State revenue sharing (net)	58,962	54,737	61,155	6,418	54,737
Use of money and property	471	669	533	(136)	360
Other revenues	<u>153,606</u>	<u>130,458</u>	<u>177,299</u>	<u>46,841</u>	<u>181,189</u>
Total revenues	<u>1,520,619</u>	<u>1,459,847</u>	<u>1,565,726</u>	<u>105,879</u>	<u>1,579,511</u>
Expenditures:					
Current -					
Health and welfare	1,553,638	1,398,001	1,316,865	81,136	1,431,466
Capital outlay	-	-	575	(575)	44,831
Debt service					
Principal	-	-	11,437	(11,437)	-
Interest	-	-	4,137	(4,137)	-
Total expenditures	<u>1,553,638</u>	<u>1,398,001</u>	<u>1,333,014</u>	<u>64,987</u>	<u>1,476,297</u>
Excess of revenues expenditures	<u>(33,019)</u>	<u>61,846</u>	<u>232,712</u>	<u>170,866</u>	<u>103,214</u>
Other financing sources (uses):					
Administrative fees	(61,846)	(61,846)	(62,629)	(783)	(69,608)
Transfers in	-	-	-	-	23,924
Transfers out	-	-	-	-	(195,300)
Total other financing sources	<u>(61,846)</u>	<u>(61,846)</u>	<u>(62,629)</u>	<u>(783)</u>	<u>(240,984)</u>
Excess of revenues and other sources over expenditures and other uses	(94,865)	-	170,083	170,083	(137,770)
Fund balance, beginning	<u>955,284</u>	<u>955,284</u>	<u>955,284</u>	<u>-</u>	<u>1,093,054</u>
Fund balance, ending	<u>\$ 860,419</u>	<u>\$ 955,284</u>	<u>\$ 1,125,367</u>	<u>\$ 170,083</u>	<u>\$ 955,284</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Airport Maintenance Fund

Budgetary Comparison Schedule
Year Ended December 31, 2017
With Comparative Actual Amounts for the Year Ended December 31, 2016

	2017		Actual	Variance - Favorable (Unfavorable)	2016 Actual
	Budget				
	Original	Final			
Revenues:					
Slot tax	\$ 45,431	\$ 35,551	\$ 39,088	\$ 3,537	\$ 40,494
Fines, fees, and forfeitures	285,225	204,471	223,901	19,430	291,052
Federal grants	117,668	854,174	756,112	(98,062)	-
State revenues:					
Grants	-	-	86,776	86,776	93,770
Use of money and property	16	71	875	804	17
Total revenues	<u>448,340</u>	<u>1,094,267</u>	<u>1,106,752</u>	<u>12,485</u>	<u>425,333</u>
Expenditures:					
Current -					
General government	348,779	311,305	283,969	27,336	354,251
Capital outlay	117,668	849,962	838,677	11,285	87,212
Debt service					
Principal	-	-	4,688	(4,688)	-
Interest	-	-	1,647	(1,647)	-
Total expenditures	<u>466,447</u>	<u>1,161,267</u>	<u>1,128,981</u>	<u>32,286</u>	<u>441,463</u>
Excess of revenues expenditures	<u>(18,107)</u>	<u>(67,000)</u>	<u>(22,229)</u>	<u>44,771</u>	<u>(16,130)</u>
Other financing sources (uses):					
Administrative fees	(17,934)	-	-	-	(15,394)
Operating transfers in	<u>37,000</u>	<u>67,000</u>	<u>67,000</u>	<u>-</u>	<u>78,945</u>
Total other financing sources	<u>19,066</u>	<u>67,000</u>	<u>67,000</u>	<u>-</u>	<u>63,551</u>
Excess of revenues and other sources over expenditures and other uses	959	-	44,771	44,771	47,421
Fund balance, beginning	<u>(104,310)</u>	<u>(104,310)</u>	<u>(104,310)</u>	<u>-</u>	<u>(151,731)</u>
Fund balance, ending	<u>\$ (103,351)</u>	<u>\$ (104,310)</u>	<u>\$ (59,539)</u>	<u>\$ 44,771</u>	<u>\$ (104,310)</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Road District No. 1 Sales Tax Fund

Budgetary Comparison Schedule
Year Ended December 31, 2017
With Comparative Actual Amounts for the Year Ended December 31, 2016

	2017		Actual	Variance - Favorable (Unfavorable)	2016 Actual
	Budget				
	Original	Final			
Revenues:					
Sales tax	\$ 6,158,487	\$ 6,264,896	\$ 6,293,642	\$ 28,746	\$ 6,429,696
Federal grants	-	-	-	-	944,527
State revenues:					
Use of money and property	<u>937</u>	<u>2,313</u>	<u>2,203</u>	<u>(110)</u>	<u>1,031</u>
Total revenues	<u>6,159,424</u>	<u>6,267,209</u>	<u>6,295,845</u>	<u>28,636</u>	<u>7,375,254</u>
Expenditures:					
Current -					
Public works	<u>112,307</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,893</u>
Total expenditures	<u>112,307</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,893</u>
Excess of revenues					
expenditures	<u>6,047,117</u>	<u>6,267,209</u>	<u>6,295,845</u>	<u>28,636</u>	<u>7,373,361</u>
Other financing sources (uses):					
Operating transfers out	<u>(6,817,061)</u>	<u>(7,626,793)</u>	<u>(7,084,175)</u>	<u>542,618</u>	<u>(5,833,483)</u>
Total other financing sources	<u>(6,817,061)</u>	<u>(7,626,793)</u>	<u>(7,084,175)</u>	<u>542,618</u>	<u>(5,833,483)</u>
Excess of revenues and other					
sources over expenditures					
and other uses	(769,944)	(1,359,584)	(788,330)	571,254	1,539,878
Fund balance, beginning	<u>3,048,602</u>	<u>3,048,602</u>	<u>3,048,602</u>	<u>-</u>	<u>1,508,724</u>
Fund balance, ending	<u>\$ 2,278,658</u>	<u>\$ 1,689,018</u>	<u>\$ 2,260,272</u>	<u>\$ 571,254</u>	<u>\$ 3,048,602</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
WIOA Fund

Budgetary Comparison Schedule
Year Ended December 31, 2017
With Comparative Actual Amounts for the Year Ended December 31, 2016

	2017			Variance - Favorable (Unfavorable)	2016 Actual
	Budget		Actual		
	Original	Final			
Revenues:					
Federal grants	\$ 2,733,205	\$ 2,733,205	\$ 2,733,205	\$ -	\$ 2,993,495
State revenues:					
Grants	-	-	-	-	35,291
Total revenues	<u>2,733,205</u>	<u>2,733,205</u>	<u>2,733,205</u>	<u>-</u>	<u>3,028,786</u>
Expenditures:					
Current -					
General government	419,412	419,412	419,412	-	325,890
Education	<u>2,394,237</u>	<u>2,394,237</u>	<u>2,394,237</u>	<u>-</u>	<u>2,681,736</u>
Total expenditures	<u>2,394,237</u>	<u>2,394,237</u>	<u>2,813,649</u>	<u>-</u>	<u>3,007,626</u>
Excess of revenues expenditures	<u>338,968</u>	<u>338,968</u>	<u>(80,444)</u>	<u>(419,412)</u>	<u>21,160</u>
Other financing sources (uses):					
Operating transfers out	-	-	-	-	-
Total other financing sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues and other sources over expenditures and other uses	338,968	338,968	(80,444)	(419,412)	21,160
Fund balance, beginning	<u>93,508</u>	<u>93,508</u>	<u>93,508</u>	<u>-</u>	<u>72,348</u>
Fund balance, ending	<u>\$ 432,476</u>	<u>\$ 432,476</u>	<u>\$ 13,064</u>	<u>\$ (419,412)</u>	<u>\$ 93,508</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Notes to Budgetary Comparison Schedules
Year Ended December 31, 2017

NOTE 1 BUDGETS AND BUDGETARY ACCOUNTING

The Parish Government uses the following procedures in establishing the budgetary data reflected in the financial statements.

1. Prior to November 1, each Department Head submits a proposed operating budget for the ensuing year. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayer comments.
3. The budget is then legally enacted through passage of a resolution.
4. An amendment involving the transfer of monies from one department to another or from one program or function to another or any other increases in expenditures exceeding amounts estimated must be approved by the Parish Council.
5. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
6. The budget is employed as a management control device during the year that assists its users in financial activity analysis.

All budget appropriations lapse at year-end. The budgets presented are the originally adopted budget and the final budget (which has been adjusted for legally authorized revisions during the year).

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Proportionate Share of Net Pension Liability
Year Ended December 31, 2017

Year Ended December 31	Proportion of the net pension liability	Proportionate share of the net pension liability	Covered employee payroll	Share of the net pension liability as a percentage of its covered employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2015	0.757757%	\$ 187,309	\$ 3,792,731	4.94%	99.15%
2016	0.663124%	\$ 1,596,292	\$ 3,595,568	44.4%	92.23%
2017	0.631099%	\$ 1,299,757	\$ 3,501,932	37.1%	93.25%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Contributions
Year Ended December 31, 2017

Year Ended December 31	Contractually required contribution	(a) Contributions relative to contractually required contribution	Contribution deficiency (excess)	(b) Covered employee payroll	(a/b) Contributions as a percentage of covered employee payroll
2015	\$ 549,903	\$ 549,903	\$ -	\$ 3,792,731	14.50%
2016	\$ 467,423	\$ 467,423	\$ -	\$ 3,595,568	13.00%
2017	\$ 459,003	\$ 459,003	\$ -	\$ 3,501,932	13.11%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

OTHER SUPPLEMENTARY INFORMATION

NONMAJOR GOVERNMENTAL FUNDS

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Nonmajor Governmental Funds

Combining Balance Sheet
December 31, 2017

	Special Revenue Funds	Road District Sinking Fund	Sub Road District 2 of Rd 11-A Construction Fund	Total
ASSETS				
Cash	\$ 615,886	\$ -	\$ -	\$ 615,886
Receivables	1,738,641	-	-	1,738,641
Prepays	2,941	-	-	2,941
Due from other funds	724,121	-	-	724,121
Total assets	\$ 3,081,589	\$ -	\$ -	\$ 3,081,589
 LIABILITIES AND FUND BALANCE				
Liabilities:				
Accounts payable	\$ 159,225	\$ -	\$ -	\$ 159,225
Due to other funds	125,117	-	-	125,117
Due to other agency	8,184	-	-	8,184
Total liabilities	292,526	-	-	292,526
 Fund balance:				
Restricted for:				
Other general government	12,811	-	-	12,811
Public works	2,284,817	-	-	2,284,817
Public safety	574,943	-	-	574,943
Unassigned	(83,508)	-	-	(83,508)
Total fund balance	2,789,063	-	-	2,789,063
Total liabilities and fund balance	\$ 3,081,589	\$ -	\$ -	\$ 3,081,589

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Nonmajor Governmental Funds

Combining Statement of Revenues, Expenditures and
Changes in Fund Balance
Year Ended December 31, 2017

	Special Revenue Funds	Road District Sinking Fund	Sub Road District 2 of Rd 11-A Construction Fund	Total
Revenues:				
Ad valorem taxes	\$ 1,595,094	\$ -	\$ -	\$ 1,595,094
Fines, fees, and forfeitures	2,348	-	-	2,348
Intergovernmental revenues -				
State revenues:				
State revenue sharing (net)	218,784	-	-	218,784
Use of money and property	1,035	-	1	1,036
Other revenues	245,161	-	-	245,161
Total revenues	<u>2,062,422</u>	<u>-</u>	<u>1</u>	<u>2,062,423</u>
Expenditures:				
General government	726,952	-	-	726,952
Public safety	2,400	-	-	2,400
Public works	672,705	-	-	672,705
Capital outlay	47,750	-	-	47,750
Debt Service -				
Principal retirement	7,618	-	-	7,618
Interest and fiscal charges	2,677	-	-	2,677
Total expenditures	<u>1,460,102</u>	<u>-</u>	<u>-</u>	<u>1,460,102</u>
Excess of revenues over expenditures	<u>602,320</u>	<u>-</u>	<u>1</u>	<u>602,321</u>
Other financing sources (uses):				
Administrative fees	(80,089)	-	-	(80,089)
Operating transfers in	1,053	-	-	1,053
Operating transfers out	(92,085)	(87)	(966)	(93,138)
Total other financing sources (uses)	<u>(171,121)</u>	<u>(87)</u>	<u>(966)</u>	<u>(172,174)</u>
Excess of revenues and other financing sources over expenditures and other financing uses	431,199	(87)	(965)	430,147
Fund balance, beginning	<u>2,357,864</u>	<u>87</u>	<u>965</u>	<u>2,358,916</u>
Fund balance, ending	<u>\$ 2,789,063</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,789,063</u>

NONMAJOR SPECIAL REVENUE FUNDS

Jail Maintenance Fund

The Jail Maintenance Fund accounts for the operations of the parish jail. Financing is provided primarily by ad valorem taxes and state revenue sharing funds.

Road District Maintenance Funds

The Road District Maintenance Funds account for the construction and maintenance of roads located within each respective road district. Funding is provided by ad valorem taxes levied against properties located within the districts and by state revenue sharing funds.

Coroner's Operational Fund

The Coroner's Operational Fund, established by Louisiana Revised Statute 33:1572(B), accounts for funds collected and remitted by the sheriff or clerk of court for the purpose of defraying the operational costs of the coroner of St. Landry Parish.

Bayou Bouef and Waxia Drainage District Fund

The Bayou Bouef Waxia Drainage District Fund accounts for funds available for maintenance of the designated district.

Evacuee Relief Fund

The Evacuee Relief Fund is used to account for donations obtained to assist in providing medication and other services for hurricane evacuees.

Flood Control Fund

The Flood Control Fund accounts for funds received from the U.S. Department of Defense in lieu of real estate taxes lost by the parish from federally acquired land. The funds received may be expended as the State legislature may prescribe for defraying expenditures regarding flood control and drainage improvements.

Veterans' Memorial Fund

The Veterans' Memorial Fund accounts for donations received for the purpose of constructing a Veterans' Memorial Park.

Harry Guilbeau Area Economic Development District Trust Fund

The Harry Guilbeau Economic Development District Trust Fund accounts for sales and use taxes levied to fund economic development projects selected by the district in accordance with La. R.S. 33:9038.

Delta Grand Maintenance Fund

The Delta Grand Maintenance Fund accounts for funds available to refurbish and maintain the Delta Grand Theater.

First Hospital District

The First Hospital District Fund accounts for funds to establish a French immersion center in promotion of economic development in St. Landry Parish.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Nonmajor Special Revenue Funds

Combining Balance Sheet
December 31, 2017

	<u>Jail Maintenance</u>	<u>Road District Maintenance</u>	<u>Coroner's Operational</u>	<u>Bayou Bouef and Waxia Drainage District</u>	<u>Evacuee Relief</u>
ASSETS					
Cash	\$ 6,212	\$ 528,886	\$ 528	\$ -	\$ -
Receivables	650,870	1,084,347	234	-	-
Prepays	2,941	-	-	-	-
Due from other funds	-	699,524	-	-	-
Total assets	<u>\$ 660,023</u>	<u>\$ 2,312,757</u>	<u>\$ 762</u>	<u>\$ -</u>	<u>\$ -</u>
 LIABILITIES AND FUND BALANCE					
Liabilities:					
Accounts payable	\$ 55,955	\$ 98,801	\$ -	\$ -	\$ -
Due to other funds	29,887	1,652	-	-	-
Due to other agency	-	-	-	-	-
Total liabilities	<u>85,842</u>	<u>100,453</u>	<u>-</u>	<u>-</u>	<u>-</u>
 Fund balance:					
Restricted for:					
Other general government	-	-	-	-	-
Public works	-	2,212,304	-	-	-
Public safety	574,181	-	762	-	-
Unrestricted	-	-	-	-	-
Total fund balances	<u>574,181</u>	<u>2,212,304</u>	<u>762</u>	<u>-</u>	<u>-</u>
 Total liabilities and fund balance	 <u>\$ 660,023</u>	 <u>\$ 2,312,757</u>	 <u>\$ 762</u>	 <u>\$ -</u>	 <u>\$ -</u>

<u>Flood Control</u>	<u>Veterans' Memorial</u>	<u>Harry Guilbeau Area Economic Development Trust</u>	<u>Delta Grand Maintenance</u>	<u>First Hospital District</u>	<u>Total</u>
\$ -	\$ 12,900	\$ 4,994	\$ 62,366	\$ -	\$ 615,886
-	-	3,190	-	-	1,738,641
-	-	-	-	-	2,941
-	-	-	24,597	-	724,121
<u>\$ -</u>	<u>\$ 12,900</u>	<u>\$ 8,184</u>	<u>\$ 86,963</u>	<u>\$ -</u>	<u>\$ 3,081,589</u>
\$ -	\$ 89	\$ -	\$ 4,236	\$ 144	\$ 159,225
-	-	-	10,214	83,364	125,117
-	-	8,184	-	-	8,184
<u>-</u>	<u>89</u>	<u>8,184</u>	<u>14,450</u>	<u>83,508</u>	<u>292,526</u>
-	12,811	-	-	-	12,811
-	-	-	72,513	-	2,284,817
-	-	-	-	-	574,943
-	-	-	-	(83,508)	(83,508)
<u>-</u>	<u>12,811</u>	<u>-</u>	<u>72,513</u>	<u>(83,508)</u>	<u>2,789,063</u>
<u>\$ -</u>	<u>\$ 12,900</u>	<u>\$ 8,184</u>	<u>\$ 86,963</u>	<u>\$ -</u>	<u>\$ 3,081,589</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Nonmajor Special Revenue Funds

Combining Statement of Revenues, Expenditures and
Changes in Fund Balances
Year Ended December 31, 2017

	Jail Maintenance	Road District Maintenance	Coroner's Operational	Bayou Bouef and Waxia Drainage District	Evacuee Relief
Revenues:					
Ad valorem taxes	\$ 611,300	\$ 983,794	\$ -	\$ -	\$ -
Fines, fees, and forfeitures	-	-	2,348	-	-
State revenues:					
State revenue sharing (net)	139,052	79,732	-	-	-
Use of money and property	226	732	2	-	-
Other revenues	-	148	-	-	-
Total revenues	<u>750,578</u>	<u>1,064,406</u>	<u>2,350</u>	<u>-</u>	<u>-</u>
Expenditures:					
General government	580,776	-	-	-	-
Public safety	-	-	2,400	-	-
Public works	-	600,416	-	-	-
Capital outlay	47,750	-	-	-	-
Debt service -					
Principal retirement	7,618	-	-	-	-
Interest and fiscal charges	<u>2,677</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>638,821</u>	<u>600,416</u>	<u>2,400</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	<u>111,757</u>	<u>463,990</u>	<u>(50)</u>	<u>-</u>	<u>-</u>
Other financing sources (uses):					
Administrative fees	(30,023)	(42,587)	-	-	-
Operating transfers in	-	1,053	-	-	-
Operating transfers out	-	-	-	(328)	(662)
Total other financing sources (uses)	<u>(30,023)</u>	<u>(41,534)</u>	<u>-</u>	<u>(328)</u>	<u>(662)</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	81,734	422,456	(50)	(328)	(662)
Fund balance, beginning	<u>492,447</u>	<u>1,789,848</u>	<u>812</u>	<u>328</u>	<u>662</u>
Fund balance, ending	<u>\$ 574,181</u>	<u>\$ 2,212,304</u>	<u>\$ 762</u>	<u>\$ -</u>	<u>\$ -</u>

Flood Control	Veterans' Memorial	Harry Guilbeau Area Economic Development Trust	Delta Grand Maintenance	First Hospital District	Total
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,595,094
-	-	-	-	-	2,348
-	-	-	-	-	218,784
-	-	-	75	-	1,035
-	9,250	48,859	186,890	14	245,161
-	9,250	48,859	186,965	14	2,062,422
-	13,795	48,859	-	83,522	726,952
-	-	-	-	-	2,400
-	-	-	72,289	-	672,705
-	-	-	-	-	47,750
-	-	-	-	-	7,618
-	-	-	-	-	2,677
-	13,795	48,859	72,289	83,522	1,460,102
-	(4,545)	-	114,676	(83,508)	602,320
-	-	-	(7,479)	-	(80,089)
-	-	-	-	-	1,053
(124)	-	-	(90,971)	-	(92,085)
(124)	-	-	(98,450)	-	(171,121)
(124)	(4,545)	-	16,226	(83,508)	431,199
124	17,356	-	56,287	-	2,357,864
\$ -	\$ 12,811	\$ -	\$ 72,513	\$ (83,508)	\$ 2,789,063

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Nonmajor Special Revenue Funds
Road District Maintenance Funds

Combining Balance Sheet
December 31, 2017

	Road District 12 of Ward 2	Road District 1 of Ward 3	Sub-Road District 1 of Road District 3 of Ward 1
ASSETS			
Cash	\$ 65,265	\$ 155,275	\$ 35,130
Receivables	239,185	289,885	104,214
Due from other funds	-	605	-
Total assets	\$ 304,450	\$ 445,765	\$ 139,344
LIABILITIES AND FUND BALANCE			
Liabilities:			
Accounts payable	\$ 17,908	\$ 38,142	\$ 3,189
Due to other funds	1	-	1,619
Total liabilities	17,909	38,142	4,808
Fund balance:			
Restricted for:			
Public works (road maintenance)	286,541	407,623	134,536
Total liabilities and fund balance	\$ 304,450	\$ 445,765	\$ 139,344

<u>Sub-Road District 1 of Road District 11-A</u>	<u>Sub-Road District 2 of Road District 11-A of Ward 1</u>	<u>Road District 4</u>	<u>Total</u>
\$ 184,181	\$ 80,073	\$ 8,962	\$ 528,886
255,741	195,322	-	1,084,347
<u>298,919</u>	<u>400,000</u>	<u>-</u>	<u>699,524</u>
<u>\$ 738,841</u>	<u>\$ 675,395</u>	<u>\$ 8,962</u>	<u>\$ 2,312,757</u>

\$ 22,092	\$ 17,470	\$ -	\$ 98,801
-	32	-	1,652
<u>22,092</u>	<u>17,502</u>	<u>-</u>	<u>100,453</u>

<u>716,749</u>	<u>657,893</u>	<u>8,962</u>	<u>2,212,304</u>
<u>\$ 738,841</u>	<u>\$ 675,395</u>	<u>\$ 8,962</u>	<u>\$ 2,312,757</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Nonmajor Special Revenue Funds
Road District Maintenance Funds

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Year Ended December 31, 2017

	<u>Road District 12 of Ward 2</u>	<u>Road District 1 of Ward 3</u>	<u>Sub-Road District 1 of Road District 3 of Ward 1</u>
Revenues:			
Ad valorem taxes	\$ 217,603	\$ 255,239	\$ 92,144
Intergovernmental revenues -			
State revenue sharing (net)	17,268	30,564	9,404
Use of money and property	152	252	-
Other revenues	<u>-</u>	<u>-</u>	<u>45</u>
Total revenues	<u>235,023</u>	<u>286,055</u>	<u>101,593</u>
Expenditures:			
Public works	<u>191,111</u>	<u>261,043</u>	<u>32,036</u>
Total expenditures	<u>191,111</u>	<u>261,043</u>	<u>32,036</u>
Excess (deficiency) of revenues over expenditures	<u>43,912</u>	<u>25,012</u>	<u>69,557</u>
Other financing sources (uses):			
Administrative fees	(9,401)	(11,442)	(4,064)
Operating transfers in	<u>-</u>	<u>-</u>	<u>87</u>
Total other financing sources (uses)	<u>(9,401)</u>	<u>(11,442)</u>	<u>(3,977)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	34,511	13,570	65,580
Fund balance, beginning	<u>252,030</u>	<u>394,053</u>	<u>68,956</u>
Fund balance, ending	<u>\$ 286,541</u>	<u>\$ 407,623</u>	<u>\$ 134,536</u>

<u>Sub-Road District 1 of Road District 11-A</u>	<u>Sub-Road District 2 of Road District 11-A of Ward 1</u>	<u>Road District 4</u>	<u>Total</u>
\$ 234,040	\$ 184,768	\$ -	\$ 983,794
15,361	7,135	-	79,732
-	319	9	732
-	-	<u>103</u>	<u>148</u>
<u>249,401</u>	<u>192,222</u>	<u>112</u>	<u>1,064,406</u>
<u>43,501</u>	<u>72,725</u>	-	<u>600,416</u>
<u>43,501</u>	<u>72,725</u>	-	<u>600,416</u>
<u>205,900</u>	<u>119,497</u>	<u>112</u>	<u>463,990</u>
(9,991)	(7,689)	-	(42,587)
-	966	-	<u>1,053</u>
<u>(9,991)</u>	<u>(6,723)</u>	-	<u>(41,534)</u>
195,909	112,774	112	422,456
<u>520,840</u>	<u>545,119</u>	<u>8,850</u>	<u>1,789,848</u>
<u>\$ 716,749</u>	<u>\$ 657,893</u>	<u>\$ 8,962</u>	<u>\$ 2,212,304</u>

**DISCRETELY PRESENTED
COMPONENT UNITS**

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Discretely Presented Component Units

Combining Balance Sheet
December 31, 2017

	Tourist Commission	Criminal Court	Agricultural Arena Authority
ASSETS AND OTHER DEBITS			
Cash	\$ 498,180	\$ 16,461	\$ 3,721
Receivables	83,678	5,720	-
Due from primary government	-	-	4,699
Land, buildings, equipment and improvements	1,916,094	-	129,028
Other debits:			
Amount to be provided for general long-term debt obligations	905,000	-	-
Total assets and other debits	\$ 3,402,952	\$ 22,181	\$ 137,448
LIABILITIES, EQUITY AND OTHER CREDITS			
Liabilities:			
Accounts payable	\$ 36,149	\$ -	\$ 2,215
Due to primary government	-	-	434
Bonds payable	905,000	-	-
Total liabilities	941,149	-	2,649
Fund equity and other credits:			
Investment in general fixed assets	1,916,094	-	129,028
Fund balances:			
Restricted for:			
Economic development	545,709	-	5,771
Finance and administration	-	22,181	-
Elections	-	-	-
Public safety	-	-	-
Total fund balances	545,709	22,181	5,771
Total fund equity and other credits	2,461,803	22,181	134,799
Total liabilities, equity and other credits	\$ 3,402,952	\$ 22,181	\$ 137,448

<u>Registrar of Voters</u>	<u>Fire Protection District No. 6</u>	<u>Total</u>
\$ 21,285	\$ 737,400	\$ 1,277,047
3,311	371,623	464,332
-	-	4,699
22,837	935,934	3,003,893
-	-	905,000
<u>\$ 47,433</u>	<u>\$ 2,044,957</u>	<u>\$ 5,654,971</u>
\$ 213	\$ 11,828	\$ 50,405
-	-	434
-	-	905,000
<u>213</u>	<u>11,828</u>	<u>955,839</u>
<u>22,837</u>	<u>935,934</u>	<u>3,003,893</u>
-	-	551,480
-	-	22,181
24,383	-	24,383
-	1,097,195	1,097,195
<u>24,383</u>	<u>1,097,195</u>	<u>1,695,239</u>
47,220	2,033,129	4,699,132
<u>\$ 47,433</u>	<u>\$ 2,044,957</u>	<u>\$ 5,654,971</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Discretely Presented Component Units

Reconciliation of Governmental Funds
Balance Sheet to the Statement of Net Position
December 31, 2017

Total fund balances for governmental funds at December 31, 2017		\$ 1,695,239
Total net assets reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:		
Land and work in progress	\$ 18,000	
Buildings, net of \$742,067 accumulated depreciation	2,461,561	
Equipment, furniture, and fixtures net of \$504,679 accumulated depreciation	512,794	
Vehicles, net of \$25,620 accumulated depreciation	-	
Improvements other than buildings, net of \$38,805 accumulated depreciation	<u>11,538</u>	3,003,893
Bonds payable	(905,000)	
Accrued interest payable	<u>(17,067)</u>	<u>(922,067)</u>
Total net position of governmental activities at December 31, 2017		<u>\$ 3,777,065</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
Discretely Presented Component Units

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
December 31, 2017

	St. Landry Parish Tourist Commission	Criminal Court	Agricultural Arena Authority
Revenues:			
Ad valorem taxes	\$ -	\$ -	\$ -
Fines, fees, and forfeitures	-	109,743	-
Racino	-	-	-
Hotel/motel tax	596,372	-	-
Intergovernmental revenues -			
Federal grants	41,726	-	-
State revenues -			
State revenue sharing	-	-	-
Use of money and property	198	26	10,855
Other revenues	<u>2,702</u>	<u>-</u>	<u>3</u>
Total revenues	<u>640,998</u>	<u>109,769</u>	<u>10,858</u>
Expenditures:			
General government -			
Finance and administrative	-	103,674	2,787
Public safety	-	-	-
Economic development and assistance	443,040	-	-
Capital outlay	222,553	-	-
Debt service:			
Principal	95,000	-	-
Interest and fiscal charges	<u>55,983</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>816,576</u>	<u>103,674</u>	<u>2,787</u>
Excess (deficiency) of revenues over expenditures	<u>(175,578)</u>	<u>6,095</u>	<u>8,071</u>
Other financing uses:			
Insurance proceeds	<u>291,905</u>	<u>-</u>	<u>-</u>
Total other financing uses	<u>291,905</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures and other financing uses	116,327	6,095	8,071
Fund balances, beginning	<u>429,382</u>	<u>16,086</u>	<u>(2,300)</u>
Fund balances, ending	<u>\$ 545,709</u>	<u>\$ 22,181</u>	<u>\$ 5,771</u>

Registrar of Voters	Fire Protection District No. 6	Total
\$ -	\$ 275,625	\$ 275,625
-	-	109,743
39,088	-	39,088
-	-	596,372
-	-	41,726
-	12,791	12,791
11	1,270	12,360
<u>4,233</u>	<u>18,063</u>	<u>25,001</u>
<u>43,332</u>	<u>307,749</u>	<u>1,112,706</u>
-	-	106,461
25,732	268,311	294,043
-	-	443,040
-	305,952	528,505
-	-	95,000
-	-	55,983
<u>25,732</u>	<u>574,263</u>	<u>1,523,032</u>
<u>17,600</u>	<u>(266,514)</u>	<u>(410,326)</u>
-	-	291,905
-	-	291,905
17,600	(266,514)	(118,421)
<u>6,783</u>	<u>1,363,709</u>	<u>1,813,660</u>
<u>\$ 24,383</u>	<u>\$ 1,097,195</u>	<u>\$ 1,695,239</u>

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana
All Discretely Presented Component Units

Reconciliation of Statement of Revenues, Expenditures, and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Year Ended December 31, 2017

Total net changes in fund balances at December 31, 2017 per Statement of Revenues, Expenditures and Changes in Fund Balances		\$ (118,421)
The change in net assets reported for governmental activities in the statement of activities is different because:		
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances	\$ 528,505	
Depreciation expense for the year ended December 31, 2017	<u>\$ (195,709)</u>	332,796
Less: Excess of compensated absences used over compensated absences earned		
<p>Governmental funds report bonded debt repayments as expenditures. However, those expenditures do not appear in the statement of activities since the payments are applied against the bond payable balance on the statement of net position</p>		
		95,000
Difference between interest on long-term debt on modified accrual basis versus interest on long-term debt on accrual basis		<u>850</u>
Total changes in net position at December 31, 2017 per Statement of Activities		<u>\$ 310,225</u>

ADDITIONAL INFORMATION

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Compensation, Benefits, and Other Payments to Agency Head
Year Ended December 31, 2017

William K. "Bill" Fontenot, Parish President	
<u>Purpose</u>	<u>Amount</u>
Salary	\$ 105,000
Reimbursements - Cell phone	806
Reimbursements - Travel, meals, and lodging	7,749

**INTERNAL CONTROL, COMPLIANCE
AND
OTHER GRANT INFORMATION**

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* (Emeritus)



**Darnall, Sikes
& Frederick.**

(A Corporation of Certified Public Accountants)

Independent Auditor's Report on Internal Control over
 Financial Reporting and on Compliance and Other
 Matters Based on an Audit of Financial Statements
 Performed in Accordance with *Government Auditing Standards*

The Honorable William K. "Bill" Fontenot, President
 and Members of the Parish Council
 St. Landry Parish Government
 Opelousas, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of St. Landry Parish Government, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise St. Landry Parish Government's basic financial statements, and have issued our report thereon dated June 14, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered St. Landry Parish Government's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of St. Landry Parish Government's internal control. Accordingly, we do not express an opinion on the effectiveness of St. Landry Parish Government's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

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A deficiency *in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be listed as items 2017-002 and 2017-009 to be a material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompany schedule of findings and questioned costs listed as item 2017-001, to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether St. Landry Parish Government's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed three instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as items 2017-003, 2017-004, 2017-005, 2017-006, 2017-007, and 2017-008.

Response to Findings

St. Landry Parish Government's response to the findings identified in our audit is described in the accompanying management's corrective action plan on pages 101 and 102. St. Landry Parish Government's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Dannall, Sikes, & Frederick

A Corporation of Certified Public Accountants

Eunice, Louisiana

June 14, 2018

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**Darnall, Sikes
& Frederick.**

(A Corporation of Certified Public Accountants)

**Independent Auditor's Report on Compliance for each Major Program
 And on Internal Control over Compliance
 Required by Uniform Guidance**

The Honorable William K. "Bill" Fontenot, President
 and Members of the Parish Council
 St. Landry Parish Government
 Opelousas, Louisiana

Report on Compliance for Each Major Federal Program

We have audited St. Landry Parish Government's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of St. Landry Parish Government's major federal programs for the year ended December 31, 2017. St. Landry Parish Government's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of St. Landry Parish Government's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about St. Landry Parish Government's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

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We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of St. Landry Parish Government's compliance.

Opinion on Each Major Federal Program

In our opinion, St. Landry Parish Government, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2017.

Report on Internal Control Over Compliance

Management of St. Landry Parish Government, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered St. Landry Parish Government's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of St. Landry Parish Government's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of St. Landry Parish Government, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise St. Landry Parish Government's basic financial statements. We issued our report thereon dated June 14, 2018, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform

Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Dawall, Sikes, & Frederick

A Corporation of Certified Public Accountants

Eunice, Louisiana

June 14, 2018

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Prior Year Findings and Questioned Costs
Year ended December 31, 2017

Section I Internal Control and Compliance Material to the Financial Statements

2016-001 Safeguarding of Assets

See current year finding 2017-001

2016-002 Cash Receipts Documentation

This issue has been resolved.

2016-003 Supplemental Compensation

This issue has been resolved.

2016-004 Issuance of Form 1099

This issue has been resolved.

2016-005 Sales Tax Reporting

See current year finding 2017-004

2016-006 Payroll Source Documents

This issue has been resolved.

Section II Internal Control And Compliance Material To Federal Awards

This section is not applicable for the year ended December 31, 2017.

Section III Management Letter

This section is not applicable for the year ended December 31, 2017.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs
Year Ended December 31, 2017

Section I Summary of Auditor's Results

FINANCIAL STATEMENTS

Auditor's Report

An unmodified opinion has been expressed on the primary government's governmental activities and each major fund financial statements as of and for the year ended December 31, 2017.

Due to the omission of the financial data of certain legally separate component units of the St. Landry Parish Government, we have expressed an adverse opinion on the aggregate discretely presented component units' opinion unit.

Significant Deficiencies - Financial Reporting

There were three significant deficiencies in internal control over financial reporting disclosed during the audit of the financial statements which are shown as items 2017-001, 2017-002 and 2017-009 in section II with 2017-002 and 2017-009, being considered to be a material weaknesses.

Material Noncompliance - Financial Reporting

There were six instances of noncompliance material to the financial statements disclosed during the audit of the financial statements which are shown as items 2017-003, 2017-004, 2017-005, 2017-006, 2017-007 and 2017-008 in Section II.

FEDERAL AWARDS

Auditor's Report - Major Programs

In our opinion, the St. Landry Parish Government, complied, in all material respects, with the requirements that are applicable to each of its major federal programs for the year ended December 31, 2017.

Major Program - Identification

St. Landry Parish Government had the following programs, at December 31, 2017, tested as major programs:

<u>Program Name</u>	<u>CFDA Number</u>
DOT Airport Improvement Program	20.106
DHS - Hazard Mitigation	97.039

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section I Summary of Auditor's Results (Continued)

Major Program - Threshold

The dollar threshold to distinguish Type A and Type B programs is \$750,000 for the year ended December 31, 2017.

Low-Risk Auditee

St. Landry Parish Government is considered a low-risk auditee for the year ended December 31, 2017.

Significant Deficiencies - Major Programs

There were no significant deficiencies or material weaknesses in internal control over compliance over the major program disclosed during the audit of the financial statements.

Finding Related to Federal Programs

There were no instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance, and are reported in the Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance.

Section II Findings Relating to an Audit in Accordance With *Government Auditing Standards*

2017-001 Safeguarding of Assets

Criteria:

Safeguarding of government assets should be held to a standard as to prevent access by unauthorized individuals and to prevent misappropriation.

Condition:

Inadequate controls failed to prevent the reported theft of durable goods at the St. Landry Parish Airport, Public Works department, and Animal Control facility.

Cause:

Various goods, including animal feed and a saddle, a pressure washer, and limestone, were stolen from the Animal Control facility, St. Landry Parish Airport, and the Public Works department, respectively with an approximate aggregate cost of \$2,030. All proper authorities were notified and investigations concluded as of the date of the audit.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section II Findings Relating to an Audit in Accordance With *Government Auditing Standards*
(Continued)

2017-001 Safeguarding of Assets (Continued)

Effect:

Inadequate controls for safeguarding of assets exposes the government to loss of resources.

Recommendation:

Restricted access should be maintained for all government assets susceptible to theft or misappropriation.

2017-002 Facility Usage Agreements

Criteria:

All facility rentals should be predicated by signed agreements dictating the terms and fees in accordance with established fee schedules and policies.

Condition:

A complete accounting of facility rental agreements could not be provided for the Delta Grand facility.

Cause:

Delta Grand management were unable to provide signed rental agreements that verify the terms and conditions of each facility rental during the current year.

Effect:

Ineffective controls and inadequate policy over facility cash collections poses a heightened risk of misappropriation.

Recommendation:

Ensure that signed rental agreements are obtained for each facility rental in accordance with an established written policy and have them available upon request by parish administration and auditors.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section II Findings Relating to an Audit in Accordance With *Government Auditing Standards*
(Continued)

2017-003 Sales Tax Dedication

Criteria:

In accordance with La. R.S. 47:332.20, sales tax monies dedicated for tourism and historical development are to be used for improvement and/or preservation of the Old City Hall – City Market, operations of the Delta Grand and any other related tourism activities in St. Landry Parish.

Condition:

Sales tax monies were transferred from the Delta Grand fund to the General fund.

Cause:

Sales tax monies, in the amount of \$24,059, were transferred from the Delta Grand to the Parish General fund in an amount that could not be supported for the specific purposes mandated by La. R.S. 47:332.20.

Effect:

Transfers of sales tax monies for uses unrelated to mandated tourism and historical development purposes in a violation of La. R.S. 47:322.20.

Recommendation:

The parish should ensure that all uses of the specifically allocated sales tax monies expended for the mandated purposes set forth in La. R.S. 47:322.20.

2017-004 Sales Tax Remittance

Criteria:

Sales tax laws require that sales tax returns and deposits be prepared and remitted monthly.

Condition:

The Parish failed to timely file sales tax reports and remit taxes for the St. Landry Parish Airport.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section II Findings Relating to an Audit in Accordance With *Government Auditing Standards*
(Continued)

2017-004 Sales Tax Reporting (Continued)

Cause:

St. Landry Parish Airport sales tax reports were not filed for the five months ending April 2018.

Effect:

Failure to timely file and remit sales taxes may result in the assessment of penalties and interest by the taxing authorities.

Recommendation:

Prepare timely sales tax filings and remittances as required by state and local government agencies.

2017-005 Budget Variance

Criteria:

Louisiana R.S.39:1311 requires the governing authority to amend the budget once notified that actual expenditures and other uses exceed or actual revenues and other sources fall below budgeted amounts by five percent or more. (Note, state law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less).

Condition:

Budget variance in the general fund exceeded the five percent threshold requiring amendments in accordance with Louisiana R.S. 39:1311.

Cause:

The General fund had actual expenditures and other uses that exceeded total budgeted expenditures and other uses by more than five percent. This variance was primarily due to a required adjustment at year end.

Effect:

Inaccurate budgeting counters fiscal responsibility.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section II Findings Relating to an Audit in Accordance With *Government Auditing Standards*
(Continued)

2017-005 Budget Variance (Continued)

Recommendation:

Revenues and expenditures should be monitored according to Louisiana R.S. 39:1311 in order to effectively advise the governing authority of any five percent variances as described in Louisiana R.S. 39:1310.

2017-006 Telecommunications and Data Processing Procurement Law

Criteria:

Louisiana R.S. 38:2237, pertaining to the Telecommunications and Data Procurement Law, requires that political subdivisions who lease, rent, or purchase telecommunications or data processing systems, including equipment, and related services of \$30,000 or more do so through Request for Proposal (RFP) procurement procedures.

Condition:

St. Landry Parish Government entered into a lease purchase agreement for a data center server and could not provide evidence that the provisions of Louisiana R.S. 38:2237 Telecommunications and Data Processing Procurement Law were followed.

Cause:

The Parish Government did not identify this transaction as being subject to the Telecommunications and Data Procurement Law requirements.

Effect:

The Parish Government is in violation of the Louisiana statute.

Recommendation:

The Parish Government should consider the applicability of the procurement law prior to lease or purchase.

2017-007 State Bond Commission Approval

Criteria:

Louisiana R.S. 39:1410.60 requires political subdivisions to obtain State Bond Commission approval for leases and installment purchase agreements relating to the financing of movables; unless, the agreement contains a nonappropriation clause, and does not contain an anti-substitution or penalty clause.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section II Findings Relating to an Audit in Accordance With *Government Auditing Standards*
(Continued)

2017-007 State Bond Commission Approval (Continued)

Condition:

The Parish Government was party to a lease purchase agreement that did not contain the verbiage of a nonappropriation clause and did not obtain the required approval of State Bond Commission.

Cause:

The Parish Government did not identify this transaction as being subject to State Bond Commission approval.

Effect:

The Parish Government is in violation of the Louisiana statute.

Recommendation:

The Parish Government should consider the provisions of Louisiana R.S. 39:1410.60 prior to entering into any lease or purchase agreement.

2017-008 Data Server Procurement

Criteria:

Best practices suggest that management should implement and monitor controls over contracts to ensure that the goods and services are necessary and that terms of the contract represent the most cost-effective manner in which to accomplish objectives.

Condition:

The results audit inquiry suggests that a verbal agreement existed between St. Landry Parish Government, St. Landry Parish Sheriff, 27th Judicial District, and St. Landry Parish Clerk of Court whereby each would retain a 25% interest in the procurement of a consolidated data center server. St. Landry Parish Government subsequently entered into a capital lease agreement requiring the Parish to pay 100% of the \$259,143 server over a five year term. However, documentation obtained indicates that the Sheriff previously paid a 25% portion, or approximately \$64,000, toward the cost of the above mentioned server.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2017

Section II Findings Relating to an Audit in Accordance With *Government Auditing Standards*
(Continued)

2017-008 Data Server Procurement (Continued)

Cause:

It appears that a lack of follow up communication with regards to the procurement of the server has led to a possible overlap in cost to the Parish Government.

Effect:

The server is potentially costing the parish significantly more than originally agreed upon by all parties involved.

Recommendation:

Cost sharing agreements should be fully documented and specific as to the nature and terms binding each party in order to avoid unequitable or unintended results.

2017-009 Cash Collections

Criteria:

Best practices suggest that collections of cash be submitted and made available for deposit in a timely manner.

Condition:

The periods between collections of cash and the respective deposits for the St. Landry Parish Permit Office and Health Unit were found to be untimely.

Cause:

Cash is being accumulated and held for extended periods of time before being made available for deposit.

Effect:

Ineffective controls and inadequate policy over facility cash collections and deposits poses a heightened risk of misappropriation.

Recommendation:

Deposits of cash collections should be made at least weekly.

Section III Findings and Questioned Costs Relating to Federal Programs

This section not applicable for the year ended December 31, 2017.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Management's Corrective Action Plan
Year Ended December 31, 2017

Section I Internal Control and Compliance Material to the Financial Statement

2017-001 Safeguarding of Assets

Response:

To ensure the safeguarding of assets, access will be restricted for all government assets and monitoring of assets will be completed by the supervisors of each department.

2017-002 Facility Usage Agreements

Response:

A facility usage policy will be written and presented to the Council for approval that outlines the procedures and rates of facility use rentals. An internal form has been created that will be completed by Delta Grand management and route to employees participating in the procedure ensuring that all documents are completed and collection has occurred.

2017-003 Sales Tax Dedication

Response:

The Parish has paid back the funds that could not be supported for mandated purposes. The Parish will ensure that all uses of the specifically allocated sales tax funds can be supported as being for the mandated purposes set forth in La. R.S. 47:322.20.

2017-004 Sales Tax Remittance

Response:

The Parish will prepare timely sales tax filings and remittances as required by state and local government agencies by the filing deadline.

2017-005 Budget Variance

Response:

The Parish will monitor revenue and expenditures according to Louisiana R.S. 39:1311 in order to effectively advise the governing authority of any five percent variances and amend the budget accordingly as described in Louisiana R.S. 39:1310.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Management's Corrective Action Plan (Continued)
Year Ended December 31, 2017

2017-006 Telecommunications and Data Processing Procurement Law

Response:

The Parish will adhere to Louisiana R.S. 38:2237 which requires that political subdivisions who lease, rent, or purchase telecommunications or data processing systems, including equipment, and related services of \$30,000 or more do so through Request for Proposal (RFP) procurement procedures.

2017-007 State Bond Commission Approval

Response:

The Parish will adhere to Louisiana R.S. 39:1410.60 which requires political subdivisions to obtain State Bond Commission approval for leases and installment purchase agreements of a movable; unless, the agreement contains a nonappropriation clause, and does not contain an anti-substitution or penalty clause.

2017-008 Data Server Procurement

Response:

The Parish will only enter into approved written agreements, not verbal, to ensure compliance of all applicable revised statutes and that the Parish is paying its share of cost as stated in the agreement.

2017-009 Cash Collections

Response:

The Parish will strengthen policy and monitor compliance regarding timely deposits of cash collections across all locations.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Management's Corrective Action Plan (Continued)
Year Ended December 31, 2017

Section II Internal Control and Compliance Material to Federal Awards

This section not applicable for the year ended December 31, 2017.

Section III Management Letter

This section not applicable for the year ended December 31, 2017.

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Expenditures of Federal Awards
Year Ended December 31, 2017

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Disbursements/ Expenditures</u>	<u>Amounts to Subrecipients</u>
PRIMARY GOVERNMENT -			
U.S. DEPARTMENT OF HOMELAND SECURITY:			
Passed through the Department of the Military, Office of Homeland Security and Emergency Preparedness of the State of Louisiana			
Hazard Mitigation	97.039	\$ 638,469	\$ -
Emergency Food and Shelter	97.024	45,763	45,763
State Homeland Security Program (SHGP)	97.067	51,973	-
Emergency Management Performance Grants (EMPG)	97.042	<u>48,142</u>	<u>-</u>
		<u>784,347</u>	<u>45,763</u>
U.S. DEPARTMENT OF TRANSPORTATION			
Passed through the Federal Aviation Administration			
Airport Improvement Program	20.106	\$ 756,122	\$ -
Formula Grants for Rural Areas	20.509	<u>116,592</u>	<u>116,592</u>
		<u>872,714</u>	<u>116,592</u>
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Passed through the State of Louisiana Division of Administration			
Community Development Block Grant -			
Non-Entitlement Grants in Hawaii	14.228	<u>1,237,065</u>	<u>-</u>
		<u>1,237,065</u>	<u>-</u>
U.S. DEPARTMENT OF LABOR:			
Passed through Louisiana Department of Labor -			
Workforce Investment Opportunity Act			
Adult	17.258	\$ 1,170,929	\$ -
Youth	17.259	792,340	-
Dislocated Worker	17.278	677,722	-
Emergency Grants	17.277	<u>25,955</u>	<u>-</u>
		<u>2,666,946</u>	<u>-</u>

(Continued)

ST. LANDRY PARISH GOVERNMENT
Opelousas, Louisiana

Schedule of Expenditures of Federal Awards (Continued)
Year Ended December 31, 2017

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Disbursements/ Expenditures</u>	<u>Amounts to Subrecipients</u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Passed through Louisiana Department of Social Services -			
Low Income home Energy Assistance	93.568	92,188	92,188
Community Services Block Grant	93.569	319,061	319,061
Temporary Assistance for Needy Families	93.558	<u>66,259</u>	<u>-</u>
		<u>477,508</u>	<u>411,249</u>
Total primary government		<u>\$ 6,038,580</u>	<u>\$ 573,604</u>
COMPONENT UNITS -			
ST. LANDRY PARISH TOURIST COMMISSION			
U.S. DEPARTMENT OF HOMELAND SECURITY:			
Passed through Louisiana Department of Homeland Security and Emergency Preparedness -			
Disaster Grant - Public Assistance	97.036	<u>\$ 41,726</u>	<u>\$ -</u>
Total St. Landry Parish Tourist Commission		<u>41,726</u>	<u>-</u>
Total component units		<u>41,726</u>	<u>-</u>
Total		<u>\$ 6,080,306</u>	<u>\$ 573,604</u>

NOTE 1 BASIS OF PRESENTATION

The above schedule of expenditures of federal awards includes the federal grant activity of the St. Landry Parish Government and the discretely presented component units and is presented on the same basis of accounting as described in Note 1 to the financial statements. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*.

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- Steven G. Moosa, CPA
- M. Rebecca Gardes, CPA
- Joan B. Moody, CPA
- Lauren V. Hebert, CPA/PFS
- Erich G. Loewer, III, CPA, M.S. Tax
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- Rachel W. Ashford, CPA
- Veronica L. LeBleu, CPA, MBA
- Christine Guidry Berwick, CPA, MBA
- Brandon L. Porter, CPA
- Brandon R. Dunphy, CPA
- Robert C. Darnall, CPA, CVA, M.S.
- Benjamin J. Baudoin, CPA

* (Emeritus)



**Darnall, Sikes
& Frederick**

(A Corporation of Certified Public Accountants)

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. William K. "Bill" Fontenot
St. Landry Parish Government
Opelousas, Louisiana

We have performed the procedures enumerated below, which were agreed to by St. Landry Parish Government (Entity), and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the year ended December 31, 2017. The Entity's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Written Policies and Procedures

1. Obtain the Entity's written policies and procedures and report whether those written policies and procedures address each of the following financial/business functions (or report that the Entity does not have any written policies and procedures), as applicable:

- a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget:

Written policies and procedures were obtained and do address the functions noted above.

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Certified Public Accountants
Society of Louisiana
Certified Public Accountants

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- b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes:

Written policies and procedures were obtained and do address the functions noted above.

- c) **Disbursements**, including processing, reviewing, and approving:

Written policies and procedures were obtained and do address the functions noted above.

- d) **Receipts**, including receiving, recording, and preparing deposits:

Written policies and procedures were obtained and do address the functions noted above.

- e) **Payroll/Personnel**, including (1) payroll processing, and (2) reviewing and approving time and attendance records, including leave and overtime worked:

Written policies and procedures were obtained and do address the functions noted above.

- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process:

Written policies and procedures were obtained and do address the functions noted above.

- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers, and (5) monitoring card usage:

Written policies and procedures were obtained and do address the functions noted above.

- h) **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers:

Written policies and procedures were obtained and do address the functions noted above.

- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the Entity's ethics policy. Note: Ethics requirements are not applicable to nonprofits:

Written policies and procedures were obtained and do address the functions noted above.

- j) **Debt Service**, including (1) debt issuance approval, (2) EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements:

Written policies and procedures were obtained and do address the functions noted above.

Board (or Finance Committee, if applicable)

2. Obtain and review the board/committee minutes for the fiscal period, and:

- a) Report whether the managing board met (with a quorum) at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, or other equivalent document:

Obtained and reviewed minutes of the board for the fiscal period noting that the board met monthly in accordance with the entity's policy.

- b) Report whether the minutes referenced or included monthly budget-to-actual comparisons on the General Fund and any additional funds identified as major funds in the entity's prior audit (GAAP-basis):

Minutes do include monthly budget-to-actual comparisons for the General Fund and major funds identified as such for any of the twelve meetings held during the fiscal period.

- If the budget-to-actual comparisons show that management was deficit spending during the fiscal period, report whether there is a formal/written plan to eliminate the deficit spending for those entities with a fund balance deficit. If there is a formal/written plan, report whether the meeting minutes for at least one board meeting during the fiscal period reflect that the board is monitoring the plan:

Deficit spending was not noted during the fiscal period.

- c) Report whether the minutes referenced or included non-budgetary financial information (e.g. approval of contracts and disbursements) for at least one meeting during the fiscal period.):

The minutes do reference non-budgetary financial information for at least one meeting during the fiscal period.

Bank Reconciliations

3. Obtain a listing of client bank accounts from management and management's representation that the listing is complete:

Obtained a listing of client bank accounts from management and management provided representation that the listing is complete.

4. Using the listing provided by management, select all of the Entity's bank accounts (if five accounts or less) or one-third of the bank accounts on a three year rotating basis (if more than 5 accounts). If there is a change in practitioners, the new practitioner is not bound to follow the rotation established by the previous practitioner. *Note: School student activity fund accounts may be excluded from selection if they are otherwise addressed in a separate audit or AUP engagement.* For each of the bank accounts selected, obtain bank statements and reconciliations for all months in the fiscal period and report whether:

We selected eleven of thirty-two bank accounts maintained by the Entity.

- a) Bank reconciliations have been prepared:

Bank reconciliations have been prepared for all months during the fiscal period for the bank accounts selected.

- b) Bank reconciliations include evidence that a member of management or a board member (with no involvement in the transactions associated with the bank account) has reviewed each bank reconciliation; and:

Bank reconciliations do include evidence of management's review of the bank reconciliations for nine bank accounts selected, however, two bank accounts had bank reconciliations that did not include evidence of management's review.

- c) If applicable, management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 6 months as of the end of the fiscal period:

Two of the eleven bank accounts selected had reconciling items outstanding for more than 6 months and did not have documentation of management researching those items.

Collections

5. Obtain a listing of cash/check/money order (cash) collection locations and management’s representation that the listing is complete:

Obtained listing of cash collection locations and management provided representation that the listing is complete.

6. Using the listing provided by management, select all of the Entity’s cash collection locations (if five locations or less) or one-third of the collection locations on a three year rotating basis (if more than 5 locations). If there is a change in practitioners, the new practitioner is not bound to follow the rotation established by the previous practitioner. *Note: School student activity funds may be excluded from selection if they are otherwise addressed in a separate audit or AUP engagement.* For each cash collection location selected:

- a) Obtain existing written documentation (e.g. insurance policy, policy manual, job description) and report whether each person responsible for collecting cash is (1) bonded, (2) not responsible for depositing the cash in the bank, recording the related transaction, or reconciling the related bank account (report if there are compensating controls performed by an outside party), and (3) not required to share the same cash register or drawer with another employee:

The Entity does not have a surety bond insurance policy covering each person responsible for collecting cash, function (1) above. The Entity has written policies and procedures that address functions (2) and (3) above.

- b) Obtain existing written documentation (e.g. sequentially numbered receipts, system report, reconciliation worksheets, policy manual) and report whether the Entity has a formal process to reconcile cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, by a person who is not responsible for cash collections in the cash collection location selected:

Written policies and procedures were obtained and do address the functions noted above.

- c) Select the highest (dollar) week of cash collections from the general ledger or other accounting records during the fiscal period and:

- Using Entity collection documentation, deposit slips, and bank statements, trace daily collections to the deposit date on the corresponding bank statement and report whether the deposits were made within one day of collection. If deposits were not made within one day of collection, report the number of days from receipt to deposit for each day at each collection location:

Cash collection documentation was obtained for the selected weeks and we noted all deposits tested were not made within one day of collection. The number of days from receipt to deposit are summarized on the following page:

Collection Day	Number of days between receipt to deposit		
	Location		
	1	2	3
1/9/2017	29	N/A	N/A
1/10/2017	28	N/A	N/A
1/11/2017	27	N/A	N/A
1/12/2017	26	N/A	N/A
1/13/2017	25	N/A	N/A
3/27/2017	N/A	N/A	25
3/28/2017	N/A	N/A	24
10/16/2017	N/A	50	N/A
10/18/2017	N/A	48	N/A
10/20/2017	N/A	46	N/A

- Using sequentially numbered receipts, system reports, or other related collection documentation, verify that daily cash collections are completely supported by documentation and report any exceptions:

Daily cash collections for the week selected are completely supported by documentation.

7. Obtain existing written documentation (e.g. policy manual, written procedure) and report whether the Entity has a process specifically defined (identified as such by the Entity) to determine completeness of all collections, including electronic transfers, for each revenue source and agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation) by a person who is not responsible for collections:

Written policies and procedures were obtained and do address the functions noted above.

Disbursements – General (excluding credit card/debit card/fuel card/P-Card purchases or payments)

8. Obtain a listing of Entity disbursements from management or, alternately, obtain the general ledger and sort/filter for Entity disbursements. Obtain management's representation that the listing or general ledger population is complete:

Obtained listing of disbursements and management provided representation that the listing is complete.

9. Using the disbursement population from #8 above, randomly select 25 disbursements (or randomly select disbursements constituting at least one-third of the dollar disbursement population if the Entity had less than 25 transactions during the fiscal period), excluding credit card/debit card/fuel card/P-card purchases or payments. Obtain supporting documentation (e.g. purchase requisitions, system screens/logs) for each transaction and report whether the supporting documentation for each transaction demonstrated that:

- a) Purchases were initiated using a requisition/purchase order system or an equivalent electronic system that separates initiation from approval functions in the same manner as a requisition/purchase order system:

Examined supporting documentation for each of the disbursements selected and noted that purchases were initiated using a purchase order system.

- b) Purchase orders, or an electronic equivalent, were approved by a person who did not initiate the purchase:

Examined supporting documentation for each of the disbursements selected and noted appropriate approval of purchase orders by a person who did not initiate the transaction.

- c) Payments for purchases were not processed without (1) an approved requisition and/or purchase order, or electronic equivalent; a receiving report showing receipt of goods purchased, or electronic equivalent; and an approved invoice:

Examined supporting documentation for each of the disbursements selected and noted appropriate purchase order, receiving report, and approved invoice.

10. Using Entity documentation (e.g. electronic system control documentation, policy manual, written procedure), report whether the person responsible for processing payments is prohibited from adding vendors to the Entity's purchasing/disbursement system:

Written policies and procedures do not address the function of adding vendors to the entity's purchasing/disbursement system.

11. Using Entity documentation (e.g. electronic system control documentation, policy manual, written procedure), report whether the persons with signatory authority or who make the final authorization for disbursements have no responsibility for initiating or recording purchases:

Written policies and procedures were obtained and do address the functions noted above.

12. Inquire of management and observe whether the supply of unused checks is maintained in a locked location, with access restricted to those persons that do not have signatory authority, and report any exceptions. Alternately, if the checks are electronically printed on blank check stock, review Entity documentation (electronic system control documentation) and report whether the persons with signatory authority have system access to print checks:

Supply of unused checks are maintained in a locked location, with restricted access from those persons with signatory authority.

13. If a signature stamp or signature machine is used, inquire of the signer whether his or her signature is maintained under his or her control or is used only with the knowledge and consent of the signer. Inquire of the signer whether signed checks are likewise maintained under the control of the signer or authorized user until mailed. Report any exceptions:

A signature stamp is used and maintained under the control of the signer, only being used with knowledge and consent of the signer.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

14. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards), including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete:

Obtained listing of all active credit cards and management provided representation that the listing is complete.

15. Using the listing prepared by management, randomly select 10 cards (or at least one-third of the cards if the Entity has less than 10 cards) that were used during the fiscal period, rotating cards each year. If there is a change in practitioners, the new practitioner is not bound to follow the rotation established by the previous practitioner:

Obtain the monthly statements, or combined statements if multiple cards are on one statement, for the selected cards. Select the monthly statement or combined statement with the largest dollar activity for each card (for a debit card, select the monthly bank statement with the largest dollar amount of debit card purchases) and:

- a) Report whether there is evidence that the monthly statement or combined statement and supporting documentation was reviewed and approved, in writing, by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]:

Examined supporting documentation for the monthly statements selected noting the statement did have written evidence of being reviewed and approved by someone other than the authorized card holder.

- b) Report whether finance charges and/or late fees were assessed on the selected monthly statements:

The Entity did not incur finance charges and/or late fees on the selected statements.

16. Using the monthly statements or combined statements selected under #15 above, obtain supporting documentation for all transactions for each of the 10 cards selected (i.e. each of the 10 cards should have one month of transactions subject to testing):

- a) For each transaction, report whether the transaction is supported by:
- An original itemized receipt (i.e., identifies precisely what was purchased):
Each transaction was supported by an original itemized receipt.
 - Documentation of the business/public purpose. For meal charges, there should also be documentation of the individuals participating:
Each transaction was supported by documentation of the business/public purpose.
 - Other documentation that may be required by written policy (e.g., purchase order, written authorization.):
Each transaction was supported by appropriate documentation.
- b) For each transaction, compare the transaction's detail (nature of purchase, dollar amount of purchase, supporting documentation) to the Entity's written purchasing/disbursement policies and the Louisiana Public Bid Law (i.e. transaction is a large or recurring purchase requiring the solicitation of bids or quotes) and report any exceptions:
No exceptions noted.
- c) For each transaction, compare the Entity's documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and report any exceptions (e.g. cash advances or non-business purchases, regardless whether they are reimbursed). If the nature of the transaction precludes or obscures a comparison to the requirements of Article 7, Section 14, the practitioner should report the transaction as an exception:
No exceptions noted.

Travel and Expense Reimbursement

Obtain from management a listing of all travel and related expense reimbursements, by person, during the fiscal period or, alternately, obtain the general ledger and sort/filter for travel reimbursements. Obtain management's representation that the listing or general ledger is complete:

Obtained listing of travel and expense reimbursements, by person, and management provided representation that the listing is complete.

17. Obtain the Entity's written policies related to travel and expense reimbursements. Compare the amounts in the policies to the per diem and mileage rates established by the U.S. General Services Administration (www.gsa.gov) and report any amounts that exceed GSA rates:

Written policies and procedures were obtained and the amounts listed in the Entity's policies regarding travel and expense reimbursements did not exceed GSA rates.

18. Using the listing or general ledger from #17 above, select the three persons who incurred the most travel costs during the fiscal period. Obtain the expense reimbursement reports or prepaid expense documentation of each selected person, including the supporting documentation, and choose the largest travel expense for each person to review in detail. For each of the three travel expenses selected:

- a) Compare expense documentation to written policies and report whether each expense was reimbursed or prepaid in accordance with written policy (e.g., rates established for meals, mileage, lodging). If the Entity does not have written policies, compare to the GSA rates (#18 above) and report each reimbursement that exceeded those rates:

Expenses selected were reimbursed in accordance with written policies.

- b) Report whether each expense is supported by:
- An original itemized receipt that identifies precisely what was purchased. [Note: An expense that is reimbursed based on an established per diem amount (e.g., meals) does not require a receipt.]:
Expenses selected were reimbursed in accordance with appropriate supporting documentation or established per diem amount.
 - Documentation of the business/public purpose (Note: For meal charges, there should also be documentation of the individuals participating):
Documentation of business purpose noted for each expense reimbursement selected.
 - Other documentation as may be required by written policy (e.g., authorization for travel, conference brochure, certificate of attendance):
Documentation required by written policy noted for each expense reimbursement selected.
- c) Compare the Entity’s documentation of the business/public purpose to the requirements of Article 7, Section 14 of the Louisiana Constitution, which prohibits the loan, pledge, or donation of funds, credit, property, or things of value, and report any exceptions (e.g. hotel stays that extend beyond conference periods or payment for the travel expenses of a spouse). If the nature of the transaction precludes or obscures a comparison to the requirements of Article 7, Section 14, the practitioner should report the transaction as an exception:
No exceptions noted.
- d) Report whether each expense and related documentation was reviewed and approved, in writing, by someone other than the person receiving reimbursement:
Each expense reimbursement selected was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Contracts

20. Obtain a listing of all contracts in effect during the fiscal period or, alternately, obtain the general ledger and sort/filter for contract payments. Obtain management’s representation that the listing or general ledger is complete:
Obtained listing of all contracts in effect and management provided representation that the listing is complete.
21. Using the listing above, select the five contract “vendors” that were paid the most money during the fiscal period (excluding purchases on state contract and excluding payments to the practitioner). Obtain the related contracts and paid invoices and:
- a) Report whether there is a formal/written contract that supports the services arrangement and the amount paid:
Only two of five vendors selected had written contracts supporting the services arrangement, the other three had invoices supporting services provided and the amount paid.
 - b) Compare each contract’s detail to the Louisiana Public Bid Law or Procurement Code. Report whether each contract is subject to the Louisiana Public Bid Law or Procurement Code and:

- If yes, obtain/compare supporting contract documentation to legal requirements and report whether the Entity complied with all legal requirements (e.g., solicited quotes or bids, advertisement, selected lowest bidder):

One contract provided was subject to state bid law or procurement code, however, the entity did not have documentation verifying the entity complied with said law or code.

- If no, obtain supporting contract documentation and report whether the Entity solicited quotes as a best practice:

The Entity did not solicit quotes as a best practice for the remaining contracts selected.

- c) Report whether the contract was amended. If so, report the scope and dollar amount of the amendment and whether the original contract terms contemplated or provided for such an amendment:

Contracts selected were not amended.

- d) Select the largest payment from each of the five contracts, obtain the supporting invoice, compare the invoice to the contract terms, and report whether the invoice and related payment complied with the terms and conditions of the contract:

The invoices and related payments selected complied with the terms and conditions of the contract.

- e) Obtain/review contract documentation and board minutes and report whether there is documentation of board approval, if required by policy or law (e.g. Lawrason Act or Home Rule Charter):

One of five contracts selected did not have board approval.

Payroll and Personnel

- 22. Obtain a listing of employees (and elected officials, if applicable) with their related salaries, and obtain management's representation that the listing is complete. Randomly select five employees/officials, obtain their personnel files, and:

Obtained listing of employees with their related salaries and management's representation that the listing is complete.

- a) Review compensation paid to each employee during the fiscal period and report whether payments were made in strict accordance with the terms and conditions of the employment contract or pay rate structure:

Four of five employees selected were paid in accordance with the terms and conditions of the employment contract or pay rate structure, however, for one employee selected, documentation of pay rate structure was not available.

- b) Review changes made to hourly pay rates/salaries during the fiscal period and report whether those changes were approved in writing and in accordance with written policy:

Changes to pay rates during the fiscal period for selected employee were approved in writing.

- 23. Obtain attendance and leave records and randomly select one pay period in which leave has been taken by at least one employee. Within that pay period, randomly select 25 employees/officials (or randomly select one-third of employees/officials if the Entity had less than 25 employees during the fiscal period), and:

- a) Report whether all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave

according to policy and/or contract, the official should document his/her daily attendance and leave.):

Documentation of daily attendance and leave was noted for each employee selected.

- b) Report whether there is written documentation that supervisors approved, electronically or in writing, the attendance and leave of the selected employees/officials:

Documentation of supervisor approval for attendance and leave was noted for each employee selected.

- c) Report whether there is written documentation that the Entity maintained written leave records (e.g., hours earned, hours used, and balance available) on those selected employees/officials that earn leave:

Documentation of written leave records were maintained for employees selected.

24. Obtain from management a list of those employees/officials that terminated during the fiscal period and management's representation that the list is complete. If applicable, select the two largest termination payments (e.g., vacation, sick, compensatory time) made during the fiscal period and obtain the personnel files for the two employees/officials. Report whether the termination payments were made in strict accordance with policy and/or contract and approved by management:

Obtained listing of employees terminated during the fiscal period and management provided representation that the listing is complete.

Obtain supporting documentation (e.g. cancelled checks, EFT documentation) relating to payroll taxes and retirement contributions during the fiscal period. Report whether the employee and employer portions of payroll taxes and retirement contributions, as well as the required reporting forms, were submitted to the applicable agencies by the required deadlines:

Obtained supporting documentation relating to payroll taxes and retirement contributions during the fiscal period noting that related payments and required reporting forms were submitted to the applicable agencies by the required deadlines.

Ethics (excluding nonprofits)

25. Using the five randomly selected employees/officials from procedure #22 under "Payroll and Personnel" above, obtain ethics compliance documentation from management and report whether the Entity maintained documentation to demonstrate that required ethics training was completed:

One of five employees selected for testing did not have documentation to demonstrate that the required ethics training was completed.

26. Inquire of management whether any alleged ethics violations were reported to the Entity during the fiscal period. If applicable, review documentation that demonstrates whether management investigated alleged ethics violations, the corrective actions taken, and whether management's actions complied with the Entity's ethics policy. Report whether management received allegations, whether management investigated allegations received, and whether the allegations were addressed in accordance with policy:

No alleged ethics violations were reported to the Entity during the fiscal year.

Debt Service (excluding nonprofits)

27. If debt was issued during the fiscal period, obtain supporting documentation from the Entity, and report whether State Bond Commission approval was obtained:

The Entity issued debt during the fiscal period and supporting documentation was obtained noting State Bond Commission approval was obtained.

28. If the Entity had outstanding debt during the fiscal period, obtain supporting documentation from the Entity and report whether the Entity made scheduled debt service payments and maintained debt reserves, as required by debt covenants:

Supporting documentation was obtained from the Entity noting scheduled debt service payments were made and debt reserves were maintained.

29. If the Entity had tax millages relating to debt service, obtain supporting documentation and report whether millage collections exceed debt service payments by more than 10% during the fiscal period. Also, report any millages that continue to be received for debt that has been paid off:

The Entity did not have any tax millages relating to debt service during the current fiscal year.

Other

31. Inquire of management whether the Entity had any misappropriations of public funds or assets. If so, obtain/review supporting documentation and report whether the Entity reported the misappropriation to the legislative auditor and the Entity attorney of the parish in which the Entity is domiciled:

Various goods, including animal feed and a saddle, a pressure washer, and limestone, were stolen from the Animal Control facility, St. Landry Parish Airport, and the Public Works department, respectively with an approximate aggregate cost of \$2,030. All proper authorities were notified

32. Observe and report whether the Entity has posted on its premises and website, the notice required by R.S. 24:523.1. This notice (available for download or print at www.la.gov/hotline) concerns the reporting of misappropriation, fraud, waste, or abuse of public funds:

Required notices are posted on the Entity's premises and website.

33. If the practitioner observes or otherwise identifies any exceptions regarding management's representations in the procedures above, report the nature of each exception:

No exceptions noted.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Dannall, Sikes, & Frederick

A Corporation of Certified Public Accountants

Eunice, Louisiana
June 14, 2018



St. Landry Parish Government

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W. K. Bill Fontenot
Parish President

www.stlandryparishgovernment.org

June 14, 2018

Darnall, Sikes & Frederick
A Corporation of Certified Public Accountants
Eunice, Louisiana

The following is management's response to the 2017 AUP report submitted for St. Landry Parish Government.

Bank Reconciliations

4. b) Management review of bank reconciliations.

Response: Management has commenced reviewing all bank reconciliations on a monthly basis.

4. c) Bank reconciliations with old outstanding items.

Response: Management will research and rectify all outstanding items greater than 6 months old.

Collections

6. a) Persons responsible for collecting cash are not bonded.

Response: Management has initiated the process with the insurance provider to obtain a surety bond insurance policy for all individuals responsible for collecting cash.

6. c) Cash collections to be deposited within one day.

Response: Daily cash collections may not be cost effective for the minimal daily dollar amounts collected; however, cash collection will be deposited at least weekly for all locations.

Disbursements

10. Adding vendors to vendor list.

Response: A policy will be written and approved by the Council that prohibits the person(s) responsible for processing payments from adding vendors to the accounting system and will be monitored by management.

Contracts

21. b) Complying with Bid Law and soliciting quotes as a best practice.

Response: Management will adhere to the Louisiana Public Bid Law and will solicit quotes as a best practice when applicable.

21. e) Board approval of contracts.

Response: Management will obtain Council approval on contracts as defined by the Home Rule Charter.

Payroll

22. a) Employment contract or pay rate structure.

Response: Management will require that all employment contract or pay rate structure documentation be included in the personnel files located in the Human Resources department.

Ethics

26. Ethics compliance documentation of completion.

Response: Management will send a letter and/or email to all employees relaying the annual ethics training obligation and require the certificates be included in the personnel files located in the Human Resources department.

Other

31. Misappropriation of assets.

Response: To ensure the safeguarding of assets, access will be restricted for all government assets and monitoring of assets will be completed by the supervisors of each department.