

**Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Financial Statements  
and  
Report on Agreed – Upon Procedures  
As of and For the Year Ended December 31, 2022**

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana

Table of Contents

	<u>Page</u>
<b>Independent Accountants' Review Report</b>	1 – 2
<b>Basic Financial Statements:</b>	
Government-wide Financial Statements	
Statement of Net Position	3
Statement of Activities	4
Fund Financial Statements	
Balance Sheet – Governmental Fund	5
Reconciliation of the Balance Sheet of the Governmental Fund to the Statement of Net Position	6
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Fund	7
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of the Governmental Fund to the Statement of Activities	8
Notes to the Financial Statements	9 – 18
<b>Required Supplementary Information</b>	
Budgetary Comparison Schedule	19
Notes to Required Supplementary Information	20
<b>Other Supplementary Information</b>	
Schedule of Per Diem Paid Commissioners	21
Schedule of Compensation, Benefits, and Other Payments to Agency Head	22
<b>Independent Accountants' Report on Applying Agreed-Upon Procedures</b>	23 – 26
<b>Schedules For Louisiana Legislative Auditor</b>	
Summary Schedule of Prior Year Findings	27
Schedule of Current Year Findings	27
<b>Louisiana Attestation Questionnaire</b>	

# COOK & MOREHART

*Certified Public Accountants*

1215 HAWN AVENUE • SHREVEPORT, LOUISIANA 71107 • P.O. BOX 78240 • SHREVEPORT, LOUISIANA 71137-8240

TRAVIS H. MOREHART, CPA  
VICKIE D. CASE, CPA

TELEPHONE (318) 222-5415

FAX (318) 222-5441

STUART L. REEKS, CPA  
J. PRESTON DELAUNE, CPA

MEMBER  
AMERICAN INSTITUTE  
CERTIFIED PUBLIC ACCOUNTANTS  
  
SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC ACCOUNTANTS

## Independent Accountants' Review Report

To the Board of Commissioners  
Webster Parish Fire Protection District No. 6  
Cullen, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and major fund of the Webster Parish Fire Protection District No. 6, a component unit of the Webster Parish Police Jury, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management of the Webster Parish Fire Protection District No. 6. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

### **Accountants' Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Webster Parish Fire Protection District No. 6 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

### **Accountants' Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

**Required Supplemental Information**

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 19 – 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. We have not audited, reviewed, or compiled the required supplementary information, and we do not express an opinion, a conclusion, nor provide any assurance on it.

Management has omitted the management’s discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The results of our review of the basic financial statements are not affected by this missing information.

**Supplementary Information**

The supplementary information included in the accompanying Schedule of Per Diem Paid Commissioners and Schedule of Compensation, Benefits, and Other Payments to Agency Head on pages 21 – 22 is presented for purposes of additional analysis and is not a required part of the basic financial statements. This supplementary information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on it.



Cook & Morehart  
Certified Public Accountants  
June 29, 2023

Webster Parish Fire Protection District No. 6  
 Cullen, Louisiana  
 Statement of Net Position  
 December 31, 2022

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 107,849
Accounts receivable - ad valorem taxes	266,962
Restricted cash for debt service	85,584
Capital assets (net)	
Non-depreciable	53,571
Depreciable	836,123
Total assets	1,350,089
<b>LIABILITIES</b>	
Accounts payable	4,896
Accrued interest payable	9,258
Long-term liabilities:	
Due within one year	92,502
Due in more than one year	261,527
Total liabilities	368,183
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Unavailable revenue- ad valorem taxes	266,962
<b>NET POSITION</b>	
Net investment in capital assets	535,665
Restricted for debt service	85,584
Unrestricted	93,695
Total net position	\$ 714,944

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Statement of Activities  
For the Year Ended December 31, 2022

GOVERNMENTAL ACTIVITIES

Expenses:

Interest on long-term debt	\$ 13,093
Public safety - fire protection	208,213
Total expenses	221,306

Net program expenses	(221,306)
----------------------	-----------

General revenues:

Ad valorem taxes	277,101
Fire insurance rebate	18,077
Interest income	113
Gain on disposition of equipment	56,400
Other income	4,952
Total general revenues	356,643

Change in net position	135,337
------------------------	---------

Net position - beginning	579,607
--------------------------	---------

Net position - ending	\$ 714,944
-----------------------	------------

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 6  
 Cullen, Louisiana  
 Balance Sheet  
 Governmental Fund  
 December 31, 2022

	General Fund
<b>Assets</b>	
Cash	\$ 107,849
Accounts receivable- ad valorem taxes	266,962
Restricted cash for debt service	85,584
Total assets	\$ 460,395
<b>Liabilities</b>	
Accounts payable	\$ 4,896
Total liabilities	4,896
<b>Deferred inflows of resources</b>	
Unavailable revenue	
Ad valorem taxes	266,962
Total deferred inflows of resources	266,962
<b>Fund balances</b>	
Restricted for debt service	85,584
Unassigned	102,953
Total fund balances	188,537
Total liabilities, deferred inflows of resources and fund balances	\$ 460,395

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 6  
 Cullen, Louisiana  
 Reconciliation of the Balance Sheet of the Governmental Fund  
 to the Statement of Net Position  
 December 31, 2022

Fund balances - total governmental fund		\$ 188,537
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
<p>Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental fund.</p>		889,694
<p>Long-term liabilities and other amounts are not due and payable in the current period and therefore are not reported in the governmental fund:</p>		
General obligation bonds	116,000	
Finance purchases	238,029	
Accrued interest payable	9,258	(363,287)
Net position of governmental activities		\$ 714,944

See accompanying notes and independent accountants' review report



Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
Governmental Fund  
For the Year Ended December 31, 2022

	General Fund
Revenues	
Ad valorem taxes	\$ 277,101
Intergovernmental revenue:	
Fire insurance rebate	18,077
Interest income	113
Miscellaneous	4,952
Total revenues	300,243
Expenditures	
Current - public safety - fire protection	134,840
Capital outlay	55,400
Debt service:	
Principal	89,134
Interest, fees and charges	14,765
Total expenditures	294,139
Excess revenues over expenditures	6,104
Other financing sources	
Insurance proceeds	56,400
Total other financing sources	56,400
Change in fund balances	62,504
Fund balances at beginning of year	126,033
Fund balances at end of year	\$ 188,537

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Reconciliation of the Statement of Revenues, Expenditures, and Changes in  
Fund Balances of the Governmental Fund to the Statement of Activities  
For the Year Ended December 31, 2022

Net change in fund balances - total governmental fund	\$	62,504
<p>Amounts reported for governmental activities in the statement of activities are different because:</p>		
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation \$73,373 exceeds capital outlays \$55,400 in the current period.</p>		
		(17,973)
<p>The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Neither transaction has any effect on net assets.</p>		
Principal payments on long-term debt		89,134
<p>Interest on long-term debt in statement of activities differs from the amount reported in the governmental fund because interest is recognized as an expenditure in the fund when it is due; however, interest expense is recognized as the interest accrues in the statement of net position.</p>		
		1,672
Change in net position of governmental activities	\$	135,337

See accompanying notes and independent accountants' review report

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Notes to Financial Statements  
December 31, 2022

## INTRODUCTION

The Webster Parish Fire Protection District No. 6 (the District) was created by the Webster Parish Police Jury in 1988 by a resolution to purchase and maintain fire equipment and to provide fire protection for the people of Webster Parish Fire Protection District No. 6. The District is governed by a board of commissioners consisting of 5 members. Two members are appointed by the Webster Parish Police Jury, two members are appointed by the Town of Cullen, and one member is appointed by the other four members.

### (1) Summary of Significant Accounting Policies

The Webster Parish Fire Protection District No. 6's financial statements are prepared in conformity with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Webster Parish Fire Protection District No. 6 are discussed below.

#### A. Reporting Entity

Because the Webster Parish Police Jury appoints two members of the governing board and because the District operates within the geographical boundaries of Webster Parish, the District was determined to be a component unit of the Webster Parish Police Jury, the governing body of the parish and the governmental body with oversight responsibility. This report includes only funds which are maintained by the District and does not present information on the Webster Parish Police Jury, the general government service provided by that governmental unit, or the other governmental units that comprise the Webster Parish Police Jury.

#### B. Basic Financial Statements – Government-Wide Statements

The Webster Parish Fire Protection District No. 6's basic financial statements include both government-wide (reporting the funds maintained by the Webster Parish Fire Protection District No. 6 as a whole) and fund financial statements (reporting the Webster Parish Fire Protection District No. 6's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Webster Parish Fire Protection District No. 6's general fund is classified as governmental activities. The Webster Parish Fire Protection District No. 6 does not have any business-type activities.

In the government-wide Statement of Net Position, the governmental activities column is presented on a consolidated basis and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Webster Parish Fire Protection District No. 6's net position is reported in three parts – net investment in capital assets, restricted net assets, and unrestricted net position.

(Continued)

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Notes to Financial Statements  
December 31, 2022  
(Continued)

The government-wide Statement of Activities reports both the gross and net cost of each of the Webster Parish Fire Protection District No. 6's functions. The functions are supported by program revenues and general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by any related program revenues, which must be directly associated with the function. There were no program revenues for the year ended December 31, 2022. The net costs (by function) are normally covered by general revenues.

This government-wide focus is more on the sustainability of the Webster Parish Fire Protection District No. 6 as an entity and the change in the Webster Parish Fire Protection District No. 6's net position resulting from the current year's activities.

C. Basic Financial Statements – Fund Financial Statements

The financial transactions of the Webster Parish Fire Protection District No. 6 are recorded in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Webster Parish Fire Protection District No. 6:

Governmental Funds – the focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Webster Parish Fire Protection District No. 6:

- a. General fund is the general operating fund of the Webster Parish Fire Protection District No. 6. It is used to account for all financial resources except those required to be accounted for in another fund.

The emphasis in fund financial statements is on the major funds in the governmental category. GASB sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The District's general fund was determined to be a major fund.

D. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual:

The governmental funds in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Notes to Financial Statements  
December 31, 2022  
(Continued)

Revenues of the Webster Parish Fire Protection District No. 6 consist principally of property taxes, intergovernmental revenues - fire insurance rebate and interest income. Property taxes are recorded in the year for which the taxes are levied. Property taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. Because the 2022 tax levy is intended to fund the 2023 fiscal year, the levy has been recorded as a receivable and deferred inflows of resources. Interest income is recorded when earned. Intergovernmental revenues are recorded when received because they are generally not measurable until actually received.

2. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under modified accrual basis of accounting, revenues are recorded when susceptible to accrual: i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this rule is that principal and interest on general obligation long-term debt, if any, is recognized when due. Depreciation is not recognized in the governmental fund financial statements.

E. Budgets

The District uses the following budget practices:

1. A preliminary budget for the ensuing year is prepared by the Fire Chief and Officers of the District prior to December 31 of each year and is made available for public inspection at least fifteen days prior to the beginning of each fiscal year.
2. After completion of all action necessary to finalize and implement the budget, the budget is adopted by the Board of Commissioners.
3. All budgetary appropriations lapse at the end of each fiscal year.
4. The budget is established and controlled by the board of commissioners at the object level of expenditure. All changes in the budget must be approved by the board.
5. The budget is adopted on a cash basis for the general fund.

F. Cash, Cash Equivalents, and Investments

Cash includes amounts in petty cash, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the district may deposit funds in demand deposits, interest-bearing demand deposits, or money market accounts with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Notes to Financial Statements  
December 31, 2022  
(Continued)

Investments are limited by Louisiana Revised Statute (R.S.) 33:2955. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are carried at fair value.

G. Capital Assets

Capital assets purchased or acquired with an original cost of \$2,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and Improvements	7 – 40 years
Equipment	5 – 10 years
Vehicles	5 – 15 years

H. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. At this time, the District has no transactions that meet the definition of deferred outflows of resources.

The District's governmental activities and governmental fund report a separate section for *deferred inflows of resources*. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item that met this definition and qualifies for reporting in this category. Accordingly, the item "unavailable revenue" is reported in the governmental fund balance sheet and statement of net position. The District reports unavailable revenue from one source: ad valorem taxes. This amount is deferred and recognized as an inflow of resources in the period for which the amounts were levied and budgeted.

I. Compensated Absences

The District had no liability for compensated absences at December 31, 2022.

J. Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

(Continued)

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Notes to Financial Statements  
December 31, 2022  
(Continued)

K. Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on its use either through constitutional provisions or enabling legislation adopted by the district or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

L. Fund Balances

GASB has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories list below.

1. Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form, such as inventory or prepaid expenses, or (b) legally or contractually required to be maintained intact, such as a trust that must be retained in perpetuity.
2. Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.
3. Committed fund balances include amounts that can be used only for the specific purposes as a result of constraints imposed by the District's board of commissioners (the District's highest level of decision making authority). Committed amounts cannot be used for any other purpose unless the District's board of commissioners removes those constraints by taking the same type of action (i.e. legislation, resolution, or ordinance).
4. Assigned fund balances are amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. The District's board of commissioners have the authority to assign amounts to be used for specific purposes.
5. Unassigned fund balance are the residual classification for the District's general fund and include all spendable amounts not contained in the other classifications.

When both restricted and unrestricted fund balances are available for use, it is the District's policy to use restricted fund balance first, then unrestricted fund balance. Furthermore, committed fund balances are reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

(Continued)

Webster Parish Fire Protection District No. 6  
 Cullen, Louisiana  
 Notes to Financial Statements  
 December 31, 2022  
 (Continued)

M. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities in the statement of net position. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

(2) Levied Taxes

The following is a summary of authorized and levied ad valorem taxes:

	Authorized Millage	Levied Millage	Expiration Date
Operating	11.92	11.75	2028
Debt service	5.00	5.00	2023

(3) Cash and Cash Equivalents

At December 31, 2022, the District had cash and cash equivalents, (book balances), totaling \$193,433 as detailed below.

Cash and Cash Equivalents

The District had cash and cash equivalents at December 31, 2022 (book balances) totaling \$193,433, of which \$85,584 is shown as restricted, in interest bearing demand deposits and demand deposit accounts. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

Credit Risk

Custodial credit risk is the risk that in the event of a bank or other depositing institution failure, the government's deposits may not be returned to it. As of December 31, 2022, all of the District's bank balances totaling \$197,061 were secured by federal deposit insurance.



Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Notes to Financial Statements  
December 31, 2022  
(Continued)

(4) Restricted Cash

The restricted cash at December 31, 2022 represents amounts collected by the District from the assessment of the ad valorem taxes dedicated to debt service, that were not expended as of December 31, 2022.

(5) Capital Assets

Capital asset activity for the year ended December 31, 2022, was as follows:

	Balance at Dec. 31, 2021	Additions	Deletions	Balance at Dec. 31, 2022
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 53,571	\$	\$	\$ 53,571
Total capital assets, not being depreciated at historical cost	53,571			53,571
Capital assets, being depreciated:				
Buildings and improvements	804,250			804,250
Machinery and equipment	332,434			332,434
Vehicles	665,935	55,400	(21,000)	700,335
Total capital assets, being depreciated at historical cost	1,802,619	55,400	(21,000)	1,837,019
Less accumulated depreciation:				
Buildings and improvements	(215,735)	(20,214)		(235,949)
Machinery and equipment	(332,081)	(176)		(332,257)
Vehicles	(400,707)	(52,983)	21,000	(432,690)
Total accumulated depreciation	(948,523)	(73,373)	21,000	(1,000,896)
Total capital assets being depreciated, net	854,096	(17,973)		836,123
Governmental activities capital assets, net	\$ 907,667	\$ (17,973)	\$	\$ 889,694

Depreciation expense for the year ended December 31, 2022, was \$73,373.

(6) Risk Management

The District purchases commercial insurance to provide workers compensation coverage and general liability and property insurance. There were no significant reductions in insurance coverage from the prior year.

(Continued)

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Notes to Financial Statements  
December 31, 2022  
(Continued)

(7) Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2022, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
General obligation bonds	\$ 171,000	\$	\$ 55,000	\$ 116,000	\$ 57,000
Finance purchases	272,163		34,134	238,029	35,502
	<u>\$ 443,163</u>	<u>\$</u>	<u>\$ 89,134</u>	<u>\$ 354,029</u>	<u>\$ 92,502</u>

General Obligation Bonds Series 2012

The series 2012 bonds were issued by District and purchased by a local bank. Original amount of the issue was \$600,000, due in annual installments of \$41,000 to \$59,000 from March, 2013 to March, 2024. Repayment of debt is to be made from the ad valorem tax assessment dedicated for debt service. Interest rate on the bonds is 2.79%.

Debt service requirements at December 31, 2022, were as follows:

Fiscal Year December 31,	Principal	Interest	Total
2023	\$ 57,000	\$ 2,441	\$ 59,441
2024	59,000	823	59,823
	<u>\$ 116,000</u>	<u>\$ 3,264</u>	<u>\$ 119,264</u>

Interest expense in the statement of activities on the general obligation bonds for the year ended December 31, 2022 was \$3,492.

(Continued)

Webster Parish Fire Protection District No. 6  
 Cullen, Louisiana  
 Notes to Financial Statements  
 December 31, 2022  
 (Continued)

Finance Purchase – Fire Truck

During 2014, the District entered into a \$414,524 equipment lease to finance a fire truck. The lease has an interest rate of 3.946% and matures on February 15, 2029. The debt will be repaid from funds legally available for such purposes by the District. The fire truck acquired through this finance purchase, as reported in the governmental activities on the statement of net position, is recorded at \$414,524, less accumulated depreciation of \$234,897, for a net book value of \$179,627 at December 31, 2022. Depreciation expense for 2022 was \$27,635. The lessor is reflected as a lienholder on the fire truck during the term of the lease.

Payments under this agreement are as follows:

Fiscal Year December 31,	Principal	Interest	Total
2023	\$ 28,328	\$ 8,814	\$ 37,142
2024	29,446	7,696	37,142
2025	30,607	6,535	37,142
2026	31,815	5,327	37,142
2027	33,071	4,071	37,142
2028-2029	70,107	4,177	74,284
	<u>\$ 223,374</u>	<u>\$ 36,620</u>	<u>\$ 259,994</u>

Interest expense in the statement of activities on this finance purchase for the year ended December 31, 2022 was \$8,949.

(Continued)

Webster Parish Fire Protection District No. 6  
 Cullen, Louisiana  
 Notes to Financial Statements  
 December 31, 2022  
 (Continued)

Finance Purchase – Command Vehicle

During 2022, the District entered into a \$35,302 equipment lease to finance a command vehicle. The lease has an interest rate of 4.25% and matures on April 5, 2024. The debt will be repaid from funds legally available for such purposes by the District. The vehicle acquired through this finance purchase, as reported in the governmental activities on the statement of net position, is recorded at \$35,302, less accumulated depreciation of \$21,181, for a net book value of \$14,121 at December 31, 2022. Depreciation expense for 2022 was \$7,060. The lessor is reflected as a lienholder on the vehicle during the term of the lease.

Payments under this agreement are as follows:

Fiscal Year December 31,	Principal	Interest	Total
2023	\$ 7,175	\$ 622	\$ 7,797
2024	7,480	317	7,797
	<u>\$ 14,655</u>	<u>\$ 939</u>	<u>\$ 15,594</u>

Interest expense in the statement of activities on this finance purchase for the year ended December 31, 2022 was \$653.

(8) Subsequent Events

Subsequent events have been evaluated through June 29, 2023, the date the financial statements were available to be issued.

(9) New Accounting Principle

In June, 2017 the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 87, *Leases*, which increased the usefulness of government's financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. The Statement establishes a single model for lease accounting based on fundamental principle that leases are financings of the right to use an underlying asset. The provisions of GASB Statement No. 87 are effective for fiscal years beginning after June 15, 2021. The District implemented this Statement in the current year, with no changes to the prior net position as a result of this implementation.

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Required Supplementary Information  
Budgetary Comparison Schedule  
Cash Basis  
General Fund  
For the Year Ended December 31, 2022

	Budgeted Amounts Original & Final	Actual	Variance with Final Budget Positive (Negative)
<b>Revenues</b>			
Ad valorem taxes	\$ 278,255	\$ 277,101	\$ (1,154)
Fire insurance rebate	10,500	18,077	7,577
Interest income	1,000	113	(887)
Insurance proceeds		56,400	56,400
Miscellaneous		4,952	4,952
<b>Total revenues</b>	<b>289,755</b>	<b>356,643</b>	<b>66,888</b>
<b>Expenditures</b>			
Current - fire protection	175,600	133,546	42,054
Capital outlay	5,000	55,400	(50,400)
Debt service	128,059	103,899	24,160
<b>Total expenditures</b>	<b>308,659</b>	<b>292,845</b>	<b>15,814</b>
Change in fund balance	(18,904)	63,798	82,702
Fund balance at beginning of year	129,635	129,635	
Fund balance at end of year	<b>\$ 110,731</b>	<b>\$ 193,433</b>	<b>\$ 82,702</b>

See independent accountants' review report

Webster Parish Fire Protection District No. 6  
 Cullen, Louisiana  
 Notes to Required Supplementary Information  
 December 31, 2022

The District's budget is adopted on a cash basis for all funds. There were no amendments to the 2022 budget. The budget comparison schedule included in the accompanying financial statements includes the original and amended budget. The schedule below reconciles excess (deficiency) of revenues and other sources over expenditures and other uses on the budget basis with GAAP basis:

	General Fund
Excess (deficiency) of revenues and other sources over expenditures and other uses (budget basis)	\$ 63,798
Adjustments:	
Expenditure accruals – net	( 1,294)
Excess of revenues and other sources over (under) expenditures and other uses (GAAP basis)	\$ 62,504

See independent accountants' review report

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Other Supplementary Information  
Schedule of Per Diem Paid Commissioners  
For the Year Ended December 31, 2022

PER DIEM AND OTHER PAID COMMISSIONERS

The following serve on the Board of Commissioners and were paid compensation for the following amounts:

James R. Dodson	\$	600
Lanny Moore		550
Lawrence Williams		450
Jane O'Dell		550
Leon Allison		<u>600</u>
	\$	<u>2,750</u>

See independent accountants' review report

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Other Supplementary Information  
Schedule of Compensation, Benefits, and Other Payments to Agency Head  
For the Year Ended December 31, 2022

**Agency Head:**

**Christopher "Kyle" Mosely, Fire Chief**

<b>PURPOSE</b>	<b>AMOUNT</b>
Reimbursement	\$ 1,100

See independent accountants' review report



# COOK & MOREHART

*Certified Public Accountants*

1215 HAWN AVENUE • SHREVEPORT, LOUISIANA 71107 • P.O. BOX 78240 • SHREVEPORT, LOUISIANA 71137-8240

TRAVIS H. MOREHART, CPA  
VICKIE D. CASE, CPA

TELEPHONE (318) 222-5415

FAX (318) 222-5441

STUART L. REEKS, CPA  
J. PRESTON DELAUNE, CPA

MEMBER  
AMERICAN INSTITUTE  
CERTIFIED PUBLIC ACCOUNTANTS

SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC ACCOUNTANTS

## Independent Accountants' Report On Applying Agreed-Upon Procedures

The Board of Commissioners  
Webster Parish Fire Protection District No. 6  
and the Louisiana Legislative Auditor

We have performed the procedures enumerated below on the Webster Parish Fire Protection District No. 6's (the District) compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the year ended December 31, 2022, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The District's management is responsible for its financial records and compliance with applicable laws and regulations.

The District has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the District's compliance with the laws and regulations contained in the accompanying Louisiana Attestation Questionnaire during the year ended December 31, 2022. Additionally, the Louisiana Legislative Auditor has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

### *Public Bid Law*

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$60,000, or public works exceeding \$250,000. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 38:2211-2296 (the public bid law) and report whether the expenditures were made in accordance with these laws.

There were no expenditures made during the year ended December 31, 2022 exceeding \$60,000 for materials and supplies or \$250,000 for public works subject to the public bid law.

### *Code of Ethics for Public Officials and Public Employees*

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the ethics law).

The District provided us with the required list.

3. Obtain a list of all employees paid during the fiscal year.

The District provided us with the required list.

4. Report whether any employees names appear on both lists obtained in procedures 2 and 3.

None of the employees included on the list of employees provided by the District [agreed-upon procedure (3)] appeared on the list provided by the District in agreed-upon procedure (2).

5. Obtain a list of disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

The District provided the listings. No vendors appeared on both lists.

#### *Budgeting*

6. Obtain a copy of the legally adopted budget and all amendments.

The District provided us with a copy of the original budget. There were no amendments.

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book and report whether there are any exceptions.

The adoption of the original budget for 2022 was done on December 14, 2021.

There were no budget amendments during 2022.

We traced the budget adoption to the minutes of that meeting.

No exceptions noted.

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenues fail to meet budgeted revenues by 5% or more or whether actual expenditures exceed budgeted amounts by 5% or more.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues and expenditures for the year did not exceed budgeted amounts by more than 5%.

#### *Accounting and Reporting*

9. Obtain the list of all disbursements made during the fiscal year. Randomly select 6 disbursements and obtain documentation from management for those disbursements. Compare the selected disbursements to the supporting documentation, and:

- (a) report whether the six disbursements agree to the amount and payee in the supporting documentation.

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) report whether the six disbursements are coded to the correct fund and general ledger account;

All six disbursements were properly coded to the correct fund and general ledger account.

- (c) report whether the six disbursements were approved in accordance with management's policies and procedures.

Inspection of documentation supporting each of the six selected disbursements indicated the six disbursements were approved in accordance with management's policies and procedures.

#### *Meetings*

10. Obtain evidence from management indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:11 through 42:28 (the open meetings law); and report whether there are any exceptions.

The District posted its meetings and agendas as required by LSA-RS 42:11 through 42:28 (the open meetings law).

#### *Debt*

11. Obtain bank deposits for the fiscal year, and scan the deposit slips in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of all bank deposit slips for the fiscal year and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

#### *Advances and Bonuses*

12. Obtain the list of payroll disbursements and meeting minutes of the governing board. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

A reading of the minutes and inspection of payroll disbursements of the District for the year ended December 31, 2022 indicated no instances which would indicate payments to employees which would constitute bonuses, advances, or gifts.

#### *State Audit Law*

13. Report whether the District provided for a timely report in accordance with R.S. 24:513.

The District provided for a timely report in accordance with R.S. 24:513.

14. Inquire of management and report whether the District entered into any contracts that utilized state funds defined in R.S. 39:72.1 A (2); and that were subject to the public bid law (R.S. 38:2211. et seq.), while the District was not in compliance with R.S. 24:513 (the audit law).

Inquired of management and no contracts utilizing state funds were entered into.

#### *Prior Comments and Recommendations*

15. Obtain and report management's representation as to whether any prior year suggestions, recommendations, and/or comments have been resolved.

There were no findings for the year ended December 31, 2021.

We were engaged by the District to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.



Cook & Morehart  
Certified Public Accountants  
June 29, 2023

Webster Parish Fire Protection District No. 6  
Cullen, Louisiana  
Summary Schedule of Prior Year Findings  
December 31, 2022

There were no findings for the prior year review for the year ended December 31, 2021.

Summary Schedule of Current Year Findings  
December 31, 2022

There were no findings for the current year review for the year ended December 31, 2022.

LOUISIANA ATTESTATION QUESTIONNAIRE  
(For Attestation Engagements of Governmental Agencies)

2-14-23 (Date Transmitted)  
Cook + Morehart, CPAs (CPA Firm Name)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(CPA Firm Address)  
(City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of 12-31-22 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

**Public Bid Law**

It is true that we have complied with the state procurement code (R.S. 39:1551 – 39:1755); the public bid law (R.S. 38:2211-2296), and, where applicable, the regulations of the Division of Administration and the State Purchasing Office.

Yes  No  N/A

**Code of Ethics for Public Officials and Public Employees**

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes  No  N/A

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes  No  N/A

**Budgeting**

We have complied with the state budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15), R.S. 39:33, or the budget requirements of R.S. 39:1331-1342, as applicable.

Yes  No  N/A

**Accounting and Reporting**

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36

Yes  No  N/A

We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable

Yes  No  N/A

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes  No  N/A

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes  No  N/A

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes  No  N/A

We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed, the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements

Yes  No [ ] N/A [ ]

**Meetings**

We have complied with the provisions of the Open Meetings Law, provided in R.S. 42:11 through 42:28.

Yes  No [ ] N/A [ ]

**Debt**

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410 60-1410.65.

Yes  No [ ] N/A [ ]

**Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes  No [ ] N/A [ ]

**Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments

Yes  No [ ] N/A [ ]

**General**

We acknowledge that we are responsible for the Agency's compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes  No [ ] N/A [ ]

We acknowledge that we are responsible for determining that that the procedures performed are appropriate for the purposes of this engagement.

Yes  No [ ] N/A [ ]

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes  No [ ] N/A [ ]

We have provided you with all relevant information and access under the terms of our agreement.

Yes  No [ ] N/A [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes  No [ ] N/A [ ]

We are not aware of any material misstatements in the information we have provided to you.

Yes  No [ ] N/A [ ]

We have disclosed to you any communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others concerning noncompliance with the foregoing laws and regulations, including communications received during the period under examination; and will disclose

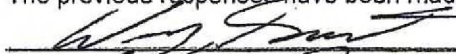
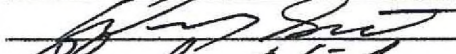

to you any such communication received between the end of the period under examination and the date of your report.

Yes [] No [ ] N/A [ ]

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies all known noncompliance and other events subsequent to the date of this representation and the date of your report that could have a material effect on our compliance with laws and regulations and the internal controls with such laws and regulations, or would require adjustment or modification to the results of the agreed-upon procedures.

Yes [] No [ ] N/A [ ]

The previous responses have been made to the best of our belief and knowledge.

	Secretary	<u>2/14/2023</u>	Date
	Treasurer	<u>2/14/2023</u>	Date
	President	<u>2/14/2023</u>	Date