

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
PINE, LOUISIANA**

**COMPONENT UNIT FINANCIAL STATEMENTS**

**FOR THE YEAR**

**ENDED DECEMBER 31, 2019**

**WITH SUPPLEMENTAL INFORMATION SCHEDULES**

*Minda B. Raybourn*  
*Certified Public Accountant*  
*Limited Liability Company*  
820 11<sup>TH</sup> AVENUE  
FRANKLINTON, LOUISIANA 70438

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana**

**Component Unit Financial Statements  
As of and for the Year Ended December 31, 2019  
With Supplemental Information Schedules**

C O N T E N T S

	<u>STATEMENT</u>	<u>Page No.</u>
ACCOUNTANT'S COMPILATION REPORT		3
MANAGEMENT'S DISCUSSION AND ANALYSIS		4
FINANCIAL STATEMENTS		
GOVERNMENT - WIDE STATEMENTS :		
STATEMENT OF NET POSITION	A	14
STATEMENT OF ACTIVITIES	B	15
GOVERNMENT - FUNDS STATEMENTS :		
BALANCE SHEET	C	17
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE	D	18
NOTES TO FINANCIAL STATEMENTS		19
SUPPLEMENTAL INFORMATION		
	<u>SCHEDULE</u>	
BUDGETARY COMPARISON SCHEDULE-GENERAL FUND AND DEBT SERVICE	I	31
SCHEDULE OF COMPENSATION PAID TO BOARD MEMBERS	II	33
SCHEDULE OF COMPENSATION, BENEFITS & OTHER	III	34

# Minda B. Raybourn

*Certified Public Accountant*

*Limited Liability Company*

820 11<sup>TH</sup> AVENUE  
FRANKLINTON, LOUISIANA 70438  
(985) 839-4413  
FAX (985) 839-4402

MEMBER  
A.I.C.P.A.

MEMBER  
L.C.P.A.

Board of Commissioners  
Washington Parish Fire  
Protection District No. 4  
Pine, Louisiana

Management is responsible for the accompanying financial statements of the governmental activities of the Washington Parish Fire Protection District No. 4, a component unit of the Washington Parish Government, as of and for the year ended December 31, 2019, and related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 2 through 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the representation of management. This information was subject to our compilation engagement; however, I have not audited or reviewed the required supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such information.

The supplementary information contained in the Other-Supplemental Information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information has been compiled from information that is the representation of management. I have not audited or reviewed the supplementary information and, accordingly, do not express an opinion or provide any assurance on such supplementary information.

I am not independent with respect to Washington Parish Fire Protection District No. 4.

*Minda Raybourn*

Minda B. Raybourn  
Certified Public Accountant  
Franklinton, Louisiana  
August 10, 2020

## Management's Discussion and Analysis

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**

**Management's Discussion and Analysis**

WASHINGTON PARISH FIRE PROTECTION DISTRICT No. 4 is pleased to present its Annual Financial Report developed in compliance with Governmental Accounting Standard Board Statement No. 34, Basic Financial Statements - Management's Discussion and Analysis – For State and Local Governments (hereinafter referred to as GASB 34) and related standards.

The Management's Discussion and Analysis (MD&A) is designed to:

1. assist the reader in focusing on significant financial issues,
2. provide an overview of the District's financial activities,
3. identify changes in the District's overall financial position and results of operations and assist the user in determining whether the financial position has improved or deteriorated as a result of the year's operations,
4. identify any significant variations from the original, amended, and final budget amounts and include any currently known reasons for those variations that are expected to have a significant effect on future services or liquidity, and
5. identify individual fund issues or concerns.

The information contained within this MD&A should be considered only as part of a whole. The reader of this statement should take time to read and evaluate all sections of this report, including the footnotes and other Required Supplemental Information (RSI) that are provided in addition to this MD&A.

**Overview of Annual Financial Report**

Management's Discussion and Analysis (MD&A) serves as an introduction to the basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government –wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to private-sector business. These financial statements are presented using the accrual basis of accounting method.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**

**Management's Discussion and Analysis**

The Statement of Net Position presents information on all of the District's assets and liabilities, with difference between the two reported as net position. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

The Statement of Net Position and The Statement of Activities display information about the District as a whole. These statements distinguish between those activities of the District that are governmental and those that are considered business type activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The modified accrual basis of accounting is used by the governmental funds.

**Notes to financial statements.** The notes to the financial statements provide required disclosure essential to the understanding of the financial statements. The notes present information about the District's accounting policies, significant account balances and activities, commitments, contingencies, and subsequent events, if any. Supplementary information includes a comparative budget schedule.

**Financial Highlights**

- At December 31, 2019, the District recorded total net position (assets less liabilities) of \$679,481. The District had unrestricted net position available for current activities in the amount of \$281,998. The District has restricted assets of \$30,100 for debt payments and net position invested in capital assets, net of related debt of \$367,383.
- The most significant continuing revenue source was ad valorem taxes of \$157,471 which is 72% of total revenues.
- Expenditures for the year were \$196,280. This is an increase of \$50,880 from December 2018 expenses of \$145,400. This is due to an increase in supplies and repairs and maintenance.
- The District's long-term debt at December 31, 2019, is \$55,000 as compared to long-term debt at December 31, 2018, was \$105,000. The decrease is due to regular payments of principal of \$50,000.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana

**Management's Discussion and Analysis**

**Financial Analysis**

**Statement of Net Position**

Included below is a condensed Statement of Net Position for the District. The condensed format allows the reader to view the overall financial position of the District. An explanation of the components of this statement is included immediately following the table.

	December 31, 2018	December 31, 2019	Dollar Change	Percent Change
<b>Assets:</b>				
Current And Other Assets	\$ 386,785	\$ 368,204	\$ (18,581)	-4.80%
Capital Assets	401,869	422,383	20,514	5.10%
<b>Total Assets</b>	<b>788,654</b>	<b>790,587</b>	<b>1,933</b>	<b>0.25%</b>
<b>Liabilities</b>				
Current Liabilities	60,393	55,788	(4,605)	-7.63%
Long Term Liabilities	55,000	-	(55,000)	-100.00%
<b>Total Liabilities</b>	<b>115,393</b>	<b>55,788</b>	<b>(59,605)</b>	<b>-51.65%</b>
<b>Deferred Inflows of Resources</b>	<b>16,627</b>	<b>55,318</b>	<b>38,691</b>	<b>(16,627)</b>
<b>Net Position</b>				
Invested in Capital Assets, Net	296,869	367,383	70,514	23.75%
Restricted for Debt Service	46,521	30,100	(16,421)	-35.30%
Unrestricted	313,243	281,998	(31,245)	-9.97%
<b>Total Net Position</b>	<b>\$ 656,633</b>	<b>\$ 679,481</b>	<b>\$ 22,848</b>	<b>3.48%</b>

See page 14 for more detailed Statement of Net Position for the District.

**Government-Wide Review of Condensed Statement of Net Position**

The composition of net position and the change in net position over time serves as a useful indicator of a government's financial condition. The District's assets at fiscal year-end exceed liabilities by \$679,481 of net position.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana

**Management's Discussion and Analysis**

The Unrestricted Assets totaled \$281,998 or 42% of net position. These assets are available to meet the ongoing needs of the District.

The category Invested in Capital Assets, Net of Related Debt, totaled \$367,383 or 54% of net position. This category reflects the total invested in assets (land, building, equipment, etc.) net of any related debt used to acquire capital assets. These capital assets are used to provide service to citizens and do not represent assets available for future spending.

The Restricted Assets totaled \$30,100 or 4% represents assets that are to be used for debt service requirements.

At the end of the current fiscal year, the District was able to report positive balances in all categories of net position for the government as a whole, as well as for separate governmental activities.

**Condensed Statement of Activities**

	December 31, 2018	December 31, 2019	Dollar Change	Percent Change
Program Expenses				
Public Safety	\$ 145,400	\$ 196,280	\$ 50,880	34.99%
General Revenues				
Ad valorem Taxes	166,069	157,471	(8,598)	-5.18%
Other Revenues	33,817	61,657	27,840	82.33%
Total Revenues	199,886	219,128	19,242	9.63%
Change in Net Position	54,486	22,848	(31,638)	-58.07%
Net Position, Beginning of Year	602,147	656,633	54,486	9.05%
Net Position, End of Year	656,633	679,481	22,848	3.48%

See page 15 for more detailed Statement of Net Activities for the District.

Significant categories of the Statement of Activities are noted below:

- Ad valorem taxes are the primary source of revenue totaling \$157,471 for the fiscal year ending December 31, 2019, at 72% of total revenue.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**

**Management's Discussion and Analysis**

- The major expenditure within the Statement of Activities is depreciation of \$39,924 (20% of total expenditures), insurance of \$25,497 (13%), supplies of \$31,026 (16%), and repairs and maintenance of \$57,170 (29%).
  
- See page 15 for more detail on The Statement of Activities.

**Analysis of Fund Financial Statements**

**Governmental Funds**

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the year.

As of December 31, 2019, the District's governmental funds reported a combined ending fund balance of \$312,098 a decrease of \$47,675 in comparison with the prior year. Approximately 76% of this total (\$235,797) constitutes unassigned fund balance, which is available for spending at the District's discretion. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it is already restricted for debt service (\$71,191) and nonspendable for prepaid expenditures (\$5,110).

**Budgetary Highlight**

The District does not have a formal policy on adopting a budget. The budget for year ending December 31, 2019 was adopted at the District's December 2018 regular meeting. The budget was amended at the District's regular meeting in December 2019. All appropriations lapse at year-end. The District was in compliance with the Local Government Budget Act.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Management's Discussion and Analysis**

**Budget vs. Actual – Fiscal Year End December 31, 2019**

	Amended Budget	Actual	Variance
<b>REVENUES:</b>			
Ad valorem taxes	\$ 113,000	\$ 118,078	\$ 5,078
State revenue sharing	10,000	13,884	3,884
Insurance rebate	15,000	15,556	556
Insurance settlement	21,000	21,376	376
Gain on disposal of asset	-	1,000	1,000
Interest earned	5	7	2
Other	11,000	10,606	(394)
Total Revenues	170,005	180,507	10,502
<b>EXPENDITURES:</b>			
Advertising	160	162	(2)
Capital Outlay	63,000	61,223	1,777
Computer and Internet	1,100	1,044	56
Community outreach	3,400	3,354	46
Dispatch	275	274	1
Dues and Subscriptions	700	691	9
Fuel, gas, and oil	6,500	6,719	(219)
Insurance	26,000	25,497	503
Legal and Professional	5,450	5,450	-
Miscellaneous	100	494	(394)
Office Expense	1,000	600	400
Pension Deduction	4,000	4,369	(369)
Repairs and Maintenance	46,700	57,170	(10,470)
Station Upkeep	2,400	2,481	(81)
Supplies	39,000	31,026	7,974
Telephone	1,400	1,574	(174)
Training	1,400	1,360	40
Travel	-	1,605	(1,605)
Uniforms	300	1,967	(1,667)
Utilities	5,500	4,717	783
Total expenditures	208,385	211,777	(3,392)
Revenues over (under) expenditures	(38,380)	(31,270)	7,110
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In/Out	-	-	-
<b>NET CHANGE IN FUND BALANCE</b>	(38,380)	(31,270)	(7,110)
<b>NET POSITION, JANUARY 1, 2019</b>	272,177	272,177	-
<b>NET POSITION, DECEMBER 31, 2019</b>	\$ 233,797	\$ 240,907	\$ 7,110

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana

**Management's Discussion and Analysis**

**Capital Assets**

At the end of the fiscal year December 31, 2019, the District had \$422,383 (net of accumulated depreciation) recorded in capital assets. Capital outlays are recorded as expenditures of the General Fund and as assets in the government-wide financial statement. Depreciation is recorded on general fixed assets on a government-wide basis using the straight-line method and the following estimated useful life:

Fire Stations	40 years
Fire Trucks and Other Truck	5-20 years
Equipment	3-10 years

Fixed assets are valued at historical cost or estimated historical cost if actual cost was not available. Donated assets are valued at fair market value on the date donated. The cost of all assets acquired prior to 1989 have been valued using estimated historical cost.

Capital asset activity for the year ended December 31, 2019:

	12/31/2018	12/31/2019	Dollar Change	%
Land	\$ 23,280	\$ 23,280	\$ -	0.00%
Fire Trucks	676,892	726,397	49,505	7.31%
Fire Station	200,731	206,609	5,878	2.93%
Fire Equipment	334,553	338,703	4,150	1.24%
Subtotal	1,212,177	1,271,710	59,533	4.91%
Less Accumulated Depreciation	(833,499)	(872,607)	39,108	4.69%
Depreciated Assets	378,678	399,103	20,425	5.39%
Total Capital Assets	\$ 401,958	\$ 422,383	\$ 20,425	5.08%

Depreciation expense was recorded for \$39,924. The District purchased a 2008 Ford F550 truck for \$49,505, a computer for \$1,650, a camera system for \$2,500 and various station improvements for \$7,568. The District sold roll up doors for \$1,000 for a net gain of \$225.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana

**Management's Discussion and Analysis**

**Long-Term Debt Activity**

Long-term obligations are reported in the government-wide statement. In previous years under governmental funds, the Fire District reported long-term debt in the debt service fund.

A schedule of changes in the long-term debt obligation for the District during 2019, as follows:

	Balance 1/1/2019	Additions	Deductions	Balance 12/31/2019
Obligation Bonds	\$ 105,000		\$ 50,000	\$ 55,000

**Future Economic Plans**

The Washington Parish Fire Protection District's management approach is conservative. The Board of Commissioners actively monitor revenues and expenses and evaluate the costs of proposed expansion projects.

BASIC FINANCIAL STATEMENTS  
GOVERNMENT-WIDE FINANCIAL STATEMENTS

## STATEMENT A

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4  
 WASHINGTON PARISH GOVERNMENT  
 Pine, Louisiana  
 Statement of Net Position  
 December 31, 2019

	Governmental Activities
<b>ASSETS:</b>	
Cash and cash equivalents	\$ 165,933
Receivables - property tax	167,061
Prepaid expenses	5,110
Restricted Cash	30,100
Total assets and Other debits	368,204
Capital assets	
Land	23,280
Building , fire trucks, and equipment	1,271,709
Less accumulated depreciation	(872,606)
Total Capital Assets	422,383
Total Assets	790,587
<b>LIABILITIES:</b>	
Accounts Payable	788
Pension deduction	-
Long-term debt due in one year	55,000
Long-term debt due more than one year	-
Total Liabilities	55,788
<b>DEFERRED INFLOWS</b>	
Property Taxes	55,318
Total Deferred Inflows of Resources	55,318
<b>Net Position</b>	
Invested in capital assets, net of related debt	367,383
Restricted for Debt	30,100
Unrestricted	281,998
Total Net Position	\$ 679,481

See accountant's compilation report and accompanying notes to the financial statements.

## STATEMENT B

WASHINGTON PARISH FIRE PROTECTION DISTRICT #4  
 WASHINGTON PARISH GOVERNMENT  
 Pine, Louisiana  
 STATEMENT OF ACTIVITIES  
 For the Year Ended December 31, 2019

## EXPENSES:

Administration Expense-Bonds	\$ 350
Advertising	162
Bank Service Charges	30
Computer and Internet	1,044
Community outreach	3,354
Depreciation Expense	39,924
Dispatch	274
Dues and Subscriptions	691
Fuel, gas, and oil	6,719
Insurance	25,497
Interest Expense	3,950
Legal and Professional	5,450
Miscellaneous	494
Office Expense	600
Pension Deduction	5,841
Repairs and Maintenance	57,170
Station Upkeep	2,481
Supplies	31,026
Telephone	1,574
Travel	1,605
Training	1,360
Uniforms	1,967
Utilities	4,717
Total Program Expenses	<u>196,280</u>

## PROGRAM REVENUES:

Ad valorem taxes	157,471
Insurance rebates	15,556
State revenue sharing	13,884
Insurance settlement	21,376
Other income	10,606
Gain on disposal of asset	225
Interest earned	10
Net Program Revenues	<u>219,128</u>
Change in Net Position	22,848
Beginning Net Position, January 1, 2019	<u>656,633</u>
Ending Net Position, December 31, 2019	<u>\$ 679,481</u>

See accountant's compilation report and accompanying notes to the financial statements.

BASIC FINANCIAL STATEMENTS  
FUND FINANCIAL STATEMENTS

## STATEMENT C

WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4  
 WASHINGTON PARISH GOVERNMENT  
 Pine, Louisiana  
 Balance Sheet  
 Governmental Funds  
 December 31, 2019

	General Fund	Debt Service Fund	Total Governmental Funds
	<u>          </u>	<u>          </u>	<u>          </u>
<b>ASSETS AND OTHER DEBITS</b>			
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 165,933	\$ 30,100	\$ 196,033
Receivables - property tax	124,969	42,092	167,061
Prepaid expenses	5,110	-	5,110
Due from other funds		12,937	12,937
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<u><u>\$ 296,012</u></u>	<u><u>\$ 85,129</u></u>	<u><u>\$ 381,141</u></u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES:</b>			
Accounts payable	788	-	788
Pension deduction	-	-	-
Due to other funds	12,937	-	12,937
<b>Total Liabilities</b>	<u><u>13,725</u></u>	<u><u>-</u></u>	<u><u>13,725</u></u>
<b>DEFERRED INFLOWS</b>			
Property Taxes	41,380	13,938	55,318
<b>Total Deferred Inflows of Resources</b>	<u><u>41,380</u></u>	<u><u>13,938</u></u>	<u><u>55,318</u></u>
<b>FUND BALANCE</b>			
Restricted Fund Balance	-	71,191	71,191
Nonspendable Fund Balance	5,110	-	5,110
Unassigned Fund Balance	235,797	-	235,797
<b>Total Fund Balances</b>	<u><u>240,907</u></u>	<u><u>71,191</u></u>	<u><u>312,098</u></u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u><u>\$ 296,012</u></u>	<u><u>\$ 85,129</u></u>	<u><u>\$ 381,141</u></u>
<b>Reconciliation</b>			
Total governmental fund balance			312,098
Capital assets net of depreciation			422,383
Total bond debt			<u>(55,000)</u>
<b>Net Position of Governmental Activities (Statement A)</b>			<u><u>679,481</u></u>

See accountant's compilation report and accompanying notes to the financial statements.

SCHEDULE D

WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana  
Statement of Revenues, Expenditures  
and Changes in Fund Balance  
GOVERNMENTAL FUNDS  
For the Year Ended December 31, 2019

	General	Debt Service	Total
<b>REVENUES:</b>			
Ad valorem taxes	\$ 118,078	\$ 39,393	\$ 157,471
State revenue sharing	13,884	-	13,884
Insurance rebate	15,556	-	15,556
Insurance settlement	21,376	-	21,376
Gain on disposal of asset	1,000	-	1,000
Interest earned	7	3	10
Other	10,606	-	10,606
Total Revenues	<u>180,507</u>	<u>39,396</u>	<u>219,903</u>
<b>EXPENDITURES:</b>			
Bank Service Charges	-	30	30
Capital Outlay	61,223	-	61,223
Computer and Internet	1,044	-	1,044
Community outreach	3,354	-	3,354
Dispatch	274	-	274
Dues and Subscriptions	691	-	691
Fuel, gas, and oil	6,719	-	6,719
Insurance	25,497	-	25,497
Legal and Professional	5,450	-	5,450
Miscellaneous	494	-	494
Office Expense	600	-	600
Pension Deduction	4,369	1,471	5,840
Repairs and Maintenance	57,170	-	57,170
Station Upkeep	2,481	-	2,481
Supplies	31,026	-	31,026
Telephone	1,574	-	1,574
Training	1,360	-	1,360
Travel	1,605	-	1,605
Uniforms	1,967	-	1,967
Utilities	4,717	-	4,717
<b>Debt service:</b>			
Principal retirement	-	50,000	50,000
Interest	-	3,950	3,950
Admonitive Fees	-	350	350
Total expenditures	<u>211,777</u>	<u>55,801</u>	<u>267,578</u>
Revenues over (under) expenditures	(31,270)	(16,405)	(47,675)
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In/Out	-	-	-
<b>NET CHANGE IN FUND BALANCE</b>	<b>(31,270)</b>	<b>(16,405)</b>	<b>(47,675)</b>
FUND BALANCE, JANUARY 1, 2019	<u>272,177</u>	<u>87,596</u>	<u>359,773</u>
FUND BALANCE, DECEMBER 31, 2019	<u>\$ 240,907</u>	<u>\$ 71,191</u>	<u>\$ 312,098</u>
<b>Reconciliation</b>			
Change in fund balance			(47,675)
Capital purchases			61,223
Principal retirement			50,000
Gain on disposal of assets			(776)
Depreciation expense			<u>(39,924)</u>
Change in Net Position of Governmental Activities)			<u>22,848</u>

See accountant's compilation report and accompanying notes to the financial statements.

## NOTES TO FINANCIAL STATEMENTS

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2019**

**NOTE 1-DESCRIPTION OF COMPONENT UNIT AND REPORTING ENTITY**

**DESCRIPTION OF COMPONENT UNIT**

The Fire Protection District No. 4, of Washington Parish, was created under the Louisiana Revised Statute 40:1496.12D. The District shall constitute a public corporation and as such shall have all the powers of public corporations, including perpetual existence and the right and power to incur debt and contract obligations, to sue and be sued, and to have a corporate seal. The District shall also be authorized to do and perform all acts in its corporate capacity and in its name, necessary and proper, for the purposes of acquiring, maintaining and operating buildings, machinery, equipment, water tanks, water hydrants, water lines, and such other things as might be necessary or proper for effective fire prevention and control as considered necessary by the parish governing body of the District for the protection of the property within the limits of the District against fire.

The governing body of the parish shall appoint a five-member board that shall perform all duties, functions, and powers responsible for the operation and maintenance of the District. All funds of the District shall be administered by the board of commissioners. The board of commissioners may be paid a per diem of fifty dollars for attending meetings of the board, and may be reimbursed any expenses incurred in performing the duties imposed upon them.

The District encompasses approximately 100 square miles in a portion of Wards 5, 7, and 8 of Washington Parish. It serves approximately 3,500 people and several small businesses living and operating in this District. It operates three firehouses in Pine, Thomas, and Stateline, Louisiana, with a volunteer staff of fire fighters.

**REPORTING ENTITY**

As the governing authority of the parish, for reporting purposes, the Washington Parish Government is the financial reporting entity for Washington Parish. The financial reporting entity consists of (a) the primary government, parish council, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Washington Parish Government for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criterion includes:

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2019**

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the Parish Council to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Parish Council.
2. Organizations for which the Parish Council does not appoint a voting majority but are fiscally dependent on the Parish Council.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the Parish Council appoints a voting majority of the District's governing board and the Parish Council has the ability to impose its will on the District, the District was determined to be a component unit of the Washington Parish Government, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the parish government, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

**NOTE 2-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the District have been prepared in conformity with generally accepted accounting principles of the United State of America (GAAP) as applied to government units.

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**A. BASIS OF PRESENTATION**

**Fund Financial Statements**

During the year, the District segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2019**

**B. FUND ACCOUNTING**

The District uses funds to maintain its financial records during the year. A fund is a separate accounting entity with a self-balancing set of accounts.

Funds of the District are classified as governmental funds. Governmental funds account for the District's general activities, including the collection and disbursements of specific or legally restricted monies. Governmental funds of the District include:

- a. General Fund – the general operating fund of the District accounts for all financial resources except those required to be accounted for in other funds.
- b. Debt Service Fund – the debt service fund of the District accounts for the payment of principal and interest of liabilities of long-term debt.

**C. BASIS OF ACCOUNTING**

The accompanying financial statements of the Washington Parish Fire Protection District No. 4 have been prepared in conformity with generally accepted accounting principles of the United States of America (GAAP) as applied to government units. The accompanying financial statements have been prepared in conformity with GASB-34, *Basic Financial Statements, Management's Discussion and Analysis, for State and Local Governments*. Under GASB-34, a statement of net assets and statement of activities are prepared which are presented on the accrual basis of accounting. The significant differences are capital outlay is reported as an asset and depreciated in the government-wide statement. Also, long term obligations are recorded as liabilities. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, effective for financial statement periods ending after December 15, 2012, provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related disclosures. Concepts Statement No. 4, *Elements of Financial Statements*, introduced and defined *Deferred Outflows of Resources* as a consumption of net assets by the government that is applicable to a future reporting period, and *Deferred Inflows of Resources* as an acquisition of net assets by the government that is applicable to a future reporting period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statement elements, which are distinct from assets and liabilities. GASB Concepts Statement 4 identifies net position as the residual of all other elements presented in a statement of financial position. This Statement amends the net asset reporting requirements in Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2019**

The modified accrual basis of accounting is used by the governmental funds. The accounting and financial reporting treatment, applied to a fund is determined by its measurement focus. Governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. Effective for financial statements issued after June 30, 2000, GASB Statement 33, *Accounting and Financial reporting for Non-exchange Transactions*, defines a non-exchange transaction as a transaction whereby the government gives or receives value without directly receiving or giving equal value in return. Property taxes are imposed non-exchange revenues which result from assessments imposed on nongovernmental entities including individuals. Assets should be recognized when the government has an enforceable lien or legal claim to the resources, or the resources are received, whichever occurs first. Property tax revenues are recognized in the period when the District has a legal claim to the resources. However, for revenue to be recognized under the modified accrual basis, the measurable and available criteria must also be met. Governmental funds use the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized in the accounting period they become available and measurable. Donations, fund raising net revenues and state revenue sharing are recorded when received. Ad valorem taxes become a lien against the assessed property on assessment date or levy date. Property taxes collected by the taxing authority, but not remitted to the District at year-end, are accrued in revenue and included in property tax receivable.

Expenditures

Expenditures are recognized in the accounting period when the fund liability is incurred.

**D. BUDGETS**

The District does not have a formal policy on adopting a budget. The budget for year ending December 31, 2019 was adopted at the District's December 2018 regular meeting. The budget was amended at the District's regular meeting in December 2019. All appropriations lapse at year-end. The District was in compliance with the Local Government Budget Act.

**E. ENCUMBRANCES**

The District does not use encumbrance accounting.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2019**

**F. CASH AND CASH EQUIVALENTS**

Cash includes amounts in demand deposits and interest-bearing demand deposits. Under state law, the District may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

**G. PREPAID ITEMS**

The District uses the allocation method of recording prepaid expenses.

**H. CAPITAL ASSETS**

Capital assets are recorded as expenditures at the time purchased or constructed. No depreciation has been provided on general capital assets. All capital assets are valued at historical cost or estimated historical cost. Donated assets are valued at fair market value on the date donated. The costs of all assets acquired prior to 1989 have been valued using estimated historical cost.

**I. LONG-TERM OBLIGATIONS**

Long-term obligations expected to be financed from governmental funds are reported in the debt service fund.

**J. NET POSITION**

GASB Statement No. 34, *Basic Financial Statements, Management's Discussion and Analysis, for State and Local Governments*, required reclassification of net assets into three separate components. GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, revised the terminology by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets. GASB Statement No. 63 requires the following components of net position:

- Invested in capital assets, net of related debt – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or indebtedness attributable to acquisition, construction, or improvement of those assets. If there are significant unspent proceeds at year-end, the portion of the debt attributable to unspent proceeds is not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net asset calculation as unspent proceeds.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
**Pine, Louisiana**  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2019**

- **Restricted** – This component of net position consists of constraints placed on the asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or law or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted** – This component of net position consists of net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

**K. GOVERNMENTAL FUND BALANCE**

In the fund financial statements, governmental fund equity is classified as fund balance. Governmental funds are classified as follows:

- **Nonspendable** -These are amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- **Restricted** -These are amounts that can be spent only for specific purpose because of constitutional provisions, enabling legislation, or externally imposed constraints by creditors, grantor, contributors or the laws or regulations of other governments.
- **Committed** -These are amounts that can be used for specific purpose determined by a formal decision by the Board Members, which are the highest level of decision-making authority for the District.
- **Assigned** -These are amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purpose.
- **Unassigned** -These are all other spendable amounts.

**NOTE 3 - LEVIED TAXES**

On April 19, 1995, the District passed a proposal for a 15 mills property tax assessment upon the property owners of the District, subject to homestead exemption. The tax is for a period of 10 years commencing in the year 1996 for the purpose of maintaining and operating the District's fire protection facilities, for purchasing fire trucks and other firefighting equipment and paying the cost of obtaining water for fire protection service. On April 5, 2014, the voters of the District renewed the 15-mill property tax for another 10 years starting with 2014 and ending with 2024. For the period covered by these financial statements, the millage was set at 15.29 mills.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2019**

On April 24, 2005 the District passed a proposal for a 14.5 mills property tax assessment upon property owners of the District, subject to homestead exemption. The tax is for a period of 15 years commencing in the year 2005 for the purpose of acquiring, constructing, improving, maintaining, and /or operating fire protection facilities, vehicles, and equipment, including both moveable and immoveable property, to provide fire protection service for District No. 4. For the period covered by these financial statements, the millage was set at 5.150 mills.

The pension deductions are amounts that are withheld from the tax revenues per state statute and disbursed to various retirement systems.

2019 Assessed Property value	\$ 15,242,910	
Exemptions	<u>(7,069,718)</u>	
Taxable Value	<u>\$ 8,173,192</u>	
	General Fund	General Fund
	15.29 Mills	5.150 Mills
Tax Revenues	<u>\$ 124,969</u>	<u>\$ 42,092</u>
Net Assessment	<u>\$ 124,969</u>	<u>\$ 42,092</u>

**NOTE 4 - CASH AND CASH EQUIVALENTS**

At December 31, 2019, the District has cash and cash equivalents totaling \$196,033 as follows:

Non-interest bearing demand deposits	\$ 88,169
Interest bearing demand deposits	<u>107,864</u>
Total cash and cash equivalents	<u>\$ 196,033</u>

These deposits are stated at cost, which approximates market. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are to be held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At December 31, 2019, the District had \$196,033 in deposits (collected bank balances). These deposits were secured from risk by \$250,000 of federal deposit insurance.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
For the Year Ended December 31, 2019

**NOTE 5 - RECEIVABLES**

The following is a summary of receivables at December 31, 2019:

Class of Receivable	General Fund	Debt Service	Total
Ad Valorem Taxes	\$ 124,969	\$ 42,092	\$ 167,061

**NOTE 6 – INTERFUND RECEIVABLES AND PAYABLES**

Fund	Receivable	Payable
General		12,937
Debt Service	12,937	
Total	<u>12,937</u>	<u>12,937</u>

**NOTE 7 – CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2019:

	1/1/2019	Additions	Deductions	12/31/2019
Fire Trucks	\$ 676,892	\$ 49,505	\$ -	\$ 726,397
Fire Station	200,731	7,568	(1,690)	206,609
Fire Equipment	334,553	4,150	-	338,703
Depreciated Assets	1,212,177	61,223	(1,690)	1,271,710
Less Depreciation	(833,499)	(40,023)	915	(872,607)
Assets Less Depreciation	378,678	21,200	(775)	399,103
Land	23,280	-	-	23,280
Total	<u>\$ 401,958</u>	<u>\$ 21,200</u>	<u>\$ (775)</u>	<u>\$ 422,383</u>

Depreciation expense was recorded for \$39,924. The District purchased a 2008 Ford F550 truck for \$49,505, a computer for \$1,650, a camera system for \$2,500 and various station improvements for \$7,568. The District sold roll up doors for \$1,000 for a net gain of \$225.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2019**

**NOTE 8– LONG-TERM DEBT**

The following is a summary of the long-term obligation transactions during the year:

	Balance 1/1/2019	Additions	Deductions	Balance 12/31/2019	Due Within 1 Year
Obligation Bonds	\$ 105,000		\$ 50,000	\$ 55,000	\$ 55,000

On April 24, 2005, the District passed a proposal to issue \$600,000 of 15-year general obligation bonds for the purpose of acquiring, constructing, improving, maintaining, and /or operating fire protection facilities, vehicles, and equipment, including both moveable and immoveable property, to provide fire protection service for District No. 4.

Principle and interest requirements to retire general obligation bonds at December 31, 2019 are as follows:

Year	Principle	Interest	Total
2020	55,000	1,375	56,375
Total	55,000	1,375	56,375

**NOTE 9 – DEFERRED INFLOWS OF RESOURCES**

The District received property tax revenues in December 2019 that will be recognized as revenue in the next fiscal year (2020). These resources totaled \$55,318.

**NOTE 10 - FUND BALANCE - RESTRICTED**

The fund balance that is restricted represents amounts restricted for payment of the general obligation bonds. This portion of fund balance totaled \$30,100.

**NOTE 11 - RELATED PARTY TRANSACTION**

There were no related party transactions at December 31, 2019.

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4**  
**WASHINGTON PARISH GOVERNMENT**  
Pine, Louisiana  
**Notes to the Financial Statements (Continued)**  
**For the Year Ended December 31, 2019**

**NOTE 12 - LITIGATION AND CLAIMS**

At December 31, 2019, the District was not involved in any outstanding litigation and claims.

## REQUIRED SUPPLEMENTAL INFORMATION

## SCHEDULE I

WASHINGTON PARISH FIRE PROTECTION DISTRICT NO. 4  
WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana

Budgetary Comparison Schedule  
General Fund and Debit Service  
For the Year Ended December 31, 2019

	Budget	Amended Budget	Actual	Variance
REVENUES:				
Ad valorem taxes	\$ 110,000	\$ 113,000	\$ 118,078	\$ 5,078
State revenue sharing	12,000	10,000	13,884	3,884
Insurance rebate	15,000	15,000	15,556	556
Insurance settement		21,000	21,376	376
Gain on disposal of asset		-	1,000	1,000
Interest earned	10	5	7	2
Other	-	11,000	10,606	(394)
Total Revenues	<u>137,010</u>	<u>170,005</u>	<u>180,507</u>	<u>10,502</u>
EXPENDITURES:				
Advertising	31	160	162	(2)
Capital Outlay	31,154	63,000	61,223	1,777
Computer and Internet	1,299	1,100	1,044	56
Community outreach	4,755	3,400	3,354	46
Dispatch	-	275	274	1
Dues and Subscriptions	628	700	691	9
Fuel, gas, and oil	10,000	6,500	6,719	(219)
Insurance	25,000	26,000	25,497	503
Legal and Professional	5,575	5,450	5,450	-
Miscellaneous		100	494	(394)
Office Expense	1,049	1,000	600	400
Pension Deduction	3,816	4,000	4,369	(369)
Repairs and Maintenance	45,000	46,700	57,170	(10,470)
Station Upkeep	3,628	2,400	2,481	(81)
Supplies	20,000	39,000	31,026	7,974
Telephone	1,956	1,400	1,574	(174)
Training	2,675	1,400	1,360	40
Travel			1,605	(1,605)
Uniforms	-	300	1,967	(1,667)
Utilities	6,528	5,500	4,717	783
Total expenditures	<u>163,094</u>	<u>208,385</u>	<u>211,777</u>	<u>(3,392)</u>
Revenues over (under) expenditures	(26,084)	(38,380)	(31,270)	7,110
OTHER FINANCING SOURCES (USES)				
Transfers In/Out	-	-	-	-
NET CHANGE IN FUND BALANCE	(26,084)	(38,380)	(31,270)	(7,110)
NET POSITION, JANUARY 1, 2019	<u>272,177</u>	<u>272,177</u>	<u>272,177</u>	<u>-</u>
NET POSITION, DECEMBER 31, 2019	<u>\$ 246,093</u>	<u>\$ 233,797</u>	<u>\$ 240,907</u>	<u>\$ 7,110</u>

See accountant's compilation report.

## SUPPLEMENTAL INFORMATION

Schedule II

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE  
For the Year Ended December 31, 2019**

**COMPENSATION PAID BOARD MEMBERS**

The schedule of compensation paid to board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Board members were not paid compensation in any form.

See accountant's compilation report.

Schedule III

**WASHINGTON PARISH FIRE PROTECTION DISTRICT NO.4  
WASHINGTON PARISH GOVERNMENT  
Pine, Louisiana  
SUPPLEMENTAL INFORMATION SCHEDULE  
For the Year Ended December 31, 2019**

COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO AGENCY HEAD

Agency Head: Kevin Barber, Chairman

No compensation, benefits, or other payments were paid to Mr. Barber during 2019.

See accountant's compilation report.