

THE EXTRA MILE, REGION VIII, INC.

MONROE, LOUISIANA

---

REVIEWED FINANCIAL STATEMENTS

WITH SUPPLEMENTARY INFORMATION

AND ATTESTATION REPORT

FOR THE YEAR ENDED

JUNE 30, 2018

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THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
FINANCIAL STATEMENTS  
JUNE 30, 2018

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## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Directors  
The Extra Mile, Region VIII, Inc.  
Monroe, Louisiana

We have reviewed the accompanying financial statements of The Extra Mile, Region VIII, Inc. (a nonprofit corporation), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### **Accountants' Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

## Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

## Supplementary Information

The supplementary information included in Schedules I and II is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our review, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America. We have not audited the information and, accordingly, do not express an opinion on such information.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, we have issued a report, dated August 30, 2018, on the results of our agreed-upon procedures.

*Johnson Perry Roussel & Cuthbert, L.L.P.*

JOHNSON, PERRY, ROUSSEL & CUTHBERT, L.L.P.  
CERTIFIED PUBLIC ACCOUNTANTS  
Monroe, Louisiana  
August 30, 2018

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
STATEMENT OF FINANCIAL POSITION  
JUNE 30, 2018

ASSETS

CURRENT ASSETS

Cash in Bank	1,233
Accounts Receivable - Grants	43,653
Prepaid Insurance	1,712
Other Receivables	<u>1,296</u>

TOTAL CURRENT ASSETS 47,894

FIXED ASSETS

Equipment	72,617
Less: Accumulated Depreciation	<u>(72,617)</u>

TOTAL FIXED ASSETS -0-

OTHER ASSETS

Deposits	<u>475</u>
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TOTAL OTHER ASSETS 475

TOTAL ASSETS 48,369

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts Payable	-
Payroll Tax Payable	6,726
Accrued Leave	5,631
Line of Credit - Bancorp South	<u>33,966</u>

TOTAL LIABILITIES 46,323

NET ASSETS

Unrestricted Net Assets	<u>2,046</u>
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TOTAL NET ASSETS 2,046

TOTAL LIABILITIES AND NET ASSETS 48,369

The accompanying notes are an integral part of these financial statements.

THE EXTRA MILE, REGION VIII, INC.  
 MONROE, LOUISIANA  
 STATEMENT OF ACTIVITIES  
 JUNE 30, 2018

CHANGES IN UNRESTRICTED NET ASSETS

SUPPORT AND REVENUE

Support	
Grants	291,066
Donations	7,496
Miscellaneous Income	<u>10,038</u>
 <u>TOTAL SUPPORT</u>	 <u>308,600</u>
 Revenue	
Fund Raising Revenue (Net)	-
Gain (Loss) on Asset Disposition	<u>-</u>
 <u>TOTAL REVENUE</u>	 <u>-0-</u>
 <u>TOTAL SUPPORT AND REVENUE</u>	 <u>308,600</u>

EXPENSES

Program Services	
Support for Department of Health & Hospitals - Louisiana and Community Support	<u>267,464</u>
 <u>TOTAL PROGRAM SERVICES</u>	 <u>267,464</u>
 Support Services	
General and Administrative	<u>25,182</u>
 <u>TOTAL SUPPORT SERVICES</u>	 <u>25,182</u>
 <u>TOTAL EXPENSES</u>	 <u>292,646</u>

<u>INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS</u>	15,954
 <u>NET ASSETS - BEGINNING OF YEAR</u>	 <u>( 13,908)</u>
 <u>NET ASSETS - END OF YEAR</u>	 <u>2,046</u>

The accompanying notes are an integral part of these financial statements.

THE EXTRA MILE, REGION VIII, INC.  
 MONROE, LOUISIANA  
 STATEMENT OF FUNCTIONAL EXPENSES  
 JUNE 30, 2018

	<u>Total Program Expenses</u>	<u>General and Administrative</u>	<u>Total</u>
Personal Services	182,170	12,935	195,105
Related Benefits	13,952	989	14,941
Travel	6,026	-	6,026
Operating Services	54,966	1,484	56,450
Supplies	4,844	-	4,844
Other Services	<u>5,500</u>	<u>9,683</u>	<u>15,183</u>
Total Expenditures Before			
Depreciation	267,458	25,091	292,549
Depreciation	<u>6</u>	<u>91</u>	<u>97</u>
<u>TOTAL EXPENSES</u>	<u>267,464</u>	<u>25,182</u>	<u>292,646</u>

The accompanying notes are an integral part of these financial statements.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
STATEMENT OF CASH FLOWS  
JUNE 30, 2018

CASH FLOWS FROM OPERATING ACTIVITIES:

Increase (Decrease) in Net Assets 15,954

Adjustments to Reconcile Increase (Decrease) in Net Assets  
To Net Cash Provided (Used) by Operating Activities

Depreciation	97
(Increase) Decrease in:	
Grants Receivable	( 5,943)
Prepaid Insurance	( 205)
Other Receivables	( 1,296)
Increase (Decrease) in:	
Accounts Payable	( 2,300)
Accrued Payroll Taxes	374
Accrued Leave	-

Net Cash Provided (Used) By Operating Activities 6,681

CASH FLOWS FROM FINANCING ACTIVITIES:

Proceeds and Repayments from Line of Credit (Net) ( 9,121)

Net Cash Provided (Used) By Financing Activities ( 9,121)

CASH FLOWS FROM INVESTING ACTIVITIES:

Purchase of Fixed Assets -

Net Cash Provided (Used) By Investing Activities -0-

NET INCREASE (DECREASE) IN CASH ( 2,440)

BEGINNING CASH AND CASH EQUIVALENTS 3,673

ENDING CASH AND CASH EQUIVALENTS 1,233

SUPPLEMENTAL CASH BASIS DATA

Interest Paid	1,484
Income Taxes Paid	-0-

The accompanying notes are an integral part of these financial statements.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

A. Statement of Presentation

The accompanying financial statements conform to accounting principles generally accepted in the United States of America for not-for-profit organizations. The financial statements are presented using the accrual basis of accounting.

The Agency is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets, depending on the existence or nature of any donor restrictions. All of the net assets at June 30, 2018 are unrestricted.

B. Organization

The Extra Mile, Region VIII, Inc. was organized to promote and develop contributions and volunteers to Louisiana state funded agencies. The Agency is operated exclusively for charitable, educational, and scientific purposes.

C. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Cash and Cash Equivalents

The Agency considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

E. Property and Equipment Accounting

Property and equipment acquired with Agency funds are considered to be owned by the Agency while used in the program or in future authorized programs. However, funding sources have a reversionary interest in these assets as well as the determination of use of any proceeds from the sale of these assets. Donated property is recorded as a contribution in the year given.

The Agency follows the practice of capitalizing all expenditures for property and equipment with a cost in excess of \$1,000. Depreciation is computed on a straight-line basis over the estimated service lives of the assets. The following lives have been assigned to the fixed assets:

Computer Equipment and Vehicles	5 Years
Furniture, Fixtures, and Equipment	7 Years
Building	39 Years

Net values are computed as follows:

Computer Equipment and Vehicles	42,312
Furniture, Fixtures and Equipment	30,305
Less: Accumulated Depreciation	<u>(72,617)</u>

Net Value -0-

F. Budget Policy

Budgets are prepared by the Agency's Executive Director and Board of Directors, and approved by the grantor of the funds.

G. Cash in Bank

All funds are in institutions insured by an agency of the Federal Government.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

H. Related Party Transactions

There were no related party transactions for the year ended June 30, 2018.

I. Contributed Services

No amounts have been reflected in the financial statements for donated services. The Organization generally pays for services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Organization, but these services do not meet the criteria for recognition as contributed services. The Organization receives numerous volunteer hours per year.

NOTE 2 - FUNDING POLICIES AND SOURCES OF FUNDS:

The Agency receives its monies through various methods of funding. Most of the funds are received on a reimbursement basis. The Agency also receives funds by contributions from both public and private sources. The primary source of funds is the Louisiana Department of Health and Hospitals. The loss of this funding source would have an adverse effect on the Agency.

NOTE 3 - GRANTS RECEIVABLE:

Grants receivable at June 30, 2018 substantially consists of reimbursements for expenses incurred under the program due from the Louisiana Department of Health and Hospitals.

The allowance for bad debts is zero as management believes all amounts are collectible. Accounts are reviewed monthly to determine collectibility.

NOTE 4 - BOARD OF DIRECTORS COMPENSATION:

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2018

NOTE 5 - INCOME TAX STATUS

The Agency, a non-profit corporation, is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

NOTE 6 - ACCRUED LEAVE:

As of June 30, 2018, unused annual leave time is \$5,631. The Agency allows annual leave to be carried forward for all regular full-time and all regular part-time employees. The maximum accrual for full-time employees is forty hours.

NOTE 7 - CONTINGENT LIABILITIES:

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount which may be disallowed by the grantor cannot be determined at this time, although the Agency expects such amounts, if any, to be immaterial.

NOTE 8 - FUNCTIONAL ALLOCATION OF EXPENSES:

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Fund-raising expenses are not material.

NOTE 9 - ADVERTISING:

The Agency expenses advertising costs as they are incurred. Advertising costs for the year ended June 30, 2018 were immaterial.

NOTE 10 - FUND-RAISING REVENUE:

The fund-raising revenues and direct cost are as follows:

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2018

NOTE 10 - FUND-RAISING REVENUE: (Continued)

Fund-Raising Revenue	-
Direct Benefit to Participant	-
Net Fund-Raising	<u>-0-</u>

The Agency had no other material fund-raising expenses.

NOTE 11 - LINE OF CREDIT:

The Agency established a \$50,000 line of credit with Bancorp South. The interest rate is 5.75% and the outstanding balance is \$33,966 at June 30, 2018. The line is secured by accounts receivable.

NOTE 12 - NONCOMPLIANCE FINDINGS AND QUESTIONED COSTS:

The Agency receives funding/grants from the Louisiana Department of Health and Hospitals and such funding is subject to certain requirements and conditions. The items listed in the schedule of findings and questioned costs will be reviewed by the appropriate funding agency and a final resolution of the questioned costs will be made by such agency.

NOTE 13 - SUBSEQUENT EVENTS:

Events that occur after the balance sheet date but before the financial statements were issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed after the balance sheet date require disclosure in the accompanying notes. Management evaluated the activity of the Agency through August 30, 2018, the date the report was available for issue, and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosures in the notes to the financial statements.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2018

NOTE 14 - IMPAIRMENT OF LONG-LIVED ASSETS:

In accordance with the accounting guidance for the impairment or disposal of long-lived assets, the Agency reviews its property for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. If the fair value is less than the carrying amount of the asset, an impairment loss is recognized for the difference. No impairment loss has been recognized to date.

NOTE 15 - UNCERTAIN TAX POSITIONS:

The Agency is subject to examination by various taxing authorities, including federal income tax examinations. Management has reviewed the Agency's activities and believes that no additional amounts or disclosures are needed, as the effect of any uncertain tax positions is not material to the financial statements. The tax returns for the years 2017, 2016, 2015, and 2014 are open for examination by various taxing authorities.

SUPPLEMENTARY FINANCIAL INFORMATION

THE EXTRA MILE, REGION VIII, INC.  
 MONROE, LOUISIANA  
 SCHEDULE OF EXPENDITURES BY GRANTOR  
 FOR THE YEAR ENDED JUNE 30, 2018

	<u>FEP</u>	<u>Peer Center</u>
Personal Services	17,627	71,173
Related Benefits	1,367	5,448
Travel	744	572
Operating Services	-	41,363
Supplies	172	3,375
Professional	-	4,000
Capital Assets	-	-
Administration	-	15,291
	<hr/>	<hr/>
Total Expenditures	<u>19,910</u>	<u>141,222</u>

	<u>Regional Advisor Council</u>	<u>Peer Support Services</u>
Personal Services	-	49,170
Related Benefits	-	3,756
Travel	801	3,325
Operating Services	2,000	11,170
Supplies	-	1,297
Professional	-	1,500
Capital Assets	-	-
Administration	500	7,817
	<hr/>	<hr/>
Total Expenditures	<u>3,301</u>	<u>78,035</u>

	<u>Adult Health &amp; Hospital</u>	<u>TOTAL</u>
Personal Services	44,200	182,170
Related Benefits	3,381	13,952
Travel	584	6,026
Operating Services	433	54,966
Supplies	-	4,844
Professional	-	5,500
Capital Assets	-	-0-
Administration	-	23,608
	<hr/>	<hr/>
Total Expenditures	<u>48,598</u>	<u>291,066</u>

THE EXTRA MILE, REGION VIII, INC.  
 MONROE, LOUISIANA  
 SCHEDULE OF COMPENSATION, BENEFITS, AND OTHER PAYMENTS TO  
 AGENCY HEAD OR CHIEF EXECUTIVE OFFICER  
 FOR THE PERIODS ENDED DURING FISCAL YEAR JUNE 30, 2018

AGENCY HEAD NAME/TITLE: MARK THOMAS, EXECUTIVE DIRECTOR  
 July 1, 2017 - September 11, 2017  
ANGELA MANNING, EXECUTIVE DIRECTOR  
 September 12, 2017 - June 30, 2018

<u>Purpose</u>	<u>MARK THOMAS Amount</u>	<u>AMANDA MANNING Amount</u>	<u>TOTAL</u>
Salary	46,768	8,238	55,006
Benefits-insurance	-0-	-0-	-0-
Benefits-retirement	-0-	-0-	-0-
Benefits-other (describe)	-0-	-0-	-0-
Benefits-other (describe)	-0-	-0-	-0-
Benefits-other (describe)	-0-	-0-	-0-
Car allowance	-0-	-0-	-0-
Vehicle provided by government (enter amount reported on W-2)	-0-	-0-	-0-
Per diem	-0-	-0-	-0-
Reimbursements	-0-	-0-	-0-
Travel	323	-0-	323
Registration Fees	-0-	-0-	-0-
Conference travel	-0-	-0-	-0-
Housing	-0-	-0-	-0-
Unvouchered expenses (example: travel advances, etc.)	-0-	-0-	-0-
Special meals	-0-	-0-	-0-
Other - Training	-0-	-0-	-0-

# JOHNSON, PERRY, ROUSSEL & CUTHBERT, L.L.P.

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## INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors  
The Extra Mile, Region VIII, Inc.  
Monroe, Louisiana

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed by the management of The Extra Mile, Region VIII, Inc., the Legislative Auditor, State of Louisiana, and applicable state grantor agency/agencies solely to assist the users in evaluating management's assertions about The Extra Mile, Region VIII, Inc.'s compliance with certain laws and regulations during the year ended June 30, 2018, included in the accompanying *Louisiana Attestation Questionnaire*. Management of The Extra Mile, Region VIII, Inc. is responsible for its financial records and compliance with applicable laws and regulations. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

### **Federal, State, and Local Awards**

1. Determine the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

The Extra Mile, Region VIII, Inc.'s total federal, state, and local award expenditures for the fiscal year are as follows:

<u>Federal, State, or Local Grant Name</u>	<u>Grant Year</u>	<u>CFDA No. (if applicable)</u>	<u>Amount</u>
<u>U.S. Dept. of Health &amp; Human Services</u>			
Passed through Louisiana Dept. of Health & Hospitals Block Grants for Community Mental Health Services:			
First Episode Psychosis (FEP)	2018	93.958	19,910
Regional Advisory Council (RAC)	2018	93.958	3,301
Peer Support Drop In Center	2018	93.958	141,222
Peer Support Specialist	2018	93.958	78,035
Administrative Services	2018	93.958	<u>48,598</u>
<u>Total Expenditures</u>			<u>291,066</u>

2. For each federal, state, and local award, we randomly selected six disbursements from each award administered during the period under examination, provided that no more than thirty disbursements were selected.

Six disbursements from each award were tested for a total of thirty items.

3. For the items selected in procedure 2, we traced the thirty disbursements to supporting documentation as to proper amount and payee.

We examined the supporting documentation for each of the thirty disbursements and found that the payment was for the proper amount and made to the correct payee. No exceptions were noted.

4. For the items selected in procedure 2, we determined that the thirty disbursements selected were properly coded to the correct fund and general ledger account.

All thirty payments were properly coded to the correct fund and general ledger account. No exceptions were noted.

5. For the items selected in procedure 2, we determined that the thirty disbursements received approval from proper authorities.

Inspection of documentation supporting each of the thirty selected disbursements indicated proper approval.

6. For the items selected in procedure 2, for federal, state, and local awards, we determined the disbursements complied with the grant agreement relating to:

Activities allowed or not allowed:

We reviewed the sample of thirty disbursements for types of services allowed or not allowed. Services related to each of the disbursements appeared to be allowable.

**Eligibility:**

We reviewed the sample of thirty disbursements for types of services allowed or not allowed. Disbursements were made within the terms of the grant.

**Reporting:**

We reviewed the sample of thirty disbursements for types of services allowed or not allowed. Disbursements were properly reported in accordance with the terms of the grant.

7. For the programs selected for testing in item 2, that have been closed out during the period under review, compare the close-out report, when required, with the entity's financial records to determine whether the amounts agree.

There were no required close-out reports for the programs and period under review.

**Meetings**

8. Examine evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by LSA-RS 42:1 through 42:13 (the open meetings law).

Management asserts the following:

As defined in LSA-RS 42:1 through 42:13, The Extra Mile, Region VIII, Inc. is a not-for-profit organization, and a not-for-profit organization is not a Public Body. Therefore, it is not subject to the open meetings law.

**Comprehensive Budget**

9. For all grants exceeding five thousand dollars, we determined that each applicable federal, state, or local grantor agency/agencies was provided with a comprehensive budget to those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

The Extra Mile, Region VIII, Inc. provided a comprehensive budget, including purpose and duration, to the local grantor agency noted. The budget provided to the agency included specific goals and objectives and measures of performance.

**Prior Comments and Recommendations**

10. We reviewed the prior review/attestation report for any suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

The organization had an audit in the prior period and there are no unresolved matters.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of The Extra Mile, Region VIII, Inc., the Legislative Auditor (State of Louisiana), and the applicable state grantor agency/agencies and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Johnson Perry Roussel & Cuthbert, LLP*

JOHNSON, PERRY, ROUSSEL & CUTHBERT, L.L.P.  
CERTIFIED PUBLIC ACCOUNTANTS  
August 30, 2018

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2018

2018-001

Finding: As is common in small organizations, management has chosen to engage the auditor to propose certain year-end adjusting journal entries and to prepare the Agency's annual financial statements. This condition is intentional by management based upon the Agency's financial complexity, along with the cost effectiveness of acquiring the ability to prepare financial statements in accordance with generally accepted accounting principles. Consistent with this decision, internal controls over the preparation of year-end adjusting entries and annual financial statements, complete with notes, in accordance with generally accepted accounting principles, have not been established. Under generally accepted auditing standards, this condition represents a significant deficiency in internal controls.

Professional auditing standards require that we report the above condition as a control deficiency. The standard does not provide exceptions to reporting deficiencies that are adequately mitigated with non-audit services rendered by the auditor or deficiencies for which the remedy would be cost prohibitive or otherwise impractical.

Criteria: Proper internal controls under the professional auditing standards require management to prepare the Agency's annual financial statements.

Questioned  
Cost: None

Effect: This finding has no material effect on the financial statements.

Cause: It is not cost effective for the Agency to cure this control deficiency.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2018

2018-001 (Continued)

Recommendation: As mentioned above, whether or not it would be cost effective to cure a control deficiency is not a factor in applying the professional auditing standards reporting requirements. Because prudent management requires that the potential benefit from an internal control must exceed its cost, it may not be practical to correct all the deficiencies an auditor reports under the professional auditing standards. In this case, we do not believe that curing the significant deficiency described above would be cost effective or practical and, accordingly, do not believe any corrective action is necessary.

Response: Management agrees with this finding.

THE EXTRA MILE, REGION VIII, INC.  
MONROE, LOUISIANA  
CORRECTIVE ACTION TAKEN ON PRIOR YEAR FINDINGS  
JUNE 30, 2018

2017-001

Finding: As is common in small organizations, management has chosen to engage the auditor to propose certain year-end adjusting journal entries and to prepare the Agency's annual financial statements. This condition is intentional by management based upon the Agency's financial complexity, along with the cost effectiveness of acquiring the ability to prepare financial statements in accordance with generally accepted accounting principles. Consistent with this decision, internal controls over the preparation of year-end adjusting entries and annual financial statements, complete with notes, in accordance with generally accepted accounting principles, have not been established. Under generally accepted auditing standards, this condition represents a significant deficiency in internal controls.

Status: Uncleared. It is not cost effective to cure this finding.

**LOUISIANA ATTESTATION QUESTIONNAIRE**  
**(For Attestation Engagements of Quasi-public Agencies)**

August 22, 2018 (Date Transmitted)

Johnson, Perry, Roussel & Cuthbert, LLP (CPA Firm Name)

3007 Armand Street (CPA Firm Address)

Monroe, LA 71201 (City, State Zip)

In connection with your engagement to apply agreed-upon procedures to the control and compliance matters identified below, as of June 30, 2018 (date) and for the year then ended, and as required by Louisiana Revised Statute (R.S.) 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you.

**Federal, State, and Local Awards**

We have detailed for you the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

Yes [ X ] No [ ]

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and local grantor officials.

Yes [ X ] No [ ]

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes [ X ] No [ ]

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes [ X ] No [ ]

**Open Meetings**

Our meetings, as they relate to public funds, have been posted as an open meeting as required by R.S. 42:11 through 42:28 (the open meetings law). **Note: Please refer to Attorney General Opinion No. 13-0043 and the guidance in the publication "Open Meeting FAQs," available on the Legislative Auditor's website to determine whether a non-profit agency is subject to the open meetings law.**

Yes [ X ] No [ ]

**Budget**

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes [ X ] No [ ]

**Reporting**

We have had our financial statements reviewed in accordance with R.S. 24:513.

Yes [ X ] No [ ]

We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [ ] No [X]

We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [X] No [ ]

**Prior-Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes [X] No [ ]

**General**

We are responsible for our compliance with the foregoing laws and regulations and the internal controls over compliance with such laws and regulations.

Yes [X] No [ ]

We have evaluated our compliance with these laws and regulations prior to making these representations.

Yes [X] No [ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations.

Yes [X] No [ ]

We have made available to you all records that we believe are relevant to the foregoing agreed-upon procedures.

Yes [X] No [ ]

We have provided you with any communications from regulatory agencies, internal auditors, other independent practitioners or consultants or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of your report.

Yes [X] No [ ]

We will disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance that may occur up to the date of your report.

Yes [X] No [ ]

The previous responses have been made to the best of our belief and knowledge.

<u><i>He [Signature]</i></u>	Secretary	<u>8/28/18</u>	Date
<u><i>Dethy [Signature]</i></u>	Treasurer	<u>8/27/18</u>	Date
<u><i>Dilly [Signature]</i></u>	President	<u>8/20/18</u>	Date