

Affidavit and Revenue Certification

Baton Rouge Little Theater dba Theatre Baton Rouge ENTITY NAME
East Baton Rouge Parish
Baton Rouge, LA (City), State

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Carole J. Moore
(enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Theatre Baton Rouge (enter entity name) as of 07/31/2018 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

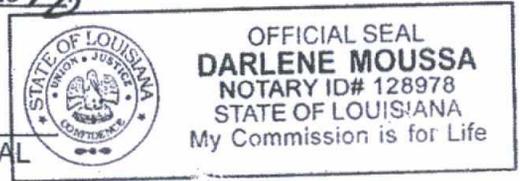
(Complete if applicable)

In addition, Carole J. Moore (officer name), who, duly sworn, deposes and says that Theatre Baton Rouge (entity name) received \$75,000 or less in revenues and other sources for the year ended 07/31/2018, and accordingly, is not required to have an audit for the previously mentioned year.

Carole J. Moore
Officer's Signature

Sworn to and subscribed before me this 14 day of November 20 18

[Signature]
NOTARY PUBLIC SIGNATURE & SEAL



For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date NOV 21 2018

Please Complete This Section
Officer's Name Carole J. Moore
Officer's Title Administrative Manager
Address 7155 Florida Boulevard
City, Zip Baton Rouge 70806
Ph: Cell/Land 225-994-6496
E-mail cmoore@theatrebr.org

Baton Rouge Little Theater dba Theatre Baton Rouge
(Agency Name)

Statement of Cash Receipts and Disbursements

For the Year Ended July 31, 2018

(Year-End)

	General Fund	Other Fund	Total
RECEIPTS (Provide Brief Description):			
1. Arts Council PAG Grants	\$ 4,316. ⁰⁰	\$	\$ 4,316. ⁰⁰
2. DAF Arts Council	\$ 1,200. ⁰⁰		\$ 1,200. ⁰⁰
3. LDOA Stabilization Grant	\$ 3,000. ⁰⁰		\$ 3,000. ⁰⁰
4.			
5.			
6. Total receipts (add lines 1 - 5)	<u>\$ 8,516.⁰⁰</u>	<u>\$</u>	<u>\$ 8,516.⁰⁰</u>
DISBURSEMENTS (Provide Brief Description):			
7. General Operating Funds	\$ 4,258. ⁰⁰	\$	\$ 4,258. ⁰⁰
8. Profession Fees & Honorariums	\$ 4,258. ⁰⁰		\$ 4,258. ⁰⁰
9.			
10.			
11.			
12.			
13. Total Disbursements (add lines 7 - 12)	<u>\$ 8,516.⁰⁰</u>	<u>\$</u>	<u>\$ 8,516.⁰⁰</u>
14. Change in fund balance (Lines 6 minus 13)	\$	\$	\$
15. Fund Balance at beginning of year	\$	\$	\$
16. Fund balance (deficit) at end of year (Add lines 14-15) -This amount also goes on line 12, Statement B	\$	\$	\$

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Baton Rouge Little Theater, Inc.
Balance Sheet
 As of July 31, 2018

	<u>Jul 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1100 · CASH	
1090 · Petty Cash	250.00
1102 · BRLT Endowment Fund	22,628.48
1103 · Whitney Contributions	127.54
1104 · Whitney Operations	33,171.33
1105 · Whitney Payroll	-12,028.50
Total 1100 · CASH	<u>44,148.85</u>
Total Checking/Savings	44,148.85
Accounts Receivable	
1200 · Accounts Receivable	3,380.00
Total Accounts Receivable	<u>3,380.00</u>
Other Current Assets	
1391 · Prepaid - 18/19	11,207.98
1210 · Miscellaneous Receivables	0.10
12100 · Inventory Asset	200.00
1385 · Prepaid 16/17	821.27
1390 · Prepaid 17/18	8,100.00
1470 · Prepaid Insurance	8,025.63
1480 · Prepaid Other	6,065.58
Total Other Current Assets	<u>34,420.56</u>
Total Current Assets	81,949.41
Fixed Assets	
1640 · Orchestra Assets	328.98
1600 · Accumulated Depreciation	-992,209.33
1610 · Building and Equipment	810,565.75
1620 · Furniture & Fixtures	377,292.13
Total Fixed Assets	<u>195,977.53</u>
Other Assets	
19/20 Prepaid Expenses	400.00
17/18 PREPAID EXPENSES	8.46
Total Other Assets	<u>408.46</u>
TOTAL ASSETS	<u><u>278,335.40</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	79,800.43
Total Accounts Payable	<u>79,800.43</u>
Other Current Liabilities	
2200 · Flood Donations	126.90
2610 · Sales Tax Payable	143.92
2100 · Accrued Expenses	6,348.24
2310 · Hancock Business Line Credit	
2311 · Hancock/Whitney Loan	3,107.73
2310 · Hancock Business Line Credit - Other	42,471.84
Total 2310 · Hancock Business Line Credit	<u>45,579.57</u>
2400 · Deferred Revenues & Support	
2425 · Deferred Annual Fund	19,665.00

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11/14/18
Accrual Basis

Baton Rouge Little Theater, Inc.
Balance Sheet
As of July 31, 2018

	<u>Jul 31, 18</u>
2430 · DEFERRED SUBSCRIPTIONS	
24302 · Def. Subscrip. City Series	6,590.00
24301 · Def. Subscrip. Cap Series	104,485.00
2430 · DEFERRED SUBSCRIPTIONS - Other	255.00
Total 2430 · DEFERRED SUBSCRIPTIONS	111,330.00
2413-DEFERRED GRANTS	2,700.00
2412-DEFERRED SPONSORSHIPS	
24123 - Def. Young Actors Prog.	29,942.00
24122 - Def. Spon. City Series	10,000.00
24121 - Def. Spons Cap Series	21,000.00
Total 2412-DEFERRED SPONSORSHIPS	60,942.00
2426 · DEFERRED Door Ticket Sales	4,256.00
2400 · Deferred Revenues & Support - Other	-72.00
Total 2400 · Deferred Revenues & Support	198,821.00
2500 · Payroll Liabilities	
2510 · Accrued Payroll Taxes Payable	-0.38
Total 2500 · Payroll Liabilities	-0.38
Total Other Current Liabilities	251,019.25
Total Current Liabilities	330,819.68
Total Liabilities	330,819.68
Equity	
3010 · Permantly Restricted net asset	21,028.45
3020 · Temp Restricted Net Assets	2,283.00
3900 · Retained Earnings	-76,575.42
Net Income	779.69
Total Equity	-52,484.28
TOTAL LIABILITIES & EQUITY	278,335.40

(Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended 07/31/2018 (Year-End)

Agency Head Name and Title: Jenny Ballard, Managing Artistic Director

Purpose	Dollar Amount
1. Salary	1. \$49,999.92
2. Benefits-insurance	2. \$10,110.72
3. Benefits-retirement	3. N/A
4. Benefits-other (describe) <u>Vacation</u>	4. \$ 2,115.30
5. Benefits-other (describe) <u>Sick Pay</u>	5. \$ 0.00
6. Benefits-other (describe) <u>Holiday Pay</u>	6. \$ 1,480.71
7. Car allowance	7. N/A
8. Vehicle provided by government (if reported on your W-2)	8. N/A
9. Per diem	9. N/A
10. Reimbursements	10. N/A
11. Travel	11. \$ 2,264.48
12. Registration fees	12.
13. Conference travel	13. \$ 2,264.48
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of line 1-17)	18. \$ 66,071.13

not part of salary

____ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16