

Southwest Louisiana Law Center, Inc. (Entity Name)

Lake Charles, Calcasieu Parish (City, Parish/State)

**TRANSMITTAL LETTER**

**ANNUAL FINANCIAL STATEMENTS**

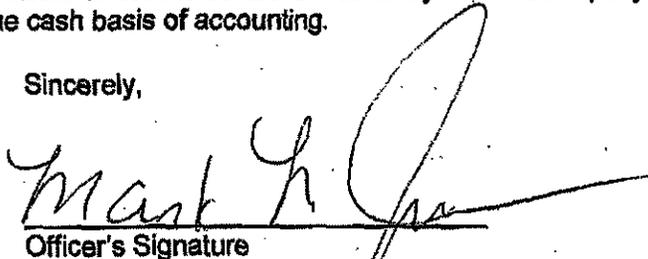
(Date) June 25, 2020

Ms. Gayle Fransen  
Engagement Manager  
Louisiana Legislative Auditor  
1600 North Third Street  
Baton Rouge, LA 70802

Dear Ms. Fransen:

In accordance with Louisiana Revised Statute 24:513, enclosed are the Affidavit and Revenue Certification Form and the annual financial statements for my entity, as of and for the year ended December 31, 2019 (entity's year-end). The statements include all funds under the control of this entity. The accompanying financial statements have been prepared on the cash basis of accounting.

Sincerely,



Officer's Signature

Mark M. Judson, Ex. Director  
Officer's Name

**Enclosures**

**PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENT FOR YOUR RECORDS**

**Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services; Post Office Box 94397, Baton Rouge, LA 70804-9397 – Updated 8/3/18**

**Affidavit and Revenue Certification**

Southwest Louisiana Law Center, Inc. ENTITY NAME  
Calcasieu Parish  
Lake Charles, Louisiana (City), State

**ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)**

The annual sworn financial statements are required by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Mark M Judson (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Southwest Louisiana Law Center, Inc. (enter entity name) as of December 31, 2019 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

**(Complete if applicable)**

in addition, Mark Judson (officer name), who, duly sworn, deposes and says that Southwest Louisiana Law Center, Inc. (entity name) received \$75,000 or less in revenues and other sources for the year ended December 31, 2019, and accordingly, is not required to have an audit for the previously mentioned year.

Mark M Judson  
Officer's Signature

Sworn to and subscribed before me this 25 day of June, 2020

Jenita Mansour  
NOTARY PUBLIC SIGNATURE & SEAL  
#27064  
T. Mark M. Judson

**For Office Use Only**  
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.  
Release Date: 7/22/2020

**Please Complete This Section**  
Officer's Name Mark M. Judson  
Officer's Title Executive Director  
Address 1011 Lakeshore Dr Ste 402  
City, Zip Lake Charles, LA 70601  
Ph: Cell/Land 337-4310-3308  
E-mail mjudson@swla-law-center.com

**Southwest Louisiana Law Center, Inc.**  
(Agency Name)

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended**  
**12/31/2019**  
(Year-End)

|   | <u>General<br/>Fund</u> | <u>Other<br/>Fund</u> | <u>Total</u>      |
|---|-------------------------|-----------------------|-------------------|
| <b>RECEIPTS (Provide Brief Description):</b>  |                         |                       |                   |
| 1. Operating Income – Fees  | \$ 332,864              | \$                    | \$ 332,864        |
| 2. Other Grants and Support   | 109,379                 |                       | 109,379           |
| 3. United Way Contributions   | 47,309                  |                       | 47,309            |
| 4. Government Grants  | 50,465                  |                       | 50,465            |
| 5. See Attached Schedule  | 35,014                  |                       | 35,014            |
| 6. Total receipts (add lines 1 - 5)   | <u>\$ 575,031</u>       | <u>\$</u>             | <u>\$ 575,031</u> |
| <b>DISBURSEMENTS (Provide Brief Description):</b>   |                         |                       |                   |
| 7. General and Administrative   | \$ 90,745               | \$                    | \$ 90,745         |
| 8. Payroll and Related Expenses   | 425,620                 |                       | 425,620           |
| 9. Rent (Building Lease)  | 15,453                  |                       | 15,453            |
| 10. Interest Expense  | 105                     |                       | 105               |
| 11.   |                         |                       |                   |
| 12.   |                         |                       |                   |
| 13. Total Disbursements (add lines 7 - 12)  | <u>\$ 531,923</u>       | <u>\$</u>             | <u>\$ 531,923</u> |
| 14. Change in fund balance ( Lines 6 minus 13)  | \$ 43,108               | \$                    | \$ 43,108         |
| 15. Fund Balance at beginning of year   | \$ 215,690              | \$                    | \$ 215,690        |
| 16. Fund balance (deficit) at end of year (Add lines 14-15)<br>–This amount also goes on line 12, Statement B | <u>\$ 258,798</u>       | <u>\$</u>             | <u>\$ 258,798</u> |

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**Southwest Louisiana Law Center, Inc.**

**Statement A**

**Statement of Cash Receipts and Disbursements**

**For the Year Ended 12/31/2019**

**Receipts (Line 5)**

|                         |               |
|-------------------------|---------------|
| Investment Income       | 4,497         |
| Fundraiser Income (Net) | <u>30,517</u> |
|                         | 35,014        |

**Southwest Louisiana Law Center, Inc.**

(Agency Name)

**Balance Sheet, on****12/31/2019**

(Year-End)

|   | <b>General<br/>Fund</b> | <b>Other<br/>Fund</b> | <b>Total</b>      |
|---|-------------------------|-----------------------|-------------------|
| <b>ASSETS (balances at year-end) -Give brief description:</b>     |                         |                       |                   |
| 1. Cash and cash equivalents on hand                              | \$ 183,702              | \$                    | \$ 183,702        |
| 2. Investment   | 48,407                  |                       | 48,407            |
| 3. Furniture and Equipment – Net                                  | 16,750                  |                       | 16,750            |
| 4.  |                         |                       |                   |
| 5.  |                         |                       |                   |
| 6. <b>Total Assets (add lines 1 - 5)</b>                          | <b>\$ 248,859</b>       | <b>\$</b>             | <b>\$ 248,859</b> |
| <b>LIABILITIES AND FUND BALANCE (at year-end):</b>                |                         |                       |                   |
| <b>7. Liabilities (give brief description):</b>                   |                         |                       |                   |
| 8. Client Trust Deposits  | \$ 95,228               | \$                    | \$ 95,228         |
| 9. Payroll Liabilities  | 2,324                   |                       | 2,324             |
| 10. Accounts Payable  | 1,546                   |                       | 1,546             |
| 11. <b>Total Liabilities (add lines 7 - 10)</b>                   | <b>99,098</b>           |                       | <b>99,098</b>     |
| 12. Fund balance (amount from Line 16 on Statement A)             | 258,798                 |                       | 258,798           |
| 13. Other   | (109,037)               |                       | (109,037)         |
| 14. <b>Total Liabilities and Fund Balance (add lines 11 - 13)</b> | <b>\$ 248,859</b>       | <b>\$</b>             | <b>\$ 248,859</b> |

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**Southwest Louisiana Law Center, Inc.**  
(Agency Name)

**Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)**

For the Year Ended 12/31/2019 (Year-End)

Agency Head Name and Title: Mark Judson, Executive Director

| Purpose   | Dollar Amount |
|---|---------------|
| 1. Salary   | 1. 75,000     |
| 2. Benefits-insurance                                       | 2. 842        |
| 3. Benefits-retirement                                      | 3.            |
| 4. Benefits-other (describe)                                | 4.            |
| 5. Benefits-other (describe)                                | 5.            |
| 6. Benefits-other (describe)                                | 6.            |
| 7. Car allowance  | 7.            |
| 8. Vehicle provided by government (if reported on your W-2) | 8.            |
| 9. Per diem   | 9.            |
| 10. Reimbursements  | 10. 2,814     |
| 11. Travel  | 11.           |
| 12. Registration fees                                       | 12.           |
| 13. Conference travel                                       | 13.           |
| 14. Housing   | 14.           |
| 15. Unvouchered expenses (example: travel advances, etc.)   | 15.           |
| 16. Special meals   | 16.           |
| 17. Other   | 17.           |
| 18. TOTAL (enter total of line 1-17)                        | 18. 78,656    |

\_\_\_\_ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule only those payments to the agency head that are derived from the public funds.)

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