# **JEFFERSON SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS FINANCIAL STATEMENTS** December 31, 2024 and 2023

### **Table of Contents**



REPORT	Page
Independent Auditor's Report	1
FINANCIAL STATEMENTS	
Statements of Financial Position	4
Statements of Activities	5
Statement of Functional Expenses 2024	6
Statement of Functional Expenses 2023	7
Statements of Cash Flows	8
Notes to Financial Statements	9
SUPPLEMENTARY INFORMATION	
Schedule of Compensation, Benefits, and Other Payments to Agency Head	17
REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	18
Schedule of Findings and Responses	20



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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors

Jefferson Society for the Prevention of Cruelty to Animals

Jefferson, Louisiana

#### **Report on the Audit of the Financial Statements**

#### **Opinion**

We have audited the accompanying financial statements of Jefferson Society for the Prevention of Cruelty to Animals (JSPCA) (a nonprofit organization), which comprise the statements of financial position as of December 31, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of JSPCA as of December 31, 2024 and 2023, and the respective changes in financial position and, where applicable cash flows therefore for the years ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of JSPCA, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about JSPCA's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether
  due to fraud or error, and design and perform audit procedures responsive to those risks.
   Such procedures include examining, on a test basis, evidence regarding the amounts and
  disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing
  an opinion on the effectiveness of JSPCA's internal control. Accordingly, no such opinion is
  expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about JSPCA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of compensation, benefits, and other payments to agency head is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 26, 2025, on our consideration of JSPCA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of JSPCA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering JSPCA's internal control over financial reporting and compliance.

Carr, Riggs & Chapan, L.L.C.
Metairie, Louisiana

June 26, 2025

## Jefferson Society for the Prevention of Cruelty to Animals Statements of Financial Position

December 31,	2024	2023
Assets		
Cash and cash equivalents	\$ 1,457,169	\$ 746,831
Restricted cash	120,300	154,481
Accounts receivable, net	127,610	101,572
Certificates of deposit	411,229	535,827
Investments	4,514,020	4,489,001
Furniture and equipment, net	32,040	43,567
Total assets	\$ 6,662,368	\$ 6,071,279
Liabilities and Net Assets		
Accounts payable and accrued expenses	\$ 43,367	\$ 30,150
Due to Jefferson Parish	82,843	83,819
Total liabilities	126,210	113,969
Net assets		
Without donor restrictions	6,536,158	5,957,310
Total net assets	6,536,158	5,957,310
Total liabilities and net assets	\$ 6,662,368	\$ 6,071,279

## Jefferson Society for the Prevention of Cruelty to Animals Statements of Activities

For the years ended December 31,		2024		2023
Decrease and company with sort decrease activities				
Revenues and support - without donor restrictions	\$	1 000 704	\$	1 062 269
Program revenues  Donations and grants	Þ	1,080,784 966,980	Ş	1,063,368 220,685
Fundraising		4,048		220,063
Dividends and interest		192,398		- 111,887
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,
Total revenues and support - without donor restrictions		2,244,210		1,395,940
Expenses				
Program services		1,481,228		1,404,966
Supporting services		208,750		164,304
Total expenses		1,689,978		1,569,270
Operating Income (Loss)		554,232		(173,330)
		•		, , ,
Other Income (Expense)				
Investment return, net		24,616		102,843
Total other income (expense)		24,616		102,843
Total other meetine (expense)		2-1,020		102,013
Change in net assets		578,848		(70,487)
Net assets at beginning of year		5,957,310		6,027,797
Net assets at end of year	\$	6,536,158	\$	5,957,310

## Jefferson Society for the Prevention of Cruelty to Animals Statement of Functional Expenses

For the year ended December 31,

2024

	Program	Services	Support		
	Animal Services	Other Programs	Fundraising	Management and General	Totals
Contract services	\$ 666,210	\$ -	\$ -	\$ -	\$ 666,210
Animal shelter CEA payments	324,169	-	-	-	324,169
Animal shelter expenses	48,781	-	-	-	48,781
Medical	183,454	-	-	-	183,454
Payroll	88,491	-	-	109,470	197,961
Credit loss expense	80,425	-	-	-	80,425
Operations	-	-	-	64,865	64,865
Contract labor	23,364	-	-	-	23,364
Other	7,377	22,611	24	48	30,060
Accounting	-	-	-	23,985	23,985
Depreciation	12,877	-	-	-	12,877
Vehicle expenses	9,676	-	-	-	9,676
Insurance	-	-	-	9,220	9,220
Printing	2,097	859	-	977	3,933
Telephone	-	3,750	-	-	3,750
Office supplies	6,678	-	-	-	6,678
Postage and delivery	222	187	-	161	570
Total	\$ 1,453,821	\$ 27,407	\$ 24	\$ 208,726	\$ 1,689,978

## Jefferson Society for the Prevention of Cruelty to Animals Statement of Functional Expenses

For the year ended December 31,

2023

	Program	Services	Supporting Services		Supporting Services		
	Animal Services	Other Programs	Fundraising	Management and General	Totals		
Contract services	\$ 657,950	\$ -	\$ -	\$ -	\$ 657,950		
Animal shelter CEA payments	380,743	-	-	-	380,743		
Animal shelter expense	49,654	-	-	-	49,654		
Payroll	73,714	-	-	70,557	144,271		
Medical	160,451	-	-	-	160,451		
Operations	-	-	-	59,351	59,351		
Contract labor	26,514	-	-	1,023	27,537		
Other	4,244	19,914	24	48	24,230		
Accounting	-	-	-	23,425	23,425		
Depreciation	12,427	-	-	-	12,427		
Vehicle expenses	9,791	-	-	-	9,791		
Insurance	-	-	-	9,116	9,116		
Printing	2,834	1,147	-	630	4,611		
Telephone	-	3,750	-	-	3,750		
Office supplies	1,457	-	-	-	1,457		
Postage and delivery	199	177	-	130	506		
Credit loss expense	-	-	-	-			
Total	\$ 1,379,978	\$ 24,988	\$ 24	\$ 164,280	\$ 1,569,270		

## Jefferson Society for the Prevention of Cruelty to Animals Statements of Cash Flows

For the years ended December 31,		2024		2023
Operating Activities			_	(
Change in net assets	\$	578,848	\$	(70,487)
Adjustments to reconcile change in net assets to net				
cash provided by (used in) by operating activities				
Depreciation		12,877		12,427
Unrealized and realized loss (gain) on investments		(24,616)		(102,843)
Change in operating assets and liabilities				
Accounts receivable		(26,038)		35,209
Accounts payable		13,217		(12,632)
Due to Jefferson Parish		(976)		(1,901)
				(4.40.00=)
Net cash provided by (used in) operating activities		553,312		(140,227)
Investing Activities				
Purchase of investments	(	2,000,403)		(2,498,935)
Purchase of certificates of deposit	•	-		(207,751)
Proceeds from maturity of investments		2,000,000		2,500,000
Purchase of property and equipment		(1,350)		(4,175)
Proceeds from maturities of certificates of deposits		124,598		(8,248)
Net cash provided by (used in) investing activities		122,845		(219,109)
Not about a in each and activistants and vactivisted each		C7C 1F7		(250, 226)
Net change in cash, cash equivalents and restricted cash		676,157		(359,336)
Cash, cash equivalents and restricted at beginning of year		901,312		1,260,648
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Cash, cash equivalents, and restricted cash at end of year	\$	1,577,469	\$	901,312
Reconciliation of Cash and Restricted Cash				
Cash and cash equivalents	Ś	1,457,169	\$	746,831
Restricted cash	Y	120,300	Ţ	154,481
Total cash, cash equivalents, and restricted cash	\$	1,577,469	\$	901,312

#### **Note 1: DESCRIPTION OF THE ORGANIZATION**

Jefferson Society for the Prevention of Cruelty to Animals (JSPCA) is a Louisiana not-for-profit corporation. JSPCA was established to prevent cruelty to animals and to aid in the relief of their suffering, and to promote humane education; to support Jefferson Protection and Animal Welfare Services (JPAWS) to aid in the return of lost animals to their owners and/or find suitable homes for those animals without owners; to develop and/or support spay/neuter programs; to secure by lawful means the arrest, conviction, and punishment of persons violating animal cruelty and welfare laws; to promote the creation and passage of animal welfare legislation, and to raise contributions and distribute contributions to other not-for-profit organizations organized for similar purposes for which the corporation is organized.

#### **Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Financial Accounting Standards Board (FASB) provides authoritative guidance regarding U.S. GAAP through the Accounting Standards Codification (ASC) and related Accounting Standards Updates (ASUs).

#### **Use of Estimates**

The preparation of U.S. GAAP financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and changes therein, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. Estimates that are particularly susceptible to significant change in the near term are related to contributions of non-financial assets and allocation of functional expenses.

#### Cash and Cash Equivalents

Cash and cash equivalents include cash and all highly liquid investments with an original maturity of 90 days or less.

#### **Restricted Cash**

Restricted cash represents amounts restricted under the Jefferson Parish Cooperative Endeavor Agreement (CEA). See Note 3.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Accounts Receivable

Accounts receivable represent sales of rabies tags owed to the Organization that have not been collected from participating veterinarians, and are expected to be collected within twelve months and are presented in the statement of financial position net of the allowance for credit losses.

#### Allowance for Credit Losses

Management evaluates its receivables on an ongoing basis by analyzing customer relationships and previous payment histories. The allowance for credit losses is management's best estimate of the amount of expected credit losses in the existing accounts based on current market conditions. Historically, losses on uncollectible accounts have been within management's expectations. The allowance for credit losses is reviewed on a periodic basis to ensure there is sufficient reserve to cover any potential credit losses. When receivables are considered uncollectible, they are charged against the allowance for credit losses. Collections on accounts previously written off are included in the change in net assets as received. The allowance for credit losses was \$80,425 and \$- at December 31, 2024 and 2023, respectively.

#### Certificates of Deposit

The certificates of deposit are stated at cost, which approximates fair value, and have terms of one year or less.

#### Investments

JSPCA reports investments at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities. Investment income and gains restricted by donors are reported as increases in net assets without donor restrictions if the restrictions are met (either a stipulated time period ends, or a purpose restriction is accomplished) in the reporting period in which the income and gains are recognized. There were no investments restricted by donors reported as of and for the years ended December 31, 2024 and 2023. Investments consisted of money market funds and U.S. Treasury obligations at December 31, 2024 and 2023.

#### Due to Jefferson Parish

Due to Jefferson Parish represents amounts due to the JPAWS as a result of the cooperative endeavor agreement between JSPCA and Jefferson Parish. See Note 3.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Property and Equipment**

All acquisitions of property and equipment in excess of \$1,000 and all expenditures for maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Repairs and maintenance are expensed as incurred. Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

#### **Net Assets**

JSPCA reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors; net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of JSPCA, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net assets with donor restrictions are resources that are subject to donor-imposed restrictions. Some restrictions are temporary in nature, such as those that are restricted by a donor for use for a particular purpose or in a particular future period. Other restrictions may be perpetual in nature; such as those that are restricted by a donor that the resources be maintained in perpetuity.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. There were no donor restricted net assets at December 31, 2024 and 2023.

#### Revenue Recognition

Program revenues are accounted for under ASC Topic 606, *Revenue from Contracts with Customers* (ASC 606), recognizing revenue when performance obligations under the terms of the contracts with customers are satisfied.

Donations are recognized when cash, or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met or the donor has explicitly released the restriction.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Donated Services**

Donated services are recognized as contributions in accordance with ASC 958 if the services: (a) create or enhance non-financial assets or (b) require specialized skills, are performed by people with those skills, and (c) would otherwise be purchased by JSPCA. The members of the Board of Directors serve without compensation. Volunteers also provide animal care and fund-raising services throughout the year that are not recognized as contributions in the financial statements since recognition criteria under ASC 958 were not met.

#### **Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses presents the natural classification of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include personnel costs, professional services, office expenses, information technology, and other, which are allocated on the basis of estimates of time and effort.

#### **Income Taxes**

JSPCA is a not-for-profit organization that is exempt from federal income taxes pursuant to Section 501(c)(3) of the Internal Revenue Code (IRC) and classified by the IRC as other than a private foundation.

JSPCA utilizes the accounting requirements associated with uncertainty in income taxes using the provisions of FASB ASC 740, *Income Taxes*. Using that guidance, tax positions initially need to be recognized in the financial statements when it is more-likely-than-not the positions will be sustained upon examination by the tax authorities. It also provides guidance for derecognition, classification, interest, and penalties, accounting in interim periods, disclosure, and transition. As of December 31, 2024 and 2023, JSPCA has no uncertain tax positions that qualify for recognition or disclosure in the financial statements.

#### Reclassifications

Certain reclassifications were made to prior year balances to conform with current year presentation.

#### **Subsequent Events**

Management has evaluated subsequent events through the date that the financial statements were available to be issued, June 26, 2025 and determined there were no events that occurred that required disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

#### Note 3: COOPERATIVE ENDEAVOR AGREEMENT (CEA)

Effective January 1, 2014, the Parish and JSPCA entered into a CEA for four years that was extended in December 2017 and extended for an additional four years in August 2021. Per the terms of the CEA, JSPCA is responsible for administering a rabies vaccination program with participating veterinarian clinics in the Parish. In return for these services, JSPCA receives \$20 for each altered animal and \$25 for each unaltered animal, in addition to fees for breeder permits. The CEA requires the JSPCA to maintain a separate bank account for the collection of these fees and this account is recorded as Restricted Cash on the statements of financial position.

The CEA further requires \$10 for each vaccination to be allocated to the JPAWS operations and the remaining to be used to pay for no or low cost spay/neuter procedures and related educational programs administered by JSPCA. Costs for administration of the rabies vaccination program and the spay/neuter program are charged against the amount allocated to JPAWS operations and any remaining amount shall be remitted to JPAWS as requested by the Parish.

For the years ended December 31, 2024 and 2023, respectively, the total amounts remitted to JPAWS for its operations was \$324,169 and \$380,743 and are shown in the statements of functional expenses. The cumulative amounts of funds remaining to JPAWS was \$82,843 and \$83,819 at December 31, 2024 and 2023, respectively.

#### **Note 4: LIQUIDITY AND FINANCIAL ASSET AVAILABILITY**

JSPCA maintains its financial assets primarily in cash and cash equivalents to provide liquidity to ensure funds are available as its expenditures come due. The following reflects JSPCA's financial assets as of the statement of financial position date, reduced by amounts not available for general use within one year of the statement of financial position date because of contractual restrictions.

December 31,	2024	2023
Total assets at year end	\$ 6,662,368	\$ 6,071,279
Less non-financial assets		
Furniture and equipment, net	(32,040)	(43,567)
Financial assets at year-end	6,630,328	6,027,712
Less those not available for general expenditures within one year, due to contractual or donor-imposed restrictions		
Restricted cash per Jefferson Parish CEA	(120,300)	(154,481)
Financial assets available to meet cash needs for general expenditures within one year	\$ 6,510,028	\$ 5,873,231

#### **Note 5: PROPERTY AND EQUIPMENT**

The components of property and equipment consist of the following at December 31, 2024 and 2023:

	Estimated Use	ful		
	Lives (in yea	rs)	2024	2023
Furniture and equipment	3-10	\$	<b>5,499</b> \$	5,499
Computers	3		5,525	4,175
Vehicles	5		52,871	52,871
				_
Total depreciable property and equipment			63,895	62,545
Less accumulated depreciation			(31,855)	(18,978)
Total property and equipment, net		\$	<b>32,040</b> \$	43,567

Depreciation expense for the years ended December 31, 2024 and 2023 amounted to \$12,877 and \$12,427, respectively.

#### **Note 6: INVESTMENTS AND FAIR VALUE MEASUREMENTS**

Fair value is the exchange price that would be received for an asset or paid to transfer a liability (exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. There are three levels of inputs that may be used to measure fair values:

Level 1: Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant other observable inputs other than Level 1 prices, such as:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs, other than quoted prices, that are:
  - observable; or
  - can be corroborated by observable market data.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

#### Note 6: INVESTMENTS AND FAIR VALUE MEASUREMENTS (Continued)

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at December 31, 2024 and 2023.

Money market mutual funds: Valued at the daily closing price as reported by the fund. These funds are required to publish their daily NAV and to transact at that price. The mutual funds held by JSPCA are deemed to be actively traded.

*U.S. Treasury Obligations*: Valued using the documented trade price for its fair value estimate, adjusting the yield for variances in maturity, coupon, or other relevant features, if necessary.

The following tables summarize the valuation of JSPCA's investments and financial instruments according to the aforementioned descriptions as of December 31:

December 31, 2024	Level 1	Level 2	Level 3	Total
Money market mutual funds U.S Treasury Obligations	\$ 8,603 -	\$ - 4,505,417	\$ -	\$ 8,603 4,505,417
Total investments at fair value	\$ 8,603	\$ 4,505,417	\$ -	\$ 4,514,020
December 31, 2023	Level 1	Level 2	Level 3	Total
Money market mutual funds U.S Treasury Obligations	\$ 8,200 -	\$ - 4,480,801	\$ -	\$ 8,200 4,480,801
Total investments at fair value	\$ 8,200	\$ 4,480,801	\$ -	\$ 4,489,001

The U.S. Treasury obligations noted above consist of three (3) U.S. Treasury notes, which mature in September 2025 through April 2026.

#### **Note 7: CONCENTRATIONS**

JSPCA maintains its cash accounts at several local financial institutions. Accounts at these financial institutions are guaranteed by the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Administration (NCUA) up to \$250,000 per institution. Amounts on deposit at various times through the year exceeded federally insured limit. As of December 31, 2024 and 2023, JSPCA had cash balances of \$1,177,601 and \$262,127, respectively, in excess of federally insured limits.

#### **Note 8: RELATED PARTIES**

JSPCA leases office space from an entity that employs its Board President and paid \$7,200 and \$7,200 for the years ended December 31, 2024 and 2023, respectively, which is shown in the statements of functional expenses. There is no formal agreement regarding lease terms.

## Jefferson Society for the Prevention of Cruelty to Animals Schedule of Compensation, Benefits, and Other Payments to Agency Head

For the year ended December 31,

2024

#### **Agency Head Name:** Lynn Morvant, Board President

PURPOSE	Amount
Salary	\$ -
Benefits-health insurance	-
Benefits-retirement	-
Deferred compensation	-
Workers comp	-
Benefits-life insurance	-
Benefits-long term disability	-
Benefits-FICA & Medicare	-
Car allowance	-
Vehicle provided by government	-
Cell phone	-
Dues	-
Vehicle rental	-
Per diem	-
Reimbursements	-
Travel	-
Registration fees	-
Conference travel	-
Unvouchered expenses	-
Meetings & conventions	-
Other	-
Total	\$ 

**Note:** There were no payments made, from state or local funds, to or on behalf of the Agency Head for the year ended December 31, 2024.



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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors

Jefferson Society for the Prevention of Cruelty to Animals

Jefferson, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Jefferson Society for the Prevention of Cruelty to Animals (JSPCA) (a nonprofit organization), which comprise the statement of financial position as of December 31, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 26, 2025.

#### **Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered JSPCA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of JSPCA's internal control. Accordingly, we do not express an opinion on the effectiveness of JSPCA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### **Report on Compliance and Other Matters**

Parr, Riggs & Chopan, L.L.C.

As part of obtaining reasonable assurance about whether JSPCA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of JSPCA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering JSPCA's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Metairie, Louisiana

June 26, 2025

## Jefferson Society for the Prevention of Cruelty to Animals Schedule of Findings and Responses

#### **SECTION I - SUMMARY OF AUDITOR'S RESULTS**

#### **Financial Statements**

1. Type of auditor's report issued: Unmodified

2. Internal control over financial reporting

a. Material weakness identified? None noted b. Significant deficiencies not considered None noted

to be material weaknesses?

c. Noncompliance material to the financial None noted

statements noted?

#### **SECTION II – FINANCIAL STATEMENT FINDINGS**

No matters were reported.

#### **SECTION III – SUMMARY OF PRIOR AUDIT FINDINGS**

No matters were reported.



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## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors of Jefferson Society for the Prevention of Cruelty to Animals and the Louisiana Legislative Auditor

We have performed the procedures enumerated below, on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor (LLA)'s Statewide Agreed-Upon Procedures (SAUPs), for the fiscal period January 1, 2024 through December 31, 2024. Jefferson Society for the Prevention of Cruelty to Animals (JSPCA)'s management is responsible for those C/C areas identified in the SAUPs.

JSPCA has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in the LLA's SAUPs for the fiscal period January 1, 2024 through December 31, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

#### Written Policies and Procedures

- A. Obtained and inspect JSPCA's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:
  - i. Budgeting, including preparing, adopting, monitoring, and amending the budget.
    - **Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Budgeting.
  - ii. **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the Public Bid Law; and (5) documentation required to be maintained for all bids and price quotes.

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Purchasing.

iii. *Disbursements*, including processing, reviewing, and approving.

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Disbursements.

iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g. periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Receipts/Collections.

v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Payroll/Personnel.

vi. *Contracting*, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Contracting.

vii. *Travel and Expense Reimbursement*, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Travel and Expense Reimbursement.

viii. *Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)*, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Credit Cards.

ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

**Results:** Not applicable because JSPCA is a non-profit entity.

x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

**Results:** Not applicable because JSPCA does not have any debt.

xi. Information Technology Disaster Recovery/Business Continuity, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

**Results:** Exception noted because JSPCA does not have a formal policy and procedure related to Information Technology Disaster Recovery/Business Continuity.

xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

**Results:** Not applicable because JSPCA is a non-profit entity.

#### **Board or Finance Committee**

- A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
  - Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

**Results**: No exceptions were found as a result of applying the procedure.

ii. For those entities reporting on the governmental accounting model, review the minutes from all regularly scheduled board/finance committee meetings held during the fiscal year and observe whether the minutes from at least one meeting each month referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual comparisons, at a minimum, on proprietary funds, and semi-annual budget- to-actual comparisons, at a minimum, on all special revenue funds.

**Results**: Not applicable because JSPCA does not report on the governmental accounting model.

iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

**Results**: Not applicable because JSPCA is not a governmental entity.

iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s) using management's corrective action plan at each meeting until the findings are considered fully resolved.

**Results**: Exception noted because JSPCA did not present written updates on progress of prior year findings to the Board.

#### **Fraud Notice**

A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

**Results**: No exceptions were found as a result of applying the above procedure.

B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

**Results**: Exception noted because JSPCA does not have a post on its premises or website concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

We were engaged by JSPCA to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the JSPCA and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

June 26, 2025

Carr, Riggs & Chapan, L.L.C.

# Jefferson Society for the Prevention of Cruelty to Animals 4421 Jefferson Hwy. Jefferson, LA 70121

Louisiana Legislative Auditor 1600 North 3<sup>rd</sup> Street P.O. Box 94397 Baton Rouge, LA 70804-9397

And

Carr, Riggs & Ingram, L.L.C. 3850 N. Causeway Blvd Suite 1400 Two Lakeway Metairie, LA 70002

RE: Management's Response to Statewide Agreed-Upon Procedures Jefferson Society for the Prevention of Cruelty to Animals

Dear Sirs:

Jefferson Society for the Prevention of Cruelty to Animals will review policies and procedures in regard to the comments for each financial function and make appropriate changes that will improve operations and internal controls in each area that are cost effective and within our budget constraints.

We will also present written updates of prior year findings from the Statewide Agreed-Upon Procedures to the Board.

Lynn Morvant, Board President

Date

6/9/9/9/9/