

**Bossier Parish Police Jury  
Benton, Louisiana**

**Primary Government Financial Statements**

**As of and For the Year Ended December 31, 2018  
With Supplemental Information Schedules**

Bossier Parish Police Jury  
Benton, Louisiana

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## Independent Auditors' Report

To the Members of the  
Bossier Parish Police Jury  
Benton, Louisiana

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Bossier Parish Police Jury, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the basic financial statements of the Bossier Parish Police Jury's primary government as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on the Aggregate Discretely Presented Component Units**

The financial statements do not include financial data for the Bossier Parish Police Jury's aggregate discretely presented component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Parish's primary government unless the Bossier Parish Police Jury also issues financial statements for the financial reporting entity that include the financial data for its component units. The Bossier Parish Police Jury has not issued such reporting entity financial statements. The amount by which this departure would affect the assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position, revenues, and expenses of the government-wide financial statements has not been determined.

### **Adverse Opinion**

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on the Aggregate Discretely Presented Component Units" paragraph, the financial statements referred to above do not present fairly the financial position of the aggregate discretely presented component units of the Bossier Parish Police Jury, as of December 31, 2018 or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Unmodified Opinions**

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Bossier Parish Police Jury as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

### **Change in Accounting Principle**

As discussed in Note 24 to the financial statements, in 2018, the Bossier Parish Police Jury adopted Government Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. Our opinion is not modified with respect to this matter.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4-11 and 57-61, the Schedule of Changes in Total OPEB Liability and Related Ratios on page 62, the Schedule of Employer Contributions on page 63, and the Schedule of Proportionate Share of Net Pension Liability on page 64, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Bossier Parish Police Jury's basic financial statements. The accompanying other supplementary information listed in the table of contents and shown on pages 65 - 74 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, shown on pages 75 - 76, is presented for purposes of additional analysis and is also not a required part of the basic financial statements. The information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 20, 2019, on our consideration of the Bossier Parish Police Jury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Bossier Parish Police Jury's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Bossier Parish Police Jury's internal control over financial reporting and compliance.

*Cook & Morehart*

Cook & Morehart  
Certified Public Accountants  
June 20, 2019

## BOSSIER PARISH POLICE JURY

### MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Bossier Parish Police Jury's financial performance provides an overview of the Police Jury's financial activities for the fiscal year ended December 31, 2018. Please read it in conjunction with our financial statements, which begin on page 12.

### FINANCIAL HIGHLIGHTS

- The assets of the Police Jury exceeded its liabilities at the close of 2018 by \$343,710,137. Of this amount, \$32,529,984 (unrestricted net position) may be used to meet the ongoing obligations to citizens and creditors in accordance with the Police Jury's fund designation and fiscal policies.
- The Police Jury's net position increased by \$18,499,024 or 6%.
- The Police Jury's total general and program revenues were \$73,752,819 in 2018 compared to \$63,499,684 in 2017.
- During the year ended December 31, 2018, the Police Jury had total expenses, excluding depreciation, of \$42,435,659, compared to \$44,234,675 for 2017.

### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (on pages 12-13) provide information about the activities of the Police Jury as a whole and present a longer-term view of the Police Jury's finances. Fund financial statements start on page 14. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Police Jury's operations in more detail than the government-wide statements by providing information about the Police Jury's most significant funds.

#### Reporting the Police Jury as a Whole

Our analysis of the Police Jury as a whole begins on page 12. One of the most important questions asked about the Police Jury's finances is "Is the Police Jury as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the funds maintained by the Police Jury as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Police Jury's *net position* and changes in them. You can think of the Police Jury's net position – the difference between assets and liabilities – as one way to measure the Police Jury's financial health, or *financial position*. Over time, *increases* or *decreases* in the Police Jury's net position is one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Police Jury's property tax base, to assess the overall health of the Police Jury.

In the Statement of Net Position and the Statement of Activities, we divide the Police Jury into two kinds of activities: governmental activities and business-type activities.

Governmental activities – the majority of the expenses paid from the funds maintained by the Police Jury are reported here, consisting primarily of personal services, materials and supplies, travel, repairs and maintenance and other program services. Ad valorem taxes and sales taxes finance most of these activities.

Business-type activities - the Police Jury charges a fee to customers to help it cover the costs of certain water and sewer services it provides. The Consolidated Waterworks / Sewerage District No. 1 and 2 are reported here.

### **Reporting the Police Jury's Most Significant Funds**

Our analysis of the major funds maintained by the Police Jury begins on page 14. The fund financial statements begin on page 14 and provide detailed information about the most significant funds maintained by the Police Jury – not the Police Jury as a whole. The Police Jury's *governmental funds* use the following accounting approaches:

Governmental funds – Most of the Police Jury's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using the *modified accrual* accounting method, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of the Police Jury's general government operations and the expenses paid from those funds. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance certain Police Jury expenses. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net Position and the Statement of Activities) and governmental *funds* in a reconciliation at the bottom of the fund financial statements.

Proprietary Funds - When the Consolidated Waterworks / Sewerage Districts No. 1 and 2 charge customers for the services it provides, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the Police Jury's enterprise fund (a component of proprietary fund) is the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for proprietary funds.

Also included in the proprietary fund financial statements is the Police Jury's Internal Service Fund, which is used to account for the accumulation of resources used to fund claims under the police jury's partially self-insured health insurance plan.

### **THE POLICE JURY AS A WHOLE**

The Police Jury's combined net position changed from a year ago, increasing from \$325,211,113, as restated to \$343,710,137. A comparative analysis of the funds maintained by the Police Jury is presented below.

**Table 1**  
**Net Position**

	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 71,268,563	\$ 68,921,930	\$ 2,943,854	\$ 2,775,356	\$ 74,212,417	\$ 71,697,286
Capital assets, net	307,191,898	296,613,640	53,929,866	52,669,897	361,121,764	349,283,537
Internal balances	10,080,892	10,236,612	(10,080,892)	(10,236,612)		
Total assets	<u>388,541,353</u>	<u>375,772,182</u>	<u>46,792,828</u>	<u>45,208,641</u>	<u>435,334,181</u>	<u>420,980,823</u>
Deferred Outflows Of Resources						
Pension related	2,341,108	4,052,905	78,420		2,419,528	4,052,905
Current liabilities	3,456,302	3,126,107	321,775	253,621	3,778,077	3,379,728
Long-term liabilities	45,689,161	54,734,900	24,816,758	26,134,212	70,505,919	80,869,112
Total liabilities	<u>49,145,463</u>	<u>57,861,007</u>	<u>25,138,533</u>	<u>26,387,833</u>	<u>74,283,996</u>	<u>84,248,840</u>
Unavailable revenue - property taxes advance on federal grant	15,297,403	15,024,249			15,297,403	15,024,249
Pension related	3,068,491	549,526	118,089		3,186,580	549,526
Other post employment benefits related	1,246,254		29,339		1,275,593	
	<u>19,612,148</u>	<u>15,573,775</u>	<u>147,428</u>		<u>19,759,576</u>	<u>15,573,775</u>
Net investment in capital assets, Restricted	271,727,796	256,612,382	19,266,750	16,562,781	290,994,546	273,175,163
Unrestricted	18,275,748	20,490,392	1,909,859	2,199,832	20,185,607	22,690,224
Total net position	<u>\$ 322,124,850</u>	<u>\$ 306,390,305</u>	<u>\$ 21,585,287</u>	<u>\$ 18,820,808</u>	<u>\$ 343,710,137</u>	<u>\$ 325,211,113</u>

Net position of the Police Jury's governmental activities increased by \$15,734,545 or 5%. Unrestricted net position, the part of net position that can be used to finance Police Jury expenses without constraints or other legal requirements, increased from \$29,287,531 at December 31, 2017 to \$32,121,306 at December 31, 2018.

Net position of the Police Jury's business-type activities increased by \$2,764,479 or 15%, due in large part to the transfer of assets from the Police Jury to the Consolidated Waterworks / Sewerage District No. 1 to acquire new systems and capitalizing those purchased systems.

**Table 2**  
**Change in Net Position**

	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
<b>Revenues</b>						
<b>Program revenues</b>						
Charges for services	\$ 2,945,300	\$ 2,785,118	\$ 3,228,296	\$ 2,629,841	\$ 6,173,596	\$ 5,414,959
Operating grants and contributions	5,637,526	7,554,672	3,475		5,641,001	7,554,672
Capital grants and contributions	17,106,006	8,756,527	1,090,815	373,997	18,196,821	9,130,524
<b>General revenues</b>						
Ad valorem taxes	14,822,041	15,162,380			14,822,041	15,162,380
Sales taxes	18,803,892	16,826,716			18,803,892	16,826,716
Other taxes	1,340,693	1,445,322			1,340,693	1,445,322
Franchise taxes	612,074	592,017			612,074	592,017
Investment earnings	941,660	583,106	53,505	31,416	995,165	614,522
Gaming tax revenues	3,903,727	3,877,776			3,903,727	3,877,776
State revenue sharing	559,534	562,617			559,534	562,617
Miscellaneous revenues	2,479,805	2,283,602		34,577	2,479,805	2,318,179
Gain on sale of assets	224,470				224,470	
Transfers	(2,656,686)	(522,578)	2,656,686	522,578		
<b>Total revenues</b>	<b>66,720,042</b>	<b>59,907,275</b>	<b>7,032,777</b>	<b>3,592,409</b>	<b>73,752,819</b>	<b>63,499,684</b>
<b>Expenses</b>						
General government	9,737,444	9,342,062			9,737,444	9,342,062
Public safety	7,449,064	6,910,469			7,449,064	6,910,469
Public works	17,818,650	18,873,522			17,818,650	18,873,522
Public utilities	42,623	479,692			42,623	479,692
Health and Welfare	5,223,641	5,718,344			5,223,641	5,718,344
Culture and recreation	7,071,754	7,957,448			7,071,754	7,957,448
Economic development	2,552,684	2,695,721			2,552,684	2,695,721
Interest on long-term debt	1,089,637	1,606,780			1,089,637	1,606,780
Sewer and water			4,268,298	2,126,359	4,268,298	2,126,359
<b>Total expenses</b>	<b>50,985,497</b>	<b>53,584,038</b>	<b>4,268,298</b>	<b>2,126,359</b>	<b>55,253,795</b>	<b>55,710,397</b>
<b>Increase (decrease) in net position</b>	<b>\$ 15,734,545</b>	<b>\$ 6,323,237</b>	<b>\$ 2,764,479</b>	<b>\$ 1,466,050</b>	<b>\$ 18,499,024</b>	<b>\$ 7,789,287</b>

Total revenues increased \$10,253,135 or 16% from total revenues in the year ended December 31, 2017 of \$63,499,684 to total revenues of \$73,752,819 in the year ended December 31, 2018.

### **Governmental Activities**

Total revenues for the governmental activities increased approximately \$6,812,767, due in part to an increase in capital grants related to donated infrastructure for acceptance of subdivisions into the jury's road maintenance system.

The cost of all governmental activities this year was \$50,985,497. These costs were covered by \$25,688,832 of program revenues, with the remaining costs covered by property taxes, sales taxes, and other general revenues.

### **Business-type Activities**

Total revenues for the business-type increased \$3,440,368 (96%) from total revenues in the year ended December 31, 2017 of \$3,592,409 to total revenues of \$7,032,777 in the year ended December 31, 2018, due to an increase in transfers from the Governmental funds in relation to purchasing water and sewer systems.

The cost of all business-type activities this year was \$4,268,298. These costs were covered by program revenues consisting of charges for services and capital grant and contributions.

### **THE POLICE JURY'S FUNDS**

As the Police Jury completed the year, its governmental funds (as presented in the balance sheet on page 14) reported a *combined* fund balance of \$60,774,002, which is more than last year's fund balance of \$58,850,409.

### **General Fund Budgetary Highlights**

The Police Jury adopted a budget for its General Fund for the year ended December 31, 2018, and amended the budget one time during the year. The budgetary comparison is presented as required supplementary information and shown on page 57. Highlights for the year are as follows:

- General fund expenditures were lower than amended budget due to lower expenditures than anticipated for general government activities.
- Revenues were slightly more than amended budget, due in part to higher other revenues than anticipated.

The Police Jury's General Fund balance of \$7,498,269 reported on page 14 differs from the General Fund's *budgetary* fund balance of \$5,408,545, reported in the budgetary comparison schedule on page 57. This is primarily due to the Police Jury budgeting on the cash basis of accounting.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At the end of Decemer 31, 2018, the Police Jury had invested \$361,121,764 in capital assets. (see table 3 below)

Table 3  
Capital Assets (Net)

	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
Land	\$ 17,536,806	\$ 16,382,001	\$ 1,460,369	\$ 1,458,369	\$ 18,997,175	\$ 17,840,370
Goodwill			1,226,000	1,226,000	1,226,000	1,226,000
Construction in Process	18,022,558	11,547,951			18,022,558	11,547,951
Buildings	76,229,330	78,362,866	50,909,143	49,646,231	127,138,473	128,009,097
Infrastructure	190,351,697	185,255,941			190,351,697	185,255,941
Equipment, Furnishings, Vehicles	2,764,920	3,046,068	334,354	339,297	3,099,274	3,385,365
Library Books & Materials	2,286,587	2,018,813			2,286,587	2,018,813
Total Capital Assets (Net)	<u>\$ 307,191,898</u>	<u>\$ 296,613,640</u>	<u>\$ 53,929,866</u>	<u>\$ 52,669,897</u>	<u>\$ 361,121,764</u>	<u>\$ 349,283,537</u>

**DEBT**

At December 31, 2018, the Police Jury had \$70,556,771 in long-term liabilities outstanding, versus \$81,418,973 at December 31, 2017. (See Table 4 below)

**Table 4  
Outstanding Debt At Year End**

	Governmental Activities		Business-type Activities		Totals	
	2018	2017	2018	2017	2018	2017
Revenue Bonds:						
Series 2012 - Utility Revenue Bonds	\$	\$	\$ 15,493,504	\$ 16,326,504	\$ 15,493,504	\$ 16,326,504
Series 2015 - Utility Revenue Bonds			9,083,000	9,544,000	9,083,000	9,544,000
Series 2010 Build America Bond	1,814,000	2,685,000			1,814,000	2,685,000
Revenue Bonds Series 2012 (LCDA CWWSD)	11,250,000	11,400,000			11,250,000	11,400,000
Series 2016A -Revenue Bond	3,060,000	6,040,000			3,060,000	6,040,000
Series 2016B -Revenue Bond	8,000,000	8,000,000			8,000,000	8,000,000
Unamortized premium						
Series 2012	458,704	477,817			458,704	477,817
Series 2016A	130,199	163,443			130,199	163,443
Series 2015 - refunding bonds	10,230,000	11,235,000			10,230,000	11,235,000
Revenue Bonds Series 2007 (LCDA Improvements)						
Compensated absences	540,679	477,884			540,679	477,884
Net pension liability		3,053,911				3,053,911
Other post-employment benefits	10,205,579	11,961,909	240,254		10,445,833	11,961,909
Totals	<u>\$ 45,689,161</u>	<u>\$ 55,494,964</u>	<u>\$ 24,816,758</u>	<u>\$ 25,870,504</u>	<u>\$ 70,505,919</u>	<u>\$ 81,365,468</u>

State law restricts the amount of debt that the Police Jury may issue. The aggregate principal amount of debt may not exceed 10% of the assessed valuation for property tax purposes for all real and personal property located within the parish. The Police Jury's total debt outstanding at year-end was below this limitation.

More detailed information about the debt are presented in Note 10 to the Financial Statements.

### **ADOPTION OF NEW ACCOUNTING PRONOUNCEMENT**

During the year ended December 31, 2018, the Police Jury adopted new accounting guidance, GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pension*. The Police Jury is reporting a total other post-employment benefit obligation of \$10,445,833 on the statement of net position for governmental activities at December 31, 2018. Additional information about the District's long-term liabilities is presented in Notes 10, 11, and 12, to the financial statements.

### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS**

The Police Jury's management considered many factors when setting a fiscal year December 31, 2019 budget. Amounts available for appropriation in the governmental funds are expected to hold flat in sales tax revenues. Ad valorem taxes will increase due to continued residential and commercial development.

### **CONTACTING THE POLICE JURY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens and taxpayers with a general overview of the finances for those funds maintained by the police jury and to show the police jury's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Bossier Parish Police Jury,  
P. O. Box 70, Benton, Louisiana 71006.

Bossier Parish Police Jury  
Benton, Louisiana  
Statement of Net Position  
December 31, 2018

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Cash and cash equivalents	\$ 47,251,063	\$ 229,240	\$ 47,480,303
Restricted cash	2,862,649	2,176,253	5,038,902
Receivables	19,099,266	503,658	19,602,924
Prepaid expenses	1,026,059		1,026,059
Capital assets, net			
Non-depreciable	35,559,364	2,686,369	38,245,733
Depreciable (net)	271,632,534	51,243,497	322,876,031
Internal balances	10,080,892	(10,080,892)	
Net pension asset	1,029,526	34,703	1,064,229
Total assets	<u>388,541,353</u>	<u>46,792,828</u>	<u>435,334,181</u>
<b>Deferred Outflows Of Resources</b>			
Pension related	<u>2,341,108</u>	<u>78,420</u>	<u>2,419,528</u>
<b>Liabilities</b>			
<b>Current</b>			
Accounts payable and accrued expenses	3,456,302	55,381	3,511,683
Payable from restricted assets:			
Customer deposits		266,394	266,394
<b>Non-current liabilities</b>			
Due within one year	5,438,780	1,306,000	6,744,780
Due in more than one year	40,250,381	23,510,758	63,761,139
Total liabilities	<u>49,145,463</u>	<u>25,138,533</u>	<u>74,283,996</u>
<b>Deferred Inflows of Resources</b>			
<b>Unavailable revenue</b>			
Property taxes	15,297,403		15,297,403
Pension related	3,068,491	118,089	3,186,580
Other post employment benefits related	1,246,254	29,339	1,275,593
Total Deferred Inflows of Resources	<u>19,612,148</u>	<u>147,428</u>	<u>19,759,576</u>
<b>Net Position</b>			
Net investment in capital assets	271,727,796	19,266,750	290,994,546
Restricted for:			
Capital projects	7,412,135		7,412,135
Public safety	1,661,700		1,661,700
Public works	374,337		374,337
Culture and recreation	5,821,737		5,821,737
Debt service	1,952,959	1,909,859	3,862,818
Health and welfare	1,052,880		1,052,880
Unrestricted	32,121,306	408,678	32,529,984
Total net position	<u>\$ 322,124,850</u>	<u>\$ 21,585,287</u>	<u>\$ 343,710,137</u>

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
Benton, Louisiana  
Statement of Activities  
For the Year Ended December 31, 2018

Functions / Programs:	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Governmental Activities</b>							
General government:							
Legislative	\$ 421,835	\$	\$	\$	\$ (421,835)	\$	\$ (421,835)
Judicial	3,319,558	1,126,625			(2,192,933)		(2,192,933)
Elections	139,232				(139,232)		(139,232)
Finance and administrative	1,786,615	20,700			(1,765,915)		(1,765,915)
Other	4,070,204	727,359	30,249		(3,312,596)		(3,312,596)
Public safety	7,449,064	320,402	533,435	157,828	(6,437,399)		(6,437,399)
Public works	17,818,650	668,911	172,584	16,948,178	(28,977)		(28,977)
Public utilities	42,623				(42,623)		(42,623)
Health and welfare	5,223,641		4,901,258		(322,383)		(322,383)
Culture and recreation	7,071,754	81,303			(6,990,451)		(6,990,451)
Economic development	2,552,684				(2,552,684)		(2,552,684)
Interest on long-term debt	1,089,637				(1,089,637)		(1,089,637)
<b>Total governmental activities</b>	<b>50,985,497</b>	<b>2,945,300</b>	<b>5,637,526</b>	<b>17,106,006</b>	<b>(25,296,665)</b>		<b>(25,296,665)</b>
<b>Business-type Activities</b>							
Sewer and water	4,268,298	3,228,296	3,475	1,090,815		54,288	54,288
<b>Total business-type activities</b>	<b>4,268,298</b>	<b>3,228,296</b>	<b>3,475</b>	<b>1,090,815</b>		<b>54,288</b>	<b>54,288</b>
<b>Total Government</b>	<b>\$ 55,253,795</b>	<b>\$ 6,173,596</b>	<b>\$ 5,641,001</b>	<b>\$ 18,196,821</b>	<b>(25,296,665)</b>	<b>54,288</b>	<b>(25,242,377)</b>
<b>General revenues:</b>							
Ad valorem taxes					14,822,041		14,822,041
Sales taxes					18,803,892		18,803,892
Gaming tax revenues					3,903,727		3,903,727
Franchise taxes					612,074		612,074
Other taxes					1,340,693		1,340,693
Investment earnings & dividends					941,660	53,505	995,165
State revenue sharing					559,534		559,534
Miscellaneous					2,479,805		2,479,805
Gain on sale of assets					224,470		224,470
Transfers					(2,656,886)	2,656,686	
<b>Total general revenues</b>					<b>41,031,210</b>	<b>2,710,191</b>	<b>43,741,401</b>
Change in net position					15,734,545	2,764,479	18,499,024
Net position - beginning, as restated					306,390,305	18,820,808	325,211,113
Net position - ending					<b>\$ 322,124,850</b>	<b>\$ 21,585,287</b>	<b>\$ 343,710,137</b>

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
Benton, Louisiana  
Balance Sheet  
Governmental Funds  
December 31, 2018

	General	Highway	Library	Capital Improvements	LCDA Sewer Construction	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>							
Cash and cash equivalents	\$ 7,135,569	\$ 7,789,662	\$ 11,715,105	\$ 8,385,410	\$ 1,794	\$ 12,006,383	\$ 47,033,923
Receivables	2,991,609	3,569,676	7,310,478	1,199,779		4,027,724	19,099,266
Restricted cash					302,410	2,560,239	2,862,649
Due from other fund		79,260	35,816	7,711		27,891	150,678
Advance to Waterworks/Sewer District					10,086,612		10,086,612
<b>Total assets</b>	<b>\$ 10,127,178</b>	<b>\$ 11,438,598</b>	<b>\$ 19,061,399</b>	<b>\$ 9,592,900</b>	<b>\$ 10,390,816</b>	<b>\$ 18,622,237</b>	<b>\$ 79,233,128</b>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>							
<b>Liabilities:</b>							
Accounts payable	\$ 415,067	\$ 1,074,488	\$ 465,217	\$ 296,600		\$ 522,547	\$ 2,773,919
Due to other fund	203,076	153,121	41,710	1,754		18,143	417,804
<b>Total liabilities</b>	<b>618,143</b>	<b>1,227,609</b>	<b>506,927</b>	<b>298,354</b>		<b>540,690</b>	<b>3,191,723</b>
<b>Deferred inflows of resources:</b>							
Unavailable revenue							
Property Taxes	2,010,766	1,964,402	7,472,486			3,849,749	15,297,403
<b>Total deferred inflows of resources</b>	<b>2,010,766</b>	<b>1,964,402</b>	<b>7,472,486</b>			<b>3,849,749</b>	<b>15,297,403</b>
<b>Fund balances:</b>							
Nonspendable					10,086,612		10,086,612
Restricted			8,428,165	7,455,483	302,410	4,778,113	20,964,171
Assigned	2,384,628	8,246,587	2,653,821	1,839,063		9,453,685	24,577,784
Unassigned	5,113,641				1,794		5,115,435
<b>Total fund balances</b>	<b>7,498,269</b>	<b>8,246,587</b>	<b>11,081,986</b>	<b>9,294,546</b>	<b>10,390,816</b>	<b>14,231,798</b>	<b>60,744,002</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 10,127,178</b>	<b>\$ 11,438,598</b>	<b>\$ 19,061,399</b>	<b>\$ 9,592,900</b>	<b>\$ 10,390,816</b>	<b>\$ 18,622,237</b>	<b>\$ 79,233,128</b>

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
 Benton, Louisiana  
 Reconciliation of the Balance Sheet of Governmental Funds  
 to the Statement of Net Position  
 December 31, 2018

Fund balances - total governmental funds	\$	60,744,002
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		307,191,898
Premiums on debt issuances are recognized as an other financing source in the governmental funds, however, they are amortized over the life of the issuance in the statement of net position.		(588,903)
Long-term liabilities and other amounts are not due and payable in the current period and therefore are not reported in the funds.		
Bonds payable		(34,354,000)
Accrued interest		(203,837)
Compensated absences		(540,679)
Other post-employment benefits obligation		(10,205,579)
Deferred inflows - pension related		(3,068,491)
Deferred inflows - OPEB related		(1,246,254)
Other long-term assets and other amounts are not available to pay for current-period expenditures and therefore are unavailable in the funds.		
Net pension asset		1,029,526
Deferred outflows - pension related		2,341,108
The nonallocation method of accounting for prepayments is used in the fund statements, since the prepayment does not provide expendable financial resources.		1,026,059
		1,026,059
Net position of governmental activities	\$	322,124,850

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
Benton, Louisiana  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
Governmental Funds  
For the Year Ended December 31, 2018

Revenues:	General	Highway	Library	Capital Improvements	LCDA Sewer Construction	Other Governmental Funds	Total Governmental Funds
Ad valorem taxes	\$ 1,934,325	\$ 1,965,930	\$ 7,189,376			\$ 3,732,411	\$ 14,822,042
Sales tax	1,629,501	7,766,985		9,407,406			18,803,892
Gaming tax	1,093,912	1,180,617				1,629,199	3,903,728
Licenses and permits	1,276,544	423,035					1,699,579
Intergovernmental revenues	2,301,252	6,769,125	167,860	1,472,063		5,401,338	16,111,638
Fees, charges, and commissions for services	95,055		43,031			852,391	990,477
Fines and forfeitures		245,876	24,819			909,851	1,180,546
Interest and dividends	289,261	88,931	179,511	89,689	3,118	207,861	858,371
Miscellaneous	412,446	211,837	24,028	3,975		119,973	772,259
Total revenues	<u>9,032,296</u>	<u>18,652,336</u>	<u>7,628,625</u>	<u>10,973,133</u>	<u>3,118</u>	<u>12,853,024</u>	<u>59,142,532</u>
<b>Expenditures:</b>							
<b>Current:</b>							
<b>General government:</b>							
Legislative	412,039						412,039
Judicial	749,860					2,481,970	3,231,830
Elections	139,232						139,232
Finance and administrative	1,715,556					595	1,716,151
Other	281,516	114,769	233,543	2,577,413		120,321	3,327,562
Public safety	4,026,801					3,252,129	7,278,930
Public works		8,973,563		387,396		100,259	9,461,218
Health and welfare	188,438	125		80,152		4,930,340	5,199,055
Culture and recreation	22,500		5,511,847			456,362	5,990,709
Economic development	169,550					1,482,905	1,652,455
Public utilities	10,599					32,024	42,623
Capital outlay		6,524,067	1,079,764	283,878		2,818,650	10,706,359
<b>Debt service:</b>							
Principal retirement					150,000	4,856,000	5,006,000
Interest and other charges					522,781	625,846	1,148,627
Total expenditures	<u>7,716,091</u>	<u>15,612,524</u>	<u>6,825,154</u>	<u>3,328,839</u>	<u>672,781</u>	<u>21,157,401</u>	<u>55,312,790</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,316,205</u>	<u>3,039,812</u>	<u>803,471</u>	<u>7,644,294</u>	<u>(669,663)</u>	<u>(8,304,377)</u>	<u>3,829,742</u>
<b>Other financing sources (uses):</b>							
Transfers in	1,239,992	710,707		1,487,413	506,558	11,006,688	14,951,358
Transfers out	(1,294,166)	(2,042,679)	(3,000,000)	(7,286,913)		(3,984,286)	(17,608,044)
Insurance recoveries				30,657			30,657
Proceeds from sale of assets						689,880	689,880
Total other financing sources (uses)	<u>(54,174)</u>	<u>(1,331,972)</u>	<u>(3,000,000)</u>	<u>(5,768,843)</u>	<u>506,558</u>	<u>7,712,282</u>	<u>(1,936,149)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>1,262,031</u>	<u>1,707,840</u>	<u>(2,196,529)</u>	<u>1,875,451</u>	<u>(163,105)</u>	<u>(592,095)</u>	<u>1,893,593</u>
Fund balances at beginning of year, as restated	<u>6,236,238</u>	<u>6,538,747</u>	<u>13,278,515</u>	<u>7,419,095</u>	<u>10,553,921</u>	<u>14,823,893</u>	<u>58,850,409</u>
Fund balances at end of year	<u>\$ 7,498,269</u>	<u>\$ 8,246,587</u>	<u>\$ 11,081,986</u>	<u>\$ 9,294,546</u>	<u>\$ 10,390,816</u>	<u>\$ 14,231,798</u>	<u>\$ 60,744,002</u>

The accompanying notes are an integral part of this statement.

Bossier Parish Policy Jury  
 Benton, Louisiana  
 Reconciliation of the Statement of Revenues, Expenditures, and Changes in  
 Fund Balances of Governmental Funds to the Statement of Activities  
 For the Year Ended December 31, 2018

Net change in fund balances - total governmental funds \$ 1,893,593

Amounts reported for governmental activities in the statement of activities  
 are different because:

Governmental funds report capital outlays as expenditures. However,  
 in the statement of activities, the cost of those assets is allocated over  
 their estimated useful lives and reported as depreciation expense.  
 This is the amount by which depreciation (\$10,936,453) exceeded  
 capital outlays (\$10,706,359) in the current period. (230,094)

The net effect of various transactions involving capital assets (sales,  
 trade-ins, donated infrastructure, etc.) is to increase net assets. 10,808,358

The repayment of principal of long-term debt consumes current  
 financial resources of governmental funds. 5,058,355

The nonallocation method of accounting for prepayments is used in the  
 fund statements, since the prepayment does not provide expendable  
 financial resources. 55,811

Revenues in the statement of activities that do not provide current financial  
 resources are not reported as revenues in the funds.  
 Unavailable revenue (1,397,998)  
 Non-employer contributions to cost-sharing pension plan 103,207

Some expenses reported in the statement of activities do not require  
 the use of current financial resources and therefore are not reported as  
 expenditures in the funds.  
 Compensated absences (62,795)  
 Other post-employment benefits liabilities (249,993)  
 Pension expense (250,533)

Accrued interest expense on long-term debt is reported in the government-  
 wide statement of activities and changes in net assets, but does not require  
 the use of current financial resources; therefore, accrued interest expense  
 is not reported as expenditures in governmental funds. 6,634

Change in net position of governmental activities \$ 15,734,545

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
Benton, Louisiana  
Statement of Net Position  
Proprietary Fund  
December 31, 2018

	Business-Type Activities- Enterprise Funds	Governmental Activities- Internal Service Fund
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$ 229,240	\$ 217,140
Receivables (net of allowance for uncollectibles)	503,658	
Restricted cash and cash equivalents	266,394	
Due from other funds	5,720	291,094
Total current assets	1,005,012	508,234
Noncurrent assets:		
Restricted cash and cash equivalents	1,909,859	
Capital assets		
Land	1,460,369	
Goodwill	1,226,000	
Plant and equipment	55,444,284	
Less: accumulated depreciation	(4,200,787)	
Net pension asset	34,703	
Total noncurrent assets	55,874,428	
Total assets	56,879,440	508,234
Deferred Outflows Of Resources		
Pension related	78,420	
<b>Liabilities</b>		
Current liabilities:		
Accounts payable	55,381	478,546
Sewer revenue bonds	1,306,000	
Payable from restricted assets:		
Customer deposits	266,394	
Due to other funds		29,688
Total current liabilities	1,627,775	508,234
Noncurrent liabilities:		
Sewer revenue bonds	23,270,504	
Advance from police jury	10,086,612	
Net other post employment benefits other than pensions liability	240,254	
Total noncurrent liabilities	33,597,370	
Total liabilities	35,225,145	508,234
Deferred Inflows of Resources		
Pension related	118,089	
Other post employment benefits related	29,339	
Total Deferred Inflows of Resources	147,428	
<b>Net position</b>		
Net investment in capital assets	19,266,750	
Restricted - debt service	1,909,859	
Unrestricted	408,678	
Total net position	\$ 21,585,287	\$

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
 Benton, Louisiana  
 Statement of Revenues, Expenses, and Changes in Fund Net Position  
 Proprietary Fund  
 For the Year Ended December 31, 2018

	Business-Type Activities- Enterprise Funds	Governmental- Activities- Internal Service Funds
Operating revenues		
Water sales	\$ 1,510,442	
Sewerage service charges	1,646,178	
Sprinkler fees	30,797	
Delinquent charges		
Miscellaneous revenues	40,879	
Premium charges		2,695,063
Total operating revenues	3,228,296	2,695,063
Operating expenses:		
Personnel costs	540,924	
Workers compensation	21,940	
Insurance	176,797	
Chemicals	84,677	
Maintenance and repairs	642,095	
Miscellaneous expenses	58,835	
Office expense	11,493	
Materials and supplies	98,514	
Utilities and telephone	274,703	
Dues	15,560	
Utility billing fees	70,270	
Miscellaneous fees		
Professional services	144,957	
ACT 125 fee	16,986	
Depreciation	1,881,683	
Insurance claims and expenses		2,695,063
Total operating expenses	4,039,434	2,695,063
Operating income	(811,138)	
Non-operating revenues (expenses):		
Interest income	53,505	
Interest expense	(228,865)	
Total non-operating revenues (expenses)	(175,360)	
Capital contributions	1,094,291	
Transfers in	3,238,244	
Transfers out	(581,558)	
Total other financing sources (uses)	3,750,977	
Change in net position	2,764,479	
Net position - beginning of year, as restated	18,820,808	
Net position - end of year	\$ 21,585,287	\$

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
Benton, Louisiana  
Statement of Cash Flows  
Proprietary Fund  
For the Year Ended December 31, 2018

	<u>Business-Type Activities- Enterprise Funds</u>	<u>Governmental- Activities- Internal Service Fund</u>
<b>Cash Flows From Operating Activities</b>		
Receipts from customers	\$ 3,025,728	\$
Receipts from interfund services		2,605,795
Cash payments to suppliers for goods and services	(1,578,651)	(2,605,795)
Cash payments to employees for services	(562,864)	
Other receipts (payments)	43,795	
Net Cash From Operating Activities	928,008	
<b>Cash Flows From Non-Capital Financing Activities</b>		
Net change in interfund loans	(5,720)	
Transfers from other funds	3,238,244	
Transfers to other funds	(581,558)	
Contributed capital	3,476	
Net Cash from Non-capital Financing Activities	2,654,442	
<b>Cash Flow From Investing Activities</b>		
Interest income	53,504	
Net Cash From Investing Activities	53,504	
<b>Cash flows from Capital and Related Financing Activities</b>		
Acquisition / construction of capital assets	(2,050,837)	
Principal paid on capital debt	(1,294,000)	
Repayment on advance from police jury	(150,000)	
Interest paid on capital debt	(234,108)	
Net Cash (Used In) Capital and Related Financing Activities	(3,728,945)	
Net decrease in cash and cash equivalents	(92,991)	
Cash, Beginning of year	2,498,484	
Cash, End of year	\$ 2,405,493	\$
Cash and cash equivalents are reflected on the Statement of Net Position as follows:		
Cash and cash equivalents	\$ 229,240	\$
Cash and cash equivalents - restricted, current	266,394	
Cash and cash equivalents - restricted, non-current	1,909,859	
Total	\$ 2,405,493	\$
<b>Reconciliation of Operating Income (loss) to Net Cash Provided By (Used In) Operating Activities</b>		
Operating income (loss)	\$ (811,138)	\$
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:		
Depreciation expense	1,881,683	
Accounts receivable	(226,786)	
Prepays		
Accounts payable and accrued expenses	1,910	
Customer deposits	68,012	
Pension related	8,442	
OPEB related	5,885	
Net Cash Flows From Operating Activities	\$ 928,008	\$
<b>Supplemental Schedule of Noncash Capital and Related Financing Activity:</b>		
Capital assets acquired	\$ 3,141,652	\$
Donated assets	(1,090,815)	
	\$ 2,050,837	\$

The accompanying notes are an integral part of this statement.

Bossier Parish Police Jury  
Benton, Louisiana  
Notes to Financial Statements  
December 31, 2018

## INTRODUCTION

The Bossier Parish Police Jury is the governing authority for Bossier Parish and is a political subdivision of the State of Louisiana. The Police Jury is governed by 12 jurors representing the various districts within the parish. The jurors serve four-year terms that expire in December 2019.

Louisiana Revised Statute (R.S.) 33:1236 gives the police jury various powers in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the power to make regulations for its own government; to regulate the construction and maintenance of roads, bridges, and drainage systems; and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales tax, beer and alcoholic beverage permits, state revenue sharing, gaming tax revenues, and various other state and federal grants.

### (1) Summary of Significant Accounting Policies

The Bossier Parish Police Jury's financial statements are prepared in conformity with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Bossier Parish Police Jury is discussed below.

#### A. Reporting Entity

As the governing authority of the parish, for reporting purposes, the Bossier Parish Police Jury is the financial reporting entity for Bossier Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with police jury are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The Governmental Accounting Standards Board establishes criteria for determining which component units should be considered part of the Bossier Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

(Continued)

Bossier Parish Police Jury  
Benton, Louisiana  
Notes to Financial Statements  
December 31, 2018  
(Continued)

3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

**Blended Component Unit** – Component units that are legally separate from the police jury, but are so intertwined with the police jury that they are, in substance, the same as the police jury are blended component units. For a component unit to be blended, the organization's board and the police jury must be substantively the same, or the organization must provide services entirely or almost entirely to the police jury. The following component unit is reported as part of the police jury and *blended* with the appropriate police jury funds:

**Consolidated Waterworks / Sewerage District No. 1.** The board of the Consolidated Waterworks / Sewerage District No. 1 is substantially the same as the police jury and policy jury can impose its will on the District by significantly influencing the activities of the District. Therefore, we conclude that they are part of the police jury and their financial statements should be blended with those of the police jury.

**Consolidated Waterworks / Sewerage District No. 2.** The board of the Consolidated Waterworks / Sewerage District No. 2 is substantially the same as the police jury and policy jury can impose its will on the District by significantly influencing the activities of the District. Therefore, we conclude that they are part of the police jury and their financial statements should be blended with those of the police jury.

**Discrete Component Units** – Component units that are legally separate from the police jury, but are financially accountable to the police jury, or whose relationship with the police jury are such that exclusion would cause the police jury's financial statements to be misleading or incomplete are discretely presented. The police jury has identified the following discrete component units:

**District Attorney for the Twenty-Sixth Judicial District.** Even though the District Attorney (the official) is an independently elected official and is legally separate from the police jury, the official is fiscally dependent on the police jury. The official is fiscally dependent because the police jury has approval authority over the official's capital budget. The police jury has approval authority over the official's capital budget because the office space for the officials is furnished by the police jury, major capital purchases for the officials are included in the police jury's overall budget, and title to real property is in the name of the police jury. By using the fiscal dependency criterion, we conclude that the District Attorney is a component unit of the police jury.

**Bossier Parish Communications District Number One.** This entity was created by the police jury. The Communications District is governed by a Board of Commissioners which are appointed by the police jury. The police jury is financially accountable for the communication district because it appoints a voting majority of the governing board and has the ability to impose its will on them.

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**Other Special Districts**

There are a number of special districts located in Bossier Parish (fire and ambulance) that each provide services to a limited number of parish citizens. The police jury appoints all board members of those districts which do not include a municipality within their boundaries. Therefore, the police jury can impose its will on these districts. While these districts are responsible for obtaining voter approval for the levy of taxes or debt issuance, all related Louisiana State Bond Commission approvals must be obtained through the police jury. The police jury appoints two of the five board members of those districts which include a municipality and therefore cannot impose its will on these entities. However, it would be misleading to include some like districts in the financial statements while excluding others. These agencies are:

East-Central Bossier Parish Fire Protection District No. 1  
South Bossier Parish Fire Protection District No. 2  
Ivan Fire Protection District No. 3  
Benton Fire Protection District No. 4  
Northeast Bossier Parish Fire Protection No. 5  
Bossier Parish Emergency Medical Services District  
Fire Protection District No. 7, Parish of Bossier

Complete financial statements of the individual component units may be obtained from their respective administration offices or from the Bossier Parish Police Jury at the Bossier Parish Courthouse in Benton, Louisiana.

The police jury has chosen to issue financial statements of the primary government (police jury) only; therefore, none of the previously listed discrete component units are included in the accompanying financial statements.

The Governmental Accounting Standards Board provides for the issuance of primary government financial statements that are separate from those of the reporting entity. However, the primary government's (police jury) financial statements are not a substitute for the reporting entity's financial statements. The accompanying primary government financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units. These financial statements are not intended to and do not report on the reporting entity but rather are intended to reflect only the financial statements of the primary government (police jury).

**Other Related Organizations**

Considered in the determination of component units of the reporting entity were the following:

Cypress-Black Bayou Recreation and Water Conservation District and Shreveport-Bossier Convention and Tourist Bureau. The police jury appoints only one (1) board member and has no significant contact or influence to the recreation district and tourist bureau.

The police jury appoints one (1) of seven (7) board members of the Caddo-Bossier Port Commission but has no significant contact or influence within the Port Commission.

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The police jury appoints the board members of the Industrial Development Board of the Parish of Bossier, Inc., but does not have the ability to impose its will and no financial benefit/burden relationship exists between them.

It was determined that these governmental entities are not component units of the Bossier Parish Police Jury reporting entity because of the reasons listed above.

B. Basic Financial Statements – Government-Wide Statements

The Bossier Parish Police Jury's basic financial statements include both government-wide (reporting the funds maintained by the Bossier Parish Police Jury as a whole) and fund financial statements (reporting the Bossier Parish Police Jury's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Consolidated Waterworks / Sewerage District No. 1 and No. 2 are classified as business-type activities. All other funds of the police jury are categorized as governmental activities.

In the government-wide Statement of Net Position, both the governmental activities and business-type activities columns are presented on a consolidated basis and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables, as well as long-term debt and obligations. The Bossier Parish Police Jury's net position is reported in three parts – net investment in capital assets; restricted net position; and unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the Bossier Parish Police Jury's functions. The functions are also supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating, and capital grants. Program revenues must be directly associated with the function. Amounts reported as program revenues include 1) charges to customers for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Operating grants include operating-specific and discretionary (either operating or capital) grants, including nonemployer contributions to cost-sharing pension plan, while the capital grants column reflects capital-specific grants.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations of providing water and sewer services.

The net costs (by function) are normally covered by general revenue (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.).

This government-wide focus is more on the sustainability of the Bossier Parish Police Jury as an entity and the change in the Bossier Parish Police Jury's net position resulting from the current year's activities

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C. Basic Financial Statements – Fund Financial Statements

The financial transactions of the Bossier Parish Police Jury are recorded in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Bossier Parish Police Jury:

Governmental Funds – the focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Bossier Parish Police Jury:

- a. General fund is the general operating fund of the Bossier Parish Police Jury. It is used to account for all financial resources except those required to be accounted for in another fund.
- b. Special revenue funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.
- c. Debt service funds are used to account for all financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- d. Capital projects funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays.

Proprietary Funds – the focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary fund of the police jury:

- a. Enterprise funds are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges, or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. The Consolidated Waterworks / Sewerage District No. 1 and No. 2 are reported in the enterprise fund.
- b. Internal Service Fund – The Internal Service Fund is used to account for the operations that provide services to other department or agencies of the government on a cost-reimbursement basis. The police jury's internal service fund is presented in the proprietary fund financial statements. Because the principal user of the internal service is the police jury's governmental activities, the financial statement of the internal service fund is consolidated into the governmental column when presented in the government-wide financial statements. To the extent possible, the cost of this

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service is reported in the appropriate functional activity. The internal service fund is used to account for the accumulation of resources used to fund claims under the police jury's partially self-insured health insurance plan.

The emphasis in fund financial statements is on the major funds in the governmental category. Nonmajor funds by category are summarized into a single column. GASB sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of fund category) for the determination of major funds.

The following major funds are presented in the fund financial statements:

General Fund – accounts for all financial resources except those required to be accounted for in another fund.

Highway Fund – accounts for property taxes, sales taxes, gaming revenues, grants, and various other revenues which are used to fund the construction and maintenance of parish highways, streets, and bridges.

Library Fund – accounts for property taxes and various other revenues used to fund the operation and maintenance of the parish libraries.

Capital Improvements Fund – accounts for the sales taxes received for capital improvement purposes, including acquisition, construction, improvement, maintenance, and operations of a maximum security jail and courthouse facilities.

LCDA Sewer Construction Fund – accounts for the proceeds of LCDA Revenue Bonds and the use of such proceeds for the acquisition and construction of sewer systems and sewer improvements.

Consolidated Waterworks / Sewerage District No. 1 and No. 2 - The Consolidated Waterworks / Sewerage District No. 1 and No. 2 were created by the Bossier Parish Police Jury for the purpose of acquiring a waterworks and sewerage system, and constructing and acquiring improvements and extensions to the waterworks and sewerage system. This fund is reported as an enterprise fund in the accompanying financial statements

D. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual:

The governmental funds in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

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2. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under modified accrual basis of accounting, revenues are recorded when susceptible to accrual: i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

E. Budgets

The Policy Jury uses the following budget practices:

Proposed budgets for the ensuing year are prepared by the Treasurer during October of each year. During the month of November, the finance committee reviews the proposed budgets and makes changes as it deems appropriate. The availability of the proposed budgets for public inspection and the date of the public hearing on the budgets are then advertised in the official journal. The police jury holds a public hearing on the proposed budgets in order to receive comments from the public and other interested parties. Changes are made to the proposed budgets based on the public hearing and the desires of the police jury as a whole. The budgets are then adopted during a regular meeting or a special meeting held no later than 15 days prior to the beginning of the fiscal year, and notice is published in the official journal.

The police jury receives periodic budget comparison statements during the year that are used as a tool to control the operations of the parish. The Treasurer presents necessary budget amendments to the police jury during the year when, in their judgment, actual operations differ materially from those anticipated in the original budgets. During a regular or special meeting, the police jury reviews the proposed amendments, makes changes as it feels necessary, and formally adopts the amendments. The adoption of the amendments is included in the police jury minutes published in the official journal.

The police jury exercises budgetary control at the functional level. Within functions, the Treasurer has the authority to make amendments of up to 5%, as necessary. Unexpended appropriations lapse at year end and must be reappropriated in the next year's budget to be expended.

The availability of proposed budgets and the date of the public hearing for the 2018 budgets were published in the official journal on November 15, 2017. The 2018 budget hearings were held, and the budgets adopted at the jury meeting on December 6, 2017. Notice of adoption of the budgets was subsequently advertised in the official journal.

For the year ended December 31, 2018, the police jury adopted budgets on a cash basis for all funds. There was one amendment to the budget during 2018.

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F. Cash, Cash Equivalents, and Investments

Cash includes amounts in petty cash, demand deposits, interest bearing demand deposits, and time deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the police jury may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States.

Investments are limited by R.S. 33:2955 and the police jury's investment policy. Investments are reported at fair value.

For the purposes of the Statement of Cash Flows, the Enterprise fund – Water and Sewer considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

G. Restricted Cash and Investments

Restricted cash and investments represents amounts restricted for specific funding source purposes and amounts required by debt covenants to be segregated for capital projects and debt service. It also includes amounts restricted for customer deposits for the Consolidated Waterworks/Sewerage District No. 1 and No. 2

H. Capital Assets

Capital assets, except for infrastructure, purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Infrastructure assets purchased or acquired with an original cost of \$200,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received.

Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	40–75 years
Infrastructure	10–50 years
Furniture	7–10 years
Equipment	5–30 years
Vehicles	5–25 years
Library books and information	5 years

I. Revenues

Ad valorem taxes are assessed on a calendar year basis, become due on November 15 of each year, and become delinquent on December 31. The taxes are generally collected in December of the current year and January and February of the ensuing year. The 2018 tax levy is intended

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to fund the 2019 fiscal year and has been recorded as a receivable and deferred inflow of resources. Sales tax revenues are recorded in the period in which the underlying exchange has occurred. Gaming tax revenues are recorded in the period during which the exchange transactions on which the tax is imposed occur. Fines, forfeitures, fees, and court costs are recognized in the period they are collected by the Bossier Parish Sheriff. Interest income on demand and time deposits is recorded when earned.

Federal and state grants are recorded when the police jury is entitled to the funds, except for certain federal grants which require funds not expended to be returned to the funding source. On those grants revenue is recognized only upon expending those funds. Grant funds received but not expended are reflected in the fund financial statements as deferred inflows of resources.

J. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide financial statements

K. Deferred Outflows / Inflows of Resources

The Police Jury's governmental activities and governmental funds report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The police jury has items that meet this definition and qualify for reporting in this category. Accordingly, the Police Jury has three types of these items, unavailable revenue, pension related, and OPEB related, which are reported in the governmental funds balance sheet and statement of net position. The police jury reports unavailable revenue from property taxes. These amounts are deferred and recognized as an inflow of resources in the period for which the amounts are levied or when the amounts become available.

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Police Jury currently has deferred outflows of resources related to pensions reported in the statement of net position.

L. Net Position

Government-wide net position is divided into three components: Net investment in capital assets consists of the historical cost of capital assets less accumulated depreciation and less any debt remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets. Restricted net position consists of assets that are restricted by the Police Jury' creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors, (both federal and state), and by other contributors (less related liabilities and deferred inflows of resources). All other net position is reported as unrestricted net position.

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When an expense is incurred that can be paid using either restricted or unrestricted resources (net position), the Police Jury's policy is to first apply the expense toward restricted resources and then toward unrestricted resources

M. Sales Taxes

During 1995 a special election was held in which a 1 ½% sales tax was passed in the Rural Sales Tax District of the Parish of Bossier, State of Louisiana. The sales tax is to be used for opening, operating, constructing and maintaining the public roads, bridges and drainage facilities.

During 1999, a special election was held in which a ¼% sales tax was passed in the Sales Tax District No. 1 of Bossier Parish, State of Louisiana. The sales tax is to be used for constructing, improving, acquiring, operating and maintaining facilities and equipment, ambulance service and otherwise paying the cost of ambulance service for the residents of Bossier Parish.

During 2000, a special election was held in which a ½% sales tax was passed in the Parish of Bossier, State of Louisiana. The sales tax is to be allocated 70% to the Bossier Parish Police Jury and 30% to the Law Enforcement District of the Parish of Bossier, represented by the Sheriff of Bossier Parish.

The parish's share is to be used for capital improvement purposes including acquisition, construction, improvement, maintenance, and operations of a maximum security jail and courthouse facilities. The 30% which is allocated to the Law Enforcement District of the Parish is sent directly to the Sheriff of Bossier Parish and is not reflected in the financial statements of the police jury.

N. Compensated Absences

Employees of the police jury earn from 5 to 15 days of vacation leave each year, depending on their lengths of service. In the event that available vacation is not used by the end of the benefit year, employees will be allowed to carry over all unused vacation time. Upon termination of employment, unused vacation benefits will be paid in full. Accumulated vacation leave and sick, or a portion thereof, may be converted to additional retirement benefit credit upon application for normal retirement, based on the rules and regulations determined by the retirement system to which they contribute.

Employees of the police jury will accrue sick leave benefits which are calculated on the basis of a "benefit year" at the rate of 12 days per year. Unused sick leave will be allowed to accumulate without limit. Unused sick leave benefits will not be paid to employees while they are employed or upon termination of employment.

The current portion of compensated absences payable (the amount estimated to be used during the period of availability) is recorded as a liability in the fund financial statements. The entire balance of compensated absences payable is recognized as a liability in the government-wide financial statements. The non-current portion represents a reconciling item between the fund and government-wide statements.

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O. Interfund Activity

Interfund activity is reported as either loans, reimbursements, or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

P. Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

Q. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities in the statement of net assets. Bonds payable are reported net of the applicable bond premium or discount. Debt issuance costs, except any portion related to prepaid insurance costs, is recognized as an expense in the period incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses.

Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

R. Fund Balance

Fund balance amounts are reported within one of the fund balance categories listed below.

1. Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form, such as inventory or prepaid expenses, or (b) legally or contractually required to be maintained intact, such as a trust that must be retained in perpetuity.

2. Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

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3. Committed fund balances include amounts that can be used only for the specific purposes as a result of constraints imposed by the Police Jury (the Police Jury's highest level of decision making authority). Committed amounts cannot be used for any other purpose unless the Police Jury removes those constraints by taking the same type of action (i.e. legislation, resolution, or ordinance).
4. Assigned fund balances are amounts that are designated by the Police Jury to be used for specific purposes, but are neither restricted nor committed. Amounts are assigned through the police jury's budgetary process.
5. Unassigned fund balance are the residual classification for the Police Jury's general fund and include all spendable amounts not contained in the other classifications when both restricted and unrestricted fund balances are available for use, it is the Police Jury's policy to use restricted fund balance first, then unrestricted fund balance. Furthermore, committed fund balances are reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

S. Fair Value Measurements

Generally accepted accounting principles require disclosure to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels:

Level 1 inputs – The valuation is based on quoted market prices for identical assets or liabilities traded in active markets;

Level 2 inputs – The valuation is based on quoted market prices for similar instruments traded in active markets, quoted prices for identical or similar instruments in markets that are not active, and inputs other than quoted prices that are observable for the asset or liability;

Level 3 inputs – The valuation is determined by using the best information available under the circumstances and might include the government's own data but should adjust those data if (a) reasonably available information indicates that other market participants would use different data or (b) there is something particular to the government that is not available to other market participants.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on lowest level of any input that is significant to the fair value measurement.

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(2) Levied Taxes

The following is a summary of authorized and levied ad valorem taxes for the primary government for the year ended December 31, 2018:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parishwide taxes:			
General maintenance:			
Outside municipalities	4.00	2.77	Statutory
Within municipalities	2.00	1.38	Statutory
Road maintenance	1.99	1.99	2027
Library	7.57	7.57	2025
Health unit maintenance	.82	.82	2027
Correctional facilities	3.00	3.08	2021

Since the 2018 tax levy is intended to fund the 2019 fiscal year, the levy has been recorded as a receivable and deferred inflow of resources. Amounts recognized as revenue from property taxes in 2018 represent collections in 2018 of the 2017 tax levy.

The differences between authorized and levied millages are the result of the reassessment of taxable property required by Article 7, Section 23 of the Louisiana Constitution of 1974.

(3) Cash and Cash Equivalents

At December 31, 2018, the police jury has cash and cash equivalents (book balances), totaling \$52,519,205, as detailed below.

A. Cash and Cash Equivalents

Cash and cash equivalents at December 31, 2018 (book balances) totaled \$52,519,205, of which \$5,038,902 is shown as restricted. These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

B. Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. As of December 31, 2018, \$51,632,998 of the Police Jury's bank balances totaling \$53,364,473 were exposed to custodial credit risk as follows:

Uninsured and collateral held by the pledging bank's  
trust department not in the Police Jury's name:

Cash and cash equivalents	\$ 10,057,998
Certificates of deposit	<u>41,575,000</u>
	<u>\$ 51,632,998</u>

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Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, R.S. 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

C. Restricted Cash

Restricted cash at December 31, 2018, consisted of amounts received but not yet expended for the following purposes:

Governmental Activities -	
Section 8 housing	\$ 535,748
Road construction	374,337
Debt service	<u>1,952,564</u>
Total – governmental activities	<u>\$ 2,862,649</u>
Business-type activities –	
Debt service	\$ 1,909,859
Customer deposits	<u>266,394</u>
Total – business-type activities	<u>\$ 2,176,253</u>

(4) Receivables

The following is a summary of receivables at December 31, 2018:

<u>Class of Receivable</u>	
Governmental activities –	
Ad valorem taxes	\$ 14,915,369
Sales and use taxes	2,069,267
Intergovernmental grants	942,537
Fees, charges, and commissions for services	20,070
Fines and forfeitures	44,916
Gaming	386,863
Mineral leases	76,992
Licenses and permits	45,746
Interest	76,910
Other	<u>520,596</u>
Total – governmental activities	<u>\$ 19,099,266</u>
Business-type activities –	
Accounts receivable – water and sewer charges	<u>\$ 503,658</u>

Accounts receivable for business-type activities are shown net of an allowance for doubtful accounts of \$21,076.

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(5) Capital Assets

Capital asset activity for the year ended December 31, 2018, was as follows:

	Balance at Jan. 1, 2018	Transfers	Additions	Deletions	Balance at Dec. 31, 2018
<b>Governmental Activities:</b>					
Capital assets, not being depreciated:					
Land	\$ 16,382,001	\$	\$ 1,396,532	\$ (241,727)	\$ 17,536,806
Construction in progress	11,547,951	(512,076)	7,210,366	(223,683)	18,022,558
Total capital assets, not being depreciated	<u>27,929,952</u>	<u>(512,076)</u>	<u>8,606,898</u>	<u>(465,410)</u>	<u>35,559,364</u>
Capital assets, being depreciated:					
Buildings and improvements	113,844,929	260,303	635,413		114,740,645
Infrastructure	255,351,015	251,773	11,449,324		267,052,112
Furniture, equipment & vehicles	12,216,180		497,566		12,713,746
Library books and information material	7,294,108		790,920		8,085,028
Total capital assets, being depreciated	<u>388,706,232</u>	<u>512,076</u>	<u>13,373,223</u>		<u>402,591,531</u>
Less accumulated depreciation:					
Buildings and improvements	(35,482,063)		(3,029,252)		(38,511,315)
Infrastructure	(70,095,074)		(6,605,341)		(76,700,415)
Furniture, equipment & vehicles	(9,170,112)		(778,714)		(9,948,826)
Library books and information material	(5,275,295)		(523,146)		(5,798,441)
Total accumulated depreciation	<u>(120,022,544)</u>		<u>(10,936,453)</u>		<u>(130,958,997)</u>
Total capital assets, being depreciated, net	<u>268,683,688</u>	<u>512,076</u>	<u>2,436,770</u>		<u>271,632,534</u>
Governmental activities capital assets, net	<u>\$ 296,613,640</u>	<u>\$</u>	<u>\$ 11,043,668</u>	<u>\$ (465,410)</u>	<u>\$ 307,191,898</u>

Included in current year additions above is \$11,273,862 of donated infrastructure acquired through the acceptance of subdivisions into the jury's road maintenance system.

Depreciation expense was charged to Governmental Activities as follows:

Public safety	\$ 144,634
Public works	8,188,167
Health and welfare	24,614
Culture and recreation	964,191
Capital projects	334,022
Economic development	890,335
General government - other	390,490
	<u>\$ 10,936,453</u>

(Continued)

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(Continued)

	Balance at Jan. 1, 2018	Additions	Deletions	Balance at Dec. 31, 2018
<u>Business-Type Activities:</u>				
Capital assets, not being depreciated:				
Land	\$ 1,458,369	\$ 2,000	\$	\$ 1,460,369
Goodwill	1,226,000			1,226,000
Total capital assets, not being depreciated	<u>2,684,369</u>	<u>2,000</u>		<u>2,686,369</u>
Capital assets, being depreciated:				
Furniture, equipment & vehicles	401,590			401,590
Plant and improvements	51,903,042	3,139,652		55,042,694
Total capital assets, being depreciated	<u>52,304,632</u>	<u>3,139,652</u>		<u>55,444,284</u>
Less accumulated depreciation:				
Furniture, equipment & vehicles	(62,293)	(4,943)		(67,236)
Buildings and improvements	(2,256,811)	(1,876,740)		(4,133,551)
Total accumulated depreciation	<u>(2,319,104)</u>	<u>(1,881,683)</u>		<u>(4,200,787)</u>
Total capital assets, being depreciated, net	<u>49,985,528</u>	<u>1,257,969</u>		<u>51,243,497</u>
Business-type activities capital assets, net	<u>\$ 52,669,897</u>	<u>\$ 1,259,969</u>	<u>\$</u>	<u>\$ 53,929,866</u>

Included in current year additions above is \$1,090,815 of donated assets acquired in the acquisition of wastewater and sewerage collection and treatment systems.

Depreciation expense was charged to Business-Type Activities as follows:

Water and Sewer	<u>\$ 1,881,683</u>
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(Continued)

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(Continued)

(6) Accounts Payable and Accrued Expenses

Accounts payable and accrued expenses at December 31, 2018, consisted of the following:

<u>Class of Payable</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Salaries and benefits	\$ 477,971	\$
Accounts	2,231,238	
Compensated absences	50,852	
Other	<u>13,858</u>	14,741
Total – fund statements	<u>2,773,919</u>	
Internal service fund-claims payable	478,546	
Accrued interest	<u>203,837</u>	<u>40,640</u>
Total – government-wide statements	<u>\$ 3,456,302</u>	<u>\$ 55,381</u>

(7) Interfund Balances

Interfund balances, on the fund statements, at December 31, 2018 consisted of the following:

<u>Due To</u>	<u>Due From</u>							
	<u>General</u>	<u>Highway</u>	<u>Library</u>	<u>Capital Improvements</u>	<u>Non-Major Governmental Funds</u>	<u>Total Governmental Funds</u>	<u>Internal Service Fund</u>	<u>Total</u>
Highway	\$ 79,260	\$	\$	\$	\$	\$ 79,260	\$	\$ 79,260
Library	35,816					35,816		35,816
Cap Impr	7,711					7,711		7,711
Non-Major Governmental	3,923					3,923	23,968	27,891
Total Governmental Funds	126,710					126,710	23,968	150,678
Enterprise Fund							5,720	5,720
Internal service	76,366	153,121	41,710	1,754	18,143	291,094		291,094
Total	<u>\$ 203,076</u>	<u>\$ 153,121</u>	<u>\$ 41,710</u>	<u>\$ 1,754</u>	<u>\$ 18,143</u>	<u>\$ 417,804</u>	<u>\$ 29,688</u>	<u>\$ 447,492</u>

Reconciliation to government-wide

Statement of Net Position:

Reclassify / Net Internal Service Fund	(291,094)
Reclassify / Net Governmental Funds	(150,678)
Reclassify Advance from Police Jury to Waterwork / Sewer District	<u>(10,086,612)</u>
Internal balances, Statement of Net Position	<u>(10,080,892)</u>

(Continued)

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(Continued)

Interfund balances are the result of the time lag between dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

(8) Interfund Transfers

Interfund transfers for the year ended December 31, 2018, consisted of the following:

Transfer To	Transfer From							
	General	Highway	Library	Capital Improvements	Non-Major Governmental Funds	Total Governmental Funds	Proprietary Fund	Total
General	\$	\$ 75,000	\$	\$ 1,158,000	\$ 6,992	\$ 1,239,992	\$	\$ 1,239,992
Highway					710,707	710,707		710,707
Capital Improvements					1,487,413	1,487,413		1,487,413
LCD A Sewer Construction							506,558	506,558
Non-Major Governmental Funds	1,289,042	1,256,972	3,000,000	4,106,500	1,279,174	10,931,688	75,000	11,006,688
Total Governmental Funds	1,289,042	1,331,972	3,000,000	5,264,500	3,484,286	14,369,800	581,558	14,951,358
Proprietary Fund	\$ 5,124	\$ 710,707	\$	\$ 2,022,413	500,000	3,238,244		3,238,244
<b>Total</b>	<b>\$ 1,294,166</b>	<b>\$ 2,042,679</b>	<b>\$ 3,000,000</b>	<b>\$ 7,286,913</b>	<b>\$ 3,984,286</b>	<b>\$ 17,608,044</b>	<b>\$ 581,558</b>	<b>\$ 18,189,602</b>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

(9) Criminal Court Fund

R.S. 15:571.11 requires that one-half of any balance remaining in the criminal court fund at year-end be transferred to the parish General Fund. The following details the amount due at December 31, 2018:

Balance due at January 1, 2017	\$ 25,104
Amount due for 2018	<u>6,992</u>
Total	32,096
Remitted during 2018	
Balance due at December 31, 2018	<u><u>\$ 32,096</u></u>

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(Continued)

(10) Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2018, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Revenue Bonds:					
Series 2010 Build America Bonds	\$ 2,685,000	\$	\$( 871,000)	\$ 1,814,000	\$ 895,000
Revenue Bonds Series 2012 (LCDA CWWSO)	11,400,000		( 150,000)	11,250,000	155,000
Unamortized premium - series 2012	477,817		( 19,113)	458,704	19,113
Series 2015 Revenue Refunding bonds	11,235,000		( 1,005,000)	10,230,000	1,030,000
Sales Tax Refunding 2016A	6,040,000		( 2,980,000)	3,060,000	3,060,000
Unamortized premium - Series 2016A	163,443		( 33,244)	130,199	33,242
Sales Tax Refunding 2016B	<u>8,000,000</u>			<u>8,000,000</u>	
Total Revenue Bonds	<u>40,001,260</u>		<u>( 5,058,357)</u>	<u>34,942,903</u>	<u>5,192,355</u>
Other long-term liabilities:					
Compensated absences	531,389	399,656	(339,514)	591,531	297,277
Other post-employment benefit obligations	11,961,909		( 1,756,330)	10,205,579	
Net pension liability	<u>3,053,911</u>		<u>( 3,053,911)</u>		
Total other long-term liabilities	<u>15,547,209</u>	<u>399,656</u>	<u>( 5,149,755)</u>	<u>10,797,110</u>	<u>297,277</u>
Governmental activities long-term liabilities	<u>\$ 55,548,469</u>	<u>\$ 399,656</u>	<u>\$(10,208,112)</u>	45,740,013	5,489,632
Less amounts due within period of availability- recorded in accounts payable				<u>( 50,852)</u>	<u>( 50,852)</u>
Total long-term liabilities, government-wide statements				<u>\$ 45,689,161</u>	<u>\$ 5,438,780</u>

(Continued)

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	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Business-type Activities:					
Utility Revenue Bonds:					
Series 2012	\$ 16,326,504	\$	\$( 833,000)	\$ 15,493,504	\$ 841,000
Series 2015	<u>9,544,000</u>	<u>                    </u>	<u>( 461,000)</u>	<u>9,083,000</u>	<u>465,000</u>
Total Utility Bonds	<u>25,870,504</u>	<u>                    </u>	<u>( 1,294,000)</u>	<u>24,576,504</u>	<u>1,306,000</u>
Other long-term liabilities:					
Other post-employment benefit obligations	<u>                    </u>	<u>240,254</u>	<u>                    </u>	<u>240,254</u>	<u>                    </u>
Total other long-term liabilities	<u>                    </u>	<u>240,254</u>	<u>                    </u>	<u>240,254</u>	<u>                    </u>
Business-type activities long-term liabilities	<u>\$ 25,870,504</u>	<u>\$ 240,254</u>	<u>\$ (1,294,000)</u>	<u>\$ 24,816,758</u>	<u>\$ 1,306,000</u>

Governmental activities revenue bonds consist of the following issues:

Series 2010, Build America Bonds, original amount \$8,162,000 for the acquiring, upgrade, expansion and construction of parish owed public improvements; interest rate of 5.00%, due in annual installments of approximately \$720,000 to \$919,000 through 2020. Repayment of debt will be from any lawfully available funds.	\$ 1,814,000
Series 2012, Revenue Bonds, original amount \$11,835,000 for the acquisition, upgrade, expansion, construction and equipping parish owned public improvements; interest rate of 2.0% to 5.00%; due in annual installments of approximately \$413,060 to \$1,209,000 through 2042. Repayment of debt will be from any lawfully available funds.	11,250,000
Series 2015 Revenue Refunding Bonds, original amount of \$11,590,000, for the purpose of refunding certain maturities of the Series 2007 revenue bonds; interest rate 2.44%; due in annual installments of approximately \$75,000 through \$1,250,000 through 2027. Repayment of debt will be from any lawfully available funds. Funds provided through the Louisiana Local Government Environmental Facilities and Community Development Authority.	10,230,000

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Sales Tax Refunding Bonds, Series 2016A, original amount \$7,760,000 for the purpose of advance refunding the Series 2010A Bonds, thus providing debt reductions and recapture of the reserve fund; interest rate between 2% and 5%; due in annual installments of approximately \$1,720,000 to \$3,060,000 through 2019. Repayment of debt will be from sales tax revenues. 3,060,000

Sales Tax Refunding Bonds, Series 2016B, original amount \$8,000,000 for the purpose of advance refunding the Series 2010A Bonds, thus providing debt reductions and recapture of the reserve fund; interest rate of 1.50%; interest only payments through December 31, 2019, then due in annual installments of approximately \$1,710,000 to \$3,110,000 beginning July, 2020 through 2022. Repayment of debt will be from sales tax revenues. 8,000,000

\$ 34,354,000

Business-type activities utility revenue bonds consist of the following issues:

Series 2012, Utilities Revenue Bonds, total amount available \$17,750,000 for constructing and acquiring improvements, extensions and replacements to the sewer system or any portion thereof; interest rate of .45% due in semi-annual installments of approximately \$39,938 through 2014 then annual amounts of approximately \$900, 000 to \$975,000 through 2034. Payable from income and revenues derived from the sewer system. As of December 31, 2018, \$17,689,504 had been drawn on this issue through the Clean Water State Revolving Fund administered by the Louisiana Department of Environmental Quality. 15,493,504

Series 2015, Utilities Revenue Bonds, total amount available \$10,000,000 for constructing and acquiring improvements extensions to the sewer portion of the system; interest rate of .45% due in semi-annual installments of approximately \$456,000 to \$546,000 through 2036. Payable from income and revenues derived from the sewer system. Funds provided through the Clean Water State Revolving Fund administered by the Louisiana Department of Environmental Quality. 9,083,000

\$ 24,576,504

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Payments on long-term debt – revenue bonds are made from debt service funds. Payments on utility revenue bonds are made from the Enterprise fund. Compensated absences liability will be liquidated through various governmental funds. The liability for compensated absences at December 31, 2018, was allocated to the following funds: General fund (22%), Highway fund (29%), Library fund (24%), and Non-Major Governmental funds (25%).

Debt service requirements at December 31, 2018, were as follows:

<u>Fiscal Year</u>	<u>Revenue Bonds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 5,140,000	\$ 988,393	\$ 6,128,393
2020	5,244,000	905,411	6,149,411
2021	4,430,000	780,469	5,210,469
2022	2,995,000	699,517	3,694,517
2023	1,310,000	639,683	1,949,683
2024-2028	5,825,000	2,673,286	8,498,286
2029-2033	1,245,000	2,128,125	3,373,125
2034-2038	3,860,000	1,555,250	5,415,250
2039-2042	<u>4,305,000</u>	<u>410,975</u>	<u>4,715,975</u>
	<u>\$34,354,000</u>	<u>\$10,781,109</u>	<u>\$45,135,109</u>

<u>Fiscal Year</u>	<u>Utility Revenue Bonds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 1,306,000	\$ 107,656	\$ 1,413,656
2020	1,319,000	101,750	1,420,750
2021	1,331,000	95,787	1,426,787
2022	1,344,000	89,768	1,433,768
2023	1,357,000	83,691	1,440,691
2024-2028	6,979,000	325,265	7,304,265
2029-2033	7,318,000	164,450	7,482,450
2034-2036	<u>3,622,504</u>	<u>15,499</u>	<u>3,638,003</u>
	<u>\$24,576,504</u>	<u>\$ 983,866</u>	<u>\$25,560,370</u>

(Continued)

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(11) Pension Plan

The police jury participates in the Parochial Employees' Retirement System of Louisiana (System), a cost-sharing multiple-employer defined benefit pension plan established by Act 205 of the 1952 regular session of the Legislature of the State of Louisiana to provide retirement benefits to all employees of any parish in the state of Louisiana or any governing body or a parish which employs and pays persons serving the parish. Act 765 of the year 1979, established by the Legislature of the State of Louisiana, revised the System to create Plan A and Plan B to replace the "regular plan" and the "supplemental plan". Plan A was designated for employers out of Social Security. Plan B was designated for those employers that remained in Social Security on the revision date. The Retirement System is governed by Louisiana Revised Statutes, Title 11, Sections 1901 through 2025, specifically, and other general laws of the State of Louisiana.

All employees of the police jury are members of Plan A.

**Plan Description**

Parochial Employees' Retirement System of Louisiana is the administrator of a cost sharing multiple employer defined benefit pension plan. The System was established and provided for by R.S.11:1901 of the Louisiana Revised Statute (LRS). The System provides retirement benefits to employees of taxing districts of a parish or any branch or section of a parish within the State which does not have their own retirement system and which elects to become members of the System. The following is a description of the plan and its benefits and is provided for general information purposes only. Participants should refer to these appropriate statutes for more complete information.

**Eligibility Requirements:**

All permanent parish government employees (except those employed by Orleans, Lafourche and East Baton Rouge Parishes) who work at least 28 hours a week shall become members on the date of employment. New employees meeting the age and Social Security criteria have up to 90 days from the date of hire to elect to participate. As of January 1997, elected officials, except coroners, justices of the peace, and parish presidents may no longer join the System.

**Retirement Benefits:**

Any member of Plan A can retire providing he/she meets one of the following criteria:

For employees hired prior to January 1, 2007:

1. Any age with thirty (30) or more years of creditable service.
2. Age 55 with twenty-five (25) years of creditable service.
3. Age 60 with a minimum of ten (10) years of creditable service.
4. Age 65 with a minimum of seven (7) years of creditable service.

For employees hired after January 1, 2007:

1. Age 55 with 30 years of service.
2. Age 62 with 10 years of service.
3. Age 67 with 7 years of service.

Generally, the monthly amount of the retirement allowance of any member of Plan A shall consist of an amount equal to three percent of the member's final average compensation multiplied by his/her years of creditable service. However, under certain conditions, as outlined in the statutes, the benefits are limited to specified amounts.

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Survivor Benefits:

Upon the death of any member of Plan A with five (5) or more years of creditable service who is not eligible for retirement, the plan provides for benefits for the surviving spouse and minor children, as outlined in the statutes. Any member of Plan A, who is eligible for normal retirement at time of death, the surviving spouse shall receive an automatic Option 2 benefit, as outlined in the statutes. A surviving spouse who is not eligible for Social Security survivorship or retirement benefits, and married not less than twelve (12) months immediately preceding death of the member, shall be paid an Option 2 benefit beginning at age 50.

Deferred Retirement Option Plan:

Act 338 of 1990 established the Deferred Retirement Option Plan (DROP) for the Retirement System. DROP is an option for that member who is eligible for normal retirement. In lieu of terminating employment and accepting a service retirement, any member of Plan A or B who is eligible to retire may elect to participate in the Deferred Retirement Option Plan (DROP) in which they are enrolled for three years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP Fund.

Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at his option, a lump sum from the account equal to the payments into the account, a true annuity based upon his account balance in that fund, or roll over the fund to an Individual Retirement Account. Interest is accrued on the DROP benefits for the period between the end of DROP participation and the member's retirement date.

For individuals who become eligible to participate in the Deferred Retirement Option Plan on or after January 1, 2004, all amounts which remain credited to the individual's subaccount after termination in the Plan will be placed in liquid asset money market investments at the discretion of the board of trustees. These subaccounts may be credited with interest based on money market rates of return or, at the option of the System, the funds may be credited to self-directed subaccounts. The participant in the self-directed portion of this Plan must agree that the benefits payable to the participant are not the obligations of the state or the System, and that any returns and other rights of the Plan are the sole liability and responsibility of the participant and the designated provider to which contributions have been made.

Disability Benefits:

For Plan A, a member shall be eligible to retire and receive a disability benefit if they were hired prior to January 1, 2007, and has at least five years of creditable service or if hired after January 1, 2007, has seven years of creditable service, and is not eligible for normal retirement and has been officially certified as disabled by the State Medical Disability Board. Upon retirement caused by disability, a member of Plan A shall be paid a disability benefit equal to the lesser of an amount equal to three percent of the member's final average compensation multiplied by his years of service, not to be less than fifteen, or three percent multiplied by years of service assuming continued service to age sixty.

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Cost of Living Increases:

The Board is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age sixty-five equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older. (RS 11:1937). Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55.

Employer Contributions

According to state statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2017, the actuarially determined contribution rate was 9.53% of member's compensation for Plan A. However, the actual rate for the fiscal year ending December 31, 2017 was 12.5% for Plan A. The actual rate for the fiscal year ending December 31, 2018 was 11.5%. The police jury's contributions to the System for the years ended December 31, 2018, 2017, and 2016 were \$1,061,657, \$1,102,472, and \$1,149,203, respectively.

According to state statute, the System also receives  $\frac{1}{4}$  of 1% of ad valorem taxes collected within the respective parishes, except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as additional employer contributions and are considered support from non-employer contributing entities. Non-employer contributions received by the System and attributable to the police jury during the years ended December 31, 2018 and 2017 were \$106,594 and \$119,060, respectively.

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2018, the police jury reported an asset of \$1,064,229 for its proportionate share of the net pension asset. The net pension asset was measured as of December 31, 2018 and the total pension asset used to calculate the net pension asset was determined by an actuarial valuation as of that date. The historical employer contributions are used to determine the proportionate relationship of each employer to all employers of Parochial Employees' Retirement System of Louisiana. The employer's proportion was determined on a basis that is consistent with the manner in which contributions to the pension plan are determined. The resulting allocation percentages were used in calculating each employer's proportionate share of the pension amounts.

The allocation method used in determining each employer's proportion was based on each employer's contribution to the plan during the fiscal year ended December 31, 2017 as compared to the total of all employer's contributions received by the plan during the fiscal year ended December 31, 2017.

At December 31, 2017, the police jury's proportion was 1.43379%, which was a decrease of .049038% from its proportion measured as of December 31, 2016.

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For the year ended December 31, 2018, the police jury recognized pension expense of \$1,322,048, plus employer's amortization of change in proportionate share and the difference between employer contributions and proportionate share of contributions, \$(1,635).

At December 31, 2018, the police jury reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Inflows of Resources</u>	
	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Differences between expected and actual experience	\$ 666,436	\$ 22,464
Net difference between projected and actual earnings on pension plan investments	2,378,501	80,174
Changes in proportion and differences between employer contributions and proportionate share of contributions	23,554	15,451
Total	<u>\$ 3,068,491</u>	<u>\$ 118,089</u>

	<u>Deferred Outflows of Resources</u>	
	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Changes of assumptions	\$ 1,299,413	\$ 43,801
Changes in proportion and differences between employer contributions and proportionate share of contributions	14,657	
Employer contributions subsequent to the measurement Date	1,027,038	34,619
Total	<u>\$ 2,341,108</u>	<u>\$ 78,420</u>

The police jury reported a total of \$1,061,657 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of December 31, 2018, which will be recognized as a reduction in net pension liability (asset) in the year ended December 31, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expenses as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 148,296
2020	(169,205)
2021	(833,320)
2022	(974,480)
Total	<u>\$ (1,828,709)</u>

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**Actuarial Methods and Assumptions**

The net pension asset was measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service, less the amount of the pension plan's fiduciary net position.

A summary of the actuarial methods and assumptions used in determining the total pension asset as of December 31, 2017 are as follows:

Valuation Date	December 31, 2017
Actuarial Cost Method	Plan A – Entry Age Normal
Investment Rate of Return	6.75% (Net of investment expense)
Expected Remaining Service lives	4 years
Projected Salary Increases	Plan A – 5.25% (2.75% Merit/2.50% Inflation)
Inflation Rate	2.50%
Cost of Living Adjustments	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The present values do not include provisions for potential future increase not yet authorized by the Board of Trustees.
Mortality	RP-2000 Employee Sex Distinct Table was selected for employees. RP-2000 Healthy Annuitant Sex Distinct Tables were selected for healthy annuitants and beneficiaries. RP-2000 Disabled Lives Mortality Table was selected for disabled annuitants.

The discount rate used to measure the total pension liability was 6.75% for Plan A. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the CAPM pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense

(Continued)

Bossier Parish Police Jury  
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December 31, 2018  
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and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.62% for the year ended December 31, 2017. Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of December 31, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Long-Term Expected Portfolio Real Rate of Return</u>
Fixed income	35%	1.24%
Equity	52%	3.57%
Alternatives	11%	0.69%
Real assets	2%	0.12%
Totals	<u>100%</u>	<u>5.62%</u>
Inflation		<u>2.00%</u>
Expected Arithmetic Nominal Return		<u>7.62%</u>

The mortality rate assumption used was set based upon an experience study performed on plan data for the period January 1, 2010 through December 31, 2014. The data was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the System's liabilities. The RP-2000 Healthy Annuitant Mortality Sex Distinct Tables (set forward two years for males and set forward one year for females) projected to 2031 using Scale AA was selected for annuitants and beneficiaries. For disabled annuitants, the RP-2000 Disabled Lives Mortality Table set back 5 years for males and 3 years for females was selected. For active employees, the RP-2000 Employee Sex Distinct Tables set back 4 years for males and 3 years for females was used.

**Sensitivity to Change in Discount Rate**

The following presents the net pension asset of the participating employers calculated using the discount rate of 6.75%, as well as what the employers' net pension asset would be if it were calculated using a discount rate that is one percentage point lower 5.75% or one percentage point higher 7.75% than the current rate.

	<u>PLAN A</u>		
	<u>Changes in Discount Rate</u>		
	1%	Current	1%
	Decrease	Discount Rate	Increase
	<u>5.75%</u>	<u>6.75%</u>	<u>7.75%</u>
Net Pension Liability (Asset)	\$5,247,031	\$(1,064,229)	\$(6,683,988)

**Change in Net Pension Liability (Asset)**

The changes in the net pension liability (asset) for the year ended December 31, 2018 were recognized in the current reporting period as pension expense except as follows:

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Differences between Expected and Actual Experience:

Differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability (asset) were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

Differences between Projected and Actual Investment Earnings:

Differences between projected and actual investment earnings on pension plan investments were recognized in pension expense using the straight-line amortization method over a closed five year period.

Change in Assumptions:

The changes of assumptions about future economic or demographic factors were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the pension plan.

Change in Proportion:

Changes in the employer's proportionate shares of the collective net pension liability (asset) and collective deferred outflows of resources and deferred inflows of resources since the prior measurement date were recognized in employer's pension expense/(benefit) using a the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided pensions through the pension plan.

**Contributions – Proportionate Share**

Differences between contributions remitted to the System and the employer's proportionate share are recognized in pension expense/(benefit) using the straight line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with a pension through the pension plan.

**Retirement System Audit Report**

Parochial Employees' Retirement System of Louisiana issued a stand-alone audit report on its financial statements for the year ended December 31, 2017. Access to the audit report can be found on the System's website: [www.persla.org](http://www.persla.org) or on the Office of Louisiana Legislative Auditor's official website: [www.lla.state.la.us](http://www.lla.state.la.us).

**Plan Fiduciary Net Position**

Plan fiduciary net position is a significant component of the System's collective net pension liability (asset). The System's plan fiduciary net position was determined using the accrual basis of accounting. The System's assets, liabilities, revenues and expenses were recorded with the use of estimates and assumptions in conformity with accounting principles generally accepted in the United States of America. Such estimates primarily related to unsettled transactions and events as of the date of the financial statements and estimates over the determination of the fair market value of the System's investments. Accordingly, actual results may differ from estimated amounts. The Plan's fiduciary net position has been determined on the same basis as that used by the plan.

Detailed information about the fiduciary net position is available in a stand-alone audit report on their financial statements for the year ended December 31, 2017. Access to these reports can be found on the Louisiana Legislative Auditor's website, [www.la.gov](http://www.la.gov).

(Continued)

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 (Continued)

(12) Postemployment Health Care and Life Insurance Benefits

**General Information about the OPEB Plan**

*Plan description* – The Bossier Parish Police Jury (the police jury) provides certain continuing health care and life insurance benefits for its retired employees. The Bossier Parish Police Jury's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the police jury. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the police jury. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions—Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria—Defined Benefit*.

*Benefits Provided* – Medical benefits are provided through comprehensive plan and are made available to employees upon actual retirement. The employer pays 80% of the cost of retiree medical insurance. Most employees are covered by the Parochial Employees' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or age 65 and 7 years of service. For employees hired on and after January 1, 2007, retirement eligibility (D.R.O.P. entry) provisions are as follows: age 55 and 30 years of service; age 62 and 10 years of service; or age 67 and 7 years of service. To obtain retiree medical coverage, a retiree must have been in the medical plan for at least fifteen years.

Life insurance coverage is available to retirees and is based on a blended rate (active and retired). The employer pays 80% of the cost of the retiree life insurance, but it is based on the blended rate. Retiree insurance coverage amounts are reduced to a flat \$9,000.

Dental insurance coverage is provided to retirees. The employer pays 80% of the cost of the dental insurance for the retirees only, not dependents. The unblended rate has been used. All of the assumptions used for the valuation of the medical benefits have been used for dental insurance except for the trend assumption; zero trend was used for dental insurance. The dental actuarial costs and liabilities are included in the medical results.

*Employees covered by benefit terms* – At December 31, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	59
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>174</u>
	<u><u>233</u></u>

(Continued)

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**Total OPEB Liability**

The police jury's total OPEB liability of \$10,445,833 was measured as of December 31, 2018 and was determined by an actuarial valuation as of that date.

*Actuarial Assumptions and other inputs* – The total OPEB liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	4.0%, including inflation
Discount rate	3.44% annually (Beginning of Year to Determine ADC)
	4.10%, annually (As of End of Year Measurement Date)
Healthcare cost trend rates	Flat 5.5% annually

The discount rate was based on the average of the Bond Buyers' 20 Year General Obligation municipal bond index as of December 31, 2018, the end of the applicable measurement period.

Mortality rates were based on the RP-2000 Table without projection with 50%/50% unisex blend,

The actuarial assumptions used in the December 31, 2018 valuation were based on the results of ongoing evaluations of the assumptions from January 1, 2009 to December 31, 2018.

**Changes in the Total OPEB Liability**

Balance at December 31, 2017	<u>\$ 11,465,548</u>
Changes for the year:	
Service cost	340,554
Interest	387,854
Differences between expected and actual experience	(195,822)
Changes in assumptions	(1,170,885)
Benefit payments and net transfers	<u>(381,416)</u>
Net changes	<u>(1,019,715)</u>
Balance at December 31, 2018	<u>\$ 10,445,833</u>

Changes of assumptions and other inputs reflect a change in the discount rate from 3.44% in 2017 to 4.10% in 2018.

*Sensitivity of the total OPEB liability to changes in the discount rate* – The following presents the total OPEB liability of the police jury, as well as what the police jury's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (3.10%) or 1-percentage-point higher (5.10%) than the current discount rate:

(Continued)



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Notes to Financial Statements  
December 31, 2018  
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(13) Prior Period Restatement

The Police Jury adopted Government Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The net effect to the entity-wide Statement of Net Position for the prior year that resulted from the adoption of GASB 75 is shown below. In addition, net position / fund balance at December 31, 2017, were restated to correct the revenue recognition of certain receivables.

	<u>Fund Balance</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>
Total Net Position, December 31, 2017, as previously reported	\$ 58,973,334	\$ 305,753,166	\$ 19,084,516
Postemployment benefits other than pensions		760,064	( 263,708)
Correction of accounts receivable	( 122,925)	(122,925)	_____
Total Net Position, December 31, 2017, Restated	<u>\$ 58,850,409</u>	<u>\$ 306,390,305</u>	<u>\$ 18,820,808</u>

(14) Commitments

The Police jury has an on-going project for the construction of a new North South Corridor. The estimated costs for the project are approximately \$16,073,000. Funding for this project is to be provided by federal funds at 80% of the construction costs and from police jury funds for the remaining 20%. As of December 31, 2018, the police jury has a signed commitment for construction in relation to this project of approximately \$16,073,000. As of December 31, 2018, approximately \$6,174,000 had been incurred on this contract, with the balance remaining on this contract to be incurred subsequent to December 31, 2018.

In addition to the North South Corridor project, as of December 31, 2018, the police jury has commitments for signed construction, engineering, and other contracts of approximately \$1,604,396. As of December 31, 2018, approximately \$1,004,330 had been incurred on those contracts, with the balance remaining in those contracts to be incurred subsequent to December 31, 2018.

(15) Donated Infrastructure

Included in governmental activities capital grants and contributions in the Statement of Activities is \$11,273,862 of donated infrastructure. The donations are the result of the Bossier Parish Police Jury's acceptance of subdivisions into the jury's road maintenance system.

Included in business-type activities activities capital grants and contributions in the Statement of Activities is \$1,090,815 of donated assets acquired in the acquisition of wastewater and sewerage collection and treatment systems.

(Continued)

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Notes to Financial Statements  
December 31, 2018  
(Continued)

(16) Economic Dependency

The following are the principal taxpayers for the parish and their 2018 assessed valuation.

	2018 Assessed Valuation	Percent of Total Assessed Valuation
Aethon Energy Operating	\$ 35,064,960	3.18%
Southwestern Electric Power	22,406,800	1.99%
Bossier Casino Venture	15,829,325	1.41%
Horseshoe Entertainment	15,135,906	1.35%
BHP Billiton Petroleum	11,533,213	1.03%
Midcontinent Express Pipeline	10,097,980	0.90%
Gulf Crossing Pipeline	9,365,070	0.83%
Louisiana Riverboat	8,164,734	0.73%
City of Shreveport	7,776,329	0.69%
Calumet Refining	7,196,931	0.64%
	\$ 142,571,248	12.75%

The police jury received gaming revenues of \$3,903,727 from local gaming establishments.

(17) Risk Management

The police jury purchases commercial insurance to provide workers compensation coverage and general liability and property insurance. There were no significant reductions in insurance coverage from the previous year.

Starting January 1, 2016, the Police Jury established a new partially self-funded health insurance policy. Under this policy the Jury pays Blue Cross and Blue Shield of Louisiana an admin fee to process dental, medical, and prescription drug claims. The Jury assumes all risk, except that which is covered by a medical stop-loss policy purchased from Blue Cross Blue Shield. The stop-loss policy has an individual limit of \$125,000. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have occurred but have not been reported. The estimated liability is based on generally accepted accounting principles, which require that a liability for claims be reported if information prior to the issuance of the financial statements and the amount of the loss can be reasonably estimated. Changes in the balances of the group's liability during 2018 are as follows:

	Liability January 1	Claims and Changes in Estimates	Less Claims Payments	Liability December 31
2018	\$ 389,278	\$ 2,784,331	\$( 2,695,063)	\$ 478,546
2017	229,821	4,341,620	( 4,182,163)	389,278
2016		3,057,574	( 2,827,753)	229,821

(Continued)

Bossier Parish Police Jury  
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Notes to Financial Statements  
December 31, 2018  
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(18) Fund Balance Classifications

The constraints on fund balance as listed in aggregate in the Statement of Revenues, Expenditures, and Changes in Fund Balance are detailed according to balance classification and fund, as follows:

	Major Special Revenue Funds				Major Capital Projects Fund	Other Governmental Funds	Total
	General Fund	Highway	Library	Capital Improvements	LCDA Sewer Construction		
Fund balances:							
Nonspendable	\$	\$	\$	\$	\$ 10,086,612	\$	\$ 10,086,612
Restricted:							
Culture and recreation			8,428,165				8,428,165
Capital projects				7,455,483		374,337	7,829,820
Health and Welfare						1,020,851	1,020,851
Public safety						1,732,376	1,732,376
Debt service					302,410	1,650,549	1,952,959
Assigned:							
Public Safety	89,126					2,378,504	2,467,630
Public works		8,246,587					8,246,587
Culture and recreation			2,653,821			989,883	3,643,704
Capital projects	2,295,502			1,839,063		5,229,113	9,363,678
Health and Welfare						137,219	137,219
Debt service						128,645	128,645
Economic development						590,321	590,321
Unassigned	5,113,641				1,794		5,115,435
Total fund balances	\$ 7,498,269	\$ 8,246,587	\$ 11,081,986	\$ 9,294,546	\$ 10,390,816	\$ 14,231,798	\$ 60,744,002

(19) Subsequent Events

In March 2019, the Police Jury adopted a motion to approve the issuance of Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds (Bossier Parish Public Improvement Projects) Series 2019, in the amount of \$20,500,000, for the purpose of financing capital projects. As of May 31, 2019, a total of \$2,745,000 of the \$20,500,000 debt had been drawn down for certain capital projects.

In 2019, the Police Jury awarded several construction contracts for construction costs related to road improvements, a bridge replacement, a drainage project, and a sewer improvement project, in the amount of \$3,769,424.

In February 2018, the Police Jury approved funding of \$250,000 per year for 12 years, for a total of \$3,000,000, towards the cost of creating an entrance gate to Barksdale Air Force base off of I-220 and I-20. Payments under this contract are to begin in 2019.

Subsequent events have been evaluated through June 20, 2019, the date the financial statements were available to be issued.

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December 31, 2018  
(Continued)

(20) Customer Deposits

Deposits held for customers that are currently active on the water and sewer system total \$266,394 at December 31, 2018.

(21) Litigation and Claims

At December 31, 2018, the police jury is involved in numerous lawsuits. In the opinion of legal counsel for the police jury, the potential loss on all claims and lawsuits is not presently determinable

(22) Advance to Consolidated Waterworks / Sewerage District No. 1

The police jury provided proceeds of revenue bond borrowings not to exceed \$11,835,000 to the Consolidated Waterworks / Sewerage District No. 1 (District) for the purpose of financing the purchase of existing water and sewerage systems within the District and other costs of establishment of the system. This arrangement was formalized through a cooperative endeavor agreement between the police jury and the District in order to provide interim financing sufficient to purchase existing systems as needed by the District. It is the intent for the District to repay the advance from the police jury through funds generated by operations. The amount of the advance outstanding as of December 31, 2018, was approximately \$10,086,612. This amount is shown in the accompanying fund financial statements as advance to waterworks / sewerage district and advance from police jury, and is included in internal balances on the accompanying government-wide financial statements.

(23) Leases

For the year ended December 31, 2018, the police jury had two operating leases for equipment utilized by the police jury. Lease payments on these leases for the year ended December 31, 2018 totaled \$68,194. Future minimum lease payments under these leases are as follows:

Year Ending <u>December 31,</u>	
2019	\$ 83,663
2020	59,695
2021	42,576
2022	<u>17,740</u>
	<u>\$ 203,674</u>

(24) New Accounting Pronouncement

The police jury adopted Government Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and No 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. The adoption of GASB Statement No. 75 resulted in a restatement of net position in the Government-Wide Statement of Activities of \$760,064 for governmental activities (\$263,708) for business-type activities, as disclosed in Note 13.

Bossier Parish Policy Jury  
 Benton, Louisiana  
 Required Supplementary Information  
 Budgetary Comparison Schedule  
 General Fund  
 For the Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget
	Original	Final		Positive (Negative)
<b>Revenues:</b>				
Ad valorem taxes	\$ 1,939,500	\$ 1,937,600	\$ 1,892,966	\$ (44,634)
Sales tax	1,350,000	1,625,000	1,627,623	2,623
Licenses and permits	1,043,500	1,282,000	1,274,592	(7,408)
Intergovernmental revenues	2,301,200	2,216,509	2,241,580	25,071
Fees, charges, and commissions for services	146,500	154,500	84,369	(70,131)
Other revenues	301,353	481,076	612,476	131,400
<b>Total revenues</b>	<b>7,082,053</b>	<b>7,696,685</b>	<b>7,733,606</b>	<b>36,921</b>
<b>Expenditures:</b>				
<b>Current:</b>				
<b>General government:</b>				
Legislative	455,350	433,827	411,904	21,923
Judicial	785,725	806,060	736,433	69,627
Elections	355,835	356,846	137,903	218,943
Finance and administrative	2,176,250	2,035,662	1,740,358	295,304
Other	279,104	278,146	279,646	(1,500)
Public safety	2,305,000	2,809,365	2,793,144	16,221
Health and welfare	190,568	190,568	188,338	2,230
Culture and recreation	22,500	22,500	22,500	
Capital projects	1,500	1,500		1,500
Economic development	196,979	172,505	169,550	2,955
<b>Total expenditures</b>	<b>6,768,811</b>	<b>7,106,979</b>	<b>6,479,776</b>	<b>627,203</b>
Excess (deficiency) of revenues over expenditures	313,242	589,706	1,253,830	664,124
<b>Other financing sources (uses):</b>				
Operating transfers in			75,000	75,000
Operating transfers out	(550,257)	(550,257)	(550,257)	
<b>Total other financing sources (uses)</b>	<b>(550,257)</b>	<b>(550,257)</b>	<b>(475,257)</b>	<b>75,000</b>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(237,015)	39,449	778,573	739,124
Fund balances at beginning of year	3,872,489	4,637,526	4,629,972	(7,554)
Fund balances at end of year	\$ 3,635,474	\$ 4,676,975	\$ 5,408,545	\$ 731,570

See accompanying note to the required supplementary schedule.

Bossier Parish Policy Jury  
 Benton, Louisiana  
 Required Supplementary Information  
 Budgetary Comparison Schedule  
 Highway Fund  
 For the Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget
	Original	Final		Positive (Negative)
<b>Revenues:</b>				
Ad valorem taxes	\$ 1,970,000	\$ 2,070,000	\$ 1,918,411	\$ (151,589)
Sales tax	6,200,000	7,600,000	7,706,080	106,080
Gaming Tax	1,300,000	1,200,000	1,277,423	77,423
License and permits	250,000	437,000	444,984	7,984
Intergovernmental revenues	8,453,000	6,924,000	6,371,286	(552,714)
Fines and forfeitures	165,000	280,000	287,310	7,310
Use of money and property	13,500	85,000	161,343	76,343
Other revenues	1,595,000	1,071,460	34,849	(1,036,611)
<b>Total revenues</b>	<b>19,946,500</b>	<b>19,667,460</b>	<b>18,201,686</b>	<b>(1,465,774)</b>
<b>Expenditures:</b>				
<b>Current:</b>				
<b>General government:</b>				
Finance and administrative	182,800	187,098	115,472	71,626
Public works	20,382,600	16,871,200	15,611,746	1,259,454
<b>Total expenditures</b>	<b>20,565,400</b>	<b>17,058,298</b>	<b>15,727,218</b>	<b>1,331,080</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(618,900)</b>	<b>2,609,162</b>	<b>2,474,468</b>	<b>(134,694)</b>
<b>Other financing sources (uses):</b>				
Operating transfer in			710,707	710,707
Operating transfers out	(1,005,250)	(1,715,957)	(2,042,679)	(326,722)
<b>Total other financing sources (uses)</b>	<b>(1,005,250)</b>	<b>(1,715,957)</b>	<b>(1,331,972)</b>	<b>383,985</b>
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>(1,624,150)</b>	<b>893,205</b>	<b>1,142,496</b>	<b>249,291</b>
<b>Fund balances at beginning of year</b>	<b>6,644,507</b>	<b>6,644,507</b>	<b>6,652,533</b>	<b>8,026</b>
<b>Fund balances at end of year</b>	<b>\$ 5,020,357</b>	<b>\$ 7,537,712</b>	<b>\$ 7,795,029</b>	<b>\$ 257,317</b>

See accompanying note to the required supplementary schedule.

Bossier Parish Policy Jury  
 Benton, Louisiana  
 Required Supplementary Information  
 Budgetary Comparison Schedule  
 Library Fund  
 For the Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues:				
Ad valorem taxes	\$ 7,300,000	\$ 7,300,000	\$ 7,022,879	\$ (277,121)
Intergovernmental revenues	162,000	162,000	167,860	5,860
Fees, charges, and commissions for services	45,000	45,000	43,031	(1,969)
Fines and forfeitures	40,000	25,000	24,819	(181)
Use of money and property	38,000	175,000	188,501	13,501
Other revenues	15,000	24,400	17,172	(7,228)
Total revenues	<u>7,600,000</u>	<u>7,731,400</u>	<u>7,464,262</u>	<u>(267,138)</u>
Expenditures:				
Current:				
General government:				
Finance and administrative	235,000	235,000	227,092	7,908
Culture and recreation	7,365,000	7,386,200	6,645,711	740,489
Total expenditures	<u>7,600,000</u>	<u>7,621,200</u>	<u>6,872,803</u>	<u>748,397</u>
Excess (deficiency) of revenues over expenditures		<u>110,200</u>	<u>591,459</u>	<u>481,259</u>
Other financing sources (uses):				
Operating transfers out	(3,000,000)	(3,000,000)	(3,000,000)	
Total other financing sources (uses)	<u>(3,000,000)</u>	<u>(3,000,000)</u>	<u>(3,000,000)</u>	
Excess (deficiency) of revenues and other sources over expenditures and other uses	(3,000,000)	(2,889,800)	(2,408,541)	481,259
Fund balances at beginning of year	<u>14,121,426</u>	<u>14,121,426</u>	<u>14,120,530</u>	<u>(896)</u>
Fund balances at end of year	<u>\$ 11,121,426</u>	<u>\$ 11,231,626</u>	<u>\$ 11,711,989</u>	<u>\$ 480,363</u>

See accompanying note to the required supplementary schedule.

Bossier Parish Policy Jury  
 Benton, Louisiana  
 Required Supplementary Information  
 Budgetary Comparison Schedule  
 Capital Improvements  
 For the Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget
	Original	Final		Positive (Negative)
<b>Revenues:</b>				
Sales tax	\$ 8,700,000	\$ 9,400,000	\$ 9,463,711	\$ 63,711
Use of money and property	15,000	75,000	87,764	12,764
Other revenues		1,328,237	1,324,261	(3,976)
Total revenues	<u>8,715,000</u>	<u>10,803,237</u>	<u>10,875,736</u>	<u>72,499</u>
<b>Expenditures:</b>				
Current:				
General government:				
Other Administration	3,654,744	2,949,500	2,705,661	243,839
Public works	197,260	403,100	394,920	8,180
Health and Welfare	78,000	99,700	96,002	3,698
Total expenditures	<u>3,930,004</u>	<u>3,452,300</u>	<u>3,196,583</u>	<u>255,717</u>
Excess (deficiency) of revenues over expenditures	<u>4,784,996</u>	<u>7,350,937</u>	<u>7,679,153</u>	<u>328,216</u>
Other financing sources (uses):				
Operating transfers in		1,487,413	1,487,413	
Operating transfers out	(5,424,500)	(7,461,913)	(7,286,913)	175,000
Total other financing sources (uses)	<u>(5,424,500)</u>	<u>(5,974,500)</u>	<u>(5,799,500)</u>	<u>175,000</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>(639,504)</u>	<u>1,376,437</u>	<u>1,879,653</u>	<u>503,216</u>
Fund balances at beginning of year	<u>6,504,872</u>	<u>6,504,872</u>	<u>6,504,492</u>	<u>(380)</u>
Fund balances at end of year	<u>\$ 5,865,368</u>	<u>\$ 7,881,309</u>	<u>\$ 8,384,145</u>	<u>\$ 502,836</u>

See accompanying note to the required supplementary schedule.

Bossier Parish Police Jury  
Benton, Louisiana  
Note to Required Supplementary Information  
December 31, 2018

Budget comparison statements included in the accompanying financial statements include the original adopted budgets and all subsequent amendments. There was one amendment to the budget during 2018. For GAAP basis financial reporting, the General fund includes activities of the Juvenile Detention, Capital Projects Reserve and Sewer Operation funds, as those funds do not meet the criteria to be classified as special revenue funds.

The following schedule reconciles excess (deficiency) of revenues and other sources over expenditures and other uses on the statement of revenues, expenditures and changes in fund balances (budget - cash basis) with the amounts shown on the statement of revenues, expenditures and changes in fund balances (GAAP basis):

	<u>General Fund</u>	<u>Highway Fund</u>	<u>Library Fund</u>	<u>Capital Improvement</u>
Excess (Deficiency) of revenue and other expenditures and other uses (budget basis)	\$ 778,573	\$ 1,142,496	\$ (2,408,541)	\$ 1,879,653
Adjustments:				
Revenue accruals - net	109,589	450,650	164,363	128,054
Expenditures accruals - net	80,721	114,694	47,649	(132,256)
Revenue, transfers, and Other financing sources:				
Juvenile Detention	1,316,686			
Capital Project Reserve	1,030,414			
Expenditures, transfers, and Other financing uses:				
Juvenile Detention	(1,299,452)			
Sewer Operations	(15,715)			
Capital Project Reserve	<u>(738,785)</u>			
Excess (deficiency) of revenues and other sources over expenditures and other uses (GAAP basis)	<u>\$ 1,262,031</u>	<u>\$ 1,707,840</u>	<u>\$ (2,196,529)</u>	<u>\$ 1,875,451</u>

Bossier Parish Police Jury  
 Benton, Louisiana  
 Schedule of Changes in Total OPEB Liability and Related Ratios  
 For the Year Ended December 31, 2018

<b>Total OPEB Liability</b>	
Service cost	\$ 340,554
Interest	387,854
Differences between expected and actual experience	(195,822)
Changes of assumptions	(1,170,885)
Benefit payments	(381,416)
<b>Net change in total OPEB liability</b>	<u>(1,019,715)</u>
<b>Total OPEB liability - beginning</b>	<u>11,465,548</u>
<b>Total OPEB liability - ending</b>	<u><u>\$ 10,445,833</u></u>
Covered-employee payroll	\$ 7,099,495
Total OPEB liability as a percentage of covered-employee payroll	147.13%

Notes to Schedule:

*Benefit Changes.* There were no changes of benefit terms for the year ended December 31, 2018.

*Changes of Assumptions.* The discount rate as of 12/31/2017 was 3.44% and it changed to 4.10% as of 12/31/18.

*No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits.*

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Bossier Parish Police Jury  
 Benton, Louisiana  
 Schedule of Contributions  
 For the Year Ended December 31, 2018

Parochial Employees' Retirement System

Year Ended June 30	Statutorily Required Contribution	Contributions in relation to the statutorily required contribution	Contribution Deficiency (Excess)	Covered-employee payroll	Contributions as a percentage of covered-employee payroll
2018	\$ 1,061,657	\$ 1,061,657	\$	\$ 9,231,800	11.50%
2017	1,102,472	1,102,472		8,819,685	12.50%
2016	1,149,203	1,149,203		8,840,019	13.00%
2015	1,227,901	1,227,901		8,468,282	14.50%

\*Amounts presented were determined as of the end of the fiscal year (December 31).

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Bossier Parish Police Jury  
Benton, Louisiana  
Schedule of Proportionate Share of Net Pension Liability  
For the Year Ended December 31, 2018

Parochial Employees' Retirement System

Year Ended June 30	Proportion of the net pension liability (asset)	Proportionate share of the net pension liability (asset)	Covered-employee payroll	Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2018	1.43379%	\$ (1,064,228)	\$ 9,231,800	-11.53%	101.98%
2017	1.48283%	3,053,911	8,840,019	34.55%	94.15%
2016	1.61434%	3,912,591	8,468,283	46.20%	92.23%
2015	1.48599%	393,600	7,954,740	4.95%	99.15%

\*Amounts presented were determined as of the measurement date.

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Bossier Parish Police Jury  
Benton, Louisiana  
Supplemental Information Schedules –  
Combining Schedules for Non-Major Funds  
As of and for the Year Ended December 31, 2018

**Health Unit Fund**

The Health Unit Fund accounts for the maintenance and operation of the parish health unit. Financing is provided by a special parish-wide ad valorem tax and interest earnings.

**Law Enforcement Fund**

Act 582 of 2004 increased the witness fee paid to off-duty law enforcement officers in criminal cases from \$25 per day per case to \$50 per day per case, up to a maximum of \$150 per day. The act stipulated that no parish would be required to appropriate general fund money for payment of these fees, and provided for a special fund to be established for payment. The 26<sup>th</sup> Judicial District Court judges are taxing defendants to pay witness fees associated with their cases.

**Criminal Court Fund**

The Criminal Court Fund was created by Section 571.11 of Title 15 of the Louisiana Revised Statutes of 1950, which provides that fines and forfeitures imposed by district courts and district attorney conviction fees in criminal cases be transferred to the parish treasurer and deposited in a special criminal court fund account to be used for the expenses of the criminal court of the parish. Expenditures are made from the fund on motion of the district attorney and approval of the district judge. The statute also requires that one-half of the surplus (fund balance) remaining in the fund at December 31 of each year be transferred to the parish General Fund

**The Section 8 Fund**

The Section 8 fund accounts for the operation of a Section 8 Housing Subsidy Program funded by the United States Department of Housing and Urban Development. The program provides housing assistance payments to participating owners on behalf of eligible tenants to provide decent, safe and sanitary housing for low-income families at rents they can afford. Housing assistance payments are used to make up the difference between the approved rent due to the owner for the dwelling unit and the occupant family's required contribution toward the rent.

**Corrections Fund**

The Corrections fund accounts for the operation and maintenance of correctional facilities in Bossier Parish, including the furnishing of transportation and medical care for prisoners. Financing is provided by ad valorem tax revenue.

**Highway Certificates of Indebtedness Sinking Fund**

The Highway Certificates of Indebtedness Sinking Fund is used to account for the accumulation of resources for and the repayment of debt on certificates of indebtedness issued for purposes of rural road construction

(Continued)  
Bossier Parish Police Jury  
Benton, Louisiana  
Supplemental Information Schedules –  
Combining Schedules for Non-Major Funds  
As of and for the Year Ended December 31, 2018  
(Continued)

**Sales Tax Bonds Sinking Fund**

The Sales Tax Bonds Sinking Fund is used to account for the accumulation of resources for and the repayment of debt on certificates of indebtedness issued for purposes of courthouse improvements/renovations and construction of a new maximum security jail.

**General Capital Projects**

The General Capital Projects Fund accounts for boarding fee funds received from three of the riverboats in Bossier Parish as well as the proceeds from taxes levied on slot machine proceeds. This money is to be utilized for various Capital Projects

**Industrial Park Construction Fund**

The Industrial Park Construction Fund accounts for financial resources used to acquire and construct facilities at the industrial park.

**Airline Drive Construction Fund**

The Airline Drive Construction Fund was created to account for the construction/improvement of Airline Drive in Bossier Parish

**Parks and Recreation Fund**

The Parks and Recreation Fund was created to account for funds received from mineral leases to be used for the improvement of various parks and recreation facilities in Bossier Parish.

**LCDA Sinking Fund**

The LCDA Sinking Fund is used to account for the accumulation of resources for and the repayment of debt on revenue bonds issued for purposes of acquiring, constructing or improving streets and roads, parks and recreational facilities, and economic development facilities within the parish, title to which shall be in the public.

**North / South Corridor Construction**

The North/South Corridor Construction Fund was created to account for funds for acquiring right-of-ways for the future North/South Corridor Construction Project.

**Library Construction**

The Library Construction fund was created to account for the construction and improvements of Library buildings in Bossier Parish.

Bossier Parish Police Jury  
Benton, Louisiana  
Combining Balance Sheet  
Non-major Governmental Funds  
December 31, 2018

	Health Unit	Law Enforcement	Criminal Court	Section 8 Fund	Corrections
<b>Assets</b>					
Cash and cash equivalents	\$ 717,235	\$ 189,497	\$ 264	\$	\$ 4,245,039
Receivables	790,667	330	51,248		2,970,973
Restricted cash	-			535,748	
Due from other fund		5	24,458	2,181	8
Total assets	<u>\$ 1,507,902</u>	<u>\$ 189,832</u>	<u>\$ 75,970</u>	<u>\$ 537,929</u>	<u>\$ 7,216,020</u>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 50,980	\$ 50	\$ 68,978	\$ 26,029	\$ 244,778
Due to other fund				1,307	16,836
Total liabilities	<u>50,980</u>	<u>50</u>	<u>68,978</u>	<u>27,336</u>	<u>261,614</u>
<b>Deferred Inflows of Resources:</b>					
Unavailable revenue					
Property taxes	809,445				3,040,304
Total deferred inflows of resources	<u>809,445</u>				<u>3,040,304</u>
<b>Fund balances:</b>					
Restricted	510,259	189,782		510,593	1,542,593
Assigned	137,218		6,992		2,371,509
Total fund balances	<u>647,477</u>	<u>189,782</u>	<u>6,992</u>	<u>510,593</u>	<u>3,914,102</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,507,902</u>	<u>\$ 189,832</u>	<u>\$ 75,970</u>	<u>\$ 537,929</u>	<u>\$ 7,216,020</u>

(Continued)

Bossier Parish Police Jury  
Benton, Louisiana  
Combining Balance Sheet  
Non-major Governmental Funds  
December 31, 2018  
(Continued)

	Highway Certificates of Indebtedness Sinking Fund	Sales Tax Bond Sinking	General Capital Projects	Industrial Park	Airline Drive Construction
<b>Assets</b>					
Cash and cash equivalents	\$ 94,877	\$	\$ 649,728	\$ 591,766	\$ 1,750,246
Receivables	608	395	206,305	544	3,620
Restricted cash	82,142	1,461,378			
Due from other fund					
Total assets	<u>\$ 177,627</u>	<u>\$ 1,461,773</u>	<u>\$ 856,033</u>	<u>\$ 592,310</u>	<u>\$ 1,753,866</u>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>					
<b>Liabilities:</b>					
Accounts payable	\$	\$	\$ 116,048	\$ 1,989	\$
Due to other fund					
Total liabilities			<u>116,048</u>	<u>1,989</u>	
<b>Deferred Inflows of Resources:</b>					
Unavailable revenue					
Property taxes					
Total deferred inflows of resources					
<b>Fund balances:</b>					
Restricted	82,142	1,461,773			
Assigned	95,485		739,985	590,321	1,753,866
Total fund balances	<u>177,627</u>	<u>1,461,773</u>	<u>739,985</u>	<u>590,321</u>	<u>1,753,866</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 177,627</u>	<u>\$ 1,461,773</u>	<u>\$ 856,033</u>	<u>\$ 592,310</u>	<u>\$ 1,753,866</u>

(Continued)

Bossier Parish Police Jury  
 Benton, Louisiana  
 Combining Balance Sheet  
 Non-major Governmental Funds  
 December 31, 2018  
 (Continued)

	Parks & Recreation	LCDA Sinking Fund	North/South Corridor Construction	Library Construction	Total Other Governmental Funds
<b>Assets</b>					
Cash and cash equivalents	\$ 1,000,419	\$ 33,160	\$	\$ 2,734,152	\$ 12,006,383
Receivables	1,921			1,113	4,027,724
Restricted cash		106,634	374,337		2,560,239
Due from other fund	1,239				27,891
Total assets	<u>\$ 1,003,579</u>	<u>\$ 139,794</u>	<u>\$ 374,337</u>	<u>\$ 2,735,265</u>	<u>\$ 18,622,237</u>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 13,695	\$	\$	\$	\$ 522,547
Due to other fund					18,143
Total liabilities	<u>13,695</u>				<u>540,690</u>
<b>Deferred Inflows of Resources:</b>					
Unavailable revenue					
Property taxes					3,849,749
Total deferred inflows of resources					<u>3,849,749</u>
<b>Fund balances:</b>					
Restricted		106,634	374,337		4,778,113
Assigned	989,884	33,160		2,735,265	9,453,685
Total fund balances	<u>989,884</u>	<u>139,794</u>	<u>374,337</u>	<u>2,735,265</u>	<u>14,231,798</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,003,579</u>	<u>\$ 139,794</u>	<u>\$ 374,337</u>	<u>\$ 2,735,265</u>	<u>\$ 18,622,237</u>

Bossier Parish Police Jury  
Benton, Louisiana  
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances  
Non-major Governmental Funds  
For the Year Ended December 31, 2018

	Health Unit	Law Enforcement	Criminal Court	Section 8 Fund	Corrections
<b>Revenues</b>					
Ad valorem taxes	\$ 807,267	\$	\$	\$	\$ 2,925,144
Gaming taxes					
Intergovernmental revenues	55,953			4,726,147	206,464
Fees, charges and commissions for service		175	257,495		54,721
Fines and forfeitures			909,851		
Investment earnings	13,729	2,235		16,076	66,981
Miscellaneous			1,759	26,032	36,298
<b>Total revenues</b>	<u>876,949</u>	<u>2,410</u>	<u>1,169,105</u>	<u>4,768,255</u>	<u>3,289,608</u>
<b>Expenditures:</b>					
<b>Current:</b>					
Judicial		1,745	2,480,225		
Finance and administrative					
Other	25,298				95,023
Public safety	256,225				2,995,904
Public works					
Health and welfare	609,718			4,320,622	
Culture and recreation					
Economic development				521,712	
Public utilities					
Capital Outlay	109,740			23,068	161,318
Debt service:					
Principal retirement					
Interest and other charges					
<b>Total expenditures</b>	<u>1,000,981</u>	<u>1,745</u>	<u>2,480,225</u>	<u>4,865,402</u>	<u>3,252,245</u>
<b>Excess (deficiency) of revenues over expenditures</b>	<u>(124,032)</u>	<u>665</u>	<u>(1,311,120)</u>	<u>(97,147)</u>	<u>37,363</u>
<b>Other financing sources (uses)</b>					
Transfers in	75,000		1,300,000		50,257
Transfers out	(500,000)		(6,992)		
Proceeds from sale of assets					
<b>Total other financing sources</b>	<u>(425,000)</u>		<u>1,293,008</u>		<u>50,257</u>
<b>Excess (deficiency) of revenues and other sources over expenditures</b>	<u>(549,032)</u>	<u>665</u>	<u>(18,112)</u>	<u>(97,147)</u>	<u>87,620</u>
<b>Fund balances at beginning of year</b>	<u>1,196,509</u>	<u>189,117</u>	<u>25,104</u>	<u>607,740</u>	<u>3,826,482</u>
<b>Fund balances at end of year</b>	<u>\$ 647,477</u>	<u>\$ 189,782</u>	<u>\$ 6,992</u>	<u>\$ 510,593</u>	<u>\$ 3,914,102</u>

(Continued)

Bossier Parish Police Jury  
Benton, Louisiana  
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances  
Non-major Governmental Funds  
For the Year Ended December 31, 2018  
(Continued)

	Highway Certificates of Indebtedness Sinking Fund	Sales Tax Bond Sinking	General Capital Projects	Industrial Park	Airline Drive Construction
<b>Revenues:</b>					
Ad valorem taxes	\$	\$	\$	\$	\$
Gaming taxes			1,629,199		
Intergovernmental revenues			30,317		
Fees, charges and commissions for service			540,000		
Fines and forfeitures					
Investment earnings	9,087	9,118	5,315	11,334	21,640
Miscellaneous				7,986	
<b>Total revenues</b>	<u>9,087</u>	<u>9,118</u>	<u>2,204,831</u>	<u>19,320</u>	<u>21,640</u>
<b>Expenditures</b>					
<b>Current:</b>					
Judicial					
Finance and administrative			595		
Other					
Public safety					
Public works			4,160		
Health and welfare					
Culture and recreation			69,000		
Economic development			954,516	6,677	
Public utilities			32,024		
Capital Outlay			86,436	707,488	
<b>Debt service:</b>					
Principal retirement	871,000	2,980,000			
Interest and other charges	64,004	287,708			
<b>Total expenditures</b>	<u>935,004</u>	<u>3,267,708</u>	<u>1,146,731</u>	<u>714,165</u>	
<b>Excess (deficiency) of revenues over expenditures</b>	<u>(925,917)</u>	<u>(3,258,590)</u>	<u>1,058,100</u>	<u>(694,845)</u>	<u>21,640</u>
<b>Other financing sources (uses)</b>					
Transfers in	1,005,250	3,306,500			
Transfers out	(710,707)	(1,487,413)	(1,279,174)		
Proceeds from sale of assets				689,880	
<b>Total other financing sources</b>	<u>294,543</u>	<u>1,819,087</u>	<u>(1,279,174)</u>	<u>689,880</u>	
<b>Excess (deficiency) of revenues and other sources over expenditures</b>	<u>(631,374)</u>	<u>(1,439,503)</u>	<u>(221,074)</u>	<u>(4,965)</u>	<u>21,640</u>
<b>Fund balances at beginning of year</b>	<u>809,001</u>	<u>2,901,276</u>	<u>961,059</u>	<u>595,286</u>	<u>1,732,226</u>
<b>Fund balances at end of year</b>	<u>\$ 177,627</u>	<u>\$ 1,461,773</u>	<u>\$ 739,985</u>	<u>\$ 590,321</u>	<u>\$ 1,753,866</u>

(Continued)

Bossier Parish Police Jury  
Benton, Louisiana  
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances  
Non-major Governmental Funds  
For the Year Ended December 31, 2018  
(Continued)

	Parks & Recreation	LCDA Sinking Fund	North/South Corridor Construction	Library Construction	Total Other Governmental Funds
Revenues:					
Ad valorem taxes	\$	\$	\$	\$	\$ 3,732,411
Gaming taxes					1,629,199
Intergovernmental revenues			382,457		5,401,338
Fees, charges and commissions for service					852,391
Fines and forfeitures					909,851
Investment earnings	13,505	8,711		30,130	207,861
Miscellaneous	47,898				119,973
Total revenues	<u>61,403</u>	<u>8,711</u>	<u>382,457</u>	<u>30,130</u>	<u>12,853,024</u>
Expenditures:					
Current:					
Judicial					2,481,970
Finance and administrative					595
Other					120,321
Public safety					3,252,129
Public works			56,314	39,785	100,259
Health and welfare					4,930,340
Culture and recreation	387,362				456,362
Economic development					1,482,905
Public utilities					32,024
Capital Outlay	313,260		1,162,260	255,080	2,818,650
Debt service:					
Principal retirement		1,005,000			4,856,000
Interest and other charges		274,134			625,846
Total expenditures	<u>700,622</u>	<u>1,279,134</u>	<u>1,218,574</u>	<u>294,865</u>	<u>21,157,401</u>
Excess (deficiency) of revenues over expenditures	<u>(639,219)</u>	<u>(1,270,423)</u>	<u>(836,117)</u>	<u>(264,735)</u>	<u>(8,304,377)</u>
Other financing sources (uses)					
Transfers in	738,785	1,279,174	251,722	3,000,000	11,006,688
Transfers out					(3,984,286)
Proceeds from sale of assets					689,880
Total other financing sources	<u>738,785</u>	<u>1,279,174</u>	<u>251,722</u>	<u>3,000,000</u>	<u>7,712,282</u>
Excess (deficiency) of revenues and other sources over expenditures	99,566	8,751	(584,395)	2,735,265	(592,095)
Fund balances at beginning of year	<u>890,318</u>	<u>131,043</u>	<u>958,732</u>		<u>14,823,893</u>
Fund balances at end of year	<u>\$ 989,884</u>	<u>\$ 139,794</u>	<u>\$ 374,337</u>	<u>\$ 2,735,265</u>	<u>\$ 14,231,798</u>

Bossier Parish Police Jury  
 Benton, Louisiana  
 Supplemental Information Schedule -  
 Schedule of Compensation Paid Police Jurors  
 December 31, 2018

	<u>Amount</u>
Jerome Darby	\$ 19,100
Rick Avery	19,150
Jimmy Cochran	19,150
Glenn Benton	19,200
Wanda Bennett	19,200
Paul Plummer	19,150
Robert Brotherton	19,200
Douglas Cook	4,283
Norman Craig	14,252
Douglas Rimmer	19,200
Thomas Salzer	19,150
Fred Shewmake, Jr.	19,200
Jack Skaggs	19,200
Total	\$ 229,435

The schedule of compensation paid to police jurors is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the police jurors is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statute 33:1233, the police jury has elected the monthly payment method of compensation.

Bossier Parish Police Jury  
Benton, Louisiana  
Schedule of Compensation, Benefits, and Other Payments to Agency Head  
For the Year Ended December 31, 2018

**Agency Head: Bill Altimus, Parish Administrator**

<u>Purpose</u>	<u>Amount</u>
Salary	\$139,539
Benefits-insurance	928
Benefits-retirement	16,047
Benefits-other	2,439
Registration fees	1,035
Special meals	6,534
Conference travel	7,105

Bossier Parish Police Jury  
Benton, Louisiana  
Schedule of Expenditures of Federal Awards  
For the Year Ended December 31, 2018

Federal Grantor / Pass-Through Grantor / Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Passed Through to Subrecipients	Expenditures
<u>U.S. Department of Defense</u>				
Direct Program - Payment to States in-Lieu-of Real Estate Taxes	12.112	Unknown	\$	\$ 83,986
<u>U.S. Department of Housing and Urban Development</u>				
Housing Voucher Cluster				
Direct Programs:				
Section 8 Housing Choice Vouchers	14.871	LA190		\$ 4,726,147
Total Housing Voucher Cluster				<u>4,726,147</u>
Total U.S. Department of Housing and Urban Development				<u>4,726,147</u>
<u>U.S. Department of Transportation</u>				
Highway Planning and Construction Cluster				
Passed through the Louisiana Department of Transportation and Development				
Bossier North / South Corridor - Highway Planning and Construction	20.205	DE-0809(507); 700-08-0137		5,037,031
Total Highway Planning and Construction Cluster				<u>5,037,031</u>
Total U.S. Department of Transportation				<u>5,037,031</u>
<u>U.S. Department of Homeland Security</u>				
Passed through the Governor's Office of Homeland Security and Emergency Preparedness				
Disaster Assistance	97.036	Unknown		188,511
Hazard Mitigation Grant	97.039	Unknown		329,419
Emergency Management Performance Grants	97.042	Unknown		34,001
Homeland Security Grant Program	97.067	Unknown		75,668
Total U.S. Department of Homeland Security				<u>627,599</u>
<b>Total Federal Expenditures</b>				<u><u>\$ 10,474,763</u></u>

Bossier Parish Police Jury  
 Benton, Louisiana  
 Notes to the Schedule of Expenditures of Federal Awards  
 For the Year Ended December 31, 2018

NOTE A: Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Bossier Parish Police Jury under programs of the federal government for the year ended December 31, 2018. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Bossier Parish Police Jury, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Bossier Parish Police Jury.

NOTE B: Summary of Significant Accounting Policies

- (1) The accompanying schedule of expenditures of federal awards is prepared on the accrual basis of accounting.
- (2) Bossier Parish Police Jury does not utilize an indirect cost rate.

NOTE C: Federal Portion of Loan Balances Outstanding at December 31, 2018:

	Utility Revenue Bonds Series 2012	Utility Revenue Bonds Series 2015
	<u>                    </u>	<u>                    </u>
Outstanding loan balance, December 31, 2018	<u>\$ 15,493,504</u>	<u>\$ 9,083,000</u>

NOTE D: Disaster Assistance Funds

Included in Disaster Assistance, 97.036, totaling \$188,511 are amounts received in 2018 but incurred in prior years totaling \$98,120.

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Report on Internal Control Over Financial Reporting and on Compliance  
And Other Matters Based on an Audit of Financial Statements  
Performed In Accordance With *Government Auditing Standards*

Independent Auditors' Report

To the Members of the  
Bossier Parish Police Jury  
Benton, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the primary government financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Bossier Parish Police Jury, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Bossier Parish Police Jury's basic financial statements, and have issued our report thereon dated June 20, 2019.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Bossier Parish Police Jury's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Bossier Parish Police Jury's internal control. Accordingly, we do not express an opinion on the effectiveness of the Bossier Parish Police Jury's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

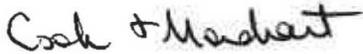
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weakness or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Bossier Parish Police Jury's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Cook & Morehart  
Certified Public Accountants  
June 20, 2019

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## Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance

### Independent Auditors' Report

To the Members of the  
Bossier Parish Police Jury  
Benton, Louisiana

#### **Report on Compliance for Each Major Federal Program**

We have audited the Bossier Parish Police Jury's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Bossier Parish Police Jury's major federal programs for the year ended December 31, 2018. The Bossier Parish Police Jury's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### ***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Bossier Parish Police Jury's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Bossier Parish Police Jury's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Bossier Parish Police Jury's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the Bossier Parish Police Jury complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2018

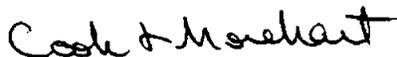
### **Report on Internal Control Over Compliance**

Management of the Bossier Parish Police Jury is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Bossier Parish Police Jury's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Bossier Parish Police Jury's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Cook & Morehart  
Certified Public Accountants  
June 20, 2019

Bossier Parish Police Jury  
 Benton, Louisiana  
 Summary Schedule of Prior Audit Findings  
 December 31, 2018

There were no findings for the prior year audit for the year ended December 31, 2017.

Schedule of Finding and Questioned Costs  
 December 31, 2018

**A. Summary of Audit Results**

Internal control over financial reporting :

Material weaknesses identified :	_____	yes	v	no
Significant deficiencies identified :	_____	yes	v	none reported

Noncompliance material to financial statements noted :

	_____	yes	v	no
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Federal Awards

Internal control over major programs :

Material weaknesses identified :	_____	yes	v	no
Significant deficiencies identified :	_____	yes	v	none reported

Type of auditors' report issued on compliance for major federal programs : Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)

	_____	yes	v	no
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Identification of major federal programs .  
 Section 8 Housing CFDA #14.871

Dollar threshold used to distinguish between type A and type B programs : \$750,000

Auditee qualified as low risk :

	_____	yes	v	no
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**B. Findings – Financial Statements Audit: - None**

**C. Findings and Questioned Costs – Major Federal Award Programs Audit: None**

Bossier Parish Police Jury  
Benton, Louisiana  
Summary Schedule of Prior Year Audit Findings  
Schedule For Louisiana Legislative Auditor  
December 31, 2018

There were no findings for the prior year audit for the year ended December 31, 2017.

Corrective Action Plan For Current Year Audit Findings  
Schedule For Louisiana Legislative Auditor  
December 31, 2018

There are no findings for the current year audit for the year ended December 31, 2018

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## Independent Accountants' Report on Applying Agreed-Upon Procedures

Bossier Parish Police Jury  
Benton, Louisiana  
and the Louisiana Legislative Auditor

We have performed the procedures enumerated below, which were agreed to by the Bossier Parish Police Jury and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures Year 2 (SAUPs) for the fiscal period January 1, 2018 through December 31, 2018. The Bossier Parish Police Jury's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

### ***Written Policies and Procedures***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

### ***Board (or Finance Committee, if applicable)***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

### ***Bank Reconciliations***

3. Obtain a listing of client bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for selected each account, and observe that:

Management provided the requested information, along with management's representation that the listing is complete.

- a) Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated, electronically logged);

Bank reconciliations selected included evidence that they were prepared within 2 months of the related statement closing date.

- b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and

Bank reconciliations selected included evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation.

- c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Bank reconciliations selected did not have items that have been outstanding for more than 12 months.

### **Collections**

- 4. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

Management provided the requested information, along with management's representation that the listing is complete.

- 5. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e. 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

- a) Employees that are responsible for cash collections do not share cash drawers/registers.
- b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit.
- c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
- d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions are not responsible for collecting cash, unless another employee verifies the reconciliation.

Management provided the requested information, along with management's representation that the listing was complete. Employees responsible for collecting cash are not responsible for preparing/making bank deposits, unless another employee is responsible for reconciling collection documentation to the deposit; are not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and are not responsible for reconciling cash collections to the general ledger by revenue source unless another employee verifies the reconciliation.

*Exception:* Two (2) of the three (3) collection locations selected for testing have employees that are responsible for cash collections and that share the same cash drawer.

*Management's Response:* We will inform the Library Management Staff of the exception and will yield to their Board as to the remedy, if any, for this exception. Logistics and physical layout constraints and limitations may make this exception unavoidable.

6. Inquire of management that all employees who have access to cash are covered by a bond or insurance policy for theft.

*Exception:* For the period of January 2018 through March 2018, the Consolidated Water Works Sewer District #1's employees were not covered by a bond or insurance policy for theft.

*Management's Response:* A blanket insurance policy was put in place starting April 2018.

7. Randomly select two deposit dates for each of the 5 bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:

- a) Observe that receipts are sequentially pre-numbered.
- b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
- c) Trace the deposit slip total to the actual deposit per the bank statement.
- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).
- e) Trace the actual deposit per the bank statement to the general ledger

The Police Jury does not write receipts for non-cash collections. For the deposits selected for testing, the deposit slip total was located on the bank statement, and the actual deposit was traced to the general ledger.

***Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

***Credit Cards/Debit Cards/Fuel Cards/P-Cards***

11. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

Management provided the requested information, along with management's representation that the listing is complete.

12. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement

for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing, by someone other than the authorized card holder.

Monthly statements selected for testing were reviewed and approved in writing by someone other than the authorized card holder.

- b) Observe that finance charges and late fees were not assessed on the selected statements.

There were no finance charges or late fees on the statements selected for testing.

13. Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e. each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only).

Transactions selected for testing were supported by an original itemized receipt that identified precisely what was purchased, contained written documentation of the business purpose, and documentation of the individuals participating in meals, as applicable, except as noted below:

*Exception:* For one (1) of the five (5) cards selected for testing, there were two (2) transactions totaling \$65.78 that did not have an itemized receipt.

*Management's Response:* In the future, all credit card receipts must be remitted to the Accounts Payable department to facilitate reconciliation with the monthly statements. Charges that are not supported by receipts will be reported to the Departmental Supervisor and specific reasons documented for the loss and approval for the missing receipts.

### ***Travel and Expense Reimbursement***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

### ***Contracts***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

### ***Payroll and Personnel***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

***Ethics (excluding nonprofits)***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

***Debt Service (excluding nonprofits)***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

***Other***

Testing not required for this area for the fiscal period January 1, 2018 through December 31, 2018, due to no exceptions being noted in prior year.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.



Cook & Morehart  
Certified Public Accountants  
June 20, 2019