

**SIXTH WARD AND CROWLEY  
DRAINAGE DISTRICT**

**FINANCIAL REPORT**

**DECEMBER 31, 2019**

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## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Commissioners of  
Sixth Ward and Crowley Drainage District  
Crowley, Louisiana

We have reviewed the accompanying financial statements of the governmental activities and each major fund of the Sixth Ward and Crowley Drainage District, a component unit of Acadia Parish Police Jury, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementing, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### Accountants' Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the accompanying budgetary comparison schedule and notes to the schedule on pages 22 and 23 be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Management has omitted management's discussion and analysis that the Government Accounting Standards Board requires to be presented to supplement the basic financial statements. Such missing information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. We have not audited, reviewed, or compiled the required supplementary information and we do not express an opinion, conclusion, nor provide any assurance on it.

### Other Matters

The schedule of compensation, benefits and other payments to agency head is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The schedule of compensation, benefits and other payments to agency head has been subjected to the review procedures applied in the accountants' review of the basic financial statements and we are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

In accordance with the Louisiana Governmental Audit Guide and the provisions of State Law, we have issued our report, dated April 14, 2020, on the results of our agreed-upon procedures.

*Brousseau Poche, LLP*

Lafayette, Louisiana  
April 14, 2020

GOVERNMENT-WIDE FINANCIAL STATEMENTS

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

STATEMENT OF NET POSITION

December 31, 2019

See Independent Accountants' Review Report

ASSETS	<u>Governmental Activities</u>
Cash	\$ 293,124
Certificates of deposit	241,130
Due from sheriff	339,551
Property taxes receivable	44,814
State revenue sharing receivable	19,560
Accrued interest receivable	3,629
Capital assets:	
Non-depreciable	1,500
Depreciable, net	<u>115,380</u>
Total assets	<u>\$ 1,058,688</u>
LIABILITIES AND NET POSITION	
LIABILITIES	
Accounts payable	\$ 3,090
Accrued liabilities	<u>15,633</u>
Total liabilities	<u>\$ 18,723</u>
NET POSITION	
Net investment in capital assets	\$ 116,880
Unrestricted	<u>923,085</u>
Total net position	<u>\$ 1,039,965</u>
Total liabilities and net position	<u>\$ 1,058,688</u>

See Notes to Financial Statements.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2019  
See Independent Accountants' Review Report

	<u>Governmental Activities</u>
Expenses:	
Governmental activities –	
Public works	\$ <u>381,699</u>
Total expenses	\$ <u>381,699</u>
General revenues:	
Ad valorem taxes	\$ 428,463
Intergovernmental	29,340
Investment income	<u>4,803</u>
Total general revenues	\$ <u>462,606</u>
Change in net position	\$ 80,907
Net position, beginning	<u>959,058</u>
Net position, ending	\$ <u>1,039,965</u>

See Notes to Financial Statements.

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FUND FINANCIAL STATEMENTS

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

BALANCE SHEET  
GOVERNMENTAL FUND

December 31, 2019

See Independent Accountants' Review Report

ASSETS	General Fund
Cash	\$ 293,124
Certificates of deposit	241,130
Due from sheriff	339,551
Property taxes receivable	44,814
State revenue sharing receivable	19,560
Accrued interest receivable	<u>3,629</u>
Total assets	<u>\$ 941,808</u>
LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts payable	\$ 3,090
Accrued liabilities	<u>15,633</u>
Total liabilities	<u>\$ 18,723</u>
FUND BALANCES	
Unassigned	<u>\$ 923,085</u>
Total liabilities and fund balances	<u>\$ 941,808</u>

See Notes to Financial Statements.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET  
TO THE STATEMENT OF NET POSITION

December 31, 2019

See Independent Accountants' Review Report

Total fund balance – governmental fund	\$ 923,085
Total net position reported for governmental activities in the statement of net position is different because:	
Capital assets used in governmental activities are not financial resources and are therefore not reported in the funds.	
Capital assets, net	<u>116,880</u>
Net position of governmental activities	<u>\$ 1,039,965</u>

See Notes to Financial Statements.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE  
GOVERNMENTAL FUND

For the Year Ended December 31, 2019  
See Independent Accountants' Review Report

	<u>General Fund</u>
Revenues:	
Taxes –	
Ad valorem	\$ 428,463
Intergovernmental –	
State revenue sharing	29,340
Investment income	<u>4,803</u>
Total revenues	<u>\$ 462,606</u>
Expenditures:	
Current –	
Public works	\$ 328,823
Capital outlay	<u>44,221</u>
Total expenditures	<u>\$ 373,044</u>
Excess of revenues over expenditures	\$ 89,562
Fund balance, beginning	<u>833,523</u>
Fund balance, ending	<u>\$ 923,085</u>

See Notes to Financial Statements.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE  
STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2019  
See Independent Accountants' Review Report

Net change in fund balance – total governmental fund		\$ 89,562
The change in net position reported for governmental activities in the statement of activities is different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Capital outlay	\$ 44,221	
Depreciation expense	<u>(52,876)</u>	<u>(8,655)</u>
Change in net position of governmental activities		<u>\$ 80,907</u>

See Notes to Financial Statements.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

Note 1. Summary of Significant Accounting Policies

The financial statements of the Sixth Ward and Crowley Drainage District (the "District") have been prepared in conformity with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies of the District are described below.

Reporting entity:

As provided by Louisiana Revised Statute 38:1607, the District is governed by five commissioners. These five commissioners are referred to as the Board of Commissioners and are appointed by the Acadia Parish Police Jury. The District was created under the authority of Louisiana Revised Statutes 38:1601-1707 and was established for the purpose of draining and reclaiming the undrained or partially drained marsh, swamp, and overflowed lands in the district that must be levied and pumped in order to be drained and reclaimed.

In conformance with GASB Codification Section 2100, the Drainage District is a component unit of the Acadia Parish Police Jury, the governing body of the Parish and the governmental body with oversight responsibility. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the Police Jury, the general governmental services provided by that governmental unit, and other governmental units that comprise the governmental reporting entity.

Basis of presentation:

The District's basic financial statements consist of the government-wide statements and the fund financial statements. The statements are prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units.

Government-wide financial statements -

The government-wide financial statements include the statement of net position and the statement of activities of the District. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange transactions.

In the government-wide statement of net position, the governmental activities are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District's net position is reported in three parts – net investment in capital assets, restricted and unrestricted.

The government-wide statement of activities reports both the gross and net cost of each of the District's functions. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, etc.). The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues

NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

must be directly associated with the function. Operating grants include operating specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. The District had no program or grant revenues for the year ended December 31, 2019.

The District reports all direct expenses by function in the government-wide statement of activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is included as a direct expense. The net cost (by function) is normally covered by general revenue (property taxes, intergovernmental revenues, investment income, etc.)

This government-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

Fund financial statements -

The fund financial statements provide information about the District's funds. The emphasis of the fund financial statements is on major governmental funds.

The District reports the following major governmental fund:

General fund – This fund is the District's only fund and it accounts for all activities of the District.

Basis of accounting:

Government-wide financial statements -

The government-wide financial statements report using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of when the related cash flows takes place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the year for which they are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Fund financial statements -

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are recognized in the year for which they are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. All other receivables collected within 60 days after year-end are considered available and recognized as revenue of the current year.

Expenditures are recorded when the related fund liability is incurred, except for compensated absences, which are recognized as expenditures to the extent that they have matured. General capital asset acquisitions are reported as expenditures in governmental funds.

NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

Cash:

Cash includes amounts in demand deposits.

Investments:

State statutes authorize the District to invest in United States bonds, treasury note or certificates and time deposits of state banks having their principal office in the state of Louisiana, or any other federally insured investment.

The District's investments at December 31, 2019 consisted of time certificates of deposit purchased from local financial institutions. These certificates of deposits are stated at cost.

Capital assets:

The accounting treatment over property and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide financial statements -

The District's property and equipment with useful lives of more than one year are stated at historical costs and comprehensively reported in the government-wide financial statements. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations. Estimated useful lives for depreciable assets are as follows:

	<u>Years</u>
Equipment	3 - 7
Furniture and fixtures	5
Other improvements	10

Fund financial statements -

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Compensated absences:

The District does not have a formal policy on vacation and sick leave. Accordingly, no liability has been recorded in the financial statements.



NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

Use of estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Deferred outflows/inflows of resources:

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expenditure) until then. The District does not currently have any items that qualify for reporting in this category.

Net position flow assumption:

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide financial statements, a flow assumptions must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund balance flow assumption:

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumptions must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Equity classifications:

Government-wide statements –

Equity is classified as net position and displayed in three components: (1) net investment in capital assets, (2) restricted net position, and (3) unrestricted net position.

The District has no restricted net position at December 31, 2019.

Fund financial statements –

Beginning with fiscal year 2011, the District implemented GASB Statement 54, "Fund Balance Reporting and Governmental Fund Type Definitions." This Statement provides more clearly defined

NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - amounts that are not in a spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance - amounts that are available for any purpose; positive amounts are reported only in the general fund.

The Board of Commissioners establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Board of Commissioners through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

Budgets and budgetary accounting:

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. The budget is employed as a management control device during the year that assists its users in financial activity analysis. All budget appropriations lapse at year end.

NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

Note 2. Deposits

Custodial Credit Risk – The custodial credit risk is the risk that in the event of a bank failure, the District's deposits may result in a loss of those assets. The District's policy to ensure that there is no exposure to this risk is to require the financial institutions to pledge their own securities to cover any amount in excess of Federal Depository Insurance Coverage.

At December 31, 2019, the carrying amount of the District's deposits, including demand deposit accounts and certificates of deposit, was \$542,378. Of the bank balance, \$542,378 was secured from risk by federal deposit insurance.

Note 3. Property Taxes

Government-wide financial statements –

Property taxes are recognized in the year for which they are levied net of uncollectible amounts, as applicable.

Fund financial statements –

Property taxes attach as an enforceable lien on property as of January 1 of each year. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year. Taxes are budgeted and the revenue is recognized in the year they are levied. The taxes are based on assessed values determined by the Tax Assessor of Acadia Parish and are collected by the Sheriff. The taxes are remitted to the District net of deductions for Pension Fund contributions.

The District authorized and levied general corporate taxes of 4.98 mills on property with assessed valuations totaling \$86,036,341 for the year ended December 31, 2019.

Total taxes levied, exclusive of homestead exemptions, was \$428,463 for 2019. Due from governmental agencies in the amount of \$329,771 includes total taxes collected by the sheriff, but not remitted to the District until January 2020. Included in due from sheriff are state revenue sharing taxes collected by the Acadia Parish Sheriff's Office of \$9,780 in December 2019 and not remitted until January 2020. Remaining property taxes receivable at December 31, 2019 were \$44,814, all of which is considered collectible.

NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

Note 4. Capital Assets

Capital assets activity for the year ended December 31, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated –				
Land	\$ 1,500	\$ -	\$ -	\$ 1,500
Capital assets being depreciated –				
Equipment	\$ 395,277	\$ 36,491	\$ (1,300)	\$ 430,468
Furniture and fixtures	1,275	-	-	1,275
Other improvements	<u>1,731</u>	<u>7,730</u>	<u>-</u>	<u>9,461</u>
Total capital assets being depreciated	<u>\$ 398,283</u>	<u>\$ 44,221</u>	<u>\$ (1,300)</u>	<u>\$ 441,204</u>
Less accumulated depreciation for –				
Equipment	\$ (271,242)	\$ (52,876)	\$ 1,300	\$ (322,818)
Furniture and fixtures	(1,275)	-	-	(1,275)
Other improvements	<u>(1,731)</u>	<u>-</u>	<u>-</u>	<u>(1,731)</u>
Total accumulated depreciation	<u>\$ (274,248)</u>	<u>\$ (52,876)</u>	<u>\$ 1,300</u>	<u>\$ (325,824)</u>
Total capital assets being depreciated, net	<u>\$ 124,035</u>	<u>\$ (8,655)</u>	<u>\$ -</u>	<u>\$ 115,380</u>
Total capital assets, net	<u>\$ 125,535</u>	<u>\$ (8,655)</u>	<u>\$ -</u>	<u>\$ 116,880</u>

Depreciation was charged to functions as follows:

Governmental activities:	
Economic development	<u>\$ 52,876</u>

Note 5. Per Diem Paid to the Board of Commissioners

Compensation paid to the Commissioners for the year ended December 31, 2019 is as follows:

Terry Istre	\$ 900
Brad Core	2,400
Wayne Baronet	1,200
Reece Guillot	1,000
Chris Sarver	<u>1,100</u>
	<u>\$ 6,600</u>

NOTES TO FINANCIAL STATEMENTS  
See Independent Accountants' Review Report

Note 6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District purchases commercial insurance to cover any claims related to these risks.

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REQUIRED SUPPLEMENTARY INFORMATION

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND

For the Year Ended December 31, 2019  
See Independent Accountants' Review Report

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance With Final Budget Positive (Negative)
Revenues:				
Taxes –				
Ad valorem	\$ 400,000	\$ 427,000	\$ 428,463	\$ 1,463
Intergovernmental –				
State revenue sharing	30,000	30,000	29,340	(660)
Investment income	<u>1,500</u>	<u>1,500</u>	<u>4,803</u>	<u>3,303</u>
Total revenues	<u>\$ 431,500</u>	<u>\$ 458,500</u>	<u>\$ 462,606</u>	<u>\$ 4,106</u>
Expenditures:				
Current –				
Public works:				
Salaries and taxes	\$ 151,000	\$ 151,000	\$ 147,388	\$ 3,612
Equipment rental	20,000	1,000	-	1,000
Parts and repairs	25,000	45,000	7,695	37,305
Fuel	13,000	10,500	10,858	(358)
Telephone and utilities	9,400	9,600	10,053	(453)
Office supplies	2,575	3,325	1,925	1,400
Office rent	3,000	3,000	3,000	-
Insurance	73,600	81,343	79,409	1,934
Chemicals	18,000	12,400	12,339	61
Project expenses	30,000	22,000	21,703	297
Per diem	7,200	6,600	6,600	-
Pension deduction	13,500	13,500	14,329	(829)
Professional fees	11,000	10,250	10,207	43
Building maintenance	3,500	15,500	-	15,500
Licenses	125	25	25	-
Advertisement	600	2,300	2,090	210
Other	-	-	1,202	(1,202)
Capital Outlay	<u>50,000</u>	<u>-</u>	<u>44,221</u>	<u>(44,221)</u>
Total expenditures	<u>\$ 431,500</u>	<u>\$ 387,343</u>	<u>\$ 373,044</u>	<u>\$ 14,299</u>
Excess revenues over expenditures	\$ -	\$ 71,157	\$ 89,562	\$ 18,405
Fund balance, beginning	<u>833,523</u>	<u>833,523</u>	<u>833,523</u>	<u>-</u>
Fund balance, ending	<u>\$ 833,523</u>	<u>\$ 904,680</u>	<u>\$ 923,085</u>	<u>\$ 18,405</u>

See Note to Budgetary Comparison Schedule.



SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

NOTE TO BUDGETARY COMPARISON SCHEDULE

See Independent Accountants' Review Report

Note 1. Budgets and Budgetary Accounting

The District uses the following procedures in establishing the budgetary data reflected in the financial statements:

1. The Secretary-Treasurer submits to the Board of Commissioners a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayer comments.
3. The budget is then legally enacted through passage of an ordinance.
4. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).
5. The budget is employed as a management control device during the year that assists its users in financial activity analysis.

All budget appropriations lapse at year-end. The final budget presented is as amended by the Board of Commissioners.

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SUPPLEMENTARY INFORMATION

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT  
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER  
PAYMENTS TO AGENCY HEAD  
For the Year Ended December 31, 2019  
See Independent Accountants' Review Report

Agency Head Name: Wayne Baronet

<u>Purpose:</u>	<u>Amount</u>
Per diem	<u>\$ 1,200</u>

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

SCHEDULE OF CURRENT YEAR FINDINGS  
Year Ended December 31, 2019

There are no findings in the current year.

SIXTH WARD AND CROWLEY DRAINAGE DISTRICT

SCHEDULE OF PRIOR YEAR FINDINGS  
Year Ended December 31, 2019

There were no findings in the prior year.

INDEPENDENT ACCOUNTANTS' REPORT  
ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners of  
Sixth Ward and Crowley Drainage District  
Crowley, Louisiana

We have performed the procedures enumerated below, which were agreed to by Sixth Ward and Crowley Drainage District, and the Legislative Auditor, on the District's compliance with certain laws and regulations contained in the Louisiana Attestation Questionnaire during the fiscal year ended December 31, 2019, as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*. The District's management is responsible for its financial records and compliance with applicable laws and regulations. The sufficiency of these procedures is solely the responsibility of the specified parties. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose. The procedures and associated findings are as follows:

**Public Bid Law**

1. Obtain documentation for all expenditures made during the year for material and supplies exceeding \$30,000, and public works exceeding \$157,700. Compare the documentation for these expenditures to Louisiana Revised Statute (R.S.) 39:1551-39:1775 (the state procurement code) or R.S. 38:2211-2296 (the public bid law), whichever is applicable; and report whether the expenditures were made in accordance with these laws.

*No expenditures were made during the year for materials and supplies exceeding \$30,000 or for public works exceeding \$157,700.*

**Code of Ethics for Public Officials and Public Employees**

2. Obtain a list of the immediate family members of each board member as defined by R.S. 42:1101-1124 (the ethics law).

*Management provided us with the required list.*

3. Obtain a list of all employees paid during the fiscal year

*Management provided us with the required list.*

4. Report whether any employees' name appear on both list obtained in procedures 2 & 3.

*No employees' name appears on both lists obtained in procedures 2 & 3.*

5. Obtain a list of all disbursements made during the year; and a list of outside business interests of board members, employees, and board members' and employees' immediate families. Report whether any vendors appear on both lists.

*None of the vendors appear on both lists.*

### **Budgeting**

6. Obtain a copy of the legally adopted budget and all amendments.

*Management provided us with a copy of the original budget and all amendments.*

7. Trace documentation for the adoption of the budget and approval of any amendments to the minute book, and report whether there are any exceptions.

*The original budget was adopted on December 12, 2018. Amendments to the budget were approved by the Board of Commissioners on December 12, 2019.*

8. Compare the revenues and expenditures of the final budget to actual revenues and expenditures. Report whether actual revenue failed to meet budgeted revenues by 5% or more, and whether actual expenditures exceeded budgeted amounts by 5% or more.

*We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues did not fail to meet budgeted amounts by 5% or more and actual expenditures did not exceed budgeted amounts by 5% or more.*

### **Accounting and Reporting**

9. Obtain the list of all disbursements made during the fiscal year. Randomly select six disbursements, and obtain documentation from management for these disbursements. Compare the selected disbursements to the supporting documentation, and:

- a. Report whether the six disbursements agree to the amount and payee in the supporting documentation

*We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.*

- b. Report whether the six disbursements are coded to the correct fund and general ledger account

*All six of the selected disbursements were properly coded to the correct fund and general ledger account.*

- c. Report whether the six disbursements were approved in accordance with management's policies and procedures

*All six of the selected disbursements were approved in accordance with management's policies and procedures.*



## Meetings

10. Obtain evidence from management to support that agendas for meetings recorded in the minute book were posted or advertised as required by RS 42:11-42:28 (the open meetings law); and report whether there are any exceptions.

*The District is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office. Management has asserted that such documents were properly posted.*

## Debt

11. Obtain bank deposit slips for the fiscal year, and scan the bank deposits in order to identify and report whether there are any deposits that appear to be proceeds of bank loans, bonds, or like indebtedness. If any such proceeds are identified obtain from management evidence of approval by the State Bond Commission, and report any exceptions.

*We inspected all original bank statements for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.*

## Advances and Bonuses

12. Obtain the list of payroll disbursements and meeting minutes of the governing board, if applicable. Scan these documents to identify and report whether there are any payments or approval of payments to employees that may constitute bonuses, advances, or gifts.

*We obtained a list of all payroll disbursements and meeting minutes of the District for the year and noted no payments or approval of payments that may constitute bonuses, advances, or gifts.*

## State Audit Law

13. Report whether the agency provided for a timely report in accordance with R.S. 24:513.

*Management provided information for a timely report in accordance with R.S. 24:513.*

14. Inquire of management and report whether the agency entered into any contracts that utilized state funds as defined in R.S. 39:72.1 A.(2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

*Per Management the agency did not enter into any contracts that utilized state funds as defined in R.S. 39:71.1 A.(2) and that were subject to the public bid law.*

## Prior-year comments

15. Obtain and report management's representation as to whether any prior-year suggestions, recommendations, and/or comments have been resolved.

*There were no prior-year suggestions, recommendations, and/or comments.*

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the United States Comptroller General. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the District's compliance with the foregoing matters. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on the District's compliance with certain laws and regulations contained in the accompanying Louisiana Attestation Questionnaire, as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

Broussard Poche', LLP

Lafayette, Louisiana  
April 14, 2020