

GENTILLY SENIOR CENTER, INC.

**FINANCIAL STATEMENTS
AND
AUDITOR'S REPORT**

June 30, 2019

GENTILLY SENIOR CENTER, INC.

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Justin J. Scanlan, C.P.A., L.L.C.

A LIMITED LIABILITY COMPANY

4769 ST. ROCH AVE. NEW ORLEANS, LOUISIANA 70122
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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Gentilly Senior Center, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Gentilly Senior Center, Inc. (a non-profit organization), which comprise the statement of the financial position as of June 30, 2019, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Gentilly Senior Center, Inc. as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note A12 to the financial statements, Gentilly Senior Center, Inc. adopted Accounting Standards Update No. 2016-14 in the current year related to the presentation of financial statements. Our opinion is not modified with respect to this matter.

Report on Summarized Comparative Information

We have previously audited Gentilly Senior Center, Inc.'s 2018 financial statements, and our report dated October 15, 2018, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statement themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2019, on our consideration of Gentilly Senior Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Gentilly Senior Center, Inc.'s internal control over financial reporting and compliance.

New Orleans, Louisiana
October 21, 2019

Justin J. Scanlon, CPA, LLC

GENTILLY SENIOR CENTER, INC.
STATEMENT OF FINANCIAL POSITION

June 30, 2019

ASSETS

		SUMMARIZED COMPARATIVE INFORMATION
		<u>June 30, 2018</u>
Cash	\$ 3,006	\$ 3,868
Grant receivable (Notes A4 and B)	<u>4,167</u>	<u>4,167</u>
Total assets	<u>\$ 7,173</u>	<u>\$ 8,035</u>

LIABILITIES AND NET ASSETS

Accounts payable and accrued liabilities	<u>\$ 4,913</u>	<u>\$ 5,721</u>
Total liabilities	<u>4,913</u>	<u>5,721</u>
Net assets		
Without donor restrictions	1,945	274
With donor restrictions (Note F)	<u>315</u>	<u>2,040</u>
Total net assets	<u>2,260</u>	<u>2,314</u>
Total liabilities and net assets	<u>\$ 7,173</u>	<u>\$ 8,035</u>

The accompanying notes are an integral part of this financial statement.

GENTILLY SENIOR CENTER, INC.

STATEMENT OF ACTIVITIES

For the year ended June 30, 2019

	<u>WITHOUT DONOR RESTRICTIONS</u>	<u>WITH DONOR RESTRICTIONS</u>	<u>TOTAL</u>	<u>SUMMARIZED COMPARATIVE INFORMATION For the year ended June 30, 2018</u>
REVENUES				
Grant appropriations (Note C)	\$ -	\$ 120,987	\$ 120,987	\$ 120,987
Other income	4,955	-	4,955	704
Net assets released from restrictions	<u>122,712</u>	<u>< 122,712 ></u>	<u>-</u>	<u>-</u>
Total revenues	<u>127,667</u>	<u>< 1,725 ></u>	<u>125,942</u>	<u>121,691</u>
EXPENSES				
Salaries	90,618	-	90,618	90,230
Fringe benefits	6,947	-	6,947	7,071
Insurance	4,206	-	4,206	4,138
Professional services	10,800	-	10,800	10,800
Contract services	7,700	-	7,700	7,700
Program activities	1,063	-	1,063	1,453
Supplies	1,869	-	1,869	1,036
Postage	305	-	305	230
Telephone	612	-	612	659
Other	<u>1,876</u>	<u>-</u>	<u>1,876</u>	<u>1,886</u>
Total expenses	<u>125,996</u>	<u>-</u>	<u>125,996</u>	<u>125,203</u>
Change in net assets	1,671	< 1,725 >	< 54 >	< 3,512 >
Net assets, beginning of year	<u>274</u>	<u>2,040</u>	<u>2,314</u>	<u>5,826</u>
Net assets, end of year	<u>\$ 1,945</u>	<u>\$ 315</u>	<u>\$ 2,260</u>	<u>\$ 2,314</u>

The accompanying notes are an integral part of this financial statement.

GENTILLY SENIOR CENTER, INC.

STATEMENT OF CASH FLOWS

For the year ended June 30, 2019

**SUMMARIZED
COMPARATIVE
INFORMATION
For the year ended
June 30, 2018**

Cash flows from operating activities:		
Change in net assets	\$ < 54>	\$ < 3,512>
Adjustments to reconcile increase <decrease> in net assets to net cash provided by <used in> operating activities:		
Changes in assets and liabilities:		
<Increase> decrease in grant receivable	-	2,500
Increase <decrease> in accounts payable and accrued liabilities	<u>< 808></u>	<u>2,966</u>
Net cash provided by <used in> operating activities	<u>< 862></u>	<u>1,954</u>
Net increase <decrease> in cash and cash equivalents	< 862>	1,954
Cash and cash equivalents, beginning of year	<u>3,868</u>	<u>1,914</u>
Cash and cash equivalents, end of year	<u>\$ 3,006</u>	<u>\$ 3,868</u>

The accompanying notes are an integral part of this financial statement.

GENTILLY SENIOR CENTER, INC.
NOTES TO FINANCIAL STATEMENTS

June 30, 2019

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A summary of the corporation's significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

1. Nature of Activities

Gentilly Senior Center, Inc. was organized to promote and effectuate the planning and delivery of community services and social services programs within various communities in the Parish of Orleans, and to mobilize such human financial resources as may be available to correct the social-economic deprivations affecting the area.

2. Financial Statement Presentation

The financial statements of the Organization have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America. The financial statements are presented in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958 dated August 2016, and the provisions of the American Institute of Certified Public Accountants (AICPA) "Audit and Accounting Guide for Not-for-Profit Organizations" (the "Guide"). (ASC) 958-205 was effective January 1, 2018.

Under the provisions of the Guide, net assets and revenues, and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. The Organization's board may designate assets without restrictions for specific operational purposes from time to time.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

3. Contributions

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

GENTILLY SENIOR CENTER, INC.

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2019

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

3. Contributions - Continued

When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as net assets without donor restriction support. Donations of property and equipment are recorded as support at their estimated fair value at the date of donation.

4. Receivables

Unconditional promises to give are recognized as revenues or gains in the period in which the promise is made. Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at fair value based on expected cash flows. Conditional promises to give are not included as support until the conditions are substantially met. Contributions receivable consist primarily of promises to give from an affiliated entity and are generally considered to be fully collectible. If amounts become uncollectible, they will be charged to operations when that determination is made.

The corporation considers grants receivable to be fully collectible since the balance consists principally of payments due under contracts. If amounts due become uncollectible, they will be charged to operations when that determination is made.

5. Property and Equipment

Gentilly Senior Center, Inc. records property acquisitions at cost. Donated assets are recorded at estimated value at date of donation. Depreciation is computed on a straight-line basis over the estimated useful lives of the assets. There was no depreciation expense for the year ended June 30, 2019.

It is the policy of the corporation to capitalize all property, and equipment with an acquisition cost in excess of \$1,000.

6. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

GENTILLY SENIOR CENTER, INC.

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2019

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

7. **Cash Equivalents**

For purposes of the statement of cash flows, the corporation considers all investments with original maturities of three months or less to be cash equivalents.

8. **Fair Values of Financial Investments**

Cash and cash equivalents carrying amounts reported in the statement of financial position approximate fair values because of the short maturities of those investments.

9. **Functional Allocation of Expenses**

The expenses of providing programs and other activities have been summarized on a functional basis in Note H to the financial statements. Certain of those expenses have been allocated among the program and supporting services benefited based on estimates by management of the costs involved.

10. **Subsequent Events**

The subsequent events of the organization were evaluated through the date the financial statements were available to be issued (October 21, 2019).

11. **Summarized Comparative Information**

Summarized comparative information is presented only to assist with financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

12. **New Accounting Pronouncement**

On August 18, 2016, FASB issued ASU 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. Gentilly Senior Center, Inc. has adjusted the presentation of these statements accordingly.

GENTILLY SENIOR CENTER, INC.

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2019

NOTE B – GRANT RECEIVABLE

Grant receivable at June 30, 2019 consists of the following:

New Orleans Council on Aging, Inc. \$ 4,167

NOTE C – GRANT APPROPRIATIONS

Grant appropriations for the year ended June 30, 2019 are as follows:

<u>Governmental</u>	<u>Grant Award</u>	<u>Revenue Recognized</u>
New Orleans Council on Aging, Inc.:		
Senior Center Program – GOEA	\$ 58,107	\$ 58,107
City of New Orleans – 2019	50,000	25,000
City of New Orleans – 2018	50,000	25,000
City of New Orleans – CDBG	12,880	<u>12,880</u>
		<u>\$ 120,987</u>

NOTE D - INCOME TAXES

The corporation is exempt from corporate income taxes under Section 501(c)(3) of the Internal Revenue Code.

The corporation has adopted the provision of FASB ASC 740-10-25, which requires a tax position be recognized or derecognized based on a "more likely than not" threshold. This applies to positions taken or expected to be taken in a tax return. The organization does not believe its financial statements include any uncertain positions.

NOTE E - BOARD OF DIRECTORS' COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

NOTE F – NET ASSETS WITH DONOR RESTRICTIONS

The net assets with donor restrictions at June 30, 2019 consist of the following:

City of New Orleans – 2019 \$ 315

GENTILLY SENIOR CENTER, INC.

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2019

NOTE G – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

Gentilly Senior Center, Inc. maintains operating revenue for general expenditures. The current financial assets totaling \$6,858 at June 30, 2019 are available for general expenditures, that is, without donor or other restrictions limiting their use.

As part of Gentilly Senior Center, Inc.'s liquidity management, it primarily maintains its current assets in cash and cash equivalents.

NOTE H – FUNCTIONAL EXPENSES

Functional expenses for the year ended June 30, 2019, are as follows:

	<u>Senior Center Program</u>	<u>Management and General</u>	<u>TOTAL</u>
Salaries	\$ 72,494	\$ 18,124	\$ 90,618
Fringe benefits	5,558	1,389	6,947
Insurance	3,365	841	4,206
Professional services	-	10,800	10,800
Contract services	7,700	-	7,700
Program activities	1,030	33	1,063
Supplies	1,682	187	1,869
Postage	274	31	305
Telephone	551	61	612
Other	-	1,876	1,876
	<u>\$ 92,654</u>	<u>\$ 33,342</u>	<u>\$ 125,996</u>

NOTE I – ECONOMIC DEPENDENCY

Gentilly Senior Center, Inc. received the majority of its revenue from funds provided through grants administered by the New Orleans Council on Aging, Inc. The grant amounts are awarded each year by the state government. If significant budget cuts are made at the state level, the amount of the funds the corporation receives could be reduced significantly and have an adverse impact on its operations.

The corporation's support through government grants totaled 99% for the year ended June 30, 2019.

SUPPLEMENTAL INFORMATION

GENTILLY SENIOR CENTER, INC.
COMBINED STATEMENT OF ACTIVITIES

For the year ended June 30, 2019

	Senior Center Program	General	Total
REVENUES			
Grant appropriations	\$ 120,987	\$ -	\$ 120,987
Other income	<u>-</u>	<u>4,955</u>	<u>4,955</u>
Total revenues	<u>120,987</u>	<u>4,955</u>	<u>125,942</u>
EXPENSES			
Salaries	87,367	3,251	90,618
Fringe benefits	6,947	-	6,947
Insurance	4,206	-	4,206
Professional services	10,800	-	10,800
Contract services	7,700	-	7,700
Program services	1,030	33	1,063
Supplies	1,869	-	1,869
Postage	305	-	305
Telephone	612	-	612
Other	<u>1,876</u>	<u>-</u>	<u>1,876</u>
Total expenses	<u>122,712</u>	<u>3,284</u>	<u>125,996</u>
Increase <decrease> in net assets	< 1,725 >	1,671	< 54 >
Net assets, beginning of year	<u>2,040</u>	<u>274</u>	<u>2,314</u>
Net assets, end of year	<u>\$ 315</u>	<u>\$ 1,945</u>	<u>\$ 2,260</u>

GENTILLY SENIOR CENTER, INC.

**SCHEDULE OF COMPENSATION, BENEFITS AND OTHER
PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER**

For the year ended June 30, 2019

Agency Head: GERALYN LABBE

<u>Purpose</u>	<u>Amount</u>
Salary	<u>\$ 51,159</u>

Justin J. Scanlan, C.P.A., P.C.

A LIMITED LIABILITY COMPANY

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
Gentilly Senior Center, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Gentilly Senior Center, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 21, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Gentilly Senior Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Gentilly Senior Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies. The significant deficiency is identified as item 2019-001.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Gentilly Senior Center, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Gentilly Senior Center, Inc.'s Response to Findings

Gentilly Senior Center, Inc.'s response to the finding identified in our audit is described in the accompanying schedule of findings and responses. Gentilly Senior Center, Inc.'s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

New Orleans, Louisiana
October 21, 2019



GENTILLY SENIOR CENTER, INC.
SCHEDULE OF FINDINGS AND RESPONSES

For the year ended June 30, 2019

A. SIGNIFICANT DEFICIENCY

2018-001 Segregation of Duties

Condition: Due to the size of the administrative staff, the organization is too small to effect a meaningful segregation of duties. All authorizations and approval of cash disbursements are performed by the Executive Director and all accounting functions are primarily performed by the program coordinator.

Criteria: The accounting functions should be performed by a few individuals to assure proper segregation of duties.

Effect: The organization is unable to assure that its assets are properly safeguarded.

Recommendation: We recommend the Board of Directors continue its significant involvement in the financial affairs of the corporation through review of monthly financial reports and periodic review of the corporation's day to day financial activities.

Response: See Corrective Action Plan.

B. STATUS OF PRIOR YEAR AUDIT FINDINGS

The prior year audit finding consists of the following:

<u>Significant Deficiencies</u>	<u>Resolved</u>	<u>Unresolved</u>	<u>Current Finding No.</u>
2018-001. Segregation of Duties		X	2019-001

GENTILLY SENIOR CENTER, INC.
P.O. Box 6160
NEW ORLEANS, LA 70174
(504) 283-9040

October 21, 2019

Justin L. Scanlan, CPA, LLC
4769 St. Roch Avenue
New Orleans, LA 70122

In response to the recent Audit Findings:

2019.001 Segregation of Duties

It is the intent of Management to keep our Board of Directors apprised of the corporation's financial condition at board meetings. The Board will be advised that financial information is available on a monthly basis for any member to review.

If you need further information, please do not hesitate to contact us.

Sincerely,



Geralyn Labbe, LMSW
Executive Director