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Plaquemines Parish Constable
of Ward or District 10
Buras (City) Louisiana

LEGISLATIVE AUDITOR
2019 APR 3 AM 8:41

Financial Statements
As of and for the Year December 31, 2018

Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Martha Sue Callais Cook, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Plaquemines Parish, Louisiana, as of December 31 2018, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Martha C Cook, who duly sworn, deposes, and says that the Constable of Ward or District 10 and Plaquemines Parish received \$200,000 or less in revenues and other sources for the year ended December 31 2018, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Martha C. Cook
Signature of Constable

Sworn to and subscribed before me, this 29th day of March, 2019

David L. McGaha JP-38-10
NOTARY PUBLIC SIGNATURE & SEAL
David L. McGaha JP-38-10

For Office Use Only:	Please Complete this Section:
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.	Constable's Name <u>Martha C. Cook</u>
	Address <u>125 Ave C</u>
	City, Zip Code <u>Buras, LA 70041</u>
	Email Address <u>cook-paul@bellsouth.net</u>
	Cell Phone <u>504-912-2217</u>
	Land/Fax No. <u>504-657-8033</u>
Release Date <u>APR 17 2019</u>	

Please return the completed form by March 31 to Louisiana Legislative Auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Martha Sue Callais Cook (JP Name)
Plaquemines Parish Justice of the Peace
of Ward / District 10
Buras (City) Louisiana

**Statement of Cash Receipts and Disbursements
For the 12 Months Ended December 31, 2018**

CASH RECEIPTS:

1. State & Parish salary (*required information, on W-2 Form*)
2. Total Fees collected (if collected) (include litter court fees)
3. Other _____
4. Total cash receipts (add lines 1-3)

	General Fund
1.	<u>6144.00</u>
2.	<u>100.00</u>
3.	
4.	<u>6844.00</u>

CASH DISBURSEMENTS:

5. Fees paid to constable (Out of Total Fees collected from line 2)
 6. Cost of equipment purchased (fax machine, etc.)
 7. Materials and supplies (stationery, postage, etc.)
 8. Travel and other charges
 - 8a. For yourself
 - 8b. For employees (not for Constable)
 9. Other operating expenses (rent, utilities, phone/fax line, etc.)
 10. Total disbursements (add lines 5-9)
 11. Balance Available (loss) for payment of salaries [line 4 less Line 10]
- Salary and related benefits:
12. Amount retained by yourself from line 11 as salary
 13. Amount paid to employees (not to your Constable)
 14. Total salaries paid (add Lines 12 and 13)

5.	
6.	
7.	
8a.	<u>100.00</u>
8b.	
9.	<u>100.00</u>
10.	<u>100.00</u>
11.	<u>6744.00</u>
12.	<u>6744.00</u>
13.	
14.	<u>6744.00</u>

FUND BALANCE

15. Increase (or decrease) in fund balance – may be \$0
(line 11 less line 14)
16. Fund Balance at beginning of the year – may be \$0
(Ending Fund balance from last year's report)
17. Fund Balance (or deficit) at end of the year – may be \$0
(add lines 15 and 16)

15.	<u>0</u>
16.	<u>0</u>
17.	<u>0</u>

Martha Callais Cook (Constable Name)
Diademine Parish Constable
of Ward or District 10
Buras (City) Louisiana

**Schedule of Compensation, Benefits and Other Payments to the Constable
For the 12 Months Ended December 31, _____**

Purpose	Dollar Amount
1. Salary (Enter total of both columns from line 13, Statement A)	1. <u>67,417.00</u>
2. Benefits-insurance	2. <u>0</u>
3. Benefits-retirement	3. <u>0</u>
4. Benefits-other (describe)	4. <u>0</u>
5. Benefits-other (describe)	5. <u>0</u>
6. Benefits-other (describe)	6. <u>0</u>
7. Car allowance	7. <u>0</u>
8. Vehicle provided by government (if reported on form W-2)	8. <u>NA</u>
9. Per diem	9. <u>135.00</u>
10. Reimbursements**	10.
11. Travel	11.
12. Registration fees**	12. <u>185.00</u>
13. Conference travel	13. <u>155.00</u>
14. Housing	14. <u>198.00</u>
15. Unvouchered expenses	15.
16. Special meals	16.
17. Other	17.
18. TOTAL (enter total of lines 1-17)	18. <u>7417</u>

**Line 10: If you attended JPC Training Conference during the year being reported, add total reimbursements paid by your parish for hotel, meals, mileage, etc.

Line 12: Registration fees for the conference paid by your parish.

Lines 10 and 12 will be zero if you did NOT attend the conference.