

LAKEVIEW CRIME PREVENTION DISTRICT

FINANCIAL STATEMENTS

As of and For the Year Ended December 31, 2017



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**LAKEVIEW CRIME PREVENTION DISTRICT
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DECEMBER 31, 2017**

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Report



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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners of
Lakeview Crime Prevention District
New Orleans, Louisiana

We have audited the accompanying financial statements of the business-type activities of the Lakeview Crime Prevention District (the District) as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the District as of December 31, 2017, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis beginning on page 4 and the budgetary comparison information on page 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The schedule of compensation paid to board members and schedule of compensation, benefits, and other payments to agency head are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of compensation paid to board members and schedule of compensation, benefits, and other payments to agency head are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of compensation paid to board members and schedule of compensation, benefits, and other payments to agency head are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 25, 2018, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Carri Riggs & Ingram, L.L.C.

June 25, 2018



**Required Supplementary
Information (Part I)**



LAKEVIEW CRIME PREVENTION DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's Discussion and Analysis (MD&A) for the Lakeview Crime Prevention District (the District) is designed to:

- assist the reader in focusing on significant financial issues;
- provide an overview of the District's financial activities;
- identify changes in the District's financial position and results of operations and assist the user in determining whether financial position has improved or deteriorated as a result of the year's operations;
- identify any significant variations from the original, amended, and final budget amounts and include any currently known reasons for any variations that are expected to have a significant effect on future services or liquidity; and
- identify other significant issues.

The information contained herein should be read in conjunction with the financial statements, notes thereto and other required supplementary information taken as a whole.

The MD&A is required supplementary information that introduces the reader to the general-purpose financial statements and provides an overview of the District's financial activities. The District's basic financial statements consist of the following components: the District's statement of net position, statement of revenues, expenditures, changes in net position and budgetary comparison, statement of cash flows and the notes to the financial statements.

FINANCIAL ANALYSIS OF THE DISTRICT

The District's total assets for 2017 increased by \$155,555 due to an increase in parcel fees and timing of the December 2017 patrol expenses. The significant changes in total liabilities as compared to 2016 is the result of timing differences in patrol billings by the City of New Orleans. As a result, there was an increase in net position of approximately \$110,000 from the previous year.

RESULTS OF OPERATIONS

Operating capital for 2017 was received from assessments on property owners of the District as defined by Act 200 of the Louisiana Legislature. Each parcel owner is assessed a \$135 fee per year which is collected by the City of New Orleans and remitted to the District. The City of New Orleans charges a 1% collection fee, which is deducted prior to remittance to the District. The District also earns interest income on funds on deposit.

LAKEVIEW CRIME PREVENTION DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS

The Board of Commissioners of the District has directed all revenues to providing the maximum security presence as directed by statute. For 2017, patrols were manned by two officers serving four hour shifts, twenty four hours per day, seven days per week. Additional patrols are scheduled as deemed necessary. Surpluses from operations are retained by the District and have been designated exclusively for patrols.

The District's total net position increased by \$109,769 over the course of the year's operations primarily due to a decrease in expenses. In 2017, the decrease in total expenses of \$182,261, or 18.22%, as compared to the previous year was mainly a result of the City of New Orleans increasing the pay for patrol officers during a previous year and the catch-up payment made for those increases in the prior year that was not necessary in the current year.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Board has deemed it necessary to hold security at its current level for the near future as it is unknown what percentage of residents will remain in the District and also in what time frame the City of New Orleans will be able to collect and then distribute whatever funds are received to the District in 2018. Because of these two unknowns, the level of security will be reevaluated to determine the level that is most fiscally prudent for the District in 2018 as these facts become known. In addition, the New Orleans Police Department continues to incur significant overtime for its officers, consequently limiting the availability of officers for detail shifts for the District.

The Board of Commissioners of the District has strictly adhered to all Louisiana Ethics Laws and Parliamentary Procedures during 2017 when conducting District business.

ORIGINAL VS. REVISED BUDGET

The District adopts an annual operating budget including proposed expenditures and anticipated parcel fee collections.

The District's final revised budget shows parcel fees revenue in excess of the original budget in the amount of \$56,453. This variance is the result of the District's estimated collection rate on prior year's parcel fees being higher than the Board's original estimate.

The District's original budget shows patrol expenditures in excess of the final revised budget in the amount of \$14,530. As the District uses prior year figures as a basis for their original budget, the catch-up payments made in the prior year (discussed in the "RESULTS OF OPERATIONS" section above) inflated the original estimate for the current year's patrol expenditures.

The District's original budget shows camera server and monitor expenditures in excess of the final revised budget in the amount of \$21,033. This variance is the result of a motion made prior to the adoption of the original budget to defer certain camera server expenditures into 2018.



LAKEVIEW CRIME PREVENTION DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Mr. Brian Anderson
Board President

Lakeview Crime Prevention District
PO Box 24051
New Orleans, Louisiana 70184



Financial Statements

**LAKEVIEW CRIME PREVENTION DISTRICT
STATEMENT OF NET POSITON**

As of December 31,

2017

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 249,687
Prepaid expenditures	1,776

Total Current Assets	251,463
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TOTAL ASSETS	\$ 251,463
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LIABILITIES AND NET POSITION

CURRENT LIABILITES

Accounts payable	\$ 45,984
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Total Liabilities	45,984
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NET POSITION	205,479
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TOTAL LIABILITIES AND NET POSITION	\$ 251,463
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The accompanying notes are an integral part of this financial statement.

**LAKEVIEW CRIME PREVENTION DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
CHANGES IN NET POSITION AND BUDGETARY COMPARISON**

For the Year Ended December 31,

2017

	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Variance</i>
REVENUES				
Parcel fees	\$ 920,577	\$ 864,124	\$ 920,577	\$ -
Interest	255	250	255	-
TOTAL REVENUES	920,832	864,374	920,832	-
EXPENDITURES				
Direct expenditures				
Patrols	747,694	762,224	747,694	-
Total Direct Expenditures	747,694	762,224	747,694	-
Administrative Expenditures				
Accounting	13,500	18,500	13,500	-
Advertising	-	5,500	-	-
Legal fees	8,003	15,000	8,003	-
Insurance	22,071	22,000	22,071	-
Mobile phone	1,952	2,400	1,952	-
Miscellaneous	1,876	1,750	1,877	(1)
Camera server and monitor	15,967	37,000	15,967	-
Total Administrative Expenditures	63,369	102,150	63,370	(1)
TOTAL EXPENDITURES	811,063	864,374	811,064	(1)
EXCESS OF REVENUES OVER EXPENDITURES	109,769	\$ -	\$ 109,768	\$ 1
NET POSITION - Beginning of year	95,710			
NET POSITION - End of year	\$ 205,479			

The accompanying notes are an integral part of this financial statement.

**LAKEVIEW CRIME PREVENTION DISTRICT
STATEMENT OF CASH FLOWS**

<i>For the Year Ended December 31,</i>	2017
CASH FLOWS FROM OPERATING ACTIVITIES	
Excess of revenues over expenditures	\$ 109,769
Adjustments to reconcile change in excess of revenues over expenditures expenditures in net position to cash provided by operating activities:	
Accounts payable	45,786
<hr/>	
Net Cash Provided By Operating Activities	155,555
<hr/>	
CASH AND CASH EQUIVALENTS - Beginning of year	94,132
<hr/>	
CASH AND CASH EQUIVALENTS - End of year	\$ 249,687
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The accompanying notes are an integral part of this financial statement.

LAKEVIEW CRIME PREVENTION DISTRICT NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - INTRODUCTION

The Lakeview Crime Prevention District (the District) was created as a public body by Acts of the Louisiana Legislature, 1997, No. 1132, La. R.S. 33:9091.1, to aid in crime prevention and to add to the security of District residents by providing an increase in the presence of law enforcement personnel in the District.

The board of commissioners is constituted of eleven (11) appointed members. The president of the Lakeview Civic Improvement Association is an ex officio member. The board of directors of the Lakeview Civic Improvement Association appoints four members. The member or members of the Louisiana House of Representatives who represent the area which comprises the district appoints one member. The member or members of the Louisiana Senate who represent the area which comprises the district appoint one member. The assessor for the second municipal district appoints one member. The assessor for the seventh municipal district appoints one member. The mayor appoints one member. The council member or council members who represent the district appoint one member. All members of the board are required to own property within the District. The terms of the members are concurrent with the respective appointing authority.

The District services all parcels located in the geographic area it serves. The District has no paid employees and contracts with the City of New Orleans for off duty police officers for patrolling.

The governing authority of the City of New Orleans is authorized to impose and collect a parcel fee within the District. The amount of the fee is determined by an adopted resolution of the board of commissioners of the District. During the year ended December 31, 2016, it was voted to increase the parcel fee to \$135 per year (a \$10 increase from prior year's fee) effective January 1, 2017. The amount of the fee may be increased, but may not exceed one hundred fifty dollars per parcel per year. The District assesses parcel fees to all property, both developed and undeveloped.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting principles are described below.

Basic Financial Statements – Enterprise Fund

The enterprise fund is used to account for operations that are performed in a manner similar to a private business, whereby, services are provided to the public on a user charge basis. An enterprise fund is accounted for using a flow of economic resources measurement focus and the accrual basis of accounting under which both long-term assets and liabilities are reported on the statement of net position.



LAKEVIEW CRIME PREVENTION DISTRICT NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the period. Actual results could differ from those estimates.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The District's financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. All revenue items are recorded when the amount of the parcel fees to be received are measurable. Expenditures are recorded when a liability is incurred.

NOTE 3 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budget

In accordance with the Louisiana Local Government Budget Act, the procedures used by the District in establishing the budgetary data reflected in the financial statements include public notices of the proposed budget, public inspections, and public hearings. The District then legally adopts the budget. Budgeted amounts included in the accompanying statements are as originally adopted and amended by the District for the year 2017.

NOTE 4 - CASH AND CASH EQUIVALENTS

The District maintains cash accounts at local financial institutions. The Federal Deposit Insurance Corporation (FDIC) insures accounts at each institution up to \$250,000. As of December 31, 2017, the District's account balances exceeded the FDIC insurance by \$57,886. The under insured portion is secured by pledged collateral as required. The District has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk to cash.

NOTE 5 - LITIGATION AND CLAIMS

At December 31, 2017, the District was not involved in litigation nor was the District aware of any claims.



LAKEVIEW CRIME PREVENTION DISTRICT NOTES TO THE FINANCIAL STATEMENTS

NOTE 6 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through the date that the financial statements were available to be issued, June 25, 2018, and determined that no events occurred that require disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.



**Other Supplementary
Information**



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Commissioners of
Lakeview Crime Prevention District
New Orleans, Louisiana

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business-type activities of the Lakeview Crime Prevention District (the District) as of and for the year ended December 31, 2017, and the related notes to the financial statements, and have issued our report thereon dated June 25, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weakness or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carly Riggs & Ingram, L.L.C.

June 25, 2018

**LAKEVIEW CRIME PREVENTION DISTRICT
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED DECEMBER 31, 2017**

SECTION I - SUMMARY OF AUDIT RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued:

Unmodified

Internal control of financial reporting:

Material weaknesses identified

yes no

Significant deficiencies identified that
are considered to be material weaknesses

yes no

Noncompliance material to financial statement notes?

yes no

SECTION II - FINANCIAL STATEMENT FINDINGS

None noted.

SECTION III—COMPLIANCE FINDINGS

None noted.

**LAKEVIEW CRIME PREVENTION
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2017**

SECTION II – FINANCIAL STATEMENT FINDINGS

None noted.

SECTION III – COMPLIANCE FINDINGS

2016-01 Ethics Law-Failure to comply with Louisiana Ethics Law.

Criteria: The District should have a system in place to monitor board compliance with Louisiana Revised Statute 42:1101-1124 [Code of Ethics].

Auditors' recommendation: The District should verify that all board members are compliant with the State Ethics policy by receiving the annual ethics training.

Status and Planned Corrective Action: Resolved. The board members have subsequently obtained their required ethics training for the fiscal year ending December 31, 2017.

**LAKEVIEW CRIME PREVENTION DISTRICT
SCHEDULE OF COMPENSATION PAID TO BOARD MEMBERS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Board Member	Amount
Henry F. Yoder, Jr 175 32nd. Street New Orleans, LA 70124	\$ -0-
Jeb Bruneau 7038 General Haig New Orleans, LA 70124	\$ -0-
Joseph Landry 6368 General Diaz St. New Orleans, LA 70124	\$ -0-
Ann Marie Leblanc 6461 General Diaz New Orleans, LA 70124	\$ -0-
Val Cupit 6825 General Diaz New Orleans, LA 70124	\$ -0-
John Grillot 107 W. Brooks New Orleans, LA 70124	\$ -0-
Brian Anderson 6925 Canal Boulevard New Orleans, LA 70124	\$ -0-
Michelle Douglas 6767 Avenue A New Orleans, LA 70124	\$ -0-
Martin Landrieu 6572 General Haig New Orleans, LA 70124	\$ -0-
Nancy Lytle 5525 Milne Blvd New Orleans, LA 70124	\$ -0-
Reid Raymond 5978 General Diaz St. New Orleans, LA 70124	\$ -0-

See independent auditors' report.

**LAKEVIEW CRIME PREVENTION DISTRICT
SCHEDULE OF COMPENSATION PAID TO BOARD MEMBERS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Board Member	Amount
Rory Bellina 6565 Canal Blvd. New Orleans, LA 70124	\$ -0-

See independent auditors' report.

**LAKEVIEW CRIME PREVENTION DISTRICT
SCHEDULE OF COMPENSATION, BENEFITS,
AND OTHER PAYMENTS TO AGENCY HEAD**

For the Year Ended December 31,

2017

Agency Head Name: Brian Anderson, Board President

<i>Purpose</i>	<i>Amount</i>
Salary	\$ -
Benefits-insurance	-
Benefits-retirement	-
Uniforms	-
Per diem	-
Reimbursements-advertising	-
Travel	-
Fuel usage	-
Conference travel	-
Continuing professional education fees	-
Housing	-
Unvouchered expenses	-
Special meals	-
Total	\$ -

See independent auditors' report.

LAKEVIEW CRIME PREVENTION DISTRICT

AGREED-UPON PROCEDURES REPORT

For the Year Ended December 31, 2017



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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Commissioners of
Lakeview Crime Prevention District
New Orleans, Louisiana

We have performed the procedures enumerated below, which were agreed to by Lakeview Crime Prevention District (the District) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2017 through December 31, 2017. The District's management is responsible for those C/C areas identified in the SAUPs.

This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The required procedures and our results are as follows:

Written Policies and Procedures

- I. Obtained the District's written policies and procedures and observed that those written policies and procedures address each of the following financial/business:
 - a) ***Budgeting***, including preparing, adopting, monitoring, and amending the budget
Results: No exceptions were found as a result of applying the procedure.
 - b) ***Purchasing***, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.
Results: The District's written policies and procedures did not appropriately address elements 4 or 5.
 - c) ***Disbursements***, including processing, reviewing, and approving
Results: No exceptions were found as a result of applying the procedure.
 - d) ***Contracting***, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process
Results: The District's written policies and procedures did not appropriately address elements

1, 2, 3, or 5.

- e) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111- 1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the District's ethics policy. Note: Ethics requirements are not applicable to nonprofits.

Results: The District's written policies and procedures did not appropriately address elements 1, 2, 3, or 4.

Board

- 2. Obtained and inspected the board minutes for the fiscal period, and the Board policies in effect during the fiscal period, and:
 - a) Observed that the managing board met (with a quorum) in accordance with the board's policies as outlined on the District website.

Results: No exceptions were found as a result of applying the procedure.

- b) Observed that the minutes referenced or included monthly budget-to-actual comparisons on the Enterprise Fund.

Results: No exceptions were found as a result of applying the procedure.

- c) Observed that the minutes referenced or included non-budgetary financial information (e.g. approval of contracts and disbursements) for at least one meeting during the fiscal period.

Results: No exceptions were found as a result of applying the procedure.

Bank Reconciliations

- 3. Obtained a listing of client bank accounts from the Board and the Board's representation that the listing is complete.

Results: No exceptions were found as a result of applying the procedure.

- 4. Using the listing provided by the Board, selected all of the District's bank accounts. For each of the bank accounts selected, obtained bank statements and reconciliations for all months in the fiscal period and observed that:

- a) Bank reconciliations include evidence that a member of the Board (with no involvement in the transactions associated with the bank account) has reviewed each bank reconciliation.

Results: No exceptions were found as a result of applying the procedure.

Disbursements – General

- 5. Obtained the general ledger and filtered for the District's disbursements. Obtained the Board's representation that the general ledger population is complete.

Results: No exceptions were found as a result of applying the procedure.

- 6. Using the disbursement population from #5 above, randomly selected 25 disbursements.

Obtained supporting documentation (e.g. purchase requisitions, system screens/logs) for each transaction and determined that the supporting documentation for each transaction demonstrated that:

- a) Payments for purchases were not disbursed without prior approval from the Board.

Results: No exceptions were found as a result of applying the procedure.

- 7. Using the District's documentation (e.g. electronic system control documentation, policy manual, written procedure), observed that the persons with signatory authority or who make the final authorization for disbursements have no responsibility for initiating or recording purchases.

Results: No exceptions were found as a result of applying the procedure.

Contracts

- 8. Obtained the general ledger and filtered for contract payments. Obtained the Board's representation that the general ledger is complete.

Results: No exceptions were found as a result of applying the procedure.

- 9. Using the listing in #8 above, select the five contract "vendors" that were paid the most money during the fiscal period. Obtained the related contracts and paid invoices and:

- a) Observed that there is a formal/written contract that supports the services arrangement and the amount paid.

Results: No exceptions were found as a result of applying the procedure.

- b) Compared each contract's detail to the Louisiana Public Bid Law. Determined whether each contract is subject to the Louisiana Public Bid Law and:

- If yes, obtain/compare supporting contract documentation to legal requirements and observed that the District complied with all legal requirements (e.g., solicited quotes or bids, advertisement, selected lowest bidder)

Results: There were no contracts subject to Public Bid Law.

- If no, obtain supporting contract documentation and report whether the District solicited quotes as a best practice.

Results: No exceptions were found as a result of applying the procedure.

- c) Determined whether the contract was amended. If so, determined the scope and dollar amount of the amendment and observed that the original contract terms contemplated or provided for such an amendment.

Results: No exceptions were found as a result of applying the procedure.

- d) Selected the largest payment from each of the five contracts, obtained the supporting invoice, compared the invoice to the contract terms, and observed that the invoice and related payment complied with the terms and conditions of the contract.

Results: No exceptions were found as a result of applying the procedure.

- e) Obtained board minutes and observed that there is documentation of board approval.

Results: No exceptions were found as a result of applying the procedure.

Ethics

10. Using five randomly selected board members, obtained ethics compliance documentation from the Board and observed that the District maintained documentation to demonstrate that required ethics training was completed.

Results: No exceptions were found as a result of applying the procedure.

11. Inquired of the Board whether any alleged ethics violations were reported to the District during the fiscal period. If applicable, obtained & inspected documentation that demonstrates whether the Board investigated alleged ethics violations, the corrective actions taken, and whether the Board's actions complied with the District's ethics policy. If the Board received allegations, observed that the Board investigated allegations received, and determined that the allegations were addressed in accordance with policy.

Results: No alleged ethics violations were reported to the District during the fiscal period; therefore, this procedure is not applicable.

Other

12. Inquired of the Board whether the District had any misappropriations of public funds or assets. If so, obtained and inspected supporting documentation and report whether the District reported the misappropriation to the legislative auditor and the district attorney of the parish in which the District is domiciled.

Results: No misappropriations of public funds or assets occurred; therefore, this procedure is not applicable.

13. Observed that the District has posted on its premises and website, the notice required by R.S. 24:523.1.

Results: No exceptions were found as a result of applying the procedure.

14. If the practitioner observed or otherwise identified any exceptions regarding the Board's representations in the procedures above, reported the nature of each exception.

Results: No exceptions were found regarding the Board's representations in the procedures above; therefore, this procedure is not applicable.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The purpose of this report is solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

Carri Riggs & Ingram, L.L.C.

June 25, 2018

**Lakeview Crime Prevention District
P.O. Box 24051
New Orleans, LA 70184**

June 25, 2018

Louisiana Legislative Auditor
1600 North 3rd Street
P.O. Box 94397
Baton Rouge, LA 70804-9397

And

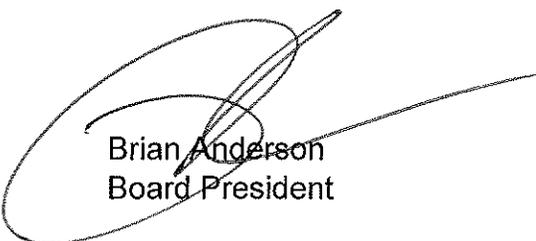
Carr, Riggs & Ingram, LLC
111 Veterans Blvd
Suite 350
Metairie, LA 70005

RE: Management's Response to Statewide Agreed-Upon Procedures
Lakeview Crime Prevention District

Dear Sirs:

Lakeview Crime Prevention District will review policies and procedures in regard to the comments for each financial function and implement appropriate changes that will improve operations and internal controls in each area that are cost effective and within our budget constraints.

Sincerely,



Brian Anderson
Board President