

**East Carroll Parish Police Jury
Lake Providence, Louisiana**

**Annual Financial Report
As of and for the Year Ended December 31, 2021**



East Carroll Parish Police Jury

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Independent Auditor's Report

To the Jurors of the East Carroll Parish Police Jury
Lake Providence, Louisiana

Report on the Audit of the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the East Carroll Parish Police Jury (the Police Jury), as of and for the year ended, December 31, 2021, and the related notes to the financial statements, which collectively comprise the Police Jury's basic financial statements as listed in the table of contents.

Adverse Opinion on Aggregate Discretely Presented Component Units

In our opinion, because of the significance of the matter described in the "Basis for Adverse and Unmodified Opinions" paragraph, the financial statements referred to above do not present fairly the financial position of the aggregate discretely presented component units of East Carroll Parish Police Jury as of December 31, 2021, or the changes in financial position thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions on Governmental Activities, Business-type Activities and Each Major Fund

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities; the business-type activities; each major fund; and the aggregate remaining fund information of the primary government of East Carroll Parish Police Jury as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Police Jury, and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

The financial statements referred to above do not include financial data for the Police Jury's legally separate component units. Accounting principles generally accepted in the United States of America require financial data for those component units to be reported with the financial data of the Police Jury's primary government unless the Police Jury also issues financial statements for the financial reporting entity that include the financial data for its component units. The Police Jury has not issued such reporting entity financial statements. Because of this departure from accounting principles generally accepted in the United States of America, the assets, liabilities, net position, revenues, and expenses of the aggregate discretely presented component units are not reasonably obtainable.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Police Jury's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Police Jury's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis beginning on page 10, the budgetary comparison schedules on pages 67 to 71 and the supplementary schedules required by Governmental Accounting Standards Board Statement No. 68 on pages 64 and 65 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is the responsibility of management and is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Police Jury's primary government financial statements taken as a whole. The schedules listed in the table of contents as Exhibits 3 through 10 are presented for purposes of additional analysis and are not a required part of the Police Jury's basic financial statements. The accompanying schedule of compensation, benefits, and other payments to agency head, as required by Louisiana Revised Statute (R.S.) 24:513 is also presented for the purposes of additional analysis and is not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Exhibits 3 through 10 and the schedule of compensation, benefits, and other payments to agency head are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 28, 2022 on our consideration of the Police Jury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Police Jury's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Police Jury's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "LaForte".

A Professional Accounting Corporation

Baton Rouge, LA
June 28, 2022

REQUIRED SUPPLEMENTARY INFORMATION

**Management's Discussion
And Analysis (MD&A)**

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

Our discussion and analysis of East Carroll Parish Police Jury's financial performance provides an overview of the Police Jury's financial activities for the year ended December 31, 2021. Separate financial statements may be obtained from component units not included.

FINANCIAL HIGHLIGHTS Our financial statements provide these insights into the results of this year's operations:

The assets and deferred outflows of resources of the Police Jury exceeded its liabilities and deferred inflows of resources at the close of fiscal year 2021 by \$11,933,065 (net position). Of this amount, \$862,994 represents unrestricted net position, which may be used to meet the government's ongoing obligations to citizens and creditors.

The Police Jury's total net position changed \$(248,954) during 2021. Significant changes include a \$393 thousand increase in sales tax revenues and a \$329 thousand increase in public works expenses. Expenses for road and bridge maintenance and repairs increased in the current year in comparison with the prior year. The Police Jury experienced an increase in the costs in fuel and road repair supplies during 2021. Retirement expenses related to the changes in net pension (asset)/liability and related deferred outflows and inflows reduced retirement expenses by \$146 thousand in the current year.

At the end of 2021, the Police Jury's governmental funds reported combined fund balances of \$5,560,816, a change of \$(1,064,099) in comparison with prior year. \$703,095 or 13% of the combined fund balance is available for spending at the government's discretion (unassigned fund balance). All unassigned fund balance is reported in the General fund.

Total spending for all our governmental activities was \$4,771,169 for the year. Most of the Police Jury's property and sales taxes were used to support the net cost (after deducting restricted grants and fees charged to users) of these six areas: judicial \$330,547, finance and administrative \$275,032, other general government \$347,692, public safety \$354,551, public works \$2,055,238, and culture and recreation \$318,370.

USING THIS ANNUAL REPORT The Police Jury's annual report consist of a series of financial statements that show information for the Police Jury as a whole, and its funds. The Statement of Net Position and the Statement of Activities provide information about the activities of the Police Jury as a whole and present a longer-term view of the Police Jury's finances. Our fund financial statements are included later in this report. For our government funds, these statements tell how we financed our services in the short-term as well as what remains for future spending. Fund statements also may give you some insights into the Police Jury's overall financial health. Fund financial statements also report the Police Jury's operations in more detail than the government-wide financial statements by providing information about the Police Jury's most significant funds - the General fund, Road Maintenance and Construction, Garbage District No. 1, Library, Drainage Maintenance, and Coronavirus Local Fiscal Recovery Fund.

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

Required Supplementary Information

Management's Discussion & Analysis (MD&A)

Basic Financial Statements

**Government-wide
Financial Statements**

↔

**Fund
Financial Statements**

Notes to the Financial Statements

Required Supplementary Information

**Schedule of the Police Jury's Proportionate Share of the Net Pension Liability (Asset)
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Budgetary Comparison Schedules**

Supplementary Information

**Nonmajor Funds Combining Statements
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Schedule of Compensation, Benefits and Other Payments to Agency Head
Justice System Funding Schedule – Receiving Entity
Financial Data Schedule**

Our auditor will provide assurance in the independent auditor's report, which will be located immediately preceding this Management's Discussion and Analysis in the audited financial report, that the basic financial statements, after considering the fact that certain component units are not included, are fairly stated. Varying degrees of assurance will be provided by the auditor regarding the required supplementary information (RSI) and the supplementary information. A user of the audit report should read the independent auditor's report carefully to ascertain the level of assurance being provided by the auditor for each part of this report.

Reporting the Police Jury as a Whole

The Statement of Net Position and the Statement of Activities Our analysis of the Police Jury as a whole begins with the government-wide financial statements. One of the most important questions asked about the Police Jury is, "Is the Police Jury as a whole better off or worse off financially as a result of the year's activities?" The Statement of Net Position and the Statement of Activities, which appear first in the Police Jury's financial statements, report information on the Police Jury as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets, liabilities and deferred inflows/outflows of resources, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021

These two statements report the Police Jury's net position - the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources, as reported in the Statement of Net Position - as one way to measure the Police Jury's financial health, or financial position. Over time, increases or decreases in the Police Jury's net position, as reported in the Statement of Activities, are one indicator of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the Police Jury's operating results. However, the Police Jury's goal is to provide services to our citizens, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of health and welfare services provided to parish citizens and the condition of roads, bridges and drainage systems to assess the overall health of the Police Jury.

In the Statement of Net Position and Statement of Activities, we divide the Police Jury into two kinds of activities:

Governmental activities - Most of the Police Jury's services are reported here, including public works and public safety. Property taxes, sales taxes, and state and federal grants finance most of these activities.

Business-type activities - The Police Jury manages the Section 8 Housing Choice Voucher program and receives an administrative fee for the activities. The Police Jury is the owner of the East Carroll Housing Development Corporation and receives a developer fee for its activities. These programs are reported here.

Reporting the Police Jury's Most Significant Funds

Fund Financial Statements The Police Jury's fund financial statements provide detailed information about the most significant funds - not the Police Jury as a whole. Some funds are required to be established by State law and by bond covenants. However, the Police Jury establishes many other funds to help it control and manage money for particular purposes (like the Road Maintenance and Construction fund) or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money (like grants the Police Jury receives for Section 8). The Police Jury's governmental funds use the following accounting approach:

Governmental funds - Most of the Police Jury's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Police Jury's operations and the services it provides.

Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Police Jury's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in the reconciliation on Statements D and F.

Proprietary funds - Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statements of Activities. In fact, the Police Jury's Section 8 and East Carroll Housing Development enterprise funds (a component of proprietary funds) is the same as business-type activities we report in the government-wide financial statements but provide more detail and additional information, such as cash flows, for proprietary funds.

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

THE POLICE JURY AS A WHOLE As noted earlier, net position over time, may serve as a useful indicator of a government's financial position. The Police Jury's assets and deferred outflows of resources exceeded liabilities and deferred inflows by \$11,933,065. Our analysis below focuses on the net position (Table 1) and change in net position (Table 2) of the Police Jury's governmental and business-type activities.

**Table 1
Net Position
December 31,**

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2021	2020	2021	2020	2021	2020
Other assets	\$ 6,786,222	\$ 7,020,458	\$ 159,689	\$ 114,610	\$ 6,945,911	\$ 7,135,068
Capital assets	7,302,571	6,598,750	6,863	11,182	7,309,434	6,609,932
Total assets	<u>14,088,793</u>	<u>13,619,208</u>	<u>166,552</u>	<u>125,792</u>	<u>14,255,345</u>	<u>13,745,000</u>
Deferred outflows of resources	<u>341,357</u>	<u>294,724</u>	<u>9,825</u>	<u>7,395</u>	<u>351,182</u>	<u>302,119</u>
Other liabilities	869,059	146,935	8,470	4,279	877,529	151,214
Long-term liabilities	1,083,785	1,234,381	526	1,183	1,084,311	1,235,564
Total liabilities	<u>1,952,844</u>	<u>1,381,316</u>	<u>8,996</u>	<u>5,462</u>	<u>1,961,840</u>	<u>1,386,778</u>
Deferred inflows of resources	<u>691,713</u>	<u>466,614</u>	<u>19,909</u>	<u>11,708</u>	<u>711,622</u>	<u>478,322</u>
Net position						
Net investment in capital assets	6,225,197	5,829,280	6,863	11,182	6,232,060	5,840,462
Restricted	4,800,735	5,765,153	37,276	-	4,838,011	5,765,153
Unrestricted	759,661	471,569	103,333	104,835	862,994	576,404
Total net position	<u>\$ 11,785,593</u>	<u>\$ 12,066,002</u>	<u>\$ 147,472</u>	<u>\$ 116,017</u>	<u>\$ 11,933,065</u>	<u>\$ 12,182,019</u>

The largest portion of the Police Jury's combined net position (\$6,232,060 or 52%) reflects its investment in capital assets (e.g. land, buildings, equipment, vehicles and infrastructure), less accumulated depreciation and any related outstanding debt that was used to acquire those assets. The Police Jury uses these capital assets to provide a variety of services to its citizens. Accordingly, these assets are not available for future spending. Although the Police Jury's investments in capital assets are reported net of related debt, it should be noted that the resources used to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Police Jury's combined net position (\$4,838,011 or 41%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$862,944 is unrestricted net position and may be used to meet the Police Jury's obligations to its citizens and creditors.

At the end of the current fiscal year, the Police Jury is able to report positive balances in all reported categories of net position, both for the government as a whole, as well as for the separate governmental and business-type activities. The same situation held true for the prior fiscal year. The Police Jury's overall net position changed \$(248,954) from the prior year. The reasons for this overall change are discussed in the following sections for governmental activities and business-type activities.

East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021

Governmental Activities During the current fiscal year, net position for the governmental activities changed \$(280,409) from the prior fiscal year for an ending balance of \$11,785,593. The Police Jury's governmental activities experienced an overall increase in revenues of \$389,337. Revenues received from operating grants & contributions (\$257,015), sales taxes revenues (\$1,032,854), licenses and permits (\$167,601), and other general revenues (\$233,089) experienced an increase in revenues from the amounts reported in the prior fiscal year while charges for services (\$501,519) and ad valorem taxes (\$2,298,682) experienced a decline in revenues. The increase in revenues can mainly be contributed to the increase in sales tax collections. Expenses changed from \$4,417,465 reported in prior year to \$4,771,169. This change can mainly be contributed to an increase in road and bridges maintenance and repairs expenses in comparison with prior year. This increase can be contributed to the increase in the number of projects and the increase in fuel and supplies costs. The consumer price index increased from an average of 1.2% for 2020 to 4.7% for 2021.

Business-type Activities The Police Jury's business-type activities experienced a change of \$31,455 in net position from the prior fiscal year for an ending balance of \$147,472. Current year operating grants revenues experienced a decrease of \$5,663 due to an increase in HUD housing assistance reduced by the COVID-19 grant funding received in prior year. Expenses decreased by \$3,920 mainly due to the change in the net pension asset and deferred outflows and inflows of resources related to pensions reducing retirement expenses. The East Carroll Housing Development received \$25,000 in developer fees in prior year and none in the current year.

The results of this year's operations for the primary government as a whole are reported in the Statement of Activities. Table 2, on the next page, takes the information from that Statement and rearranges them slightly so you can see our total revenues for the year.

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

**Table 2
Changes in Net Position
For the Years Ended December 31,**

	<u>Governmental Activities</u>			<u>Business-Type Activities</u>		
	<u>2021</u>	<u>2020</u>	<u>Increase (Decrease)</u>	<u>2021</u>	<u>2020</u>	<u>Increase (Decrease)</u>
Revenues:						
Program revenues						
Charges for services	\$ 501,519	\$ 566,932	\$ (65,413)	\$ -	\$ -	\$ -
Operating grants & contributions	257,015	240,736	16,279	668,622	674,285	(5,663)
Capital grants & contributions	-	-	-	-	-	-
General Revenues						
Ad valorem taxes	2,298,682	2,371,171	(72,489)	-	-	-
Sales taxes	1,032,854	639,607	393,247	-	-	-
Licenses and permits	167,601	83,968	83,633	-	-	-
Other general revenues	233,089	199,009	34,080	497	25,477	(24,980)
Total revenues	<u>4,490,760</u>	<u>4,101,423</u>	<u>389,337</u>	<u>669,119</u>	<u>699,762</u>	<u>(30,643)</u>
Functions/Program Expenses:						
General government:						
Legislative	101,069	66,481	34,588	-	-	-
Judicial	671,004	622,769	48,235	-	-	-
Elections	43,539	42,435	1,104	-	-	-
Finance and administrative	275,032	284,867	(9,835)	-	-	-
Other general government	347,692	392,989	(45,297)	-	-	-
Public safety	402,179	360,303	41,876	-	-	-
Public works	2,393,079	2,064,788	328,291	-	-	-
Health and welfare	118,741	129,209	(10,468)	637,664	641,584	(3,920)
Culture and recreation	346,178	378,580	(32,402)	-	-	-
Transportation	31,199	30,933	266	-	-	-
Interest on long-term debt	41,457	44,111	(2,654)	-	-	-
Total expenses	<u>4,771,169</u>	<u>4,417,465</u>	<u>353,704</u>	<u>637,664</u>	<u>641,584</u>	<u>(3,920)</u>
Increase (decrease) in net position	(280,409)	(316,042)	35,633	31,455	58,178	(26,723)
Net position - beginning	<u>12,066,002</u>	<u>12,382,044</u>	<u>(316,042)</u>	<u>116,017</u>	<u>57,839</u>	<u>58,178</u>
Net position - ending	<u>\$ 11,785,593</u>	<u>\$ 12,066,002</u>	<u>\$(280,409)</u>	<u>\$ 147,472</u>	<u>\$ 116,017</u>	<u>\$ 31,455</u>

Governmental Activities – Cost of Services As reported in the Statement of Activities, the cost of all of our governmental activities this year was \$4,771,169. However, the amount that our taxpayers ultimately financed for these activities through Police Jury taxes was only \$4,012,635 because some of the cost was paid by those who benefited from the programs \$501,519 or by other governments and organizations who subsidized certain programs with grants and contributions \$257,015. We paid for the remaining "public benefit" portion of our governmental activities with taxes and with our other revenues, like interest and general entitlements.

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

In Table 3 below, we have presented the cost of each of the Police Jury's six largest governmental activities functions - judicial, finance and administrative, other general government, public safety, public works, and culture and recreation, as well as each program's *net* cost (total cost less revenues generated by the activities). As discussed above, net cost shows the financial burden that was placed on the Police Jury's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

**Table 3
Costs of Services
For the Years Ended December 31,**

	Governmental Activities			
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2021	2021	2020	2020
Judicial	\$ 671,004	\$ 330,547	\$ 622,769	\$ 198,933
Finance and administrative	275,032	275,032	284,867	282,481
Other general government	347,692	347,692	392,989	392,989
Public safety	402,179	354,551	360,303	345,377
Public works	2,393,079	2,055,238	2,064,788	1,721,629
Culture and Recreation	346,178	318,370	378,580	360,094
All others	336,005	331,205	313,169	308,294
Totals	<u>\$ 4,771,169</u>	<u>\$ 4,012,635</u>	<u>\$ 4,417,465</u>	<u>\$ 3,609,797</u>

THE POLICE JURY'S FUNDS As we noted earlier, the Police Jury uses funds to help it control and manage money for particular purposes. Looking at funds helps you consider whether the Police Jury is being accountable for the resources taxpayers and others provide to it but may also give you more insight into the Police Jury's overall financial health.

Governmental Funds As the Police Jury completed this year, our governmental funds reported a combined fund balance of \$5,560,816 which is a change of \$(1,064,099) from prior year. The primary reasons for the changes in fund balances are:

The General fund, our principal operating fund, experienced a change of \$(225,752) to reach an ending fund balance of \$772,520. At the end of the current fiscal year, unassigned fund balance of the general fund was \$751,178 or approximately 60% of total general fund expenditures. Revenues for the current fiscal year increased primarily from an increase in sales tax collections, licenses and permits, and state grants. These increases were offset from a decline in charges for services. In October 2020, the Police Jury transferred the garbage collection operations to the Garbage District No. 1 fund. Expenditures for the current fiscal year increased mainly due to the increases in legislative and public safety functions. The General fund also supplements the Criminal Court fund through transfers. The General fund transferred \$149,828 to Criminal Court fund during the current fiscal year, \$24,321 more than the amount transferred in prior year.

The Road Maintenance and Construction fund accounts for funds used to maintain the parish roads and streets. This fund showed a change of \$(138,696) from the amount reported at the end of the prior fiscal year to \$1,558,625. Significant changes from prior year include an increase in sales tax collections, purchases of construction equipment and vehicles in the current year and an increase in road repairs expenditures due to the increases in the costs for fuel and road repair supplies in comparison with prior year.

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

The Garbage District No. 1 accounts for the parish garbage collection services. This fund showed a fund balance change of \$75,178 from \$508,602 reported in the prior fiscal year to \$583,780. This change is mainly due to the increase in ad valorem tax collections and garbage collection fees. In October 2020, the Police Jury transferred the garbage collection operations from the General fund to the Garbage District No. 1 fund.

The Library fund accounts for the public library. The Library's fund balance of \$845,431 showed an increase of \$79,985 thousand for the current fiscal. Significant changes includes an increase in ad valorem collections and an overall reduction in expenditures of from the amounts reported the prior year.

The Drainage Maintenance fund accounts for the maintenance of the parish drainage system. This fund showed a change of \$(461,397) to \$235,252. This change is primarily due to the increase in purchases of construction equipment and vehicles in the current fiscal year offset by an increase in ad valorem collections in comparison with prior year.

The Coronavirus Local Fiscal Recovery Fund accounts for a federal grant received to respond to the public health emergency, COVID-19 or its negative economic impacts, respond to workers performing essential work during the COVID-19 pandemic by providing premium pay to eligible workers, and to provide government services, to the extent COVID-19 caused a reduction in revenues collected in the most recent full fiscal year. In December 2021, the Police Jury received \$666,335. As of December 31, 2021, there were no grant expenditures and the total amount received was deferred as unearned revenue.

The Nonmajor Governmental funds are comprised of the special revenue funds (Rural Fire Protection, LSU Cooperative Extension, Health Unit, and Criminal Court), the Fire Bond Debt Service fund and the Drainage Capital Project fund. The combined funds showed an decrease of \$(393,417) to \$1,565,208. In prior year, the Fire Bond Debt Service fund issued \$450,000 in general obligation bonds and during the current year purchased a new fire truck with the bond proceeds.

Proprietary Funds

The Section 8 Voucher fund accounts for the activity for HUD's Section 8 Housing Choice Voucher program. This fund showed a change of \$31,455 from \$91,017 reported in prior year to \$122,472. This increase is mainly due to the HUD funding exceeding housing assistance payments in the current fiscal year.

The East Carroll Housing Development fund, a new fund for prior year, accounts for the activity of the Police Jury's not-for-profit corporation, East Carroll Parish Development Corporation. This corporation was established to assist in providing affordable housing to East Carroll Parish and had an ending net position of \$25,000. The Corporation did not have any activity during the current fiscal year.

General Fund Budgetary Highlights Over the course of the year, the Police Jury revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. (A schedule showing the Police Jury's original and final budget amounts compared with amounts actually paid and received is provided later in this report).

The amounts available for appropriations for the General fund's final budget were \$739,416 less than the original budget mainly due to a decrease in beginning fund balance and a decrease in intergovernmental revenues. The charges to the appropriations for the General Fund's final budget were \$182,101 less than the final budget. These budget reductions were mainly due to a reduction in grant expenditures offset by an increase in transfers out to the cover Criminal Court's shortfalls.

The actual amounts available for appropriations for the General fund were \$112,780 less than the amount budgeted. This is due mainly to receiving less in other taxes, state revenue sharing and other state revenues than

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

estimated. The actual charges to appropriations were \$19,574 less than budgeted primarily due to spending less public safety expenditures than estimated.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets At December 31, 2021, the Police Jury had \$7,309,434 invested in a broad range of capital assets, including land, buildings, furniture and equipment and infrastructure assets such as roads and bridges. This amount represents a net increase (including additions, deductions, and depreciation) of \$699,502 or 11%, from last year.

Capital Assets at December 31,

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>	
	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>
Land	\$ 375,665	\$ 375,665	\$ -	\$ -
Construction in progress	6,250	-	-	-
Buildings	772,769	824,851	-	-
Furniture and office equipment	66,767	70,809	3,562	4,579
Construction equipment	1,440,609	1,109,306	-	-
Vehicles	1,015,625	432,835	3,301	6,603
Infrastructure	3,624,886	3,785,284	-	-
Total capital assets	<u>\$7,302,571</u>	<u>\$6,598,750</u>	<u>\$ 6,863</u>	<u>\$ 11,182</u>

This year the Police Jury purchased \$747,184 in construction equipment (a motor grader, an excavator and four new tractors) and \$716,352 in vehicles (a fire truck and two dump trucks). We present more detailed information about our capital assets at Note 7 in the notes to the financial statements.

The Police Jury is responsible for the maintenance of 139 routes in East Carroll Parish consisting of 289.23 linear miles of two-lane gravel and asphalt roads. Other roads are located in East Carroll Parish but are maintained by the City of Lake Providence or the State of Louisiana. The majority of the Police Jury maintained roads were asphalt surfaced in the 1960s and 1970s. However, since that time many have been disked and changed back to gravel surface. Accordingly, the surface type of most roads maintained today by the Police Jury is gravel.

Infrastructure road rights-of-way consist of the sixty feet right-of-way for the 289.23 miles of roads maintained by the Police Jury. The acreage was determined by multiplying the sixty feet of right-of-way by the 5,280 linear feet in a mile by the 289.23 linear miles of road and dividing the sum by the 43,560 square feet in an acre. The result of 2,103.49 acres is the number of acres comprising the land associated with the 289.23 linear miles of roads maintained by the Police Jury.

These roads include thirty-two bridges, eleven of which are concrete structures and twenty-one are wooden structures. Most bridges are thirty to fifty feet in length with two to three spans. The longest bridge is the Bayou Macon Bridge with twelve spans for a total length of 269 feet. The next longest is Loggy Bayou bridge with eight spans for a total length of 156 feet. All other bridges are less than 100 feet in total length. The shortest bridge is the drain to Jones Bayou consisting of two spans for a total length of 23 feet.

Cost of infrastructure assets was determined in various ways. GASB No. 34 requires capital assets to be recorded at historical cost or at estimated historical cost whenever it is impractical to determine historical cost because of inadequate records. The cost was determined as identified below whenever actual historical cost was not known.

**East Carroll Parish Police Jury
Management's Discussion and Analysis (MD&A)
December 31, 2021**

The surface cost of the roads was determined by multiplying the estimated current cost to construct a linear mile of two lanes of gravel or asphalt road and deflating the current cost to the estimated cost at the time of construction of the roads. Most roads were considered to have been constructed in the 1950s and 1960s with most asphalt surfacing occurring in the 1960s and 1970s, and with resurfacing occurring periodically since. The surface of the roads currently was considered by management to be approximately 20 years old. Accordingly, 1979 was considered as the date of purchase for all surface materials for depreciation purpose.

The cost of the right-of-way was determined by using a current average value for farmland of \$1,500 an acre deflated to the estimated year of acquisition or prescription.

Eleven bridges have been replaced in with concrete structures with funding provided by the U.S. Government. Cost figures for five of these concrete bridges were obtained from the Louisiana Department of Transportation and Development, the pass-through entity for the federal funding. The estimated cost for the other six concrete bridges were estimated based on the actual cost of the other five concrete bridges, considering the date constructed, the number of spans and the total length of the bridge. The cost of the 21 wood structure bridges was based on management's estimate of today's cost to construct deflated to the actual year of construction.

The deflation factors used were as per the "price trends for federal-aid highway construction" obtained from the United States Department of Transportation web site.

Debt On April 1, 2020, the Police Jury issued \$450,000 in general obligation bonds to fund constructing and improving buildings, machinery and equipment to be used in giving fire protection to the citizens of East Carroll Parish. \$338,000 of the private placement general obligation bonds were issued with an interest rate of 3.5% and \$112,000 were issued with an interest rate of 1.75%. The \$450,000 in outstanding bonds are payable over 14 years with the final payment due on March 1, 2035. The Police Jury was not required to make any principle payments in 2021.

The Police Jury has financed the purchase of various equipment thorough notes payable. Outstanding balance of notes payable at December 31, 2021 is \$627,374.

Other debt consists of accrued vacations (compensated absences). We present more detailed information about our long-term debt in Note 11 of the notes to the financial statements.

Information about the net pension (assets)/liabilities is presented in Note 9 of the notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES Our elected and appointed officials and citizens consider many factors when setting the Police Jury's 2021 year's budget and tax rates. One of the most important factors affecting the budget is our ad valorem and sales tax collections. We have budgeted very little change in ad valorem and sales tax collections from 2020 to 2021. Approximately 70% of total revenue is from ad valorem and sales taxes. We have projected an increase in net position for the 2021 budget year.

The Police Jury is expected to receive a LCDBG \$750 thousand federal grant in 2022 for construction of Love Louisiana Park in East Carroll Parish.

CONTACTING THE POLICE JURY'S FINANCIAL MANAGEMENT Our financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the Police Jury's finances and to show the Police Jury's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Natosha Davis, Secretary-Treasurer, at the East Carroll Parish Police Jury, 400 First Street, Lake Providence, Louisiana 71254, telephone number (318) 559-2256.

East Carroll Parish Police Jury

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BASIC FINANCIAL STATEMENTS

**Government-wide
Financial Statements (GWFS)**

East Carroll Parish Police Jury

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EAST CARROLL PARISH POLICE JURY

STATEMENT OF NET POSITION

December 31, 2021

Statement A

	PRIMARY GOVERNMENT		
	GOVERNMENTAL	BUSINESS-TYPE	TOTAL
	ACTIVITIES	ACTIVITIES	
ASSETS			
Cash and cash equivalents	\$ 3,310,850	\$ 87,405	\$ 3,398,255
Investments	746,334	-	746,334
Cash and cash equivalents - restricted	-	37,276	37,276
Receivables	2,348,198	859	2,349,057
Internal balances	(23,745)	23,745	-
Prepaid items	89,601	1,338	90,939
Net pension asset	314,984	9,066	324,050
Capital assets not being depreciated	940,149	-	940,149
Capital assets, net of accumulated depreciation	6,362,422	6,863	6,369,285
TOTAL ASSETS	14,088,793	166,552	14,255,345
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pensions	341,357	9,825	351,182
TOTAL DEFERRED OUTFLOWS OF RESOURCES	341,357	9,825	351,182
LIABILITIES			
Accounts, salaries, and other payables	161,164	86	161,250
Interest payable	5,409	-	5,409
Unearned Revenue	702,486	8,384	710,870
Long-term liabilities			
Due within one year:			
Long-term debt: Bonds, notes and compensated absences	154,746	526	155,272
Due in more than one year:			
Long-term debt: Bonds, notes and compensated absences	929,039	-	929,039
TOTAL LIABILITIES	1,952,844	8,996	1,961,840
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pensions	691,713	19,909	711,622
TOTAL DEFERRED INFLOWS OF RESOURCES	691,713	19,909	711,622
NET POSITION			
Net investment in capital assets	6,225,197	6,863	6,232,060
Restricted for:			
Road Maintenance	1,546,891	-	1,546,891
Garbage	572,464	-	572,464
Library	849,738	-	849,738
Drainage	223,518	-	223,518
Health Unit	630,610	-	630,610
Debt service	86,182	-	86,182
Rural Fire Protection	553,728	-	553,728
LSU Cooperative Extension	337,604	-	337,604
Housing Assistance Payments	-	37,276	37,276
Unrestricted	759,661	103,333	862,994
TOTAL NET POSITION	\$ 11,785,593	\$ 147,472	\$ 11,933,065

The accompanying notes are an integral part of these financial statements.

EAST CARROLL PARISH POLICE JURY

STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2021

FUNCTIONS/PROGRAMS	PROGRAM REVENUES		
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS
<i>Governmental Activities:</i>			
General government:			
Legislative	\$ 101,069	\$ -	\$ -
Judicial	671,004	339,257	1,200
Elections	43,539	-	-
Finance and administrative	275,032	-	-
Other general government	347,692	-	-
Public safety	402,179	-	47,628
Public works	2,393,079	151,588	186,253
Health and welfare	118,741	-	-
Culture and recreation	346,178	5,874	21,934
Transportation	31,199	4,800	-
Interest on long-term debt	41,457	-	-
Total Governmental Activities	<u>4,771,169</u>	<u>501,519</u>	<u>257,015</u>
<i>Business-Type Activities:</i>			
Health and welfare	<u>637,664</u>	<u>-</u>	<u>668,622</u>
Total Primary Government	<u>\$ 5,408,833</u>	<u>\$ 501,519</u>	<u>\$ 925,637</u>

General revenues:

Taxes:

- Property taxes, levied for general purposes
- Property taxes, levied for debt services
- Sales taxes, levied for general purposes
- Other taxes

Grants and contributions not restricted to specific programs

Licenses and permits

Interest and investment earnings

Miscellaneous

Total general revenues

Changes in net position

Net position - beginning

Net position - ending

The accompanying notes are an integral part of these financial statements.

Statement B

PRIMARY GOVERNMENT

NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION

GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
\$ (101,069)	\$ -	\$ (101,069)
(330,547)	-	(330,547)
(43,539)	-	(43,539)
(275,032)	-	(275,032)
(347,692)	-	(347,692)
(354,551)	-	(354,551)
(2,055,238)	-	(2,055,238)
(118,741)	-	(118,741)
(318,370)	-	(318,370)
(26,399)	-	(26,399)
(41,457)	-	(41,457)
<u>(4,012,635)</u>	<u>-</u>	<u>(4,012,635)</u>
	30,958	30,958
<u>(4,012,635)</u>	<u>30,958</u>	<u>(3,981,677)</u>
2,255,249	-	2,255,249
43,433	-	43,433
1,032,854	-	1,032,854
28,007	-	28,007
121,467	-	121,467
167,601	-	167,601
15,587	-	15,587
68,028	497	68,525
<u>3,732,226</u>	<u>497</u>	<u>3,732,723</u>
(280,409)	31,455	(248,954)
<u>12,066,002</u>	<u>116,017</u>	<u>12,182,019</u>
<u>\$ 11,785,593</u>	<u>\$ 147,472</u>	<u>\$ 11,933,065</u>

East Carroll Parish Police Jury

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BASIC FINANCIAL STATEMENTS

Fund Financial Statements (FFS)

EAST CARROLL PARISH POLICE JURY

GOVERNMENTAL FUNDS
Balance Sheet
December 31, 2021

	GENERAL	ROAD MAINTENANCE AND CONSTRUCTION	GARBAGE DISTRICT NO. 1
ASSETS			
Cash and cash equivalents	\$ 371,914	\$ 715,063	\$ 2,447
Investments	1,500	204,092	138,990
Receivables	491,740	423,952	424,303
Interfund receivables	31,270	209,085	19,799
Prepaid items	21,342	19,630	18,738
TOTAL ASSETS	917,766	1,571,822	604,277
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES			
Liabilities:			
Accounts, salaries, and other payables	59,274	5,301	13,075
Interfund payables	77,224	-	-
Unearned revenue	-	-	-
Total Liabilities	136,498	5,301	13,075
Deferred Inflows of Resources:			
Unavailable revenue - property taxes	8,748	7,896	7,422
Total Deferred inflow of resources	8,748	7,896	7,422
Fund Balances:			
Nonspendable	21,342	19,630	18,738
Restricted	-	1,538,995	565,042
Unassigned	751,178	-	-
Total Fund Balances	772,520	1,558,625	583,780
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	\$ 917,766	\$ 1,571,822	\$ 604,277

The accompanying notes are an integral part of these financial statements.

Statement C

LIBRARY	DRAINAGE MAINTENANCE	CORONAVIRUS LOCAL FISCAL RECOVERY FUND	NONMAJOR GOVERNMENTAL	TOTAL
\$ 330,414	\$ 4,904	\$ 666,335	\$ 1,219,773	\$ 3,310,850
230,087	65,703	-	105,962	746,334
327,315	328,118	-	352,770	2,348,198
-	6,616	-	1,506	268,276
3,569	19,630	-	6,692	89,601
<u>891,385</u>	<u>424,971</u>	<u>666,335</u>	<u>1,686,703</u>	<u>6,763,259</u>
1,169	21,823	-	60,522	161,164
758	160,000	-	54,039	292,021
36,151	-	666,335	-	702,486
<u>38,078</u>	<u>181,823</u>	<u>666,335</u>	<u>114,561</u>	<u>1,155,671</u>
7,876	7,896	-	6,934	46,772
<u>7,876</u>	<u>7,896</u>	<u>-</u>	<u>6,934</u>	<u>46,772</u>
3,569	19,630	-	6,692	89,601
841,862	215,622	-	1,606,599	4,768,120
-	-	-	(48,083)	703,095
<u>845,431</u>	<u>235,252</u>	<u>-</u>	<u>1,565,208</u>	<u>5,560,816</u>
<u>\$ 891,385</u>	<u>\$ 424,971</u>	<u>\$ 666,335</u>	<u>\$ 1,686,703</u>	<u>\$ 6,763,259</u>

East Carroll Parish Police Jury

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EAST CARROLL PARISH POLICE JURY

**Reconciliation of the Governmental Funds
Balance Sheet to the Statement of Net Position
December 31, 2021**

	Statement D
Total fund balances - governmental funds	\$ 5,560,816
<p>The cost of capital assets (land, buildings, furniture and equipment and infrastructure) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Position includes those capital assets among the assets of the Police Jury as a whole. The cost of those capital assets is allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the Statement of Activities. Because depreciation expense does not affect financial resources, it is not reported in governmental funds.</p>	
Costs of capital assets	\$ 25,525,173
Accumulated depreciation	<u>(18,222,602)</u>
	7,302,571
Long-term assets that are not available to pay current period expenditures are reported as deferred inflows of resources: unavailable revenue - property taxes in the governmental funds and are reported as revenue in the government-wide statements.	46,772
Net pension asset is not available to pay current period expenditures and therefore are not reported in the governmental funds.	314,984
Deferred outflows of resources related to pensions are not available to pay current period expenditures and therefore are not reported in the governmental funds.	341,357
Deferred inflows of resources related to pensions are not due and payable in the current period and accordingly are not reported in the governmental funds.	(691,713)
Long-term liabilities applicable to the Police Jury's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities - both current and long term - are reported in the Statement of Net Position.	
Balances at year end are:	
Long-term liabilities	
Bonds payable	(450,000)
Notes payable	(627,374)
Compensated absences	(6,411)
Interest payable	<u>(5,409)</u>
	<u>(1,089,194)</u>
Net position of governmental activities	<u><u>\$ 11,785,593</u></u>

The accompanying notes are an integral part of these financial statements.

EAST CARROLL PARISH POLICE JURY

GOVERNMENTAL FUNDS
Statement of Revenues, Expenditures, and Changes
in Fund Balances
For the Year Ended December 31, 2021

	<u>GENERAL</u>	<u>ROAD MAINTENANCE AND CONSTRUCTION</u>	<u>GARBAGE DISTRICT NO. 1</u>
REVENUES			
Local sources:			
Taxes:			
Ad valorem	\$ 449,274	\$ 403,809	\$ 464,702
Sales and use	102,985	929,869	-
Other taxes	12,904	-	-
Licenses and permits	167,601	-	-
Fines and forfeitures	-	-	-
Fees, charges, and commissions for services	191,201	-	147,406
Use of money and property	27,206	498	129
Other revenues	30,168	25,567	12,773
Intergovernmental revenues:			
State sources:			
Parish transportation funds	-	118,833	-
State revenue sharing	8,138	7,345	5,134
Other	151,802	-	-
Federal sources - federal grants	33,082	-	-
Total Revenues	<u>1,174,361</u>	<u>1,485,921</u>	<u>630,144</u>
EXPENDITURES			
Current:			
General government:			
Legislative	101,069	-	-
Judicial	157,351	-	-
Elections	41,513	-	-
Finance and administrative	193,082	-	-
Other general government	375,741	-	-
Public safety	227,414	-	-
Public works	133,977	1,162,311	479,527
Health and welfare	9,456	-	-
Culture and recreation	1,500	-	-
Transportation	2,932	-	-
Capital outlay	6,250	367,720	-
Debt service:			
Principal retirement	-	75,998	66,098
Interest and bank charges	-	18,588	9,341
Total Expenditures	<u>1,250,285</u>	<u>1,624,617</u>	<u>554,966</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	<u>\$ (75,924)</u>	<u>\$ (138,696)</u>	<u>\$ 75,178</u>

The accompanying notes are an integral part of these financial statements.

Statement E

LIBRARY	DRAINAGE MAINTENANCE	CORONAVIRUS LOCAL FISCAL RECOVERY FUND	NONMAJOR GOVERNMENTAL	TOTAL
\$ 402,820	\$ 403,810	\$ -	\$ 387,520	\$ 2,511,935
-	-	-	-	1,032,854
-	-	-	-	12,904
-	-	-	-	167,601
-	-	-	313,798	313,798
5,874	4,182	-	-	348,663
1,931	147	-	676	30,587
5,753	-	-	1,501	75,762
-	-	-	-	118,833
7,326	7,345	-	2,997	38,285
-	-	-	14,546	166,348
16,934	-	-	-	50,016
<u>440,638</u>	<u>415,484</u>	<u>-</u>	<u>721,038</u>	<u>4,867,586</u>
-	-	-	-	101,069
-	-	-	538,963	696,314
-	-	-	-	41,513
-	-	-	99,318	292,400
-	-	-	-	375,741
-	-	-	96,803	324,217
-	386,179	-	-	2,161,994
-	-	-	98,769	108,225
360,653	-	-	-	362,153
-	-	-	-	2,932
-	490,702	-	410,894	1,275,566
-	-	-	-	142,096
-	-	-	19,536	47,465
<u>360,653</u>	<u>876,881</u>	<u>-</u>	<u>1,264,283</u>	<u>5,931,685</u>
\$ 79,985	\$ (461,397)	\$ -	\$ (543,245)	\$ (1,064,099)

(Continued)

EAST CARROLL PARISH POLICE JURY

GOVERNMENTAL FUNDS
Statement of Revenues, Expenditures, and Changes
in Fund Balances
For the Year Ended December 31, 2021

	GENERAL	ROAD MAINTENANCE AND CONSTRUCTION	GARBAGE DISTRICT NO. 1
OTHER FINANCING SOURCES (USES)			
Transfers in	\$ -	\$ -	\$ -
Transfers out	(149,828)	-	-
Total Other Financing Sources (Uses)	(149,828)	-	-
Net Change in Fund Balances	(225,752)	(138,696)	75,178
FUND BALANCES - BEGINNING	998,272	1,697,321	508,602
FUND BALANCES - ENDING	\$ 772,520	\$ 1,558,625	\$ 583,780

The accompanying notes are an integral part of these financial statements.

Statement E

<u>LIBRARY</u>	<u>DRAINAGE MAINTENANCE</u>	<u>CORONAVIRUS LOCAL FISCAL RECOVERY FUND</u>	<u>NONMAJOR GOVERNMENTAL</u>	<u>TOTAL</u>
\$ -	\$ -	\$ -	\$ 149,828	\$ 149,828
-	-	-	-	(149,828)
-	-	-	149,828	-
79,985	(461,397)	-	(393,417)	(1,064,099)
765,446	696,649	-	1,958,625	6,624,915
<u>\$ 845,431</u>	<u>\$ 235,252</u>	<u>\$ -</u>	<u>\$ 1,565,208</u>	<u>\$ 5,560,816</u>

(Concluded)

EAST CARROLL PARISH POLICE JURY

**Reconciliation of the Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
to the Statement of Activities
For the Year Ended December 31, 2021**

		Statement F
Total net change in fund balances - governmental funds		\$ (1,064,099)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the period.		
Capital outlay	\$ 1,291,971	
Trade-in gain	194,220	
Depreciation expense	<u>(610,875)</u>	
		875,316
Capital assets disposed of prior to being fully depreciated results in a loss on disposal for the Statement of Activities, however, the loss is not recognized in the governmental funds.		(171,495)
Repayment of bond principal and notes payable are an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.		142,096
In the Statement of Activities, certain operating expenses-compensated absences (vacations and sick leave) - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).		(1,113)
The recognition of pension expense in the Statement of Activities is based on projected benefit payments discounted to actuarial present value and attributed to periods of employee service. Pension expenditures in the governmental funds are the amounts actually paid.		146,131
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the governmental funds.		(213,253)
Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		<u>6,008</u>
Change in net position of governmental activities		<u>\$ (280,409)</u>

The accompanying notes are an integral part of these financial statements.

EAST CARROLL PARISH POLICE JURY
PROPRIETARY FUND TYPE - ENTERPRISE FUNDS
Statement of Net Position
December 31, 2021

Statement G

	SECTION 8 VOUCHER	EAST CARROLL HOUSING DEVELOPMENT	TOTAL
ASSETS			
Current Assets:			
Cash and cash equivalents	\$ 87,405	\$ -	\$ 87,405
Cash and cash equivalents - restricted	37,276	-	37,276
Receivables	859	-	859
Interfund receivables	-	25,000	25,000
Prepaid items	1,338	-	1,338
Total Current Assets	<u>126,878</u>	<u>25,000</u>	<u>151,878</u>
Non-Current Assets:			
Net pension asset	9,066	-	9,066
Property, plant and equipment (net of accumulated depreciation)	6,863	-	6,863
Total Non-Current Assets	<u>15,929</u>	<u>-</u>	<u>15,929</u>
TOTAL ASSETS	<u>142,807</u>	<u>25,000</u>	<u>167,807</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pensions	9,825	-	9,825
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>9,825</u>	<u>-</u>	<u>9,825</u>
LIABILITIES			
Current Liabilities:			
Accounts payable	86	-	86
Interfund payables	1,255	-	1,255
Unearned Revenue	8,384	-	8,384
Compensated absences payable	526	-	526
Total Current Liabilities	<u>10,251</u>	<u>-</u>	<u>10,251</u>
TOTAL LIABILITIES	<u>10,251</u>	<u>-</u>	<u>10,251</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred outflows related to pensions	19,909	-	19,909
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>19,909</u>	<u>-</u>	<u>19,909</u>
NET POSITION			
Net investment in capital assets	6,863	-	6,863
Restricted for HAP (Expendable)	37,276	-	37,276
Unrestricted	78,333	25,000	103,333
TOTAL NET POSITION	<u>\$ 122,472</u>	<u>\$ 25,000</u>	<u>\$ 147,472</u>

The accompanying notes are an integral part of these financial statements.

EAST CARROLL PARISH POLICE JURY

PROPRIETARY FUND TYPE - ENTERPRISE FUNDS

Statement of Revenues, Expenses,
and Changes in Fund Net Position
For the Year Ended December 31, 2021

Statement H

	SECTION 8 VOUCHER	EAST CARROLL HOUSING DEVELOPMENT	TOTAL
OPERATING REVENUES			
Federal Grants	\$ 668,622	\$ -	\$ 668,622
Miscellaneous income	497	-	497
Total operating revenues	<u>669,119</u>	<u>-</u>	<u>669,119</u>
OPERATING EXPENSES			
Administration	78,954	-	78,954
Housing assistance payments	554,391	-	554,391
Depreciation	4,319	-	4,319
Total operating expenses	<u>637,664</u>	<u>-</u>	<u>637,664</u>
NET CHANGE IN NET POSITION	31,455	-	31,455
NET POSITION - BEGINNING OF YEAR	<u>91,017</u>	<u>25,000</u>	<u>116,017</u>
NET POSITION - END OF YEAR	<u>\$ 122,472</u>	<u>\$ 25,000</u>	<u>\$ 147,472</u>

The accompanying notes are an integral part of these financial statements.

EAST CARROLL PARISH POLICE JURY

PROPRIETARY FUND TYPE - ENTERPRISE FUND

Statement of Cash Flows

For the Year Ended December 31, 2021

Statement I

**SECTION 8
VOUCHER**

CASH FLOWS FROM OPERATING ACTIVITIES	
Payments to vendors	\$ (12,919)
Payments to employees	(71,330)
Payments to private landlords and others	(554,391)
Federal grants	675,258
Miscellaneous receipts	193
	36,811
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	36,811
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	36,811
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	87,870
CASH AND CASH EQUIVALENTS AT END OF YEAR	124,681
RECONCILIATION TO THE STATEMENT OF NET POSITION:	
Cash and cash equivalents	87,405
Cash and cash equivalents - restricted	37,276
CASH AND CASH EQUIVALENTS AT END OF YEAR	124,681
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:	
Operating income (loss)	31,455
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation expense	4,319
(Increase) decrease in accounts receivable	2,185
(Increase) decrease in prepaid expenses	(93)
(Increase) decrease in deferred outflows related to pensions	(2,430)
(Increase) decrease in net pension asset	(9,307)
Increase (decrease) in accounts payable	(260)
Increase (decrease) in interfund payable	(1,294)
Increase (decrease) in unearned revenue	4,451
Increase (decrease) in compensated absences	(416)
Increase (decrease) in deferred inflows related to pensions	8,201
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$ 36,811

The accompanying notes are an integral part of these financial statements.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

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East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES The East Carroll Parish Police Jury (the Police Jury) is the governing authority for East Carroll Parish and is a political subdivision of the state of Louisiana. The Police Jury is governed by five jurors representing the various districts within the parish. The jurors serve four-year terms which expire December 2023.

Louisiana Revised Statute 33:1236 gives the Police Jury various powers in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the powers to make regulations for their own government, to regulate the construction and maintenance of roads and bridges, to regulate the construction and maintenance of drainage systems, to regulate the sale of alcoholic beverages, and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, beer and alcoholic beverage permits, state revenue sharing, and various other state and federal grants.

In accomplishing its objectives, the Police Jury also has the authority to create special districts (component units) within the parish. The districts perform specialized functions, such as fire protection, airport facilities, and health care facilities.

A. REPORTING ENTITY As the governing authority of the parish, for reporting purposes, the East Carroll Parish Police Jury is the financial reporting entity for East Carroll Parish. The financial reporting entity consists of (a) the primary government (Police Jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The Governmental Accounting Standards Board (GASB) establishes criteria for determining the governmental reporting entity and component units that should be considered part of the East Carroll Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB standards have set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and:
 - a. The ability of the Police Jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Police Jury.
2. Organizations for which the Police Jury does not appoint a voting majority but are fiscally dependent on the Police Jury and a financial benefit or burden is present.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

Based on the previous criteria, the Police Jury has determined that the following component units are part of the reporting entity:

<u>Component Unit</u>	<u>Method of Inclusion</u>	<u>Fiscal Year End</u>	<u>Criteria Used</u>
Included within the reporting entity:			
Sixth Judicial District Criminal Court (East Carroll Parish)	Blended	December 31	2 and 3
LSU Cooperative Extension Service	Blended	December 31	2 and 3
East Carroll Housing Development Corporation	Blended	December 31	1 and 3
Not included within the reporting entity:			
East Carroll Parish:			
Sheriff	Discrete	June 30	3
Assessor	Discrete	December 31	3
Clerk of Court	Discrete	June 30	3
Community Action Agency of East Carroll Parish	Discrete	December 31	2 and 3

The Police Jury has chosen not to include the following component units in the basic financial statements: Sheriff, Assessor, Clerk of Court, and Community Action Agency of East Carroll Parish. Separate financial statements for each of these component units can be obtained by contacting the component unit.

The Police Jury is also responsible for appointing a majority of the members of the boards of the East Carroll Hospital Service District and the East Carroll Parish Housing Authority but the Police Jury's accountability for these organizations does not extend beyond making appointments so these entities should not be included in the financial reporting entity. The East Carroll Recreation District financial statements are not material to the financial statements of the Police Jury.

Additionally, it was determined that the East Carroll Parish Library is not a component unit of the East Carroll Parish Police Jury reporting entity because they do not have separate corporate powers that would distinguish it as being legally separate from the primary government, primarily due to the fact that East Carroll Parish Library does not have the right to buy, sell, lease, and mortgage property in its own name. Furthermore, it was determined that the East Carroll Parish Police Jury holds East Carroll Parish Library's corporate powers and that the East Carroll Parish Library financial statements should be included in the financial statements of the East Carroll Parish Police Jury as a special revenue fund.

East Carroll Housing Development Corporation (Corporation) is a legally separate entity, which is a not-for-profit corporation and has a December 31st year end. Per the Bylaws, the Board of Directors of the Corporation is the same individuals that serve as the East Carroll Parish Police Jury members. This provides the Police Jury with a voting majority of the governing body of the Corporation. Additionally, the Corporation imposes a financial benefit and burden on the Police Jury. Based on the above, the Corporation is considered to be a component unit of the Police Jury and should be included under blended presentation.

In 2018, Lakeshore Family Homes GP II, LLC (GP II) was created as a legally separate entity, which is a Louisiana limited liability company. The operating agreement of GP II lists East Carroll Housing Development Corporation as having 100% membership and the managing member. The Corporation has the power to bind and the power to impose its will on GP II as well as the Board of GP II is made up of the members of the Police Jury. Therefore, GP II is considered to be a component unit of the Police Jury and should be included under blended presentation. Based on the information provided by the Police Jury, there was no activity for the GP II as of and for the year ended December 31, 2021.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

In 2018, Lakeshore Family Homes GP, LLC was created as a legally separate entity, which is a Louisiana limited liability company. In the operating agreement for Lakeshore Family Homes GP, LLC, lists Lakeshore Family Homes GP II, LLC as having 51% membership; however, GP II is not the managing partner. The GP II has the power to bind and the power to impose its will on Lakeshore Family Homes GP, LLC. Therefore, Lakeshore Family Homes GP, LLC is considered to a component unit of the Police Jury under discrete presentation.

B. FUNDS The accounts of the Police Jury are organized and operated on the basis of funds. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Governmental Funds: The governmental funds are divided into separate "fund types." Governmental funds are used to account for government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. The major governmental funds of the Police Jury are described as follows:

General - The General fund is the general operating fund of the Police Jury. It accounts for all activities except those required to be accounted for in other funds.

Road Maintenance and Construction - This fund accounts for ad valorem and sales tax used to maintain the parish roads, streets and bridges.

Garbage District No. 1 - This fund accounts for the parish garbage collection services begun in 2001. The main source of revenue is ad valorem tax and collection fees.

Library - This fund accounts for the activities performed for the public library with the use of ad valorem tax.

Drainage Maintenance - This fund accounts for the maintenance of the parish drainage system. Financing is provided by ad valorem taxes.

Coronavirus Local Fiscal Recovery Fund - This fund accounts for a federal grant received to respond to the public health emergency, COVID-19 or its negative economic impacts, respond to workers performing essential work during the COVID-19 pandemic by providing premium pay to eligible workers, and to provide government services, to the extent COVID-19 caused a reduction in revenues collected in the most recent full fiscal year.

Proprietary Fund - The proprietary fund accounts for activities similar to those found in the private sector where the determination of net income is necessary or useful to sound financial administration. The proprietary fund differs from a governmental fund in that its focus is on income measurement which, together with the maintenance of equity, is an important financial indicator.

Section 8 Voucher - This fund accounts for the activity for HUD's Section 8 Housing Choice Voucher program. The purpose is to assist low-income families in obtaining affordable housing.

East Carroll Housing Development - This fund accounts for the activity of the Police Jury's not-for-profit corporation, East Carroll Parish Development Corporation. This corporation was established to assist tax credit partnerships in providing affordable housing in East Carroll Parish.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Government-Wide Financial Statements (GWFS) The Statement of Net Position and the Statement of Activities displays information about the reporting government as a whole. The Statement of Net Position and the Statement of Activities was prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, liabilities and deferred inflows/outflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, liabilities and deferred inflows/outflows of resources resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions." Fiduciary funds are not included in the government-wide financial statements.

Program revenues Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the Police Jury's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Police Jury's general revenues.

Allocation of indirect expenses The Police Jury reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

Fund Financial Statements (FFS)

Governmental Funds The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

With this measurement focus, only current assets, current liabilities and current inflows/outflows of resources are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

Revenues Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar-year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.

Sales taxes are susceptible to accrual.

Federal and state grants are recognized when the Police Jury is entitled to the funds.

Fines, forfeitures, and court costs are recognized in the year they are received by the parish tax collector.

Interest income on time deposits is recognized when the time deposits have matured and the interest is available.

East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021

Substantially all other revenues are recognized when they become available to the Police Jury.

Based on the above criteria, ad valorem taxes, sales taxes, federal and state grants, and fines, forfeitures, and court costs have been treated as susceptible to accrual.

Expenditures Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on long-term obligations, which are recognized when due.

Other Financing Sources (Uses) Sale of capital assets, increases in long-term debt, and transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) and are recognized when the underlying events occur.

Proprietary Funds

Operating Revenues and Expenses Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with the fund's principal ongoing operations which is providing affordable housing. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

D. ENCUMBRANCES Outstanding encumbrances lapse at year end. Authorization for the eventual expenditure will be included in the following year's budget appropriations. Encumbrance accounting is not employed in governmental funds.

Encumbrance accounting (e.g., purchase orders, contracts) is not recognized within the accounting records for budgetary control purposes.

E. CASH AND CASH EQUIVALENTS Cash includes amounts in demand deposits and interest-bearing demand deposits, and time deposit accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Police Jury may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

F. INVESTMENTS Investments are limited by R.S. 33:2955 and the Police Jury's investment policy. If the original maturities of investments exceed 90 days they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

The investments are reflected at fair value except for the following which are required/permitted as per GASB Statement No. 31:

1. Investments in *nonparticipating* interest-earning contracts, such as nonnegotiable certificates of deposit with redemption terms that do not consider market rates, are reported using a cost-based measure.
2. The Police Jury reported at amortized cost money market investments and *participating* interest-earning investment contracts that have a remaining maturity at time of purchase of one year or less.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

Definitions:

Interest-earning investment contracts include time deposits with financial institutions (such as certificates of deposit), repurchase agreements, and guaranteed investment contracts.

Money market investments are short-term, highly liquid debt instruments that include U. S. Treasury obligations.

The Police Jury participates in the Louisiana Asset Management Pool, Inc., (LAMP) which is an external investment pool that is not SEC-registered. Because the LAMP is an arrangement sponsored by a type of governmental entity, it is exempt by statute from regulation by the SEC.

LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LA-R.S. 33:2955.

The investments in LAMP are stated at fair value. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the net asset value of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company. An annual audit of LAMP is conducted by an independent certified public accountant. The Legislative Auditor of the state of Louisiana has full access to the records of the LAMP.

LAMP issues financial reports. These financial reports can be obtained by writing: LAMP, Inc., 650 Poydras Street, Suite 2220, New Orleans, LA 70130 or at www.lamppool.com.

G. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES (FFS) During the course of operations, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as interfund receivables/payables on the balance sheet. Short-term interfund loans are also classified as interfund receivables/payables.

H. ELIMINATION AND RECLASSIFICATIONS In the process of aggregating data for the Statement of Net Position and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

I. PREPAID ITEMS Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

J. CAPITAL ASSETS Capital assets exceeding \$1,000 are recorded at either historical cost or estimated historical cost and depreciated over their estimated useful lives (excluding salvage value). Donated capital assets are recorded at their acquisition value at the date of donation. General and infrastructure assets (e.g., roads, bridges, and other assets that are immovable and of value only to the government) are capitalized and valued at historical cost or estimated historical cost. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

Straight line depreciation is used based on the following estimated useful lives:

Buildings	40 years
Portable buildings	10 to 20 years
Office equipment	6 or 10 years
Furniture and fixtures	6 or 10 years
Construction equipment	4 to 10 years
Vehicles	4 or 9 years
Books, periodicals and law books	10 years
Infrastructure:	
Airport hangars	40 years
Road surface	25 years
Bridges	40 to 50 years
Drainage	25 years

K. COMPENSATED ABSENCES All full-time employees of the Police Jury earn annual leave at rates varying from ten to 20 days per year, depending on length of service. Employees may accumulate and carry forward no more than five days of annual leave. All full-time permanent employees earn one sick day per month of continuous employment. Sick leave can be accumulated up to 30 days. Employees are not compensated for sick leave at termination or retirement.

Full-time employees of the East Carroll Parish Library earn from ten to 15 days of vacation leave, depending on their length of service and position with the library. Part-time employees earn six days of vacation leave each year. Vacation leave cannot be accumulated. All 12-month employees earn ten days of sick leave each year. Sick leave can be accumulated up to 20 days. Part-time employees earn six days of sick leave each year. Sick leave lapses upon termination of employment.

The cost of leave privileges, computed in accordance with the previous codification, is recognized as a current-year expenditure within the various funds when leave is actually taken or when employees are paid for accrued vacation leave upon retirement.

The Police Jury's recognition and measurement criterion for compensated absences follows:

GASB Statement No. 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

The employees' right to receive compensation is attributable to services already rendered.

It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

GASB Statement No. 16 provides that a liability for sick leave should be accrued using one of the following termination approaches:

An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.

Alternatively, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments.

East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021

Employees are not compensated for sick leave at termination or retirement; therefore, sick leave is not accrued.

L. LIABILITIES For government-wide reporting, debt issuance costs, with the exception of any portion related to prepaid insurance costs, is recognized as an expense in the period incurred.

For fund financial reporting, bond premiums and discounts, as well as issuance costs, are recognized in the period the bonds are issued. Bond proceeds are reported as another financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

M. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow or resources (expense/expenditure) until then. The Police Jury has one item, deferred outflows related to pensions that qualifies in this category and is reported only in the governmental activities.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources until that time. The Police Jury has one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, *unavailable* revenue, is reported only in the governmental funds balance sheet as unavailable property taxes. These amounts are referred and recognized as an inflow of resources in the period that the amounts become available. The Police Jury also has one item, deferred inflows related to pensions that qualifies in this category and is reported only in the governmental activities.

N. PENSION PLAN For purposes measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the retirement systems and additions to/deductions from the retirements systems fiduciary net position have been determined on the same basis as they are reported by the retirement systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

O. RESTRICTED NET POSITION For the government-wide statement of net position, net position is reported as restricted when constraints placed on net position use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation. All of the Police Jury's restricted net position are restricted by enabling legislation except for net position restricted for housing assistance payments.

It is the Police Jury's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

P. FUND BALANCES OF FUND FINANCIAL STATEMENTS Fund balance amounts are reported within the fund balance categories as follows:

Non-spendable: Fund balance that is not in spendable form or legally or contractually required to be maintained intact. This category includes items that are not easily converted to cash such as inventories and prepaid items.

Restricted: Fund balance that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed: Fund balance that can only be used for specific purposes determined by the Police Jury's highest level of decision making authority. Committed amounts cannot be used for any other purpose unless the Police Jury removes or changes the specified use by taking the same type of action it employed to previously commit the funds. Committed fund balance is the result of resolutions passed at a Jury meeting committing the funds.

Assigned: Fund balance that is constrained by the Police Jury's intent to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by the Jury or a committee of the Jury.

Unassigned: Fund balance that is the residual classification for the general fund or a deficit fund balance in other funds.

The Police Jury reduces committed amounts, followed by assigned amounts and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used. The Police Jury considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available.

Q. INTERFUND TRANSACTIONS Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

R. SALES TAXES The Police Jury has a one percent sales and use tax, which was originally passed by the voters on October 16, 1993, for a period of five years and has been subsequently renewed. The taxing period for the current renewal is effective from January 1, 2014 through December 31, 2023. The net proceeds of the tax (after necessary costs of collection) are to be used to construct, operate, and maintain parish public roads, drainage canals, and public bridges, with ten percent of the proceeds used exclusively for insurance premiums.

S. UNEARNED REVENUES Unearned revenues arise when resources are received by the Police Jury before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when the Police Jury has a legal claim to the resources, the liability for unearned revenue is removed from the combined balance sheet and the revenue is recognized.

T. USE OF ESTIMATES The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**East Carroll Parish Police Jury
Notes to the Financial Statements
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NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Excess of Actual Expenditures Over Budgeted Expenditures in Individual Funds The following funds had actual expenditures which exceeded budgeted expenditures for the year ended December 31, 2021:

Fund	Final Budget	Actual	Variance
Library	\$ 356,771	\$ 367,719	\$ (10,948)
Drainage Maintenance	877,613	881,682	(4,069)

The negative budget variance is a result of expenditures exceeding the budget in the last month of the year.

B. Deficit Fund Balance The following fund had a deficit fund balance at December 31, 2021:

Fund	Deficit Amount
Criminal Court	\$ (48,083)

NOTE 3 - LEVIED TAXES The Police Jury levies taxes on real and business personal property located within East Carroll Parish's boundaries. Property taxes are levied by the Police Jury on property values assessed by the East Carroll Parish Tax Assessor and approved by the State of Louisiana Tax Commission.

The East Carroll Parish sheriff's office bills and collects property taxes for the Police Jury. Collections are remitted to the Police Jury monthly.

Property Tax Calendar

Millage rates adopted	June 8, 2021
Tax bills mailed	November 2020
Due date	December 31, 2021
Lien date	January 1, 2021
Tax sale – 2020 delinquent property	April 14, 2021

Assessed values are established by the East Carroll Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value.

10% land	15% machinery
10% residential improvements	15% commercial improvements
15% industrial improvements	25% public service properties, excluding land

A revaluation of all property is required after 1978 to be completed no less than every four years. The last revaluation was completed in 2020. Louisiana state law exempts the first \$75,000 of assessed value of a taxpayer's primary residence from parish property taxes. For calendar year 2021, the total assessed value was \$50,225,291 and the homestead exemption was \$5,459,442 of the assessed value.

State law requires the sheriff to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the sheriff is required by the *Constitution of the State of Louisiana* to sell the least quantity of property necessary to settle the taxes and interest owed.

All property taxes are recorded in the General fund, Road Maintenance and Construction special revenue fund, Drainage Maintenance special revenue fund, Garbage District No. 1 special revenue fund, Library special revenue fund, Rural Fire special revenue fund, LSU Cooperative Extension Service special revenue fund, Health Unit

**East Carroll Parish Police Jury
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special revenue fund, and the Fire Bond Debt Service fund. Revenues in such funds are recognized in the accounting period in which they become measurable and available. Property taxes are considered measurable in the calendar year of the tax levy. Estimated uncollectible taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. Available means due, or past due, and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to pay liabilities of the current period. The remaining property taxes receivable are considered available because they are substantially collected within 60 days subsequent to year end.

The tax roll is prepared by the parish tax assessor in November of each year; therefore, the amount of 2021 property taxes to be collected occurs in December and January and February of the next year. Historically, virtually all ad valorem taxes receivable were collected since they are secured by property; therefore, there is no allowance for uncollectible taxes.

The following is a summary of authorized and levied ad valorem taxes for the year ended December 31, 2021:

	<u>Maximum Allowed Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parish-wide taxes:			
General fund	6.60	6.60	Indefinite
Courthouse maintenance	2.53	2.53	2024
Roads and bridges	8.24	8.24	2022
Drainage maintenance	8.24	8.24	2022
Library and bookmobile	8.22	8.22	2024
Health unit	2.00	2.00	2027
Cooperative extension program	2.74	2.74	2024
District taxes:			
Rural fire protection	2.76	2.76	2028
Rural fire protection debt service	Variable	1.00	2034
Garbage collection and disposal	11.67	11.67	2025

NOTE 4 - DEPOSITS At December 31, 2021, the Police Jury had cash and cash equivalents (book balances) as follows:

Demand deposits (cash and cash equivalents per Statement A)	\$ 3,398,255
Demand deposits (cash and cash equivalents - restricted per Statement A)	37,276
Time deposits (reported as investments)	<u>112,185</u>
Total	<u>\$ 3,547,716</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Custodial Credit Risk-Deposits. At year end, the Police Jury had a bank balance of \$3,723,119 of which \$612,185 was covered by federal depository insurance and \$3,110,934 was secured by collateral held by the Police Jury's agent but not in the Police Jury's name. The Police Jury's policy does not address custodial credit risk.

Interest Rate Risk-Deposits. The Police Jury's policy does not address interest rate risk.

**East Carroll Parish Police Jury
Notes to the Financial Statements
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NOTE 5 - INVESTMENTS The Police Jury categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted process in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

At year end, the Police Jury investment balances were as follows:

<u>Type of investment</u>	<u>Carrying Amount</u>
	<u>Fair Value</u>
Certificate of deposit	\$ 112,185
LAMP	634,149
Total	\$ 746,334

LAMP is a LAMP is an investment pool that, to the extent practical, invests in a manner consistent with GASB Statement No. 79. The following facts are relevant for investment pools:

Credit risk: Lamp is rated AAAM by Standard & Poor's.

Custodial credit risk: LAMP participants' investments in the pool are evidenced by shares of the pool. Investments in pools should be disclosed, but not categorized because they are not evidenced by securities that exist in physical or book-entry form. The public entity's investment is with the pool, not the securities that make up the pool; therefore, no disclosure is required.

Concentration of credit risk: Pooled investments are excluded from the 5 percent disclosure requirement.

Interest rate risk: LAMP is designed to be highly liquid to give its participants immediate access to their account balances. LAMP prepares its own interest rate risk disclosure using the weighted average maturity (WAM) method. The WAM of LAMP assets is restricted to not more than 90 days and consists of no securities with a maturity in excess of 397 days or 762 days for U.S. Government floating/variable rate investments.

Foreign currency risk: Not applicable.

NOTE 6 - RECEIVABLES The following is a summary of receivables at December 31, 2021:

	<u>Ad Valorem</u>	<u>Other taxes</u>	<u>Intergovernmental</u>	<u>Other</u>	<u>Total</u>
General	\$ 363,556	\$ 9,795	\$ 38,780	\$ 79,609	\$ 491,740
Road Maintenance and Construction	328,118	72,163	9,801	13,870	423,952
Garbage District No. 1	388,782	-	-	35,521	424,303
Library	327,315	-	-	-	327,315
Drainage Maintenance	328,118	-	-	-	328,118
Nonmajor Governmental	319,521	-	-	33,249	352,770
Section 8 Voucher		-	859	-	859
Total	\$ 2,055,410	\$ 81,958	\$ 49,440	\$ 162,249	\$ 2,349,057

Historically, virtually all ad valorem taxes receivables were collected since they are secured by property; therefore, no allowance for doubtful accounts has been established for ad valorem taxes. The Police Jury has established a \$4,475 allowance for doubtful accounts in the General fund's other receivable related to hanger rents. The remaining balances of accounts receivable are expected to be collected in full.

East Carroll Parish Police Jury
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NOTE 7 - CAPITAL ASSETS

The following schedule presents changes in capital assets for the Police Jury's governmental activities:

	Balance Beginning	Additions	Deletions	Balance Ending
Governmental activities				
Nondepreciable capital assets:				
Land	\$ 274,665	\$ -	\$ -	\$ 274,665
Airport land	101,000	-	-	101,000
Infrastructure: Road right-of-way	558,234	-	-	558,234
Construction in progress	-	6,250	-	6,250
Total non-depreciable capital assets	<u>933,899</u>	<u>6,250</u>	<u>-</u>	<u>940,149</u>
Depreciable capital assets:				
Buildings	2,780,483	-	-	2,780,483
Furniture & office equipment	487,153	16,405	-	503,558
Construction equipment	2,834,310	747,184	263,838	3,317,656
Vehicles	3,435,350	716,352	-	4,151,702
Infrastructure:				
Airport	1,155,666	-	-	1,155,666
Road surface	9,140,845	-	-	9,140,845
Bridges	1,759,091	-	-	1,759,091
Drainage	1,776,023	-	-	1,776,023
Total depreciable capital assets	<u>23,368,921</u>	<u>1,479,941</u>	<u>263,838</u>	<u>24,585,024</u>
Less accumulated depreciation:				
Buildings	1,955,632	52,082	-	2,007,714
Furniture & equipment	416,344	20,447	-	436,791
Construction equipment	1,725,004	244,386	92,343	1,877,047
Vehicles	3,002,515	133,562	-	3,136,077
Infrastructure:				
Airport	427,907	28,266	-	456,173
Road surface	8,682,098	35,595	-	8,717,693
Bridges	1,353,585	25,496	-	1,379,081
Drainage	140,985	71,041	-	212,026
Total accumulated depreciation	<u>17,704,070</u>	<u>610,875</u>	<u>92,343</u>	<u>18,222,602</u>
Total depreciable capital assets, net	<u>5,664,851</u>	<u>869,066</u>	<u>171,495</u>	<u>6,362,422</u>
Governmental activities				
Capital assets, net	<u>\$ 6,598,750</u>	<u>\$ 875,316</u>	<u>\$ 171,495</u>	<u>\$ 7,302,571</u>

Depreciation expense was charged to governmental activities for the Police Jury as follows:

Elections	\$ 2,026
Other general government	6,170
Public Safety	97,239
Public Works	448,822
Health & Welfare	27,620
Culture & Recreation	731
Transportation	28,267
Total	<u>\$ 610,875</u>

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The following schedule presents changes in capital assets for the business-type activities.

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Ending</u>
Business-type activities				
Depreciable capital assets				
Furniture & office equipment	\$ 8,219	\$ -	\$ -	\$ 8,219
Vehicles	28,873	-	-	28,873
Total	<u>37,092</u>	<u>-</u>	<u>-</u>	<u>37,092</u>
Less accumulated depreciation				
Furniture & equipment	3,640	1,017	-	4,657
Vehicles	22,270	3,302	-	25,572
Total	<u>25,910</u>	<u>4,319</u>	<u>-</u>	<u>30,229</u>
Business-type activities capital assets, net	<u>\$ 11,182</u>	<u>\$ (4,319)</u>	<u>\$ -</u>	<u>\$ 6,863</u>

NOTE 8 - INTERFUND TRANSACTIONS (FFS LEVEL ONLY)

Interfund receivable/payable:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General fund	Library	\$ 758
General fund	Nonmajor Governmental	29,257
Road Maintenance and Construction	General fund	24,303
Road Maintenance and Construction	Drainage Maintenance	160,000
Road Maintenance and Construction	Nonmajor Governmental	24,782
Garbage District No. 1	General fund	19,799
Drainage Maintenance	General fund	6,616
Nonmajor Governmental	General fund	1,506
General fund	Section 8	1,255
East Carroll Housing Development	General fund	25,000
Total		<u>\$ 293,276</u>

Interfund balances result from fund reimbursements not made before year end.

Interfund transfers:

<u>Transfers In</u>	<u>Transfers Out</u>	<u>Amount</u>
Nonmajor Governmental	General fund	\$ 125,507
Total		<u>\$ 125,507</u>

The General fund transferred funds to the Criminal Court fund to provide funding for operating and administrative expenditures.

NOTE 9 - PENSION PLAN The Police Jury is a participating employer in a statewide, public employee retirement system, the Parochial Employees' Retirement System of Louisiana (System). The System has a separate board of trustees and administers a cost-sharing, multiple-employer defined benefit pension plan. The System is composed of two plans, Plan A and Plan B, with separate asset and benefit provisions. All employees of the Police Jury are members of Plan A. The authority to establish and amend the benefit terms of the System was granted to the Board of Trustees and the Louisiana Legislature by Title 11 of the Louisiana Revised Statutes.

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The System issues a public report that includes financial statements and required supplementary information. Copies of the report for the System may be obtained at www.persla.org.

General Information about the Pension Plan

Plan Descriptions/Benefits Provided

The System administers a plan to provide retirement, disability, and survivor's benefits to employees of taxing districts of a parish or any branch or section of a parish within the state which does not have their own retirement system, and which elect to become members of the System. The age and years of creditable service (service) required in order for a member to receive retirement benefits are established by R.S. 11:1901 and vary depending on the member's hire date.

A member who joined the System prior to January 1, 2007 is eligible for normal retirement if the member has at least 30 years of creditable service regardless of age, 25 years of creditable service and is at least age 55, 10 years of creditable service and is at least age 60, or 7 years of creditable service and is at least age 65. A member who joined the System on or after January 1, 2007 is eligible for normal retirement if the member has at least 30 years of creditable service and is at least age 55, 10 years of creditable service and is at least age 62, or 7 years of creditable service and is at least age 67.

Generally, the monthly amount of the retirement allowance shall consist of an amount equal to 3% of the member's final average compensation multiplied by the member's years of creditable service. However, under certain conditions as outlined in the statutes the benefits are limited to specified amounts.

A member hired prior to January 1, 2007 is eligible to retire and receive disability benefits if the member has at least 5 years of creditable service, is not eligible for normal retirement and has become totally and permanently disabled and is certified as disabled by the State Medical Disability Board. A member who joins the System on or after January 1, 2007, must have at least 7 years of service to qualify for disability benefits.

Upon the death of a member with five or more years of creditable service who is not eligible for retirement, the plan provides benefits for surviving spouses and minor children, as outlined in the statutes.

Deferred Retirement Option Plan

In lieu of terminating employment and accepting a service retirement, any member who is eligible to retire may elect to participate in the Deferred Retirement Option Plan (DROP) in which they are enrolled for 3 years and defer the receipt of benefits. During participation in the plan, employer contributions are payable but employee contributions cease. The monthly retirement benefits that would be payable, had the person elected to cease employment and receive a service retirement allowance, are paid into the DROP fund. Upon termination of employment prior to or at the end of the specified period of participation, a participant in the DROP may receive, at the participant's option, a lump sum from the account equal to the payments into the account, a true annuity based upon the account balance in that fund, or roll over the fund to an individual retirement account.

Cost of Living Adjustments

The Board is authorized to provide a cost of living allowance for those retirees who retired prior to July 1973. The adjustment cannot exceed 2% of the retiree's original benefit for each full calendar year since retirement and may only be granted if sufficient funds are available from investment income in excess of normal requirements. In addition, the Board may provide an additional cost of living increase to all retirees and beneficiaries who are over age 65 equal to 2% of the member's benefit paid on October 1, 1977, (or the member's retirement date, if later). Also, the Board may provide a cost of living increase up to 2.5% for retirees 62 and older (RS 11:1937). Lastly, Act 270 of 2009 provided for further reduced actuarial payments to provide an annual 2.5% cost of living adjustment commencing at age 55. These ad hoc COLAs are not considered to be substantively automatic.

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Contributions

Contributions for all members are established by statute at 9.5% of compensation and are deducted from the member's salary and remitted by the participating employer. According to state statute, contributions for all employers are actuarially determined each year. For the year ended December 31, 2021, the actuarially determined contribution rate was 10.38% of member's compensation. However, the actual rate for fiscal year ending December 31, 2021 was 12.25% or \$157,415. According to state statute, the System also receives ¼ of 1% of ad valorem taxes collected within the respective parishes except for Orleans and East Baton Rouge parishes. The System also receives revenue sharing funds each year as appropriated by the Legislature. Tax monies and revenue sharing monies are apportioned between Plan A and Plan B in proportion to the member's compensation. These additional sources of income are used as additional employer contributions and are considered support from non-contributing entities. The Police Jury's proportionate share of nonemployer contributions was \$15,538 and was recognized as revenue by the Police Jury.

Pension Liability (Asset), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2021, the Police Jury reported a net pension liability (asset) of (\$324,050), (\$314,984) for governmental activities and (\$9,066) for business-type activities, for its proportionate share of the net pension liability (asset) (NPL). The NPL will be liquidated through contributions to the pension plan from the governmental fund in which the related salary was paid. The NPL was measured as of December 31, 2020, and the total pension liability (assets) used to calculate the NPL were determined by actuarial valuations as of that date. The allocation method used in determining each employer's proportion was based on each employer's contributions to the plan during the fiscal year December 31, 2020 as compared to the total of all employers' contributions received by the plan during the fiscal year ended December 31, 2020. As of December 31, 2020, the most recent measurement date, the Police Jury's proportions and the changes in proportion from the prior measurement date was 0.184811%, or a decrease of 0.024526%.

For the year ended December 31, 2021, the Police Jury recognized a total pension expense of \$23,286, \$22,634 for governmental activities and \$652 for business-type activities. The Police Jury reported deferred outflows of resources and deferred inflows of resources related to pensions as components of unrestricted net position from the following sources:

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences between expected and actual experience	\$ 76,688	\$ 37,595	\$ 2,207	\$ 1,082	\$ 78,895	\$ 38,677
Changes in assumptions	103,053	-	2,966	-	106,019	-
Net difference between projected and actual earnings on pension plan investments	-	614,758	-	17,694	-	632,452
Changes in proportion and differences between employer contributions and proportionate share of contributions	8,605	39,360	248	1,133	8,853	40,493
Employer contributions subsequent to the measurement date	153,011	-	4,404	-	157,415	-
Total	<u>\$ 341,357</u>	<u>\$ 691,713</u>	<u>\$ 9,825</u>	<u>\$ 19,909</u>	<u>\$ 351,182</u>	<u>\$ 711,622</u>

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Deferred outflows of resources related to pensions resulting from the Police Jury's contributions subsequent to the measurement date will be recognized as a reduction of the NPL in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

	<u>Governmental</u>		<u>Business-Type</u>		<u>Total</u>
	<u>Activities</u>		<u>Activities</u>		<u>Total</u>
2022	\$ (144,124)	\$	(4,148)	\$	(148,272)
2022	(56,087)		(1,614)		(57,701)
2023	(202,725)		(5,835)		(208,560)
2023	(100,431)		(2,891)		(103,322)

Actuarial Assumptions

A summary of the actuarial methods and assumptions used in determining the total pension liability as of December 31, 2020 are as follows:

Valuation Date	December 31, 2020
Actuarial Cost Method	Entry Age Normal Cost
Expected Remaining Service Lives	4 years
Investment Rate of Return	6.40%, net of investment expense, including inflation
Inflation Rate	2.30%
Mortality	For annuitant and beneficiary mortality, the Pub-2010 Public Retirement Plans Mortality Table for General Healthy Retirees was used. For employees, the Pub-2010 Public Retirement Plans Mortality Table for General Employees was used. For disabled annuitants, the Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees was used. These mortality tables were multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale.
Termination, Disability, Retirement	Projected based on a 5 year (January 1, 2013 - December 31, 2017) experience study
Projected Salary Increases	4.75% (2.45% merit / 2.30% inflation)
Cost of Living Adjustments	Not substantively automatic

Changes in Assumptions from Prior Year: The inflation rate was reduced from 2.4% to 2.3%. The investment rate of return was reduced from 6.50% to 6.40%. The reduction in the valuation interest rate represents the continuation of the Board of Trustees' plan to lower the future risk inherent in the valuation interest rate assumption.

Discount Rate: The discount rate used to measure the total pension liability was 6.40%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers and non-employer contributing entities will be made at the actuarially determined contribution rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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The long-term expected rate of return on pension plan investments was determined using a triangulation method which integrated the capital asset pricing model (top-down), a treasury yield curve approach (bottom-up) and an equity building-block model (bottom-up). Risk return and correlations are projected on a forward looking basis in equilibrium, in which best-estimates of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These rates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.00% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 7.00% for the year ended December 31, 2020.

Best estimates of arithmetic real rates of return for each major asset class included in the System’s target asset allocation as of December 31, 2020 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Fixed income	33%	0.86%
Equity	51%	3.36%
Alternatives	14%	0.67%
Real assets	2%	0.11%
Total	100%	5.00%
Inflation		2.00%
Expected arithmetic nominal return		7.00%

Sensitivity of the proportionate share of the NPL to changes in the discount rate. The following presents the Police Jury’s proportionate share of the NPL using the current discount rate as well as what the Police Jury’s proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

1.0% Decrease	Current Discount Rate	1.0% Increase
5.40%	6.40%	7.40%
\$ 679,439	\$ (324,050)	\$ (1,164,451)

Pension plan fiduciary net position. Detailed information about fiduciary net position is available in the separately issued financial report referenced above.

Payables to the Pension Plan. At December 31, 2021, the Police Jury had \$446 in payables for the December 2021 employee and employer legally required contributions.

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NOTE 10 - ACCOUNTS, SALARIES, AND OTHER PAYABLES Payables at December 31, 2021 are as follows:

	Accounts Payable	Salaries Payable	Total
General	\$ 59,274	\$ -	\$ 59,274
Road Maintenance and Construction	3,681	1,620	5,301
Garbage District No. 1	8,772	4,303	13,075
Library	1,169	-	1,169
Drainage Maintenance	21,823	-	21,823
Nonmajor Governmental	60,022	500	60,522
Section 8 Voucher	86	-	86
Total	<u>\$ 154,827</u>	<u>\$ 6,423</u>	<u>\$ 161,250</u>

NOTE 11 - LONG-TERM DEBT The following is a summary of the long-term debt transactions and balances for the year ended December 31, 2021:

Governmental Activities

	Beginning Balance	Additions	Deletions	Ending Balance	Amounts Due Within One year
Governmental Activities:					
Direct Placement: Bonds payable:					
General obligation debt	\$ 450,000	\$ -	\$ -	\$ 450,000	\$ -
Other Debt:					
Notes payable	769,470	-	142,096	627,374	148,335
Compensated absences	5,298	45,624	44,511	6,411	6,411
Total Governmental Activities					
Long-term debt	<u>\$ 1,224,768</u>	<u>\$ 45,624</u>	<u>\$ 186,607</u>	<u>\$ 1,083,785</u>	<u>\$ 154,746</u>

Payments on the general obligation bonds payable that pertain to the Police Jury's governmental activities are made by the Debt Service fund. The compensated absences liability attributable to the governmental activities will be liquidated by the fund in which the salary is paid. The notes payable were paid from the Road Maintenance and Construction fund and the Garbage District No. 1 fund.

Information about the changes in the net pension liability are contained in Note 9.

The general obligation bond payable at December 31, 2021 consists of the following issue:

	Original Amount	Interest Rates	Final Payment Due	Interest to Maturity	Principal Outstanding
Series 2020	<u>\$450,000</u>	1.75% - 3.50%	1-Mar-35	<u>\$ 115,010</u>	<u>\$450,000</u>

All principal and interest requirements on the general obligation debt are funded in accordance with Louisiana law by the annual ad valorem tax levy on taxable property within the parish. In accordance with Louisiana Revised Statute 39:562, the Police Jury and its component units are legally restricted from incurring long-term bonded debt in excess of ten percent of the assessed value of taxable property in the parish or district. At December 31, 2021, the statutory limit is \$5,022,529 and the debt service fund balance is \$90,955.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

Notes payable at December 31, 2021 consists of the following:

	<u>Original Amount</u>	<u>Interest Rate</u>	<u>Final Payment Due</u>	<u>Interest to Maturity</u>	<u>Principal Outstanding</u>
2018	\$ 136,395	4.651%	March 20, 2023	\$ 1,097	\$ 36,003
2018	155,533	4.875%	July 5, 2023	2,196	53,402
2019	235,903	4.450%	March 29, 2025	58,485	402,424
2019	500,000	3.550%	September 16, 2029	10,288	135,545
				<u>\$ 72,066</u>	<u>\$ 627,374</u>

The bonds and notes payable are due as follows:

	<u>BONDS PAYABLE</u>		<u>NOTES PAYABLE</u>		<u>TOTAL</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2022	\$ -	\$ 13,790	\$ 148,335	\$ 21,691	\$ 148,335	\$ 35,481
2023	29,000	13,405	115,669	15,691	144,669	29,096
2024	30,000	12,618	92,628	11,716	122,628	24,334
2025	31,000	11,795	62,217	8,473	93,217	20,268
2026	31,000	10,955	52,925	6,547	83,925	17,502
2027-2031	170,000	41,090	155,600	7,948	325,600	49,038
2032-2035	159,000	11,357	-	-	159,000	11,357
	<u>\$ 450,000</u>	<u>\$ 115,010</u>	<u>\$ 627,374</u>	<u>\$ 72,066</u>	<u>\$ 1,077,374</u>	<u>\$ 187,076</u>

Business-Type Activities

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One year</u>
Business-type Activities:					
Other debt:					
Compensated absences	\$ 942	\$ 2,765	\$ 3,181	\$ 526	\$ 526
Total Business-type Activities					
Long-term debt	<u>\$ 942</u>	<u>\$ 2,765</u>	<u>\$ 3,181</u>	<u>\$ 526</u>	<u>\$ 526</u>

NOTE 12 - LITIGATION, CLAIMS AND COMMITMENTS

Litigation At December 31, 2021, the Police Jury is not involved in any litigation, therefore, they have not sought legal counsel.

Grant Disallowances The Police Jury participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grant.

NOTE 13 - RISK MANAGEMENT The Police Jury is at risk for property damage, liability and theft which are covered by commercial insurance through the Louisiana Rural Parish Insurance Cooperative, a self-insurance fund. This self-insurance program is a public entity risk pool which was approved by the State of Louisiana Insurance Commission. The cooperative operates as any other commercial insurance company. Three insurance companies currently share the excess coverage insurance. The first \$100,000 of all coverage is self-funded by the combined contributions of the members. No additional assessments can be made against the Police Jury. The Police Jury is responsible only for the payment of premiums. The amount of settlements has not exceeded insurance coverage for any of the past three years.

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

NOTE 14 - FUND BALANCE CLASSIFICATION DETAILS

	General	Road Maintenance and Construction	Garbage District No. 1	Library	Drainage Maintenance	Nonmajor Governmental	Total
Nonspendable:							
Prepays	\$ 21,342	\$ 19,630	\$ 18,738	\$ 3,569	\$ 19,630	\$ 6,692	\$ 89,601
Restricted for:							
Road Maintenance and Construction	-	1,538,995	-	-	-	-	1,538,995
Garbage	-	-	565,042	-	-	-	565,042
Library	-	-	-	841,862	-	-	841,862
Drainage Maintenance	-	-	-	-	215,622	-	215,622
Debt Service	-	-	-	-	-	90,955	90,955
Rural Fire Protection	-	-	-	-	-	551,972	551,972
LSU Cooperative Extension	-	-	-	-	-	334,979	334,979
Health Unit	-	-	-	-	-	628,693	628,693
Unassigned	751,178	-	-	-	-	(48,083)	703,095
Total	<u>\$ 772,520</u>	<u>\$ 1,558,625</u>	<u>\$ 583,780</u>	<u>\$ 845,431</u>	<u>\$ 235,252</u>	<u>\$ 1,565,208</u>	<u>\$ 5,560,816</u>

NOTE 15 - TAX ABATEMENTS The Police Jury is subject to tax abatements granted by the Louisiana Department of Economic Development, Office of Commerce and Industry. Louisiana has a ten-year industrial exemption law that provides any manufacturing establishment entering Louisiana, or any manufacturing establishment expanding its Louisiana facilities is eligible to receive exemption on buildings and equipment from state, parish and local property taxes for a period of ten years. The exemption is for the “contract” value of buildings or equipment used by the business. When the exemption expires, the property is to be placed on the tax roll at 15% of its current market value. The amount of tax abatement under this program during the fiscal year ended December 31, 2021 by authorized millage is as follows:

<u>Tax Code</u>	<u>Millage</u>	<u>Assessed Valuate Lost to ITEP</u>	<u>Estimated Tax Dollar Lost to ITEP</u>
Parish General	6.60	\$ 32,307	\$ 213
Courthouse Maintenance	2.53	32,307	82
Road Maintenance & Construction	8.24	32,307	266
Garbage District #1	11.67	32,307	377
Library & Bookmobile	8.22	32,307	266
Drainage Maintenance	8.24	32,307	266
Health Unit	2.00	32,307	65
LA Cooperative Extension Program	2.74	32,307	89
Fire Maintenance	2.76	32,307	89
Fire Bond	1.00	32,307	32
			<u>\$ 1,745</u>

**East Carroll Parish Police Jury
Notes to the Financial Statements
December 31, 2021**

NOTE 16 - CHANGE IN PRESENTATION The following funds were reported as major funds for the fiscal years ended December 31, 2021 and 2020:

<u>Governmental Funds</u>	<u>2021</u>	<u>2020</u>
General Fund	Yes	Yes
Road Maintenance and Construction	Yes	Yes
Garbage District No. 1	Yes	Yes
Library	Yes	Yes
Drainage Maintenance	Yes	Yes
Criminal Court	No	Yes
Coronavirus Local Fiscal Recovery Fund	Yes	N/A

REQUIRED SUPPLEMENTARY INFORMATION

East Carroll Parish Police Jury

**Schedule of the Police Jury's Proportionate Share of the Net Pension Liability (Asset)
Last Seven Fiscal Years**

Exhibit 1-1

<u>Fiscal Year</u>	<u>Police Jury's Proportion of the Net Pension Liability (Asset)</u>	<u>Police Jury's Proportionate Share of the Net Pension Liability (Asset)</u>	<u>Police Jury's Covered Payroll</u>	<u>Police Jury's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
2015	0.216628%	\$ 60,666	\$ 1,080,876	5.6%	99.15%
2016	0.209121%	550,467	1,180,476	46.6%	92.23%
2017	0.207826%	428,020	1,211,777	35.3%	94.15%
2018	0.201541%	(149,593)	1,198,208	-12.5%	101.98%
2019	0.217903%	967,132	1,210,391	79.9%	88.86%
2020	0.209337%	9,854	1,286,870	0.8%	99.89%
2021	0.184811%	(324,050)	1,308,302	-24.8%	104.00%

Notes:

The amounts presented have a measurement date of the previous fiscal year end.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10 year trend is compiled, only information for those years for which information is available is presented.

**Schedule of the Police Jury's Contributions to the Pension Plan
Last Seven Fiscal Years**

Exhibit 1-2

<u>Fiscal Year</u>	<u>Contractually Required Contribution</u>	<u>Contributions in Relation to Contractually Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>Police Jury's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2015	\$ 171,169	\$ 171,169	\$ -	\$ 1,180,476	14.50%
2016	157,531	157,531	-	1,211,777	13.00%
2017	149,776	149,776	-	1,198,208	12.50%
2018	139,195	139,195	-	1,210,391	11.50%
2019	147,990	147,990	-	1,286,870	11.50%
2020	160,267	160,267	-	1,308,302	12.25%
2021	157,415	157,415	-	1,285,019	12.25%

Notes:

The amounts presented were determined as of the fiscal year end.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10 year trend is compiled, only information for those years for which information is available is presented.

East Carroll Parish Police Jury

Notes to Required Supplementary Information for Pensions

Changes in Benefit Terms A 2.5% COLA effective January 1, 2015, provided by State statutes. This COLA is reflected in amounts reported after 2015.

Change in Assumptions: The following is a detail description of the changes in assumptions:

Report Date	Valuation Date	Investment Rate of Return	Inflation Rate	Mortality Rate - Annuitant and Beneficiary	Mortality Rate - Employees	Mortality Rate - Disabled Annuitants	Salary Increases
December 31,							
2015	2014	7.25%	3.00%	RP-2000 Healthy Annuitant Mortality Table set back 1 year for males and RP-2000 Combined Healthy Female Table for females	RP-2000 Employee Mortality Table set back 1 year for males and females	RP-2000 Disabled Lives Mortality Table	5.75%
2016 & 2017	2015 & 2016	7.00%	2.50%	RP-2000 Healthy Annuitant Sex Distinct Tables set forward 2 years for males and set forward 1 year for females projected to 2031 using Scale AA	RP-2000 Employees Sex Distinct Tables set back 4 years for males and 3 years for females	RP-2000 Disabled Lives Mortality Table set back 5 years for males and 3 years for females	5.25%
2018	2017	6.75%	2.50%	RP-2000 Healthy Annuitant Sex Distinct Tables set forward 2 years for males and set forward 1 year for females projected to 2031 using Scale AA	RP-2000 Employees Sex Distinct Tables set back 4 years for males and 3 years for females	RP-2000 Disabled Lives Mortality Table set back 5 years for males and 3 years for females	5.25%
2019 & 2020	2018 & 2019	6.50%	2.40%	Pub-2010 Public Retirement Plans Mortality Table for General Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	4.75%
2021	2020	6.40%	2.30%	Pub-2010 Public Retirement Plans Mortality Table for General Healthy Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Employees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	Pub-2010 Public Retirement Plans Mortality Table for General Disabled Retirees multiplied by 130% for males and 125% for females, each with full generational projection using the MP2018 scale	4.75%

See independent auditor's report.

East Carroll Parish Police Jury

Budgetary Comparison Schedules

General Fund and Major Special Revenue Funds with Legally Adopted Annual Budgets

GENERAL This accounts for all activities of the Police Jury except those that are accounted for in other funds.

ROAD MAINTENANCE AND CONSTRUCTION This fund accounts for the maintenance of the parish highways, streets, and bridges. Major means of financing is provided by a one percent sales tax and by ad valorem taxes.

GARBAGE DISTRICT NO. 1 This fund accounts for the operations of the parish-wide landfill project and is funded by a district ad valorem tax and collection fees.

LIBRARY This accounts for the operations of the parish library. Financing is provided by ad valorem taxes.

DRAINAGE MAINTENANCE This accounts for the maintenance of the parish drainage system. Financing is provided by ad valorem taxes.

EAST CARROLL PARISH POLICE JURY

GENERAL

**Budgetary Comparison Schedule
For the Year Ended December 31, 2021**

Exhibit 2-1

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	AMOUNTS (BUDGETARY BASIS)	FINAL BUDGET POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 1,026,266	\$ 532,859	\$ 532,859	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	447,976	481,238	481,234	(4)
Sales and use	60,000	102,000	101,968	(32)
Other taxes	29,254	29,254	13,451	(15,803)
Licenses and permits	221,056	136,056	135,197	(859)
Fees, charges, and commissions for services	191,201	191,201	191,201	-
Use of money and property	27,097	28,097	27,206	(891)
Other revenues	114,150	31,737	31,735	(2)
Intergovernmental revenues:				
State sources:				
State revenue sharing	30,477	30,477	10,894	(19,583)
Other	337,400	226,600	151,010	(75,590)
Federal sources - federal grants	75,584	31,526	31,510	(16)
Amounts available for appropriations	<u>2,560,461</u>	<u>1,821,045</u>	<u>1,708,265</u>	<u>(112,780)</u>
Charges to appropriations (outflows)				
Current:				
General government:				
Legislative	110,984	104,269	100,427	3,842
Judicial	191,473	158,511	158,385	126
Elections	27,359	41,512	41,513	(1)
Finance and administrative	200,317	177,950	180,160	(2,210)
Other general government	497,610	379,334	381,498	(2,164)
Public safety	234,297	250,788	230,854	19,934
Public works	245,500	121,887	121,887	-
Health and welfare	9,500	9,500	9,456	44
Culture and recreation	3,200	1,500	1,500	-
Economic development and assistance	6,325	-	-	-
Transportation	3,632	3,017	3,014	3
Transfers out	50,000	149,828	149,828	-
Total charges to appropriations	<u>1,580,197</u>	<u>1,398,096</u>	<u>1,378,522</u>	<u>19,574</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 980,264</u>	<u>\$ 422,949</u>	<u>\$ 329,743</u>	<u>\$ (93,206)</u>

See independent auditor's report.

EAST CARROLL PARISH POLICE JURY

**ROAD MAINTENANCE AND CONSTRUCTION
Budgetary Comparison Schedule
For the Year Ended December 31, 2021**

Exhibit 2-2

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	(BUDGETARY BASIS)	FINAL BUDGET POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 1,101,547	\$ 1,263,866	\$ 1,263,866	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	402,053	432,753	432,655	(98)
Sales and use	560,000	918,000	917,714	(286)
Use of money and property	5,848	508	498	(10)
Other revenues	500	500	25,567	25,067
Intergovernmental revenues:				
State sources:				
Parish transportation funds	161,000	121,000	117,772	(3,228)
State revenue sharing	-	9,832	9,832	-
Amounts available for appropriations	<u>2,230,948</u>	<u>2,746,459</u>	<u>2,767,904</u>	<u>21,445</u>
Charges to appropriations (outflows)				
Current:				
Public works	1,617,887	1,167,065	1,258,667	(91,602)
Capital outlay	-	470,000	367,720	102,280
Total charges to appropriations	<u>1,617,887</u>	<u>1,637,065</u>	<u>1,626,387</u>	<u>10,678</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 613,061</u>	<u>\$ 1,109,394</u>	<u>\$ 1,141,517</u>	<u>\$ 32,123</u>

See independent auditor's report.

EAST CARROLL PARISH POLICE JURY

**GARBAGE DISTRICT NO. 1
Budgetary Comparison Schedule
For the Year Ended December 31, 2021**

Exhibit 2-3

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>AMOUNTS</u>	<u>FINAL BUDGET</u>
			<u>(BUDGETARY BASIS)</u>	<u>POSITIVE</u>
				<u>(NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 247,901	\$ 105,994	\$ 105,994	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	465,479	477,479	476,864	(615)
Fees, charges, and commissions for services	16,679	146,679	147,406	727
Use of money and property	4,024	4,024	129	(3,895)
Other revenues	-	-	12,773	12,773
Intergovernmental revenues:				
State sources:				
State revenue sharing	-	7,000	6,876	(124)
Amounts available for appropriations	<u>734,083</u>	<u>741,176</u>	<u>750,042</u>	<u>8,866</u>
Charges to appropriations (outflows)				
Current:				
Public works	<u>586,493</u>	<u>571,298</u>	<u>553,285</u>	<u>18,013</u>
Total charges to appropriations	<u>586,493</u>	<u>571,298</u>	<u>553,285</u>	<u>18,013</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 147,590</u>	<u>\$ 169,878</u>	<u>\$ 196,757</u>	<u>\$ 26,879</u>

See independent auditor's report.

EAST CARROLL PARISH POLICE JURY

LIBRARY

**Budgetary Comparison Schedule
For the Year Ended December 31, 2021**

Exhibit 2-4

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	(BUDGETARY BASIS)	FINAL BUDGET POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 592,101	\$ 419,045	\$ 419,045	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	405,000	432,493	431,592	(901)
Fees, charges, and commissions for services	9,450	5,873	5,874	1
Use of money and property	2,490	2,491	1,931	(560)
Other revenues	604	5,489	5,753	264
Intergovernmental revenues:				
State sources:				
State revenue sharing	7,750	2,481	9,807	7,326
Federal sources - federal grants	4,575	53,085	53,085	-
Insurance proceeds	13,432	-	-	-
Amounts available for appropriations	<u>1,035,402</u>	<u>920,957</u>	<u>927,087</u>	<u>6,130</u>
Charges to appropriations (outflows)				
Current:				
Culture and recreation	<u>383,305</u>	<u>356,771</u>	<u>367,719</u>	<u>(10,948)</u>
Total charges to appropriations	<u>383,305</u>	<u>356,771</u>	<u>367,719</u>	<u>(10,948)</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 652,097</u>	<u>\$ 564,186</u>	<u>\$ 559,368</u>	<u>\$ (4,818)</u>

See independent auditor's report.

EAST CARROLL PARISH POLICE JURY

**DRAINAGE MAINTENANCE
Budgetary Comparison Schedule
For the Year Ended December 31, 2021**

Exhibit 2-5

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>AMOUNTS</u> <u>(BUDGETARY BASIS)</u>	<u>FINAL BUDGET</u> <u>POSITIVE</u> <u>(NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 581,691	\$ 331,299	\$ 331,299	\$ -
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	402,053	432,663	432,655	(8)
Fees, charges, and commissions for services	1,800	4,200	4,182	(18)
Use of money and property	2,215	265	147	(118)
Intergovernmental revenues:				
State sources:				
State revenue sharing	-	2,371	9,832	7,461
Amounts available for appropriations	<u>987,759</u>	<u>770,798</u>	<u>778,115</u>	<u>7,317</u>
Charges to appropriations (outflows)				
Current:				
Public works	414,179	386,883	390,980	(4,097)
Capital outlay	<u>449,430</u>	<u>490,730</u>	<u>490,702</u>	<u>28</u>
Total charges to appropriations	<u>863,609</u>	<u>877,613</u>	<u>881,682</u>	<u>(4,069)</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 124,150</u>	<u>\$ (106,815)</u>	<u>\$ (103,567)</u>	<u>\$ 3,248</u>

See independent auditor's report.

East Carroll Parish Police Jury

**Notes to Budgetary Comparison Schedules
For the Year Ended December 31, 2021**

A. BUDGETS

General Budget Policies Preliminary budgets for the ensuing year are prepared by the secretary-treasurer prior to December 31 of each year. The availability of the proposed budgets for public inspection and the date of the public hearing on the proposed budgets are then advertised in the official journal. During its regular December meeting, the Police Jury holds a public hearing on the proposed budgets in order to receive comments from residents of the parish. Changes are made to the proposed budgets based on the public hearing and the desires of the Police Jury as a whole. The budgets are then adopted during the Police Jury's regular December meeting, and a notice of the adoption is then published in the official journal.

The secretary-treasurer presents necessary budget amendments to the Police Jury during the year when, in her judgment, actual operations are differing materially from those anticipated in the original budget. During a regular meeting, the Police Jury reviews the proposed amendments, makes changes as it deems necessary, and formally adopts the amendments. The adoption of the amendments is included in Police Jury minutes published in the official journal.

The Police Jury exercises budgetary control at the functional level. Within functions the secretary-treasurer has the discretion to make changes as she deems necessary for proper control. Unexpended appropriations lapse at year end and must be re-appropriated in the next year's budget to be expended. Formal budgetary integration is employed as a management control device.

For the year ended December 31, 2021, cash basis budgets were adopted for the General fund and all special revenue funds, except the Criminal Court special revenue fund, which is exempt from the requirements per Louisiana Revised Statutes 30:1301-1314 (Local Government Budget Act).

Encumbrances Encumbrance accounting is not recognized within the accounting records for budgetary control purposes. Authorization for the eventual expenditure will be included in the following year's budget appropriations.

Budget Basis of Accounting All governmental funds' budgets are prepared on the cash basis of accounting. Budgeted amounts are as originally adopted or as amended by the Jury. Legally, the Jury must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Jury to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more.

B. UNFAVORABLE BUDGET VARIANCE

The following funds had actual appropriations exceed budgeted appropriations:

Fund	Final Budget	Actual	Variance
Library	\$ 356,771	\$ 367,719	\$ (10,948)
Drainage Maintenance	877,613	881,682	(4,069)

The negative budget variance is a result of expenditures exceeding the budget in the last month of the year.

East Carroll Parish Police Jury

**Notes to Budgetary Comparison Schedules
For the Year Ended December 31, 2021**

**C. BUDGET TO GAAP RECONCILIATION – EXPLANATION OF DIFFERENCES BETWEEN
BUDGETARY INFLOWS AND OUTFLOWS AND GAAP REVENUES AND EXPENDITURES**

	General	Road Maintenance and Construction	Garbage District No. 1	Library	Drainage Maintenance
<u>Sources/inflows of resources:</u>					
Actual amounts (budgetary basis) "available for appropriation" from the Budgetary Comparison Schedule	\$ 1,708,265	\$ 2,767,904	\$ 750,042	\$ 927,087	\$ 778,115
The fund balance at the beginning of the year is a budgetary resource but is not a current-year revenue for financial reporting purposes	(532,859)	(1,263,866)	(105,994)	(419,045)	(331,299)
Adjustments for conversion from cash basis to modified accrual for financial reporting purposes	(1,045)	(18,117)	(13,904)	(67,404)	(31,332)
Total revenues as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>\$ 1,174,361</u>	<u>\$ 1,485,921</u>	<u>\$ 630,144</u>	<u>\$ 440,638</u>	<u>\$ 415,484</u>
<u>Uses/Outflows of resources:</u>					
Actual amounts (budgetary basis) "Total charges to appropriations" from the Budgetary Comparison Schedule	\$ 1,378,522	\$ 1,626,387	\$ 553,285	\$ 367,719	\$ 881,682
Adjustments for conversion from cash basis to modified accrual for financial reporting purposes	21,591	(1,770)	1,681	(7,066)	(4,801)
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes	(149,828)	-	-	-	-
Total expenditures as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	<u>\$ 1,250,285</u>	<u>\$ 1,624,617</u>	<u>\$ 554,966</u>	<u>\$ 360,653</u>	<u>\$ 876,881</u>

See independent auditor's report.

East Carroll Parish Police Jury

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SUPPLEMENTARY INFORMATION

East Carroll Parish Police Jury

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**COMBINING
NONMAJOR GOVERNMENTAL FUNDS -
BY FUND TYPE**

EAST CARROLL PARISH POLICE JURY
NONMAJOR GOVERNMENTAL FUNDS
Combining Balance Sheet - By Fund Type
December 31, 2021

Exhibit 3

	SPECIAL REVENUE	FIRE BOND DEBT SERVICE	DRAINAGE CAPITAL PROJECT	TOTAL
ASSETS				
Cash and cash equivalents	\$ 1,136,619	\$ 54,845	\$ 28,309	\$ 1,219,773
Investments	105,962	-	-	105,962
Receivables	315,843	36,927	-	352,770
Interfund receivables	1,506	-	-	1,506
Prepaid items	6,692	-	-	6,692
TOTAL ASSETS	<u>1,566,622</u>	<u>91,772</u>	<u>28,309</u>	<u>1,686,703</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts, salaries, and other payables	60,522	-	-	60,522
Interfund payables	25,549	181	28,309	54,039
Total Liabilities	<u>86,071</u>	<u>181</u>	<u>28,309</u>	<u>114,561</u>
Deferred Inflows of Resources:				
Unavailable revenue - property taxes	6,298	636	-	6,934
Total Deferred inflow of resources	<u>6,298</u>	<u>636</u>	<u>-</u>	<u>6,934</u>
Fund Balances:				
Nonspendable	6,692	-	-	6,692
Restricted	1,515,644	90,955	-	1,606,599
Unrestricted	(48,083)	-	-	(48,083)
Total Fund Balances	<u>1,474,253</u>	<u>90,955</u>	<u>-</u>	<u>1,565,208</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 1,566,622</u>	<u>\$ 91,772</u>	<u>\$ 28,309</u>	<u>\$ 1,686,703</u>

See independent auditor's report.

EAST CARROLL PARISH POLICE JURY

NONMAJOR GOVERNMENTAL FUNDS
Combining Statement of Revenues, Expenditures,
and Changes in Fund Balances - By Fund Type
For the Year Ended December 31, 2021

Exhibit 4

	<u>SPECIAL REVENUE</u>	<u>FIRE BOND DEBT SERVICE</u>	<u>DRAINAGE CAPITAL PROJECT</u>	<u>TOTAL</u>
REVENUES				
Local sources:				
Taxes:				
Ad valorem	\$ 344,087	\$ 43,433	\$ -	\$ 387,520
Fines and forfeitures	313,798	-	-	313,798
Use of money and property	560	116	-	676
Other revenues	1,501	-	-	1,501
Intergovernmental revenues:				
State sources:				
State revenue sharing	2,997	-	-	2,997
Other	14,546	-	-	14,546
Total Revenues	<u>677,489</u>	<u>43,549</u>	<u>-</u>	<u>721,038</u>
EXPENDITURES				
Current:				
General government:				
Judicial	538,963	-	-	538,963
Finance and administrative	97,671	1,647	-	99,318
Public Safety	96,803	-	-	96,803
Health and welfare	98,769	-	-	98,769
Capital outlay	-	410,894	-	410,894
Debt service:				
Interest and bank charges	-	19,536	-	19,536
Total Expenditures	<u>832,206</u>	<u>432,077</u>	<u>-</u>	<u>1,264,283</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	(154,717)	(388,528)	-	(543,245)
OTHER FINANCING SOURCES (USES)				
Transfers in	149,828	-	-	149,828
Total Other Financing Sources (Uses)	<u>149,828</u>	<u>-</u>	<u>-</u>	<u>149,828</u>
Net Change in Fund Balances	(4,889)	(388,528)	-	(393,417)
FUND BALANCES - BEGINNING	<u>1,479,142</u>	<u>479,483</u>	<u>-</u>	<u>1,958,625</u>
FUND BALANCES - ENDING	<u><u>\$ 1,474,253</u></u>	<u><u>\$ 90,955</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,565,208</u></u>

See independent auditor's report.

East Carroll Parish Police Jury

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East Carroll Parish Police Jury

NONMAJOR SPECIAL REVENUE FUNDS

RURAL FIRE PROTECTION This fund accounts for the revenues provided by ad valorem taxes and State grants which are to be used in providing fire protection to the citizens of East Carroll Parish.

LSU COOPERATIVE EXTENSION This fund accounts for the LSU Cooperative Extension program which sponsors 4-H events, provides literature and information to local farmers and provides educational seminars, etc. Funding is provided by ad valorem taxes.

HEALTH UNIT This fund accounts for the parish health center. Funding is provided by ad valorem taxes.

CRIMINAL COURT This fund accounts for the activities of the parish court. The main source of revenue is fines and forfeitures.

EAST CARROLL PARISH POLICE JURY

NONMAJOR SPECIAL REVENUE FUNDS

Combining Balance Sheet

December 31, 2021

Exhibit 5

	RURAL FIRE PROTECTION	LSU COOPERATIVE EXTENSION	HEALTH UNIT	CRIMINAL COURT	TOTAL
ASSETS					
Cash and cash equivalents	\$ 384,671	\$ 230,295	\$ 520,739	\$ 914	\$ 1,136,619
Investments	75,309	-	30,653	-	105,962
Receivables	93,847	109,106	79,641	33,249	315,843
Interfund receivables	466	-	1,040	-	1,506
Prepaid items	5,354	-	1,338	-	6,692
TOTAL ASSETS	<u>559,647</u>	<u>339,401</u>	<u>633,411</u>	<u>34,163</u>	<u>1,566,622</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts, salaries, and other payables	565	1,516	1,463	56,978	60,522
Interfund payables	-	281	-	25,268	25,549
Total Liabilities	<u>565</u>	<u>1,797</u>	<u>1,463</u>	<u>82,246</u>	<u>86,071</u>
Deferred Inflows of Resources:					
Unavailable revenue - property taxes	1,756	2,625	1,917	-	6,298
Total Deferred inflow of resources	<u>1,756</u>	<u>2,625</u>	<u>1,917</u>	<u>-</u>	<u>6,298</u>
Fund Balances:					
Nonspendable	5,354	-	1,338	-	6,692
Restricted	551,972	334,979	628,693	-	1,515,644
Unrestricted	-	-	-	(48,083)	(48,083)
Total Fund Balance	<u>557,326</u>	<u>334,979</u>	<u>630,031</u>	<u>(48,083)</u>	<u>1,474,253</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u>\$ 559,647</u>	<u>\$ 339,401</u>	<u>\$ 633,411</u>	<u>\$ 34,163</u>	<u>\$ 1,566,622</u>

See independent auditor's report.

EAST CARROLL PARISH POLICE JURY

NONMAJOR SPECIAL REVENUE FUNDS

Combining Statement of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 2021

Exhibit 6

	RURAL FIRE PROTECTION	LSU COOPERATIVE EXTENSION	HEALTH UNIT	CRIMINAL COURT	TOTAL
REVENUES					
Local sources:					
Taxes:					
Ad valorem	\$ 111,801	\$ 134,275	\$ 98,011	\$ -	\$ 344,087
Fines and forfeitures	-	-	-	313,798	313,798
Use of money and property	209	100	251	-	560
Other revenues	517	-	637	347	1,501
Intergovernmental revenues:					
State sources:					
State revenue sharing	1,214	-	1,783	-	2,997
Other	14,546	-	-	-	14,546
Total Revenues	128,287	134,375	100,682	314,145	677,489
EXPENDITURES					
Current:					
General government:					
Judicial	-	-	-	538,963	538,963
Finance and administrative	-	97,671	-	-	97,671
Public Safety	96,803	-	-	-	96,803
Health and welfare	-	-	98,769	-	98,769
Total Expenditures	96,803	97,671	98,769	538,963	832,206
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	31,484	36,704	1,913	(224,818)	(154,717)
OTHER FINANCING SOURCES (USES)					
Transfers in	-	-	-	149,828	149,828
Total Other Financing Sources (Uses)	-	-	-	149,828	149,828
Net Change in Fund Balances	31,484	36,704	1,913	(74,990)	(4,889)
FUND BALANCES - BEGINNING	525,842	298,275	628,118	26,907	1,479,142
FUND BALANCES - ENDING	\$ 557,326	\$ 334,979	\$ 630,031	\$ (48,083)	\$ 1,474,253

See independent auditor's report.

East Carroll Parish Police Jury

GENERAL

Exhibit 7

**Schedule of Compensation Paid Police Jurors
For the Year Ended December 31, 2021**

The schedule of compensation paid to police jurors is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the police jurors is included in the legislative expenditures of the General fund. In accordance with Louisiana Revised Statute 33:1233, the Police Jury has elected the monthly payment method of compensation. Under this method, the president receives \$1,800 per month and the other jurors receive \$1,600 per month.

Randy E. Walters, President	\$	21,400
Kendall L. Thompson, Vice President		19,400
Roger O. Clement, Vice President		19,200
Kofi Darden-Hawkins		19,200
Loyd Whaley		19,200
Total	\$	<u>98,400</u>

East Carroll Parish Police Jury

GENERAL

Exhibit 8

**Schedule of Compensation, Benefits and Other Payments to Agency Head
For the Year Ended December 31, 2021**

Natasha Davis, Secretary Treasurer

Purpose	Amount
Salary	\$ 46,415
Benefits-insurance	7,811
Benefits-retirement	5,686
Benefits-medicare	673
Dues	70
Per diem	450
Travel	667
Conference travel	1,117
	<u>\$ 62,889</u>

East Carroll Parish Police Jury

GENERAL

Exhibit 9

**Justice System Funding Schedule - Receiving Entity
As Required by Act 87 of the 2020 Regular Legislative Session**

Cash Basis Presentation	First Six Month Period Ended 6/30/2021	Second Six Month Period Ended 12/31/2021
Receipts From:		
East Carroll Parish Sheriff, Criminal Court Costs/Fees	\$ 16,717	\$ 12,420
East Carroll Parish Sheriff, Criminal Court Fines	99,576	72,235
East Carroll Parish Sheriff, Bond Fees	5,245	1,572
Total Receipts:	<u>\$ 121,538</u>	<u>\$ 86,227</u>

East Carroll Parish Police Jury

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**East Carroll Parish Police Jury (LA195)
Lake Providence, LA
Program Balance Sheet Summary
14.871 Housing Choice Vouchers**

Exhibit 10

Fiscal Year End: 12/31/2021

	14.871 Housing Choice Vouchers	Total
111 Cash - Unrestricted	\$ 87,405	\$ 87,405
113 Cash - Other Restricted	37,276	37,276
100 Total Cash	<u>124,681</u>	<u>124,681</u>
122 Accounts Receivable - HUD Other Projects	859	859
120 Total Receivables, Net of Allowances for Doubtful Accounts	<u>859</u>	<u>859</u>
142 Prepaid Expenses and Other Assets	1,338	1,338
150 Total Current Assets	<u>126,878</u>	<u>126,878</u>
164 Furniture, Equipment & Machinery - Administration	37,092	37,092
166 Accumulated Depreciation	(30,229)	(30,229)
160 Total Capital Assets, Net of Accumulated Depreciation	<u>6,863</u>	<u>6,863</u>
174 Other Assets	9,066	9,066
180 Total Non-Current Assets	<u>15,929</u>	<u>15,929</u>
200 Deferred Outflow of Resources	9,825	9,825
290 Total Assets and Deferred Outflow of Resources	<u>152,632</u>	<u>152,632</u>
322 Accrued Compensated Absences - Current Portion	526	526
331 Accounts Payable - HUD PHA Programs	86	86
342 Unearned Revenue	8,384	8,384
347 Inter Program - Due To	1,255	1,255
310 Total Current Liabilities	<u>10,251</u>	<u>10,251</u>
300 Total Liabilities	<u>10,251</u>	<u>10,251</u>
400 Deferred Inflow of Resources	19,909	19,909
508.4 Net Investment in Capital Assets	6,863	6,863
511.4 Restricted Net Position	37,276	37,276
512.4 Unrestricted Net Position	78,333	78,333
513 Total Equity - Net Assets / Position	<u>122,472</u>	<u>122,472</u>
600 Total Liabilities, Deferred Inflows of Resources and Equity	<u>\$ 152,632</u>	<u>\$ 152,632</u>

(Continued)

**East Carroll Parish Police Jury (LA195)
Lake Providence, LA
Program Balance Sheet Summary
14.871 Housing Choice Vouchers**

Exhibit 10

Fiscal Year End: 12/31/2021

	14.871 Housing Choice Vouchers	Total
70600 HUD PHA Operating Grants	\$ 668,622	\$ 668,622
71500 Other Revenue	497	497
70000 Total Revenue	<u>669,119</u>	<u>669,119</u>
91100 Administrative Salaries	45,022	45,022
91200 Auditing Fees	4,100	4,100
91500 Employee Benefit contributions - Administrative	10,423	10,423
91600 Office Expenses	14,314	14,314
91700 Legal Expense	1,200	1,200
91000 Total Operating - Administrative	<u>75,059</u>	<u>75,059</u>
96120 Liability Insurance	2,211	2,211
96130 Workmen's Compensation	97	97
96100 Total insurance Premiums	<u>2,308</u>	<u>2,308</u>
96200 Other General Expenses	2,002	2,002
96210 Compensated Absences	(415)	(415)
96000 Total Other General Expenses	<u>1,587</u>	<u>1,587</u>
96900 Total Operating Expenses	<u>78,954</u>	<u>78,954</u>
97000 Excess of Operating Revenue over Operating Expenses	590,165	590,165
97300 Housing Assistance Payments	554,391	554,391
97400 Depreciation Expense	4,319	4,319
90000 Total Expenses	<u>637,664</u>	<u>637,664</u>
10000 Excess (Deficiency) of Total Revenue Over (Under) Total	31,455	31,455
11030 Beginning Equity	<u>91,017</u>	<u>91,017</u>
11170 Administrative Fee Equity	85,196	85,196
11180 Housing Assistance Payments Equity	<u>\$ 37,276</u>	<u>\$ 37,276</u>
11190 Unit Months Available	1,530	1,530
11210 Number of Unit Months Leased	1,310	1,310

(Concluded)

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

To the Jurors of the East Carroll Parish Police Jury
Lake Providence, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the primary government financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the East Carroll Parish Police Jury (the Police Jury), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Police Jury's basic financial statements, and have issued our report thereon dated June 28, 2022. Our report expresses an adverse opinion on the aggregate discretely presented component units due to their exclusion from the financial statements.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Police Jury's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control. Accordingly, we do not express an opinion on the effectiveness of the Police Jury's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Police Jury's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings and responses as item 2021-001.

Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on the Police Jury's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The Police Jury's response was not subjected to the other auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on the response..

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Police Jury's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Police Jury's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



A Professional Accounting Corporation

Baton Rouge, LA
June 28, 2022

East Carroll Parish Police Jury
Schedule of Findings and Responses
For the Year Ended December 31, 2021

Part I - Summary of Auditor's Results

Financial Statements

- | | |
|--|---------------|
| 1. Type of auditor's report issued: | Unmodified |
| 2. Internal control over financial reporting: | |
| a. Material weaknesses identified? | No |
| b. Significant deficiencies identified | None Reported |
| 3. Noncompliance material to the financial statements noted? | Yes |

Part II - Findings and Responses Related to the Financial Statements

2021-001 Police Juror Use of Parish Vehicles

Criteria: The Police Jury is required to follow the requirements of Article 7 Section 14 of the Louisiana Constitution which prohibits donations and loans as well as prohibiting the person use of public vehicles.

Condition: During the audit for the year ended December 31, 2021, we noted that a police juror uses a vehicle owned by the Police Jury. We also noted that the Police Jury does not have a written policy regarding the use of vehicles by the police jurors.

Cause: Unknown.

Effect: Possible Violation of Article 7 Section 14 of the Louisiana Constitution

Recommendation: We recommend the Police Jury obtain a legal opinion from its legal counsel or the Louisiana Attorney General regarding use of vehicles by police jurors. We recommend the Police Jury adopt a written policy regarding use of vehicles by police jurors to ensure that such use complies with Article 7 Section 14 of the Louisiana Constitution. We recommend that the Police Jury also comply with requirements of the Internal Revenue Code regarding any personal use of vehicles by police jurors.

Management's Response: Management will obtain a legal opinion and adopt a policy regarding use of vehicles by police jurors. Management will ensure that vehicles of the Police Jury are not used for personal use.

East Carroll Parish Police Jury

**Schedule of Prior Year Audit Findings
For the Year Ended December 31, 2021**

2020-001 Failure to Amend Budget

This finding has been resolved.

2020-002 Police Jury Use of Parish Vehicle

This finding has not been resolved. See finding 2021-001

AGREED-UPON PROCEDURES REPORT

East Carroll Parish Police Jury

Independent Accountant's Report
On Applying Agreed-Upon Procedures

For the Period January 1, 2021 - December 31, 2021

To the Board Members of the
East Carroll Parish Police Jury
and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below, which were agreed to by East Carroll Parish Police Jury (the Police Jury) and the Louisiana Legislative Auditor (LLA) on the control and compliance (C/C) areas identified in the LLA's Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period January 1, 2021 through December 31, 2021. The Police Jury is responsible for those C/C areas identified in the SAUPs.

The Police Jury has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in the LLA's SAUPs for the fiscal year January 1, 2021 through December 31, 2021. Additionally, the LLA has agreed to and acknowledged that the procedures performed are appropriate to meet its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to the user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated results are as follows:

Written Policies and Procedures

- 1) Obtain and inspect the entity's written policies and procedures and observe that they address each of the following categories and subcategories (if applicable to public funds and the entity's operations):
 - a) **Budgeting**, including preparing, adopting, monitoring, and amending the budget.
 - b) **Purchasing**, including (1) how purchases are initiated; (2) how vendors are added to the vendor list; (3) the preparation and approval process of purchase requisitions and purchase orders; (4) controls to ensure compliance with the public bid law; and (5) documentation required to be maintained for all bids and price quotes.

- c) **Disbursements**, including processing, reviewing, and approving.
- d) **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).
- e) **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules.
- f) **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.
- g) **Credit Cards (and debit cards, fuel cards, P-Cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).
- h) **Travel and Expense Reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.
- i) **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) requirement that all employees, including elected officials, annually attest through signature verification that they have read the entity's ethics policy.
- j) **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.
- k) **Information Technology (IT) Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.
- l) **Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

Results: We did not identify any written policies and procedures for d, f, j, or k. We noted that the payroll/ personnel policy does not include the approval process for employee(s) rate of pay or approval and maintenance of pay rate schedules. We also noted the ethics policy does not include actions to be taken if an ethics violation occurs or a system to monitor violations.

Board (or Finance Committee, if applicable)

- 2) Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
 - a) Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.
 - b) For those entities reporting on the governmental accounting model, observe that the minutes referenced or included monthly budget-to-actual comparisons on the general fund and major special revenue funds, as well as monthly financial statements (or budget-to-actual comparisons, if budgeted) for major proprietary funds.
 - c) For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

Results: We performed procedure a with no exceptions. While performing procedure b, we noted that budget-to-actual comparisons took place every month with the exception of July, August, September, October, and November. Procedure c is not applicable as the Police Jury did not have a negative unassigned fund balance in the prior year.

Bank Reconciliations

- 3) Obtain a listing of client bank accounts from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select four additional accounts (or all accounts if less than five). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:
 - a) Bank reconciliations include evidence that they were prepared within two months of the related statement closing date (e.g., initialed and dated, electronically logged);
 - b) Bank reconciliations include evidence that a member of management/board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation (e.g., initialed and dated, electronically logged); and
 - c) Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

Results: We noted that there was no documentation of approval on the five bank reconciliations tested. We noted that one of the bank reconciliations was not dated. We noted that one bank reconciliation included one outstanding check older than 12 months which had not been investigated.

Collections (Excluding EFTs)

- 4) Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select five deposit sites (or all deposit sites if less than five).

Results: We performed the above procedure and noted no exceptions.

- 5) For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (i.e., five collection locations for five deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if no written policies or procedures, inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:
 - a) Employees that are responsible for cash collections do not share cash drawers/registers.
 - b) Each employee responsible for collecting cash is not responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g., pre-numbered receipts) to the deposit.
 - c) Each employee responsible for collecting cash is not responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit.
 - d) The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or agency fund additions, are not responsible for collecting cash, unless another employee verifies the reconciliation.

Results: We noted that the Police Jury has two collection locations and deposit sites - the Police Jury office and the Library. For the Police Jury office, we noted that each duty is segregated for the Police Jury. We noted that for the Library, one employee performs all of the tasks.

- 6) Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was enforced during the fiscal period.

Results: We performed the above procedure and noted no exceptions.

- 7) Randomly select two deposit dates for each of the five bank accounts selected for procedure #3 under "Bank Reconciliations" above (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). *Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc.* Obtain supporting documentation for each of the 10 deposits and:
 - a) Observe that receipts are sequentially pre-numbered.
 - b) Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.
 - c) Trace the deposit slip total to the actual deposit per the bank statement.

- d) Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100).
- e) Trace the actual deposit per the bank statement to the general ledger.

Results: We performed procedures a, b, c, and e without exception. For procedure d, we noted that 3 collections were deposited after 1 business day of receipt.

Non-Payroll Disbursements (excluding card purchases/payments, travel reimbursements, and petty cash purchases)

- 8) Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select five locations (or all locations if less than five).

Results: We noted that the Police Jury has three payment locations and we obtained management's representation of that fact.

- 9) For each location selected under #8 above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedure relating to employee job duties (if the agency has no written policies and procedures, inquire of employees about their job duties), and observe that job duties are properly segregated such that:
 - a) At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order/making the purchase.
 - b) At least two employees are involved in processing and approving payments to vendors.
 - c) The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files.
 - d) Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments.

Results: For the Police Jury office payment location, we noted no exceptions regarding a and b, but we noted that c and d are not segregated. For the Section 8 payment location, we noted no exceptions regarding b, c, and d, but we noted that a is not segregated. For the Library payment location, we noted no exceptions related to d, but we noted that a, b, and c are not segregated.

- 10) For each location selected under #8 above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select five disbursements for each location, obtain supporting documentation for each transaction and:
 - a) Observe that the disbursement matched the related original invoice/billing statement.
 - b) Observe that the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under #9, as applicable.

Results: We noted no exceptions in the performance of procedure a. For procedure b, we noted 5 of 15 disbursements for which segregation of duties was not documented.

Credit Cards/Debit Cards/Fuel Cards/P-Cards

11) Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and P-cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.

Results: We obtained the listing of debit cards and obtained management's representation that it is complete.

12) Using the listing prepared by management, randomly select five cards (or all cards if less than five) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement), obtain supporting documentation, and:

- a) Observe that there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) was reviewed and approved, in writing (or electronically approved), by someone other than the authorized card holder. [Note: Requiring such approval may constrain the legal authority of certain public officials (e.g., mayor of a Lawrason Act municipality); these instances should not be reported.]
- b) Observe that finance charges and late fees were not assessed on the selected statements.

Results: We performed procedure b without exception. For procedure a, we noted that one of the three credit cards was approved by the authorized card holder.

13) Using the monthly statements or combined statements selected under #12 above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (i.e., each card should have 10 transactions subject to testing). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and note whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

Results: We performed the above procedure and noted that support was not present for 1 of 10 credit card transactions. We noted that the business/public purpose was not documented for 5 of 10 credit card transactions.

Travel and Travel-Related Expense Reimbursements (excluding card transactions)

- 14) Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select five reimbursements, obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the five reimbursements selected:
- a) If reimbursed using a per diem, agree the reimbursement rate to those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov).
 - b) If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased.
 - c) Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy (procedure #1h).
 - d) Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

Results: We obtained a listing of travel and expense reimbursements and obtained management's representation that it is complete. We performed the above procedures and noted no exceptions.

Contracts

- 15) Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select five contracts (or all contracts if less than five) from the listing, excluding the practitioner's contract, and:
- a) Observe that the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law.
 - b) Observe that the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter).
 - c) If the contract was amended (e.g., change order), observe that the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, was approval documented).
 - d) Randomly select one payment from the fiscal period for each of the five contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

Results: We were unable to perform the above procedures as management of the Police Jury did not provide a list of all agreements/contracts.

Payroll and Personnel

16) Obtain a listing of employees/elected officials employed during the fiscal period and management's representation that the listing is complete. Randomly select five employees/officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

Results: We obtained a listing of employees and obtained management's representation that it is complete.

17) Randomly select one pay period during the fiscal period. For the five employees/officials selected under #16 above, obtain attendance records and leave documentation for the pay period, and:

- a) Observe that all selected employees/officials documented their daily attendance and leave (e.g., vacation, sick, compensatory). (Note: Generally, an elected official is not eligible to earn leave and does not document his/her attendance and leave. However, if the elected official is earning leave according to policy and/or contract, the official should document his/her daily attendance and leave.)
- b) Observe that supervisors approved the attendance and leave of the selected employees/officials.
- c) Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records.
- d) Observe that the rate paid to the employees or officials agree to the authorized salary/pay rate found within the personnel file.

Results: We performed the procedures the above procedures without exception.

18) Obtain a listing of those employees/officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees/officials, obtain related documentation of the hours and pay rates used in management's termination payment calculations, agree the hours to the employee/officials' cumulative leave records, and agree the pay rates to the employee/officials' authorized pay rates in the employee/officials' personnel files and agree the termination payment to entity policy.

Results: We performed the above procedure and noted no exceptions.

19) Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

Results: We obtained management's representation that employer and employee portions were paid by the required deadlines.

Ethics

- 20) Using the five randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain ethics documentation from management, and:
- a) Observe that the documentation demonstrates each employee/official completed one hour of ethics training during the fiscal period.
 - b) Observe that the entity maintains documentation which demonstrates each employee/official was notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

Results: We performed the procedures noting that 2 of 5 employees/officials did not complete the one hour ethics training.

Debt Service

- 21) Obtain a listing of bonds/notes issued during the fiscal period and management's representation that the listing is complete. Select all bonds/notes on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each bond/note issued.

Results: We performed the above procedure and noted no exceptions.

- 22) Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

Results: We performed the above procedure and noted no exceptions.

Fraud Notice

- 23) Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the Police Jury attorney of the parish in which the entity is domiciled.

Results: Management reported that there were no misappropriations.

- 24) Observe that the entity has posted on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

Results: We performed the above procedure, noting that the Police Jury has not posted the notice on its premises. We noted that the Police Jury does not have a website.

Information Technology Disaster Recovery/Business Continuity

25) Perform the following procedures, verbally discuss the results with management, and report: "We performed the procedures and discussed the results with management."

- a) Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if no written documentation, inquire of personnel responsible for backing up critical data) and observe that such backup occurred within the past week. If backups are stored on a physical medium (e.g., tapes, CDs), observe evidence that backups are encrypted before being transported.
- b) Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if no written documentation, inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past three months.
- c) Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select five computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

Results: We performed the above procedures and discussed the results with management.

Sexual Harassment

26) Using the 5 randomly selected employees/officials from procedure #16 under "Payroll and Personnel" above, obtain sexual harassment training documentation from management, and observe that the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year.

Results: We performed the above procedure and noted that 3 of 5 employees did not complete sexual harassment training.

27) Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

Results: We noted the Police Jury does not have a website and the policy was not posted on the premises.

28) Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1st and observe that it includes the applicable requirements of R.S. 42:344:

- a) Number and percentage of public servants in the agency who have completed the training requirements;
- b) Number of sexual harassment complaints received by the agency;
- c) Number of complaints which resulted in a finding that sexual harassment occurred;

- d) Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- e) Amount of time it took to resolve each complaint.

Results: We obtained the annual sexual harassment report and noted that the Police Jury did not prepare the report on or before February 1st.

We were engaged by the Police Jury to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Police Jury and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely to describe the scope of testing on those C/C areas identified in the Louisiana Legislative Auditor's Statewide Agreed-Upon Procedures, and the results of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.



A Professional Accounting Corporation

Baton Rouge, LA
June 28, 2022

East Carroll Parish Police Jury

400 First Street, Suite 5
Lake Providence, LA 71254

MEMBERS:

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KOFI DARDEN-HAWKINS, Dist. 2
LOYD 'MOOKIE' WHALEY, Dist. 3
KENDALL L. THOMPSON, Dist. 4
ROGER O. CLEMENT, Dist. 5

PRESIDENT

Kendall L. Thompson

VICE-PRESIDENT

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RE: Statewide Agreed-upon Procedures

The management of the East Carroll Parish Police Jury wishes to provide the following responses relative to the results of the 2021 statewide agreed-upon procedures engagement:

1. **Policies and Procedures:** The Police Jury will prepare written policies and procedures over collections, contracts, debt service and information technology/disaster recovery. The Police Jury will amend its payroll/personnel policy to include approval process for employee rate of pay or approval and maintenance of pay rate schedules. The Police Jury will amend its ethics policy to include actions taken if an ethics violation occurs or the system to monitor violations.
2. **Bank reconciliations:** The Police Jury will implement a review process for bank reconciliations and ensure that all future bank reconciliations are dated and signed to indicate review. It will investigate outstanding checks over 12 months old.
3. **Collections:** - Due to the small nature of the Library and the small amount of collections it receives, the Police Jury does not consider it cost beneficial to further segregate the collection duties. The Police Jury will ensure that all future collections are deposited within one day of receipt.
4. **Non-Payroll Disbursements:** The Police Jury will institute procedures to segregate the duties of adding/modifying vendor files and signing of checks. Due to the small nature of the Library and the Section 8 office and the small number of disbursements that are processed, the Police Jury does not consider it cost beneficial to further segregate those duties.
5. **Credit Cards:** The Police Jury will implement procedures to ensure that all credit card transactions are documented for business/public purpose and that documentation is retained. It will also ensure that employees/officials do not approve their own credit card transactions.
6. **Contracts:** The Police Jury will prepare a list of its contracts and agreements for professional services, materials and supplies, leases and construction activities.

7. Ethics: The Police Jury will ensure that all employees/officials complete the required ethics training annually.
8. Sexual Harassment: The Police Jury will post its sexual harassment policy, will prepare the annual report by February 1st of each future year, and will ensure that all employees/officials complete the required sexual harassment training annually.

Sincerely,



Natosha Davis
Secretary-Treasurer