

**FIRE PROTECTION DISTRICT NO. 3
OF LAFOURCHE PARISH
Galliano, Louisiana
June 30, 2020**

Audit of Financial Statements

June 30, 2020

CONTENTS

INDEPENDENT AUDITOR’S REPORT	1- 2
REQUIRED SUPPLEMENTARY INFORMATION – PART 1	
Management’s Discussion and Analysis	3- 7
BASIC FINANCIAL STATEMENTS	
GOVERNMENT WIDE FINANCIAL STATEMENTS	
Statement of Net Position	8
Statement of Activities	9
FUND FINANCIAL STATEMENTS	
Balance sheet – Governmental Fund and reconciliation of Governmental Fund fund balance to the statement of net position	10
Statement of Revenues, Expenditures and Changes in Fund Balance and reconciliation of changes in fund balance of Governmental Fund to the statement of activities	11
NOTES TO FINANCIAL STATEMENTS	12-32
REQUIRED SUPPLEMENTARY INFORMATION – PART II	
Schedule I – Budgetary Comparison Schedule – General Fund	33
Schedule II – Employer’s Share of Net Pension Liability	34
Schedule III – Employer Contributions	35
Note to Retirement System Schedules	36
OTHER SUPPLEMENTARY INFORMATION	
Schedule IV – Per Diem Paid Board Members	37
Schedule V – Schedule of Compensation, Benefits, and Other Payments to Agency Head or Chief Executive Officer	38
Other Report Required by <i>Government Auditing Standards</i> - Independent Auditor’s Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards	39-40
Schedule of Findings and Responses	41-43
Schedule of Prior Year Findings	44
Management’s Corrective Action Plan	45

Board of Commissioners
Fire Protection District No. 3
of Lafourche Parish

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities of **Fire Protection District No. 3 of Lafourche Parish**, component unit of the Lafourche Parish Council, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Fire District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities of **Fire Protection District No. 3 of Lafourche Parish** as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

(1)

INDEPENDENT AUDITOR'S REPORT
(Continued)

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7, budgetary comparison information and schedules for employer's share of net pension liability and employer pension contributions and note to retirement system schedules on pages 33 through 36, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquires, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.


Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **Fire Protection District No. 3 of Lafourche Parish's** basic financial statements. The accompanying supplementary information such as the Board Members Per Diem and Compensation, Benefits, and Other Payments to Agency Head or Chief Executive Officer, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Board Members Per Diem and Compensation, Benefits, and Other Payments to Agency Head or Chief Executive Officer are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the Board Members Per Diem and Compensation, Benefits, and Other Payments to Agency Head or Chief Executive Officer are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated June 23, 2021 on my consideration of **Fire Protection District No. 3 of Lafourche Parish** internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Fire Protection District No.3 of Lafourche Parish internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **Fire Protection District No.3 of Lafourche Parish** internal control over financial reporting and compliance.


Aldon G. Wahl, Jr.
Certified Public Accountant

June 23, 2021

MANAGEMENT DISCUSSION AND ANALYSIS

The management's discussion and analysis of the Fire Protection No. 3 of Lafourche Parish financial performance presents a narrative overview and analysis of the financial activities for the year ended June 30, 2020. This document focuses on the current year's activities, resulting changes and currently known facts. Please read this document in conjunction with the Fire District's financial statements.

Financial Highlights

- Cash and cash equivalents decreased by \$8,468 to \$8,355,811 at June 30, 2020 from June 30, 2019 amount of \$8,364,279 – a decrease of .10%.
- Total assets decreased by \$155,415 to \$15,063,804 at June 30, 2020 from the June 30, 2019 amount of \$15,219,219 – a decrease of 1.02%.
- Total net position decreased \$941,350 to \$13,080,702 at June 30, 2020 from the June 30, 2019 amount of \$14,022,052 – a decrease of 6.71%.
- Total liabilities increased \$208,192 to \$4,185,712 at June 30, 2020 from the June 30, 2019 amount of \$3,977,520– an increase of 5.23%.
- Tax revenues increased \$120,662 to \$4,704,459 for the year ended June 30, 2020 from the June 30, 2019 amount of \$4,583,797 – an increase of 2.63%.
- Total revenues increased \$28,524 to \$5,119,713 for the year ended June 30, 2020 from the June 30, 2019 amount of \$5,091,189 – an increase of .56%.
- Total expenses decreased \$86,269 to \$6,061,063 for the year ended June 30, 2020 from the June 30, 2019 amount of \$6,147,332 – a decrease of 1.40%.

Overview of the basic financial statements

This discussion and analysis is intended to serve as an introduction to the Fire District's financial statements, which is comprised of government wide-financial statements, fund financial statements and notes to the financial statements.

MANAGEMENT DISCUSSION AND ANALYSIS

(Continued)

The government-wide financial statements present financial information for all activities of the Fire District from an economic resources measurement focus using the accrual basis of accounting. They present governmental activities, such as general government and debt service, separately from business-type activities. The Fire District has only governmental activities. Government-wide financial statements for governmental activities include the Statement of Net Position and the Statement of Activities. They provide information about the activities of the Fire District as a whole and present a longer-term view of the Fire District's finances.

The Fire District has one governmental type fund – a General Fund. The fund financial statements are comprised of the Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balance. These statements report how the Fire District's fire protection services were financed in the short term as well as what remains for future spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of the Fire District's general operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Fire District's programs. Fund financial statements also report the Fire District's operations in more detail than the government wide statements by providing information about the Fire District's major fund. I describe the relationship (or differences) between the governmental activities (reported in the Statement of Net Position and the Statement of Activities) and the governmental fund in a reconciliation at the bottom of the fund financial statements.

Financial Analysis of the Fire District

The following is a summary of the net position at June 30, 2020 and 2019.

	June 30, 2020	June 30, 2019	Change Inc (Dec)
Current Assets	\$8,366,027	\$8,367,618	(\$1,591)
Capital Assets, net	6,697,777	6,851,601	(\$153,824)
Total Assets	15,063,804	15,219,219	(\$155,415)
Deferred Outflows of Resources	2,712,536	3,061,291	(\$348,755)
Current Liabilities	505,124	294,039	\$211,085
Long Term Liabilities	3,680,588	3,683,481	(\$2,893)
Total Liabilities	4,185,712	3,977,520	\$208,192
Deferred Inflows of Resources	509,926	280,938	\$228,988
Net Assets Invested in Capital Assets Reserved for Debt Service	6,697,777	6,851,601	(\$153,824)
Unrestricted Net Assets	6,382,925	7,170,451	(\$787,526)
Total Net Position	13,080,702	14,022,052	(\$941,350)

The following is a summary of the statement of activities for 2020 and 2019:

Program Revenues:

Capital Grants and Contributions	-	-	
General Revenues			
Taxes	4,704,459	4,583,797	120,662
Investment	14,543	22,175	(7,632)
Intergovernmental Revenues			-
State Revenue Sharing	22,546	22,534	12
Insurance rebate	99,171	99,434	(263)
State supplemental pay	202,967	215,133	(12,166)
FEMA	15,801	-	15,801
Other	60,226	148,116	(87,890)
Total General Revenues	5,119,713	5,091,189	28,524
Total Revenues	5,119,713	5,091,189	28,524
Total Expenses	6,061,063	6,147,332	(86,269)
Change in Net Position	\$ (941,350)	\$ (1,056,143)	114,793

The Fire District's net position decreased by \$941,350 during the fiscal year ended June 30, 2020.

Analysis of Individual Funds of the Fire District

The activity in the individual funds is reflected in the Balance Sheet – Governmental Fund and the Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Fund. The total net position and the change in net position as reflected in the government-wide financial statements (which are condensed above) are reconciled with the fund financial statements at the bottom of the respective statements.

Analysis of Budgeted Amounts

A comparison of budget to actual for the general fund is presented as a required supplemental statement. The annual budget is approved by the Board of Commissioners each year. The budget is then submitted no later than fifteen days prior to the end of each fiscal year for the succeeding fiscal year for review. The budget was submitted May 20, 2019.

The Fire District prepares the original budget for the subsequent year based on estimates of revenues and expenses for the current year. The Fire District makes assumptions about the subsequent year based on various factors available to management at the time the original budget is prepared. Management relies on these estimates and assumptions to determine how revenues and expenses for the subsequent year may fluctuate from the previous year.

The Fire District's general fund revenues were more than the budgeted amounts by \$336,713 while expenditures were less than budgeted amounts by \$2,720,611. The difference in revenue was primarily due to ad valorem tax revenue compared to budgeted amounts. The difference in expenses was due primarily to capital expenditures being less than projected for the year ended June 30, 2020

Economic Factors and Next Year's Budgets

The Fire District does not expect any significant variances for revenue or expenditure accounts between fiscal years ending June 30, 2020 and June 30, 2021.

Capital Assets

As of June 30, 2020 the Fire District had \$ 6,697,777 (net of depreciation) invested in a broad range of capital assets including land, buildings, equipment and fire trucks. During the current year the Fire District recorded \$469,740 of capital expenditures. For the year ended June 30, 2020 - \$453,450 was capitalized as buildings and improvements. Equipment was purchased during the year ended June 30, 2020 with a total cost of \$16,290. In addition, \$29,339 was transferred from construction in progress to buildings and improvements. Depreciation expense of \$623,564 was recorded.

Operating Performance

	<u>2020</u>	<u>Year Ended June 30, 2019</u>
Incidents Dispatched		
Fire	1086	2019
Ambulance	4222	4296
Breakdown of Fire Incidents Dispatched/Responded		
Structure Fire Incidents	27	131
Vehicle Fire Incidents	15	33
Other Fire Incidents	141	191
Rescue/Emergency Medical Incidents	400	790
False Alarm Incidents	299	285
Hazardous Incidents	115	201
All Other Incidents	89	388

Contacting the Fire District's Financial Management

This report is designed to provide our citizens, taxpayers and creditors with a general overview of the Fire District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions regarding this report, or need additional financial information, contact:

Fire Protection District No. 3 of Lafourche Parish
17462 West Main
Cut Off, LA 70345

**FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
STATEMENT OF NET POSITION
FOR YEAR ENDED JUNE 30, 2020**

ASSETS

Cash and cash equivalents	\$	8,355,811
Accounts receivable		10,216
Property and equipment, net		<u>6,697,777</u>
Total assets		<u>15,063,804</u>
Deferred outflows of resources		<u>2,712,536</u>
Total assets and deferred outflows of resources		<u><u>17,776,340</u></u>

LIABILITIES AND NET ASSETS

Liabilities		
Accounts payable		\$505,124
Net pension liability		<u>\$3,680,588</u>
Total liabilities		<u>\$4,185,712</u>
Deferred inflows of resources		<u>509,926</u>
Net position		
Invested in Capital Assets		6,697,777
Unrestricted		<u>6,382,925</u>
Total net position		<u><u>\$ 13,080,702</u></u>
Total liabilities, deferred inflows of resources and net position		<u><u>17,776,340</u></u>

See accompanying notes to financial statements

**FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
STATEMENT OF ACTIVITIES**

FOR THE YEAR ENDED June 30, 2020

Functions/programs	<u>Expenses</u>	<u>PROGRAM REVENUES</u>		<u>Net Revenue and Change in Net Position Governmental Activities</u>
		<u>Charges for Services</u>	<u>Capital Grants and Contributions</u>	
Public safety				
Fire protection	\$ 6,061,063	\$ -	\$ -	\$ (6,061,063)
	<hr/>	<hr/>	<hr/>	<hr/>
Total governmental activities	\$ <u>6,061,063</u>	\$ <u>-</u>	\$ <u>-</u>	<u>(6,061,063)</u>
General revenues:				
				4,704,459
Taxes				
Intergovernmental revenues:				
State revenue sharing				22,546
Insurance Rebate				99,171
State Supplemental Pay				202,967
FEMA				15,801
Unrestricted investment earnings				14,543
Miscellaneous				<u>60,226</u>
Total general revenues				<u>5,119,713</u>
				(941,350)
				<u>14,022,052</u>
				\$ <u>13,080,702</u>

See accompanying notes to financial statements

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
BALANCE SHEET – GOVERNMENTAL FUND
June 30, 2020

GENERAL
FUND

ASSETS

Cash and cash equivalents	\$ 8,355,811	
Accounts receivable	<u>10,216</u>	
Total assets	<u>\$ 8,366,027</u>	

LIABILITIES AND FUND BALANCE

Accounts payable	\$ <u>505,124</u>	
Total liabilities	<u>505,124</u>	
Fund balance		
Nonspendable		
Restricted		
Committed		
Assigned	2,780,000	
Unassigned	<u>5,080,903</u>	
Total fund balance	<u>7,860,903</u>	<u>7,860,903</u>
Total liabilities and fund balance	<u>\$ 8,366,027</u>	

Amounts reported for governmental activities in the statement of net position are different because:

The purchase of capital assets are reported as expenditures as they are incurred in the governmental funds. The statement of net position reports capital outlays as an asset of the District. These capital assets are depreciated over their estimated useful lives in the statement of activities and are not reported in the governmental funds.

Total cost of capital assets		16,984,153
Accumulated depreciation related to those assets		(10,286,376)
Net pension liability including deferred outflows and inflows		<u>(1,477,978)</u>
Net position of governmental activities		<u>\$13,080,702</u>

See accompanying notes to financial statements
(10)

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE
GOVERNMENTAL FUND
For the year ended June 30, 2020

<u>REVENUES</u>	<u>General Fund</u>	
Ad valorem taxes	\$ 4,704,459	
Intergovernmental	340,485	
Interest income	14,543	
Miscellaneous	<u>60,226</u>	
Total revenues	<u>5,119,713</u>	
 <u>EXPENDITURES</u>		
Public safety:		
Current:		
Salaries and related benefits	3,080,938	
Professional Services	6,756	
Collection expense	150,247	
Insurance	927,783	
Dues and subscriptions	3,440	
Repairs and maintenance	189,776	
Supplies	63,203	
Telephone	62,951	
Training	764	
Travel and schooling	35,607	
Utilities	73,166	
Uniforms	14,053	
Radio and contracts	103,289	
Equipment – expendables and repair	50,014	
Physicals	8,912	
Fuel	41,256	
Miscellaneous	50,494	
Capital outlay	<u>469,740</u>	
Total expenditures	<u>5,332,389</u>	
Excess (deficiency) of revenues over expenditures	(212,676)	(212,676)
Fund balances - July 1	<u>8,073,579</u>	
Fund balances - June 30	<u>7,860,903</u>	

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However in the statement of activities, the cost of those assets is capitalized in the statement of net position. This is the amount by which depreciation expense exceeded capital outlays during the year. (153,824)

Adjusted for net pension expense (574,850)

Change in net position of governmental activities \$(941,350)

See accompanying notes to financial statements.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

INTRODUCTION

Fire Protection District No. 3 of Lafourche Parish was created by the Policy Jury of the Parish of Lafourche on May 13, 1953. The district serves the area of Lafourche Parish three miles north of the Intracoastal Waterway, south to the Jefferson Parish line, west to the Terrebonne Parish line along LA 24 in the community of Grand Bois. The district provides fire protection services.

NOTE A - Summary of Significant Accounting Policies

In June 1999, the Governmental Accounting Standards Board (GASB) approved Statement No. 34., “*Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*”. The Fire District elected to implement the provisions of this statement for the year ended June 30, 2004. The implementation of this statement has created additional statements, schedules, reports, and note disclosures as follows:

- A Management Discussion and Analysis (MD&A) section providing an analysis of the overall financial position and results of operations.
- Financial Statements are prepared using the full accrual accounting methods:
 - Depreciation is recorded on depreciable assets and property and equipment (including infrastructure) is recorded net of accumulated depreciation.
- The basic financial statements include Government-Wide Statements and Fund Financial Statements, as explained in the following note disclosures:

Reporting Entity

Government Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the reporting entity for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the Parish to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Parish.
2. Organizations for which the Parish does not appoint a voting majority but are fiscally dependent on the Parish.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE A - Summary of Significant Accounting Policies (continued)

Because the Lafourche Parish Council appoints two of the four appointed members of the district's governing board and they in turn select a chairperson who is ratified by the Council and has the ability to impose its will on the Fire District, the Fire District was determined to be a component unit of Lafourche Parish. The accompanying financial statements present information only on the funds maintained by the Fire District and do not present information on Lafourche Parish, the general government services provided by that government unit, or the other governmental units that comprise the financial reporting entity.

Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*. Major individual governmental funds are reported as separate columns in the fund financial statements.

Policies specific to the government-wide financial statements are as follows:

Eliminating Internal Activity

Interfund receivables and payables are eliminated in the Statement of Net Position except for the net residual amounts due between governmental and business-type activities. These are presented as internal balances. The Fire District has no business-type activities.

Application of FASB Statements and Interpretations

Reporting on governmental-type activities is based on FASB Statements and Interpretations issued after November 30, 1989, except where they conflict or contradict GASB pronouncements.

Capitalizing Assets

Assets used in operation with an initial useful life that extends beyond one year are capitalized. Building, equipment, furniture and fixtures, and infrastructure are depreciated over their estimated useful lives using the straight line method. Depreciation is not calculated on land, land improvements, or construction in progress. Accumulated depreciation is recorded net of depreciable assets in the Statement of Net Position.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE A - Summary of Significant Accounting Policies (continued)

Program Revenues

The Statement of Activities presents two categories of program revenues – (1) charges for services and (2) capital grants and contributions.

Charges for services – are revenues from exchanges or exchange like transactions with external parties that purchase, use or directly benefit from the program’s goods, services, or privileges. These revenues include fees charged for specific services, licenses and permits, and operating special assessment, and include payments from exchange transactions with other governments.

Capital grants and contributions – are resources that are restricted for operating purposes of a program. They include grants and contributions with restrictions that permit the resources to be used for programs operating of capital needs at the recipient government’s discretion.

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within thirty-one days after the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred as under accrual accounting.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to various governmental funds according to the purpose for which they may or may not be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE A - Summary of Significant Accounting Policies (continued)

The Fire District reports the following major governmental fund:

General Fund

The General Fund is the general operating fund of the Fire District. It is used to account for all financial resources except those required to be accounted for in other funds.

Revenues – Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon thereafter to be used to pay the liabilities of the current fiscal year. For the Fire District, available means expected to be received within thirty-one days of fiscal year-end. Under the modified accrual basis, only interest is considered to be both measurable and available at fiscal year-end.

Non-exchange transactions, in which the Fire District receives value without directly giving value in return, includes grants and donations. On an accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements including timing requirements, which specify the year when resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Fire District must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the Fire District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must be available before it can be recognized.

Revenues – Taxes

Ad valorem taxes are assessed on a calendar year basis, become due on November 15th of each year, and become delinquent on December 31st. The taxes are generally collected in December, January and February of the fiscal year. Ad valorem taxes (which are based on population and homesteads in the parish) are recorded in the year the taxes are received. If taxes were recorded when assessed the amount recorded would not be materially different from the amount in the financial statements.

Expenses/Expenditures

On an accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE A - Summary of Significant Accounting Policies (continued)

Other Financing Sources (Uses)

In governmental fund accounting, transfers between funds, which are not expected to be repaid, are accounted for as other financing sources (uses). In those cases where repayment is expected, the advances are accounted for through the various "due from" and "due to" accounts. These amounts are eliminated in the government-wide financial statements.

Proceeds from the issuance of bonds are accounted for as other financing sources in the governmental funds. These amounts are recorded as liabilities in the government-wide financial statements.

Property and Equipment

Property and Equipment are recorded at cost, if purchased or constructed. Assets acquired through contributions are capitalized at their estimated fair value, if available, or at estimated fair value or cost to construct at the date of the contribution. Equipment includes all items valued above \$ 500. Assets are depreciated using the straight-line method over the useful lives of the assets as follows:

<u>Asset</u>	<u>Years</u>
Fire Trucks	15
Other Motor Vehicles	5
Equipment	5-20
Furniture, Office Equipment	5
Buildings and Improvements	40

Under GASB Statement No. 34 the government-wide financial statements and the fund financial statements do not include the General Fixed Asset Account Group.

Long-Term Obligations

Long-term obligations are reported at face value.

Under GASB Statement No. 34 the government-wide financial statements and the fund financial statements do not include the General Long Term Debt Account Group.

Budget Practices

The budget practices of the fire district are prescribed by the Louisiana Local Government Budget Act. The act requires the district to have the budget completed and available for public inspection no later than fifteen days prior to the beginning of each fiscal year.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE A - Summary of Significant Accounting Policies (continued)

The fire district prepares a budget for its fund. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). The budget was amended during the fiscal year.

Amendments to the budget must be approved by the board.

Appropriations which are not expended lapse at year end.

Encumbrances

Encumbrance accounting is not utilized by the fire district.

Cash And Investments

Cash And Cash Equivalents

Cash and cash equivalents includes demand deposits in banks. It included all cash on deposit at banks, including certificates of deposit with an original maturity of less than 90 days. If the original maturity exceeds 90 days they are classified as investments. Investments consist primarily of time certificates of deposit. At June 30, 2020 the district had no certificates of deposit.

Louisiana state law allows all political subdivisions to invest excess funds in obligations of the United States, certificates of deposit of any bank domiciled or having a branch office in the State of Louisiana or any other federally insured investments, guaranteed investment contracts and investment grade (A-1/P-1) commercial paper of domestic corporations.

Louisiana state law requires deposits (cash and certificates of deposits) of all political subdivisions be fully collateralized at all times. Acceptable collateralization includes the FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for deposits. Obligations furnished as security must be held by the political subdivision or with an unaffiliated bank or trust company for the account of the political subdivision.

The market value of the demand deposits is equal to their cost.

Compensated Absences

Annual And Sick Leave

Full time employees accumulate annual leave at various rates based on their years of service. Full-time employees accumulate sick leave. The liability for leave privileges at June 30, 2020 is estimated to be \$235,997 which is recorded as a liability in the government-wide financial statements.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE A – Summary of significant accounting policies (continued)

Compensatory Leave

Compensation paid will be based on the employee's hourly rate of pay at termination or transfer. The liability for accrued payable compensatory leave at June 30, 2020 is estimated to be \$36,702 which is recorded as a liability in the government-wide financial statements.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Prepaid Items

Insurance payments made to insurance agencies that will benefit periods beyond the current period are recorded as prepaid items.

Fund Balance Classification Policies and Procedures

GASB 54 requires fund balances to be categorized as nonspendable, restricted, committed, assigned, and unassigned. Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Amounts that are restricted are those in which constraints have been placed on the use of the resource. Committed fund balances are those amounts that can only be used for a specific purpose pursuant to constraints imposed by formal action of the board of commissioners. Assigned amounts are those that are constrained by management and the governing body, intended for a specific purpose, and not imposed by formal action. Unassigned fund balance is a residual classification for those amounts not restricted, committed, or assigned.

The Fire District has an assigned fund balance of \$2,780,000 for capital projects at June 30, 2020.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE A – Summary of significant accounting policies (continued)

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board of Commissioners have provided otherwise in its commitment or assignment actions.

Deferred Outflows of Resources and Deterred Inflows of Resources

The District reports decreases (increases) in net position that relate to future periods as deferred outflows (inflows) of resources in separate sections of its government-wide statement of net position. The District reports deferred outflows of resources and deferred inflows of resources related to its net pension liability. These amounts are being amortized over a period of five years.

Recently Issued Accounting Pronouncements

The District implemented the following GASB Statements in the current or previous years.

The district was subject to GASB Statement No.63 for the year ending June 30, 2015. Statement No.63 changes the statement of financial position term “net assets” to “net position”.

Statement No 68, “*Accounting and Financial Reporting for Pensions.*” The statement improves financial reporting by state and local governmental pension plans and improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This statement did not affect the District’s financial statements.

Statement No.71, “*Pension Transition for Contributions made Subsequent to the Measurement Date.*” The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68.

Statement No.72,“*Fair Value Measurement and Application.*” This Statement addresses accounting and financial reporting issues related to fair value measurement. The definition of fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements.

Statement No. 73, “*Accounting and Financial Reporting for Pensions and Related Assets that are not within the scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68.*” The Statement completes the suite of pension standards and establishes requirements for those

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

Recently Issued Accounting Pronouncements (continued)

pensions and pension plans that are not administered through a trust meeting specified criteria (in other words, those not covered by Statements 67 and 68).

Statement No.76, "*The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments.*" The objective of this Statement is to identify the hierarchy of generally accepted accounting principles (GAAP).

Statement No 77, "*Tax Abatement Disclosures*" defines tax abatements as reduction in tax revenues that results from an agreement between one or more governments and an individual or entity in which (a) one or more governments promise to forgo tax revenues to which they are otherwise entitled and (b) the individual or entity promises to take a specific action after the agreement has been entered into that contributes to economic development or otherwise benefits the governments or the citizens of those governments. This Statement requires disclosures of the government's own tax abatement agreements and those tax abatement agreements of other governments that reduce the government's revenue. This Statement did not affect the District's financial statements.

Statement No.78, "*Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*" amends the scope and applicability of Statement 68 to exclude pensions provided to employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan that (1) is not a state or local governmental pension plan, (2) is used to provide defined benefit pensions both to employees of state or local governmental employers and to employees of employers that are not state or local governmental employers, and (3) has no predominant state or local governmental employer (either individually or collectively with other state or local governmental employers that provide pensions through the pension plan). This Statement establishes requirements for recognition and measurement of pension expense, expenditures, and liabilities; note disclosures; and required supplementary information for pensions that have the characteristics described above.

Statement No.79, "*Certain External Investment Pools and Pool Participants*" establishes accounting and financial reporting standards for qualifying external investment pools that elect to measure for financial reporting purposes all of their investments at amortized cost. This Statement also establishes accounting and financial reporting standards for state and local governments that participate in a qualifying external investment pool that measures for financial reporting purposes all of its investments at amortized cost. The provisions in paragraphs 18, 19, 23-26 and 40 are effective for periods beginning after December 15, 2015. This Statement did not affect the District's financial statements.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

Recently Issued Accounting Pronouncements (continued)

Statement No.74, “*Financial Reporting for Postemployment Benefit Plans other than Pension Plans.*” The Statement addresses the financial reports of defined benefit OPEB plans that are administered through trusts that meet specified criteria and follows the framework for financial reporting of defined benefit OPEB plans in Statement 45 by requiring a statement of fiduciary net position and a statement of changes in fiduciary net position. The Statement requires more extensive note disclosures and RSI related to the measurement of the OPEB liabilities for which assets have been accumulated, including information about the annual money-weighted rates of return on plan investments and also sets forth note disclosure requirements for defined contribution OPEB plans. The statement is effective for periods beginning after June 15, 2016. This Statement did not affect the District’s financial statements.

Statement No.80, “*Blending Requirement for Certain Component Units*” improves financial reporting by clarifying the financial statement presentation requirements for certain component units. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. This requirement enhances comparability and decision usefulness of financial statements among governments. The requirements of this Statement are effective for reporting periods beginning after June 15, 2016. This Statement did not affect the District’s financial statements.

Statement No.82, “*Pension Issues*” addresses several issues raised with respect to Statements No.67, “*Financial Reporting for Pension Plans,*” No.68, “*Accounting and Financial Reporting for Pensions,*” and No.73, “*Accounting and Financial Reporting for Pensions and Related Assets that are Not within the Scope of GASB Statement 68, and Amendments to Certain Provision of GASB Statements 67 and 68.*” Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2016. This Statement did not affect the District’s financial statements.

Statement No.75, “*Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions.*” replaces the requirements of GASB Statement No.45. This Statement requires governments to report a liability on the face of the financial statements for the OPEB that they provide: governments that are responsible only for OPEB liabilities related to their own employees and that provide OPEB through a defined benefit OPEB plan administered through a trust that meets specified criteria will report a net OPEB liability, governments that participate in a cost-sharing OPEB plan that is administered

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

Recently Issued Accounting Pronouncements (continued)

through a trust that meets the specified criteria will report a liability equal to their proportionate share of the collective OPEB liability for all entities participating in the cost-sharing plan and governments that do not provide OPEB through a trust that meets specified criteria will report the total OPEB liability related to their employees. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2017. This statement did not affect the district's financial statements.

Statement No.81, "*Irrevocable Split Interest Agreements*" provided recognition and measurement guidance for situation in which a government is a beneficiary of an irrevocable split interest agreement. This Statement requires that a government that receives resources pursuant to an irrevocable split interest agreement recognize assets, liabilities and deferred inflows of resources at the inception of the agreement. Furthermore, this Statement requires that a government recognize assets representing its beneficial interests in agreements administered by third parties. Governments are required by this Statement to recognize revenue when the resources become applicable to the reporting period. This Statement enhances comparability and decision usefulness of financial statements among governments. The requirements of this statement are effective for financial statements for periods beginning after December 15, 2016. This statement did not affect the district's financial statements.

Statement No. 85, "Omnibus 2017." On March 20, 2017, GASB issued "Omnibus 2017" covering four main topics: blending component units; goodwill, fair value measurement and application; and postemployment benefits. "Omnibus 2017" is effective for fiscal years beginning after June 15, 2017. However, due to the nature of topic covered, GASB is allowing the option of early implementation for single topics.

Statement No. 86, "Certain Debt Extinguishment Issues" improves consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources – resources other than the proceeds of refunding debt – are placed in an irrevocable trust for the sole purpose of extinguishing debt. The Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is decreased in substance. The requirements of this Statement are effective for reporting periods beginning after June 15, 2017. Earlier application is encouraged. This statement did not affect the district's financial statements.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

Recently Issued Accounting Pronouncements (continued)

The GASB has issued the following Statement which will become effective in future years as shown below:

Statement No.83, “*Certain Asset Retirement Obligations*” addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement. This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Management has not yet determined the effect of this Statement on the financial statements.

Statement No.84, “*Fiduciary Activities*” improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements. This Statement also provides for recognition of a liability to the beneficiaries in a fiduciary fund when an event has occurred that compels the government to disburse fiduciary resources. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Management has not yet determined the effect of this Statement on the financial statements.

Statement No. 87, “Leases” increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments’ leasing activities. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. Statement No. 95 postponed the effective date for 18 months. New effective date is fiscal years beginning after June 15, 2021. Earlier application is encouraged.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

NOTE B – DEPOSITS – (Cash and Certificates of Deposits)

Cash and Cash Equivalents

The carrying amounts of the district's deposits are as follows for the year ended June 30, 2020:

Demand deposits	\$ 8,355,811
Certificates of deposits	
	<u>\$ 8,355,811</u>

Cash and cash equivalents are stated at cost, which approximates market.

Custodial Credit Risk

Under State law, deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the district in a custodial bank.

GASB Statement No. 40, which amended GASB Statement No. 3, only requires disclosure of deposits that are considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are either:

- 1) uninsured and uncollateralized,
- 2) uninsured and collateralized with securities held by the pledging financial institution or
- 3) uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name

At June 30, 2020, the Fire District had no deposits that were required to be reported in any of the three categories listed above.

NOTE C – CAPITAL ASSETS

PROPERTY, PLANT AND EQUIPMENT

At June 30, 2020, the Fire District reported the following capital assets. A summary of changes in capital assets is as follows:

The following changes occurred in the property and equipment account:

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
NOTES TO FINANCIAL STATEMENTS

NOTE C- CAPITAL ASSETS

PROPERTY, PLANT AND EQUIPMENT (continued)

	Balance June 30 <u>2019</u>	<u>Additions</u>	<u>Deletions</u>	Balance June 30 <u>2020</u>
<u>Capital Assets Not Being Depreciated</u>				
Land	\$ 152,019	\$ ---	\$ ---	\$ 152,019
Construction in Progress	<u>29,339</u>	<u>-----</u>	<u>29,339</u>	<u>---</u>
	<u>181,358</u>	<u>-----</u>	<u>29,339</u>	<u>152,019</u>
<u>Capital Assets, Being Depreciated:</u>				
Buildings and Improvements	\$ 5,066,609	\$ 482,789	\$ ---	\$ 5,549,398
Equipment	<u>11,266,446</u>	<u>16,290</u>	<u>---</u>	<u>11,282,736</u>
Total Capital Assets Being Depreciated	<u>\$16,333,055</u>	<u>\$ 499,079</u>	<u>---</u>	<u>\$16,832,134</u>
Less Accumulated Depreciation For:				
Buildings and Improvements	\$ 1,137,565	\$ 137,113	\$ ---	\$ 1,274,678
Equipment	<u>8,525,247</u>	<u>486,451</u>	<u>-----</u>	<u>9,011,698</u>
Total Accumulated Depreciation	<u>9,662,812</u>	<u>623,564</u>	<u>-----</u>	<u>10,286,376</u>
Total Capital Assets Being Depreciated, Net	<u>6,670,243</u>	<u>(124,485)</u>	<u>---</u>	<u>6,545,758</u>
Total Capital Assets, Net	<u>\$ 6,851,601</u>	<u>\$(124,485)</u>	<u>\$ 29,339</u>	<u>\$ 6,697,777</u>

Depreciation expense for the year ended June 30, 2020 was \$623,564.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

NOTE D – COOPERATIVE ENDEAVOR AGREEMENTS

During the year the Fire District was party to a Cooperative Endeavor agreement with Ambulance Service District No. 1 of Lafourche Parish to provide communication services, including dispatching of calls, on a twenty-four hour a day basis, seven days a week for the Ambulance District at a fee of \$4,418 per month for the first eight months of the year and then \$4,639 for the last four months of the year.

NOTE E – POST EMPLOYMENT BENEFITS

The Fire District has no Post Employment Benefits.

NOTE F – PER DIEM PAID BOARD MEMBERS

Per diem payments are presented on Schedule IV. The per diem payments are authorized by Louisiana Revised Statute 40:1498A.

NOTE G RETIREMENT PLAN

Substantially all full-time employees of Fire Protection District No. 3 of Lafourche Parish are members of the Louisiana Firefighters Retirement System (System), a cost-sharing, multi-employer public employee retirement system (PERS), controlled and administered by a separate board of trustees.

The District implemented Governmental Accounting Standards Board (GASB) Statement 68 on Accounting and Financial Reporting for Pensions and Statement 71 on Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB 68. These standards require the District to record its proportional share of each of the pension plans' net pension liability and report the following disclosures.

Plan Description: The Firefighters' Retirement System is a cost-sharing multiple-employer defined benefit pension plan established by Act 4734 of 1979 to provide retirement, disability and survivor benefits to firefighters in Louisiana.

Eligibility Requirements: Membership in the System is a condition of employment for any full time firefighters who earn at least \$375 per month and are employed by any municipality, parish, or fire protection district of the State of Louisiana in addition to employees of the Firefighters' Retirement System. Any person who becomes an employee as defined in RS 11:2252 on and after January 1, 1980 shall become a member as a condition of employment. No person who has attained age fifty or over shall become a member of the System unless the person becomes a member by reason of a merger or unless the System received an application for membership before the applicant attained the age of fifty. No person who has not attained the age of eighteen years shall become a member of the System.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

NOTE G RETIREMENT PLAN (continued)

Any person who has retired from service under any retirement system or pension fund maintained basically for public officers and employees of the state, its agencies or political subdivisions, and who is receiving retirement benefits therefrom may become a member of this System, provided the person meets all other requirements for membership. Service credit from the retirement system or pension plan from which the member is retired shall not be used for reciprocal recognition of service with this System, or for any other purpose in order to attain eligibility or increase the amount of service credit in this System.

Retirement Benefits: Benefit provisions are authorized within Act 434 of 1979 and amended by LRS 11:2251-11:2272. Any member of the System who has completed at least twenty-five years of creditable service, who has been a member of this system for at least one year, regardless of age, or any member who has completed at least twenty years of creditable service, who has been a member of this system for at least one year, and who has attained the age of fifty years, or any member who has completed at least twelve years of service, who has been a member of this system for at least one year, and who has attained the age of fifty-five shall be entitled to retire from service.

Upon such retirement, the member shall be paid an annual retirement allowance equal to three and one-third percent of average final compensation multiplied by total years of creditable service. However, the annual retirement allowance shall not exceed one hundred percent of average final compensation.

Deferred Retirement Option Plan (DROP): After completing 20 years of creditable service and age 50 or 25 years at any age, a member may elect to participate in the deferred retirement option plan (DROP) for up to 36 months. Upon commencement of participation in the deferred retirement option plan, employer and employee contributions to the System cease. The monthly retirement benefit that would have been payable is paid into the deferred retirement option plan account. Upon termination of employment, a participant in the program shall receive, at his option, a lump-sum payment from the account or an annuity based on the deferred retirement option plan account balance in addition to his regular monthly benefit. If employment is not terminated at the end of the 36 months, the participant resumes regular contributions to the System. No payments may be made from the deferred retirement option plan account until the participant retires.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

NOTE G RETIREMENT PLAN (continued)

Initial Benefit Option Plan: Effective June 16, 1999, members eligible to retire and who do not choose to participate in DROP may elect to receive, at the time of retirement, an initial benefit option (IBO) in an amount up to 36 months of benefits, with an actuarial reduction of their future benefits. Such amounts may be withdrawn or remain in the IBO account earning interest at the same rate as the DROP account.

Death and Disability Benefits: The System also provides death and disability benefits. Benefits are established by state statute.

Employer Contributions: Employer contributions are actuarially determined each year. For the year ended June 30, 2019, employer and employee contributions for members above the poverty line were 26.5% and 10.0%, respectively. The employer and employee contribution rates for those members below the poverty line were 28.5% and 8.0% respectively.

Non-Employer Contributions: The System also receives insurance premium tax monies as additional employer contributions. The tax is considered support from a non-contributing entity and appropriated by the legislature each year based on an actuarial study. Non-employer contributions were recognized as revenue during the year ended June 30, 2019 and were excluded from pension expense. Non-employer contributions received by the System during the year ended June 30, 2019 was \$26,807,631.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources: At June 30, 2020, The District reported liabilities in its government-wide financial statements of \$3,680,588 in its governmental activities for its proportionate share of the net pension liabilities of the System. The net pension liabilities were measured as of June 30, 2019 and the total pension liability used to calculate the net pension obligation was determined by separate actuarial valuations performed on each of the retirement systems as of that date. Under each retirement system, the District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the District's proportional share of the System was 0.587774% which was a decrease of 0.052600%.

For the year ended June 30, 2020, the District recognized pension expense for the System totaling \$1,143,018. Added to the pension expense is the employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions totaling \$427,152 for the System.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Governmental Activities</u>	
	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Difference between expected and actual experience	\$ -	\$ 265,497
Changes in Assumption	334,844	268
Net difference between projected and actual earnings on Pension plan investments	247,509	-
Changes in proportion and differences between employer Contributions and proportionate share of contributions	1,719,840	244,161
Employer contributions subsequent to the measurement date	<u>410,343</u>	<u>-</u>
	<u>\$2,712,536</u>	<u>\$ 509,926</u>

The \$410,343 reported as deferred outflows of resources related to pensions resulting from the District's contribution to the System subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year</u>	
2020	562,447
2021	409,814
2022	518,462
2023	335,482
2024	(5,792)
2025	<u>(28,146)</u>
	<u>\$ 1,792,267</u>

Actuarial Assumptions: A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2019 are as follows.

	<u>Firefighters' Retirement System</u>
Valuation Date	June 30, 2019
Actuarial cost method	Entry Age Normal
Actuarial cost assumptions:	
Expected remaining service lives	7 years
Investment rate of return	7.15% per annum (net fees)
Inflation rate	2.50% per annum
Projected salary increases	Vary from 14.75% in the first two year of service to 4.50% after 25 years
Cost of Living Adjustments	Only those previously granted

The mortality rate assumption used was set based upon an experience study performed on plan data for the period July 1, 2009 through June 30, 2014. The date was then assigned credibility weighting and combined with a standard table to produce current levels of mortality. This mortality was then projected forward to a period equivalent to the estimated duration of the system's liabilities. Annuity values calculated based on this mortality were compared to those produced by using a set-back of standard tables. The result of the procedure indicated that the tables used would produce liability values approximating the appropriate generational mortality tables.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

The estimated long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimates ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The long term expected nominal rate of return was 7.94% as of June 30, 2019. Best estimates of real rates of return for each major asset class included in FRS' target asset allocation as of June 30, 2019. Are summarized in the following table:

<u>Asset Class</u>	Long-Term Target Asset <u>Allocation</u>	<u>Rates of Return</u>	
		<u>Real</u>	<u>Nominal</u>
Fixed Income	31%	2.17%	
Equity	49%	6.70%	
Alternatives	10%	7.33%	
Other	10%	4.52%	
System Total			5.19%
Inflation			<u>2.75%</u>
Expected Arithmetic Nominal Return			<u>7.94%</u>

The discount rate used to measure the total pension liability was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity to Changes in Discount Rate: The following presents the net pension liability of the participating employers calculated using the discount rate of 7.15%, as well as what the employers' net pension liability would be if it were calculated using a discount rate that is one percentage point lower 6.15% or one percentage point higher 8.15% than the current rate as of June 30, 2019.

	Changes in Discount Rate:		
	<u>Firefighters' Retirement System</u>		
	1% Decrease	Current Discount Rate	1% Increase
	<u>6.15%</u>	<u>7.15%</u>	<u>8.15%</u>
Net Pension Liability	<u>\$5,329,740</u>	<u>\$3,680,588</u>	<u>\$2,296,415</u>

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

Support of Non-Employer Contributing Entities: Contributions received by a pension plan from non-employer contributing entities that are not in a special funding situation are recorded as revenue by the respective pension plan. The District recognizes revenue in an amount equal to its proportionate share of the total contributions to the pension plan from these non-employer contributing entities. During the year ended June 30, 2020, the District recognized revenue as a result of support received from the non-employer contributing entities of \$157,568 for its participation in the System.

Pension Plan Fiduciary Net Positions: Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report for the System available at www.lafirefightersret.com.

NOTE H-JUDGMENTS, CLAIMS AND SIMILAR CONTINGENCIES

At June 30, 2020, the fire district was a defendant in various lawsuits. In the opinion of legal counsel for the district, the liability, if any, would not exceed insurance coverage.

NOTE I – RISK MANAGEMENT

The District is exposed to various risks of loss related to workers compensation; torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. No settlements were made during the year that exceeded the District's insurance coverage.

NOTE J - ACCOUNTS PAYABLE

Accounts payable at June 30, 2020 consisted of the following:

Accounts payable	\$ 37,775
Payroll liabilities	151,724
Compensated absences	272,699
Retainage Payable	<u>42,926</u>
	<u>\$ 505,124</u>

NOTE K - ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2020 consisted of the following:

Advalorem taxes	10,216
Insurance rebate	
Communication services	<u> </u>
	<u>\$ 10,216</u>

NOTE L - SUBSEQUENT EVENTS

Management has evaluated subsequent events through the date that the financial statements were available to be issued, June 23, 2021 and determined that no events occurred that required disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

NOTES TO FINANCIAL STATEMENTS

NOTE M - CAPITALIZED INTEREST

For the year ended June 30, 2020 the district has \$0 interest to capitalize.

NOTE N – ON-BEHALF PAYMENTS FOR SALARIES:

Supplemental salary payments are made by the state to certain eligible full-time employees of the District, in addition to the compensation they receive from the District. The amount of the supplemental pay is determined by State Law and is revised periodically. The state paid supplemental salaries for the employees of the district in the amount of \$202,967 for the year ended June 30, 2020. These intergovernmental funds are reflected in the financial statements of the District for the year ended June 30, 2020.

NOTE O – LONG-TERM LIABILITIES

The District includes net pension liability of \$3,680,588 in the government-wide financial statements.

NOTE P – FAIR VALUE MEASUREMENTS

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are unadjusted quoted prices in active markets for identical assets that the District has the ability to access. Level 2 inputs are based primarily on quoted prices for similar assets in active or inactive markets and/or based on inputs that are derived principally from or corroborated by observable market data. Level 3 inputs are unobservable and are based on assumptions that market participants would utilize in pricing the asset. The District uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. The asset's fair value measurement level with the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. When available, valuation techniques maximize the use of observable inputs and minimize the use of unobservable inputs. For negotiable certificates of deposit, management categorizes these investments as Level 2 based on quoted prices for similar instruments with consideration of actively quoted interest rates, credit ratings and spreads, prepayment models and collateral data. The district had no certificates of deposit at June 30, 2020.

NOTE Q – CORONAVIRUS

The recent global outbreak of the Coronavirus (COVID-19) has raised concerns regarding business and the financial markets have recently experienced significant volatility. While the district has not been immediately impacted by the adverse conditions in the financial markets, the long-term impact on the District's activities is uncertain at this time.

REQUIRED SUPPLEMENTARY INFORMATION – PART II

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
SCHEDULE I
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE BUDGET (GAAP BASIS) AND ACTUAL
GENERAL FUND

For the year ended June 30, 2020

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>REVENUES</u>			
Ad valorem taxes	\$ 4,355,000	\$ 4,704,459	\$ 349,459
Intergovernmental	361,000	340,485	(20,515)
Interest income	12,000	14,543	2,543
Miscellaneous	<u>55,000</u>	<u>60,226</u>	<u>5,226</u>
Total revenues	<u>4,783,000</u>	<u>5,119,713</u>	<u>336,713</u>
<u>EXPENDITURES</u>			
Public safety:			
Current:			
Salaries and related benefits	2,990,000	3,080,938	(90,938)
Professional services	15,000	6,756	8,244
Collection expense	143,000	150,247	(7,247)
Insurance	900,000	927,783	(27,783)
Dues and subscriptions	5,000	3,440	1,560
Repairs and maintenance	170,000	189,776	(19,776)
Supplies	55,000	63,203	(8,203)
Telephone	75,000	62,951	12,049
Training	-	764	(764)
Travel and schooling	50,000	35,607	14,393
Utilities	80,000	73,166	6,834
Uniforms	40,000	14,053	25,947
Radio and contracts	95,000	103,289	(8,289)
Equipment – expendables and repair	60,000	50,014	9,986
Physicals	15,000	8,912	6,088
Fuel	60,000	41,256	18,744
Miscellaneous	30,000	50,494	(20,494)
Capital outlay	<u>3,270,000</u>	<u>469,740</u>	<u>2,800,260</u>
Total expenditures	<u>8,053,000</u>	<u>5,332,389</u>	<u>2,720,611</u>
Excess (deficiency) of revenues over expenditures	(3,270,000)	(212,676)	3,057,324
Fund balances - July 1	<u>8,270,000</u>	<u>8,073,579</u>	(196,421)
Fund balances - June 30	<u>\$ 5,000,000</u>	<u>\$ 7,860,903</u>	<u>\$ 2,860,903</u>

See accompanying notes to financial statements.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

SCHEDULE II

EMPLOYER'S SHARE OF NET PENSION LIABILITY

For the year ended June 30, 2020

Year Ended June 30	Employer Proportion of the Net Pension Liability (Assets)	Employer Proportionate Share of the Net Pension Liability (Asset) (a)	Employer's Covered Employee Payroll (b)	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Employee Payroll (a/b)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2016	0.241487%	\$ 1,579,543	\$ 545,568	290.00%	68.16%
2017	0.612826%	\$ 3,512,626	\$1,422,618	246.91%	73.55%
2018	0.640374%	\$ 3,683,481	\$1,524,627	241.60%	74.76%
2019	0.587774%	\$ 3,680,588	\$1,423,120	258.63%	73.96%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

SCHEDULE III

EMPLOYER'S CONTRIBUTIONS

For the year ended June 30, 2020

Year Ended June 30	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency (Excess)	Employer's Covered Employee Payroll	Contributons as a % of Covered Employee Payroll
2016	\$ 148,667	\$ 148,667	\$ -	\$ 545,568	27.25%
2017	\$ 359,211	\$ 359,211	\$ -	\$ 1,422,618	25.25%
2018	\$ 404,026	\$ 404,026	\$ -	\$ 1,524,627	26.50%
2019	\$ 377,127	\$ 377,127	\$ -	\$ 1,423,120	26.50%
2020	\$ 410,343	\$ 410,343	\$ -	\$ 1,478,713	27.75%

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

Note to Retirement System Schedules

Year Ended June 30, 2020

Firefighters' Retirement System

Changes of benefit terms – There were no changes of benefit terms for the year ended June 30, 2019.

Changes of assumptions – Changes of assumptions for the year ended June 30, 2019 were as follows for the valuation date June 30, 2019:

- a) Investment rate of return used was 7.15%, a decrease from 7.3% in 2018.
- b) Inflation rate used was 2.500%, a decrease from 2.700% in 2018.

OTHER SUPPLEMENTARY INFORMATION

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH
SCHEDULE IV
PER DIEMS PAID COMMISSIONERS

For The Year Ended June 30, 2020

	<u>NUMBER OF MEETINGS</u>	<u>AMOUNT</u>
Laurence Mounic	8	\$ 240
Morris Guidry	7	210
Chad Bourgeois	8	240
Billy Ledet	9	270
Reggie Pitre	8	240
Troy Dufrene	<u>1</u>	<u>30</u>
Total	<u>41</u>	<u>\$ 1,230</u>

**FIRE PROTECTION DISTRICT NO. 3
OF LAFOURCHE PARISH**

SCHEDULE V

**SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS
TO AGENCY HEAD OR CHIEF EXECUTIVE**

For the year ended June 30, 2020

Agency Head Name: Kully P. Griffin

<u>Purpose</u>	<u>Amount</u>
Salary	\$112,447
State Supplemental Pay	6,000 (1)
Benefits – insurance	21,169
Benefits – retirement	29,306
Benefits – social security/medicare	7,290
Car allowance	-
Vehicle provided by government	- (2)
Per diem	-
Reimbursements – mileage	-
Travel	-
Registration fees	-
Conference travel	-
Continuing professional education fees	-
Housing	-
Unvouchered expenses	-
Special meals	-

(1)- State Supplemental Pay is paid directly to the employee by the State of Louisiana. It is included in the employee’s taxable wages and federal and state payroll taxes are paid on these wages.

(2)- The district provides the Fire Chief with a take-home vehicle, however, no amount is considered taxable under the IRS rules for vehicles provided to firefighters. The use of the vehicle is considered to be a “working condition benefit”. The vehicle meets the definition of “qualified non-personal use vehicle”. Use of the vehicle is limited to in-parish travel and personal use is typically only made up of commuting. The truck is primarily used for public safety purposes. The vehicle is also clearly marked with insignias and painted as a fire fighter vehicle.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Commissioners
Fire Protection District No. 3
of Lafourche Parish

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities of **FIRE PROTECTION DISTRICT NO. 3 of LAFOURCHE PARISH**, component unit of Lafourche Parish, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Fire District's basic financial statements and have issued my report thereon dated June 23, 2021.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered **FIRE PROTECTION DISTRICT NO. 3 of LAFOURCHE PARISH's** internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH's** internal control. Accordingly, I do not express an opinion on the effectiveness of the **FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH'S** internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. I did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items 2020-01, 2020-02, and 2020-03 that I consider to be material weaknesses.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

(continued)

Compliance and Other Matters

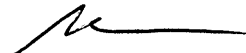
As part of obtaining reasonable assurance about whether **FIRE PROTECTION DISTRICT NO. 3 of LAFOURCHE PARISH's** financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing.

Fire Protection District No. 3 Of Lafourche Parish's Response to Findings

FIRE PROTECTION DISTRICT NO. 3 of LAFOURCHE PARISH's response to the findings identified in my audit is described in the accompanying schedule of findings and responses. **FIRE PROTECTION DISTRICT NO. 3 of LAFOURCHE PARISH's** response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


Aldon G. Wahl, Jr.
Certified Public Accountant

June 23, 2021

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2020

I have audited the financial statements of the governmental activities of the Fire Protection District No. 3 of Lafourche Parish as of and for the year ended June 30, 2020, and have issued my report thereon dated June 23, 2021. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of June 30, 2020 resulted in an unmodified opinion.

SECTION I – SUMMARY OF AUDITOR’S REPORTS

A) Report on Internal Control and Compliance material to the Financial Statements:

Internal control:

Material Weakness – **YES**
Significant Deficiencies - **NO**
Other Conditions - **NO**

Compliance:

Noncompliance Material to the Financial Statements – **NO**

B) Federal Awards

The Fire District received no federal awards for the year ended June 30, 2020.

SECTION II FINANCIAL STATEMENT FINDINGS

2020 – 01 Retirement Funds and Reports Remitted Late

CONDITION: While performing audit procedures on retirement expenses and liabilities it was noted that retirement withholding and match and monthly reports were remitted late.

CRITERIA: The district should remit retirement withholdings and match promptly after the end of each month. Retirement funds and reports should be remitted within 20 days after the end of each month.

CAUSE: The cause of the condition is the result of a failure to design and implement policies and procedures to achieve adequate internal control over retirement liabilities.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2020

EFFECT: Retirement funds and reports were submitted late.

RECOMMENDATION: The district should design and implement procedures to ensure that retirement funds and reports are promptly remitted each month.

MANAGEMENT RESPONSE: Management concurs with the recommendation and has implemented new procedures over retirement remittances and reports.

2020 – 02 Payroll Withholding and Returns Remitted Late

CONDITION: While performing audit procedures on payroll expenses and liabilities, it was noted that payroll withholdings were remitted late, and payroll tax returns were filed late resulting in the district incurring penalties and interest.

CRITERIA: The district should remit payroll withholdings and file payroll tax returns on a timely basis.

CAUSE: The cause of the condition is the result of a failure to design and implement policies and procedures to achieve adequate internal control over payroll liabilities.

EFFECT: Payroll withholdings and returns were submitted late.

RECOMMENDATION: The district should design and implement procedures to ensure that payroll taxes are promptly remitted each month and returns are filed timely.

MANAGEMENT RESPONSE: Management concurs with the recommendation and has implemented new procedures over payroll remittances and returns. Management contacted the state and was able to have the penalties waived.

2020 – 03 Late Payments

CONDITION: While performing audit procedures testing disbursements, it was noted that some payments were late causing the district to pay interest on a credit card and additional cost on utility bills.

CRITERIA: The district should pay all invoices timely.

CAUSE: The cause of the condition is the result of a failure to design and implement policies and procedures to achieve adequate internal control over disbursements.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2020

EFFECT: Invoices were paid late.

RECOMMENDATION: The district should design and implement procedures to ensure that disbursements are made on a timely basis.

MANAGEMENT RESPONSE: Management concurs with the recommendation and has implemented new procedures over disbursements.

SECTION III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Not applicable.

SECTION IV MANAGEMENT LETTER

A management letter was not issued in connection with the audit for the year ended June 30, 2020.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 2020

**SECTION I – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

2019-01: Resolved

**SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO
FEDERAL AWARDS**

Fire Protection District No. 3 did not receive federal awards during the year ended June 30, 2019.

SECTION III MANAGEMENT LETTER

A management letter was not issued in connection with the audit for the year ended June 30, 2019.

FIRE PROTECTION DISTRICT NO. 3 OF LAFOURCHE PARISH

**MANAGEMENT'S CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED JUNE 30, 2020**

**SECTION I – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE
FINANCIAL STATEMENTS**

<u>Reference No.</u>	<u>Description of Finding</u>	<u>Corrective Action Planned</u>	<u>Name of Contact Person</u>	<u>Anticipated Completion Date</u>
2020 – 01	Retirement funds and reports remitted late.	The district has implemented new procedures to ensure the timely remittance of retirement funds and reports.	Devin Dedon	N/A
2020 – 02	Payroll withholding and returns were remitted late.	The district has implemented new procedures to ensure the timely remittance of payroll withholdings and returns.	Devin Dedon	N/A
2020 – 03	Late payments	The district has implemented new procedures to ensure timely payment of invoices.	Devin Dedon	N/A

**SECTION II – INTERNAL CONTROL AND COMPLIANCE MATERIAL TO
FEDERAL AWARDS**

Fire Protection District NO. 3 did not receive federal awards during the year ended June 30, 2020.

SECTION III – MANAGEMENT LETTER

A management letter was not issued in connection with the audit for the year ended June 30, 2020.