

Affidavit and Revenue Certification

Louisiana Clerks of Court Association

East Baton Rouge Parish

Baton Rouge, Louisiana

ANNUAL SWORN FINANCIAL STATEMENTS AND CERTIFICATION OF REVENUES \$75,000 OR LESS (if applicable)

The annual sworn financial statements are *required* by Louisiana Revised Statute 24:514 to be filed with the Legislative Auditor within 90 days after the close of the fiscal year. The certification of revenues of \$75,000 or less, if applicable, is required by Louisiana Revised Statute 24:513(J)(1)(c)(i)(aa).

Personally came and appeared before the undersigned authority, Debbie D. Hudnall (enter officer name), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Louisiana Clerks of Court Association(enter entity name) as of June 30, 2018 (entity's year-end), and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements.

(Complete if applicable)

In addition, Debbie D. Hudnall, (officer name), who, duly sworn, deposes and says that Louisiana Clerks of Court Association(entity name) received \$75,000 or less in revenues and other sources for the year ended June 30, 2018, and accordingly, is not required to have an audit for the previously mentioned year.

Debbie D. Hudnall
Officer's Signature

Sworn to and subscribed before me this 25th day of September, 2018.

Dawn D. Tricou
NOTARY PUBLIC SIGNATURE & SEAL



OFFICIAL SEAL
DAWN D. TRICOU
NOTARY ID # 64363
STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE
My Commission is for Life

For Office Use Only
Under provisions of state law, this report will become a public document on the Monday following the release date. A copy of the report will be submitted to appropriate public officials and be available for public inspection at the Baton Rouge office of the Louisiana Legislative Auditor and, where appropriate, at the office of the parish clerk of court.
Release Date <u>OCT 03 2018</u>

Please Complete This Section
Officer's Name <u>Debbie D. Hudnall</u>
Officer's Title <u>Executive Director</u>
Address <u>10202 Jefferson Hwy., Bldg. A</u>
City, Zip <u>Baton Rouge, LA 70809</u>
Ph: Cell/Land <u>(225) 293-1162</u>
E-mail <u>debbie@laclerksofcourt.org</u>

Louisiana Clerks of Court Association

(Agency Name)

Statement of Cash Receipts and Disbursements**For the Year Ended June 30, 2018**

(Year-End)

	<u>General Fund</u>	<u>Grants Other Fund</u>	<u>Total</u>
RECEIPTS (Provide Brief Description):			
1. Grants – through LA Supreme Court	\$	\$ 59,890	\$ 59,890
2. All Other	1,014,186		1,014,186
3.			
4.			
5.			
6. Total receipts (add lines 1 - 5)	<u>\$ 1,014,186</u>	<u>\$ 59,890</u>	<u>\$1,074,076</u>
DISBURSEMENTS (Provide Brief Description):			
7. Grant Expenses – Salary	\$	\$ 39,642	\$ 39,642
8. Grant Expenses - FICA		3,033	3,033
9. Grant Expenses – Travel		90	90
10.			
11. All Other	1,014,381		1,014,381
12.			
13. Total Disbursements (add lines 7 - 12)	<u>\$ 1,014,381</u>	<u>\$ 42,765</u>	<u>\$1,057,146</u>
14. Change in fund balance (Lines 6 minus 13)	\$ (195)	\$ 17,125	\$ 16,930
15. Fund Balance at beginning of year	\$ 600,213	\$ 38,473	\$ 638,686
16. Fund balance (deficit) at end of year (Add lines 14-15) --This amount also goes on line 12, Statement B	\$ 600,018	\$ 55,598	\$ 655,616

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Louisiana Clerks of Court Association (Agency Name)

Balance Sheet, on June 30, 2018
(Year-End)

	<u>General Fund</u>	<u>Grants Other Fund</u>	<u>Total</u>
ASSETS (balances at year-end) -Give brief description:			
1. Cash and cash equivalents on hand	\$ 29,233	\$	\$ 29,233
2. Investments (fair value) on hand	422,670	55,598	478,268
3. Office furnishings (Cost of desks, etc)	10,885		10,885
4. Equipment (Cost of fax machine, etc)			
5. Other (brief description): All Other	143,700		143,700
6. Total Assets (add lines 1 - 5)	<u>\$ 606,488</u>	<u>\$ 55,598</u>	<u>\$ 662,086</u>
LIABILITIES AND FUND BALANCE (at year-end):			
7. Liabilities (give brief description):			
8. Accounts Payable	\$ 1,062	\$	\$ 1,062
9. Payroll Related Withholdings	5,408		5,408
10.			
11. Total Liabilities (add lines 7 - 10)	6,470		6,470
12. Fund balance (amount from Line 16 on Statement A)	600,018	55,598	655,616
13. Other			
14. Total Liabilities and Fund Balance (add lines 11 - 13)	<u>\$ 606,488</u>	<u>\$ 55,598</u>	<u>\$ 662,086</u>

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Louisiana Clerks of Court Association (Agency Name)

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer (Required Form - Please Submit Completed Form Per Attached Instructions)

For the Year Ended June 30, 2018 (Year-End)

Agency Head Name and Title: Debbie D. Hudnall, Executive Director

Purpose	Dollar Amount
1. Salary	1.
2. Benefits-insurance	2.
3. Benefits-retirement	3.
4. Benefits-other (describe)	4.
5. Benefits-other (describe)	5.
6. Benefits-other (describe)	6.
7. Car allowance	7.
8. Vehicle provided by government (if reported on your W-2)	8.
9. Per diem	9.
10. Reimbursements	10.
11. Travel	11.
12. Registration fees	12.
13. Conference travel	13.
14. Housing	14.
15. Unvouchered expenses (example: travel advances, etc.)	15.
16. Special meals	16.
17. Other: Executive Director Contract – Allocated	17. \$ 956
18. TOTAL (enter total of line 1-17)	18. \$ 956

_____ Please check here if the Agency Head does not receive any compensation, benefits, and other payments. (Act 462 of the 2015 Legislative Session allows nongovernmental entities or not-for-profit (quasi-public) entities to report on the Act 706 schedule **only** those payments to the agency head that are derived from the public funds.)

PLEASE RETAIN A COPY OF THE COMPLETED FINANCIAL STATEMENTS FOR YOUR RECORDS

Please return the completed form within 90 days of your entity's year-end to Louisiana Legislative Auditor – Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397 - Updated 8/3/16