

**VIA LINK, INC.**

**Financial Report**

**For the Years Ended June 30, 2017 and 2016**

**VIA LINK, INC.**  
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**JUNE 30, 2017**

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## INDEPENDENT AUDITOR'S REPORT

To the Chief Executive Officer and Board of Directors  
VIA LINK, Inc.  
New Orleans, Louisiana

### *Report on Financial Statements*

We have audited the accompanying financial statements of VIA LINK, Inc. (the "Agency"), a Louisiana not-for-profit organization, which comprise the statements of financial position as of June 30, 2017 and 2016 and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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## ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Agency as of June 30, 2017 and 2016 and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Supplementary Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of compensation, benefits, and other payments to the agency head, as required by Louisiana Revised Statute 24:513 (A) (3), is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2017 on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

***Hienz & Macaluso, LLC***  
Metairie, Louisiana  
December 30, 2017

## FINANCIAL STATEMENTS

VIA LINK, INC.  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2017 AND 2016**

ASSETS

CURRENT ASSETS:

Cash and cash equivalents	\$ 51,432	\$ 27,570
Unconditional promises to give		
United Way allocation and designations	213,800	210,165
Grants receivable	80,296	124,931
Inventory-directories	-	3,318
Prepaid expenses	17,602	5,602
Total current assets	<u>363,130</u>	<u>371,586</u>

PROPERTY AND EQUIPMENT:

Computer equipment	24,651	24,651
Furniture and fixtures	12,892	12,892
Leasehold improvements	18,861	18,861
Other equipment	2,010	2,010
	<u>58,414</u>	<u>58,414</u>
Less: accumulated depreciation	<u>(56,115)</u>	<u>(53,710)</u>
Total property and equipment	<u>2,299</u>	<u>4,704</u>

OTHER ASSETS:

Certificate of deposit	5,474	30,003
Deposits	8,840	3,325
Total other assets	<u>14,314</u>	<u>33,328</u>

Total assets	<u>\$ 379,743</u>	<u>\$ 409,618</u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES:

Accounts payable	\$ 25,768	\$ 13,188
Accrued payroll	21,363	52,470
Compensated absences	26,061	27,121
Line of credit	45,830	43,548
Total current liabilities	<u>119,022</u>	<u>136,327</u>

NET ASSETS:

Unrestricted:		
Undesignated	(22,779)	(11,874)
Board designated	75,000	75,000
Total unrestricted net assets	<u>52,221</u>	<u>63,126</u>

Temporarily restricted:	208,500	210,165
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Total net assets	<u>260,721</u>	<u>273,291</u>
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Total liabilities and net assets	<u>\$ 379,743</u>	<u>\$ 409,618</u>
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The accompanying notes are an integral part of these financial statements.

**VIA LINK, INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>REVENUES AND OTHER SUPPORT:</b>			
UNITY grants	\$ 467,643	\$ -	\$ 467,643
United Way of SELA allocations & grants	59,359	220,000	279,359
Other United Way allocations & grants	60,000	38,500	98,500
Other grants	367,000	-	367,000
Miscellaneous	62,354	-	62,354
Contributions	59,532	-	59,532
Total revenues and other support	<u>1,075,888</u>	<u>258,500</u>	<u>1,334,388</u>
Net assets released from restrictions			
United Way of SELA allocations & grants	211,665	(211,665)	-
Other United Way allocations & grants	48,500	(48,500)	-
Total net assets released from restriction	<u>260,165</u>	<u>(260,165)</u>	<u>-</u>
Total revenues, other support and net assets released from restriction			
	<u>1,336,053</u>	<u>(1,665)</u>	<u>1,334,388</u>
<b>EXPENSES:</b>			
Program services	1,190,939	-	1,190,939
Support services	156,019	-	156,019
Total expenses	<u>1,346,958</u>	<u>-</u>	<u>1,346,958</u>
Change in Net Assets	(10,905)	(1,665)	(12,570)
Net Assets, Beginning of Year,	<u>63,126</u>	<u>210,165</u>	<u>273,291</u>
Net Assets, End of Year	<u>\$ 52,221</u>	<u>\$ 208,500</u>	<u>\$ 260,721</u>

The accompanying notes are an integral part of these financial statements.

**VIA LINK, INC.**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>REVENUES AND OTHER SUPPORT:</b>			
UNITY grants	\$ 460,431	\$ -	\$ 460,431
United Way of SELA allocations and grants	2,261	161,665	163,926
Other United Way allocations and grants	-	48,500	48,500
Other grants	41,000	226,980	267,980
Contributions	106,340	-	106,340
Investment income	962	-	962
Miscellaneous	76,518	-	76,518
Sales-directories	552	-	552
Total revenues and other support	<u>688,064</u>	<u>437,145</u>	<u>1,125,209</u>
Net assets released from restrictions			
United Way of SELA allocations and grants	194,807	(194,807)	-
Other United Way allocations and grants	89,738	(89,738)	-
	<u>264,042</u>	<u>(264,042)</u>	<u>-</u>
Total net assets released from restriction	<u>548,587</u>	<u>(548,587)</u>	<u>-</u>
Total revenues, other support and net assets released from restriction	<u>1,236,651</u>	<u>(111,442)</u>	<u>1,125,209</u>
<b>EXPENSES:</b>			
Program services	1,100,654	-	1,100,654
Support services	156,634	-	156,634
Total expenses	<u>1,257,288</u>	<u>-</u>	<u>1,257,288</u>
Change in Net Assets	(20,637)	(111,442)	(132,079)
Net Assets, Beginning of Year,	<u>83,763</u>	<u>321,607</u>	<u>405,370</u>
Net Assets, End of Year	<u>\$ 63,126</u>	<u>\$ 210,165</u>	<u>\$ 273,291</u>

The accompanying notes are an integral part of these financial statements.

**VIA LINK, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	Program Services			Support Services	
	Information, Referral and Crisis Intervention Center	Homeless Management Information System	Program Total	Management and General	Total
Salaries	\$ 605,322	\$ 219,881	\$ 825,203	\$ 119,310	\$ 944,513
Employee benefits	39,832	14,542	54,374	8,851	63,225
Payroll taxes	41,638	14,903	56,541	8,901	65,442
Total salaries, benefits and taxes	<u>686,792</u>	<u>249,326</u>	<u>936,118</u>	<u>137,062</u>	<u>1,073,180</u>
Depreciation	-	-	-	2,405	2,405
Equipment rental and maintenance	19,853	37,633	57,486	57	57,543
Insurance	3,350	11,527	14,877	332	15,209
Membership dues	307	12,896	13,203	1,119	14,322
Miscellaneous expenses	1,227	2,340	3,567	623	4,190
Occupancy	16,044	30,388	46,432	2,435	48,867
Office supplies	3,226	4,600	7,826	1,429	9,255
Postage	216	392	608	388	996
Printing and publications	1,295	1,005	2,300	-	2,300
Professional fees	138	26,526	26,664	7,130	33,794
Telephone and internet	1,396	59,264	60,660	1,133	61,793
Travel and conferences	6,508	4,098	10,606	1,105	11,711
Advertising	2,198	1,183	3,381	-	3,381
Professional development	4,345	2,172	6,517	724	7,241
Bank fees	463	231	694	77	771
Total expenses	<u>\$ 747,358</u>	<u>\$ 443,581</u>	<u>\$ 1,190,939</u>	<u>\$ 156,019</u>	<u>\$ 1,346,958</u>

The accompanying notes are an integral part of these financial statements.

**VIA LINK, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2016**

	Program Services			Support Services	
	Information, Referral and Crisis Intervention Center	Homeless Management Information System	Program Total	Management and General	Total
Salaries	\$ 494,057	\$ 228,041	\$ 722,098	\$ 112,303	\$ 834,401
Employee benefits	34,637	15,976	50,613	8,164	58,777
Payroll taxes	36,754	17,617	54,371	8,865	63,236
<b>Total salaries, benefits and taxes</b>	<b>565,448</b>	<b>261,634</b>	<b>827,082</b>	<b>129,332</b>	<b>956,414</b>
Depreciation	-	-	-	2,742	2,742
Equipment rental and maintenance	16,215	30,737	46,952	47	46,999
Insurance	4,321	14,870	19,191	428	19,619
Meetings and training	6,777	1,547	8,324	299	8,623
Membership dues	183	7,687	7,870	667	8,537
Miscellaneous expenses	2,290	4,368	6,658	1,162	7,820
Occupancy	17,938	33,975	51,913	2,722	54,635
Office supplies	2,536	3,616	6,152	1,124	7,276
Postage	179	324	503	321	824
Printing and publications	2,223	1,726	3,949	-	3,949
Professional fees	206	39,679	39,885	10,665	50,550
Telephone and internet	1,390	59,024	60,414	1,129	61,543
Travel and conferences	12,426	3,940	16,366	5,996	22,362
Advertising	3,507	1,888	5,395	-	5,395
<b>Total expenses</b>	<b>\$ 635,639</b>	<b>\$ 465,015</b>	<b>\$ 1,100,654</b>	<b>\$ 156,634</b>	<b>\$ 1,257,288</b>

The accompanying notes are an integral part of these financial statements.

VIA LINK, INC.  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEARS ENDED JUNE 30, 2017 AND 2016**

CASH FLOWS FROM OPERATING ACTIVITIES:	<u>2017</u>	<u>2016</u>
Changes in net assets	\$ (12,570)	\$ (132,079)
Adjustments to reconcile change in net assets to net cash used by operating activities:		
Depreciation	2,405	2,742
Changes in operating assets and liabilities:		
Unconditional promises to give	(3,635)	51,041
Grants receivable	44,635	(87,708)
Inventory-directories	3,318	863
Prepaid expenses	(12,000)	3,327
Deposits	(5,515)	(3,325)
Accounts payable	12,580	1,222
Accrued payroll	(31,107)	15,705
Compensated absences	(1,060)	3,090
NET CASH USED BY OPERATING ACTIVITIES	<u>(2,949)</u>	<u>(145,122)</u>
 CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchases of equipment	-	(2,881)
Certificate of deposit interest capitalized	(471)	(962)
Redemption of certificate of deposit	25,000	92,797
NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>24,529</u>	<u>88,954</u>
 CASH FLOWS FROM FINANCING ACTIVITIES:		
Draws on line of credit	26,785	170,894
Payments on line of credit	(24,503)	(143,846)
NET CASH PROVIDED BY FINANCING ACTIVITIES	<u>2,282</u>	<u>27,048</u>
 Net change in cash and cash equivalents	<u>23,862</u>	<u>(29,120)</u>
 Cash and cash equivalents, beginning of year	<u>27,570</u>	<u>56,690</u>
 Cash and cash equivalents, end of year	<u>\$ 51,432</u>	<u>\$ 27,570</u>
 Supplemental Disclosure of Cash Flow Information:		
Cash paid for interest	<u>\$ 2,027</u>	<u>\$ 1,953</u>

The accompanying notes are an integral part of these financial statements.

VIA LINK, INC.  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017 AND 2016

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Organization** - VIA LINK, Inc. (the “Agency”) is a not-for-profit organization located in the greater New Orleans area that provides comprehensive information on community resources and operates a 24-hour crisis intervention/information and referral hotline.

**Financial Statement Presentation** - The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”).

The Agency is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets depending on the existence and/or nature of any donor restrictions.

**Unrestricted** - Assets and contributions that are not restricted by grants or contracts or for which there are no donor restrictions. Unrestricted net assets consist of undesignated and board designated funds. Board designated net assets represent funds set aside by the Agency's Board of Directors, which maintains the power to release the restriction. Undesignated net assets represent funds whose use is allowed to be used for any purposes directed by the Board of Directors or management.

**Temporarily Restricted** - A grant, contract or donor imposed restriction that permits the Agency to use the donated funds as specified. The use of the funds is restricted by purpose and/or until the passage of time. At June 30, 2017 and 2016, there was \$208,500 and \$210,165 of temporarily restricted assets, respectively.

**Permanently Restricted** - Donor-imposed assets that stipulate that the donation be maintained permanently but permits the use of all or part of the income derived. At June 30, 2017 and 2016, the Agency had no permanently restricted net assets.

In addition, the Agency is required to present a statement of cash flows and has elected to present a statement of functional expenses.

**Use of Estimates** - The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Cash and Cash Equivalents** - For purposes of the statements of cash flows, the Agency considers money market funds and highly liquid investments with a maturity of three months or less to be cash equivalents. Cash and cash equivalents include demand deposits and interest bearing demand deposits.

**Promises to Give** - Contributions are recognized when the donor makes a promise to give to the Agency that is, in substance, unconditional. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

VIA LINK, INC.  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017 AND 2016

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Grants Receivable** – Grants receivable are stated at the amount management expects to collect from outstanding balances. At June 30, 2017 and 2016, the financial statements do not include an estimate for allowance for doubtful accounts as management believes that all grants receivables are collectible.

**Inventory** - Inventory is stated at the lower of cost or market determined by the first-in, first-out method.

**Advertising** – The cost of advertising is expensed as incurred.

**Property and Equipment** - Property and equipment greater than \$1,000 are recorded at cost. Depreciation is provided over the estimated useful lives (ranging from 3 to 5 years) of the respective assets on a straight-line basis. Expenditures for repairs and maintenance are charged to expense as incurred whereas major renewals, replacements, and betterments of a useful life greater than one year are capitalized. Leasehold improvements are amortized on a straight-line basis over the assets' estimated useful lives or leasehold life, if shorter.

For the years ended June 30, 2017 and 2015, depreciation expense was \$2,405 and \$2,742, respectively.

**Functional Expenses** - The Agency allocates its expenses on a functional basis among its programs and support services. Expenses that can be identified with specific program and support services are allocated directly according to their natural expenditure classification. Other expenses that are common to several functions are allocated by a predetermined allocation percentage based on actual amounts or managements best estimate, which are reviewed annually. The Agency's principal programs are comprised of the following:

*Information, Referral and Crisis Intervention Center* - The Agency provides individuals and organizations with information and referral to appropriate community resources through a 24-hour call center that provides crisis intervention/suicide prevention and information and referrals to community resources, the publication of the Community Resource Directory and public access to community resource information on the Agency's website, [www.vialink.org](http://www.vialink.org).

*Homeless Management Information System* - The Agency receives grant support from UNITY Greater New Orleans (UNITY) to operate the Homeless Management Information System and to provide training, technical support, and aggregate reporting for agencies affiliated with UNITY.

**Donated Assets and Services** - The Agency records noncash donations as contributions at their estimated fair value at the date of the donation. Portions of the Agency's functions are conducted by unpaid officers, board members, and trained volunteers. The Agency recognizes donated services, if significant in amount, that creates or enhances non-financial assets or that require specialized skills provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. For the years ended June 30, 2017 and 2016, the Agency recorded \$49,104 and \$25,798, respectively, in donated services provided by trained volunteers and board members. These services, as applicable, are recorded in salaries and professional fees in the statements of functional expenses.

**Income Taxes** - Under the provisions of the Internal Revenue Code, Section 501(c) (3), and the applicable income tax regulations of Louisiana, the Agency is exempt from taxes on income other than unrelated business income. The Center has also been classified as an entity that is not a private foundation in Section 170 (b)(1)(A)(vi).

VIA LINK, INC.  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017 AND 2016

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Income Taxes – (Continued)**

Since the Agency had no net unrelated business income during the years ended June 30, 2017 and 2016, no provision for income tax was made. Management does not believe there are any uncertainties included in the first statement.

**Compensated Absences** - Employees of the Agency are entitled to paid time off depending on their length of service and other factors. At June 30, 2017 and 2016, compensated absences were \$26,061 and \$27,121, respectively.

**Restricted and Unrestricted Revenue and Support** - Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restrictions expire or are met in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

**NOTE 2 - CONCENTRATIONS OF CUSTODIAL CREDIT RISK**

The Agency maintains its cash balances in local financial institutions that may, at times, exceed amounts covered by insurance provided by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2017 and 2016, the Agency's cash balances were not in excess of the FDIC insurance. The Agency has not experienced any losses in such accounts and believes it is not exposed to any significant risk due to custodial credit risk.

**NOTE 3 – UNCONDITIONAL PROMISES TO GIVE UNITED WAY**

At June 30, 2017 and 2016, unconditional promises to give from the United Way totaled \$213,800 and \$210,165, respectively. For the years ended June 30, 2017 and 2016, \$208,500 and \$210,165, respectively, were included as temporarily restricted revenue to reflect United Way funding for which the Agency was notified prior to June 30, 2017 and 2016, respectively. At June 30, 2017, management expects to receive all of the unconditional promises to give that are presently recorded in the next fiscal year. All unconditional promises to give that were recorded at June 30, 2016 were received in the current fiscal year. At June 30, 2017 and 2016, the financial statements do not include an estimate for allowance for doubtful accounts as management believes that all unconditional promises to give are collectible.

**NOTE 4-LINE OF CREDIT**

The Agency has an unsecured line of credit with a local financial institution. At June 30, 2017 and 2016, the available line of credit was \$50,000 bearing interest at 7.00% per annum. The financial institution has the right, at its sole discretion, to terminate the line of credit for any reason. At June 30, 2017 and 2016, there was a balance due of \$45,830 and \$43,548 on the Agency's line of credit, respectively. For the years ended June 30, 2017 and 2016, interest expense was \$2,027 and \$1,953, respectively.

**VIA LINK, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2017 AND 2016**

**NOTE 5 - RESTRICTIONS ON NET ASSETS**

At June 30, 2017, temporarily restricted net assets of \$208,500 are restricted by the donors for the telephone crisis counseling, 2-1-1 and community resource app purposes. These restrictions will expire when payments for restricted purposes are made. At June 30, 2016, temporarily restricted net assets of \$210,165 were restricted by the donors for 2-1-1 and the suicide hotline. These restrictions expired as payments for restricted purposes were made during the fiscal year.

Net assets were released from donor restrictions by satisfying the time or purpose specified by donors as follows:

<u>Purpose</u>	<u>FYE 6-30-2017</u>	<u>FYE 6-30-2016</u>
2-1-1 and crisis work	\$ 210,165	\$ 284,545
2-1-1 services	-	68,562
2-1-1 call center volunteer service	-	103,180
Disaster relief	50,000	-
Via Link for the 21st century	<u>-</u>	<u>92,300</u>
Total	<u>\$ 260,165</u>	<u>\$ 548,587</u>

**NOTE 6 - DESIGNATED NET ASSETS**

At June 30, 2017 and 2016, the Board of Directors has designated net assets totaling \$75,000 for future disaster related costs, respectively.

**NOTE 7 - LEASES**

Effective June 1, 2007, the Agency entered into an operating lease agreement for office space located in New Orleans, Louisiana. This operating lease agreement expired on May 31, 2017. For the years ended June 30, 2017 and 2016, rent expense was \$48,867 and \$54,635, respectively, and is included in occupancy on the statements of functional expenses. On May 15, 2017, the Agency signed a new operating lease agreement for office space at a new location in New Orleans, Louisiana. At June 30, 2017, minimum future obligations on this lease for the next fiscal five years are \$63,698, \$67,451, \$68,816, \$70,174 and \$71,587, respectively.

**NOTE 8 - RETIREMENT PLAN**

Effective January 1, 1998, the Agency adopted a Savings Incentive Match Plan for Employees of Small Employers (SIMPLE). All employees are eligible to participate. For the years ended June 30, 2017 and 2016, the Agency made matching contributions of \$6,065 and \$8,353, respectively, included in employee benefits on the statements of functional expenses.

**VIA LINK, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2017 AND 2016**

**NOTE 9 - ECONOMIC DEPENDENCY**

A significant amount of the Agency's total revenues and other support is received from the United Way and UNITY. For the years ended June 30, 2017 and 2016, grant revenue received from United Way represented 30% and 19%, respectively of total revenues and other support. For the years ended June 30, 2017 and 2016, grant revenue received from UNITY represented 36% and 42%, respectively of total revenues and other support. For the years ended June 30, 2017 and 2016, total grant revenue received from United Way and UNITY represented 66% and 61%, respectively of total revenues and other support.

**NOTE 10 - RISK MANAGEMENT**

The Agency is exposed to various risks of loss in the normal course of business. Commercial insurance coverage is purchased for claims arising from such matters. For the years ended June 30, 2017 and 2016, there were no claims outstanding.

**NOTE 11 - LIQUIDITY**

For the years ended June 30, 2017 and 2016, the Agency's financial statements present net losses and negative operating cash flow. Management has been aggressive in their efforts to increase funding from either new donors or donors who have not provided funds in several years.

**NOTE 12 - SUBSEQUENT EVENTS**

Management has evaluated subsequent events through the date that the financial statements were available to be issued, December 30, 2017, and determined that no events occurred that require disclosure. No subsequent events occurring after this date have been evaluated for inclusion in these financial statements.

## SUPPLEMENTARY INFORMATION

**VIA LINK, INC.**  
**SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS**  
**TO THE AGENCY HEAD**  
**FOR THE YEAR ENDED JUNE 30, 2017**

Agency Head Name: LaVondra Dobbs, Chief Executive Officer

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 85,109
Benefits-health insurance	9,982
Benefits-retirement	1,667
Workers' comp insurance	213
Benefits-life insurance	187
Benefits-FICA and Medicare	6,728
Cell phone	1,338
Mileage reimbursements	818
Total	\$ <u>106,042</u>

OTHER REPORTING REQUIRED BY  
*GOVERNMENT AUDITING STANDARDS*



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Chief Executive Officer and Board of Directors  
VIA LINK, Inc.  
New Orleans, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of VIA LINK, Inc. (the "Agency") (a Louisiana not-for-profit organization), which comprise the statements of financial position as of June 30, 2017 and 2016, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated December 30, 2017.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The

results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

*Hienz & Macaluso, LLC*  
Metairie, Louisiana  
December 30, 2017

VIA LINK, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2017

**Section I - Summary of Auditor's Results**

a) Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weaknesses identified? NO

Significant deficiencies identified not considered to be material weaknesses? NO

Noncompliance material to financial statements noted? NO

b) Federal Awards

*VIA LINK, Inc. did not receive Federal awards in excess of \$750,000 during the year ended June 30, 2017 and; therefore, is exempt from the audit requirements under the Uniform Guidance.*

**Section II - Internal Control and Compliance Material to the Financial Statements**

For the year ended June 30, 2017, no findings were reported.

**Section III - Internal Control and Compliance Material to Federal Awards**

Not applicable.

**Section IV - Management Letter**

For the year ended June 30, 2017, a management letter was not issued.

VIA LINK, INC.  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2017

**Section I - Summary of Auditor's Results**

a) Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weaknesses identified? NO

Significant deficiencies identified not considered to be material weaknesses? NO

Noncompliance material to financial statements noted? NO

b) Federal Awards

*VIA LINK, Inc. did not receive Federal awards in excess of \$500,000 during the year ended June 30, 2016 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.*

**Section II - Internal Control and Compliance Material to the Financial Statements**

For the year ended June 30, 2016, no findings were reported.

**Section III - Internal Control and Compliance Material to Federal Awards**

Not applicable.

**Section IV - Management Letter**

For the year ended June 30, 2016, a management letter was not issued.