

TOWN OF MAURICE, LOUISIANA
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2024

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Board of Aldermen/Alderswomen
of the Town of Maurice
Maurice, Louisiana

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Maurice as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town of Maurice, as of June 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our Responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Maurice, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Maurice's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Maurice's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Maurice's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedules on pages 41-44 and the schedule of employer's share of net pension liability and employer contributions on pages 46-47 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Maurice's basic financial statements. The combining and individual fund financial statements and the supplementary information on pages 51-62 and pages 70-77 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The schedule of insurance in force on page 78 is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the financial statements. The schedule of insurance in force has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 19, 2024, on our consideration of the Town of Maurice's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Town of Maurice's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Town of Maurice's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of the Louisiana Legislative Auditor, we have issued a report, dated December 19, 2024, on the results of our statewide agreed-upon procedures performed in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in Government Auditing Standards. The purpose of that report is solely to describe the scope of testing performed on those control and compliance areas identified in the Louisiana Legislative Auditor's statewide agreed-upon procedures, and the results of that testing, and not to provide an opinion on control or compliance.



Opelousas, Louisiana
December 19, 2024

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

TOWN OF MAURICE, LOUISIANA
STATEMENT OF NET POSITION
JUNE 30, 2024

	<u>GOVERNMENTAL ACTIVITIES</u>	<u>BUSINESS-TYPE ACTIVITIES</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ 2,611,185	\$ 105,946	\$ 2,717,131
Investments	512,939	14,077	527,016
Interest receivable	2,211	398	2,609
Receivables (net of allowances for uncollectibles)	268,466	98,235	366,701
Restricted assets	-	615,919	615,919
Prepaid insurance	16,850	47,919	64,769
Capital assets:			
Land	251,200	433,432	684,632
Depreciable and amortizable assets, net	8,534,280	17,483,420	26,017,700
Construction in process	6,249	77,719	83,968
<u>Total assets</u>	<u>12,203,380</u>	<u>18,877,065</u>	<u>31,080,445</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>			
Pension related	431,991	137,304	569,295
<u>LIABILITIES</u>			
Accounts payable and accrued expenses	54,604	55,393	109,997
Sales tax payable	-	557	557
Unearned revenue	580,883	-	580,883
Payable from restricted assets	-	151,999	151,999
Bonds payable			
Due within one year	-	196,985	196,985
Due in more than one year	-	9,832,478	9,832,478
Lease payable			
Due within one year	4,274	-	4,274
Due in more than one year	4,273	-	4,273
Net pension liability			
Due in more than one year	1,044,054	296,504	1,340,558
<u>Total liabilities</u>	<u>1,688,088</u>	<u>10,533,916</u>	<u>12,222,004</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Pension related	10,216	151	10,367
<u>NET POSITION</u>			
Net investment in capital assets	8,783,182	7,965,108	16,748,290
Restricted for			
Debt service	-	456,855	456,855
Sales tax dedications	2,205,715	-	2,205,715
Unrestricted (deficit)	(51,830)	58,339	6,509
<u>Total net position</u>	<u>10,937,067</u>	<u>8,480,302</u>	<u>19,417,369</u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES			NET (EXPENSES) REVENUES AND CHANGES IN NET POSITION		
		FEES, FINES AND CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
Governmental Activities							
General government	\$ 1,019,606	\$ 401,296	\$ 11,484	\$ 1,224,322	\$ 617,496	\$ -	\$ 617,496
Public safety	799,460	570,525	-	-	(228,935)	-	(228,935)
<u>Total governmental activities</u>	<u>1,819,066</u>	<u>971,821</u>	<u>11,484</u>	<u>1,224,322</u>	<u>388,561</u>	<u>-</u>	<u>388,561</u>
Business-type Activities							
Water and sewer	1,949,066	1,142,408	-	594,246	-	(212,412)	(212,412)
<u>Total business-type activities</u>	<u>1,949,066</u>	<u>1,142,408</u>	<u>-</u>	<u>594,246</u>	<u>-</u>	<u>(212,412)</u>	<u>(212,412)</u>
<u>Total primary government</u>	<u>3,768,132</u>	<u>2,114,229</u>	<u>11,484</u>	<u>1,818,568</u>	<u>388,561</u>	<u>(212,412)</u>	<u>176,149</u>
General Revenues							
Taxes							
Sales taxes, levied for general purposes					1,271,714	-	1,271,714
Franchise taxes					133,142	-	133,142
Property taxes					65,048	-	65,048
Non-employer pension revenue					25,651	11,778	37,429
Interest and investment earnings					21,482	1,410	22,892
State beer tax					4,020	-	4,020
Maintenance service fee					6,275	-	6,275
Gain (Loss) on disposal of assets					-	1,156	1,156
Miscellaneous					46,163	-	46,163
Transfers					(419,112)	419,112	-
<u>Total general revenues and transfers</u>					<u>1,154,383</u>	<u>433,456</u>	<u>1,587,839</u>
Change in net position					1,542,944	221,044	1,763,988
Net position - July 1, 2023					9,394,123	8,259,258	17,653,381
Net position - June 30, 2024					<u>10,937,067</u>	<u>8,480,302</u>	<u>19,417,369</u>

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS

MAJOR FUND DESCRIPTIONS

GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund. The General Fund has a greater number and variety of revenue sources than any other fund, and its resources normally finance a wider range of activities. The resources of the General Fund are ordinarily largely expended and replenished on an annual basis.

1975 SALES TAX FUND-SEWER AND WATER

To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to the construction and maintenance of the sewer and water system as well as the payment of principal and interest on bonds incurred for the sewer system.

1975 SALES TAX FUND-CAPITAL IMPROVEMENTS

To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to capital improvements.

1989 SALES TAX FUND

To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to public safety law enforcement.

ENTERPRISE FUND

The Utility Fund is used to account for operations that are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis, be financed or recovered primarily through user charges.

TOWN OF MAURICE, LOUISIANA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2024

	GENERAL	1975 SALES TAX FUND SEWER AND WATER	1975 SALES TAX FUND CAPITAL IMPROVEMENTS	1989 SALES TAX FUND	TOTAL
<u>ASSETS</u>					
Cash	\$ 993,399	\$ 635,139	\$ 974,985	\$ 7,662	\$ 2,611,185
Investments	156,536	356,403	-	-	512,939
Receivables, net of allowance for uncollectibles					
Taxes	36,402	77,355	77,353	77,356	268,466
Prepaid insurance	16,850				16,850
Interest receivable	186	2,025	-	-	2,211
<u>Total assets</u>	<u>1,203,373</u>	<u>1,070,922</u>	<u>1,052,338</u>	<u>85,018</u>	<u>3,411,651</u>
<u>LIABILITIES AND FUND EQUITY</u>					
<u>LIABILITIES</u>					
Accounts payable	\$ 27,159	\$ 2,563	\$ -	\$ -	\$ 29,722
Due to LA Law Enforcement Commission	3,309	-	-	-	3,309
Retirement payable	12,970	-	-	-	12,970
Payroll taxes payable	8,103	-	-	-	8,103
Unearned revenue	580,883	-	-	-	580,883
Bond deposit	500	-	-	-	500
<u>Total liabilities</u>	<u>632,924</u>	<u>2,563</u>	<u>-</u>	<u>-</u>	<u>635,487</u>
<u>FUND BALANCES</u>					
Fund balances					
Restricted					
Sales tax dedications	-	1,068,359	1,052,338	85,018	2,205,715
Nonspendable	16,850	-	-	-	16,850
Unassigned	553,599	-	-	-	553,599
<u>Total fund balances</u>	<u>570,449</u>	<u>1,068,359</u>	<u>1,052,338</u>	<u>85,018</u>	<u>2,776,164</u>
<u>Total liabilities and fund balances</u>	<u>1,203,373</u>	<u>1,070,922</u>	<u>1,052,338</u>	<u>85,018</u>	<u>3,411,651</u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
RECONCILIATION OF THE GOVERNMENTAL FUNDS' BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2024

Total fund balances for governmental funds		\$ 2,776,164
Deferred outflows		431,991
Cost of capital assets	\$ 9,995,643	
Less: Accumulated depreciation as of	<u>(1,203,914)</u>	8,791,729
Long-term liabilities		
Lease Payable		(8,547)
Net pension liability		(1,044,054)
Deferred inflows		<u>(10,216)</u>
Net position at of governmental activities		<u><u>10,937,067</u></u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2024

	GENERAL	1975 SALES TAX FUND SEWER AND WATER	1975 SALES TAX FUND CAPITAL IMPROVEMENTS	1989 SALES TAX FUND	TOTAL
<u>REVENUES</u>					
Taxes	\$ 198,190	\$ 423,904	\$ 423,904	\$ 423,906	\$ 1,469,904
Licenses and permits	401,296	-	-	-	401,296
Intergovernmental	39,922	-	-	-	39,922
Fines and forfeits	570,525	-	-	-	570,525
Investment income	6,660	12,683	2,080	59	21,482
Miscellaneous	46,163	-	-	-	46,163
<u>Total revenues</u>	<u>1,262,756</u>	<u>436,587</u>	<u>425,984</u>	<u>423,965</u>	<u>2,549,292</u>
<u>EXPENDITURES</u>					
Current					
General and administrative	778,336	13,038	-	-	791,374
Public safety	674,229	-	-	-	674,229
Debt service	4,273	-	-	-	4,273
Capital outlay	291,999	-	-	-	291,999
<u>Total expenditures</u>	<u>1,748,837</u>	<u>13,038</u>	<u>-</u>	<u>-</u>	<u>1,761,875</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</u>	<u>(486,081)</u>	<u>423,549</u>	<u>425,984</u>	<u>423,965</u>	<u>787,417</u>
<u>OTHER FINANCING SOURCES (USES)</u>					
Operating transfers in	631,365	-	-	-	631,365
Operating transfers out	-	(395,640)	(237,837)	(417,000)	(1,050,477)
<u>Total other financing sources (uses)</u>	<u>631,365</u>	<u>(395,640)</u>	<u>(237,837)</u>	<u>(417,000)</u>	<u>(419,112)</u>
<u>NET CHANGE IN FUND BALANCES</u>	<u>145,284</u>	<u>27,909</u>	<u>188,147</u>	<u>6,965</u>	<u>368,305</u>
<u>FUND BALANCES, beginning of year</u>	<u>425,165</u>	<u>1,040,450</u>	<u>864,191</u>	<u>78,053</u>	<u>2,407,859</u>
<u>FUND BALANCES, end of year</u>	<u>570,449</u>	<u>1,068,359</u>	<u>1,052,338</u>	<u>85,018</u>	<u>2,776,164</u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024

Total net change in fund balances for governmental funds		\$ 368,305
Capital outlay which is considered expenditures on Statement of Revenues, Expenditures and Changes in Fund Balances.	\$ 291,999	
Depreciation expense	<u>(262,088)</u>	29,911
Donated Capital contributions are not reported in the governmental funds. However, in the statement of activities, the fair market value of those assets is recognized as revenue.		1,206,179
Capital lease payments considered as an expenditure on the Statement of Revenues, Expenditures and Changes in Fund Balance		4,273
Pension expense is based on employer contributions in the government funds Statement of Revenues, Expenditures, and Changes in Fund Balances, but is an actuarially calculated expense on the Statement of Activities.		(91,375)
Non-employer contributions to retirement systems for the benefit of the town employees.		<u>25,651</u>
Total change in net position of governmental activities		<u>1,542,944</u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
STATEMENT OF NET POSITION
PROPRIETARY FUND
JUNE 30, 2024

BUSINESS-TYPE ACTIVITY
ENTERPRISE FUND

ASSETS

CURRENT ASSETS

Cash	\$ 105,946
Investments - Certificate of deposit	14,077
Interest receivable	398
Receivables net of allowance for uncollectibles accounts	98,235
Prepaid insurance	47,919
<u>Total current assets</u>	<u>266,575</u>

RESTRICTED ASSETS

Utility deposits-cash	152,965
Debt Reserve-cash	139,557
Water Payment Reserve-cash	25,622
Water Short Lived Asset Reserve-cash	19,642
Sewer Short Lived Asset Reserve-cash	48,009
Water Revenue Bond Sinking Fund Series 2021-cash	1,046
Sewer Revenue Bond Sinking Fund Series 2011-cash	5,053
Sewer Operational and Maintenance Contingency-cash	22,512
Sewer Short-Lived Assets Fund Series 2011-cash	201,513
<u>Total restricted assets</u>	<u>615,919</u>

PROPERTY, PLANT, AND EQUIPMENT

Utility plant and depreciable assets (net of accumulated depreciation)	17,483,420
Land	433,432
Construction in process	77,719
<u>Total property, plant, and equipment</u>	<u>17,994,571</u>

<u>Total assets</u>	<u>18,877,065</u>
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<u>DEFERRED OUTFLOWS OF RESOURCES</u>	<u>137,304</u>
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LIABILITIES AND NET POSITION

CURRENT LIABILITIES (from current assets)

Accounts payable	44,232
Interest payable	7,849
Sales tax payable	557
State safe drinking water fee	3,312
Bonds payable within one year	190,886
<u>Total</u>	<u>246,836</u>

CURRENT LIABILITIES (from restricted assets)

Customers' deposits	151,999
Bonds payable within one year	6,099
<u>Total</u>	<u>158,098</u>
<u>Total current liabilities</u>	<u>404,934</u>

Continued on next page.

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
STATEMENT OF NET POSITION
PROPRIETARY FUND – (CONTINUED)
JUNE 30, 2024

	<u>BUSINESS-TYPE ACTIVITY ENTERPRISE FUND</u>
<u>LONG-TERM LIABILITIES</u>	
Bonds payable	\$ 9,832,478
Net pension liability	296,504
<u>Total long-term liabilities</u>	<u>10,128,982</u>
 <u>Total liabilities</u>	 <u>10,533,916</u>
 <u>DEFERRED INFLOWS OF RESOURCES</u>	 <u>151</u>
 <u>NET POSITION</u>	
Net Investment in capital assets	7,965,108
Restricted for debt service	456,855
Unrestricted	58,339
 <u>Total net position</u>	 <u>8,480,302</u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2024

	BUSINESS-TYPE ACTIVITY ENTERPRISE FUND
<u>OPERATING REVENUES</u>	
Charges for services	
Water services	\$ 518,974
Sewer services	472,291
Miscellaneous income	
Water and sewer connection fees	106,564
State safe drinking water fee	13,429
Other	31,150
<u>Total operating revenues</u>	<u>1,142,408</u>
<u>OPERATING EXPENSES</u>	
Personal service	460,096
Supplies	184,406
Other expenses	350,833
Depreciation and amortization	724,545
<u>Total operating expenses</u>	<u>1,719,880</u>
<u>OPERATING LOSS</u>	<u>(577,472)</u>
<u>NONOPERATING REVENUES (EXPENSES)</u>	
Interest income	1,410
Grant proceeds	36,550
Gain on disposal of assets	1,156
Non-employer pension revenue	11,778
Interest expense	(229,186)
<u>Total nonoperating revenues (expenses)</u>	<u>(178,292)</u>
<u>LOSS BEFORE OPERATING TRANSFERS</u>	<u>(755,764)</u>
<u>CAPITAL CONTRIBUTIONS AND OPERATING TRANSFERS IN (OUT)</u>	
Capital contributions	557,696
Operating transfers in	419,112
<u>Total operating transfers in (out)</u>	<u>976,808</u>
<u>INCREASE IN NET POSITION</u>	221,044
<u>NET POSITION, beginning of year</u>	<u>8,259,258</u>
<u>NET POSITION, end of year</u>	<u>8,480,302</u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF MAURICE, LOUISIANA
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2024

BUSINESS-TYPE ACTIVITY
ENTERPRISE FUND

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 1,145,954
Cash paid to suppliers	(533,403)
Cash paid to employees	(443,931)
<u>Net cash provided in operating activities</u>	<u>168,620</u>

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

Operating transfers to/from other funds	419,112
<u>Net cash provided by noncapital financing activities</u>	<u>419,112</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING

<u>ACTIVITIES</u>	
Acquisition of plant and equipment	(108,037)
Proceeds from sale of capital asset	1,577
Principal paid on loans	(178,372)
Interest paid	(229,552)
Cash received from grant	26,950
<u>Net cash used by capital and related financing activities</u>	<u>(487,434)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Interest collected	974
<u>Net cash provided by investing activities</u>	<u>974</u>

NET INCREASE IN CASH, CASH EQUIVALENTS, AND RESTRICTED CASH

101,272

CASH, CASH EQUIVALENTS, AND RESTRICTED CASH beginning of year

620,593

CASH, CASH EQUIVALENTS, AND RESTRICTED CASH end of year

721,865

RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES

Operating loss	\$ (577,472)
Adjustments to reconcile net loss to net cash provided (used) by operating activities	
Depreciation	724,545
(Increase) decrease in accounts receivable	(14,754)
(Increase) decrease in prepaid insurance	(14,155)
Increase (decrease) in accounts payable	15,568
Increase (decrease) in safe drinking water payable	451
Increase (decrease) in sales tax payable	(28)
Increase (decrease) in customer's deposits	18,300
Increase (decrease) in net pension liability	16,165
<u>Total adjustments</u>	<u>746,092</u>
<u>Net cash provided by operating activities</u>	<u>168,620</u>

NONCASH TRANSACTIONS

Capital contributions for donated infrastructure	<u>\$ 557,696</u>
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The accompanying notes are an integral part of the basic financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Maurice, Louisiana was incorporated on December 27, 1911 and operates under a mayor-council form of government.

The accompanying financial statements of the Town of Maurice, Louisiana have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in the subsequent subsection of this note.

The following is a summary of certain significant accounting policies and practices of the Town of Maurice, Louisiana.

A. FINANCIAL REPORTING ENTITY

The Town of Maurice is a primary government and has no component units. The accompanying basic financial statements present information only on the funds maintained by the Town and do not present information on any other governmental unit.

B. BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS(GWFS).

The Statement of Net Position and the Statement of Activities display information on all of the nonfiduciary activities of the Town of Maurice, the primary government, as a whole. They include all funds of the reporting entity. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Fiduciary funds are not included in the GWFS. Fiduciary funds are reported only in the Statement of Net Position at the fund financial statement level.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are specifically associated with a program or function and; therefore, are clearly identifiable to a particular function. Program revenues include (a)fees and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

FUND FINANCIAL STATEMENTS

The accounts of the Town are organized and operated on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. BASIS OF PRESENTATION (CONTINUED)

The Town reports the following major governmental funds:

Governmental Funds

General Fund. The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds. Special Revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

1975 Sales Tax Fund Sewer and Water. To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to the construction and maintenance of the sewer and water system as well as the payment of principal and interest on bonds incurred for the sewer system.

1975 Sales Tax Fund Capital Improvements. To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to capital improvements.

1989 Sales Tax Fund. To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to public safety law enforcement.

The Town reports the following major proprietary fund:

Enterprise Fund

Utility Fund. The Utility Fund accounts for water and sewer services to residents of the Town of Maurice. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, construction, administration, maintenance, financing and related debt service, and billing and collection.

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

On the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined in item b. below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

MEASUREMENT FOCUS (CONTINUED)

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objective of this measurement focus is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net position.

BASIS OF ACCOUNTING

The governmental-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Property tax, sales tax, franchise tax, intergovernmental revenue, and investment earnings are considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available when cash is received.

The proprietary fund utilizes the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred, or economic asset used.

Services for water are recorded as revenue when billed to the customers on a monthly route reading cycle. At the end of the year, utility services which have been rendered from the latest date of each route reading cycle to the year-end which are unbilled are not recorded due to the immateriality at June 30, 2024.

PROGRAM REVENUES

Program revenues included in the Statement of Activities are derived directly from the program itself or from parties outside the Town's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Town's general revenues.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS/BASIS OF ACCOUNTING (CONTINUED)

ALLOCATION OF INDIRECT EXPENSES

The Town reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities.

D. CASH AND INVESTMENTS

Louisiana statutes authorize the Town to invest in United States Treasury obligations, bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and backed by the United States; bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by United States government instrumentalities, which are federally sponsored; and certificates of deposit.

Bank deposits must be secured by federal depository insurance or the pledge of securities owned by the bank. The market value of the pledged securities must at all times equal or exceed 100% of the uninsured amount on deposit with the bank.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Town's deposits may not be recovered or will not be able to recover the collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the Town or the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At year-end, the carrying amount of the Town's cash and investments was \$3,917,413. The bank balance of cash was \$3,390,397 and of investments was \$527,016. Investments are stated at cost or amortized cost, which approximates market. At June 30, 2024, approximately \$659,094 of the bank balance was covered by FDIC insurance. Deposits in the amount of \$3,258,319 were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the Town's name. The Town does not have a policy for custodial credit risk.

E. CASH AND CASH EQUIVALENTS

For purposes of the Statement of Cash Flows, the Town considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

F. INTERFUND RECEIVABLES AND PAYABLES

During the course of operations numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. INVENTORY

The Town practices the policy of recording materials and supplies as expenditures or expenses when acquired. The Town does not record any of these items as inventory because the amount of the items in stock is insignificant.

H. CAPITAL ASSETS

The accounting treatment over property, plant and equipment (capital assets) depends on whether they are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

Prior to GASB No. 34, governments were not required to report general infrastructure assets. The Town of Maurice will capitalize infrastructure expenditures as incurred.

In the government-wide financial statements, capital assets are capitalized at historical cost, or estimated historical cost if actual is unavailable, except for donated assets, which are recorded at their acquisition value at the time of donation. The Town maintains a threshold level of \$300 or more for capitalizing capital assets.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	10 - 40 years
Furniture and equipment	3 - 25 years
Vehicles	5 - 20 years
Water and sewer system	7 - 40 years

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

It is the policy of the Town to expense material amounts of interest resulting from borrowings in the course of the construction of fixed assets.

In the fund financial statements, capital assets used in governmental fund operations are accounted for as facilities acquisition and construction expenditures of the governmental fund upon acquisition.

I. ALLOWANCE FOR UNCOLLECTIBLES

Uncollectible amounts due for ad valorem taxes and customers' utility receivables are recognized as bad debt through the establishment of an allowance account at the time information available indicates the uncollectibility of the particular receivables.

J. ENCUMBRANCES

The Town does not employ the encumbrance system of accounting.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. COMPENSATED ABSENCES

Employees of the Town of Maurice earn vacation and sick leave on a calendar year basis. Accrued unused sick leave, earned by an employee can be carried forward to succeeding calendar years, not to exceed 90 days. Unused vacation cannot be carried forward to the next calendar year. Upon termination, unused vacation and sick leave are forfeited. Therefore, there is no provision for compensated absences at year-end.

L. STATEMENT OF CASH FLOWS

For the purposes of reporting cash flows, all highly liquid investments, including restricted assets, with an initial maturity of three months or less are considered to be cash equivalents. A schedule of cash, cash equivalents, and restricted cash flows:

	<u>2024</u>
Cash	\$ 105,946
Restricted cash	<u>615,919</u>
<u>Total</u>	<u><u>721,865</u></u>

M. BUDGETS AND BUDGETARY ACCOUNTING

The Town follows these procedures in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year the Mayor submits to the Town Council an operating and capital budget for the succeeding year.
2. A public meeting is scheduled by the Town Council after allowing for at least 10 days notice to the public at the time the budget is initially submitted to the Town Council.
3. The budget must be finally adopted by the Council no later than the last day of the preceding fiscal year.
4. The Mayor and Town Council may authorize transfers of budgetary amounts within departments and revisions requiring alteration of levels of expenditures or transfers between departments.
5. Operating appropriations, to the extent not expended or encumbered, lapse at year-end. Capital appropriations continue in force until the project is completed or deemed abandoned.
6. Formal budgetary integration is employed as a management control device during the year for the General Fund and Special Revenue Funds. Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).

The budgeted amounts shown in these financial statements as of June 30, 2024, were properly amended during a public meeting held on June 12, 2024.

N. RESTRICTED ASSETS

Restricted assets include cash and interest-bearing deposits of the proprietary fund that are restricted by creditors. The restricted assets include utility meter deposits from customers and cash accounts set up as requirements of bonds payable.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. LONG-TERM DEBT

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The accounting for proprietary fund long-term debt is the same in the fund statements as it is in the government-wide statements.

P. REVENUES, EXPENDITURES, AND EXPENSES

Operating Revenues and Expenses

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenues and expenses not related to capital and related financing, noncapital financing or investing activities.

Expenditures/Expenses

In the government-wide financial statements, expenses are classified by function for both governmental and business-type activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds - By Character
Proprietary Fund - By Operating and Nonoperating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

Interfund Transfers

Permanent reallocations of resources between funds of the reporting entity are classified as interfund transfers. For the purposes of the Statement of Activities, all interfund transfers between individual governmental funds have been eliminated.

Q. EQUITY CLASSIFICATIONS

In the government-wide statements, equity is classified as net position and displayed in three components:

1. Net investment in capital assets - Consist of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position - Consist of net position with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Q. EQUITY CLASSIFICATIONS (CONTINUED)

3. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

In the fund financial statements, governmental fund equity is classified as fund balance. Fund balance reports aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. Proprietary fund equity is classified the same as in the government-wide statements.

The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

- a) Restricted fund balance – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions for enabling legislation.

2. Committed fund balance – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Board of Aldermen – the government's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the Board of Aldermen removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

3. Assigned fund balance – This classification reflects the amounts constrained by the Town's "intent" to be used for specific purposes but are neither restricted nor committed. The Board of Aldermen, Mayor and Town Clerk have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

4. Unassigned fund balance – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

S. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (1) - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

T. COMPARATIVE DATA

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the individual fund financial statements. However, comparative data has not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

U. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

NOTE (2) - RECEIVABLES

Receivables at June 30, 2024 consist of the following:

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Accounts	\$ -	\$ 98,235	\$ 98,235
Taxes	268,466	-	268,466
<u>Total</u>	<u>268,466</u>	<u>98,235</u>	<u>366,701</u>

The accounts receivable of the Town of Maurice's Utility Fund consisted of billed utility services. An aging schedule is as follows:

	<u>Sewer June 30, 2024</u>		<u>Water June 30, 2024</u>	
<u>Days</u>	<u>Amounts</u>	<u>Approximate Number of Accounts</u>	<u>Amounts</u>	<u>Approximate Number of Accounts</u>
Current	\$ 44,446	962	\$ 48,150	1,003
31-60	2,707	43	2,932	43
61-90	-		-	
91 and older	7,287	92	7,894	92
Less: Allowance for uncollectibles	<u>(7,287)</u>		<u>(7,894)</u>	
<u>Total</u>	<u>47,153</u>	<u>1,097</u>	<u>51,082</u>	<u>1,138</u>

The total number of current sewer users at June 30, 2024 is 1,097. At June 30, 2024, there were 1,011 residential and 86 commercial users.

The total number of current water users at June 30, 2024 is 1,138. At June 30, 2024 there were 1,031 residential, 107 commercial.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (2) – RECEIVABLES (CONTINUED)

The sewer rates at June 30, 2024 were as follows:

Residential users at 06/30/24:

Flat \$12.00 per 2,000 gallons or less
Over 2,000 gallons, \$6.66 per 1,000 gallons

Commercial users at 06/30/24:

Flat \$12.00 per 2,000 gallons or less
Over 2,000 gallons, \$6.66 per 1,000 gallons

The water rates at June 30, 2024 were as follows:

Residential users at 06/30/24:

Flat \$21.00 per 2,000 gallons or less
Over 2,000 gallons, \$5.35 per 1,000 gallons

Commercial users at 06/30/24:

Flat \$21.00 per 2,000 gallons or less
Over 2,000 gallons, \$5.60 per 1,000 gallons

NOTE (3) – PENSION PLANS

The Town participates in two cost-sharing, multiple-employer defined benefit plans, each administered by separate public employee retirement systems. Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of all plans administered by these public employee retirement systems to the State Legislature. These plans are not closed to new entrants. Substantially all Town employees participate in one of the following retirement systems:

PLAN DESCRIPTIONS

Municipal Employees' Retirement System (MERS) provides retirement, disability, and survivor benefits to eligible employees and their beneficiaries as defined in LRS 11:1731 and 11:1781. The Town participates in Plan B.

State of Louisiana - Municipal Police Employees' Retirement System (MPERS) provides retirement, disability, and survivor benefits to eligible employees and their beneficiaries as defined in the LRS 11:2211 and 11:2220.

The system's financial statements are prepared using the accrual basis of accounting. Employer and employee contributions are recognized in the period in which the employee is compensated for services performed. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan. Interest income is recognized when earned. Ad valorem taxes and revenue sharing monies are recognized in the year collected by the tax collector. A brief summary of eligibility and benefits of the plans are provided in the following table:

	<u>MERS</u>	<u>MPERS</u>
Final average salary	Highest 60 months	Highest 36 months (1) or highest 60 months (2)
Years of service required and/or age eligible for benefits	30 years at any age 10 years at age 60	25 years at any age 12 years at age 55 20 years at any age (3) 30 years at any age (4) 25 years at age 55 (4) 10 years at age 60 (4)
Benefit percent per years of service	2.00%	2.50% - 3.00% (5)

(1) Membership prior to January 1, 2013

(2) Membership commencing January 1, 2013

(3) With actuarial reduced benefits

(4) Under Non Hazardous Duty sub plan commencing January 1, 2013

(5) As of January 1, 2013, Non Hazardous Duty Plan rate is 2.50% and Hazardous Duty Plan rate is 3.00%; Prior to January 1, 2013, rate is 3.33%

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (3) – PENSION PLANS (CONTINUED)

CONTRIBUTIONS

Article X, Section 29(E)(2)(a) of the Louisiana Constitution of 1974 assigns the Legislature the authority to determine employee contributions. Employer contributions are actuarially determined using statutorily established methods on an annual basis and are constitutionally required to cover the employer's portion of the normal cost and provide for the amortization of the unfunded accrued liability. Employer contributions are adopted by the Legislature annually upon recommendation of the Public Retirement Systems' Actuarial Committee. In addition, MERS receives a percentage of ad valorem taxes collected by parishes and MPERS receives a percentage of insurance premium taxes from the state. These entities are not participating employers in the pension systems and are considered to be non-employer contributing entities. Contributions of employees, employers, and non-employer contributing entities effective for the year ended June 30, 2024 for the plans in which the Town is a participating employer were as follows:

Plan	Active Member Contribution Percentage	Employer Contribution Percentage	Amount from Non-employer Contributing Entities	Employer Contributions	Employee Contributions
MERS	5.00%	15.50%	\$ 18,127	\$ 60,300	\$ 27,709
MPERS	10.00%	33.925%	19,302	78,308	33,513
			<u>37,429</u>	<u>138,608</u>	<u>61,222</u>

NET PENSION LIABILITY

At June 30, 2024, the Town's net pension liability is comprised of its proportionate share of the net pension liability relating to each of the cost-sharing, multiple-employer plans in which the Town is a participating employer. The Town's net pension liability for each plan was measured as of the plan's measurement date, June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportionate share of the net pension liability for each of the plans in which it participates was based on the Town's required contributions in proportion to total required contributions for all employers. As of the most recent measurement date, the Town's proportion for each plan and the change in proportion from the prior measurement date were as follows:

Plan	Proportionate Share of Net Pension Liability	Proportionate Share (%) of Net Pension Liability	Increase/(Decrease) from Prior Measurement Date
MERS	\$ 456,312	0.569067%	0.085183%
MPERS	884,246	0.083696%	-0.001568%
	<u>1,340,558</u>		

Since the measurement date of the net pension liability was June 30, 2023, the net pension liability is based upon fiduciary net position for each of the plans as of those dates. Detailed information about each pension plan's assets, deferred outflows, deferred inflows, and fiduciary net position that was used in the measurement of the Town's net pension liability is available in the separately issued plan financial reports for those fiscal years. The financial report for each plan may be accessed on their website as follows:

MERS – <http://www.mersla.com/>
MPERS – <http://www.lampers.org/>

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (3) – PENSION PLANS (CONTINUED)

ACTUARIAL ASSUMPTIONS

The following table provides information concerning actuarial assumptions used in the determination of the total net pension liability for each of the retirement plans in which the Town is a participating employer:

	<u>MERS</u>	<u>MPERS</u>
Date of experience study on which significant assumptions are based	7/1/2013 - 6/30/2018	7/1/2014 - 6/30/2019
Expected remaining service lives	3	4
Inflation rate	2.50%	2.50%
Projected salary increases	4.90% - 7.4%	4.70% - 12.30%
Projected benefit changes including COLAs	None	None
Source of mortality assumptions	(1), (2), (3)	(4), (5), (6)

(1) PubG-2010(B) Healthy Retiree Table set equal to 120% for males and females, each adjusted using their respective male and female MP2018 scales.

(2) PubG-2010(B) Employee Table set equal to 120% for males and females, each adjusted using their respective male and female MP2018 scales.

(3) PubNS-2010(B) Disabled Retiree Table set equal to 120% for males and females with the full generational MP2018 scale.

(4) For annuitants and beneficiaries, the Pub-2010 Public Retirement Plan Mortality Table for Safety Below-Median Healthy Retirees multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 scale.

(5) For disabled lives, the Pub-2010 Public Retirement Plans Mortality Table for Safety Disable Retirees multiplied by 105% for males and 115% for females, each with full generational projection using the MP2019 scale.

(6) For employees, the Pub-2010 Public Retirement Plans Mortality Table for Safety Below-Median Employees multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 scale.

COST OF LIVING ADJUSTMENTS

The pension plans in which the Town participates have the authority to grant cost-of-living adjustments (COLAs) on an ad hoc basis. Pursuant to LRS 11:242(B), the power of the Board of Trustees of the statewide systems (MERS and MPERS) to grant a COLA if effective in calendar years that the legislature fails to grant a COLA, unless in the legislation granting a COLA, the legislature authorizes the Board of Trustees to provide an additional COLA. The authority to grant a COLA by the Board is subject to the funded status and interest earnings. The effects of the benefit changes made as a result of the COLAs is included in the measurement of the total pension liability as of the measurement date at which the ad hoc COLA was granted and the amount is known and reasonable estimable.

DISCOUNT RATE

The discount rates used to measure the Town's total pension liability for each plan and the significant assumptions used in the determination of the discount rate for each plan are as follows:

	<u>MERS</u>	<u>MPERS</u>
Discount rate	6.850%	6.750%
Change in discount rate from prior valuation	0.000%	0.000%
Plan cash flow assumptions	(1)	(1)
Rates incorporated in the discount rate:		
Long-term rate of return	6.850%	6.750%
Periods applied	All	All
Municipal bond rate	N/A	N/A

(1) Plan member contributions will be made at the current contribution rates and sponsor contributions will be made at the actuarially determined rates

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (3) – PENSION PLANS (CONTINUED)

DISCOUNT RATE (CONTINUED)

The discount rates used to determine the Town's total pension liability for each plan is equal to the long-term expected rate of return on pension plan investments that are expected to be used to finance the payment of benefits. For MERS and MPERS, the long-term expected rate of return for each plan was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by added expected inflation and an adjustment for the effect of rebalancing/diversification.

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized for each plan in the following tables:

Asset Class	MERS		MPERS	
	Target Allocation	Long-term Expected Real Rate of Return	Target Allocation	Long-term Expected Real Rate of Return
Equity	56.00%	2.44%	52.00%	3.29%
Fixed Income	29.00%	1.26%	34.00%	1.12%
Alternative	15.00%	0.65%	14.00%	0.95%
Total	<u>100.00%</u>	4.35%	<u>100.00%</u>	5.36%
Inflation		<u>2.50%</u>		<u>2.54%</u>
Expected Nominal Return		<u>6.85%</u>		<u>7.90%</u>

PENSION EXPENSE, DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES RELATED TO PENSIONS

Changes in the net pension liability may either be reported in pension expense in the year the change occurred or recognized as a deferred outflow of resources or a deferred inflow of resources in the year the change occurred and amortized into pension expense over a number of years. For the year ended June 30, 2024, the Town recognized \$312,039 in pension expense related to all retirement plans in which it participates. MERS and MPERS recognized revenues in the amount of \$37,429 in ad valorem taxes and insurance premiums collected from non-employer contributing entities. The pension expense and revenues are summarized by plan in the following table:

Plan	Pension Expense	Revenues
MERS	\$ 114,530	\$ 18,127
MPERS	197,509	19,302
	<u>312,039</u>	<u>37,429</u>

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (3) – PENSION PLANS (CONTINUED)

PENSION EXPENSE, DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES RELATED TO PENSIONS (CONTINUED)

At June 30, 2024, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources		
	MERS	MPERS	Total
Differences between expected and actual experience	\$ 6,557	\$ 62,286	\$ 68,843
Changes of assumptions	8	14,755	14,763
Net difference between projected and actual earnings on pension plan investments	59,192	95,460	154,652
Changes in proportion and differences between actual contributions and proportionate share of contributions	59,654	66,883	126,537
Employer contributions subsequent to the measurement date	85,897	118,603	204,500
Total	<u>211,308</u>	<u>357,987</u>	<u>569,295</u>

	Deferred Inflows of Resources		
	MERS	MPERS	Total
Differences between expected and actual experience	\$ 159	\$ 371	\$ 530
Changes of assumptions	-	175	175
Net difference between projected and actual earnings on pension plan investments	-	-	-
Changes in proportion and differences between actual contributions and proportionate share of contributions	74	9,588	9,662
Employer contributions subsequent to the measurement date	-	-	-
Total	<u>233</u>	<u>10,134</u>	<u>10,367</u>

Deferred outflows of resources of \$569,295 resulting from the employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability during the year ending June 30, 2024. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions to be recognized in pension expense are as follows:

Year ended June 30	MERS	MPERS	Total
2024	\$ (57,919)	\$ (89,254)	\$ (147,173)
2025	(31,062)	(52,781)	(83,843)
2026	(38,705)	(91,962)	(130,667)
2027	2,509	4,747	7,256
Total	<u>(125,177)</u>	<u>(229,250)</u>	<u>(354,427)</u>

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (3) – PENSION PLANS (CONTINUED)

SENSITIVITY TO CHANGES IN THE DISCOUNT RATE

The following presents the Town's proportionate shares of the net pension liabilities of the plans, calculated using their respective discount rates, as well as what the Town's proportionate shares of the net pension liabilities would be if they were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

Plan	Current Discount Rate	Net Pension Liability		
		1% Decrease	Current Discount Rate	1% Increase
MERS	6.850%	\$ 644,774	\$ 456,312	\$ 296,905
MPERS	6.750%	1,244,203	884,246	583,548
Total		<u>1,888,977</u>	<u>1,340,558</u>	<u>880,453</u>

PAYABLES TO THE PENSION PLAN

At June 30, 2024, the Town did not have a payable to the Municipal Employees' Retirement System (MERS) but the Town did have a payable to the Municipal Police Employees' Retirement System (MPERS) in the amount of \$10,105 for the employer's portion of contractually required contributions to the pension plans for the month of June.

ESTIMATES

The process of preparing the schedule of employer allocations and schedule of pension amounts in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues and expenses. Accordingly, actual results may differ from estimated amounts.

NOTE (4) – UNEARNED REVENUE

Unearned revenue of \$580,883 at June 30, 2024 consists of federal awards received under the American Rescue Plan Act (ARPA). The ARPA established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) on March 11, 2021, to provide governments with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery. The Town is required to spend these funds in accordance with assistance listing 21.027 guidance. These funds must be obligated by December 31, 2024 and expended by December 31, 2026.

NOTE (5) - AD VALOREM TAXES

Each taxing district in the parish sets its own millage based on election results and various guidelines. The tax roll is then prepared by the Parish Assessor, who submits the information to the Town. The Town then bills and collects its own property taxes. The ad valorem tax is due on or before December 31 and becomes delinquent on January 1. The Town levied 2.41 mills general alimony tax for the year ended June 30, 2024 on property with assessed valuation totaling \$25,742,455. Total tax levied was \$62,040. Ad valorem tax receivable at June 30, 2024 was \$223 net of an allowance for uncollectable accounts of \$334.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (6) - CAPITAL ASSETS

Capital assets and depreciation, as of and for the year ended June 30, 2024, for the Town of Maurice is as follows:

	Balances July 1, 2023	Additions	Disposals	Transfers and Adjustments	Balances June 30, 2024
Governmental activities					
Land	\$ 251,200	\$ 77,250	\$ -	\$ -	\$ 328,450
Buildings and improvements	412,781	-	-	-	412,781
Equipment	200,828	50,524	800	-	250,552
Furniture and fixtures	89,769	-	-	-	89,769
Vehicles	246,092	56,608	16,908	-	285,792
Other structures and improvements	7,239,706	1,382,344	-	-	8,622,050
<u>Totals at historical cost</u>	<u>8,440,376</u>	<u>1,566,726</u>	<u>17,708</u>	<u>-</u>	<u>9,989,394</u>
Less accumulated depreciation					
Buildings and improvements	138,763	10,497	-	-	149,260
Equipment	89,567	21,138	-	-	110,705
Furniture and fixtures	65,763	5,726	800	-	70,689
Vehicles	118,955	28,382	16,908	-	130,429
Other structures and improvements	546,486	196,345	-	-	742,831
<u>Total accumulated depreciation</u>	<u>959,534</u>	<u>262,088</u>	<u>17,708</u>	<u>-</u>	<u>1,203,914</u>
Governmental activities					
Capital assets, net	<u>7,480,842</u>	<u>1,304,638</u>	<u>-</u>	<u>-</u>	<u>8,785,480</u>
	Balances July 1, 2023	Additions	Disposals	Transfers and Adjustments	Balances June 30, 2024
Construction in process	\$ 74,797	\$ 107,707	\$ 176,255	\$ -	\$ 6,249

Depreciation expense was charged to governmental activities as follows:

General government	\$ 215,763
Public safety	46,325
<u>Total</u>	<u>262,088</u>

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (6) - CAPITAL ASSETS (CONTINUED)

	Balances July 1, 2023	Additions	Disposals	Transfers and Adjustments	Balances June 30, 2024
Business-type activities					
Land	\$ 433,432	\$ -	\$ -	\$ -	\$ 433,432
Sewer system	13,825,581	278,848	5,633	-	14,098,796
Water system	7,562,333	286,873	-	-	7,849,206
Vehicles	82,512	-	-	-	82,512
Machinery and equipment	524,917	31,894	14,778	-	542,033
Buildings	79,586	-	-	-	79,586
<u>Total at historical cost</u>	<u>22,508,361</u>	<u>597,615</u>	<u>20,411</u>	<u>-</u>	<u>23,085,565</u>
Less accumulated depreciation					
Sewer system	2,029,461	412,125	5,211	-	2,436,375
Water system	2,100,194	263,135	-	-	2,363,329
Vehicles	61,540	9,022	-	-	70,562
Machinery and equipment	224,344	37,913	14,778	-	247,479
Buildings	48,618	2,350	-	-	50,968
<u>Total accumulated depreciation</u>	<u>4,464,157</u>	<u>724,545</u>	<u>19,989</u>	<u>-</u>	<u>5,168,713</u>
Business-type, activities					
Capital assets, net	<u>18,044,204</u>	<u>(126,930)</u>	<u>422</u>	<u>-</u>	<u>17,916,852</u>
Construction in process	<u>\$ -</u>	<u>\$ 77,719</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 77,719</u>

NOTE (7) - SALES TAXES

One half (1/2) of the proceeds of the 1975 1% sales and use tax is dedicated to constructing, acquiring, extending, improving, operating and maintaining a new sanitary sewer and water system for the Town of Maurice, and purchasing and acquiring the necessary land, equipment and furnishings; therefore, title to which shall be in the public, said tax to be subject to funding into bonds by the Town and/or used to pay principal and interest on any bonds or funded indebtedness of the Town incurred for the sewer and water systems to the extent and in the manner permitted by the laws of Louisiana. The remaining one half (1/2) is dedicated to capital improvements.

Proceeds of the 1989 1/2% sales tax are dedicated to fund law enforcement, including salaries, equipment and other necessary operating expenses.

NOTE (8) - INTERFUND TRANSACTIONS

Transfers consisted of the following at June 30, 2024:

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Funds		
Governmental Funds		
General	\$ 631,365	\$ -
1975 Sales Tax Sewer and Water	-	395,640
1975 Sales Tax Capital Improvements	-	237,837
1989 Sales Tax	-	417,000
Proprietary Fund		
Utility Fund	<u>419,112</u>	<u>-</u>
	<u>1,050,477</u>	<u>1,050,477</u>

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute requires to expend them and to (b) use unrestricted revenues collected in the utility fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (9) - LONG-TERM OBLIGATIONS

On January 24, 2008, the Town issued \$250,000 of Certificates of Revenue Bond Series 2008, of which \$213,000 bears interest at the rate of 4.50% and \$37,000 bears interest at the rate of -0- %. The bond has a final maturity of January 1, 2033.

For the payment of the principal and the interest on the Revenue Bonds Series 2008, a Sinking Fund must be established and maintained with the regularly designated fiscal agent bank of the Town. The Town shall deposit in said Sinking Fund monthly in advance on or before the 20th day of each month a sum equal to one-sixth of the next interest payment date and a sum equal to one-twelfth of the principal falling due on the next principal payment date.

On June 30, 2011, the Town issued \$1,314,000 of Sewer Revenue Bonds Series 2011 of which bears interest at a rate of 3.38%. The bonds have a final maturity of July 5, 2051.

On July 5, 2011, the Town issued \$100,000 of Sewer Revenue Bonds Series 2011 which bears interest at a rate of 3.25%. The bonds have a final maturity of July 5, 2051.

On September 17, 2020, the Town issued \$7,214,000 of Sewer Revenue Bonds Series 2020 No R-1 which bears interest at the rate of 1.875% with a final maturity of September 17, 2060.

Under the terms of the Sewer Revenue Bonds Series 2011 and 2020 the following funds are to be maintained by the Town:

For the payment of the principal and the interest on the Bonds, a Debt Service Fund must be established and maintained with monthly payments in the amount of 1/12 of the principal and interest for the immediately preceding bond year.

The Reserve Fund is established to care for extensions, additions, improvements, renewals and replacements necessary to properly operate the system. The Town is required to make monthly payments in the amount of \$2,179 for the Sewer Revenue Bonds Series 2020 into the Reserve Fund until \$322,068 has been accumulated therein. The payments commence in the month following completion of and acceptance of the sewer system improvements.

The Reserve Fund is established to care for extensions, additions, improvements, renewals, and replacements necessary to properly operate the system. The Town is required to make monthly payments in the amount of \$506 for the Sewer Revenue Bond Series 2011 into the Debt Service Fund until \$60,624 has been accumulated. The payments commence in the month following completion of and acceptance of the sewer system improvements.

The Asset Fund is established to provide for the maintenance and replacement of short-lived assets of the system and is to be funded in monthly installments in the amount of \$2,638 on the 20th day of each month. The payments commence in the month following completion of and acceptance of the sewer system improvements.

On June 24, 2021, the Town issued \$2,210,000 of Water Revenue Bonds Series 2021 No R-1 of which bears interest at a rate of 2.25% with a final maturity of June 24, 2061.

For the payment of the principal and the interest on the Bonds, a Debt Service Fund must be established and maintained with monthly payments in the amount of 1/12 of the principal and interest for the immediately preceding bond year.

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (9) - LONG-TERM OBLIGATIONS (CONTINUED)

The Reserve Fund is established to care for extensions, additions, improvements, renewals, and replacements necessary to properly operate the system. The Town is required to make monthly payments in the amount of \$415 from July 2021 to June 2022 and \$712 starting in July 2022 into the Reserve Fund until \$85,404 has been accumulated therein. The payments commence in the month following completion of and acceptance of the sewer system improvements.

The Asset Fund is established to provide for the maintenance and replacement of short-lived assets of the system and is to be funded in monthly installments in the amount of \$544.12 on the 20th day of each month. The payments commence in the month following completion of and acceptance of the sewer system improvements.

A summary of changes in long-term debt is as follows:

<u>Description of Debt</u>	<u>Balances 7/1/23</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balances 6/30/24</u>
Sewer Revenue Bonds				
Series 2011 No R-1 at 3.38%	\$ 1,013,133	\$ -	\$ 20,404	\$ 992,729
Sewer Revenue Bonds				
Series 2011 No R-2 at 3.25%	83,033	-	1,766	81,267
Water Revenue Bonds				
Series 2021 No. R-1 at 2.25%	2,143,606	-	34,467	2,109,139
Sewer Revenue Bonds				
Series 2020 No. R-1 at 1.875%	6,968,062	-	121,735	6,846,327
	<u>10,207,834</u>	<u>-</u>	<u>178,372</u>	<u>10,029,462</u>

Maturities of long-term debt are scheduled as follows:

<u>Year ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 196,985	\$ 210,487	\$ 407,472
2026	201,234	206,602	407,836
2027	205,580	201,892	407,472
2028	210,024	197,448	407,472
2029	214,570	192,902	407,472
2030-2034	1,147,764	892,593	2,040,357
2035-2039	1,275,114	762,246	2,037,360
2040-2044	1,421,435	616,107	2,037,542
2045-2049	1,585,243	452,117	2,037,360
2050-2054	1,574,271	277,244	1,851,515
2055-2059	1,611,747	122,493	1,734,240
Thereafter	385,495	5,790	391,285
<u>Total</u>	<u>10,029,462</u>	<u>4,137,921</u>	<u>14,167,383</u>

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

CAPITAL LEASE

On April 15, 2022, the Town of Maurice entered into a capital lease for four tasers for the police department. The lease is for a period of five years and requires annual principal only payments of \$2,866. The capitalized cost of \$14,329 less accumulated depreciation of \$6,687 is included in capital assets. Depreciation expense for the tasers was \$2,866.

On January 01, 2023, the Town of Maurice entered into a capital lease for two tasers for the police department. The lease is for a period of 4.25 years and requires annual principal only payments of \$1,408 . The capitalized cost of \$7,038 less accumulated depreciation of \$2,484 is included in capital assets. Depreciation expense for the tasers was \$1,656.

Future minimum lease payments are as follows:

<u>Year ending</u> <u>June 30,</u>	<u>Lease</u> <u>payment</u>
2025	\$ 4,274
2026	<u>4,273</u>
	<u>8,547</u>

NOTE (10) - OTHER POST – EMPLOYMENT BENEFITS

The Town of Maurice does not provide any post-employment benefits to retirees other than pension and therefore is not required to report under GASB Statement No. 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions.

NOTE (11) – FUND BALANCE CONSTRAINTS

The constraints on fund balance as listed in aggregate in the Statement of Revenues, Expenditures, and Changes in Fund Balance are detailed according to balance classification.

	<u>Governmental Funds</u>
Fund Balance:	
Nonspendable	
Prepaid Insurance	\$ 16,850
Restricted	
Sales tax dedications	2,205,715
Committed	-
Assigned	-
Unassigned	<u>553,599</u>
Total Fund Balance	<u>2,776,164</u>

TOWN OF MAURICE, LOUISIANA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2024

NOTE (12) - SUBSEQUENT EVENTS

Subsequent events were evaluated through December 19, 2024, which is the date the financial statements were available to be issued. As of December 19, 2024, there was one subsequent event. In February 2023, the Town of Maurice was notified by the State of Louisiana Office of Community Development of an award from the Water Sector Program (WSP) fund in the amount of \$1,643,000 to construct a Water Tower on the property where the South Wastewater Treatment Facility is located and tie in the water system on Etienne and Beau Road. The Town will also be providing two sources of local funds which consist of \$266,000 from the Town of Maurice funds and ARPA funds in the amount of \$408,000. As of December 19, 2024, the project has not started; therefore, no funds have been drawn down from the grant.

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULES

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2024

	<u>Budget</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Taxes	\$ 199,500	\$ 186,662	\$ 198,190	\$ 11,528
Fines	375,000	517,060	570,525	53,465
Licenses and permits	420,000	394,877	401,296	6,419
Intergovernmental	20,120	38,427	39,922	1,495
Investment income	1,150	1,863	6,660	4,797
Miscellaneous	20,400	36,137	46,163	10,026
<u>Total revenues</u>	<u>1,036,170</u>	<u>1,175,026</u>	<u>1,262,756</u>	<u>87,730</u>
<u>EXPENDITURES</u>				
Current operating				
General and administrative	837,656	811,655	778,336	33,319
Public safety	590,491	669,361	674,229	(4,868)
Debt Service	6,818	4,273	4,273	-
Capital outlay	428,600	291,056	291,999	(943)
<u>Total expenditures</u>	<u>1,863,565</u>	<u>1,776,345</u>	<u>1,748,837</u>	<u>27,508</u>
<u>DEFICIENCY OF REVENUES OVER (UNDER) EXPENDITURES</u>	<u>(827,395)</u>	<u>(601,319)</u>	<u>(486,081)</u>	<u>115,238</u>
<u>OTHER FINANCING SOURCES</u>				
Operating transfers in				
from 1989 Sales Tax Fund	385,000	417,000	417,000	-
from 1975 Sales Tax Capital Improvements	428,600	214,365	214,365	-
<u>Total other financing sources</u>	<u>813,600</u>	<u>631,365</u>	<u>631,365</u>	<u>-</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(13,795)</u>	<u>30,046</u>	<u>145,284</u>	<u>115,238</u>
<u>FUND BALANCE, beginning of year</u>	<u>282,315</u>	<u>425,165</u>	<u>425,165</u>	<u>-</u>
<u>FUND BALANCE, end of year</u>	<u>268,520</u>	<u>455,211</u>	<u>570,449</u>	<u>115,238</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGETARY COMPARISON SCHEDULE
1975 SALES TAX FUND SEWER AND WATER
FOR THE YEAR ENDED JUNE 30, 2024

	Budget		Actual	Variance Favorable (Unfavorable)
	Original	Final		
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 380,000	\$ 409,109	\$ 423,904	\$ 14,795
Interest income	1,600	10,212	12,683	2,471
<u>Total revenues</u>	<u>381,600</u>	<u>419,321</u>	<u>436,587</u>	<u>17,266</u>
<u>EXPENDITURES</u>				
Current operating				
General and administrative	20,500	20,466	13,038	7,428
<u>Total expenditures</u>	<u>20,500</u>	<u>20,466</u>	<u>13,038</u>	<u>7,428</u>
<u>EXCESS OF REVENUES OVER</u> <u>EXPENDITURES</u>	<u>361,100</u>	<u>398,855</u>	<u>423,549</u>	<u>24,694</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out to Utility Fund	(365,000)	(395,640)	(395,640)	-
<u>Total other financing uses</u>	<u>(365,000)</u>	<u>(395,640)</u>	<u>(395,640)</u>	<u>-</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(3,900)</u>	<u>3,215</u>	<u>27,909</u>	<u>24,694</u>
<u>FUND BALANCE</u> , beginning of year	<u>1,017,726</u>	<u>1,040,450</u>	<u>1,040,450</u>	<u>-</u>
<u>FUND BALANCE</u> , end of year	<u>1,013,826</u>	<u>1,043,665</u>	<u>1,068,359</u>	<u>24,694</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGETARY COMPARISON SCHEDULE
1975 SALES TAX FUND CAPITAL IMPROVEMENTS
FOR THE YEAR ENDED JUNE 30, 2024

	<u>Budget</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 380,000	\$ 409,108	\$ 423,904	\$ 14,796
Interest income	1,300	2,017	2,080	63
<u>Total revenues</u>	<u>381,300</u>	<u>411,125</u>	<u>425,984</u>	<u>14,859</u>
<u>EXPENDITURES</u>				
<u>Total expenditures</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER</u>				
<u>EXPENDITURES</u>	<u>381,300</u>	<u>411,125</u>	<u>425,984</u>	<u>14,859</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out				
to Utility Fund	-	(23,472)	(23,472)	-
to General Fund	(428,600)	(214,365)	(214,365)	-
<u>Total other financing uses</u>	<u>(428,600)</u>	<u>(237,837)</u>	<u>(237,837)</u>	<u>-</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(47,300)</u>	<u>173,288</u>	<u>188,147</u>	<u>14,859</u>
<u>FUND BALANCE</u> , beginning of year	<u>817,224</u>	<u>864,191</u>	<u>864,191</u>	<u>-</u>
<u>FUND BALANCE</u> , end of year	<u>769,924</u>	<u>1,037,479</u>	<u>1,052,338</u>	<u>14,859</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGETARY COMPARISON SCHEDULE
1989 SALES TAX FUND
FOR THE YEAR ENDED JUNE 30, 2024

	Budget		Actual	Variance Favorable (Unfavorable)
	Original	Final		
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 380,000	\$ 409,109	\$ 423,906	\$ 14,797
Interest	50	68	59	(9)
<u>Total revenues</u>	<u>380,050</u>	<u>409,177</u>	<u>423,965</u>	<u>14,788</u>
<u>EXPENDITURES</u>				
<u>Total expenditures</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER</u>				
<u>EXPENDITURES</u>	<u>380,050</u>	<u>409,177</u>	<u>423,965</u>	<u>14,788</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out to General Fund	(385,000)	(417,000)	(417,000)	-
<u>Total other financing uses</u>	<u>(385,000)</u>	<u>(417,000)</u>	<u>(417,000)</u>	<u>-</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(4,950)</u>	<u>(7,823)</u>	<u>6,965</u>	<u>14,788</u>
<u>FUND BALANCE, beginning of year</u>	<u>66,789</u>	<u>78,053</u>	<u>78,053</u>	<u>-</u>
<u>FUND BALANCE, end of year</u>	<u>61,839</u>	<u>70,230</u>	<u>85,018</u>	<u>14,788</u>

See Independent Auditor's Report.

PENSION PLAN SCHEDULES

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY
FOR THE YEAR ENDED JUNE 30, 2024

Schedule for Municipal Employee Retirement System:

Fiscal Year*	Employer's Proportion of the Net Pension Liability	Employer's Proportionate Share of the Net Pension Liability	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2024	0.56907%	\$ 456,312	\$ 554,171	82.34%	73.25%
2023	0.48388%	424,842	488,422	86.98%	69.56%
2022	0.40703%	235,797	389,031	60.61%	79.14%
2021	0.40851%	370,205	312,813	118.35%	66.26%
2020	0.38029%	332,686	290,724	114.43%	66.14%
2019	0.33040%	279,464	244,855	114.13%	65.60%
2018	0.36306%	314,130	269,479	116.57%	62.49%
2017	0.35476%	294,061	260,634	112.83%	63.34%
2016	0.36757%	249,816	255,039	97.95%	68.70%
2015	0.35216%	165,340	233,986	70.66%	76.94%

Schedule for Municipal Police Employee Retirement System:

Fiscal Year*	Employer's Proportion of the Net Pension Liability	Employer's Proportionate Share of the Net Pension Liability	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2024	0.08370%	\$ 884,246	\$ 349,603	252.93%	71.30%
2023	0.08526%	871,549	283,532	307.39%	70.80%
2022	0.06872%	366,310	263,220	139.16%	84.09%
2021	0.06662%	615,716	209,652	293.68%	70.94%
2020	0.05293%	481,165	165,456	290.81%	71.01%
2019	0.07284%	615,811	214,965	286.47%	71.89%
2018	0.07266%	634,318	216,901	292.45%	70.08%
2017	0.06560%	614,857	209,007	294.18%	66.04%
2016	0.05865%	459,493	131,609	349.13%	70.70%
2015	0.05742%	359,237	130,511	275.25%	76.90%

*The amounts presented have a measurement date of the previous fiscal year end.

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED JUNE 30, 2024

Schedule for Municipal Employee Retirement System:

Fiscal Year*	(b) Contributions in					Contributions as a percentage of Covered Employee Payroll
	(a) Statutorily Required Contribution	Relation to statutorily required contribution	(a-b) Contribution Deficiency (Excess)	Employer's Covered Employee Payroll		
2024	\$ 85,897	\$ 85,897	\$ -	\$ 554,171		15.50%
2023	75,705	75,705	-	488,422		15.50%
2022	60,300	60,300	-	389,031		15.50%
2021	48,486	48,486	-	312,813		15.50%
2020	44,322	44,322	-	316,583		14.00%
2019	40,701	40,701	-	290,724		14.00%
2018	32,443	32,443	-	244,855		13.25%
2017	29,643	29,643	-	269,479		11.00%
2016	24,760	24,760	-	260,634		9.50%
2015	24,229	24,229	-	255,039		9.50%

Schedule for Municipal Police Employee Retirement System:

Fiscal Year*	(b) Contributions in					Contributions as a percentage of Covered Employee Payroll
	(a) Statutorily Required Contribution	Relation to statutorily required contribution	(a-b) Contribution Deficiency (Excess)	Employer's Covered Employee Payroll		
2024	\$ 118,603	\$ 118,603	\$ -	\$ 349,603		33.93%
2023	88,604	88,604	-	283,532		31.25%
2022	78,308	78,308	-	263,220		29.75%
2021	70,758	70,758	-	209,652		33.75%
2020	63,872	63,872	-	196,530		32.50%
2019	53,360	53,360	-	165,456		32.25%
2018	66,102	66,102	-	214,965		30.75%
2017	68,866	68,866	-	216,901		31.75%
2016	61,657	61,657	-	209,007		29.50%
2015	49,489	49,489	-	157,109		31.50%

*Amounts presented were determined as of the end of the fiscal year.

Schedules are intended to show information for 10 years. Additional years will be displayed as they become available.

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED JUNE 30, 2024

(1) Pension Plans

Changes of assumptions – Changes of assumptions about future economic or demographic factors or of other inputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the plans. These assumptions include the rate of investment return, mortality of plan members, rate of salary increase, rates of retirement, rates of termination, rates of disability, and various other factors that have an impact on the cost of the plan.

Amounts reported in the fiscal year ended June 30, 2023 for the various pension plans reflect the following changes used to measure the total pension liabilities:

	<u>MERS</u>		<u>MPERS</u>	
Valuation Date	June 30, 2022	June 30, 2023	June 30, 2022	June 30, 2023
Investment Rate of Return (Discount Rate)	6.850%	6.850%	6.750%	6.750%
Inflation rate	2.500%	2.500%	2.500%	2.500%

(2) Budget

Basis of Accounting

See Note 1 for basis of accounting.

Budgetary Practices

See Note 1 for budgetary adoption procedures.

SUPPLEMENTARY INFORMATION

MAJOR GOVERNMENTAL FUNDS

GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund. The General Fund has a greater number and variety of revenue sources than any other fund, and its resources normally finance a wider range of activities. The resources of the General Fund are ordinarily largely expended and replenished on an annual basis.

TOWN OF MAURICE, LOUISIANA
GENERAL FUND
COMPARATIVE BALANCE SHEETS
JUNE 30, 2024 AND 2023

	<u>2024</u>	<u>2023</u>
<u>ASSETS</u>		
Cash	\$ 993,399	\$ 863,327
Investments	156,536	152,020
Receivables, net of allowance for uncollectibles		
Taxes	36,402	25,032
Prepaid insurance	16,850	13,640
Interest receivable	186	29
<u>Total assets</u>	<u>1,203,373</u>	<u>1,054,048</u>
 <u>LIABILITIES AND FUND BALANCE</u>		
<u>LIABILITIES</u>		
Accounts payable	\$ 27,159	\$ 26,440
Payroll taxes payable	8,103	8,210
Retirement payable	12,970	-
Due to LA Law Enforcement Commission	3,309	3,156
Unearned revenue	580,883	590,577
Bond deposit	500	500
<u>Total liabilities</u>	<u>632,924</u>	<u>628,883</u>
 <u>FUND BALANCE</u>		
Nonspendable	16,850	13,640
Unassigned	553,599	411,525
<u>Total fund balance</u>	<u>570,449</u>	<u>425,165</u>
<u>Total liabilities and fund balance</u>	<u>1,203,373</u>	<u>1,054,048</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
GENERAL FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024			
	Budget	Actual	Variance Favorable (Unfavorable)	2023 Actual
<u>REVENUES</u>				
Taxes	\$ 186,662	\$ 198,190	\$ 11,528	\$ 189,754
Fines	517,060	570,525	53,465	394,590
Licenses and permits	394,877	401,296	6,419	458,856
Intergovernmental	38,427	39,922	1,495	40,033
Investment income	1,863	6,660	4,797	1,820
Miscellaneous	36,137	46,163	10,026	50,381
<u>Total revenues</u>	<u>1,175,026</u>	<u>1,262,756</u>	<u>87,730</u>	<u>1,135,434</u>
<u>EXPENDITURES</u>				
Current operating				
General and administrative	811,655	778,336	33,319	786,065
Public safety	669,361	674,229	(4,868)	591,438
Debt Service	4,273	4,273	-	5,681
Capital outlay	291,056	291,999	(943)	181,486
<u>Total expenditures</u>	<u>1,776,345</u>	<u>1,748,837</u>	<u>27,508</u>	<u>1,564,670</u>
<u>DEFICIENCY OF REVENUES</u>				
<u>UNDER EXPENDITURES</u>	<u>(601,319)</u>	<u>(486,081)</u>	<u>115,238</u>	<u>(429,236)</u>
<u>OTHER FINANCING SOURCES</u>				
Operating transfers in				
from 1989 Sales Tax Fund	417,000	417,000	-	380,000
from 1975 Sales Tax Capital Improvements	214,365	214,365	-	158,070
Inception of capital lease	-	-	-	7,038
<u>Total other financing sources</u>	<u>631,365</u>	<u>631,365</u>	<u>-</u>	<u>545,108</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>30,046</u>	<u>145,284</u>	<u>115,238</u>	<u>115,872</u>
<u>FUND BALANCE, beginning of year</u>	<u>425,165</u>	<u>425,165</u>	<u>-</u>	<u>309,293</u>
<u>FUND BALANCE, end of year</u>	<u>455,211</u>	<u>570,449</u>	<u>115,238</u>	<u>425,165</u>
See Independent Auditor's Report.				

TOWN OF MAURICE, LOUISIANA
GENERAL FUND
COMPARATIVE DETAILED SCHEDULES OF REVENUES
BUDGET AND ACTUAL
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024		Variance	2023
	Budget	Actual	Favorable (Unfavorable)	Actual
<u>TAXES</u>				
Property tax	\$ 64,577	\$ 65,048	\$ 471	\$ 57,348
Franchise - electric	98,808	110,175	11,367	108,386
Franchise - cable television	11,563	11,253	(310)	11,963
Franchise - gas	11,438	11,438	-	10,659
Franchise - internet	276	276	-	1,398
<u>Total taxes</u>	<u>186,662</u>	<u>198,190</u>	<u>11,528</u>	<u>189,754</u>
<u>FINES</u>				
Fines	517,060	570,525	53,465	394,590
<u>Total fines</u>	<u>517,060</u>	<u>570,525</u>	<u>53,465</u>	<u>394,590</u>
<u>LICENSES AND PERMITS</u>				
Occupational licenses	155,171	152,084	(3,087)	184,387
Building permits	239,706	249,212	9,506	274,469
<u>Total licenses and permits</u>	<u>394,877</u>	<u>401,296</u>	<u>6,419</u>	<u>458,856</u>
<u>INTERGOVERNMENTAL</u>				
State beer tax	3,873	4,020	147	3,529
Maintenance service fees	5,020	6,275	1,255	5,020
State grants	18,050	18,050	-	20,000
Federal grants	-	93	93	-
Historical society tax	11,484	11,484	-	11,484
<u>Total intergovernmental</u>	<u>38,427</u>	<u>39,922</u>	<u>1,495</u>	<u>40,033</u>
<u>INVESTMENT INCOME</u>				
Interest income	1,863	6,660	4,797	1,820
<u>MISCELLANEOUS</u>				
Accident reports	2,080	1,918	(162)	1,421
Other	34,057	44,245	10,188	48,960
<u>Total miscellaneous</u>	<u>36,137</u>	<u>46,163</u>	<u>10,026</u>	<u>50,381</u>
<u>Total revenues</u>	<u>1,175,026</u>	<u>1,262,756</u>	<u>87,730</u>	<u>1,135,434</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
GENERAL FUND
COMPARATAIVE DETAILED SCHEDULES OF EXPENDITURES
BUDGET AND ACTUAL
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	<u>2024</u>		<u>Variance</u>	<u>2023</u>
	<u>Budget</u>	<u>Actual</u>	<u>Favorable</u> <u>(Unfavorable)</u>	<u>Actual</u>
<u>GENERAL AND ADMINISTRATIVE</u>				
<u>Personal services</u>				
Salaries	\$ 224,516	\$ 227,427	\$ (2,911)	\$ 225,768
Payroll taxes	18,859	18,938	(79)	18,580
Retirement	29,990	30,023	(33)	25,706
<u>Supplies</u>				
Office supplies and postage	15,306	16,018	(712)	13,438
Uniform and mats rental	2,832	2,360	472	5,876
Maintenance supplies	2,258	2,133	125	3,210
<u>Other</u>				
Medical	204	614	(410)	584
Insurance	75,062	60,489	14,573	74,090
Utilities	51,922	50,162	1,760	48,314
Automobile expense	4,018	3,760	258	5,563
Telephone	4,600	4,239	361	5,108
Security service	252	280	(28)	280
Professional expense	273,208	251,591	21,617	259,099
Repairs and maintenance	20,197	14,307	5,890	16,616
Miscellaneous	-	2,248	(2,248)	2,031
Parks and recreation	2,773	8,688	(5,915)	2,977
Dues and subscriptions	7,623	6,654	969	4,204
Advertising	8,435	8,712	(277)	5,861
Travel expense	197	261	(64)	1,573
Trash collection	4,394	4,416	(22)	3,023
Historical Society	11,484	11,750	(266)	11,484
Equipment rental	3,036	2,972	64	2,955
LA Law Enforcement Commission	3,119	3,698	(579)	2,575
Crime lab	30,420	29,671	749	25,300
Continued education	200	175	25	920
Interest	-	-	-	3,866
Maurice Volunteer Fire Department	8,000	8,000	-	8,000
Vermilion Parish Development	750	750	-	750
V.P. drug task force	8,000	8,000	-	8,000
Election cost	-	-	-	314
<u>Total general and administrative</u>	<u>811,655</u>	<u>778,336</u>	<u>33,319</u>	<u>786,065</u>

See Independent Auditor's Report.
Continued on next page.

TOWN OF MAURICE, LOUISIANA
GENERAL FUND
COMPARATIVE DETAILED SCHEDULES OF EXPENDITURES
BUDGET AND ACTUAL (CONTINUED)
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024		Variance	2023
	Budget	Actual	Favorable (Unfavorable)	Actual
<u>PUBLIC SAFETY</u>				
<u>Personal services</u>				
Salaries	\$ 385,471	\$ 387,315	\$ (1,844)	\$ 353,397
Payroll taxes	7,556	7,511	45	8,222
Retirement	117,563	118,603	(1,040)	88,549
<u>Other</u>				
Automobile equipment and maintenance	32,558	23,019	9,539	21,037
Communications	3,887	3,303	584	6,650
Gas - autos	29,289	32,830	(3,541)	27,555
Insurance	55,524	55,803	(279)	39,144
Miscellaneous	1,801	8,294	(6,493)	7,106
Police supplies	5,924	6,943	(1,019)	11,106
Telephone	11,828	11,870	(42)	8,161
Travel	1,764	1,470	294	983
Dues and subscriptions	3,043	3,188	(145)	3,056
Continued education	1,176	1,220	(44)	2,204
Professional services	3,131	3,131	-	3,634
Uniforms	1,243	1,673	(430)	4,842
Medical	1,856	2,245	(389)	2,170
Utilities	792	1,575	(783)	-
Repairs and maintenance	4,955	4,236	719	3,622
<u>Total public safety</u>	<u>669,361</u>	<u>674,229</u>	<u>(4,868)</u>	<u>591,438</u>
Debt Service	<u>4,273</u>	<u>4,273</u>	<u>-</u>	<u>5,681</u>
Capital outlay	<u>291,056</u>	<u>291,999</u>	<u>(943)</u>	<u>181,486</u>
<u>Total expenditures</u>	<u>1,776,345</u>	<u>1,748,837</u>	<u>27,508</u>	<u>1,564,670</u>

See Independent Auditor's Report.

SPECIAL REVENUE FUNDS

1975 SALES TAX FUND-SEWER AND WATER

To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to the construction and maintenance of the sewer and water system as well as the payment of principal and interest on bonds incurred for the sewer system.

1975 SALES TAX FUND-CAPITAL IMPROVEMENTS

To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to capital improvements.

1989 SALES TAX FUND

To account for proceeds of the 1/2% sales and use tax levied by the Town. These proceeds are dedicated to public safety law enforcement.

TOWN OF MAURICE, LOUISIANA
SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEETS
JUNE 30, 2024 AND 2023

	1975 SALES TAX FUND SEWER AND WATER	1975 SALES TAX FUND CAPITAL IMPROVEMENTS	1989 SALES TAX FUND	TOTALS	
				2024	2023
<u>ASSETS</u>					
Cash	\$ 635,139	\$ 974,985	\$ 7,662	\$ 1,617,786	\$ 1,423,303
Investments	356,403	-	-	356,403	345,269
Receivables, net of allowance for uncollectibles					
Taxes	77,355	77,353	77,356	232,064	213,458
Interest receivable	2,025	-	-	2,025	1,958
<u>Total assets</u>	<u>1,070,922</u>	<u>1,052,338</u>	<u>85,018</u>	<u>2,208,278</u>	<u>1,983,988</u>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts payable	\$ 2,563	\$ -	\$ -	\$ 2,563	\$ 1,294
<u>Total liabilities</u>	<u>2,563</u>	<u>-</u>	<u>-</u>	<u>2,563</u>	<u>1,294</u>
<u>FUND BALANCES</u>					
Fund balances					
Restricted					
Sales tax dedications	1,068,359	1,052,338	85,018	2,205,715	1,982,694
<u>Total fund balances</u>	<u>1,068,359</u>	<u>1,052,338</u>	<u>85,018</u>	<u>2,205,715</u>	<u>1,982,694</u>
<u>Total liabilities and fund balances</u>	<u>1,070,922</u>	<u>1,052,338</u>	<u>85,018</u>	<u>2,208,278</u>	<u>1,983,988</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SPECIAL REVENUE FUNDS
COMBINING STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	1975 SALES TAX FUND SEWER AND WATER	1975 SALES TAX FUND CAPITAL IMPROVEMENTS	1989 SALES TAX FUND	TOTALS	
				2024	2023
<u>REVENUES</u>					
Taxes					
Sales tax collections	\$ 423,904	\$ 423,904	\$ 423,906	\$ 1,271,714	\$ 1,161,719
Interest income	12,683	2,080	59	14,822	6,804
<u>Total revenues</u>	<u>436,587</u>	<u>425,984</u>	<u>423,965</u>	<u>1,286,536</u>	<u>1,168,523</u>
<u>EXPENDITURES</u>					
Current operating					
General and administrative	13,038	-	-	13,038	12,840
<u>Total expenditures</u>	<u>13,038</u>	<u>-</u>	<u>-</u>	<u>13,038</u>	<u>12,840</u>
<u>EXCESS OF REVENUES OVER EXPENDITURES</u>	<u>423,549</u>	<u>425,984</u>	<u>423,965</u>	<u>1,273,498</u>	<u>1,155,683</u>
<u>OTHER FINANCING USES</u>					
Operating transfers out					
to General Fund	-	(214,365)	(417,000)	(631,365)	(538,070)
to Utility Fund	(395,640)	(23,472)	-	(419,112)	(338,000)
<u>Total other financing uses</u>	<u>(395,640)</u>	<u>(237,837)</u>	<u>(417,000)</u>	<u>(1,050,477)</u>	<u>(876,070)</u>
<u>NET CHANGE IN FUND BALANCES</u>	<u>27,909</u>	<u>188,147</u>	<u>6,965</u>	<u>223,021</u>	<u>279,613</u>
<u>FUND BALANCES, beginning of year</u>	<u>1,040,450</u>	<u>864,191</u>	<u>78,053</u>	<u>1,982,694</u>	<u>1,703,081</u>
<u>FUND BALANCES, end of year</u>	<u>1,068,359</u>	<u>1,052,338</u>	<u>85,018</u>	<u>2,205,715</u>	<u>1,982,694</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SPECIAL REVENUE FUNDS - 1975 SALES TAX FUND SEWER AND WATER
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024		Variance	2023
	Budget	Actual	Favorable (Unfavorable)	Actual
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 409,109	\$ 423,904	\$ 14,795	\$ 387,239
Interest income	10,212	12,683	2,471	5,409
<u>Total revenues</u>	<u>419,321</u>	<u>436,587</u>	<u>17,266</u>	<u>392,648</u>
<u>EXPENDITURES</u>				
Current operating				
General and administrative				
Office supplies	6,938	2,697	4,241	3,422
Professional services	13,528	10,341	3,187	9,419
<u>Total expenditures</u>	<u>20,466</u>	<u>13,038</u>	<u>7,428</u>	<u>12,841</u>
<u>EXCESS OF REVENUES OVER</u>				
<u> EXPENDITURES</u>	<u>398,855</u>	<u>423,549</u>	<u>24,694</u>	<u>379,807</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out				
to Utility Fund	(395,640)	(395,640)	-	(338,000)
<u>Total other financing uses</u>	<u>(395,640)</u>	<u>(395,640)</u>	<u>-</u>	<u>(338,000)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>3,215</u>	<u>27,909</u>	<u>24,694</u>	<u>41,807</u>
<u>FUND BALANCE</u> , beginning of year	<u>1,040,450</u>	<u>1,040,450</u>	<u>-</u>	<u>998,643</u>
<u>FUND BALANCE</u> , end of year	<u>1,043,665</u>	<u>1,068,359</u>	<u>24,694</u>	<u>1,040,450</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SPECIAL REVENUE FUNDS - 1975 SALES TAX FUND CAPITAL IMPROVEMENTS
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024		Variance	2023
	Budget	Actual	Favorable (Unfavorable)	Actual
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 409,108	\$ 423,904	\$ 14,796	\$ 387,239
Interest income	2,017	2,080	63	1,350
<u>Total revenues</u>	<u>411,125</u>	<u>425,984</u>	<u>14,859</u>	<u>388,589</u>
<u>EXPENDITURES</u>				
<u>Total expenditures</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER</u>				
<u>EXPENDITURES</u>	<u>411,125</u>	<u>425,984</u>	<u>14,859</u>	<u>388,589</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out				
to Utility Fund	(23,472)	(23,472)	-	-
to General Fund	(214,365)	(214,365)	-	(158,070)
<u>Total other financing uses</u>	<u>(237,837)</u>	<u>(237,837)</u>	<u>-</u>	<u>(158,070)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>173,288</u>	<u>188,147</u>	<u>14,859</u>	<u>230,519</u>
<u>FUND BALANCE</u> , beginning of year	<u>864,191</u>	<u>864,191</u>	<u>-</u>	<u>633,672</u>
<u>FUND BALANCE</u> , end of year	<u>1,037,479</u>	<u>1,052,338</u>	<u>14,859</u>	<u>864,191</u>
See Independent Auditor's Report.				

TOWN OF MAURICE, LOUISIANA
SPECIAL REVENUE FUNDS - 1989 SALES TAX FUND
COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024		Variance	2023
	Budget	Actual	Favorable (Unfavorable)	Actual
<u>REVENUES</u>				
Taxes				
Sales tax collection	\$ 409,109	\$ 423,906	\$ 14,797	\$ 387,239
Interest income	68	59	(9)	47
<u>Total revenues</u>	<u>409,177</u>	<u>423,965</u>	<u>14,788</u>	<u>387,286</u>
<u>EXPENDITURES</u>				
<u>Total expenditures</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>EXCESS OF REVENUES OVER</u>				
<u>EXPENDITURES</u>	<u>409,177</u>	<u>423,965</u>	<u>14,788</u>	<u>387,286</u>
<u>OTHER FINANCING USES</u>				
Operating transfers out to General Fund	(417,000)	(417,000)	-	(380,000)
<u>Total other financing uses</u>	<u>(417,000)</u>	<u>(417,000)</u>	<u>-</u>	<u>(380,000)</u>
<u>NET CHANGE IN FUND BALANCE</u>	<u>(7,823)</u>	<u>6,965</u>	<u>14,788</u>	<u>7,286</u>
<u>FUND BALANCE, beginning of year</u>	<u>78,053</u>	<u>78,053</u>	<u>-</u>	<u>70,767</u>
<u>FUND BALANCE, end of year</u>	<u>70,230</u>	<u>85,018</u>	<u>14,788</u>	<u>78,053</u>
See Independent Auditor's Report.				

RELATED REPORTS

James L. Nicholson, Jr., CPA
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Lisa Trouille Manuel, CPA
Dana D. Quebedeaux, CPA
Molly Fontenot Duplechain, CPA

Van L. Auld, CPA



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice
Maurice, Louisiana

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Maurice, Louisiana, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town of Maurice's basic financial statements, and have issued our report thereon dated December 19, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Maurice's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Maurice's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Maurice's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weakness or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2024-1 and 2024-2 that we consider to be significant deficiencies.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Maurice, Louisiana's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and which are described in the accompanying schedule of findings and questioned costs as items 2024-1 and 2024-2.

Town of Maurice's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Town of Maurice's responses to the findings identified in our audit and described in the accompanying schedule of findings and responses. The Town of Maurice's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of management of the Town of Maurice, Louisiana, Board of Aldermen, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513 this report is distributed by the Legislative Auditor as a public document.



Opelousas, Louisiana
December 19, 2024

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF FINDINGS AND RESPONSES
JUNE 30, 2024

I. Summary of Audit Results

1. The independent auditor's report expresses an unmodified opinion on the financial statements.
2. Two significant deficiencies were disclosed during the audit of the financial statements.
3. No instances of material noncompliance relating to the audit of the financial statements were reported.
4. No management letter was issued.
5. There was no single audit under the Uniform Guidance.

II. Findings – Financial Statement Audit

2024-1 Inadequate Segregation of Duties within the Accounting System

Condition: Certain accounting duties were not adequately segregated for a proper system of checks and balances. The Town clerk prepares the disbursement checks, is one of the two required signatories on checks, distributes the checks, records the transactions in the accounting system, and reconciles the bank accounts. Office employees also have mostly unrestricted access to system applications and data.

Criteria: Proper internal controls dictate that duties be segregated so that no one individual performs or controls all duties related to the accounting system.

Cause: There is inadequate segregation of duties within the accounting system.

Effect: Without adequate segregation of duties and oversight, errors or fraud could occur and not be detected, increasing the risk of loss or theft of Town assets.

Recommendation: The Town should ensure that no single individual controls all facets of the accounting system and that adequate supervision is implemented. Separating incompatible duties and performing supervisory review is significant in reducing risk. It is also recommended that the Mayor remove the signatory authority of the clerk and assign to a designated alderman. Management also should review access by employees in detail and restrict access to applications which are not necessary for their specific duties.

Corrective action plan: Due to limited resources, human and financial, increased segregation of duties is limited. The Mayor now being in office full-time, supervision of all facets of accounting has increased. Aldermen are not available during workday to allow us to efficiently process payments by removing signature authority of clerk. All accounts require two signatures, Mayor, Clerk and/or Mayor Pro-tem in emergency situations. Mayor opens all bank statements, reviews statements prior to clerk reconciling. Mayor reviews all bank reconciliations once completed.

Contact person: Neil Arsement, Mayor

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF FINDINGS AND RESPONSES (CONTINUED)
JUNE 30, 2024

II. Findings – Financial Statement Audit (Continued)

2024-2 Internal Controls over Capital Assets

Condition: The Town's capital assets were not tagged, and a complete physical inventory had not been conducted.

Criteria: Proper internal controls prevent fraud and errors that could occur and not be detected. Good controls require that assets be tagged for ownership and identification purposes, and that assets are inventoried and reconciled to the detailed records at least annually.

Cause: The Town's capital assets were not tagged, and a complete physical inventory had not been conducted.

Effect: Without strong internal controls over capital assets, errors or fraud could occur and not be detected, increasing the risk of loss or theft.

Recommendation: The Town should tag all capital assets and take a complete physical inventory each fiscal year.

Corrective action plan: The Town will implement an asset control program including a system of tagging for applicable assets. Assets will be listed by departments and reconciled at the end of each fiscal year. Lack of human resources has delayed this project.

Contact person: Neil Arsement, Mayor

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF PRIOR YEAR FINDINGS
JUNE 30, 2024

SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

2023-1 Inadequate Segregation of Duties within the Accounting System

Repeat comment

2023-2 Internal Controls over Capital Assets

Repeat comment

SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

N/A

SECTION III - MANAGEMENT LETTER

N/A

SUPPLEMENTARY SCHEDULES

TOWN OF MAURICE, LOUISIANA
COMPARATIVE STATEMENTS OF NET POSITION – PROPRIETARY FUND
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

<u>ASSETS</u>	<u>SEWER</u>		<u>WATER</u>		<u>TOTAL</u>	
	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>	<u>2024</u>	<u>2023</u>
<u>CURRENT ASSETS</u>						
Cash	\$ 19,532	\$ 7,005	\$ 86,414	\$ 62,156	\$ 105,946	\$ 69,161
Investments - Certificate of deposit	7,038	6,973	7,039	6,972	14,077	13,945
Prepaid insurance	23,959	16,882	23,960	16,882	47,919	33,764
Receivables net of allowance for uncollectable						
Accounts	47,153	39,237	51,082	44,244	98,235	83,481
Interest	199	47	199	48	398	95
<u>Total current assets</u>	<u>97,881</u>	<u>70,144</u>	<u>168,694</u>	<u>130,302</u>	<u>266,575</u>	<u>200,446</u>
<u>RESTRICTED ASSETS</u>						
Utility deposits-cash	76,483	67,165	76,482	67,164	152,965	134,329
Sewer System Improvements-cash	-	2,205	-	-	-	2,205
Water System Improvements-cash	-	-	-	43,914	-	43,914
Debt reserve-cash	61,089	70,218	78,468	45,792	139,557	116,010
Water Payment Reserve-cash	-	-	25,622	13,575	25,622	13,575
Water Short Lived Asset Reserve-cash	-	-	19,642	13,110	19,642	13,110
Sewer Short Lived Asset Reserve-cash	48,009	5,340	-	-	48,009	5,340
Water Revenue Bond Sinking Fund Series 2008-cash	-	-	-	1,391	-	1,391
Water Revenue Bond Sinking Fund Series 2021-cash	-	-	1,046	1,046	1,046	1,046
Sewer Revenue Bond Sinking Fund Series 2011-cash	5,053	5,053	-	-	5,053	5,053
Sewer Operational and Maintenance Contingency-cash	22,512	32,380	-	-	22,512	32,380
Sewer Short-Lived Assets Fund Series 2011-cash	201,513	183,078	-	-	201,513	183,078
<u>Total restricted assets</u>	<u>414,659</u>	<u>365,439</u>	<u>201,260</u>	<u>185,992</u>	<u>615,919</u>	<u>551,431</u>
<u>PROPERTY, PLANT, AND EQUIPMENT</u>						
Utility plant and depreciable assets (net of accumulated depreciation)	12,046,700	12,189,094	5,870,152	5,855,110	17,916,852	18,044,204
Construction in Process	-	-	77,719	-	77,719	-
<u>Total property, plant, and equipment</u>	<u>12,046,700</u>	<u>12,189,094</u>	<u>5,947,871</u>	<u>5,855,110</u>	<u>17,994,571</u>	<u>18,044,204</u>
 <u>Total assets</u>	 <u>12,559,240</u>	 <u>12,624,677</u>	 <u>6,317,825</u>	 <u>6,171,404</u>	 <u>18,877,065</u>	 <u>18,796,081</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	<u>68,652</u>	<u>64,736</u>	<u>68,652</u>	<u>64,736</u>	<u>137,304</u>	<u>129,472</u>

See Independent Auditor's Report.
Continued on next page.

TOWN OF MAURICE, LOUISIANA
COMPARATIVE STATEMENTS OF NET POSITION – PROPRIETARY FUND (CONTINUED)
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	SEWER		WATER		TOTAL	
	2024	2023	2024	2023	2024	2023
<u>LIABILITIES AND NET ASSETS</u>						
<u>CURRENT LIABILITIES</u> (from current assets)						
Accounts payable	\$ 22,116	\$ 14,331	\$ 22,116	\$ 14,333	\$ 44,232	\$ 28,664
Interest Payable	7,048	7,393	801	822	7,849	8,215
Sales tax payable	-	-	557	585	557	585
State safe drinking water fee	-	-	3,312	2,861	3,312	2,861
Bonds payable within one year	157,265	153,490	33,621	31,851	190,886	185,341
<u>Total</u>	<u>186,429</u>	<u>175,214</u>	<u>60,407</u>	<u>50,452</u>	<u>246,836</u>	<u>225,666</u>
<u>CURRENT LIABILITIES</u> (from restricted assets)						
Customers' deposits	75,999	66,849	76,000	66,850	151,999	133,699
Bonds payable within one year	2,013	2,472	4,086	5,018	6,099	7,490
<u>Total</u>	<u>78,012</u>	<u>69,321</u>	<u>80,086</u>	<u>71,868</u>	<u>158,098</u>	<u>141,189</u>
<u>Total current liabilities</u>	<u>264,441</u>	<u>244,535</u>	<u>140,493</u>	<u>122,320</u>	<u>404,934</u>	<u>366,855</u>
<u>LONG-TERM LIABILITIES</u>						
Bond payable	7,761,046	7,908,266	2,071,432	2,106,738	9,832,478	10,015,004
Net pension liability	148,252	140,236	148,252	140,236	296,504	280,472
<u>Total long-term liabilities</u>	<u>7,909,298</u>	<u>8,048,502</u>	<u>2,219,684</u>	<u>2,246,974</u>	<u>10,128,982</u>	<u>10,295,476</u>
<u>Total liabilities</u>	<u>8,173,739</u>	<u>8,293,037</u>	<u>2,360,177</u>	<u>2,369,294</u>	<u>10,533,916</u>	<u>10,662,331</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	<u>76</u>	<u>1,982</u>	<u>75</u>	<u>1,982</u>	<u>151</u>	<u>3,964</u>
<u>NET POSITION</u>						
Net Investment in capital assets	4,126,376	4,124,866	3,838,732	3,711,503	7,965,108	7,836,369
Restricted for debt service	333,123	291,016	123,732	72,477	456,855	363,493
Unrestricted	(5,422)	(21,488)	63,761	80,884	58,339	59,396
<u>Total net position</u>	<u>4,454,077</u>	<u>4,394,394</u>	<u>4,026,225</u>	<u>3,864,864</u>	<u>8,480,302</u>	<u>8,259,258</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES,
AND CHANGES IN NET POSITION – PROPRIETARY FUND
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	SEWER		WATER		TOTAL	
	2024	2023	2024	2023	2024	2023
<u>OPERATING REVENUES</u>						
Charges for services	\$ 472,291	\$ 412,024	\$ 518,974	\$ 463,084	\$ 991,265	\$ 875,108
Miscellaneous income						
Connection fees	53,282	83,925	53,282	83,925	106,564	167,850
State safe drinking fee	-	-	13,429	11,954	13,429	11,954
Other	15,575	16,965	15,575	16,965	31,150	33,930
<u>Total operating revenues</u>	<u>541,148</u>	<u>512,914</u>	<u>601,260</u>	<u>575,928</u>	<u>1,142,408</u>	<u>1,088,842</u>
<u>OPERATING EXPENSES</u>						
Personal Service						
Salaries	180,240	164,114	180,240	164,114	360,480	328,228
Payroll Taxes	13,788	12,448	13,788	12,448	27,576	24,896
Retirement	36,020	28,362	36,020	28,362	72,040	56,724
Other						
Materials and supplies	6,166	5,456	178,240	158,100	184,406	163,556
Repairs and maintenance	17,226	32,934	37,570	44,320	54,796	77,254
Equipment rental	1,128	1,120	1,128	1,120	2,256	2,240
Electricity	69,901	73,891	17,271	15,559	87,172	89,450
Insurance	18,143	11,718	19,932	14,347	38,075	26,065
Automobile expense	12,447	5,077	-	-	12,447	5,077
Dues and subscriptions	4,049	2,949	4,049	2,949	8,098	5,898
Travel	275	925	275	925	550	1,850
Telephone	2,411	2,216	2,411	2,216	4,822	4,432
Continuing education	35	403	35	403	70	806
Professional services	12,245	13,156	12,245	13,156	24,490	26,312
Bad debt expense	844	(609)	844	(609)	1,688	(1,218)
Advertising	213	206	213	206	426	412
Other operating expenses	44,436	46,822	71,507	64,461	115,943	111,283
Depreciation and amortization	436,767	426,495	287,778	285,352	724,545	711,847
<u>Total operating expenses</u>	<u>856,334</u>	<u>827,683</u>	<u>863,546</u>	<u>807,429</u>	<u>1,719,880</u>	<u>1,635,112</u>
<u>OPERATING LOSS</u>	<u>(315,186)</u>	<u>(314,769)</u>	<u>(262,286)</u>	<u>(231,501)</u>	<u>(577,472)</u>	<u>(546,270)</u>

See Independent Auditor's Report.
Continued on next page.

TOWN OF MAURICE, LOUISIANA
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES,
AND CHANGES IN NET POSITION – PROPRIETARY FUND – (CONTINUED)
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	SEWER		WATER		TOTAL	
	2024	2023	2024	2023	2024	2023
<u>NONOPERATING REVENUES (EXPENSES)</u>						
Interest income	\$ 705	\$ 486	\$ 705	\$ 486	\$ 1,410	\$ 972
Grant proceeds	3,475	8,000	33,075	9,000	36,550	17,000
Non-employer pension revenue	5,889	4,642	5,889	4,643	11,778	9,285
Gain/loss on sale of equipment	578	-	578	-	1,156	-
Interest expense	(228,960)	(201,467)	(226)	(1,599)	(229,186)	(203,066)
<u>Total nonoperating revenues (expenses)</u>	<u>(218,313)</u>	<u>(188,339)</u>	<u>40,021</u>	<u>12,530</u>	<u>(178,292)</u>	<u>(175,809)</u>
<u>INCOME (LOSS) BEFORE OPERATING TRANSFERS</u>	<u>(533,499)</u>	<u>(503,108)</u>	<u>(222,265)</u>	<u>(218,971)</u>	<u>(755,764)</u>	<u>(722,079)</u>
<u>CAPITAL CONTRIBUTIONS AND OPERATING</u>						
<u>TRANSFERS IN (OUT)</u>						
Capital Contributions	278,848	-	278,848	-	557,696	-
Operating transfers in	314,334	229,800	104,778	108,200	419,112	338,000
<u>Total operating transfers in (out)</u>	<u>593,182</u>	<u>229,800</u>	<u>383,626</u>	<u>108,200</u>	<u>976,808</u>	<u>338,000</u>
<u>CHANGE IN NET POSITION</u>	<u>59,683</u>	<u>(273,308)</u>	<u>161,361</u>	<u>(110,771)</u>	<u>221,044</u>	<u>(384,079)</u>
<u>NET POSITION, beginning of year</u>	<u>4,394,394</u>	<u>4,667,702</u>	<u>3,864,864</u>	<u>3,975,635</u>	<u>8,259,258</u>	<u>8,643,337</u>
<u>NET POSITION, end of year</u>	<u>4,454,077</u>	<u>4,394,394</u>	<u>4,026,225</u>	<u>3,864,864</u>	<u>8,480,302</u>	<u>8,259,258</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF COMPENSATION PAID TO GOVERNING BODY
FOR THE YEAR ENDED JUNE 30, 2024

<u>NAME</u>	<u>TERM</u>	<u>POSITION</u>	<u>COMPENSATION</u>
Neil Arsement	1/1/23 - 12/31/26	Mayor	\$ 38,000
Jonathan Schlicher	1/1/23 - 12/31/26	Alderman	6,000
Megan Lalande	1/1/23 - 12/31/26	Alderwoman	7,200
Troy Catalon	1/1/23 - 12/31/26	Alderman	6,000
Matthew Trahan	1/1/23 - 12/31/26	Alderman	6,000
Scott Trahan	1/1/23 - 12/31/26	Alderman	6,000
<u>Total compensation</u>			<u><u>69,200</u></u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER
PAYMENTS TO AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
FOR THE YEAR ENDED JUNE 30, 2024

Agency Head Name: Neil Arsement, Mayor

<u>Purpose</u>	<u>Amount</u>
Salary	\$ 38,000
Benefits-insurance	-
Benefits-retirement	-
Benefits	-
Car allowance	-
Vehicle provided by government	-
Per diem	-
Reimbursements	50
Travel	-
Registration fees	-
Conference travel	-
Continuing professional education fees	-
Housing	-
Unvouchered expenses	-
Special meals	-

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
JUSTICE SYSTEM FUNDING SCHEDULE
JUNE 30, 2024

	Six Month Period Ended 12/31/2023	Six Month Period Ended 6/30/2024
Beginning Balance of Amounts Collected	\$ -	\$ 219,827
Collections		
Civil Fees	-	-
Bond Fees	-	-
Asset Forfeiture/Sale	-	-
Pre-trial Diversion Program Fees	-	-
Criminal Court Costs/Fees	233,350	369,562
Criminal Fines - Contempt	-	-
Criminal Fines - Other	-	-
Restitution	225	920
Probation/Parole/Supervision Fees	-	-
Service/Collection Fees (e.g. credit card fees, report fees, 3rd party service fees)	-	-
Interest Earnings on Collected Balances	-	-
Other (do not include collections that fit into more specific categories above)	-	-
<u>Total Collections</u>	<u>233,575</u>	<u>370,482</u>
Disbursements to Governments & Nonprofits		
Treasurer, State of Louisiana, Criminal Court Costs/Fees	2,491	2,928
Louisiana Commission on Law Enforcement, Criminal Court Costs/Fees	1,803	2,298
Louisiana Supreme Court, Criminal Court Costs/Fees	379	503
15th Judicial District Indigent Defender Board, Criminal Court Costs/Fees	7,570	10,680
Vermillion Parish Crime Stoppers	1,474	2,076
Amounts Retained by Collecting Agency		
Collection Fee for Collecting/Disbursing to Others Based on Percentage of Collection	-	-
Collection Fee for Collecting/Disbursing to Others Based on Fixed Amount	31	43
Amounts "Self-Disbursed" to Collecting Agency	-	-
Disbursements to Individuals/3rd Party Collection or Processing Agencies		
Civil Fee Refunds	-	-
Bond Fee Refunds	-	-
Restitution Payments to Individuals	-	-
Other Disbursements to Individuals	-	-
Payments to 3rd Party Collection/Processing Agencies	-	-
<u>Subtotal Disbursements/Retainage</u>	<u>13,748</u>	<u>18,528</u>
Total Ending Balance of Amounts Collected but not disbursed/Retained	<u>219,827</u>	<u>571,781</u>
Ending Balance of "Partial Payments" Collected but not Disbursed	<u>-</u>	<u>-</u>
Other Information:		
Ending Balance of Total Amounts Assessed but not yet Collected	<u>-</u>	<u>-</u>
Total Waivers During the Fiscal Period	<u>-</u>	<u>-</u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF INVESTMENTS - ALL FUNDS
JUNE 30, 2024

<u>HOLDER</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>AMOUNT</u>
<u>SPECIAL REVENUE FUNDS</u>			
1975 Sales Tax Fund			
Gulf Coast Bank	2/26/2025	2.75%	\$ 152,711
Gulf Coast Bank	4/8/2025	3.50%	203,692
<u>ENTERPRISE FUND</u>			
Utility Fund			
Bank of Abbeville	10/15/2024	4.00%	14,077
<u>GENERAL FUND</u>			
Bank of Abbeville	9/15/2024	4.00%	103,715
Bank of Abbeville	7/26/2024	2.65%	<u>52,821</u>
<u>TOTAL INVESTMENTS - ALL FUNDS</u>			<u><u>527,016</u></u>

See Independent Auditor's Report.

TOWN OF MAURICE, LOUISIANA
SCHEDULE OF INSURANCE IN FORCE
FOR THE YEAR ENDED JUNE 30, 2024
(UNAUDITED)

Insurer	Coverage	Risk Covered	Coverage Limits	Policy Period	
				From	To
LMRMA	Employees	Workers compensation	\$500,000	1/1/2024	1/1/2025
LMRMA	General liabilities	Bodily injury & property damage	500,000	5/1/2024	5/1/2025
	Law enforcement officer	Personal injury & property damage	500,000	5/1/2024	5/1/2025
	Errors and omissions	Errors and omissions	500,000	5/1/2024	5/1/2025
	Auto	Bodily injury & property damage	500,000	5/1/2024	5/1/2025
Rod Prejean & Associates	Equipment	Catastrophe	170,652	10/7/2023	10/7/2024
Certain Underwriters Lloyd's of London	Auto	Collision	Various	6/1/2024	6/1/2025
State Farm	Property	Newly acquired personal property	100,000	6/7/2024	6/7/2025
	Property	New construction	250,000		
	Property	Personal property off premises	15,000		
	Property	Pollutant cleanup & removal	10,000		
	Property	Personal effects	2,500		
State Farm	Employees	Surety bond (Mayor)	50,000	1/1/2023	1/1/2027
		Surety bond (Alderwoman)	75,000	1/1/2023	1/1/2027
		Fidelity bond (Mayor)	250,000	9/15/2023	9/15/2024
		Fidelity bond (Municipal Clerk)	250,000	9/15/2023	9/15/2024
		Fidelity bond (Maintenance Employee)	10,000	1/6/2024	1/6/2025
		Fidelity bond (Maintenance Employee)	10,000	1/6/2024	1/6/2025
		Fidelity bond (Maintenance Employee)	10,000	1/6/2024	1/6/2025
		Fidelity bond (Maintenance Employee)	10,000	1/6/2024	1/6/2025
		Fidelity bond (Utility Clerk)	60,000	1/6/2024	1/6/2025
		Fidelity bond (Mayors Court Clerk)	60,000	1/6/2024	1/6/2025
		Fidelity bond (Alderwoman)	60,000	1/6/2024	1/6/2025
		Fidelity bond (Permit Tech)	60,000	1/6/2024	1/6/2025
		Fidelity bond (Assistant Clerk)	10,000	1/6/2024	1/6/2025
		Surety bond (Police Chief)	2,000	1/2/2023	12/31/2026
		Surety bond (Permit Tech)	75,000	12/14/2023	12/14/2024
		Surety bond (Utility Clerk)	75,000	12/16/2023	12/16/2024
		Surety bond (Assistant Clerk)	75,000	11/1/2023	11/1/2024
		Surety bond (Mayors Court Clerk)	75,000	5/1/2024	5/1/2025
		Surety bond (Municipal Clerk)	50,000	6/2/2024	6/2/2025

See Independent Auditor's Report.

James L. Nicholson, Jr., CPA
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INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES
FOR THE YEAR ENDED JUNE 30, 2024

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

We have performed the procedures enumerated below on the control and compliance (C/C) areas identified in the Louisiana Legislative Auditor's (LLA's) Statewide Agreed-Upon Procedures (SAUPs) for the fiscal period July 1, 2023, through June 30, 2024. The Town of Maurice's management is responsible for those C/C areas identified in the SAUPs.

The Town of Maurice has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the engagement, which is to perform specified procedures on the C/C areas identified in LLA's SAUPs for the fiscal period July 1, 2023, through June 30, 2024. Additionally, LLA has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1) Written Policies and Procedures

A. Obtain and inspect the entity's written policies and procedures and observe whether they address each of the following categories and subcategories if applicable to public funds and the entity's operations:

i. **Budgeting**, including preparing, adopting, monitoring, and amending the budget

No exceptions noted.

ii. **Purchasing**, including (1) how purchases are initiated, (2) how vendors are added to the vendor list, (3) the preparation and approval process of purchase requisitions and purchase orders, (4) controls to ensure compliance with the Public Bid Law, and (5) documentation required to be maintained for all bids and price quotes.

No exceptions noted.

iii. **Disbursements**, including processing, reviewing, and approving.

No exceptions noted.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- iv. **Receipts/Collections**, including receiving, recording, and preparing deposits. Also, policies and procedures should include management's actions to determine the completeness of all collections for each type of revenue or agency fund additions (e.g., periodic confirmation with outside parties, reconciliation to utility billing after cutoff procedures, reconciliation of traffic ticket number sequences, agency fund forfeiture monies confirmation).

No exceptions noted.

- v. **Payroll/Personnel**, including (1) payroll processing, (2) reviewing and approving time and attendance records, including leave and overtime worked, and (3) approval process for employee rates of pay or approval and maintenance of pay rate schedules.

No exceptions noted.

- vi. **Contracting**, including (1) types of services requiring written contracts, (2) standard terms and conditions, (3) legal review, (4) approval process, and (5) monitoring process.

No exceptions noted.

- vii. **Travel and expense reimbursement**, including (1) allowable expenses, (2) dollar thresholds by category of expense, (3) documentation requirements, and (4) required approvers.

No exceptions noted.

- viii. **Credit Cards (and debit cards, fuel cards, purchase cards, if applicable)**, including (1) how cards are to be controlled, (2) allowable business uses, (3) documentation requirements, (4) required approvers of statements, and (5) monitoring card usage (e.g., determining the reasonableness of fuel card purchases).

No exceptions noted.

- ix. **Ethics**, including (1) the prohibitions as defined in Louisiana Revised Statute (R.S.) 42:1111-1121, (2) actions to be taken if an ethics violation takes place, (3) system to monitor possible ethics violations, and (4) a requirement that documentation is maintained to demonstrate that all employees and officials were notified of any changes to the entity's ethics policy.

No exceptions noted.

- x. **Debt Service**, including (1) debt issuance approval, (2) continuing disclosure/EMMA reporting requirements, (3) debt reserve requirements, and (4) debt service requirements.

No exceptions noted.

- xi. **Information Technology Disaster Recovery/Business Continuity**, including (1) identification of critical data and frequency of data backups, (2) storage of backups in a separate physical location isolated from the network, (3) periodic testing/verification that backups can be restored, (4) use of antivirus software on all systems, (5) timely application of all available system and software patches/updates, and (6) identification of personnel, processes, and tools needed to recover operations after a critical event.

No exceptions noted.

- xii. **Prevention of Sexual Harassment**, including R.S. 42:342-344 requirements for (1) agency responsibilities and prohibitions, (2) annual employee training, and (3) annual reporting.

No exceptions noted.

2) Board or Finance Committee

- A. Obtain and inspect the board/finance committee minutes for the fiscal period, as well as the board's enabling legislation, charter, bylaws, or equivalent document in effect during the fiscal period, and:
- i. Observe that the board/finance committee met with a quorum at least monthly, or on a frequency in accordance with the board's enabling legislation, charter, bylaws, or other equivalent document.

No exceptions noted.

- ii. For those entities reporting on the governmental accounting model, observe whether the minutes referenced or included monthly budget-to-actual comparisons on the general fund, quarterly budget-to-actual, at a minimum, on proprietary funds, and semi-annual budget-to-actual, at a minimum, on all special revenue funds. Alternately, for those entities reporting on the not-for-profit accounting model, observe that the minutes referenced or included financial activity relating to public funds if those public funds comprised more than 10% of the entity's collections during the fiscal period.

Obtained and reviewed minutes of the board for the fiscal period noting that the minutes did not include budget-to-actual comparisons for monthly financial statements.

- iii. For governmental entities, obtain the prior year audit report and observe the unassigned fund balance in the general fund. If the general fund had a negative ending unassigned fund balance in the prior year audit report, observe that the minutes for at least one meeting during the fiscal period referenced or included a formal plan to eliminate the negative unassigned fund balance in the general fund.

No exceptions noted.

- iv. Observe whether the board/finance committee received written updates of the progress of resolving audit finding(s), according to management's corrective action plan at each meeting until the findings are considered fully resolved.

There were no written updates on the progress of audit findings. The only prior year audit findings are segregation of duties and internal control over capital assets.

3) Bank Reconciliations

- A. Obtain a listing of entity bank accounts for the fiscal period from management and management's representation that the listing is complete. Ask management to identify the entity's main operating account. Select the entity's main operating account and randomly select 4 additional accounts (or all accounts if less than 5). Randomly select one month from the fiscal period, obtain and inspect the corresponding bank statement and reconciliation for each selected account, and observe that:

- i. Bank reconciliations include evidence that they were prepared within 2 months of the related statement closing date (e.g., initialed and dated or electronically logged);

No exceptions noted.

- ii. Bank reconciliations include written evidence that a member of management or board member who does not handle cash, post ledgers, or issue checks has reviewed each bank reconciliation within 1 month of the date reconciliation was prepared (e.g., initialed and dated, electronically logged); and

No exceptions noted.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- iii. Management has documentation reflecting that it has researched reconciling items that have been outstanding for more than 12 months from the statement closing date, if applicable.

No exceptions noted.

4) Collections (excluding electronic funds transfers)

- A. Obtain a listing of deposit sites for the fiscal period where deposits for cash/checks/money orders (cash) are prepared and management's representation that the listing is complete. Randomly select 5 deposit sites (or all deposit sites if less than 5).

No exceptions noted.

- B. For each deposit site selected, obtain a listing of collection locations and management's representation that the listing is complete. Randomly select one collection location for each deposit site (e.g., 5 collection locations for 5 deposit sites), obtain and inspect written policies and procedures relating to employee job duties (if there are no written policies or procedures, then inquire of employees about their job duties) at each collection location, and observe that job duties are properly segregated at each collection location such that:

- i. Employees responsible for cash collections do not share cash drawers/registers;

Employees responsible for cash collections do share cash drawers/registers.

- ii. Each employee responsible for collecting cash is not also responsible for preparing/making bank deposits, unless another employee/official is responsible for reconciling collection documentation (e.g. pre-numbered receipts) to the deposit;

No exceptions noted.

- iii. Each employee responsible for collecting cash is not also responsible for posting collection entries to the general ledger or subsidiary ledgers, unless another employee/official is responsible for reconciling ledger postings to each other and to the deposit; and

No exceptions noted.

- iv. The employee(s) responsible for reconciling cash collections to the general ledger and/or subsidiary ledgers, by revenue source and/or custodial fund additions, is (are) not also responsible for collecting cash, unless another employee/official verifies the reconciliation.

No exceptions noted.

- C. Obtain from management a copy of the bond or insurance policy for theft covering all employees who have access to cash. Observe that the bond or insurance policy for theft was in force during the fiscal period.

No exceptions noted.

- D. Randomly select two deposit dates for each of the 5 bank accounts selected for Bank Reconciliations procedure #3A (select the next deposit date chronologically if no deposits were made on the dates randomly selected and randomly select a deposit if multiple deposits are made on the same day). Alternately, the practitioner may use a source document other than bank statements when selecting the deposit dates for testing, such as a cash collection log, daily revenue report, receipt book, etc. Obtain supporting documentation for each of the 10 deposits and:

- i. Observe that receipts are sequentially pre-numbered.

No exceptions noted.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- ii. Trace sequentially pre-numbered receipts, system reports, and other related collection documentation to the deposit slip.

No exceptions noted.

- iii. Trace the deposit slip total to the actual deposit per the bank statement.

No exceptions noted.

- iv. Observe that the deposit was made within one business day of receipt at the collection location (within one week if the depository is more than 10 miles from the collection location or the deposit is less than \$100 and the cash is stored securely in a locked safe or drawer).

No exceptions noted.

- v. Trace the actual deposit per the bank statement to the general ledger.

No exceptions noted.

5) Non-Payroll Disbursements (excluding card purchases, travel reimbursements, and petty cash purchases)

- A. Obtain a listing of locations that process payments for the fiscal period and management's representation that the listing is complete. Randomly select 5 locations (or all locations if less than 5).

No exceptions noted.

- B. For each location selected under procedure #5A above, obtain a listing of those employees involved with non-payroll purchasing and payment functions. Obtain written policies and procedures relating to employee job duties (if the agency has no written policies and procedures, then inquire of employees about their job duties), and observe that job duties are properly segregated such that:

- i. At least two employees are involved in initiating a purchase request, approving a purchase, and placing an order or making the purchase;

No exceptions noted.

- ii. At least two employees are involved in processing and approving payments to vendors;

No exceptions noted.

- iii. The employee responsible for processing payments is prohibited from adding/modifying vendor files, unless another employee is responsible for periodically reviewing changes to vendor files;

The employee responsible for processing payments is not prohibited from adding/modifying vendor files.

- iv. Either the employee/official responsible for signing checks mails the payment or gives the signed checks to an employee to mail who is not responsible for processing payments; and

No exceptions noted.

- v. Only employees/officials authorized to sign checks approve the electronic disbursement (release) of funds, whether through automated clearinghouse (ACH), electronic funds transfer (EFT), wire transfer, or some other electronic means.

No exceptions noted.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- C. For each location selected under procedure #5A above, obtain the entity's non-payroll disbursement transaction population (excluding cards and travel reimbursements) and obtain management's representation that the population is complete. Randomly select 5 disbursements for each location, obtain supporting documentation for each transaction and:
- i. Observe whether the disbursement, whether by paper or electronic means, matched the related original itemized invoice and supporting documentation indicates deliverables included on the invoice were received by the entity.
No exceptions noted.
 - ii. Observe whether the disbursement documentation included evidence (e.g., initial/date, electronic logging) of segregation of duties tested under procedure #5B above, as applicable.
No exceptions noted.
- D. Using the entity's main operating account and the month selected in Bank Reconciliations procedure #3A, randomly select 5 non-payroll-related electronic disbursement (or all electronic disbursements if less than 5) and observe that each electronic disbursement was (a) approved by only those persons authorized to disburse funds (e.g., sign checks) per the entity's policy and (b) approved by the required number of authorized signers per the entity's policy. Note: If no electronic payments were made from the main operating account during the month selected the practitioner should select an alternative month and/or account for testing that does include electronic disbursements.

No exceptions noted.

6) Credit Cards/Debit Cards/Fuel Cards/Purchase Cards (Cards)

- A. Obtain from management a listing of all active credit cards, bank debit cards, fuel cards, and purchase cards (cards) for the fiscal period, including the card numbers and the names of the persons who maintained possession of the cards. Obtain management's representation that the listing is complete.
- No exceptions noted.*
- B. Using the listing prepared by management, randomly select 5 cards (or all cards if less than 5) that were used during the fiscal period. Randomly select one monthly statement or combined statement for each card (for a debit card, randomly select one monthly bank statement). Obtain supporting documentation, and
- i. Observe whether there is evidence that the monthly statement or combined statement and supporting documentation (e.g., original receipts for credit/debit card purchases, exception reports for excessive fuel card usage) were reviewed and approved, in writing (or electronically approved) by someone other than the authorized card holder (those instances requiring such approval that may constrain the legal authority of certain public officials, such as the mayor of a Lawrason Act municipality, should not be reported); and

No exceptions noted.

- ii. Observe that finance charges and late fees were not assessed on the selected statements.

No exceptions noted.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- C. Using the monthly statements or combined statements selected under procedure #7B above, excluding fuel cards, randomly select 10 transactions (or all transactions if less than 10) from each statement, and obtain supporting documentation for the transactions (e.g., each card should have 10 transactions subject to inspection). For each transaction, observe that it is supported by (1) an original itemized receipt that identifies precisely what was purchased, (2) written documentation of the business/public purpose, and (3) documentation of the individuals participating in meals (for meal charges only). For missing receipts, the practitioner should describe the nature of the transaction and observe whether management had a compensating control to address missing receipts, such as a "missing receipt statement" that is subject to increased scrutiny.

No exceptions noted.

7) Travel and Travel-Related Expense Reimbursements (excluding card transactions)

- A. Obtain from management a listing of all travel and travel-related expense reimbursements during the fiscal period and management's representation that the listing or general ledger is complete. Randomly select 5 reimbursements and obtain the related expense reimbursement forms/prepaid expense documentation of each selected reimbursement, as well as the supporting documentation. For each of the 5 reimbursements selected:

- i. If reimbursed using a per diem, observe that the approved reimbursement rate is no more than those rates established either by the State of Louisiana or the U.S. General Services Administration (www.gsa.gov);

No exceptions noted.

- ii. If reimbursed using actual costs, observe that the reimbursement is supported by an original itemized receipt that identifies precisely what was purchased;

No exceptions noted.

- iii. Observe that each reimbursement is supported by documentation of the business/public purpose (for meal charges, observe that the documentation includes the names of those individuals participating) and other documentation required by written policy and procedures #1A(vii); and

No exceptions noted.

- iv. Observe that each reimbursement was reviewed and approved, in writing, by someone other than the person receiving reimbursement.

No exceptions noted.

8) Contracts

- A. Obtain from management a listing of all agreements/contracts for professional services, materials and supplies, leases, and construction activities that were initiated or renewed during the fiscal period. Alternately, the practitioner may use an equivalent selection source, such as an active vendor list. Obtain management's representation that the listing is complete. Randomly select 5 contracts (or all contracts if less than 5) from the listing, excluding the practitioner's contract, and

- i. Observe whether the contract was bid in accordance with the Louisiana Public Bid Law (e.g., solicited quotes or bids, advertised), if required by law;

No exceptions noted.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- ii. Observe whether the contract was approved by the governing body/board, if required by policy or law (e.g., Lawrason Act, Home Rule Charter);

No exceptions noted.

- iii. If the contract was amended (e.g., change order), observe the original contract terms provided for such an amendment and that amendments were made in compliance with the contract terms (e.g., if approval is required for any amendment, the documented approval); and

No exceptions noted.

- iv. Randomly select one payment from the fiscal period for each of the 5 contracts, obtain the supporting invoice, agree the invoice to the contract terms, and observe that the invoice and related payment agreed to the terms and conditions of the contract.

No exceptions noted.

9) Payroll and Personnel

- A. Obtain a listing of employees and officials employed during the fiscal period and management's representation that the listing is complete. Randomly select 5 employees or officials, obtain related paid salaries and personnel files, and agree paid salaries to authorized salaries/pay rates in the personnel files.

No exceptions noted.

- B. Randomly select one pay period during the fiscal period. For the 5 employees or officials selected under procedure #9A above, obtain attendance records and leave documentation for the pay period, and

- i. Observe that all selected employees or officials documented their daily attendance and leave (e.g., vacation, sick, compensatory).

No exceptions noted.

- ii. Observe whether supervisors approved the attendance and leave of the selected employees or officials;

No exceptions noted.

- iii. Observe that any leave accrued or taken during the pay period is reflected in the entity's cumulative leave records; and

No exceptions noted.

- iv. Observe the rate paid to the employees or officials agrees to the authorized salary/pay rate found within the personnel file.

No exceptions noted.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- C. Obtain a listing of those employees or officials that received termination payments during the fiscal period and management's representation that the list is complete. Randomly select two employees or officials and obtain related documentation of the hours and pay rates used in management's termination payment calculations and the entity's policy on termination payments. Agree the hours to the employee's or official's cumulative leave records, agree the pay rates to the employee's or official's authorized pay rates in the employee's or official's personnel files, and agree the termination payment to entity policy.

No exceptions noted.

- D. Obtain management's representation that employer and employee portions of third-party payroll related amounts (e.g., payroll taxes, retirement contributions, health insurance premiums, garnishments, workers' compensation premiums, etc.) have been paid, and any associated forms have been filed, by required deadlines.

No exceptions noted.

10) Ethics

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A obtain ethics documentation from management, and
- i. Observe whether the documentation demonstrates that each employee/official completed one hour of ethics training during the calendar year as required by R.S. 42:1170; and

No exceptions noted.

- ii. Observe whether the entity maintains documentation which demonstrates that each employee and official were notified of any changes to the entity's ethics policy during the fiscal period, as applicable.

No exceptions noted.

- B. Inquire and/or observe whether the agency has appointed an ethics designee as required by R.S. 42:1170

No exceptions noted.

11) Debt Service

- A. Obtain a listing of bonds/notes and other debt instruments issued during the fiscal period and management's representation that the listing is complete. Select all debt instruments on the listing, obtain supporting documentation, and observe that State Bond Commission approval was obtained for each debt instrument issued as required by Article VII, Section 8 of the Louisiana Constitution.

No exceptions noted.

- B. Obtain a listing of bonds/notes outstanding at the end of the fiscal period and management's representation that the listing is complete. Randomly select one bond/note, inspect debt covenants, obtain supporting documentation for the reserve balance and payments, and agree actual reserve balances and payments to those required by debt covenants (including contingency funds, short-lived asset funds, or other funds required by the debt covenants).

No exceptions noted.

12) Fraud Notice

- A. Obtain a listing of misappropriations of public funds and assets during the fiscal period and management's representation that the listing is complete. Select all misappropriations on the listing, obtain supporting documentation, and observe that the entity reported the misappropriation(s) to the legislative auditor and the district attorney of the parish in which the entity is domiciled as required by R.S. 24:523.

No exceptions noted.

- B. Observe that the entity has posted, on its premises and website, the notice required by R.S. 24:523.1 concerning the reporting of misappropriation, fraud, waste, or abuse of public funds.

No exceptions noted.

13) Information Technology Disaster Recovery/Business Continuity

- A. Perform the following procedures, verbally discuss the results with management, and report "We performed the procedure and discussed the results with management."

- i. Obtain and inspect the entity's most recent documentation that it has backed up its critical data (if there is no written documentation, then inquire of personnel responsible for backing up critical data) and observe that such backup (a) occurred within the past week, (b) was not stored on the government's local server or network, and (c) was encrypted.

We performed the procedure and discussed the results with management.

- ii. Obtain and inspect the entity's most recent documentation that it has tested/verified that its backups can be restored (if there is no written documentation, then inquire of personnel responsible for testing/verifying backup restoration) and observe evidence that the test/verification was successfully performed within the past 3 months.

We performed the procedure and discussed the results with management.

- iii. Obtain a listing of the entity's computers currently in use and their related locations, and management's representation that the listing is complete. Randomly select 5 computers and observe while management demonstrates that the selected computers have current and active antivirus software and that the operating system and accounting system software in use are currently supported by the vendor.

We performed the procedure and discussed the results with management.

- B. Randomly select 5 terminated employees (or all terminated employees if less than 5) using the list of terminated employees obtained in procedures #9C. Observe evidence that the selected terminated employees have been removed or disabled from the network.

We performed the procedure and discussed the results with management.

- C. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain cybersecurity training documentation from management, and observe that the documentation demonstrates that the following employees/officials with access to the agency's information technology assets have completed cybersecurity training as required by R.S. 42:1267. The requirements are as follows:

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

- Hired before June 9, 2020 – completed the training; and
- Hired on or after June 9, 2020 – completed the training within 30 days of initial service or employment.

14) Prevention of Sexual Harassment

- A. Using the 5 randomly selected employees/officials from Payroll and Personnel procedure #9A, obtain sexual harassment training documentation from management, and observe the documentation demonstrates each employee/official completed at least one hour of sexual harassment training during the calendar year as required by R.S. 42:343.

No exceptions noted.

- B. Observe that the entity has posted its sexual harassment policy and complaint procedure on its website (or in a conspicuous location on the entity's premises if the entity does not have a website).

No exceptions noted.

- C. Obtain the entity's annual sexual harassment report for the current fiscal period, observe that the report was dated on or before February 1, and observe that the report includes the applicable requirements of R.S. 42:344:

- i. Number and percentage of public servants in the agency who have completed the training requirements;
- ii. Number of sexual harassment complaints received by the agency;
- iii. Number of complaints which resulted in a finding that sexual harassment occurred;
- iv. Number of complaints in which the finding of sexual harassment resulted in discipline or corrective action; and
- v. Amount of time it took to resolve each complaint.

No exceptions noted.

We were engaged by the Town of Maurice to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on those C/C areas identified in the SAUPs. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Town of Maurice and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

The Honorable Mayor and Board of Aldermen/Alderwomen
of the Town of Maurice and the Louisiana Legislative Auditor:

This report is intended solely to describe the scope of testing performed on those C/C areas identified in the SAUPs, and the result of that testing, and not to provide an opinion on control or compliance. Accordingly, this report is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the LLA as a public document.

A handwritten signature in cursive script, reading "John S. Dowling" followed by a stylized flourish.

Opelousas, Louisiana
December 19, 2024

TOWN OF MAURICE, LOUISIANA
FOR THE YEAR ENDING JUNE 30, 2024

Management's Response to Statewide Agreed-upon Procedures Exceptions
For the Year Ending June 30, 2024

Board or Finance Committee

2A(ii). The Town will start adding the budget to the monthly financial statements.

2A(iv). Written notices will be presented to the board at future meetings.

Collections

4B(i). The Town has hired additional staff and remodel its collection site in order to provide better segregation of collection duties.

Non-Payroll Disbursements

5B(iii). The Town plans on assigning an individual the task of periodically reviewing changes to vendor files.