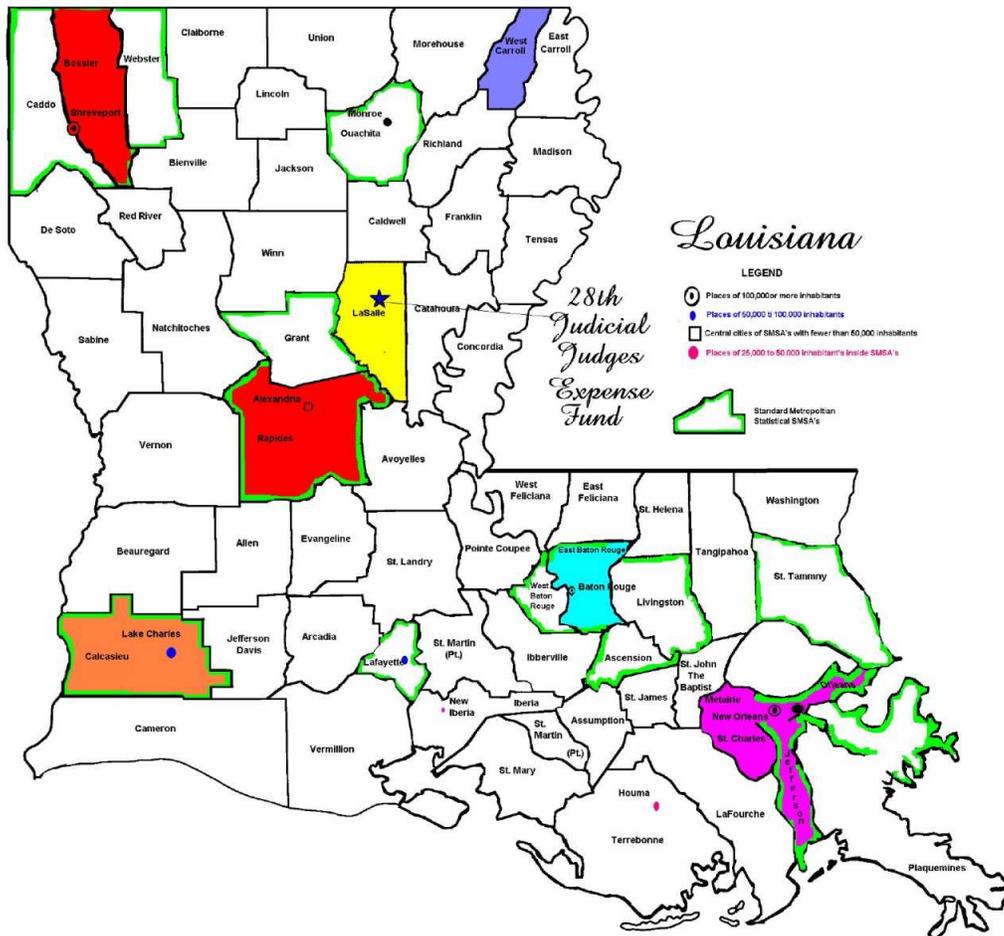


**JUDICIAL EXPENSE FUND & FAMILIES IN
NEED OF SERVICES (FINS) FUND OF THE
TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE, STATE OF LOUISIANA**

**Basic Financial Statements
October 31, 2018**

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
LASALLE PARISH,
STATE OF LOUISIANA**



* The Judicial Expense Fund of the Twenty-Eighth Judicial District Court was established by Act No. 916 of the 1985 Session of the Louisiana Legislature and began operating in November of 1986.

* The Twenty-Eighth Judicial District Court Families In Need of Services (FINS) Program was created July 1, 1994, as set forth in Title VII, Article 726-790 of the Louisiana Children's Code.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

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INDEPENDENT AUDITOR'S REPORT

The Honorable Judge J. Christopher Peters
Judicial Expense Fund and Families in Need of Services (FINS) Fund
of the Twenty-Eighth Judicial District Court
Parish of LaSalle, State of Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court, as of and for the year ended October 31, 2018, and the related notes to the financial statements, which collectively comprise the Funds' basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of governmental activities and each major fund of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court, as of October 31, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Judicial Expense Fund and Families in Need of Service (FINS) Fund of the Twenty-Eighth Judicial District Court's basic financial statements. The accompanying other supplemental schedule is presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplemental schedule is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental schedule is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 17, 2019, on our consideration of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's internal control over financial reporting and compliance.

The Vercher Group

Jena, Louisiana
January 17, 2019

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the District, we offer readers of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended October 31, 2018. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$56,574
- The District had total revenues of \$64,465. This is a \$8,589 increase from last year's revenues mainly due to an increase in intergovernmental revenue.
- The District had total expenditures of \$54,895, which is a \$6,006 increase from last year's expenditures mainly due to an increase in office and travel expenses.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of two components: 1) fund financial statements, and 2) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. The District is a special-purpose entity engaged only in governmental activities. Accordingly, only fund financial statements are presented as the basic financial statements.

Effective, January 1, 2004, the District adopted Governmental Accounting Standards (GASB) Statement No. 34, *Basic Financial Statements – Management's Discussion and Analysis – for State and Local Governments*.

MD&A

FUND FINANCIAL STATEMENTS

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Comparative Statement of Net Position Governmental Funds

The following table represents a condensed Comparative Statement of Net Position as of October 31, 2018:

	<u>2017</u>	<u>2018</u>	<u>% Change</u>
Assets			
Cash & Investments	\$ 46,341	\$ 56,701	22.4
Receivables (Net)	1,080	325	-69.9
Capital Assets, Net of Accumulated Depreciation	-0-	-0-	0.0
Total Assets	<u>47,421</u>	<u>57,026</u>	20.3
Liabilities & Net Position			
Accounts, Salaries, & Other Payables	417	452	8.4
Total Liabilities	<u>417</u>	<u>452</u>	8.4
Net Position			
Net Investment in Capital Assets	-0-	-0-	0.0
Unrestricted	46,470	54,025	16.3
Restricted	534	2,549	377.3
Total Net Position	<u>\$ 47,004</u>	<u>\$ 56,574</u>	20.4

Comparative Changes in Fund Balances Governmental Funds

The following table reflects the condensed Comparative Statement of Revenues, Expenditures, and Changes in Fund Balances for the year ended October 31, 2018:

	<u>2017</u>	<u>2018</u>	<u>% Change</u>
Beginning Fund Balances	\$ 40,017	\$ 47,004	17.5
Total Revenues	55,876	64,465	15.4
Total Expenditures	(48,889)	(54,895)	12.3
Increase (Decrease) In Fund Balances	<u>6,987</u>	<u>9,570</u>	37.0
Ending Fund Balances	<u>\$ 47,004</u>	<u>\$ 56,574</u>	20.4

MD&A

CAPITAL ASSETS

Capital Assets – Governmental Fund

At October 31, 2018, the District had \$-0- invested in capital assets, including the following:

Capital Assets at Year-End		
	<u>2017</u>	<u>2018</u>
Furnishings & Equipment	\$ 110,386	\$ 110,386
Accumulated Depreciation	(110,386)	(110,386)
Total Capital Assets (Net)	<u>\$ -0-</u>	<u>\$ -0-</u>

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional information, contact Amy Stapleton, Treasurer, at phone number (318) 992-2002.

BASIC FINANCIAL STATEMENTS

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Statement of Net Position
October 31, 2018**

		<u>GOVERNMENTAL ACTIVITIES</u>
ASSETS		
Current Assets		
Cash & Cash Equivalents	\$	33,196
Investments		23,505
Receivables (Net of Allowances for Uncollectibles)		325
Total Current Assets		<u>57,026</u>
Non-Current Assets		
Capital Assets (Net)		-0-
Total Non-Current Assets		<u>-0-</u>
TOTAL ASSETS		<u>57,026</u>
LIABILITIES		
Current Liabilities		
Accounts, Salaries, & Other Payables		452
Total Current Liabilities		<u>452</u>
TOTAL LIABILITIES		<u>452</u>
NET POSITION		
Net Investment in Capital Assets		-0-
Unrestricted		54,025
Restricted		2,549
TOTAL NET POSITION	\$	<u>56,574</u>

The accompanying notes are an integral part of this statement.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Statement of Activities
For the Year Ended October 31, 2018**

GOVERNMENTAL ACTIVITIES	PROGRAM REVENUES					NET (EXPENSES)/ REVENUE	NET (EXPENSES) REVENUES & CHANGE IN NET ASSETS PROGRAM REVENUES	
Expenses	Charges for Services	Operating Grants & Contributions	Capital Grants & Contributions	Net (Expenses)/ Revenue			Governmental Activities	
General	\$ (27,113)	\$ -0-	\$ -0-	\$ -0-	\$ (27,113)	\$	(27,113)	
FINS	(27,782)	-0-	-0-	-0-	(27,782)		(27,782)	
Total	<u>\$ (54,895)</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ (54,895)</u>		<u>(54,895)</u>	
							Interest Income	174
							Intergovernmental	64,291
							TOTAL GENERAL REVENUES	<u>64,465</u>
							CHANGE IN NET POSITION	9,570
							NET POSITION-BEGINNING	47,004
							NET POSITION-ENDING	<u>\$ 56,574</u>

The accompanying notes are an integral part of this statement.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Balance Sheet, Governmental Funds
October 31, 2018**

	<u>GENERAL FUND</u>	<u>FINS</u>	<u>TOTAL</u>
ASSETS			
Cash & Cash Equivalents	\$ 30,647	\$ 2,549	\$ 33,196
Investments	23,505	-0-	23,505
Receivables (Net of Allowances for Uncollectibles)	325	-0-	325
TOTAL ASSETS	<u>54,477</u>	<u>2,549</u>	<u>57,026</u>
LIABILITIES & FUND BALANCE			
LIABILITIES			
Accounts, Salaries, & Other Payables	452	-0-	452
TOTAL LIABILITIES	<u>452</u>	<u>-0-</u>	<u>452</u>
FUND BALANCES			
Unassigned	54,025	-0-	54,025
Restricted	-0-	2,549	2,549
TOTAL FUND BALANCE	<u>54,025</u>	<u>2,549</u>	<u>56,574</u>
TOTAL LIABILITIES & FUND BALANCE	\$ <u>54,477</u>	\$ <u>2,549</u>	\$ <u>57,026</u>

The accompanying notes are an integral part of this statement.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Reconciliation of the Balance Sheet
To the Statement of Net Position
Year Ended October 31, 2018**

Total fund balance – governmental funds	\$	56,574
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Long-term liabilities are not due and payable in the current period, and therefore are not reported in the governmental funds.		-0-
Capital assets used in governmental activities are not current financial resources, and therefore are not reported in the balance sheet – governmental funds.		-0-
Total net position of governmental activities	\$	56,574

The accompanying notes are an integral part of this statement.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Statement of Revenues, Expenditures & Changes in Fund Balances
Governmental Funds
For the Year Ended October 31, 2018**

	<u>GENERAL FUND</u>	<u>FINS</u>	<u>TOTAL</u>
REVENUES			
Intergovernmental	\$ 34,495	\$ 29,796	\$ 64,291
Interest Income	173	1	174
TOTAL REVENUES	<u>34,668</u>	<u>29,797</u>	<u>64,465</u>
EXPENDITURES			
Salaries/Personnel Costs	-0-	27,504	27,504
Office Expense	7,368	-0-	7,368
Travel	10,519	-0-	10,519
Other Administration	5,078	-0-	5,078
Telephone	3,061	-0-	3,061
Copier Lease	1,087	-0-	1,087
Miscellaneous	-0-	278	278
TOTAL EXPENDITURES	<u>27,113</u>	<u>27,782</u>	<u>54,895</u>
EXCESS REVENUES OVER (UNDER) EXPENDITURES	7,555	2,015	9,570
FUND BALANCES-BEGINNING	46,470	534	47,004
FUND BALANCES-ENDING	<u>\$ 54,025</u>	<u>\$ 2,549</u>	<u>\$ 56,574</u>

The accompanying notes are an integral part of this statement.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Reconciliation of the Statement of Revenues, Expenditures, & Changes in Fund Balances
to the Statement of Activities
Year Ended October 31, 2018**

Net change in fund balance – total governmental funds	\$	9,570
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Amounts reported for governmental activities in the Statement of Activities are different because:

The issuance of long-term debt (bonds, leases, etc.) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs premiums, discounts, and similar items when debt is issued, whereas these amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Loan Proceeds	-0-	
Principal Paid	-0-	
		-0-

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount which capital outlays exceeded depreciation in the current period.

Capital Outlays	-0-	
Depreciation	-0-	
		-0-

Change in net position of governmental activities	\$	<u>9,570</u>
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The accompanying notes are an integral part of this statement.

**NOTES TO THE BASIC
FINANCIAL STATEMENTS**

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

NOTES TO THE BASIC FINANCIAL STATEMENTS

INTRODUCTION

The Judicial Expense Fund of the Twenty-Eighth Judicial District Court was established by Act No. 916 of the 1985 Session of the Louisiana Legislature and began operating in November of 1986. The Judicial Expense Fund is controlled by the judge of the Twenty-Eighth Judicial District Court and was established and may be used for any purpose connected with, incidental to, or related to the proper administration or function of the court or the office of the judge thereof, and is in addition to any and all other funds, salaries, expense, or other monies that were or hereafter will be provided, authorized, or established by law for any of the aforesaid purposes. The Judicial Expense Fund's revenues are derived from court costs assessed in criminal cases of the Twenty-Eighth Judicial District Court and are collected by the sheriff.

The Judicial Expense Fund is part of the operations of the district court system. The district court system is fiscally dependent on the police jury for office space and courtrooms. The substance of the relationship between the district court system and the police jury is that the police jury has approval authority over its capital budget. In addition, the nature and significance of the relationship between the district court and the police jury is such that exclusion from the police jury's financial statements would render the financial statements incomplete or misleading. Therefore, this fund is a component unit of the LaSalle Parish Police Jury.

The Twenty-Eighth Judicial District Court Families In Need of Services (FINS) Program was created July 1, 1994, as set forth in Title VII, Article 726-790 of the Louisiana Children's Code. The Twenty-Eighth Judicial District Court Families In Need of Services (FINS) Program is comprised of the following judicial components: 28th Judicial District Court.

The FINS program exists in all courts in Louisiana that had juvenile jurisdiction on July 1, 1994. The State of Louisiana designed the program to bring together resources for the purpose of helping families (troubled youths and their parents) to remedy self-destructive behaviors by juveniles and/or other family members. The primary purposes of this program are (a) to use the authority of the courts in providing maximum available services to families in need of services and (b) to use formal court proceedings only after all other alternatives have been exhausted. The goal of the FINS program is to reduce formal juvenile court involvement, while generating appropriate community services to benefit the child and improve family relations.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. GOVERNMENT-WIDE & FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Changes in Net Position) report information on all of the nonfiduciary activities of the Judicial Expense Fund and Families in Need of Services (FINS) Fund.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. All individual governmental funds are reported as separate columns in the fund financial statements.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, & FINANCIAL STATEMENT PRESENTATION

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

Fees associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Judicial Expense Fund and Families in Need of Services (FINS) Fund reports the following governmental funds:

The General Fund is the entity's primary operating fund. It accounts for all financial resources of the entity, except those required to be accounted for in the FINS fund. The financing activity of the FINS Fund is accounted for in a special revenue fund.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's enterprise operations. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

C. EQUITY CLASSIFICATIONS

In the government-wide financial statements, equity is classified as Net Position and displayed in three components as applicable. The components are as follows:

Net Investment in Capital Assets- Capital assets including restricted capital assets, when applicable, net of accumulated depreciation.

Restricted Net Position- Net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or (2) law through constitutional provisions or enabling legislation.

Unrestricted Net Position- All other net position that does not meet the definition of "restricted" or "net investment in capital assets".

When an expense is incurred for the purposes for which both restricted and unrestricted net position is available, management applies restricted resources first. The policy concerning which to apply first varies with the intended use and legal requirements. This decision is typically made by management at the incurrence of the expense.

In the fund financial statements, governmental fund equity is classified as fund balance. The fund has implemented GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions". This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

- a. Nonspendable fund balance - amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact;
- b. Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation;
- c. Committed fund balance - amounts constrained to specific purposes by a government itself using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- d. Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- e. Unassigned fund balance - amounts that are available for any purpose; positive amounts are reported only in the general fund.

D. CASH & INVESTMENTS (CERTIFICATES OF DEPOSIT IN EXCESS OF 90 DAYS)

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the government will not be able to recover its deposits. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Entity that the fiscal agent bank has failed to pay deposit funds upon demand. Further, Louisiana Revised Statute 39:1224 states that securities held by a third party shall be deemed to be held in the Entity's name.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**NOTES TO THE BASIC FINANCIAL STATEMENTS
(CONTINUED)**

Deposits

It is the District's policy for deposits to be 100% secured by collateral at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The District's deposits are categorized to give an indication of the level of risk assumed by the District at year-end. The categories are described as follows:

- *Category 1* – Insured or collateralized with securities held by the District or by its agent in the District's name.
- *Category 2* – Collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.
- *Category 3* – Uncollateralized.

Bank	Bank Balance 10/31/2018
Southern Heritage Bank	\$ 2,549
Catahoula LaSalle	44,096
Sabine State Bank	10,056
Total	\$ 56,701

Amounts on deposit were fully secured as of October 31, 2018, and were secured by the following pledges:

Description	Total All Banks Market Value
FDIC (Category 1)	\$ 56,701
Securities (Category 2)	-0-
Total	\$ 56,701

E. FIXED ASSETS

For the year October 31, 2018, no interest costs were capitalized for construction of fixed assets. The District's capitalization policy is \$1,500.

Depreciation of all exhaustible fixed assets is charged as an expense against its operations. Accumulated depreciation is reported on the proprietary fund balance sheet and governmental fund statement of activities. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Equipment	5-10 Years
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REQUIRED SUPPLEMENTAL INFORMATION

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Statement of Revenues, Expenditures & Changes in Fund Balances
Budget and Actual
General Fund
For the Year Ended October 31, 2018**

	<u>BUDGET AMOUNTS</u>		<u>ACTUAL AMOUNTS BUDGETARY BASIS</u>	<u>BUDGET TO ACTUAL DIFFERENCES FAVORABLE (UNFAVORABLE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Intergovernmental	\$ 29,200	\$ 29,200	\$ 34,495	\$ 5,295
Interest Income	-0-	-0-	173	173
TOTAL REVENUES	<u>29,200</u>	<u>29,200</u>	<u>34,668</u>	<u>5,468</u>
EXPENDITURES				
Office Expense	6,500	6,500	7,368	(868)
Travel	3,000	3,000	10,519	(7,519)
Copier Lease	8,200	8,200	1,087	7,113
Telephone	-0-	-0-	3,061	(3,061)
Other Administration	6,500	6,500	5,078	1,422
Capital Outlay	5,000	5,000	-0-	5,000
TOTAL EXPENDITURES	<u>\$ 29,200</u>	<u>\$ 29,200</u>	<u>27,113</u>	<u>\$ 2,087</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES			7,555	
FUND BALANCES-BEGINNING			<u>46,470</u>	
FUND BALANCES-ENDING			<u>\$ 54,025</u>	

The accompanying notes are an integral part of this statement.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Statement of Revenues, Expenditures & Changes in Fund Balances
Budget and Actual
FINS Fund
For the Year Ended October 31, 2018**

	<u>BUDGET AMOUNTS</u>		<u>ACTUAL AMOUNTS BUDGETARY BASIS</u>	<u>BUDGET TO ACTUAL DIFFERENCES FAVORABLE (UNFAVORABLE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		
REVENUES				
Supreme Court Allotment	\$ 27,504	\$ 27,504	\$ 29,796	\$ 2,292
Interest Income	-0-	-0-	1	1
TOTAL REVENUES	<u>27,504</u>	<u>27,504</u>	<u>29,797</u>	<u>2,293</u>
EXPENDITURES				
Officer Salary	27,504	27,504	27,504	-0-
Miscellaneous	-0-	-0-	278	(278)
TOTAL EXPENDITURES	<u>\$ 27,504</u>	<u>\$ 27,504</u>	<u>27,782</u>	<u>\$ (278)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES			2,015	
FUND BALANCES-BEGINNING			<u>534</u>	
FUND BALANCES-ENDING			<u>\$ 2,549</u>	

The accompanying notes are an integral part of this statement.

OTHER SUPPLEMENTAL SCHEDULE

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**Schedule of Compensation Benefits and Other Payments
to Agency Head or Chief Executive Officer
For the Year Ended October 31, 2018**

28th Judicial Expense Fund
Honorable Judge J. Christopher Peters, 28th Judicial Judge

<u>Purpose</u>	<u>Amount</u>
Salary	\$ -0-
Benefits-Insurance	-0-
Benefits-Retirement	-0-
Benefits (List any other here)	-0-
Car Allowance	-0-
Vehicle Provided by Government	-0-
Per Diem	-0-
Reimbursements	4,170
Travel	-0-
Registration Fees	1,125
Conference Travel	2,480
Continuing Professional Education Fees	-0-
Housing	-0-
Un-vouchered Expenses*	-0-
Special Meals	\$ -0-

*An example of an un-vouchered expense would be a travel advance.

See independent auditor's report.

OTHER REPORTS

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Judge J. Christopher Peters
Judicial Expense Fund and Families in Need of Services (FINS) Fund
of the Twenty-Eighth Judicial District Court
LaSalle Parish
State of Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court, as of and for the year ended October 31, 2018, and the related notes to the financial statements, which collectively comprise the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's basic financial statements, and have issued our report thereon dated January 17, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's internal control. Accordingly, we do not express an opinion on the effectiveness of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the audit committee, management, federal awarding agencies and Legislative Auditor's Office and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a public document and its distribution is not limited.

The Vercher Group

Jena, Louisiana

January 17, 2019

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**SCHEDULE OF FINDINGS AND QUESTIONED COST
(CONTINUED)
OCTOBER 31, 2018**

Section II Financial Statement Findings

No findings to report.

Section III Federal Awards Findings and Questioned Costs.

Not applicable.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**MANAGEMENT'S CORRECTIVE ACTION
FOR CURRENT YEAR AUDIT FINDINGS**

FINDINGS:

None

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MANAGEMENT LETTER COMMENTS

During the course of our audit, we observed conditions and circumstances that may be improved. Below are situations that may be improved (if any) and recommendations for improvements.

CURRENT YEAR MANAGEMENT LETTER COMMENTS

There are no current year management letter comments.

**JUDICIAL EXPENSE FUND
AND FAMILIES IN NEED OF SERVICES (FINS) FUND
OF THE TWENTY-EIGHTH JUDICIAL DISTRICT COURT
PARISH OF LASALLE
STATE OF LOUISIANA**

**MANAGEMENT'S SUMMARY
OF PRIOR YEAR FINDINGS**

Legislative Auditor
State of Louisiana
Baton Rouge, Louisiana 70804-9397

The management of the Judicial Expense Fund and Families in Need of Services (FINS) Fund of the Twenty-Eighth Judicial District Court, LaSalle Parish, Louisiana has provided the following action summaries relating to audit findings brought to their attention as a result of their financial audit for the year ended October 31, 2017.

PRIOR YEAR FINDINGS

No findings to report.